

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President Cr Uppill declared the meeting open at 4.04pm and welcomed the new CEO Ian Bodill.

No visitors were present at the meeting.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Attendance

Cr S.A Uppill	President
Cr Carol Crane	Deputy President
Cr M.D. Greenwood	Member
Cr C.D.M. McCreery	Member
Cr D. Thomson	Member
Cr P. Bell	Member
Ian Bodill	Chief Executive Officer

Apologies

Nil

Leave of Absence

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

There were no members of the public present during question time.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

<u>Councillor</u>	<u>Item Number</u>	<u>Nature of Interest</u>
Cr Greenwood	11.13	Impartially Interest – nominated Real-estate Agent
	11.14	Impartially Interest – nominated Real-estate Agent

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Council Meeting Minutes – 20 December 2012

STATUTORY ENVIRONMENT

Section 5.22(2) of the *Local Government Act* provides that minutes of all meetings to be kept and submitted to the next full Council meeting for confirmation.

STAFF RECOMMENDATION

That the minutes of the Ordinary Council meeting held on 20 December 2012, be confirmed as a true and correct record.

Simple Majority Required

MIN 005/13 Motion – Moved Cr Thomson seconded Cr Greenwood

That the minutes of the Ordinary Council meeting held on 20 December 2012, be confirmed as a true and correct record.

CARRIED 6/0

8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Tamma Village re nuisance birds

This matter has been dealt with as a separate item in the agenda (11.7)

10. REPORTS OF COMMITTEES / COUNCILLORS

10.1 Presidents Report

- 26th January attended Australia Day Ceremony at the Lesser Hall. Numbers were less than previous years. The Shire should advertise the event for next year and advise the community that Councillors will cook breakfast for them.
- 29th January. Attended an RTG meeting in York.
- 6TH February. Attended a New Depot meeting.
- 12th February. Attended a meeting in Quairading which discussed Structural Reform.
- 13th February. Attended the Annual Electors Meeting
- Held weekly meetings with the CEO.

10.2 Cr Greenwood

Undertook a road trip with Councillor McCreery and the CDO to look at Caravan Parks.

10.3 Cr D McCreery

Undertook a road trip with Councillor Greenwood and the CDO to look at Caravan Parks.

11. AGENDA ITEMS

- 11.1 List of Payments December 2012 (FIN-05)
- 11.2 List of Payments January 2013 (FIN-05)
- 11.3 Financial Report to 31 December 2012 (FIN-05)
- 11.4 Financial Report to 31 January 2013 (FIN-05)
- 11.5 South East Avon Regional Transition Group (ORG-22)
- 11.6 Tammin Hotel-Council Support (ASS-368)
- 11.7 Nuisance Birds at Tamma Village (ENVH-11 & ASS-1093)
- 11.8 Management of Council's properties (ASS- 1545; 1093; 509; 510; 1050; 439; 1066; 1079;1182;1183)
- 11.9 Development Assessment Panels: Local Government Nominations (OSGOV-12)
- 11.10 Unoccupied house at Lot 50 (8) Walston St Tammin (ASS-325) (Confidential item)
- 11.11 Occupied house at Lot 47 (2) Walston St Tammin (ASS- 390) (Confidential item)
- 11.12 Building at Lot 21-22 (31-33) Donnan St Tammin (ASS-369) (Confidential item)
- 11.13 Unoccupied house at Lot 91-92 (1-3) Strang St Tammin (ASS-428) (Confidential Item)
- 11. 14 Unoccupied house at Lot 37 (23) Dreyer St Tammin (ASS-352) (Confidential item)
- 11.15 Unoccupied house at Lot 65 (18) Ridley St Tammin (ASS-418) (Confidential item)
- 11.16 Large shed at Lot 5 (3) Nottage Way Tammin (ASS-357) (Confidential item)
- 11.17 Workforce Planning RTG (ORG-22)
- 11.18 General Electors Meeting (ADM-43)
- 11.19 Staff restructure - Confidential item will be circulated by CEO at the meeting

11.1 List of Payments December 2012 (FIN-05)

Author – Jenny Gemund, Admin Officer, 14 February 2013 Interest – Nil

BACKGROUND

Accounts paid for December 2012 is listed totalling:

Cheque numbers	5793 – 5865 + 5909	\$87,219.96
Direct debit payments	01.12. – 30.12.2012	\$26,455.38
Licensing transfers	01.12. – 30.12.2012	\$11,505.35
Bank fees	01.12. – 30.12.2012	\$189.63
VISA payments	01.12. – 30.12.2012	\$6,072.05
EFT payments	01.12. – 30.12.2012	\$44,770.95
Total payments	01.12. – 30.12.2012	\$176,213.32

COMMENT

No abnormal expenditure has occurred.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
 - (a) the payee's name;*
 - (b) the amount of the payment;*
 - (c) the date of the payment; and*
 - (d) sufficient information to identify the transaction.**
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) for each account which requires council authorisation in that month –
 - (i) the payee's name;*
 - (ii) the amount of the payment; and*
 - (iii) sufficient information to identify the transaction;**
 - and*
 - (b) the date of the meeting of the Council to which the list is to be presented.**
- (3) A list prepared under subregulation (1) or (2) is to be –
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) recorded in the minutes of that meeting.**

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the list of payments made for December 2012 be endorsed as follows:

Cheque numbers	5793 – 5865 + 5909	\$87,219.96
Direct debit payments	01.12. – 30.12.2012	\$26,455.38
Licensing transfers	01.12. – 30.12.2012	\$11,505.35
Bank fees	01.12. – 30.12.2012	\$189.63
VISA payments	01.12. – 30.12.2012	\$6,072.05
EFT payments	01.12. – 30.12.2012	\$44,770.95
Total payments	01.12. – 30.12.2012	\$176,213.32

Simple Majority Required

MIN 006/13 Motion Moved Cr Bell seconded Cr Thomson

That the list of payments made for December 2012 be endorsed as follows:

Cheque numbers	5793 – 5865 + 5909	\$87,219.96
Direct debit payments	01.12. – 30.12.2012	\$26,455.38
Licensing transfers	01.12. – 30.12.2012	\$11,505.35
Bank fees	01.12. – 30.12.2012	\$189.63
VISA payments	01.12. – 30.12.2012	\$6,072.05
EFT payments	01.12. – 30.12.2012	\$44,770.95
Total payments	01.12. – 30.12.2012	\$176,213.32

CARRIED 6/0

11.2 List of Payments January 2013 (FIN-05)

Author – Jenny Gemund, Admin Officer, 14 February 2013 Interest – Nil

BACKGROUND

Accounts paid for January 2013 is listed totalling:

Cheque numbers	5866 - 5918* - 5950	\$125,921.23
Direct debit payments	01.01. – 31.01.2013	\$8,417.97
Licensing transfers	01.01. – 31.01.2013	\$12,599.95
Bank fees	01.01. – 31.01.2013	\$175.80
VISA payments	01.01. – 31.01.2013	\$1,580.86
EFT payments	01.01. – 31.01.2013	\$99,265.98
Total payments	01.01. – 31.01.2013	\$247,961.79

* Cheque 5909 was included in December 2012 payments list.

COMMENT

No abnormal expenditure has occurred.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;*
 - (b) the amount of the payment;*
 - (c) the date of the payment; and*
 - (d) sufficient information to identify the transaction.**
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;*
 - (ii) the amount of the payment; and*
 - (iii) sufficient information to identify the transaction;**
 - and*
 - (b) the date of the meeting of the Council to which the list is to be presented.**
- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) recorded in the minutes of that meeting.**

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the list of payments made for December 2012 be endorsed as follows:

Cheque numbers	5866 - 5918 - 5950	\$125,921.23
Direct debit payments	01.01. – 31.01.2013	\$8,417.97
Licensing transfers	01.01. – 31.01.2013	\$12,599.95
Bank fees	01.01. – 31.01.2013	\$175.80
VISA payments	01.01. – 31.01.2013	\$1,580.86
EFT payments	01.01. – 31.01.2013	\$99,265.98
Total payments	01.01. – 31.01.2013	\$247,961.79

* Cheque 5909 was included in December 2012 payments list.

Simple Majority Required

MIN 007/13 Motion – Moved Cr McCreery seconded Cr Crane

That the list of payments made for December 2012 be endorsed as follows:

Cheque numbers	5866 - 5918 + 5950	\$125,921.23
Direct debit payments	01.01. – 31.01.2013	\$8,417.97
Licensing transfers	01.01. – 31.01.2013	\$12,599.95
Bank fees	01.01. – 31.01.2013	\$175.80
VISA payments	01.01. – 31.01.2013	\$1,580.86
EFT payments	01.01. – 31.01.2013	\$99,265.98
Total payments	01.01. – 31.01.2013	\$247,961.79

* Cheque 5909 was included in December 2012 payments list.

CARRIED 6/0

11.3 Financial Report to 31 December 2012 (FIN-05)

Author – MT Henry, Senior Finance Officer, 14 February 2013 Interest – Nil

BACKGROUND

The Monthly Financial Report to 31 December 2012 is attached.

COMMENT

The Financial Report has been prepared in the format requested by Council.

The effect of the Council's Policy decision on reporting variances is shown in the far right column – being the calculated variance between the Actual Column and the YTD Budget column figures where the variance is greater than 10% and \$5,000.

FINANCIAL IMPLICATIONS

No significant implications.

POLICY IMPLICATIONS

Council resolved (Item 6 – 31 August 2012) that in accordance with section 34(5) of the *Local Government (Financial Management) Regulations 1996* a variance percentage of 10% and \$5,000 be adopted for reporting material variances.

STATUTORY ENVIRONMENT

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires a Statement of Financial Activity to be prepared each month, which is to contain the following details:

- (a) *annual budget estimates;*
- (b) *budget estimates to the end of the month;*
- (c) *actual amount of expenditure and revenue;*
- (d) *material variances between comparable amounts in (b) and (c) above; and*
- (e) *the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).*

The Statement is to be accompanied by:

- (a) *explanation of the composition of net current assets, less committed assets and restricted assets;*
- (b) *explanation of the material variances; and*
- (c) *such other information considered relevant by the local government.*

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the Financial Report for December 2012 be received.

Simple Majority Required

MIN 008/13 Motion – Moved Cr Uppill seconded Cr McCreery

That the Financial Report for December 2012 be received.

CARRIED 6/0

11.4 Financial Report to 31 January 2013 (FIN-05)

Author – MT Henry, Senior Finance Officer, 14 February 2013 Interest – Nil

BACKGROUND

The Monthly Financial Report to 31 January 2013 is attached.

COMMENT

The Financial Report has been prepared in the format requested by Council.

The effect of the Council's Policy decision on reporting variances is shown in the far right column – being the calculated variance between the Actual Column and the YTD Budget column figures where the variance is greater than 10% and \$5,000.

FINANCIAL IMPLICATIONS

No significant implications.

POLICY IMPLICATIONS

Council resolved (Item 6 – 31 August 2012) that in accordance with section 34(5) of the *Local Government (Financial Management) Regulations 1996* a variance percentage of 10% and \$5,000 be adopted for reporting material variances.

STATUTORY ENVIRONMENT

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires a Statement of Financial Activity to be prepared each month, which is to contain the following details:

- (a) *annual budget estimates;*
- (b) *budget estimates to the end of the month;*
- (c) *actual amount of expenditure and revenue;*
- (d) *material variances between comparable amounts in (b) and (c) above; and*
- (e) *the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).*

The Statement is to be accompanied by:

- (a) *explanation of the composition of net current assets, less committed assets and restricted assets;*
- (b) *explanation of the material variances; and*
- (c) *such other information considered relevant by the local government.*

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the Financial Report for January 2013 be received.

Simple Majority Required

MIN 009/13 Motion – Moved Cr Thomson seconded Cr Crane

That the Financial Report for January 2013 be received.

CARRIED 6/0

11.5 South East Avon Regional Transition Group (ORG-22)

Author – Ian Bodill, CEO, 31 January 2013

DECLARATION OF INTEREST

Nil

PREVIOUS REFERENCE

MIN 142/12 MOTION – MOVED Cr Uppill seconded Cr Crane

1. Receive the revised Regional Business Plan based on a potential amalgamation of the four member Local Governments in the South East Avon Regional Transition Group being the Shires of York, Quairading, Cunderdin and Tammin.

2. (a) That the Shire of Tammin resolves to amalgamate with the Shires of Cunderdin Quairading and York and submit a proposal for amalgamation to the Local Government Advisory Board for implementation in accordance with the provisions of Clause 2 of Schedule 2.1 of the Local Government Act 1995.

(b) That the Revised Business Plan for the South East Avon Regional Transition Group which sets out the nature of the proposal, the reasons for making the proposal, the effects of the proposal on the Local Governments and accompanying plan illustrating the new Local Government boundary, be submitted to the Local Government Advisory Board.

3. The member Councils of the South East Avon Regional Transition Group enter into negotiations with the Minister for Local Government on behalf of the State Government for commitment to funding and process agreements including, but not limited to, the following:

- Transitional representation
- Transitional costs
- Establishment dates
- Appointment of Commissioners
- Uniformity of rating
- Pre-release of transitional funds.

BACKGROUND

The President attended a meeting between the SEARTG Shires on Tuesday the 29th at the Shire of York.

The Department of Local Government's Executive Director of Strategic Policy and Reform (Mark Glasson) discussed funding for the amalgamations between Tammin, Kellerberrin, Cunderdin and York. (SEARTG)

A proposal was put forward for priority support from the member shires.

COMMENT

In preparation of the Regional Business Plan – Future State, the consultants and the RTG Board identified many key transition tasks and associated costs / savings that may be incurred should transition to an amalgamated entity take place. The identification of the transitional issues and the funding of their associated costs are considered essential to facilitate the amalgamation of the 4 RTG member local governments. The transitional costs were identified separately and not included in the operational costs of the 23 proposed Service Delivery Plans.

The estimated total cost of the transitional costs, as detailed on the attachment to this report, is \$3,234,342. This includes 10% contingency amount of \$294,000.

Following the referral of the proposed merger of the South East Avon Transition Group to the Local Government Advisory Board negotiations have proceeded with the State Government on transition costs so that in the event of an amalgamation there are no financial burdens on the communities.

In addition to the financial costs, the RTG Board has indicated that it is essential for the proposed new entity to receive urgent assistance from other State Government Departments / Agencies to ensure works to merge statutory planning documents, local laws, etc, from the current four local governments is carried out immediately to enable the new entity to function in an efficient, effective and professional manner and without the staff of the new entity having to take on the additional burden of these tasks whilst they are assisting with the general merger and dealing with day to day issues.

The Shire Presidents of the 4 RTG member local governments and the RTG Consultants met with representatives of the Department of Local Government (DLG) at a meeting in York on Tuesday 29 January 2013. The DLG representatives tabled an offer of assistance for the RTG members to consider, being:

As agreed this email is to summarize the key points of our discussion yesterday afternoon.

- 1. The Department has an amount of \$2.95M available to support the SEARTG transition to an amalgamated local government. This money will be subject to a grant agreement and paid in instalments. The first instalment can be paid to support pre-planning once the agreement is established and signed by the Minister and will be for an amount up to 10% of the total agreed budget. Further instalments can only be paid once the amalgamation is approved by the Minister following the successful negotiation of any polls.***
- 2. The Department recognises that the transition cost schedule can only present estimates at this time and real costs, in all likelihood, will vary from these estimates. To assist the management of any cost fluctuations the Department has agreed to the inclusion of an amount to cover contingencies within the transition budget. In addition the Department has offered the opportunity to SEARTG to come back to the Department for additional funds during 2014/15 and 2015/16 should unforeseen costs arise.***
- 3. The Department will liaise with relevant government department's (i.e. Department of Planning) to obtain support for the new local government in completing the key requirements that will emerge following amalgamation. The goal being to reduce the time taken (and cost) to complete these tasks. We will work collaboratively with SEARTG to identify the necessary tasks required.***

SEARTG agreed to discuss the above points with the respective RTG groups within each council and to advise me as a priority if any of the above points are unacceptable to the group.

Thank you for the opportunity to meet with you yesterday. I acknowledge your commitment to your respective communities and believe the approach we came to yesterday will ensure that these commitments can be upheld. The Department agrees with SEARTG that it is important that this amalgamation is successful.

As discussed we will commence preparation of advice to the Minister and I will await advice from you on the discussions you have had with your respective RTG groups.

The President, aware of the need to act decisively on behalf of Tammin in its support for providing a priority response, provided in-principle support to the proposal, subject to Council endorsing the offer at the February Ordinary Council Meeting.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Ongoing

OFFICER'S RECOMMENDATION

That:

1. Council supports the actions of the president by endorsing his decision to support in principle points 1-3 of the offer put forward by the Department of Local Government.
2. Council endorses the offer presented by the Department of Local Government for assistance (financial and other) with the Transitional Costs for the proposed amalgamations of the South East Avon Regional Transition Group, as follows:
 - 1) *The Department has an amount of \$2.95M available to support the SEARTG transition to an amalgamated local government. This money will be subject to a grant agreement and paid in instalments. The first instalment can be paid to support pre-planning once the agreement is established and signed by the Minister and will be for an amount up to 10% of the total agreed budget. Further instalments can only be paid once the amalgamation is approved by the Minister following the successful negotiation of any polls.*
 - 2) *The Department recognises that the transition cost schedule can only present estimates at this time and real costs, in all likelihood, will vary from these estimates. To assist the management of any cost fluctuations the Department has agreed to the inclusion of an amount to cover contingencies within the transition budget. In addition the Department has offered the opportunity to SEARTG to come back to the Department for additional funds during 2014/15 and 2015/16 should unforeseen costs arise.*
 - 3) *The Department will liaise with relevant government department's (i.e. Department of Planning) to obtain support for the new local government in completing the key requirements that will emerge following amalgamation. The goal being to reduce the time taken (and cost) to complete these tasks. We will work collaboratively with SEARTG to identify the necessary tasks required.*

MIN 010/12 Motion – Moved Cr Uppill seconded McCreery

That:

1. Council supports the actions of the president by endorsing his decision to support in principle points 1-3 of the offer put forward by the Department of Local Government.
2. Council endorses the offer presented by the Department of Local Government for assistance (financial and other) with the Transitional Costs for the proposed amalgamations of the South East Avon Regional Transition Group, as follows:
 - 1) *The Department has an amount of \$2.95M available to support the SEARTG transition to an amalgamated local government. This money will be subject to a grant agreement and paid in instalments. The first instalment can be paid to support pre-planning once the agreement is established and signed by the Minister and will be for an amount up to 10% of the total agreed budget. Further instalments can only be paid once the amalgamation is approved by the Minister following the successful negotiation of any polls.*
 - 2) *The Department recognises that the transition cost schedule can only present estimates at this time and real costs, in all likelihood, will vary from these estimates. To assist the management of any cost fluctuations the Department has agreed to the inclusion of an amount to cover contingencies within the transition budget. In addition the Department has offered the opportunity to SEARTG to come back to the Department for additional funds during 2014/15 and 2015/16 should unforeseen costs arise.*
 - 3) *The Department will liaise with relevant government department's (i.e. Department of Planning) to obtain support for the new local government in completing the key requirements that will emerge following amalgamation. The goal being to reduce the time taken (and cost) to complete these tasks. We will work collaboratively with SEARTG to identify the necessary tasks required.*

CARRIED 6/0

Note 1: In the Background section of the report, it was noted that “Quairading” should replace “Kellerberrin”.

Note 2: At this point the President adjourned the meeting so that members could take a few minutes break (17h18).

Moved Cr Uppill seconded Cr Crane

That the meeting be adjourned

CARRIED 6/0

The meeting re-opened at 17h28

Moved Cr Uppill seconded Cr Crane

That the meeting be re-opened

CARRIED 6/0

11.6 Tammin Hotel - Council Support (ASS-368)

Author – Ian Bodill, CEO, 6th February 2013

DECLARATION OF INTEREST

Nil

PREVIOUS REFERENCE

Nil

BACKGROUND

Twinkle Nominees Pty Ltd has taken over the management of the Tammin Hotel and is seeking Council Support in this undertaking which includes overnight accommodation to travellers with caravans and camper trailers.

COMMENT

It is the intention of the Hotel Management to provide free overnight accommodation and camping to travellers with caravans and camper trailers at the rear of the hotel. Hot showers and toilet facilities will be available on a 24 hour basis.

Advice has been sought from the Shire of York Planning department and the response has been as follows:

The definition in the Tammin Town Planning Scheme of a 'hotel' includes any land or building providing accommodation for the public. Although a caravan park is a defined land use in the Scheme, it is not listed in the land use table. So from a planning point of view, I concur that there is no change of use if there is no increase in the capacity of the hotel to accommodate these people. If it is proposed to establish a large caravan park in the future, then a planning application will be required. However, if they can comply with the relevant legislative requirements, there's no reason why it couldn't be approved and Council could provide their 'in principle' support.

From the above and discussions held with York Officers, it appears that Twinkle Nominees will need to submit a formal application that includes a plan required by the Caravan Park and Camping Grounds Legislation of 1997 which requires at least the following information, but not limited to:

- Type of Caravan Park
- Lighting
- Fire fighting equipment
- Taps and water supply
- Rubbish bins

It is not necessary to comment on the remainder of the hotel which will not have changed in terms of use and therefore does not require any approval.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Caravan Park and Camping Grounds Legislation, 1997.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

OFFICER'S RECOMMENDATION

That Council:

1. Congratulates Twinkle Nominees Pty Ltd on taking over the Tammin Hotel and wishes the company well in its future endeavours.
2. Advises Twinkle Nominees that council supports its efforts in providing overnight camping to travellers but that it will need to submit a formal application that includes a plan required by the Caravan Park and Camping Grounds Legislation of 1997 which requires at least the following information, but not limited to:
 - Type of Caravan Park
 - Lighting
 - Fire fighting equipment
 - Taps and water supply
 - Rubbish bins

Simple Majority Required

MIN 011/13 Motion - Moved Cr Uppill seconded Cr Bell

That Council:

1. Congratulates Twinkle Nominees Pty Ltd on taking over the Tammin Hotel and wishes the company well in its future endeavours.
2. Advises Twinkle Nominees that council supports its efforts in providing overnight camping to travellers but that it will need to submit a formal application that includes a plan required by the Caravan Park and Camping Grounds Legislation of 1997 which requires at least the following information, but not limited to:
 - Type of Caravan Park
 - Lighting
 - Fire fighting equipment
 - Taps and water supply
 - Rubbish bins

CARRIED 5/1

11.7 Nuisance Birds at Tamma Village (ENVH-11 & ASS-1093)

Author – Ian Bodill, CEO, 11th February 2013

DECLARATION OF INTEREST

Nil

PREVIOUS REFERENCE

Nil

BACKGROUND

Council received a petition from residents at Tamma Village regarding nuisance birds and whether anything could be done about the hundreds of corellas habiting the area.

COMMENT

Eight signatures were received from residents at Tamma Village who wrote that every morning from 4.30 onwards the corellas screeched and squawked until well into the day.

The residents have asked the shire to comment on whether there has been precedence of such nuisance and whether there was anything that could be done about it?

The residents mentioned that they were fed up with the situation and asked that the shire finds a remedy.

There is also a lot of evidence around the town where corellas have been stripping trees of their foliage.

The CDO has been liaising with the Shire of York Rangers who have advised that they have been faced with this problem before. The Rangers have assisted by directing the shire to the Department of Environment and Conservation where a request for a Damage Licence will be made.

The CDO has prepared an application letter to the Department of Environment and Conservation and the emphasis has been on the damage that the corellas have been causing within the town site in general.

The authorised persons who will deal with the matter if approval is given will be the Rangers from York.

The CEO believes that Council should be aware of this matter and give its approval to him making the application for a Damage Licence.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Section 15 of the Wildlife Conservation Act 1950 (as amended) and Regulation 5 of the Wildlife Regulations 1970.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Tamma Village Residents provided a petition

OFFICER'S RECOMMENDATION

That Council:

1. Authorises the CEO to make an application to the Department of Environment and Protection for a Damage Licence.
2. Agrees that upon the successful receipt of the licence, the authorised persons being the York Rangers carry out the licence conditions.

Simple Majority Required

MIN 012/13 Motion – Moved Cr Bell seconded Cr McCreery

That Council:

1. Authorises the CEO to make an application to the Department of Environment and Protection for a Damage Licence.
2. Agrees that upon the successful receipt of the licence, the authorised persons being the York Rangers carry out the licence conditions.

CARRIED 6/0

11.8 Management of Council's properties (ASS- 1545; 1093; 509; 510; 1050; 439; 1066; 1079; 1182; 1183)

Author – Ian Bodill, CEO, 6th February 2013

DECLARATION OF INTEREST

Nil

PREVIOUS REFERENCE

Min 84/12 Motion-16 August 2012

BACKGROUND

At its August meeting Council resolved to authorise inclusion in its budget an amount to engage a contract property inspection service on a quarterly basis for all Shire residential properties, and that quotations are obtained.

An alternative to this might be to engage the services of a Property Manager who might have an interest in managing all Council's residential properties in full, including the Barracks and Tamma Village. "In Full" is meant to include a Property Manager Service that one would normally receive from a property manager and would include rent collection, property inspections, property maintenance, liaison with tenants etc.

It is expected that the Seniors Committee would still maintain its role with Tamma Village and that the Property Manager would be required to liaise with this Committee. For this to occur there would be a need for clear lines of delineation and responsibilities.

This report seeks council's approval to advertise for registrations of interest for a Property Manager who can provide such a service. It is further suggested that the CEO provides copies of the registrations of interest to selected Property Agents in surrounding towns.

COMMENT

The Shire of Tammin has a number of properties in its asset register. They are as follows:

Barracks
Tamma Village (ten units)
11 Nottage Way
9 Nottage Way
45 Draper Street
22 Ridley Street
20 Ridley Street
6 Russell Street
14 Russell Street
12 Russell Street

It is considered that any party wishing to register its interest should provide a detailed outline of how it intends to provide a management service. In particular, reference should be made to:

- Management fees
- Initial Property Inspections and cost
- Frequency of Inspections.
- Tamma Village – Method of management and working with Management Committee.
- Rental collection method
- Dealing with tenants
- Maintenance and expenditure procedures
- Finance and banking details
- Current property management experience.
- Safety management.

FINANCIAL IMPLICATIONS

Management fees will become an immediate cost for the shire.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Contract Agreement with successful Management Company

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

OFFICER'S RECOMMENDATION

That:

1. Council authorises the CEO to seek registrations of interest from parties who can provide Property Management Services for the Shire of Tammin.
2. The CEO be authorised to provide copies of the Registration of Interest to selected Property Managers in surrounding towns.
3. Following receipt of the respective Interests, the CEO be authorised to make a selection and finalises an agreement for immediate commencement of the contract.
Simple Majority Required

MIN 013/13 Motion – Moved Cr McCreery seconded Cr Thomson

That Council authorises the CEO to seek registrations of interest from parties who can provide Property Inspection Services for the Shire of Tammin for the following properties:

Barracks
Tamma Village (ten units)
11 Nottage Way
9 Nottage Way
45 Draper Street
22 Ridley Street
20 Ridley Street
6 Russell Street
14 Russell Street
12 Russell Street

CARRIED 6/0

Reason for changing: Councillors believed that the remainder of the service was being done by its administration already and that duplication would occur.

11.9 Development Assessment Panels: Local Government Nominations (TPLAN-02)

Author – Ian Bodill, CEO, 6th February 2013

DECLARATION OF INTEREST

Nil

PREVIOUS REFERENCE

Nil

BACKGROUND

The West Australian Development Commission and Development Assessment Panels are seeking nominations from elected members who are keen to sit on local Development Assessment Panels as required.

COMMENT

On 1 July 2011 fifteen Development Assessment Panels (DAP) came into operation in order to determine development applications that meet a certain threshold value. Each DAP comprises of five members: three specialist members, one of which is the presiding member, and two local government members.

Appointments of all local government DAP members expire on 26th April 2013. Members whose term has expired will be eligible for reconsideration at this time.

An expression of interest for Development Assessment Panel specialist members was advertised in the West Australian on 8 and 12 December 2012 and in Regional newspapers in the week commencing 10 December 2012. Nominations for specialist members closed on January 25 2013.

Under *regulation 26 of the Planning and Development (Development Assessment Panels) Regulations 2011*, our council is requested to nominate four elected members of the Council; comprising two local members to sit on the local DAP as required.

A form has been supplied in order to provide the DAP with your names, address, email, mobile and landline telephone numbers, date of birth, employer(s), (position(s) and include curriculum vitae details of each of the four nominees.

Local DAP members are entitled to be paid for their attendance at DAP training and at DAP meetings, unless they fall within a class of persons excluded from payment. Members who are not entitled to payment include Federal, state and local government employees active or retired judicial officers and employees of public institutions. These employees are not entitled to be paid without the minister's consent, and such consent can only be given with the prior approval of Cabinet.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Regulation 26 of the Planning and Development (Development Assessment Panels) Regulations 2011

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

OFFICER’S RECOMMENDATION

That Council:

Nominates the following Councillors as representatives to sit on the Local Development Assessment Panel as required and that the CEO provides each Councillor with an application form to be filled in and returned to the West Australian Development Commission and Development Assessment Panels.

- Cllr.....
- Cllr.....
- Cllr.
- Cllr.....

Simple Majority Required

MIN 014/13 Motion – Moved Cr McCreery seconded Cr Greenwood

That Council

Nominates the following Councillors as representatives to sit on the Local Development Assessment Panel as required and that the CEO provides each Councillor with an application form to be filled in and returned to the West Australian Development Commission and Development Assessment Panels:

- Cr Greenwood
- Cr Crane
- Cr Uppill
- Cr Bell

CARRIED 6/0

11.10 - 11.16 these items are confidential and not for public viewing

11.17 Workforce Planning RTG (ORG-22)

Author – Ian Bodill, CEO, 12TH February 2013

DECLARATION OF INTEREST

Nil

PREVIOUS REFERENCE

Nil

BACKGROUND

Council is requested to endorse the appointment of **LG People** by the Shires of Cunderdin, Quairading, Tammin and York to complete the Workforce Planning Programme as a group. Workforce planning is a requirement by the Local Government Department for each Local Government in WA.

COMMENT

The Department of Local Government's Integrated Planning and Reporting Framework requires Local Governments to complete a Workforce Planning Programme which includes Strategic Community Planning and a Corporate Business Plan by the 30th June 2013.

Under the current Performance Measurement Framework, all Local Governments are required to report against the following measures:

- Council has a current Workforce Plan
- The Workforce Plan identifies the current workforce profile and organisational structure.
- The Workforce Plan identifies gaps between the current profile and organisational requirements.
- The Workforce Plan identifies organisational activities to foster and develop the workforce.
- The Workforce PLAN is budgeted for in the Corporate Business Plan and Long Term Financial Plan

There will be consultation with the Department of Local Government, Shires of Cunderdin, Quairading, York and Tammin by **LG People** in order to complete this programme.

FINANCIAL IMPLICATIONS

A grant of \$25,000 is being offered by the Department of Local Government and the agreement has been signed by the Shire of Tammin.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Financial Management Regulations

STRATEGIC PLAN IMPLICATIONS

Consistent with Theme

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

This will occur in the wider RTG process as the transition consultations take place.

OFFICER'S RECOMMENDATION

That Council:

1. Endorses partnering the Shires of York, Cunderdin and Quairading with the programme.
2. Endorses the appointment of **LG People** in order to complete the Workforce Plan for the Shire of Tammin, York, Cunderdin and Quairading and that this appointment is conditional upon receiving the grant of \$25,000.

Absolute Majority Required

MIN 022/13 Moved – Cr Bell seconded Cr Thomson

1. Endorses partnering the Shires of York, Cunderdin and Quairading with the programme.
2. Endorses the appointment of **LG People** in order to complete the Workforce Plan for the Shire of Tammin, York, Cunderdin and Quairading and that this appointment is conditional upon receiving the grant of \$25,000.

CARRIED 6/0

11.18 General Electors Meeting (ADM-43)

Author – Ian Bodill CEO, 14th February 2013

INTEREST

Nil

BACKGROUND

The Shire of Tammin General Meeting of Electors was held on 13 February 2013. Minutes of the meeting are attached to this report.

Legislation requires Council to consider the minutes of the Electors meeting at the next practicable Ordinary Meeting.

Legislation also requires Council to record reasons for its decisions arising from decisions made at the Electors meeting.

COMMENT

There were no decisions at the meeting requiring Council decisions and no issues were raised during general business.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Section 5.32 of the Local Government Act provides that the CEO is to —

- (a) cause minutes of the proceedings at an electors' meeting to be kept and preserved; and*
- (b) ensure that copies of the minutes are made available for inspection by members of the public before the council meeting at which decisions made at the electors' meeting are first considered.*

Section 5.33 of the Local Government Act provides that:

- (1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable —*
 - (a) at the first ordinary council meeting after that meeting; or*
 - (b) at a special meeting called for that purpose, whichever happens first.*
- (2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.*

STRATEGIC PLAN IMPLICATIONS

Nil

PRINCIPAL ACTIVITY PLAN IMPLICATIONS

Nil

STAFF RECOMMENDATIONS

That the minutes of the Shire of Tammin General Meeting of Electors held on 13th February 2013, be received.

Simple Majority Required

MIN 023/13 Motion – Moved Cr McCreery seconded Cr Uppill

That the minutes of the Shire of Tammin General Meeting of Electors held on 13th February 2013, be received.

CARRIED 6/0

Shire of Tammin

Minutes of the Shire of Tammin General Electors' meeting held in the Shire of Tammin Lesser Hall, 1 Donnan Street, Tammin, on Wednesday 13th February 2013

1. **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Cr Uppill declared the meeting open at 7.05 pm and welcomed Councillors, staff and members of the Tammin Community to the meeting.

In addition, the President welcomed visitors from neighbouring shires and Mr Dominic Carbone (consultant) who had come to participate in the Structural Reform briefing following the Annual meeting of Electors.

2. **RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

Present

Cr Scott Uppill, President
Cr Carol Crane, Deputy President
Cr Don Thomson
Cr Dustin McCreery
Cr Patricia Bell
Mr Ian Bodill, CEO
Mrs Gloria Dixon
Ms Sue Button
Ms Rose Crane
Mr Dennis Heppell
Mrs Pippa Button
Mr Garry Caffell
Mrs Mary Harrison
Mr Colin Harrison
Ms Jenny Gemund
Mr Graeme Button
Mr Dominic Carbone (Consultant)

Apologies

Mrs Margaret Wheeldon
Mr John Dixon
Mr Stephen Jefferies
Ms Joan Button
Mrs Louise Caffell
Mr Rodney Stokes

Visitors from Neighbouring Shires

Cr Tony Boyle and wife Sally Boyle (York)
Cr Daryl Richards (Quairading)
Cr Clive Hawksley (Quairading)
Cr Graham Cooper (Cunderdin)
Graham Fardon CEO Quairading

3. **MINUTES**

Minutes of the meeting held on 8th February 2012 were distributed.

MIN E001/13 MOTION - Moved Cr Uppill seconded Cr McCreery

That the minutes of the General Electors meeting held on 8th February 2012 as printed, be confirmed.

CARRIED

There were no matters raised from the minutes.

4. ANNUAL REPORT

4.1 President's Report

The President's Report was distributed.

The President, Cr Uppill, thanked his wife Rose for her support.

He thanked the Tammin Councillors for their support and believed that at all times that they had Tammin's interest at heart and that they worked together for its people.

Cr Uppill went on to thank the staff collectively for the great job they did over the year in question. He thanked specifically the staff that departed during the year, vis Tanya Greenwood, Toby McQuistan and Bernard O'Donnell.

The President made a special thanks to previous CEO Graham Stanley for his term at Tammin. He made special mention of Graham's humility and how he maintained Tammin's best interest till the end of his term.

The President thanked Dominic Carbone for his contribution in putting the Shire's reports together as well as those of the RTG.

General comments from the President:

- Rates were increased by 5% on average.
- Adopted the Strategic Community Plan for the next ten years and thanked the community for their attendance at the workshops and their contribution.
- The Shire's position was in good stead to address the forthcoming amalgamations.
- Compliance: Asset management plans were prepared by Dominic Carbone and associates.

Achievements of the Shire of Tammin:

- The introduction of an Electrician and now an apprentice.
- Purchased Lot 52 for the New Depot.
- Community cropping. Funds generated for four community groups.
- New Depot shed has been built and awaiting certain licence requirements.
- The Old depot will become a men's shed.
- A new staff house (r4r funds)
- Frearson Park. Work for the Dole crew participation.
- Tamma Village. Refurbishment of Unit 2 in collaboration with the Seniors Committee.

MIN E002/13 MOTION - Moved Cr Thomson seconded Mary Harrison

That the President's Report be received.

CARRIED

4.2 Auditor's Report

The Auditor's Report was distributed. The Shire President congratulated the office staff, in particular Graham Stanley (CEO), Myra Henry and Dominic Carbone and Associates (Consultant) for the excellent report.

MIN E003/13 MOTION - Moved Cr McCreery seconded Rose Crane

That the Auditor's Report be received.

CARRIED

4.4. Annual Report (2011-2012)

MIN E004/13 MOTION - Moved Garry Caffell seconded Rose Crane

That the Annual Report including the CEO's report and the Annual Financial Report for the year ended 30th June 2011 be received.

CARRIED

5. GENERAL BUSINESS

The President read out a letter submitted by Margaret Wheeldon as follows:

A few ideas for Tammin Main Street etc:

- A large rectangular pergola with table in centre and seating. Room for small buses and cars to pull in off the Highway and alongside the building to allow passengers to have lunch or teas. A toilet along the main street or a large notice board to the present toilets People can never find toilets.
- A Caravan park especially near the Roadhouse a must. People need to stock up and get a ready meal after pulling in. A R.V. (toilet disposal) is an essential along the Highway only Southern Cross Northam and Quairading have one.
- I wouldn't like to see the Tennis courts done away with as they still get used. An upgrade might help. Plant bushy shrubs from Tennis courts to Bowling Club.
- Plant dwarf or small bougainvilleas along south side Main street. They are low maintenance and once established do not need water. Very colourful.
- See that all dead trees, bushes and branches are removed from around the town. Especially from surrounds of Tammin Village.

The President responded that the CEO would submit the matters presented by Margaret Wheeldon to the March round of meetings for discussion by council and provide a response to Margaret as soon as possible afterwards.

The President invited questions from the floor:

1. Ms Sue Button:
 - Requested that Council look at installing security cameras near council buildings and the oval.
 - Toilets at the oval need replacing as the parts are no longer available.
 - The toilet signs on the highway need fixing.

The CEO advised that he would explore opportunities and report back to council regarding the security cameras and Ms Button.

2. Mrs Pippa Button requested a time frame and any information regarding the proposed Caravan Park.

Councillor Crane provided a response which included but was not limited to:

- There was a sub-committee of council working on the project.
- Council has appointed Brighthouse to develop a Master Plan and Business Case Study for the Tammin Caravan Park to support an application for funding from the R4R Country Local Government Fund (CLGF) regional funds.
- The Business case had been completed and that it was a regional project.
- The caravan park would consist of 3 chalets, 14 caravan/camping sites, a small ablution block and road infrastructure.

3. Mrs Mary Harrison inquired as to why the shops and buildings in town were boarded up. The shop next door to Cooinda was also boarded up and she wanted the reason.

The CEO advised that he would investigate and report back. In addition he responded that an order had been placed for the glass to be repaired at Cooinda.

Note: Since the meeting the CEO has been informed that the glass at Cooinda will be replaced on the 1st of March.

4. Ms Gloria Dixon provided a letter which mentioned a nasty road hazard on the South Tammin Road (humps on road) as well as the hazard signs that kept on blowing down.

The CEO responded that he would investigate immediately and report back to Council and Ms Dixon.

Note: Since the meeting the CEO has been out to the site in question with the Works Supervisor and Team Leader and made plans to repair the road during the week commencing 18th February 2013.

5. Cr Bell mentioned that there was a need to look at weed control on vacant blocks. Mary Harrison mentioned that the problem extended to areas behind Cooinda and other buildings in town.

The CEO responded that he would investigate and report back to Council.

6. CLOSURE OF MEETING

There being no further business, Cr Uppill, thanked all in attendance and invited those present to participate in a community briefing regarding Structural Reform (SEARTG) and the Town Beautification Project.

He invited all present to partake in refreshments provided after the briefing and closed the meeting at 7.44 pm.

11.19 Staff Restructure

This matter will be held behind closed doors as it is a matter affecting an employee or employees (s. 5.23 (a) Local Govt Act 1995).

A separate document will be provided to councillors prior to the matter being discussed and deliberated upon.

MIN 024/13 Motion – Moved Cr Uppill seconded Cr Greenwood

That Council endorses the following structure to be implemented by the CEO:

Current	Employment status	Proposal
Senior Finance Officer	Full Time	Senior Finance and Admin Officer (Full time)
Admin and Community Development Officer	Full time.	(.5) Part Time Community Development Officer.
Admin Officer	(.4) Part Time	Admin Officer Full time
Community Development Officer	(.6) Part Time (Resigned)	Not Replaced
Finance Officer	Currently nil	Full Time (New Position)

CARRIED 6/0

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

MIN 025/13 MOTION – Moved Cr Uppill seconded Cr Bell

That item 13.1 be considered as business of an urgent business.

CARRIED 6/0

13.1 Barracks

The CEO advised Council that he thought that he should seek and advertise for expressions of interest from prospective buyers once he had received the completed valuation from the valuers.

MIN 026/13 MOTION- Moved Cr Uppill seconded Cr McCreery

That council

1. Endorses the CEO advertising for expressions of interest once a valuation has been received for the Barracks.
2. Authorises the CEO to enter into negotiation with any prospective buyer and,
3. Requests that the CEO brings back final negotiations to Council for endorsing or otherwise.

CARRIED 5/1

14. CLOSURE OF MEETING

There being no further business the President closed the meeting at 6.46 pm

Tabled before the Ordinary Council Meeting on 21 March 2013.

Cr S Uppill, President

PAYMENTS LIST DECEMBER 2012

Date	Reference	Supplier Name	Details	Amount
Cheque Payments				
05/12/2012	5793	BT Business Super	Superannuation	154.37
05/12/2012	5794	Colonial First State	Superannuation	89.14
05/12/2012	5795	Colonial Mutual	Superannuation	181.79
05/12/2012	5796	Concept One Superannuation Plan	Superannuation	66.87
05/12/2012	5797	Hostplus - Super	Superannuation	78.64
05/12/2012	5798	LGRCEU	Union fee	58.20
05/12/2012	5799	Prime Super	Superannuation	42.10
05/12/2012	5800	The Industry Superannuation Fund	Superannuation	102.97
05/12/2012	5801	WALG Superannuation	Superannuation	2,603.13
07/12/2012	5802	Baxters Rural Centre	Parts & repairs TN251	200.30
07/12/2012	5803	C.Y.O'Connor	Course fees J. Gemund & M. Henry Cert 3 LG Admin	746.40
07/12/2012	5804	CircuitWest Inc	Circuitwest Associate Membership 12/13	242.55
07/12/2012	5805	City & Regional Waste Management	Waste management	712.60
07/12/2012	5806	Copier Support	Toners	274.50
07/12/2012	5807	Courier Australia	Freight	119.88
07/12/2012	5808	Covs - former Coventry	Trailer adaptor plugs TN2 & TN4	33.31
07/12/2012	5809	Eastern Districts Display Committee	Contribution Eastern Group District Display 2012/13	350.00
07/12/2012	5810	George Johnson	Relief meat inspector service	5,764.00
07/12/2012	5811	LGIS Insurance Broking	Insurance 2012-13 for Excavator, Trailer and TN4	560.30
07/12/2012	5812	Mitre 10 Solutions	Tamma Village - fertilizer, Hall - gap filler & putty, parts TN221	120.46
07/12/2012	5813	Northam & Districts Glass Service	Town hall - glass for broken window	60.50
07/12/2012	5814	Northam Pctr Framers & Artistic Qltn	Town Hall - frame for pastel painting	294.00
07/12/2012	5815	Telstra	CEO, WS & E mobile 18/07 - 17/08/12 Internet library 18/10 - 17/11/12 Internet wireless CEO 22/10/12 - 21/12/12	185.93
07/12/2012	5816	UHY Haines Norton	Tax update & GST workshop SFO M. Henry	913.00
07/12/2012	5817	Scott Uppill	Presidential Allowance	1,200.00
07/12/2012	5818	WALGA	Advertising - Call for nominations, enrolling to vote	2,694.31
07/12/2012	5819	Gregory Froomes Wyllie	Audit fees	9,933.00
07/12/2012	5820	Tammin Post Office	Express letter, Parks & gardens - batteries, Tabloid - A3	80.17
10/12/2012	5821	Woodstock PA Hire	Woodstock PA Hire - Chq 5721 - reissued	455.00
11/12/2012	5822	Actrol	Electrician - electronic scales	385.00
11/12/2012	5823	Australia Post	Postage & freight	241.92
11/12/2012	5824	Avon Waste	Domestic refuse collection	1,542.75
11/12/2012	5825	Bunnings	Tamma Village - retic parts, rechargeable batteries for cordless phone, 12 Russell St - retic parts, Electrician - material,	993.05
11/12/2012	5826	Cunderdin Farmers Co-operative Co Ltd	Oval - sprinkler, ASC - supplies	137.61
11/12/2012	5827	Gull Tammin Roadhouse	November 2012 - catering, drinks, papers	513.53
11/12/2012	5828	Radio West	Area promotion	110.00
11/12/2012	5829	Synergy	Electricity 13/09/12 - 19/11/12	84.25
11/12/2012	5830	Telstra	Telephone & internet 23/09 - 22/10/12	764.98
12/12/2012	5831	Synergy	Electricity 25/09 - 26/11/2012	4,165.25
12/12/2012	5832	Eastern Hills Saws & Mowers Pty Ltd	Parts & repairs TN SS	1,214.05
13/12/2012	5833	Australian Communications and Media Auth.	Apparatus licence renewal fees	100.00
13/12/2012	5834	Brighthouse	Caravan Park - business case and master plan	11,383.68
13/12/2012	5835	CDA Air Conditioning & Refrigeration	9 Nottage Way - new HWS	4,338.00
13/12/2012	5836	Darren Farmer	Tammin town dam assessment	1,650.00
13/12/2012	5837	Kellerberrin Tyre Service	TN848 - supply tube and fit, Tyre repair TN3	35.00
13/12/2012	5838	Shire of York	Health, building & ranger services	399.08
13/12/2012	5839	Shire of Tammin	Petty cash recoup	254.25
13/12/2012	5840	MM Electrical Merchandising	Material Electrician, various EW jobs	3,292.11
13/12/2012	5841	Radio West	Advertising "What a man's gotta do"	336.60
17/12/2012	5842	Dennis Heppell	Gravel carting Tammin - Wyalkatchem Road	4,455.00
17/12/2012	5843	CWA Tammin	Purchase of 42 chairs for pavilion	252.00
17/12/2012	5844	City & Regional Waste Management	Waste management	2,810.92
19/12/2012	5845	FESA	ESL November 2012	1,469.30
20/12/2012	5846	Coodernuppin Hire & Haulage	Gravel carting Tammin - Wyalkatchem Road	4,092.00
20/12/2012	5847	DKT Rural Agencies	Tamma Village - ant dust & retic parts, Park - tap timer, Cooina - cistern & parts	460.30
20/12/2012	5848	George Johnson	Relief meat inspector service	2,882.00
20/12/2012	5849	Peerless Jal Pty Ltd	Hall, pavilion, public toilets - deodorant blocks	118.80
20/12/2012	5850	Ricoh Australia Pty Ltd	Toner cartridges	462.00
20/12/2012	5851	Rural Press Regional Media (WA) Pty Ltd	Advertising - extraordinary elections	936.29
20/12/2012	5852	Sunny Sign Company Pty Ltd	Delineator, magnetic Shire signs for vehicles	520.30
20/12/2012	5853	Tammin Hardware	Watering can, retic parts, hand cleaner, screws, grease gun, ant spray	198.22

20/12/2012	5854	Wheatbelt Office and Business Machines	Parts and repair photocopier	764.36
21/12/2012	5855	BT Business Super	Superannuation	235.55
21/12/2012	5856	BT Lifetime - Personal Super	Voided - incorrect amount	
21/12/2012	5857	Colonial First State	Superannuation	77.58
21/12/2012	5858	Concept One Superannuation Plan	Superannuation	53.50
21/12/2012	5859	Hostplus - Super	Superannuation	122.14
21/12/2012	5860	LGRCEU	Union fee	58.20
21/12/2012	5861	Prime Super	Superannuation	60.62
21/12/2012	5862	The Industry Superannuation Fund	Superannuation	99.86
21/12/2012	5863	WALG Superannuation	Superannuation	2,837.99
21/12/2012	5864	CWA Tammin	Catering for Christmas function	1,560.00
21/12/2012	5865	Humphries Karen / Tammin Hotel	Catering June 2012 & Dec 2012 Council meeting, Accommodation for traffic controllers, Catering for Achievement Awards	1,736.50
31/12/2012	5909	Australian Taxation Office	Dec 2012 BAS	698.00
			Sub-total	87,219.96
Direct Debit payments				
03/12/2012	Debit	Commonwealth Bank of Australia	CBA Merchant Fee	36.50
05/12/2012	Debit	Commonwealth Bank of Australia	EFTPOS Fee	38.72
12/12/2012	Debit	National Sheds Mandurah	Deposit for Shed - 12 Russell St	977.27
19/12/2012	Debit	Motorcharge Limited	Fuel Nov 2012	4,908.20
24/12/2012	Debit	Woodstock PA Hire	PA & lighting hire "What a man's gotta do" show	455.00
24/12/2012	Debit	Western Australian Treasury Corporation	Loan repayments	12,160.44
31/12/2012	Debit	Western Australian Treasury Corporation	Loan repayments	7,879.25
			Sub-total	26,455.38
Licensing Transfer				
03/12/2012	J5441	Department of Transport	Licensing 03/12/2012	118.80
04/12/2012	J5442	Department of Transport	Licensing 04/12/2012	2,919.95
06/12/2012	J5471	Department of Transport	Licensing 06/12/2012	422.80
07/12/2012	J5473	Department of Transport	Licensing 07/12/2012	257.15
10/12/2012	J5474	Department of Transport	Licensing 10/12/2012	1,773.15
11/12/2012	J5476	Department of Transport	Licensing 11/12/2012	114.50
12/12/2012	J5501	Department of Transport	Licensing 12/12/2012	1,773.15
12/13/2012	J5480	Department of Transport	Licensing 13/12/2012	1,096.15
J4/12/2012	J5481	Department of Transport	Licensing 14/12/2012	208.50
J7/12/2012	J5482	Department of Transport	Licensing 17/12/2012	37.60
12/18/2012	J5483	Department of Transport	Licensing 18/12/2012	21.00
12/20/2012	J5500	Department of Transport	Licensing 20/12/2012	2,292.70
12/21/2012	J5505	Department of Transport	Licensing 21/12/2012	469.90
			Sub-total	11,505.35
Bank Fees				
07/12/2012	Debit	National Australia Bank	NAB Connect Fee	50.85
12/31/2012	J5535	National Australia Bank	Account Fees for December 12 for DPI Account	21.08
12/31/2012	J5536	National Australia Bank	Account Fees for December 12 for Muni Account	95.90
12/31/2012	J5537	National Australia Bank	Account Fees for December 12 for Trust Account	21.80
			Sub-total	189.63
VISA Payments				
04/12/2012	VISA	Automotion Plus	Material Job EW095	353.00
04/12/2012	VISA	Combined Skills Training Ass.	Electrician Training	1,120.00
04/12/2012	VISA	KOMATSU	Service TN6 Komatsu loader	2,334.77
04/12/2012	VISA	National Australia Bank	Visa Monthly Fee	9.00
04/12/2012	VISA	Stratco Canningvale	Fencing - Tamma Village	2,037.00
04/12/2012	VISA	Supa IGA	Supplies for Halloween Party	58.88
04/12/2012	VISA	Westnet	Internet - depot and office	159.40
			Sub-total	6,072.05
EFT Payments				
04/12/2012		Shire of Tammin	Salaries & wages	19,831.00
19/12/2012		Shire of Tammin	Salaries & wages	24,939.95
			Sub-total	44,770.95
			Total	176,213.32

PAYMENTS LIST JANUARY 2013

Date	Reference	Supplier Name	Details	Amount
Cheque Payments				
03/01/2013	5866	Shire of Tammin	Petty Cash Recoup	223.90
03/01/2013	5867	BT Lifetime - Personal Super	Superannuation	134.45
04/01/2013	5868	BT Business Super	Superannuation	60.17
04/01/2013	5869	BT Lifetime - Personal Super	Superannuation	136.46
04/01/2013	5870	Colonial First State	Superannuation	95.14
04/01/2013	5871	LGRCEU	Union Fees	58.20
04/01/2013	5872	The Industry Superannuation Fund	Superannuation	99.86
04/01/2013	5873	WALG Superannuation	Superannuation	2,747.79
04/01/2013	5874	Prime Super	Superannuation	53.88
07/01/2013	5875	WALGA	Advertising - Call for Nominations	1,157.93
10/01/2013	5876	Australia Post	December Postage Account	84.47
10/01/2013	5877	Avon Valley Glass	Remove glass and board up Window at Co-inda	902.00
10/01/2013	5878	Avon Waste	Domestic refuse collection	1,234.20
10/01/2013	5879	Courier Australia	Freight	117.57
10/01/2013	5880	Cunderdin Contract Grading	Grader contracting and grader transport	14,630.00
10/01/2013	5881	Cunderdin Farmers Co-operative Co Ltd	ASC and holiday program supplies, Cement and Christmas Party refreshments	819.26
10/01/2013	5882	DKT Rural Agencies	Trolley Wheel replacement, termite control supplies, key cutting and flag pole materials	47.65
10/01/2013	5883	Dominic Carbone & Associates	Accounting Consultancy	2,612.50
10/01/2013	5884	Eastern Hills Saws & Mowers Pty Ltd	Blades and pull cord for small sundry plant	111.80
10/01/2013	5885	Flys "R" Gone	Fly and Spider Treatment	3,206.50
10/01/2013	5886	Gull Tammin Roadhouse	December 2012 - catering, drinks, papers	269.07
10/01/2013	5887	JR & A Hersey Pty Ltd	Uniforms	286.00
10/01/2013	5888	Kellerberrin Shire of	Reimbursement of Leave Entitlements B.McMeekan (LSL)	4,270.39
10/01/2013	5889	Kleenheat Gas	157 litres LPG Bulk gas for Tamma Village	215.88
10/01/2013	5890	Mitre 10 Solutions	Retic supplies and Electrical materials	269.96
10/01/2013	5891	Not Too Dusty Plant Hire	Wet hire of water truck - 11/12/12 -21/12/12	11,444.40
10/01/2013	5892	OCLC (UK) Ltd	Amlib annual maintenance	1,362.55
10/01/2013	5893	Pestex Co	Termite Inspection	11,473.00
10/01/2013	5894	Radio West	Area promotion	110.00
10/01/2013	5895	Rural Traffic Services	Provision of Traffic controllers, vehicle and signs	4,565.55
10/01/2013	5896	Shire of York	RTG Delegates Dinner	71.75
10/01/2013	5897	Shire Quairading	Provision of Environment Services 05/04/12 - 19/12/12	2,601.50
10/01/2013	5898	Sunny Sign Company Pty Ltd	Road signs	1,589.45
10/01/2013	5899	Synergy	Street lighting 25/10 - 24/11/2012	1,650.30
10/01/2013	5900	Tammin Post Office.	Stationery Supplies	85.25
10/01/2013	5901	Telstra	Internet and mobile service - December 2012	171.96
10/01/2013	5902	Water Corporation	Water Consumption 30/07/12 - 06/12/12	6,732.20
10/01/2013	5903	Western Stabilizers	Supply of cement and extra water truck	27,563.25
10/01/2013	5904	Wyalkatchem Weekly	Advert - What a man's gotta do	10.00
10/01/2013	5905	Telstra	Telephone & internet 23/11 - 22/12/12	709.73
10/01/2013	5906	Fire & Emergency Services Authority of WA	ESL December 2012	184.31
11/01/2013	5907	Avon Valley Design and Drafting Service	Plans, Engineering certification and Energy efficiency assessment & certification for proposed New Shire Depot Offices	1,750.00
11/01/2013	5908	Australian Taxation Office	VOID: December's BAS Cheque printed with incorrect date	
21/01/2013	5910	BT Business Super	Superannuation	147.94
21/01/2013	5911	BT Lifetime - Personal Super	Superannuation	149.23
21/01/2013	5912	Colonial First State	Superannuation	101.37
21/01/2013	5913	Hostplus - Super	Superannuation	95.37
21/01/2013	5914	LGRCEU	Union Fees	58.20
21/01/2013	5915	Prime Super	Superannuation	37.05
21/01/2013	5916	The Industry Superannuation Fund	Superannuation	99.86
21/01/2013	5917	WALG Superannuation	Superannuation	2,907.98
30/01/2013	5918	St John Ambulance WA Inc.	Ambulance - David Martin	364.00
31/01/2013	5950	Australian Taxation Office	January 2013 BAS	16,040.00
			Sub-total	125,921.23
Direct Debit payments				
02/01/2013	Debit	Commonwealth Bank of Australia	CBA Merchant Fee	36.50
04/01/2013	Debit	Commonwealth Bank of Australia	CBA POS Fee	31.52
29/01/2013	Debit	Western Australian Treasury Corporation	Loan 77 Repayments	8,349.95
			Sub-total	8,417.97

Licensing Transfer				
02/01/2013	J5506	Department of Transport	Licensing 02/01/2013	357.05
03/01/2013	J5507	Department of Transport	Licensing 03/01/2013	234.90
04/01/2013	J5521	Department of Transport	Licensing 04/01/2013	125.50
07/01/2013	J5524	Department of Transport	Licensing 07/01/2013	292.80
08/01/2013	J5541	Department of Transport	Licensing 08/01/2013	655.70
09/01/2013	J5543	Department of Transport	Licensing 09/01/2013	767.80
11/01/2013	J5544	Department of Transport	Licensing 11/01/2013	302.80
14/01/2013	J5545	Department of Transport	Licensing 14/01/2013	1,611.20
16/01/2013	J5547	Department of Transport	Licensing 16/01/2013	234.55
17/01/2013	J5551	Department of Transport	Licensing 17/01/2013	743.55
18/01/2013	J5554	Department of Transport	Licensing 18/01/2013	748.95
22/01/2013	J5556	Department of Transport	Licensing 22/01/2013	263.00
23/01/2013	J5558	Department of Transport	Licensing 23/01/2013	645.15
24/01/2013	J5559	Department of Transport	Licensing 24/01/2013	1,071.85
25/01/2013	J5560	Department of Transport	Licensing 25/01/2013	130.05
29/01/2013	J5561	Department of Transport	Licensing 29/01/2013	522.35
30/01/2013	J5563	Department of Transport	Licensing 30/01/2013	262.75
31/01/2013	J5565	Department of Transport	Licensing 31/01/2013	3,630.00
			Sub-total	12,599.95
Bank Fees				
23/01/2013	Debit	National Australia Bank	NAB Connect Fee	51.00
31/01/2013	J5580	National Australia Bank	Account Fees for January 13 for DPI Account	20.00
31/01/2013	J5581	National Australia Bank	Account Fees for January 13 for Muni Account	82.40
31/01/2013	J5582	National Australia Bank	Account Fees for January 13 for Trust Account	22.40
			Sub-total	175.80
VISA Payments				
03/01/2013	VISA	Bunnings	Gift card for CR S Jefferies, CR R Stokes and G Stanley - farewell gifts	950.00
03/01/2013	VISA	Elsema	Material EW Job	159.50
03/01/2013	VISA	JB HI-FI	Depot - monitor for PC	127.00
03/01/2013	VISA	Kmart	Activity supplies for ASC end of year party	40.00
03/01/2013	VISA	Mundaring Liquor	Councillor Refreshments	99.98
03/01/2013	VISA	National Australia Bank	Visa Monthly Fee	9.00
03/01/2013	VISA	Red Dot Stores	Activity supplies for ASC end of year party	35.98
03/01/2013	VISA	Westnet	Internet Service - Depot and office	159.40
			Sub-total	1,580.86
EFT Payments				
01/01/2013		Shire of Tammin	Salaries & Wages	18,530.15
15/01/2013		Shire of Tammin	Salaries & Wages	21,307.47
17/01/2013	EFT	Ian Bodill	Relocation Reimbursement	2,601.42
22/01/2013	EFT	Adventure World	Holiday program - Entry fee to Adventure World	594.00
22/01/2013	EFT	Ian Bodill	Training reimbursement - Electrician License	1,120.00
22/01/2013	EFT	IW Projects atf Carmel Trust	Waste management facility operating costs summary	3,003.00
22/01/2013	EFT	Motorcharge Limited	Fuel Account December 2012	9,551.74
23/01/2013	EFT	City & Regional Waste Management	Waste management	5,193.78
23/01/2013	EFT	National Sheds Mandurah	Progress payment for Shed	1,465.90
24/01/2013	EFT	Rodney Taylor	Bond Reimbursements	300.00
29/01/2013		Shire of Tammin	Salaries & Wages	35,598.52
			Sub-total	99,265.98
			Total	247,961.79

Attachment item 11.3 Financial Report to 31 December 2012

Attachment item 11.4 Financial Report to 31 January 2013