

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Shire President Cr Uppill declared the meeting open at 4.02pm.
Tambo Nominees representatives arrived at 4.45pm.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Attendance

Cr S.A Uppill	President
Cr Carol Crane	Deputy President
Cr M.D. Greenwood	Member
Cr C.D.M. McCreery	Member
Cr D. Thomson	Member
Cr P. Bell	Member
Ian Bodill	Chief Executive Officer

Apologies

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Council conducts open Council meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the question as precisely as possible. A maximum of 15 minutes is allocated for public question time. The length of time an individual can speak will be determined at the President's discretion.

There were no members of the public present during question time.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil applications for leave

6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS -

<u>Councillor</u>	<u>Item</u>	<u>Nature of Interest</u>
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Cr. M Greenwood	11.7	Financial Interest - Local Real Estate Representative
Cr. M Greenwood	11.11	Financial Interest - Local Real Estate Representative
Cr McCreery	13.1	Financial Interest – Local Plant supplier.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Council Meeting Minutes - Thursday 21st March 2013

STAFF RECOMMENDATION

That the minutes of the Ordinary Council meeting held on Thursday 21st March 2013 be confirmed as a true and correct record.

Simple Majority Required

MIN 046/13 Motion - Moved Cr. Bell Seconded Cr. Thomson

That the minutes of the Ordinary Council meeting held on Thursday 21st March 2013 be confirmed as a true and correct record.

CARRIED 6/0

8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

9.1 OFFICER'S REPORTS

Nil

9.2 DEVELOPMENT REPORTS

Nil

10. REPORTS OF COMMITTEES / COUNCILLORS

10.1 President's Report.

- 3rd April - I attended a Road and Building inspection.
- 5th April - Ian and I attended an RTG meeting in York. Discussed timelines for the "Process" leading into amalgamation. Also proposed budget for the first instalment of funds of \$295,000. Discussion took place on the cash grants through the preservation period, there is a large increase during this time and will drop at the end and increase again.
- 8th April - I attended an informal meeting with Ian and Cr. Bell, Cr. Crane and Cr. McCreery.
- 10th April - I attended 10 year financial plan meeting with Dom, Ian, Cr. Bell and Cr. McCreery.
- 17th of April - Chaired Community meeting, with regards to Sport and Recreation, where local community sport groups were able to inform the Shire of their needs.

Since last council meeting and with work commitments I have not had regular weekly meetings with Ian. I'm very happy with the output of work within the shire under Ian's guidance; there is an improvement of teamwork happening with staff members. I am also very happy with the outside staff; they are working well and our roads going well.

I have regular contact with Cr. Crane which is working very well.

I would like to congratulate and thank all Councillors for working well together.

Cr Crane

- Sheoaks in Tamma Village. What is the programme for removing them?
- HACC going well
- Check tenancy Agreements at Tamma Village
- Hospital in Cunderdin is going to have an open forum on 27th and 28th May (Expo-future plans on display).
- Is now on the Cunderdin/Meckering Cottage Community Committee

Cr Greenwood

- Caravan and Street scaping committee will be looking for contributions from Community.

Cr McCreery

- Attended Farmers meeting (Agriculture in Crisis)
- Twelve resolutions passed on the day.

11. AGENDA ITEMS

- 11.1 List of Payments March 2013 (FIN-05)
- 11.2 Financial Report to 31 March 2013 (FIN-05)
- 11.3 CEO - Completion of Probation
- 11.4 City and Regional Waste Development increase in Tonnage request (RES13163)
- 11.5 Shared Services Proposal - Planning (TPLAN-07)
- 11.6 Council Housing Inspections
- 11.7 Council Housing Asset Options
- 11.8 Shire of Quairading -Kevill's Ski Lake
- 11.9 After School Activity Program
- 11.10 Proposed Amalgamations
- 11.11 Sale of Barracks

11. AGENDA ITEMS

11.1 List of Payments - March 2013 (FIN-05)

Author – Jenny Gemund, CDO, 11 April 2013, Interest – Nil

BACKGROUND

Accounts paid for March 2013 is listed totalling:

Cheque numbers	6002 - 6069*	\$353,783.74
Direct debit payments	01/03 - 31/03/2013	\$12,385.41
Licensing transfers	01/03 - 31/03/2013	\$7,437.20
Bank fees	01/03 - 31/03/2013	\$178.47
VISA payments	01/03 - 31/03/2013	\$5,811.90
EFT payments	01/03 - 31/03/2013	\$59,176.03
Total payments	01/03 - 31/03/2013	\$438,772.75

* Cheque 6061 was included in February’s payments list

* Cheque 6068 will be included in April’s payments list.

COMMENT

No abnormal expenditure has occurred.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT -

See Reference on Page 28

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the list of payments made for March 2013 be endorsed as follows:

Cheque numbers	6002 - 6069*	\$353,783.74
Direct debit payments	01/03 - 31/03/2013	\$12,385.41
Licensing transfers	01/03 - 31/03/2013	\$7,437.20
Bank fees	01/03 - 31/03/2013	\$178.47
VISA payments	01/03 - 31/03/2013	\$5,811.90
EFT payments	01/03 - 31/03/2013	\$59,176.03
Total payments	01/03 - 31/03/2013	\$438,772.75

* Cheque 6061 was included in February’s payments list

* Cheque 6068 will be included in April’s payments list.

Simple Majority Required

MIN 047/13 Motion - Moved Cr. Thomson Seconded Cr. McCreery

That the list of payments made for March 2013 be endorsed as follows:

Cheque numbers	6002 - 6069*	\$353,783.74
Direct debit payments	01/03 - 31/03/2013	\$12,385.41
Licensing transfers	01/03 - 31/03/2013	\$7,437.20
Bank fees	01/03 - 31/03/2013	\$178.47
VISA payments	01/03 - 31/03/2013	\$5,811.90
EFT payments	01/03 - 31/03/2013	\$59,176.03
Total payments	01/03 - 31/03/2013	\$438,772.75

* Cheque 6061 was included in February's payments list

* Cheque 6068 will be included in April's payments list.

CARRIED 6/0

11.2 Financial Report to 31 March 2013 (FIN-05)

Author – Myra Henry, SFO, 11 April 2013

BACKGROUND

The Monthly Financial Report to 31 March 2013 is attached.

COMMENT

The Financial Report has been prepared in the format requested by Council.

The effect of the Council's Policy decision on reporting variances is shown in the far right column - being the calculated variance between the Actual Column and the YTD Budget column figures where the variances is greater than 10% and \$5,000.00

FINANCIAL IMPLICATIONS

No significant implications.

POLICY IMPLICATIONS

Council resolved (Item 6 – 31 August 2012) that in accordance with section 34(5) of the *Local Government (Financial Management) Regulations 1996* a variance percentage of 10% and \$5,000 be adopted for reporting material variances.

STATUTORY ENVIRONMENT

See Reference on Page 28

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the Financial Report for March 2013 be received.

Simple Majority Required

MIN 048/13 Motion - Moved Cr. Greenwood Seconded Cr. McCreery

That the Financial Report for March 2013 be received.

CARRIED 6/0

Moved Cr Uppill seconded Cr Thomson

That the meeting be adjourned at 5.27pm.

CARRIED 6/0

Moved Cr Uppill seconded Cr Bell

That the meeting be resumed at 5.30pm.

CARRIED 6/0

11.3 CEO completion of Probation period

Author – Ian Bodill, CEO, 6th April, 2013

DECLARATION OF INTEREST

The CEO has declared an interest in this matter. The CEO left the Chambers during the discussion and voting of this item.

PREVIOUS REFERENCE

Appointment of CEO.

BACKGROUND

The CEO commenced employment with the Shire of Tammin on 14th January 2013.

Clause 3.3.1 in his contract with the Shire of Tammin states:

"The Chief Executive Officers employment will be subject to an initial qualifying period of three months. If the CEO's performance has not been successful during this period, the Council may terminate this contract or extend the period for a further three months, up to a total period of six months. If the CEO's performance has met Council's requirements, then the CEO's appointment will be confirmed."

The CEO has made enquiries with WALGA regarding the methodology required to complete this initial qualifying assessment. WALGA has replied that Council can simply have an informal discussion with the CEO and advise him on areas where he needs to improve and where he has succeeded.

The extension of his probation or confirmation of his appointment will have to be by formal resolution of council

COMMENT

To assist Council with its decision, a list of areas where appraisal of the CEO's performance can occur, has been extrapolated from his contract.

- Leadership
- Councillor Relations
- External Relations including customers and stakeholders
- Organisation Management
- Planning
- Financial Management

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Contractual fulfilment.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

OFFICER'S RECOMMENDATION

That Council deliberates on the CEO's performance during the first three months of his contract with the shire (probationary period) and makes a decision as per clause 3.3.1.

Simple Majority Required

MIN 049/13 Motion - Moved Cr. Crane Seconded Cr. McCreery

That as per clause 3.3.1 of the CEO's contract with the Shire of Tammin, council considers the probation period to be completed.

CARRIED 6/0

11.4 City and Regional Waste Management increase in tonnage request : (RES-13163)

Author – Ian Bodill, CEO, 6th April, 2013

DECLARATION OF INTEREST

Nil

PREVIOUS REFERENCE

Item 11.7 – 16th August 2012

Special Meeting 30/10/2012 Item 5.1

BACKGROUND

City and Regional Waste Management (CRWM) have requested that council considers allowing them to increase the charges per ton of waste from \$35.00 to \$40.00.

At this stage most of their waste (other than Tammin) comes from Cunderdin, Kellerberrin and surrounding districts.

It is unclear as to when the last increase in charges per ton of waste was administered but there is a suggestion that it was some time ago. CRWM have indicated that other tip sites such as that in Brookton are charging \$48.00 per ton and that ultimately they would like to achieve this level of charging as well.

COMMENT

The current contract expires next year in June. It is believed that any realignment of charges will occur when tenders are received between now and next year and that until then Council should give consideration towards allowing the ton rate to increase from \$35 per ton to \$40 per ton (14% increase).

The Shires of Kellerberrin and Cunderdin will need to be made aware of the proposed increases.

FINANCIAL IMPLICATIONS

Minimal percentage royalties to the shire

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Kellerberrin and Cunderdin Shires will need to be advised.

OFFICER'S RECOMMENDATION

That Council agrees to increase the charges per ton at the Tammin Waste site from \$35 to \$40 per ton from 1 July 2013 and that the Shires of Cunderdin and Kellerberrin are advised accordingly.

Simple Majority Required

MIN 050/13 Motion - Moved Cr. Bell Seconded Cr. Thomson

That Council agrees to increase the charges per ton at the Tammin Waste site from \$35 to \$40 per ton from 1 July 2013 and that the Shires of Cunderdin and Kellerberrin are advised accordingly.

Carried 6/0

11.5 Shared Services Proposal - Planning : (TPLAN-07)

Author – Ian Bodill, CEO, 6th April, 2013

DECLARATION OF INTEREST

Nil

PREVIOUS REFERENCE

Nil

BACKGROUND

The Shire of York proposes to formalise the provision of planning service to the local governments of Cunderdin, Tammin, Quairading and York to provide certainty of costs and service delivery to all parties

York's objective is to provide a full suite of high quality, cost effective Planning services to the nominated local governments for 2013/14 and future years subject to the outcomes of the structural reform process currently underway.

The Shire of York will provide a full statutory planning service through the employment of:

- Manager of Planning Services
- Planner
- Planning Support/Compliance Officer

The services proposed to be delivered are:

- General Planning Enquiries
- Dealing with telephone, email and sales enquiries
- Liaising with applicants, landowners and developers
- Liaising with government departments and service agencies
- Assessment advertising and determination of development applications.
- Responses to subdivision referrals.
- Scheme amendments and rezoning applications.
- Assessment and determination of Structure Plans and council reports.
- Preparation of Council agenda items relating to planning matters.
- Preparation of planning policies, including community consultation.
- Attendance at Council meetings (when required),
- Attendance at shire office (when required).
- Coordination of legal action.
- Compliance follow up
- Investigation of planning breaches.
- Heritage matters
- Strategic and planning services on a negotiated as required basis.

Planning Service Proposal

York advises that its proposal is to provide services on a proportional basis between the four (4) local governments at a per hour rate of \$75.00 subject to bulk service purchase as follows:

Shire	Hours per year	Hourly Rate	Total Cost
Cunderdin	400	\$75.00	\$30 000
Quairading	400	\$75.00	\$30 000
Tammin	300	\$75.00	\$22 500

York proposes that the service commences from 1 July 2013 and remains in place for at least 5 years (structural reform considering).

COMMENT

Ordinary Council Meeting Minutes – April 18th 2013

The Shire of Tammin Planning costs have not been accurately recorded in the past and it is suggested that the costs are below \$10,000 per annum. However, York's service will include a full planning service including "compliance", which will assist enormously.

Our planning requirements are not that high but the idea of having the service available when we do need it is attractive.

Note that this proposal does not include Health and Building and Ranger services which Tammin currently receives and pays for from York as well. These costs are currently at \$14,000 for this financial year

Note that Council could be paying for hours that it does not use under this proposal or using more hours than listed for the same cost.

The Shire of Tammin's services would be better off if Council accepted this proposal as the alternatives (including cost) would be somewhat uncertain.

FINANCIAL IMPLICATIONS

\$22 500 per annum

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Council's statutory requirements would be met in its entirety at a cost that would be able to be budgeted for.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

OFFICER'S RECOMMENDATION

That Council advises the Shire of York that it accepts the proposal which will commence on 1 July 2013 for a period of 5 years.

Absolute Majority Required

MIN 051/13 Motion - Moved Cr. Bell Seconded Cr. McCreery

That Council advises the Shire of York that the Shire of Tammin will not accept their proposal and that the CEO Ian Bodill be authorised to seek an alternative arrangement.

CARRIED 5/1

Council did not accept the officer's motion as it was considered an exorbitant proposal. The Shire of Tammin spends less than \$22,500 p.a. for all services.

11.6 Council Housing Inspections

Author – Ian Bodill, CEO, 4th April, 2013

DECLARATION OF INTEREST

Nil

PREVIOUS REFERENCE

ASS 1545:1093:509:510:1050:439:1066:1079:1182:1183

BACKGROUND

Council resolved to seek registrations of interest from property managers who might have an interest in providing a property inspection service for council-owned building assets.

Council requested interest from the main Real Estate operators in the Wheatbelt and received two responses. Although not a confidential report, their identities will remain confidential and revealed at the council meeting.

Note that the quotes do not provide a suggested maintenance report. It will just be a condition report. Council will be left to ascertain its own maintenance requirements from the condition reports.

Company A

The initial Property Condition Report would include a written report complemented with a matching photo report to highlight the current condition of each property. This would be the basis for the following quarterly reports which will monitor the tenants care of the property and any general maintenance items that develop.

Company B

The Expression of Interest Calls for a Property Condition report (PCR) for each property to be provided. Company B provided the following definition regarding the provision of a Property Condition Report:

“Property Condition report Definition. - A list of the contents and their condition, as well as the condition of the fixed parts of the property such as walls, ceilings and doors. We also Take photos of the property to assist with description of the property.(Tenant Permitting).”

In addition Company B has an additional cost of Travel & Time \$150 per day. + GST

The above costs are under the proviso that all properties can be inspected on the same day. If there is any reason that a property cannot be accessed on the day of inspection, or if a tenant moves out and a final inspection is required if such date falls Between Scheduled Quarterly Inspections or new PCR needs to be completed, the cost of a single Inspection would be:

Single Inspection rate (Including Travel) \$200 + GST

Court Appearances In Northam \$60 Per Hour + GST.

	Barracks		Caretakers Residence		Remaining Houses	
	Initial report	Quarterly Report	Initial report	Quarterly Report	Initial report	Quarterly Report
Company A	120	95	95	65	95	65
Company B	400	55	155	55	155	55

Total cost per annum for Company A = (120 + 95 + 95 + (95 x 4) + 4(65 x 19) = \$5630

Total cost per annum for Company B = (400 + 155 +155 + 4(55 x 21) = \$5330

COMMENT

There is not a lot of difference between the two companies. Both seem well equipped to deal with council's property needs. Although not mentioned by Company A in its quote, it is considered that it will also include travel, court and single inspection costs as highlighted by Company B.

FINANCIAL IMPLICATIONS

The total cost per annum would be in the region of \$5300 to \$7000 and these figures would be dependent on the availability of tenants and any other costs such as court appearances which are an unknown at this stage.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

An increase in the management and preservation of council assets.

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

OFFICER'S RECOMMENDATION

That Council accepts the quote provided by Company B and that the CEO Ian Bodill is authorised to enter into a 12 month agreement.

Simple Majority Required

MIN 052/13 Motion - Moved Cr. Crane Seconded Cr. Thomson

That:

1. Council accepts the quote provided by Company B and that the CEO is authorised to enter into a 12 month agreement.
2. That a check is made to ensure that the tenancy agreements allow the proposed inspections to occur.
3. That the CEO advises Company B that some properties might be sold during the year.

CARRIED 6/0

11.7 Council Housing Asset Options.

Author – Ian Bodill, CEO, 10th April 2013

DECLARATION OF INTEREST

Cr Greenwood declared an interest and left the Chambers at 6.14pm. He returned after the item had been discussed and voted on. The President advised him of the Council decision.

PREVIOUS REFERENCE

Nil

BACKGROUND

Discussions have taken place regarding Shire assets and whether Council should look at disposing of a number of its houses.

Council is requested to consider the following houses as the focus of this discussion:

6 Russell Street – Currently occupied by an external tenant.

20 Ridley Street – Currently occupied by an external tenant

Council recently inspected 6 Russell Street and noticed that it needed significant maintenance and that a lack of continuous inspections and a maintenance programme had led to the buildings deterioration.

COMMENT

Council needs to consider one of two options:

1. The sale of either one or both properties (as is) and use the proceeds to invest in their replacement/s....or,
2. Spending considerable funds on improvements and maintenance.

It is considered that maintenance and improvements costs for 6 Russell Street could reach as high as \$45000. It is uncertain without a proper inspection what the cost would be for 20 Ridley Street.

It is uncertain what the property market is like right now. It is believed that the sale of property could take between weeks and months to sell and that in the meantime certain maintenance would have to continue.

Council is requested to discuss and deliberate as to what would be the best option, or whether there might be a further option that would require consideration.

The CEO has considered the options and believes that council should sell 6 Russell Street and reinvest in a new house with the proceeds. There is some uncertainty regarding 20 Ridley but the same decision might be required for this property as well.

FINANCIAL IMPLICATIONS

There will be an income from the sale of the properties and expenditure for the building of new replacements. There will be a net expense for these transactions to occur, but an increase in asset value.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Asset disposal regulations and legal requirements will need to be adhered to.

STRATEGIC PLAN IMPLICATIONS

A continuous supply of staff housing will be maintained.

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

This is part of the Asset Disposal process.

OFFICER'S RECOMMENDATION

That Council:

1. Agrees to sell properties 6 Russell Street and 20 Ridley Street and arranges to place the properties on the market with immediate effect.
2. Uses the proceeds to build replacement properties immediately, once the properties have been sold.

Simple Majority Required

MIN 053/13 Motion - Moved Cr. McCreery Seconded Cr. Thomson

That Council:

1. Agrees to sell properties 6 Russell Street and 20 Ridley Street and arranges to place the properties on the market with immediate effect.
2. Uses the proceeds to build replacement properties immediately, once the properties have been sold.
3. That the current tenants be advised of council's decision to sell and that they be given 60 days notice to vacate once the sale has been finalised.

CARRIED 5/0

11.8 Shire of Quairading – Kevill’s Ski Lake

Author – Ian Bodill, CEO, 8th April, 2013

DECLARATION OF INTEREST

Nil

PREVIOUS REFERENCE

Nil

BACKGROUND

The Shire of Quairading has written to the Shire of Tammin with the following information and request:

"The Quairading Council has recently been informed of the likelihood of the land surrounding and including Kevill’s Ski Lake (Mt Stirling Road, North Quairading) coming onto the market. Council is aware of a strong interest for the land to be purchased to enable a Ski Lake proposal to be maintained in our Region.

I advise that at this time, Council is only seeking to inform neighbouring Shires of the proposal and an indication of commitment to a Regional approach (ie: Royalties for Regions, Regional Component) to secure this valuable Community Recreation Asset for the future.

On behalf of Council, I seek the Shire of Tammin’s registration of interest to participate in a Regional approach for the Ski Lake proposal".

COMMENT

Council will need to consider whether it wishes to participate in the project as offered by Quairading and if so it should nominate representatives to put forward to Tammin.

FINANCIAL IMPLICATIONS

Royalties for Regions

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

OFFICER’S RECOMMENDATION

That Council agrees to participate in a regional approach for the Ski Lake proposal.
Simple Majority Required

MIN 054/13 Motion - Moved Cr. Bell Seconded Cr. McCreery

That Council agrees to participate in a regional approach for the Ski Lake proposal.
CARRIED 6/0

11.9 After School Activity Program

Author – Ian Bodill, CEO, 2013

DECLARATION OF INTEREST

Nil

PREVIOUS REFERENCE

BACKGROUND

Council is advised that it was necessary to close down the After School Care programme (effective Wednesday 10 the April) due to demands and constraints placed on the shire by Australian Children's Education and Care Quality Authority (ACECQA).

The decision needed to be made as soon as possible as the Shire was operating illegally.

The following needs to occur if Council wishes to pursue obtaining a licence:

- There is a requirement to have someone on the premises with a Supervisor certificate at all times. In order to obtain a supervisors certificate one needs to have a qualification in child care or have 3 years experience in child care and educating.
- There is also a requirement to have a current senior first aid certificate.
- A “working with children” check.
- We should have two people with Supervisor certificates as there needs to be someone with a Supervisor certificate at all times. Failure to do this is illegal and the shire would be subject to big fines.
- There is a requirement to develop a suite of policies and procedures for the service.
- There is a need to provide trained people that know all the policies and procedures and be able to adhere to all regulations. This means people being out of service for 2 days at a time for a number of times a year.
- There is a need to have plans supplied by a building practitioner which indicate the layout of the building and where everything is and what it is made out of, including outside play areas.
- There is a need to conduct a soil assessment or provides a statement saying that one has been obtained previously and that the soil is not contaminated and safe for children.
- There is a need to fill out forms and get them approved every time the shire changes the days that the service is provided.
- Tia Norman from ACECQA wants to be updated at least twice a week as to what is happening with the programme.

COMMENT

It appears that Council can still conduct the School Holiday Programme if it wishes to do so as the requirement on the Shire for that programme is different.

Council will need to secure the services of someone to conduct the programmes however, and it is hoped that one of the parents or someone local would seek a casual job in order to deliver them.

It is also considered reasonable to approach our local MP (politician) to assist the Shire in resurrecting the After School Programme in a more achievable manner with less “red tape”.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Policies would be required to continue the service.

STATUTORY IMPLICATIONS

Australian Children's Education and Care Quality Authority (ACECQA) legislation and regulations.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

A meeting with available parents was conducted on the 9th April by the SFAO. A notice was prepared by the YDO and delivered to the school on the 10th April explaining that the last day would be that day (10th April).

OFFICER'S RECOMMENDATION

That Council:

1. Endorses the closure of the After School Care Programme due to legal and regulatory requirements which it is unable to meet.
2. The CEO explores opportunities to find appropriate staff in order to continue with the School Holiday Programme.
3. That the CEO approaches the local MP in order to secure her assistance in trying to re-establish the After School Care Programme.

Simple Majority Required

MIN 055/13 Motion - Moved Cr. Greenwood Seconded Cr. Bell

That Council:

1. Endorses the closure of the After School Care Programme due to legal and regulatory requirements which it is unable to meet.
2. The CEO explores opportunities to find appropriate staff in order to continue with the School Holiday Programme.
3. That the CEO approaches the local MP in order to secure her assistance in trying to re-establish the After School Care Programme.

CARRIED 5/1

11.10 Proposed Amalgamations – L G Advisory Board

Author – Ian Bodill, CEO, 10th April 2013.

DECLARATION OF INTEREST

Nil

PREVIOUS REFERENCE

Items 10.2.2 – 20 September 2012; Item 11.3 – 16 August 2012 refer, Item 13.2 December 2012.

BACKGROUND

The Local Government Advisory Board has resolved to conduct a formal inquiry into the proposal to amalgamate the Shires of Cunderdin, Quairading, Tammin and York. This resolution was made in accordance with the provisions of Schedule 2.1 of the *Local Government Act 1995*.

The Board is currently developing a timeline for the inquiry which will include dates for meetings with the affected local governments, public hearings and calling for submissions from interested parties.

On completion of the inquiry the Board will submit its report to the Minister for Local Government on the proposal. The recommendations contained in the report will be considered by the Minister who may either accept or reject any of these recommendations.

Should the Board recommend in favour of an amalgamation, electors of the affected local governments must be given the opportunity to request a poll on the recommendation prior to the Minister accepting the recommendation.

COMMENT

If a poll is requested by the electors of one or more of the affected local governments and one of the polls returns a majority vote against the recommendation the amalgamation will not proceed.

Staff of the Board will be in contact with the CEO in due course to discuss meeting and public hearing arrangements and any other issues relevant to the conduct of the inquiry.

FINANCIAL IMPLICATIONS

POLICY IMPLICATIONS

STATUTORY IMPLICATIONS

Schedule 2.1 of the *Local Government Act 1995*

A schedule of the Inquiry Process is attached below for perusal.

STRATEGIC PLAN IMPLICATIONS

SEARTG Regional Plan

FUTURE PLAN IMPLICATIONS

COMMUNITY CONSULTATION

This is essential and forms part of the Inquiry Process.
The Community will also have a chance to request a poll.

OFFICER'S RECOMMENDATION

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That Council receives and endorses the information from the Local Government Department and advises the Community of the progress and process to date.

Simple Majority Required

MIN 056/13 Motion - Moved Cr. Thomson Seconded Cr. Crane

That Council receives and endorses the information from the Local Government Department and advises the Community of the progress and process to date.

CARRIED 6/0

11.11 Sale of Barracks

Author – Ian Bodill, CEO, 11th April 2013

DECLARATION OF INTEREST

Nil

PREVIOUS REFERENCE

Council in December 2011 resolved in part as follows: *“That a Business Plan be prepared in accordance with Section 3.59 and Regulation 8A of the Local Government Act for the sale of the “Barracks” in early 2013.”*

BACKGROUND

The Shire of Tammin is the owner of the property Located at 81 Barrack Street, Tammin (Otherwise known as the “Barracks”) and intends to dispose of the property.

Pursuant to Section 3.58 of the Local Government Act 1995 the Shire proposes to call tenders for the sale of the “Barracks”.

Council requested the preparation of a business plan for the pending sale of the Barracks.

The Business plan included seeking a sworn valuation of the premises from a qualified Valuer. This has been received and the completed Business Plan is now tabled for Council’s perusal if required.

COMMENT

Council has to comply with the Local Government Act and Regulations as follows before it can progress further with the sale.

The Business Plan includes the full requirement of Council as required by the Local Government Act.

Council is now required to approve the advertising of the Business Plan for public Comment for a period of 42 days.

Council has resolved to dispose of the property through public tender once the advertising period has passed.

FINANCIAL IMPLICATIONS

Sworn valuation of the Barracks is included in the Business Plan.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

In accordance with Section 3.59 (2) and Section 3.59 (3) of the Local Government Act 1995, before a Local Government enters into a Major Land Transaction the local government is to prepare a Business Plan.

Pursuant to Section 3.58 of the Local Government Act 1995 the Shire proposes to call tenders for the sale of the “Barracks”.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Income for future use within the Shire of Tammin.

COMMUNITY CONSULTATION

In order to ensure the community as a whole is fully informed of the proposed disposal and the Shire of Tammin meets the statutory requirements pursuant to the Local Government Act 1995, and the Local Government (Functions and General) Regulations 1996, it is proposed that the following actions be undertaken in relation to the Business Plan.

- The Plan be available for viewing, with copies available at the Shire Administration Centre, Library, and on the Shire's website.
- Statewide public notice of the Plan will be given in accordance with Section 1.8 of the Local Government Act.
- The community will be invited to make submissions for a period of not less than six (6) weeks.
- The Council is to give consideration to submissions received, and may decide to proceed with the undertaking as proposed, or one which is not significantly different from what has been proposed in the Plan.

OFFICER'S RECOMMENDATION

That Council:

1. Endorses the Business plan which includes the full requirement of Council as required by the Local Government Act.
2. Advertises the Business Plan for public Comment for a period of 42 days and that the plan be amended to include any appropriate comments resulting from any public comments and brought back to Council for final adoption.

Simple Majority Required

MIN 056/13 Motion - Moved Cr. Crane Seconded Cr. Thomson

That Council:

1. Endorses the Business plan which includes the full requirement of Council as required by the Local Government Act.
2. Advertises the Business Plan for public Comment for a period of 42 days and that the plan be amended to include any appropriate comments resulting from any public comments and brought back to Council for final adoption.

CARRIED 5/0

12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

MIN 057/13 Motion - Moved Cr. Uppill Seconded Cr. Bell

That item 13.1 be considered as business of an urgent business.

13.1 - Caravan Park & Streetscape Committee - (ADM -64)

Caravan Park and Streetscape Committee Meeting

Author – Ian Bodill, CEO, 17TH April 2013

DECLARATION OF INTEREST

Cr McCreery declared an interest during the discussion of the provision and supply of plants to the Streetscape project. He did not vote on the item.

The *Local Government Act* (Section 5.60 – 5.62) provides that it is the Councillor's obligation to declare an interest if they believe that they have a financial interest, proximity interest, closely associated persons interest or an interest affecting impartiality in a matter being discussed by Council.

PREVIOUS REFERENCE

- November Council meeting item 13.4 Caravan Park and Streetscape Committee Meeting and Special Meeting of Council.
- Minutes of the Caravan Park and Streetscape Committee held in the Shire of Tammin Council Chambers in November 2012

BACKGROUND

The Caravan Park and Streetscape Committee met on April 16th to discuss the

1. Business Case Study for the proposed Tammin Caravan Park, and
2. Streetscape Project proposal for Tammin

COMMENT

Business Case Study for the proposed Tammin Caravan Park

BrightHouse Consultants provided Council with a final copy of the Business Case Study for the Tammin Caravan Park.

The Business Case investigates the effectiveness and value of developing a Caravan Park and camp grounds at Tammin and provides recommended options for the potential staged development of the facility.

Whilst it covers a lot more than that mentioned above it was considered that the foremost actions would be requesting that Council accepts and endorses the Plan (tabled) and that council uses the Plan to pursue funding from Royalty for Regions funding.

Streetscape Project proposal for Tammin

The CEO advised that he had spoken with and emailed CBH and Main Roads respectively regarding the proposed planting of shrubs and trees along the main highway. CBH was supportive of the programme and Main Roads would like contact to be made with Nigel Rowe the Region's Environmental Officer and include him in the activities proposed.

The committee discussed

1. Conducting a mailbox drop (including information inserted in the Tabloid and "around the towns") requesting members of the community to provide Council with ideas and Ordinary Council Meeting Minutes – April 18th 2013

suggestions regarding what should we focus on in our tow (e.g. Old Machinery, sculptures etc.) and that the due date for receiving this should be 3rd May 2013.

2. The CEO arranging to have the South section of the road containing the bituminised area to be ripped, shrubs and seedlings to be purchased, work for the dole members participation in planting, and additional ground cover for the entry statement beds to be purchased.

Further discussion centred around, planting by mid June, and the CDO to do research on what Information Boards are available with a view to replace the existing one.

FINANCIAL IMPLICATIONS

The proposed Caravan Park will require grant funding. Council will need to place adequate funding into its budget deliberations for the following financial year in order to complete the proposed Street scaping.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

In line with Council's Strategic Plan

FUTURE PLAN IMPLICATIONS

The Shire of Tammin Strategic Plan 2009-14 had as a New Initiative "Encourage the development of a RV friendly caravan park with bays, chalets and facilities."

COMMUNITY CONSULTATION

This matter was discussed at the Annual meeting of electors in February 2013.

OFFICER'S RECOMMENDATION

That Council:

- Accepts and endorses the Plan (tabled) and entitled "Business Case Study Tammin Caravan Park for The Shire of Tammin".
- Uses the Plan to pursue funding from Royalty for Regions funding.
- Authorises the CEO to have the South section of the main road containing the bituminised area to be ripped in accordance with the requirements to allow a vehicle to pass.
- Authorises shrubs and seedlings to be purchased for planting in the area to be ripped.
- Requests the CEO arrange for the participation of "Work for the dole" members in the required planting.
- Requests the CEO to purchase additional ground cover for the entry statement beds.

Carried 5/0

MIN 058/13 Motion - Moved Cr. Bell Seconded Cr. Uppill

That Council:

- Accepts and endorses the Plan (tabled) and entitled "Business Case Study Tammin Caravan Park for The Shire of Tammin".
- Uses the Plan to pursue funding from Royalty for Regions funding.

- Authorises the CEO to have the South section of the main road containing the bituminised area to be ripped in accordance with the requirements to allow a vehicle to pass.
- Authorises shrubs and seedlings to be purchased for planting in the area to be ripped.
- Requests the CEO arrange for the participation of “Work for the dole” members in the required planting.
- Requests the CEO to purchase additional ground cover for the entry statement beds.

CARRIED 6/0

13.2 Tambo Nominees – Application for storage of tyres.

During the course of the meeting, Council met with applicant David and Tony Gooch representing Tambo Nominees.

During the March meeting Council resolved that:

That Council:

1. *Delegates determination of the planning application to use Lot 12967 of Plan 132424 Yorkrakine Road, Tammin, known as Avon Location 12967, as an extractive and noxious industry for the purposes of commercial gravel extraction and landfilling of tyres and rubber products, subject to the application being advertised and assessed in accordance with the provisions of the Tammin Town Planning Scheme No. 1.”*
2. *Approval is **subject to** the applicant/s addressing council at its next Council meeting to be held on the 18th April in order to discuss the following points:*
 - *The applicant’s responsibility for providing gravel at no cost to the shire for the purposes of maintaining the roads utilised by trucks travelling to their site, on an annual basis.*
 - *A traffic management plan indicating the exact route to be utilised. Council would like the plan to indicate its preferred option of being Tammin-Wyalkatchem – Hocking – Yorkrakine as being the preferred route..*
 - *Utilising the roads from 9 am to 3pm only due to the school bus using the route during hours before and after these hours.*
 - *Negotiating a continuous supply of gravel for other shire use at a rate that would suit both the Applicant/s and the shire.*

The applicants were given a time during the April meeting to address council where the following point where raised:

- Road Trains 3’s, Small B Trains, 26’s.
- Most will be road train configuration.
- Vehicles would be oversize (60 x 40%)
- Gravel upkeep (Council can get gravel free of charge from Tambo for maintenance of the roads to be utilised.
- Tambo will get back to us regarding cost for further gravel supply.
- Holes are 50mx50mx6m deep
- 4 or 5 blocks would amount to 14 years on the site.
- Planting of trees would occur after each block was filled.
- There would be a fire unit for grass fires for each site.
- They don’t operate during harvest bans...they would need to be placed on Harvest Bans list.
- They have an exemplary record with DEC.
- They record a tyre movement log monthly.
- The principle regarding this burial method is that they can be recovered down the track.
- They are not open to receiving tyres from the shire.
- Fencing will be ring lock with barb and gate fencing.

MIN 059/13 Motion - Moved Cr. Bell Seconded Cr. McCreery

That Council:

- Reiterates its approval of the planning application to use Lot 12967 of Plan 132424 Yorkrakine Road, Tammin, known as Avon Location 12967, as an extractive and noxious industry for the purposes of commercial gravel extraction and landfilling of tyres and rubber products, subject to the application being advertised and assessed in accordance with the provisions of the Tammin Town Planning Scheme No. 1.”
- Reminds the applicants of the agreed times of operations i.e. 9am to 3pm. Times between 7am to 9 am and 3pm to 5pm are not permitted in order to allow school busses to operate in safety.

Carried 6/0

13.3 Community Cropping

Council discussed the Community Crop and the way forward for 2013.

MIN 060/13 Motion - Moved Cr. Thomson Seconded Cr. Uppill

That Council seeks expressions of interest from all Community Groups for the Community Cropping Programme by Friday 26th April 2013.

Carried 6/0

13.4 Roads 2030-- Regional Road Development Strategy – Wheatbelt North

The CEO advised that the following roads were being submitted as roads for consideration in the proposed 2030 Regional Road Development for the Wheatbelt North Region:

- Goldfields Road (York-Tammin Road)
- Bungulla Road North
- Little Underwood
- McLaren
- Ralston Rd
- Station Rd
- Tammin South Road
- Tammin-Wyalkatchem Road
- Underwood Road
- Walston Road
- York-Tammin Route

MIN 061/13 Motion - Moved Cr. McCreery Seconded Cr. Greenwood

That:

Council agrees to the following roads being included in the 2030 Regional Road Development for the Wheatbelt North Region:

- Goldfields Road (York-Tammin Road)
- Bungulla Road North
- Little Underwood
- McLaren
- Ralston Rd
- Station Rd
- Tammin South Road
- Tammin-Wyalkatchem Road
- Underwood Road
- Walston Road
- York-Tammin Route

Carried 6/0

14. CLOSURE OF MEETING

There being no further business the President closed the meeting at 10 minutes past 7pm.

Tabled before the Ordinary Council Meeting on 16 May 2013.

Cr S Uppill, President

15. REFERENCES

REFERENCES

6 DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

The Local Government Act (Section 5.60 – 5.62) provides that it is the Councillor's obligation to declare an interest if they believe that they have a financial interest, proximity interest, closely associated persons interest or an interest affecting impartiality in a matter being discussed by Council.

The Act provides that the interest may be declared in writing to the CEO prior to the meeting or declared prior to discussion of the agenda item at the meeting. Forms for this purpose are available to Councillors.

The Act further provides that the extent of the interest needs to be declared if the Councillor seeks to remain in the Chamber during the discussion, debate or voting on the item.

A Councillor declaring a financial or proximity interest must leave the meeting prior to the matter being discussed or voted on (including the question as to whether they are permitted to remain in the Chamber). Councillors remaining in the Chamber may resolve to allow the member to return to the meeting to participate in the proceedings.

7.1 STATUTORY ENVIRONMENT

Section 5.22(2) of the Local Government Act provides that minutes of all meetings to be kept and submitted to the next full Council meeting for confirmation.

11.1 List of Financial Payments Reference -STATUTORY ENVIRONMENT

Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

11.2 Financial Report Reference - STATUTORY ENVIRONMENT

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires a Statement of Financial Activity to be prepared each month, which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

Attachment item 11.1 Payments List March 2013				
PAYMENTS LIST MARCH 2013				
Date	Reference	Supplier Name	Details	Amount
Cheque Payments				
05/03/2013	6002	City & Regional Waste Management	Waste management	3,061.24
06/03/2013	6003	Shire of Tammin	Petty cash: Licensing TN1, reimbursement phone credit team leader	220.90
14/03/2013	6004	BT Lifetime - Personal Super	Superannuation	132.16
14/03/2013	6005	Hostplus - Super	Superannuation	108.75
14/03/2013	6006	LGRCEU	Union fee	58.20
14/03/2013	6007	Prime Super	Superannuation	48.83
14/03/2013	6008	The Industry Superannuation Fund	Superannuation	99.86
14/03/2013	6009	WALG Superannuation	Superannuation	3,055.00
18/03/2013	6011	BT Lifetime - Personal Super	Superannuation	134.17
18/03/2013	6012	Hostplus - Super	Superannuation	122.14
18/03/2013	6013	LGRCEU	Union fee	58.20
18/03/2013	6014	The Industry Superannuation Fund	Superannuation	74.20
18/03/2013	6015	WALG Superannuation	Superannuation	3,179.37
18/03/2013	6016	Australia Post	Postage & freight	355.90
18/03/2013	6017	Avon Waste	Domestic refuse collection	2,468.40
18/03/2013	6018	Bandicoot Express Account	Advertising - Neil Diamond Show	40.00
18/03/2013	6019	Cannon Hygiene	Yearly sanitary service	626.47
18/03/2013	6020	Copier Support	Toner for Tabloid copier	717.50
18/03/2013	6021	Courier Australia	Freight	118.08
18/03/2013	6022	Cunderdin Contract Grading	Grader hire blackspot Ralston Rd	12,397.00
18/03/2013	6023	Cunderdin CRC	Neil Diamond - A3 poster copies	36.00
18/03/2013	6024	Cunderdin Farmers Co-operative Co Ltd	Cleaning products, ant dust, pulley flag pole, silicone, Electrician material, refreshments council	110.56
18/03/2013	6025	Department of Environment	Application for clearing permit - Blackspot	50.00
18/03/2013	6026	DKT Rural Agencies	Mouse baits, Retic parts Kep & Tamma Village, solenoids, weed killer	637.90
18/03/2013	6027	Esplanade	Accommodation M. Henry	373.85
18/03/2013	6028	F-111 Engineering Pty Ltd	Repairs to TN302	3,410.42
18/03/2013	6029	Fulton Hogan	Cold pave asphalt various roads	3,960.00
18/03/2013	6030	Gull Tammin Roadhouse	March 2013 - catering, drinks, papers	559.80
18/03/2013	6031	Higgins Coating Pty Ltd	Painting of External Tamma Village, inside U1	40,042.81
18/03/2013	6032	JR & A Hersey Pty Ltd	Uniforms	599.19
18/03/2013	6033	Kellerberrin Pipeline Newsletter	Advertising - Neil Diamond Show	34.00
18/03/2013	6034	Kellerberrin Tyre Service	Tyres TN302	820.00
18/03/2013	6035	McLeods Barristers and Solicitors	Easement Lot 52 Tammin - Wyalkatchem Rd	174.28
18/03/2013	6036	Onsite Rental Group	Drum Roller Hire Tammin-Wyalkatchem Rd Smooth Drum Roller - Ralston Road	19,920.18
18/03/2013	6037	Perfect Computer Solutions Pty Ltd	Computer maintenance, new laptops & PC	4,312.50
18/03/2013	6038	Regional Concrete & Plumbing	New HWS Unit 3	1,265.00
18/03/2013	6039	Rural Traffic Services	Traffic controllers - Ralston Rd	1,738.28
18/03/2013	6040	Rylan Pty Ltd	Ridley Street - kerbing	19,000.30
18/03/2013	6041	Shire of York	Health, building & ranger services	1,665.84
18/03/2013	6042	Specialised Tree Service Pty Ltd	Removal of sheoks at Tamma Village Removal of branches at various location	3,130.00
18/03/2013	6043	Sunny Sign Company Pty Ltd	Children Crossing & Stop sign Underwood Rd	466.75
18/03/2013	6044	Tammin Hotel	Catering Council	60.00
18/03/2013	6045	Tammin Post Office	Stationery, batteries	19.75
18/03/2013	6046	Telstra	CEO, WS & E mobile 18/02 - 17/03/13 Internet library 18/02 - 17/03/13 Telephone & internet 23/01 - 22/02/13 Internet wireless CEO 22/01 - 21/02/13	978.47
18/03/2013	6047	UHY Haines Norton	Training SFO M. Henry FBT workshop	715.00
18/03/2013	6048	Western Stabilizers	Wet mixing & mobilisation Ralston Road	5,121.60
18/03/2013	6049	Wyalkatchem Weekly	Advertising - Neil Diamond Show	20.00
18/03/2013	6050	J. Kickett	Tammin Hall Hire Deposit Refund	300.00
19/03/2013	6051	Kleenheat Gas	Tamma Village - bulk gas	80.29
20/03/2013	6052	Fire & Emergency Services Authority of WA	ESL February 2013	174.88
21/03/2013	6053	MM Electrical Merchandising	Material Electrician & various EW jobs	3,313.04
21/03/2013	6054	Chatfield's	Tamma village - light case - vandalism repairs, frames - floodlights, repairs to - TN TR, TNSS TN3, TN848 and TNW,	2,794.60
21/03/2013	6055	Radio West	Area & event promotion	547.25
21/03/2013	6056	Auspex Steel Pty Ltd	New Depot Shed - balance before delivery	191,124.00
21/03/2013	6057	Avon Valley Glass	Replacement of Glass Window	2,935.00
25/03/2013	6058	City & Regional Waste Management	VOID: wrong amount	184.52

25/03/2013	6060	City & Regional Waste Management	Waste management	2,308.60
25/03/2013	6061	Synergy	Electricity 12/01 - 15/03/2013	2,344.70
26/03/2013	6059	Dennis Heppell	Gravel carting	6,567.00
29/03/2013	6069	Shire of Tammin	Farewell G.Cook, reimburse fuel & expenses	170.80
31/03/2013	6062	BT Lifetime - Personal Super	Superannuation	115.72
31/03/2013	6063	Hostplus - Super	Superannuation	103.01
31/03/2013	6064	LGRCEU	Union fee	58.20
31/03/2013	6065	Prime Super	Superannuation	71.57
31/03/2013	6066	The Industry Superannuation Fund	Superannuation	74.20
31/03/2013	6067	WALG Superannuation	Superannuation	3,100.51
31/03/2013	6070	Australian Taxation Office	BAS March 2013	1,117.00
			Sub-total	353,783.74
Direct Debit payments				
01/03/2013	Debit	Commonwealth Bank of Australia	CBA Merchant Fee	194.70
05/03/2013	Debit	Commonwealth Bank of Australia	EFTPOS Fee	30.27
25/03/2013	Debit	Western Australian Treasury Corporation	Loan 76	12,160.44
			Sub-total	12,385.41
Licensing Transfer				
05/03/2013	J5637	Department of Transport	Licensing 05/03/2013	29.80
06/03/2013	J5647	Department of Transport	Licensing 06/03/2013	304.85
07/03/2013	J5672	Department of Transport	Licensing 07/03/2013	452.25
08/03/2013	J5673	Department of Transport	Licensing 08/03/2013	844.40
11/03/2013	J5682	Department of Transport	Licensing 11/03/2013	86.50
12/03/2013	J5683	Department of Transport	Licensing 12/03/2013	58.80
14/03/2013	J5699	Department of Transport	Licensing 14/03/2013	1,141.60
18/03/2013	J5700	Department of Transport	Licensing 15/03/2013	306.45
18/03/2013	J5701	Department of Transport	Licensing 18/03/2013	11.90
19/03/2013	J5702	Department of Transport	Licensing 19/03/2013	1,094.40
21/03/2013	J5709	Department of Transport	Licensing 21/03/2013	346.30
25/03/2013	J5710	Department of Transport	Licensing 25/03/2013	774.95
26/03/2013	J5712	Department of Transport	Licensing 26/03/2013	352.00
27/03/2013	J5713	Department of Transport	Licensing 27/03/2013	862.30
28/03/2013	J5714	Department of Transport	Licensing 28/03/2013	770.70
			Sub-total	7,437.20
Bank Fees				
18/03/2013	Debit	National Australia Bank	NAB Connect Fee - March 2013	56.75
31/03/2013	J5739	National Australia Bank	Account Fees for March 13 for DPI Account	20.82
31/03/2013	J5740	National Australia Bank	Account Fees for March 13 for Trust Account	20.00
31/03/2013	J5741	National Australia Bank	Account Fees for March 13 for Muni Account	80.90
			Sub-total	178.47
VISA Payments				
06/03/2013	VISA	Daikin	DC fan motor	146.74
06/03/2013	Debit	National Australia Bank	Interest charged	2.13
06/03/2013	EFT	E - trade	Replacement battery for Toshiba laptop	92.40
06/03/2013	EFT	Tru Blu Hire Australia	Resealing preparation for Kep pond	2,629.11
06/03/2013	VISA	MHIAA Pty Ltd	Electrician - material EW job	2,683.17
06/03/2013	Debit	National Australia Bank	Visa Monthly Fee	9.00
06/03/2013	VISA	Westnet	Internet depot	249.35
			Sub-total	5,811.90
EFT Payments				
12/03/2013	EFT	Shire of Tammin	Salaries & wages	23,084.42
13/03/2013	EFT	Northam Carpet Court	Unit 1 - Carpeting	2,360.00
26/03/2013	EFT	Shire of Tammin	Salaries & wages	33,731.61
			Sub-total	59,176.03
			Total	438,772.75

Attachment item 11.2 Financial Report to 31 March 2013