

**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Shire President Cr Uppill declared the meeting open at 4.10pm.

**2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**Attendance**

Cr S.A Uppill	President
Cr Carol Crane	Deputy President
Cr M.D. Greenwood	Member
Cr C.D.M. McCreery	Member
Cr D. Thomson	Member
Cr P. Bell	Member
Ian Bodill	Chief Executive Officer

**Apologies**

Nil

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4. PUBLIC QUESTION TIME**

Council conducts open Council meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the question as precisely as possible. A maximum of 15 minutes is allocated for public question time. The length of time an individual can speak will be determined at the President's discretion.

Graham Gregory from the Tammin Hotel briefed council regarding his septic tank situation at the Tammin Hotel.

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS -**

Councillor                      Item      Nature of Interest

Cr Uppill	11.4	Impartial Interest – Member of Golf Club
Cr Crane	11.4	Impartial Interest – Member of Golf Club
Cr Thomson	11.4	Impartial Interest – Member of Golf Club

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**7.1 Ordinary Council Meeting Minutes - Thursday 18 March 2013**

**STAFF RECOMMENDATION**

That the minutes of the Ordinary Council meeting held on Thursday 18 March 2013 be confirmed as a true and correct record.

Simple Majority Required

**MIN 066/13 Motion - Moved Cr Bell seconded Cr Thomson**

That the minutes of the Ordinary Council meeting held on Thursday 18 March 2013 be confirmed as a true and correct record.

CARRIED 6/0

**8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

Nil

**9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

**9.1 OFFICER'S REPORTS**

Nil

**9.2 DEVELOPMENT REPORTS**

Nil

**10. REPORTS OF COMMITTEES / COUNCILLORS**

**10.1**

**Cr Crane**

- RRG – Cunderdin
- 2030 strategy
- Aged care meeting
- Councillors should attempt to make an effort to visit the Cunderdin Hospital Expo

**Cr Greenwood**

- Caravan and Street scaping committee meeting 15/05/2013  
Time schedule

**Cr McCreery**

- LHAG Meeting with Carol
- SIHI – primary health changes
- Home service
- **Public meeting next week Pat to place in tabloid**
- Seniors meeting
- Valuing visitor's presentation – WDC- Kylie Whitehead

**Cr Bell**

- Residential & age care meeting

**11. AGENDA ITEMS**

- 11.1 List of Payments - March 2013 (FIN-05)
- 11.2 Financial Report to 30/04/2013 (FIN-05)
- 11.3 Encroachment onto Lot 158 (Reserve 30853)
- 11.4 Tammin Golf Course (ASS-1164)
- 11.5 Review of Fees and Charges
- 11.6 Tammin Landfill Site (Reserve 13163)
- 11.7 Cat Act 2011 (ACTS-07)
- 11.8 Notice of proposed building order – 7 Nottage Way (ASS-438) (confidential item)

12. **ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**  
Nil
13. **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
  - 13.1
  - 13.2
  - 13.3
  - 13.4
14. **CLOSURE OF MEEETING**
15. **REFERENCES**

## 11. AGENDA ITEMS

### 11.1 List of Payments – April 2013 (FIN-05)

Author – Myra Henry, SFAO, 9th May 2013, Interest – Nil

#### BACKGROUND

Accounts paid for April 2013 is listed totalling:

Cheque numbers	6068, 6071 - 6132 & 6140 *	\$143,206.48
Direct debit payments	01/04/2013 - 30/04/2013	\$16,229.20
Licensing transfers	01/04/2013 - 31/04/2013	\$6,896.50
Bank fees	01/04/2013 - 31/04/2013	\$481.11
VISA payments	01/04/2013 - 31/04/2013	\$8,950.06
EFT payments	01/04/2013 - 31/04/2013	\$87,116.11
Total payments	01/04/2013 - 31/04/2013	\$262,879.46

\* Cheque 6069-6070 was included in March's payments list

\* Cheque 6133-6139 will be included in June's payments list.

#### COMMENT

No abnormal expenditure has occurred

#### FINANCIAL IMPLICATIONS

Nil

#### POLICY IMPLICATIONS

Nil

#### STATUTORY ENVIRONMENT -

#### STRATEGIC PLAN IMPLICATIONS

Nil

#### FUTURE PLAN IMPLICATIONS

Nil

#### COMMUNITY CONSULTATION

Nil

#### STAFF RECOMMENDATION

That the list of payments made April 2013 be endorsed as follows:

Accounts paid for April 2013 is listed totalling:

Cheque numbers	6068, 6071 - 6132 & 6140 *	\$143,206.48
Direct debit payments	01/04/2013 - 30/04/2013	\$16,229.20
Licensing transfers	01/04/2013 - 31/04/2013	\$6,896.50
Bank fees	01/04/2013 - 31/04/2013	\$481.11
VISA payments	01/04/2013 - 31/04/2013	\$8,950.06
EFT payments	01/04/2013 - 31/04/2013	\$87,116.11
Total payments	01/04/2013 - 31/04/2013	\$262,879.46

\* Cheque 6069-6070 was included in March's payments list

\* Cheque 6133-6139 will be included in June's payments list.

Simple Majority Required

**MIN 067/13 Motion - Moved Cr Bell seconded Cr Greenwood**

That the list of payments made April 2013 be endorsed as follows:

Accounts paid for April 2013 is listed totalling:

Cheque numbers	6068, 6071 - 6132 & 6140 *	\$143,206.48
Direct debit payments	01/04/2013 - 30/04/2013	\$16,229.20
Licensing transfers	01/04/2013 - 31/04/2013	\$6,896.50
Bank fees	01/04/2013 - 31/04/2013	\$481.11
VISA payments	01/04/2013 - 31/04/2013	\$8,950.06
EFT payments	01/04/2013 - 31/04/2013	\$87,116.11
Total payments	01/04/2013 - 31/04/2013	\$262,879.46

\* Cheque 6069-6070 was included in March's payments list

\* Cheque 6133-6139 will be included in June's payments list.

CARRIED 6/0

## **11.2 Financial Report to 30/04/2013 (FIN-05)**

**Author – Myra Henry, SFAO, 9th May 2013, Interest – Nil**

### **BACKGROUND**

The Monthly Financial Report to 30/04/2013 is attached.

### **COMMENT**

The Financial Report has been prepared in the format requested by Council.

The effect of the Council's Policy decision on reporting variances is shown in the far right column – being the calculated variance between the Actual Column and the YTD Budget column figures where the variance is greater than 10% and \$5,000.

### **FINANCIAL IMPLICATIONS**

No significant implications.

### **POLICY IMPLICATIONS**

Council resolved (Item 6 – 31 August 2012) that in accordance with section 34(5) of the Local Government (Financial Management) Regulations 1996 a variance percentage of 10% and \$5,000 be adopted for reporting material variances.

### **STATUTORY ENVIRONMENT**

### **STRATEGIC PLAN IMPLICATIONS**

Nil

### **FUTURE PLAN IMPLICATIONS**

Nil

### **COMMUNITY CONSULTATION**

Nil

### **STAFF RECOMMENDATION**

That the Financial Report for 30/04/2013 be received.

Simple Majority Required

### **MIN 068/13 Motion - Moved Cr McCreery seconded Cr Thomson**

That the Financial Report for 30/04/2013 be received.

CARRIED 6/0

### **11.3 Encroachment onto Lot 158 (Reserve 30853)**

Author - Ian Bodill, CEO, 6<sup>TH</sup> May 2013

#### **DECLARATION OF INTEREST**

Nil

#### **PREVIOUS REFERENCE**

Nil

#### **BACKGROUND**

The owner of Lot P229703, Lot 84 Ridley Street, has received correspondence from the Department of Regional Development and Lands advising that a recent inspection of Tammin Lot 158 (Reserve 30853) by an RDL Field Officer has revealed that the land has been fenced as part of Lot 84 owned in freehold by the owner.

#### **COMMENT**

The owner approached the CEO in order to resolve the matter and reach a suitable outcome for both himself and the Shire.

Tammin Lot 158 is set aside as a reserve for the "Use and Requirements of the Shire of Tammin". It is noted that Lot 84 has changed ownership several times since the land was owned by the Shire between 1969 and 1998 and therefore the utilisation of Lot 158 may have occurred over a period of time. The owner has been asked to advise the Department whether he has received and authority from the Shire to utilise lot 158.

After discussing this matter with both the owner and the Department of Regional Development and Lands, it is left to the Shire to agree to let the status quo remain. This suggestion is made on the basis that the owner has been advised that the western side of his property should align with the western boundaries of the two Reserve lots above his. However, his boundary is in fact some distance east of that boundary and the land used as an entrance to the Shire Depot.

With this in mind, it is considered that the current reciprocal arrangement is satisfactory to the Shire and the owner is happy to let the status quo remain as well.

The Department of Regional Development and Lands will not pursue the matter further if Council advises it that it is happy with the current situation and that it does not wish to pursue the matter any further.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **STATUTORY IMPLICATIONS**

Nil

**STRATEGIC PLAN IMPLICATIONS**

Nil

**FUTURE PLAN IMPLICATIONS**

Nil

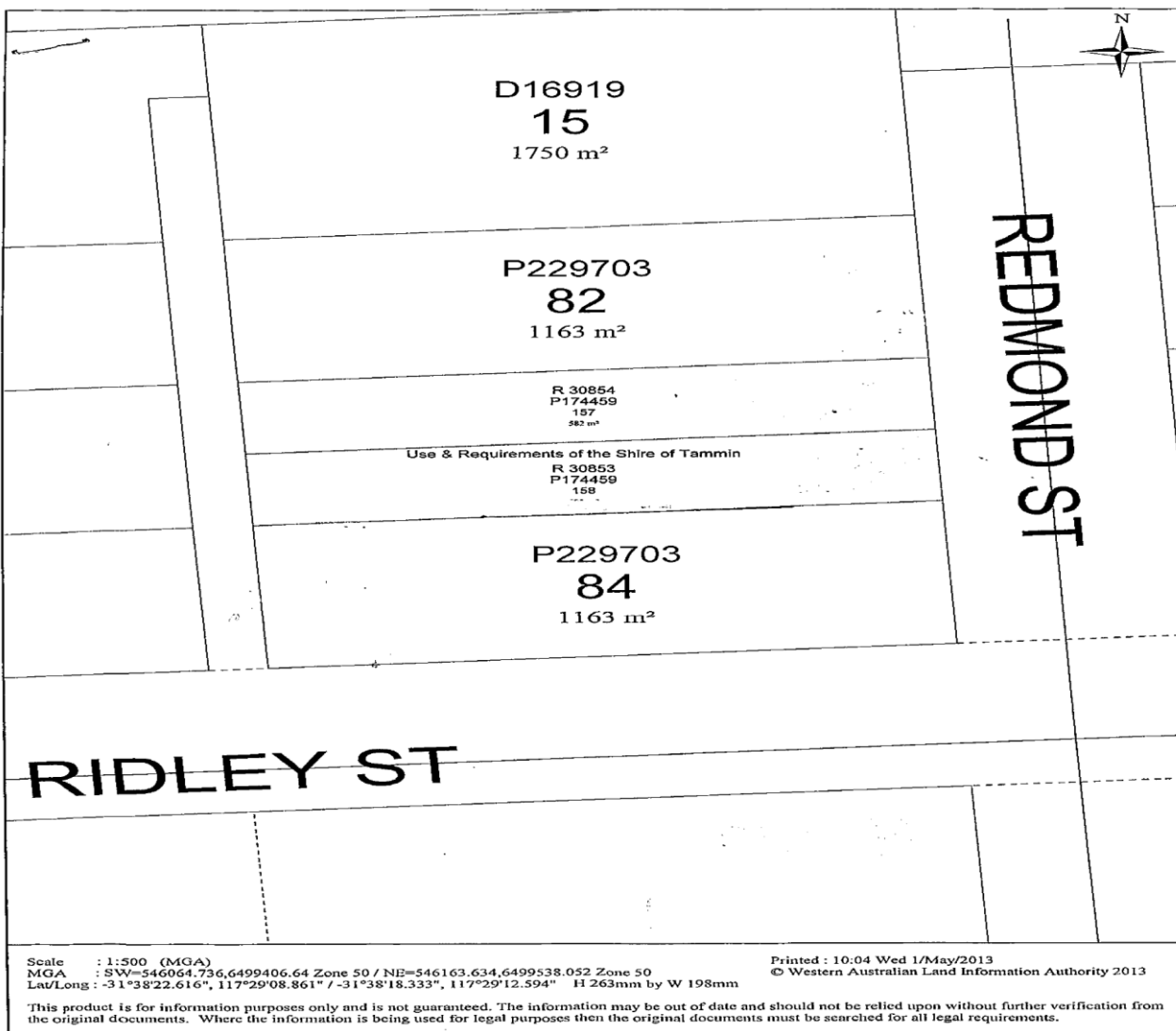
**COMMUNITY CONSULTATION**

Nil

**OFFICER'S RECOMMENDATION**

That Council:

1. Advises the Department of Regional Development and Lands that it is aware of Lot 84's boundary fence to the north encroaching on to Lot 158 (R30853), but that as long as Council is permitted to retain access to its depot through the western portion of lot 84, council is prepared to let the status quo remain indefinitely.
2. Advises the owner of Lot 84 that this agreement does not mean that the fenced-in portion of Lot 158 included in his yard, makes him the legal owner and that any aspirations to acquire this land is between him and the Department of Regional Development and Lands



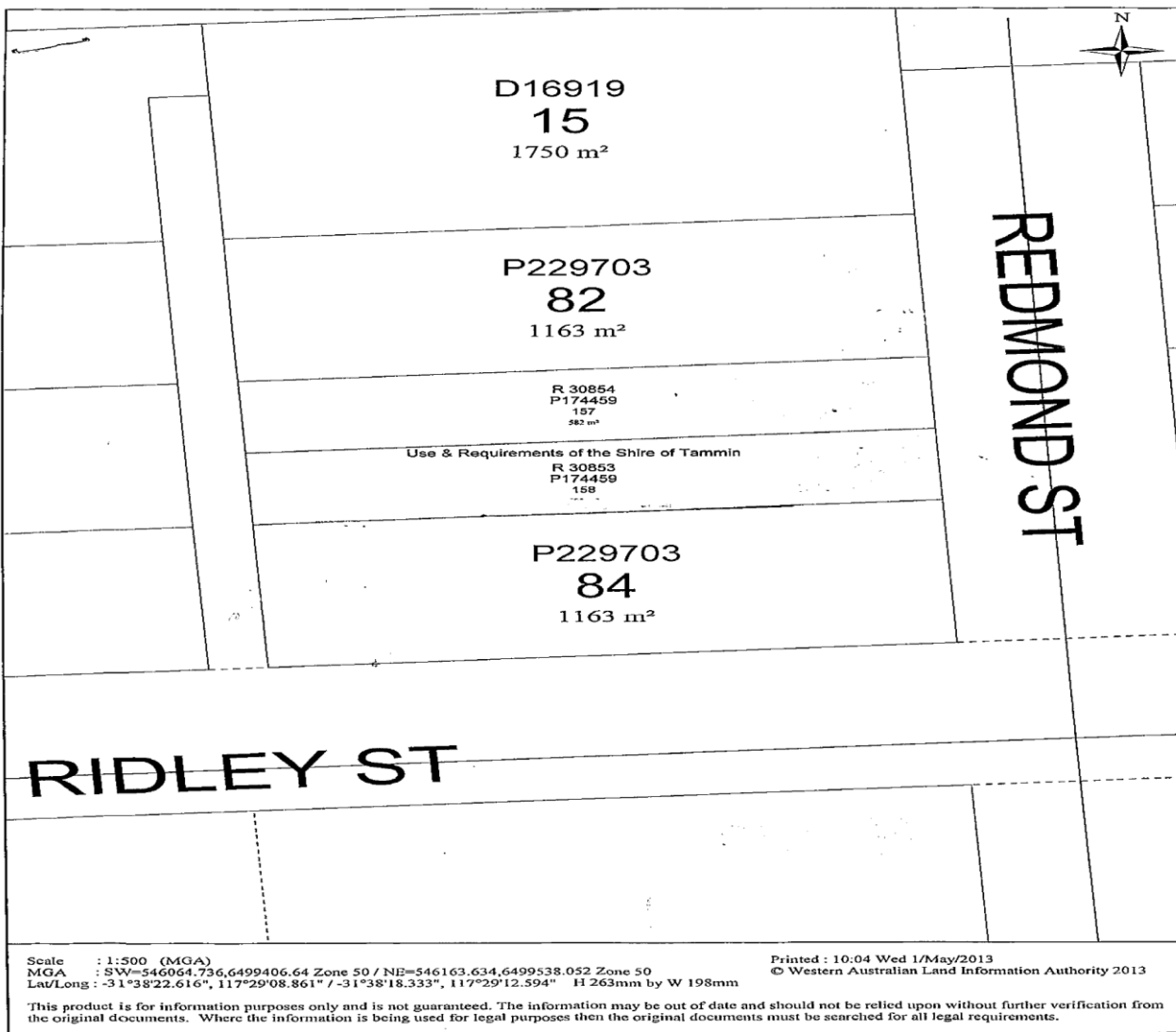
Simple Majority Required



**MIN 069/13 Motion - Moved Cr McCreery seconded Cr Bell**

That Council:

1. Advises the Department of Regional Development and Lands that it is aware of Lot 84's boundary fence to the north encroaching on to Lot 158 (R30853), but that as long as Council is permitted to retain access to its depot through the western portion of lot 84, council is prepared to let the status quo remain indefinitely.
2. Advises the owner of Lot 84 that this agreement does not mean that the fenced-in portion of Lot 158 included in his yard, makes him the legal owner and that any aspirations to acquire this land is between him and the Department of Regional Development and Lands



CARRIED 6/0

## **11.4 Tammin Golf Course (Ass 1164)**

Author - Ian Bodill, CEO, 6<sup>TH</sup> May 2013

### **DECLARATION OF INTEREST**

Cr Uppill, Crane and Thomson declared impartial interest in these items as members of the Tammin Golf Club.

### **PREVIOUS REFERENCE**

Nil

### **BACKGROUND**

At a Sport and Recreation Community Meeting held on 17<sup>th</sup> April, golfing representatives mentioned the plight of the Golf Club house which had been attacked by white ants.

The CEO arranged to have the Building Surveyor from York inspect the building and after this was completed it appeared that the building might be too dangerous to utilise.

After a further meeting with golf club representatives, it was agreed that a second opinion should be obtained from a Structural Engineer.

A Structural Engineer from Building Consultancy Inspections provided a further inspection and the Shire covered the cost which amounted to \$460.

Comments received from the Structural Engineer included the following.

***On inspection of the roof space it was noted that the affected timber had been removed, but not replaced. Some batten ends, adjacent to the damaged timber, are also termite damaged at their ends. The roof and ceiling frame is otherwise not damaged. The ceiling, although deflected, has not sagged away from its fixings, and is firmly attached. The roof and ceiling frame would not meet today's building codes; however, they have passed the test of time.***

***The window frame and surround is badly termite damaged and will need replacement. Guttering should be cleaned and reinstated to prevent water venting onto the base of walls and creating entry for termites.***

#### **Recommendations:**

- 1. Roof sheets to be screwed. Gutters and downpipes to be cleaned and reinstated.***
- 2. Ceiling joist to be replaced in treated pine, dimensional for the span.***
- 3. Floor coverings to be removed.***
- 4. Replace termite damaged floorboards. Check sub-floor and replace any damaged timbers.***
- 5. Remove cladding and damaged window frame and surrounding framework. Replace with treated pine and re-install the window. Check while the cladding is removed that this is extent of the damage. Care to be taken as there is likely to be some asbestos cladding, which is hidden at the moment. Asbestos removal by professionals.***
- 6. Termite inspection and treatment before roof sheeting is re-screwed, and before floorboard are replaced.***

***When all checks, inspections, treatments and all remedial work is complete, the building should be adequate for its intended purpose.***

***All work to be carried out by suitably qualified tradespersons.***

### **COMMENT**

Council will need to consider who will bear the final cost for the inspection as well as consider what time frame to give the Golf Club to attend to the recommendations given by the Structural Engineer.

It is suggested that Council bears the final cost of \$460 and that the Golf Club is given until Monday 8<sup>th</sup> July to complete the recommendations provided by Building Consultancy Inspections.

**FINANCIAL IMPLICATIONS**

\$460

**POLICY IMPLICATIONS**

Nil

**STATUTORY IMPLICATIONS**

Nil

**STRATEGIC PLAN IMPLICATIONS**

Nil

**FUTURE PLAN IMPLICATIONS**

Nil

**COMMUNITY CONSULTATION**

Golf Club and other members of the sport and recreation

**OFFICER'S RECOMMENDATION**

That Council:

- Accepts the inspection report provided by Building Consultancy Inspections and agrees to pay the full cost of the service and report.
- Advises the Golf Club that the recommendations provided by Building Consultancy Inspections must be completed by 8<sup>th</sup> July 2013 at the cost of the Golf Club.

Simple Majority Required

**MIN 070/13 Motion – Moved Cr Bell seconded Cr McCreery**

That Council:

- Accepts the inspection report provided by Building Consultancy Inspections and agrees to pay the full cost of the service and report.
- The CEO liaises with the President of the Golf Club with the view to complete the required works within a reasonable time frame.

CARRIED 6/0

## **11.5 Review of Fees and Charges**

Author – Ian Bodill, CEO, 11<sup>TH</sup> April 2013

### **DECLARATION OF INTEREST**

Nil

### **PREVIOUS REFERENCE**

Nil

### **BACKGROUND**

Council is required to review its Fees and Charges annually.

### **COMMENT**

The attachment below indicates the suggested Fees and Charges for the financial year 2013/2014.

Changes have been highlighted in yellow and have been based on the trend approved by council over the last two budgets.

Included in the changes are additional Fees for Cat Control. It is understood that Cat Control Legislation is to be effected from 01 November 2013.

A new figure for Laminating A3 documents has been introduced and A4 documents have been decreased from \$5.50 to \$2.50 as this service is not utilised by the public at all.

### **FINANCIAL IMPLICATIONS**

Financial Implications are minimal to the Shire of Tammin but should reflect a slight increase.

### **POLICY IMPLICATIONS**

Nil

### **STATUTORY IMPLICATIONS**

Sections 6.16, 6.17, 6.19 of the *Local Government Act*

Regulation 2 of the *Local Government (Financial Management) Regulations (2)*

Sections 41, 112 of the *Health Act*

Section 30 of the *Residential Tenancies Act*

### **STRATEGIC PLAN IMPLICATIONS**

Nil

### **FUTURE PLAN IMPLICATIONS**

Nil

### **COMMUNITY CONSULTATION**

Nil

### **OFFICER'S RECOMMENDATION**

That the fees and charges for 2013/14 be amended as indicated in the attached report and included in the 2013/14 budget.

Absolute Majority Required

**MIN 071/13 Motion - Moved Cr Greenwood seconded Cr McCreery**

That the fees and charges for 2013/14 be amended as indicated in the attached report and included in the 2013/14 budget.

CARRIED 6/0

<b>FEES AND CHARGES</b>				
		<b>2013/14</b>	<b>2012/13</b>	
<b>GENERAL PURPOSE INCOME</b>				
Rate Enquiry Fee (including orders & requisitions)		\$33.50	\$32.30	*
Debit Card transactions		1.05%	1.05%	*
Credit Card transactions		2.00%	2.00%	*
Minimum charge		\$1.10	\$1.10	*
<b>GOVERNANCE</b>				
Electoral rolls		\$10.00	\$10.00	*
Owners and Occupiers rolls		\$10.00	\$10.00	*
Freedom of Information Application (FOI Regulations Sched 1) fee		\$30.00	\$30.00	*
Internal review of FOI determination		\$11.00	\$11.00	*
<b>LAW, ORDER AND PUBLIC SAFETY – Fire Prevention</b>				
Sale of maps		\$11.00	\$11.00	*
<b>LAW, ORDER AND PUBLIC SAFETY – Animal Control</b>				
Wandering at large infringement	Section 30(2)	\$100.00	\$100.00	
Unlicensed infringement	Section 7(1)	\$100.00	\$100.00	
Impounding fee	Section 29(4)	\$20.00	\$20.00	
Release fee (including feeding fee)	Section 29(4)	\$50.00	\$50.00	
Dog destruction	Section 33(g)	\$20.00	\$20.00	
Dog Registrations (as per the Second Schedule of the <i>Dog Regulations</i> )				
Dogs kept on owners premises	Unnaturalised – 1 Year	\$30.00	\$30.00	
	Unnaturalised – 3 Years	\$75.00	\$75.00	
	Sterilised – 1 Year	\$10.00	\$10.00	
	Sterilised – 3 Years	\$18.00	\$18.00	
Dogs used for droving (Working - 25% of ordinary fee)	Unnaturalised – 1 Year	\$7.50	\$7.50	
	Unnaturalised – 3 Years	\$18.75	\$18.75	
	Sterilised – 1 Year	\$2.50	\$2.50	
	Sterilised – 3 Years	\$4.50	\$4.50	
Dogs owned by Pensioners (50% of ordinary fee)	Unnaturalised – 1 Year	\$15.00	\$15.00	
	Unnaturalised – 3 Years	\$37.50	\$37.50	
	Sterilised – 1 Year	\$5.00	\$5.00	
	Sterilised – 3 Years	\$9.00	\$9.00	
Animal Traps	Security deposit	\$33.00	\$33.00	*
Hirer responsible for disposal of animal – weekly (minimum)		\$11.00	\$11.00	*
<b>Cats. Waiting for Myra to get info from Ranger.</b>				
<b>HEALTH – Preventative Services – Health Administration &amp; Inspection</b>				
<b>Septic Tank Application Fees</b>				
Application fee & grant of a permit to use an apparatus (Health Act)				
Septic Tank Application Fee – Local Government		\$113.00	\$113.00	
<u>Application for Approval –EDHP</u>				
(a) with Local Government Report		\$35.00	\$35.00	
(b) without Local Government Report		\$113.00	\$113.00	
(c) Provision of LG Report by Council EHO Reg. 4A		\$75.00	\$75.00	
Issue of a “Permit to Use an Apparatus” by EHO		\$113.00	\$113.00	
Fee for any compliance inspection of an apparatus after corrective				

works have been issued by an EHO before or after the issue of a				
Permit to use an Apparatus. Minimum fee or after one hour plus part thereof.		\$84.70	\$84.70	*
<b>Health (Offensive Trades Fees) Regulations 1976</b>				
Slaughterhouses		\$285.00	\$285.00	
Piggeries		\$285.00	\$285.00	
Artificial Manure Depots		\$202.00	\$202.00	
Bone Mills		\$163.00	\$163.00	
Places for storing, drying or preserving bones		\$163.00	\$163.00	
Fat melting, fat extracting or tallow melting establishments		\$163.00	\$163.00	
Butcher shop and similar		\$163.00	\$163.00	
Larger Establishments		\$285.00	\$285.00	
Blood Drying		\$163.00	\$163.00	
Gut scraping, preparation of sausage skins		\$163.00	\$163.00	
Fellmongeries		\$163.00	\$163.00	
Manure works		\$202.00	\$202.00	
Fish curing establishments		\$202.00	\$202.00	
Laundries, dry-cleaning establishments		\$140.00	\$140.00	
Bone merchant premises		\$163.00	\$163.00	
Flock Factories		\$163.00	\$163.00	
Knackeries		\$285.00	\$285.00	
Poultry Processing establishments		\$285.00	\$285.00	
Poultry Farming		\$285.00	\$285.00	
Rabbit Farming		\$285.00	\$285.00	
Fish processing establishments in which whole fish are cleaned & prepared		\$285.00	\$285.00	
Shellfish and Crustacean processing establishments		\$285.00	\$285.00	
Any other offensive trade not specified.		\$285.00	\$285.00	
<b>Other Health Licences and Fees</b>				
Lodging House Licence – Renewal (per year)		\$200.00	\$200.00	
Registered Premises				
Street stalls/vendors/hawkers – one off registration fee		\$200.00	\$200.00	
Food Vehicles All Classes Inspection Fee		\$63.80	\$63.80	
Food Act 2008 Notification and Registration s110(3)		\$140.00	\$140.00	
Food Act 2008 Notification s107(3(c))		\$50.00	\$50.00	
Food Act 2008 Approval of Laboratories s82 (3(b))		\$140.00	\$140.00	
Food Act 2008 Approval of Analysts s88 (3(b))		\$140.00	\$140.00	
Food Act 2008 Approval of Safety Auditors s94 (3(b))		\$140.00	\$140.00	
Food Act 2008 Approval for Food Premises Alteration and/or shop fit out		\$140.00	\$140.00	
<b>HOUSING</b>				
Employee housing – weekly all housing types		\$52.50	\$50.00	
Private housing – weekly 2 bedroom type		\$150.00	\$140.00	
Private housing – weekly 3 bedroom type		\$170.00	\$160.00	
Private housing – weekly 4 bedroom type		\$190.00	\$180.00	
Seniors Units (Tamma Village)	single tenant weekly	\$95.00	\$90.00	
	couple tenant weekly	\$130.00	\$123.00	
	Caravan parking bay weekly	\$3.00	\$3.00	
Bond (as per Tenancies Act – except Seniors Units) – 4 weeks rental				
Water consumption – tenants to pay				
Electricity consumption – tenants to pay				
Gas consumption – tenants to pay				
<b>COMMUNITY AMENITIES – Sanitation Household Refuse</b>				
Rubbish service – per bin per year				
(50% discount for entitled pensioners)		\$145	\$140	
Commercial rate (putrescibles)		\$40/tonne	\$35/tonne	*
Trucks		\$11/m <sup>3</sup>	\$11/m <sup>3</sup>	*
Grain disposal		\$10/m <sup>3</sup>	\$10/m <sup>3</sup>	*

Car bodies		\$22	\$22	*
Car bodies collected from Tammin Townsite		Free	Free	
Truck/Plant bodies		\$165	\$165	*
Truck/Plant bodies collected from Tammin Townsite		Free	Free	
Passenger car tyres		\$5.50	\$5.50	*
Light truck tyres		\$11	\$11	*
Farm machinery/plant tyres		\$16.50	\$16.50	*
Asbestos waste (commercial)		\$110/m <sup>3</sup>	\$110/m <sup>3</sup>	*
Asbestos waste (residential less than 1m <sup>3</sup> )		\$88/m <sup>3</sup>	\$88/m <sup>3</sup>	*
Single axle trailer load (car towed)		\$15	\$15	*
Tandem axle trailer load (car towed)		\$25	\$25	*
Car boot waste – minimum fee		\$11	\$11	*
Special burial including animal, fibreglass etc		\$55/ m <sup>3</sup>	\$55/ m <sup>3</sup>	*
Large volumes greater than 30m <sup>3</sup>		(by negotiation)	( negotiation )	*
Undefined Waste – receival at discretion of contractor		\$55/m <sup>3</sup>	\$55/m <sup>3</sup>	*
<b>COMMUNITY AMENITIES – Town Planning &amp; Regional Development</b>				
Fees as provided by the Town Planning (Local Government Planning Fees) Regulations				
<b>COMMUNITY AMENITIES – Other Community Amenities</b>				
Photocopying (black) A4/Foolscap – single sided		\$0.30	\$0.25	*
Photocopying (black) A4/Foolscap – double sided		\$0.35	\$0.30	*
Photocopying (black) A3 – single sided		\$0.45	\$0.40	*
Photocopying (black) A3 – double sided		\$0.55	\$0.50	*
Photocopying (colour) A4/Foolscap – single sided		\$1.10	\$1.00	*
Photocopying (colour) A4/Foolscap – double sided		\$2.20	\$2.00	*
Photocopying (colour) A3 – single sided		\$2.20	\$2.00	*
Photocopying (colour) A3 – double sided		\$4.40	\$4.00	*
Scanning and emailing A4 - All sizes black and white		\$0.25		
Scanning and emailing A4 - All sizes colour		\$0.30		
<b>Tammin Tabloid</b>				
Local commercial business – 9cm x 9cm		\$5.00	\$5.00	*
Local community organisations (size at Editors discretion)		no charge	no charge	
Local personal – 9cm x 9cm		\$3.50	\$3.50	*
Outside Shire	Full page	\$14.50	\$14.50	*
	Half page	\$8.80	\$8.80	*
	Quarter page	\$5.50	\$5.50	*
Facsimile receiving – per page		\$0.50	\$0.50	*
Facsimile transmitting – first page		\$1.50	\$1.50	*
Facsimile transmitting – each page thereafter		\$1.00	\$1.00	*
Spiral binding – each		\$5.50	\$5.50	*
Laminating A3		\$3.50		
Laminating A4		\$2.50	\$5.50	*
Rental – lot 15 Donnan St (Cooinda) per week		\$20.00	\$20.00	*
Rental – pt lots 12 & 19 Donnan Street per week		\$10.00	\$10.00	*
<b>Cemetery Fees</b>				
<i>Form of Grant of Right of Burial for Land</i>				
2.4 metres x 1.2 metres		\$42.00	\$39.00	*
Land 2.4 metres x 2.4		\$63.00	\$59.00	*
Land 2.4 metres x 3.6		\$75.00	\$69.00	*
<i>Interment in all Ground</i>				
Grave 1.8 metres deep		\$555.00	\$540.00	*
Any child under 12 years in grave 1.8 metres deep		\$555.00	\$540.00	*
Any stillborn child		\$555.00	\$540.00	*
If graves are required to be sunk deeper than 1.8 metres, the following additional charges shall be payable:				



For an additional 300 millimetres		\$125.00	\$120.00	*
For second additional 300 millimetres		\$125.00	\$120.00	*
For third additional 300 millimetres		\$125.00	\$120.00	*
...and so on in proportion for each additional 300 millimetres				
<i>Re-opening any grave</i>				
For each interment		\$555.00	\$540.00	*
For each interment of a child under 12 years of age		\$555.00	\$540.00	*
For each interment of a stillborn child		\$555.00	\$540.00	*
For removal of edging tiles, plants, grass, shrubs, etc. according to time required per man per hour at		\$60.00	\$55.00	*
<i>Extra charges</i>				
Interment without due notice (all graves)		\$80.00	\$75.00	*
Interment not in usual hours Monday – Friday		\$80.00	\$70.00	*
Weekends and Public Holidays		\$160.00	\$150.00	*
For late arrival at cemetery gates of funeral		\$60.00	\$50.00	*
Fee for exhumation (additional charges)		\$860.00	\$840.00	*
Re-opening grave for exhumation		\$860.00	\$840.00	*
Re-opening grave for exhumation of child under 12 years of age		\$860.00	\$840.00	*
Re-interment in new grave after exhumation		\$860.00	\$370.00	*
Re-interment in new grave after exhumation of child under 12		\$380.00	\$370.00	*
<i>Miscellaneous Charges</i>				
Registration of Transfer of Right of Burial		\$10.00	\$10.00	*
For copy of Right of Burial		\$10.00	\$10.00	*
For grave no. plate		\$15.00	\$15.00	*
Special Permit fee for a single interment		\$30.00	\$30.00	*
Grave reservation fee		\$15.00	\$15.00	*
Making a search in register		\$10.00	\$10.00	*
Permission to erect a headstone		\$25.00	\$25.00	*
Permission to erect kerbing		\$25.00	\$25.00	*
Permission to erect monument		\$50.00	\$50.00	*
Permission to erect name plate		\$25.00	\$25.00	*
<i>Niche Wall</i>				
Cost for Council to inter ashes and place plaque		\$100.00	\$100.00	*
Cost if interment is not performed by Council		\$50.00	\$50.00	*
<b>Community Bus Hire</b>				
All Groups	per km + fuel	\$0.82	\$0.80	*
Seniors	per km + fuel	\$0.42	\$0.40	*
	Plus cleaning at cost			
<b>RECREATION AND CULTURE – Town Hall/Donnan Park/Kadjiny Kep</b>				
Local people/organisations	with liquor	\$200.00	\$200.00	*
	with out liquor	\$100.00	\$100.00	*
Outside people/organisations	with liquor	\$400.00	\$400.00	*
	without liquor	\$300.00	\$300.00	*
Meetings – Local Groups	half day	\$10.00	\$10.00	*
	full day	\$20.00	\$20.00	*
Lesser Hall – Local people/orgs	with liquor	\$100.00	\$100.00	*
	with out liquor	\$50.00	\$50.00	*
Lesser Hall – Outside people/orgs	with liquor	\$200.00	\$200.00	*
	with out liquor	\$100.00	\$100.00	*
Town Hall Kitchen Only		\$50.00	\$50.00	*
Local Seniors Group	50% Local charge			
Bond		\$300.00	\$300.00	
(where “local” refers to Shire of Tammin residents and electors)				
Employment Agency – Lesser Hall		\$25.00	\$25.00	*

Hire of individual tables	per table per day	\$5.50	\$5.50	*
Hire of chairs	per stack 10 (minimum)	\$11.00	\$11.00	*
<b>RECREATION AND CULTURE – Other Recreation &amp; Sport</b>				
Camping at Donnan Park	per week	\$65.00	\$50.00	*
	per night	\$10.00	\$5.00	
	plus per person	\$10.00	\$5.00	*
Camping Bond		\$100.00	\$100.00	*
Charge for Community Groups wishing to fundraise at Shire run events				
Licensed Bar		\$50.00	\$50.00	*
Food Stalls		\$20.00	\$20.00	*
<b>Bonds (When Hiring Halls, Donnan Park and Kadjininy Kep)</b>				
General		\$300.00	\$300.00	*
Note 1:	Rehearsals and decorating may take place free of charge up to			
Note 2:	Hirers are responsible for setting up, repacking chairs and			
Note 3:	A bond of \$300.00 must be charged to all hirers based on the			
Note 4:	Tammin Primary School – 50% of cost (no bond).			
<b>Annual Rentals</b>				
Tammin Cricket Club		\$470.00	\$460.00	*
Kellerberrin/Tammin Football Club		\$500.00	\$488.00	*
Tammin Hockey Club		\$225.00	\$220.00	*
Tammin School		\$100.00	\$100.00	*
<b>Oval</b>				
Local Commercial/Organisations		\$65.00	\$65.00	*
Commercial/Organisations other than local		\$130.00	\$130.00	*
Circus – With Power		\$130.00	\$130.00	*
Circus – Without Power		\$65.00	\$65.00	*
Deposit		\$100.00	\$100.00	
Master Keys (Donnan Park)				
Sporting Bodies / Community Groups - deposit		\$50.00	\$50.00	
<b>RECREATION &amp; CULTURE – Library</b>				
Lost and/or damaged item	Processing fee	\$6.50	\$6.50	*
	Plus actual replacement/repair cost			
<b>TRANSPORT – Traffic Control</b>				
Removal of abandoned vehicles		\$130.00	\$130.00	*
<b>ECONOMIC SERVICES – Saleyards</b>				
Saleyard fees (per head)		N/A	N/A	*
<b>ECONOMIC SERVICES – Other Economic Services</b>				
Standpipe Water Charges (all users)	per kilolitre cost price + 10% administration			*
<b>OTHER PROPERTY &amp; SERVICES – Private Works</b>				
Labour/Operator – Outside Staff	per hour	\$60.00	\$55.00	*
Labour – Works Supervisor	per hour	\$65.00	\$60.00	*
Labour –Electrician	per hour	\$110.00	\$99.00	*
Labour –Apprentice Electrician	per hour	\$46.50	\$46.50	*
Grader	per hour plus operator	\$120.00	\$110.00	*
Loader	per hour plus operator	\$105.00	\$100.00	*
Truck (6 wheeler)	per hour plus operator	\$80.00	\$80.00	*
Truck & Trailer Combo	per hour plus operator	\$120.00	\$120.00	*
Self Prop. Roller (multi tyred)	per hour plus operator	\$80.00	\$80.00	*
Self Prop. Roller (steel vibrating)	per hour plus operator	\$85.00	\$85.00	*



## **11.6 Tammin Landfill Site (Reserve 13163)**

Author - Ian Bodill, CEO, 7<sup>TH</sup> May 2013

### **DECLARATION OF INTEREST**

Nil

### **PREVIOUS REFERENCE**

MIN 050/13

### **BACKGROUND**

Council will recall the CEO advising that he is preparing a tender for the contract renewal of the Tammin Landfill Site and that the documents would be completed by May. This has not occurred and is likely to take a few more months to complete.

The CEO has been in contact and discussion with WALGA for a number of weeks now and WALGA has advised that it can provide a total service as follows:

Lineage Advertisement	\$762.30
Request Document Preparation	\$2,079.00
Specialist Consulting Service	\$3,564.00
Managed Open Period Process	\$381.15
Evaluation Services (Includes two Personnel)	\$2,222.55
Recommendation Report	\$544.50
Financial Risk Report	\$519.75
Contract Document Preparation	\$356.40
<b>Total with GST</b>	<b>\$10429.65</b>

### **COMMENT**

The CEO has accepted the quote as he believed that it fell within his delegation. However, to be sure that Council does not fall foul of compliance audits, the CEO believes it safer that Council endorses his decision retrospectively, to utilise WALGA in order to proceed with the entire process from selecting an appropriate consultant to finalising the final selection of a Landfill manager/s.

WALGA specialises in this service and has Consultants and Waste Managers on record that qualify in providing service of this nature.

### **FINANCIAL IMPLICATIONS**

\$10429.65

### **POLICY IMPLICATIONS**

Nil

### **STATUTORY IMPLICATIONS**

Nil

### **STRATEGIC PLAN IMPLICATIONS**

Nil

### **FUTURE PLAN IMPLICATIONS**

Nil

### **COMMUNITY CONSULTATION**

Nil

**OFFICER'S RECOMMENDATION**

That Council endorses the actions of the CEO in accepting the Quote provided by WAMA for the provision of tender documents and selection of a Landfill contractor for Tammin.

Simple Majority Required

**MIN 072/13 Motion - Moved Cr Greenwood seconded Cr Crane**

That Council endorses the actions of the CEO in accepting the Quote provided by WAMA for the provision of tender documents and selection of a Landfill contractor for Tammin.

CARRIED 6/0

## **11.7 Cat Act 2011 (ACTS-07)**

Author - Ian Bodill, CEO, 9<sup>th</sup> May 2013

### **DECLARATION OF INTEREST**

Nil

### **PREVIOUS REFERENCE**

Item 10.2.1 - Proposed Cat Welfare Bill 2000 - 8<sup>th</sup> November 2000

### **BACKGROUND**

The *Cat Act 2011* requires the identification, registration and sterilisation of domestic cats, and gives local governments the power to administer and enforce the legislation.

The legislation will take full effect from 1 November 2013 and provide for better management of the unwanted impacts of cats on the community and the environment, as well as encourage responsible cat ownership.

From 1 November 2012, some provisions of the Act will commence to allow local governments to prepare to administer and enforce the legislation.

From 1 November 2013, the full *Cat Act 2011* takes effect and will require all cats that have reached 6 months of age to be:

- Micro chipped;
- Sterilised; and
- Registered with the relevant local government.

Cats will be required to wear a collar and registration tag to ensure that owned cats can be easily identified and returned to their owner.

### **COMMENT**

Fees and charges have been included in the 2013/2014 schedule for adoption by council.

### **FINANCIAL IMPLICATIONS**

Fees and Charges included in Schedule

### **POLICY IMPLICATIONS**

Nil

### **STATUTORY IMPLICATIONS**

Cat Act 2011

### **STRATEGIC PLAN IMPLICATIONS**

Nil

### **FUTURE PLAN IMPLICATIONS**

Development of a cat register.

### **COMMUNITY CONSULTATION**

Community will be informed by mail drop, bulk email and advertised in the *Tabloid closer* to the time.

**OFFICER'S RECOMMENDATION**

That Council receives the information regarding the commencement of the Cat Act 2011 which takes place from the 1 November 2013 and implements fees and charges included in the 2013/2014 Fees and Charges Schedule.

Simple Majority Required

**MIN 073/13 Motion - Moved Cr McCreery seconded Cr Bell**

That Council receives the information regarding the commencement of the Cat Act 2011 which takes place from the 1 November 2013 and implements fees and charges included in the 2013/2014 Fees and Charges Schedule.

CARRIED 6/0

## **11.8 NOTICE OF PROPOSED BUILDING ORDER - 7 NOTTAGE WAY TAMMIN (ASS-438)**

Author - Ian Bodill, CEO, 9<sup>th</sup> May 2013

### **DECLARATION OF INTEREST**

Nil

### **PREVIOUS REFERENCE**

Ass 438. Letter dated 20 March 2013

### **BACKGROUND**

On the 20<sup>th</sup> March 2013 Council sent a letter to Keystart that said the following:

***In accordance with Section 111 of the Building Act 2011 the Shire of Tammin is giving notice of a proposed Building Order to repair the house at Lot 7 (7) Nottage Way, Tammin.***

***This action from Council is considered to be necessary in that the house and shed is considered to be in a poor state or repair to the extent that the buildings are not fit for use.***

***You may within 14 days from the date of this letter, make a written submission to Council.***

***The Council will consider any submissions made by you within the 14 day period referred to in paragraph 3 of this letter.***

***In the event that Council does not receive a satisfactory submission to stay the recommendation to repair the house and shed, this matter will be referred to Council for Council to consider the issuing of the attached proposed Building Order.***

***Should you have any queries regarding this matter, please do not hesitate to contact the Shire's Principal Building Surveyor Mr. Gordon Tester on 9641 2233.***

### **COMMENT**

Recently, Council received correspondence from Mr Tan from Keystart that read as follows:

***Pursuant to the Shire's letter dated 20 March 2013 (ref:Ass 438), please be informed that it would not be economically viable for Keystart Loans as a "Mortgagee-in-Possession" to undertake the extensive repair works as required under the proposed building order due to the significant remedial cost involved.***

***As the Shire can fully appreciate, the subsequent demolition order will lead to a very substantial loss to Keystart and ultimately the State Government.***

Gordon Tester from the Shire of York and assisting with these matters suggests that Council issues a demolition order if there is no intention to repair building.

A further consideration for Council to consider is to make the suggestion to Keystart that it revises its selling price of the property to make it more viable and includes the Building Order as part of the contract.

### **FINANCIAL IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**



Nil

**STATUTORY IMPLICATIONS**

Building Act 2011

**STRATEGIC PLAN IMPLICATIONS**

Nil

**FUTURE PLAN IMPLICATIONS**

Nil

**COMMUNITY CONSULTATION**

Nil

**OFFICER'S RECOMMENDATION**

That Council:

1. Suggests to Keystart that it revises its selling price of the property situated at 7 Nottage Way in order to make it more viable and that the sale includes the Building Order as part of the contract.
2. That should this suggestion not be accepted by, that Council issues a demolition order to Keystart.
3. That the CEO is authorised to issue a demolition order to Keystart if a response has not been received within 30 days.

Simple Majority Required

**MIN 074/13 Motion – Moved Cr Crane seconded Cr Bell**

That Council:

1. Suggests to Keystart that it revises its selling price of the property situated at 7 Nottage Way in order to make it more viable and that the sale includes the Building Order as part of the contract.
2. That should this suggestion not be accepted, that Council issues a demolition order to Keystart.
3. That the CEO is authorised to issue a demolition order to Keystart if a response has not been received within 30 days.

CARRIED 6/0

**12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

That items 13.1 -13.4 be considered as urgent business.

**MIN 075/13 Motion – Moved Cr Uppill seconded Cr Thomson**

That items 13.1 -13.4 be considered as urgent business.

CARRIED 6/0

### **13.1 Caravan Park and Streetscape Committee Meeting**

Author – Ian Bodill, CEO, 16<sup>th</sup> May 2013

#### **DECLARATION OF INTEREST**

Nil

#### **PREVIOUS REFERENCE**

Caravan and Streetscape Committee Meeting held on 15<sup>th</sup> May 2013.

#### **BACKGROUND**

The Caravan and Streetscape Committee Meeting held a meeting on 15<sup>th</sup> May 2013 and discussed the following points:

- Report on state of funding application for caravan park by CEO Ian Bodill
- Recommendations from community on streetscape and town beautification
- Recommendations from Nigel Rowe Environment Officer / MainRoads.

#### **COMMENT**

The minutes of the meeting are included below this agenda item for council's information and perusal.

The recommendations of the committee have been submitted for Council's approval.

#### **FINANCIAL IMPLICATIONS**

\$20 000 has been included in the budget for these projects.

#### **POLICY IMPLICATIONS**

Nil

#### **STATUTORY IMPLICATIONS**

Nil

#### **STRATEGIC PLAN IMPLICATIONS**

Nil

#### **FUTURE PLAN IMPLICATIONS**

Nil

#### **COMMUNITY CONSULTATION**

Community consultation has yielded responses from members of the community and whose comments have been noted and utilised where possible.

#### **OFFICER RECOMMENDATION**

##### **MIN 64/13 MOTION – MOVED Cr McCreery seconded Cr Greenwood**

That the committee discusses all suggestions and recommends to Council that the CDO coordinates the following points:

1. Buying of Jacaranda trees for Donnan Street
2. Buying of bougainvillea's for East side of Tennis court facing Tammin-Wyalkatchem Road
3. The planting area be ripped on Friday 24 May 2013.
4. Gains authorisation from MainRoads to plant seedling and seed Everlastings in the area across tennis courts ("truck parking bay")
5. Coordinates the removal of obstructing trees for Jacaranda alley in Donnan Street
6. Organises spraying of area west of tennis court in preparation of seedling planting

7. Organises clean up of previously fenced area next to tennis courts
8. Ask permission of the owner of Lot 13 Donnan Street to continue fence from Frearson Park to Hardware shop as part of the town beautification.
9. Arrange for dysfunctional BMX track to be relocated to Donnan Park

**MIN 65/13 MOTION – MOVED Cr Greenwood seconded Cr McCreery**

That the committee recommends to Council that:

1. The CDO will be authorised to buy 0.5 kg of Everlasting seed in pink for \$ 125 + GST & freight
2. Friday 19 July will be the tree planting day
3. The CDO advertises event as part of the yearly “Planet Ark’s – Tree Planting Day” and invites community and MainRoads to the tree planting day and organises BBQ afterwards.

**MIN 076/13 Motion – Moved Cr Bell seconded Cr Thomson**

That the committee recommends to Council that:

1. The CDO will be authorised to buy 0.5 kg of Everlasting seed in pink for \$ 125 + GST & freight
2. Friday 19 July will be the tree planting day
3. The CDO advertises event as part of the yearly “Planet Ark’s – Tree Planting Day” and invites community and MainRoads to the tree planting day and organises BBQ afterwards.

CARRIED 6/0

**Minutes of the Caravan Park and Streetscape Committee held in the Shire of Tammin Council Chambers on Wednesday 15<sup>th</sup> May 2013.**

**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The chairperson Carol Crane welcomed members and opened the meeting at 5.05pm.

**2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**Attendance**

Cr Carol Crane	Chairperson
Cr Michael Greenwood	Member
Cr Dustin McCreery	Member
Mr Ian Bodill	Chief Executive Officer
Mrs Jenny Gemund	Community Development Officer– Minute recorder

**Apologies**

Nil

**Leave of absence**

Nil

**3. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS**

The *Local Government Act* (Section 5.60 – 5.62) provides that it is the Councillor's obligation to declare an interest if they believe that they have a financial interest, proximity interest, closely associated persons interest or an interest affecting impartiality in a matter being discussed by Council.

The Act provides that the interest may be declared in writing to the CEO prior to the meeting or declared prior to discussion of the agenda item at the meeting. Forms for this purpose are available to Councillors.

The Act further provides that the extent of the interest needs to be declared if the Councillor seeks to remain in the Chamber during the discussion, debate or voting on the item.

A Councillor declaring a financial or proximity interest must leave the meeting prior to the matter being discussed or voted on (including the question as to whether they are permitted to remain in the Chamber). Councillors remaining in the Chamber may resolve to allow the member to return to the meeting to participate in the proceedings.

Councillor McCreery declared an interest in item 5.2 and 5.3 as the owner of Chatfield's Tree Nursery and a possible supplier of seedlings.

Councillor Crane McCreery declared an interest in item 5.2 and 5.3 as the owner of a Tree Nursery and a possible supplier of trees.

**4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

Section 5.22 of the Local Government Act 1995 states:

**5.22. Minutes of council and committee meetings**

*(1) The person presiding at a meeting of a council or a committee is to cause minutes to be kept of the meeting's proceedings.*

*(2) The minutes of a meeting of a council or a committee are to be submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.*

(3) *The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation.*

#### **STAFF RECOMMENDATION**

That the minutes of the Caravan Park and Streetscape Committee meeting held on 17 April 2013 be confirmed as a true and correct record with the change of the CEO's name from Graham Stanley to Ian Bodill in point 1.

Simple Majority Required

#### **MIN 63/13 MOTION – MOVED Cr McCreery seconded Cr Greenwood**

That the minutes of the Caravan Park and Streetscape Committee meeting held on 17 April 2013 be confirmed as a true and correct record with the change of the CEO's name from Graham Stanley to Ian Bodill in point 1.

CARRIED 3/0

#### **5. AGENDA ITEMS**

- 5.1 Report on state of funding application for Caravan Park by CEO Ian Bodill
- 5.2 Recommendations from community on streetscape and town beautification
- 5.3 Recommendations from Nigel Rowe Environment Officer / MainRoads

#### **6. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

Nil

#### **7. CLOSURE OF MEETING**

#### **5. AGENDA ITEMS**

##### **5.1 Report on state of funding application for Caravan Park by CEO Ian Bodill**

CEO Ian Bodill advised the committee that Dominic Carbone is working on the funding application for the caravan park and has sent a draft business case proposal, which was viewed by the committee.

The figures on page 3 and 12 of the Business case proposal were discussed and the CEO was asked to investigate in the correct figures with Dominic Carbone.

A time line for the caravan park was discussed and it was agreed on that this could not be done at this stage and will be developed at a later stage.

The project management of the caravan park was discussed as well it was also agreed that this would be decided at another meeting.

The committee agreed that it would be necessary to have a project manager but to stay clear of a consultant which comes with high fees and takes funds from the actual caravan park.

It was also brought up that we need to look into the cost and procedure involved to connect the caravan site with water and power.

The next caravan park and streetscape committee meeting will be held on Wednesday 26 June 2013 at 5 pm at the council chambers.

## **5.2 Recommendations from community on streetscape and town beautification**

Author – Jenny Gemund, Administration Officer, 14 May 2013, Interest – Nil

### **BACKGROUND**

At the last committee meeting it was requested that a letter to the community will be sent out in order to give the community a chance to be involved in the planned town beautification process. The letter to each household was sent out on 19/04/2013 and it was advertised in the Tabloid, the webpage and in several “ bulk email” to the community.

### **COMMENT**

Four replies have been received.

1. Verbally by Louise Caffell Louise would like Jacaranda trees planted along Donnan Street and some citrus trees within the town site.

2. Email from Narelle Caffell

*Usually the pretty towns that you drive through have one thing in common, an avenue of beautiful feature trees.*

*If you chose to look into this, then two suggestions for Ornamental feature trees being Chinese Tallow and London Plane. Both fast growing and used widely in parks and street scapes, e.g. Guildford and South Perth. They are not limited to Perth, as currently I have both growing successfully at my property. They are also deciduous which means less maintenance, as they only drop once a year, instead of evergreens that can shed multiple times annually. Kellerberrin has planted Chinese Tallow on the new medium strip between car park of Succulents/Butcher/Telecentre and highway (not footpath side), and they are going to look fantastic come 5 years time.*

3. Verbally by Glenice Batchelor

An informative and educative native garden or community garden, maybe with even bush tucker plants.

Updated info bay for people to see and read what sights are available (like a brochure on a stand).

4. Margaret Wheeldon wrote a letter with suggestions to Shire before the Annual Electors meeting which was read out loud there but has also significance to the town beautification process. She has the following ideas:

*A large rectangular pergola with table in centre and seating.*

*Room for small buses and cars to pull in off the Highway and alongside the building to allow passengers to have lunch or teas.*

*A toilet along the main street or a large notice board to the present toilets  
People can never find toilets.*

*I wouldn't like to see the Tennis courts done away with as they still get used.*

*An upgrade might help.*

*Plant bushy shrubs from Tennis courts to Bowling Club.*

*Plant dwarf or small bougainvilleas along south side Main street. They are low maintenance and once established do not need water. Very colourful.*

*See that all dead trees, bushes and branches are removed from around the town. Especially from surrounds of Tammin Village.*

At the meeting between Nigel Rowe Environment Officer / MainRoads and CDO Jenny Gemund these suggestions were discussed and he recommended against the planting of citrus trees as they require plenty of water and the planting of Chinese Tallow as they develop long suckers. He also advised that the London Plane would need to be planted in rows to fully enhance their autumn colour features. All other suggestion he did not oppose to from an environmental point of view.

## **FINANCIAL IMPLICATIONS**

To be allocated.

## **POLICY IMPLICATIONS**

Nil

## **STATUTORY ENVIRONMENT**

Nil

## **STRATEGIC PLAN IMPLICATIONS**

Nil

## **FUTURE PLAN IMPLICATIONS**

Nil

## **COMMUNITY CONSULTATION**

The community was informed by mail, email, webpage and print media.

## **STAFF RECOMMENDATION**

That the committee discusses all suggestions and recommends to Council that it:

1. Authorises CEO to buy Jacaranda trees and Bougainvilleas and to be planted as an alley along the south side of Donnan Street.
2. CDO investigates in cost of information bays and possible grant funding.

Simple Majority Required

## **MIN 64/13 MOTION – MOVED Cr McCreery seconded Cr Greenwood**

That the committee discusses all suggestions and recommends to Council that the CDO coordinates the following points:

1. Buying of Jacaranda trees for Donnan Street
2. Buying of bougainvillea's for East side of Tennis court facing Tammin- Wyalkatchem Road
3. The planting area be ripped on Friday 24 May 2013.
4. Gains authorisation from MainRoads to plant seedling and seed Everlastings in the area across tennis courts ("truck parking bay")
5. Coordinates the removal of obstructing trees for Jacaranda alley in Donnan Street
6. Organises spraying of area west of tennis court in preparation of seedling planting
7. Organises clean up of previously fenced area next to tennis courts
8. Ask permission of the owner of Lot 13 Donnan Street to continue fence from Frearson Park to Hardware shop as part of the town beautification.
9. Arrange for dysfunctional BMX track to be relocated to Donnan Park

Carried 3-0

### **5.3 Recommendations from Nigel Rowe Environment Officer / MainRoads**

Author – Jenny Gemund, Administration Officer, 14 May 2013, Interest – Nil

#### **BACKGROUND**

At the last committee meeting it was discussed to rip area parallel to Donnan Street and railway tracks and plant trees there.

A meeting between CDO Jenny Gemund, Nigel Rowe EO MainRoads and CEO Ian Bodill took place on Friday 10/05/2013.

#### **COMMENT**

The proposed planting area was viewed followed by discussion about different methods and outcomes. There are different approaches to revegetation and it depends on what outcome the Shire wishes to achieve.

It was agreed that the best approach for this area would be to remove the bitumen, rip the area and plant seedlings rather than use seed which would take much longer to see results and is harder to landscape.

A decision has to be made if we want native to the area plants and trees or anything that is hardy enough to grow here and does not require much water?

MainRoads is giving us 1536 free seedlings which contains a variety of over, middle and lower storey trees of Acacias, Bottlebrush, Eucalyptus, Melaleucas and Hakeas\* seedlings and are not all native to the area.

MainRoads plants 2000 – 2500 seedlings per hectare and with the proposed are being (according to MainRoads) 0.4 hectares we have sufficient seedlings.

Nigel suggested to seed some Everlastings\* in the ripped area by walking straight behind the ripper. Best would be to mix the seed mix with Vermiculite\* or saw dust\* as a bulking agent.

It would be best if we remove the surface as soon as possible in order to give the ground a chance to “breathe” and catch a bit of moisture.

Then rip (300mm+ new ripping boots) and seed area in one go close to the proposed planting day.

Planting of seedlings within 7days after ripping and seeding.

Further watering of seedlings might be required after planting.

He recommended to add a slow releasing fertiliser tablet\* to each seedling to optimise growth and survival.

It would be possible to make the seedling planting part of the national tree planting events and Nigel said he would be happy to involve MainRoads to assist as well and bring the seedlings, some Pottipuki's and kidney buckets to assist with the planting.

Nigel did ask that we let him know asap a date so he can put it in his calendar and ensure his and the equipments availability.

Friday 14 June 2013 is a suggestion.



## **FINANCIAL IMPLICATIONS**

Everlasting seed	\$250-400/ kg depending on colour (2kg recommended)
Vermiculite	\$37/100L bag (possibly donated by MainRoads)
Saw dust	tba
Fertiliser tablet	\$103.95 ex GST / 500 tablets

## **POLICY IMPLICATIONS**

Nil

## **STATUTORY ENVIRONMENT**

Nil

## **STRATEGIC PLAN IMPLICATIONS**

Nil

## **FUTURE PLAN IMPLICATIONS**

Nil

## **COMMUNITY CONSULTATION**

Nil

## **STAFF RECOMMENDATION**

That the committee recommends to Council that:

1. The CEO will be authorised to buy 2 kg of Everlasting seed in (add colour) for \$ (add price).
2. The CEO will be authorised to buy 2000 fertilizer tablets for \$415.80 ex GST.
3. Friday 17 June 2013 will be the tree planting day
4. The CDO advertises event as part of the yearly "Planet Ark's – Tree Planting Day" and invites community and MainRoads to the tree planting day.

## **MIN 65/13 MOTION – MOVED Cr Greenwood seconded Cr McCreery**

That the committee recommends to Council that:

1. The CDO will be authorised to buy 0.5 kg of Everlasting seed in pink for \$ 125 + GST & freight
2. Friday 19 July will be the tree planting day
3. The CDO advertises event as part of the yearly "Planet Ark's – Tree Planting Day" and invites community and MainRoads to the tree planting day and organises BBQ afterwards.

CARRIED 3/0

## **6. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

Nil

## **7. CLOSURE OF MEETING**

There being no further business the meeting closed at 7.06 pm.

Tabled before the Caravan Park and Townscape Committee Meeting on 26 June 2013.

Cr C Crane, Chairman

## **13.2 Tammin Hotel**

### **MIN 079/13 Motion – Moved Cr Uppill seconded Cr McCreery**

That Mr Gregory obtains quotes for laying the line, digging the required trenches and gains appropriate approval before Council makes any further decision regarding the matter.

CARRIED 6/0

## **14. CLOSURE OF MEETING**

There being no further business the President closed the meeting at 7.10 pm.

Tabled before the Ordinary Council Meeting on 20 June 2013.

Cr S Uppill, President

## 15. REFERENCES

### 6 DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

---

The Local Government Act (Section 5.60 – 5.62) provides that it is the Councillor's obligation to declare an interest if they believe that they have a financial interest, proximity interest, closely associated persons interest or an interest affecting impartiality in a matter being discussed by Council.

The Act provides that the interest may be declared in writing to the CEO prior to the meeting or declared prior to discussion of the agenda item at the meeting. Forms for this purpose are available to Councillors.

The Act further provides that the extent of the interest needs to be declared if the Councillor seeks to remain in the Chamber during the discussion, debate or voting on the item.

A Councillor declaring a financial or proximity interest must leave the meeting prior to the matter being discussed or voted on (including the question as to whether they are permitted to remain in the Chamber). Councillors remaining in the Chamber may resolve to allow the member to return to the meeting to participate in the proceedings.

### 7.1 STATUTORY ENVIRONMENT

---

Section 5.22(2) of the Local Government Act provides that minutes of all meetings to be kept and submitted to the next full Council meeting for confirmation.

### 11.1 List of Financial Payments Reference -STATUTORY ENVIRONMENT

---

Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction;and
  - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
  - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

### 11.2 Financial Report Reference - STATUTORY ENVIRONMENT

---

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires a Statement of Financial Activity to be prepared each month, which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

## PAYMENTS LIST APRIL 2013

Date	Reference	Supplier Name	Details	Amount
<b>Cheque Payments</b>				
09/04/2013	6068	Filters Plus	Various Filters for TN848, TN TR and excavator	536.58
16/04/2013	6071	Patricia Bell	Sitting fee & travel reimbursement	105.00
16/04/2013	6072	Cunderdin Contract Grading	Contract Grader Hire	10,010.00
16/04/2013	6073	Forpark Australia	Supply materials for Memorial Park	550.88
16/04/2013	6074	MD Greenw ood	Sitting fee & travel reimbursement	144.13
16/04/2013	6075	Dustin McCreery	Sitting fee & travel reimbursement	120.06
16/04/2013	6076	Not Too Dusty Plant Hire	Hire of water truck	11,880.00
16/04/2013	6077	Donald Thomson	Sitting fee & travel reimbursement	140.19
16/04/2013	6078	Scott Uppill	Sitting fee & travel reimbursement	224.69
16/04/2013	6079	Actrol	Coil, cover joint, elbow passage	808.88
16/04/2013	6080	Ambience Air	VOID: Supply air conditioners	0.00
16/04/2013	6081	Avon Valley Glass	Repairs to Broken Window s	1,042.45
16/04/2013	6082	Bitutek Pty Ltd	Bitumen Sealing for Ralston road	14,428.70
16/04/2013	6083	Brenton Forsdike	Performance @ Neil Diamond Tribute	3,300.00
16/04/2013	6084	Bunnings	Batteries, Holesaw s, screw s & couplings, plants for CEO residence, steel, drill bits and various small material.	1,447.43
16/04/2013	6085	Chatfield's	Service TN302	1,933.25
16/04/2013	6086	Clever Patch	Supplies for afterschool & holiday programme	345.10
16/04/2013	6087	Covs - former Coventry	Cable, LED light	103.21
16/04/2013	6088	Cunderdin Farmers Co-operative Co Ltd	Groceries for ASC Easter Party and assorted plants for CEO residence.	257.85
16/04/2013	6089	CWA Tammin	Catering for March council meeting	140.00
16/04/2013	6090	darMitch Logistics	Freight charges	77.00
16/04/2013	6091	DKT Rural Agencies	Ant Granules, protective clothing Fertilizer, Tools & plants	594.80
16/04/2013	6092	Eastern Hills Saw s & Mow ers Pty Ltd	Various parts for TNSS	314.50
16/04/2013	6093	Hills Concrete Products	Pipes & Head Walls	5,620.00
16/04/2013	6094	JR & A Hersey Pty Ltd	Tape, rigger gloves	198.44
16/04/2013	6095	Shire of Kellerberrin	Repairs on Tammin/ Wyalkatchem road	400.00
16/04/2013	6096	Mitre 10 Solutions	PVC pipe, Mortar mix, Zinc Aerosol, Grout, Edge barrier, General purpose cement & Spakfilla	367.98
16/04/2013	6097	Northam Hyundai	TN221 Service	594.30
16/04/2013	6098	Northam Television Services	UHF Arial for Electrical Private Works	70.00
16/04/2013	6099	Onsite Rental Group	Hire of Drum/vibe Roller	4,531.73
16/04/2013	6100	Pacific Brands Workwear	Uniforms for Admin Staff	1,476.70
16/04/2013	6101	Perfect Computer Solutions Pty Ltd	Purchase of Finance Computer and maintainence	1,847.50
16/04/2013	6102	Radio West	Advertising - Neil Diamond Show and Talk of the Tow n	332.75
16/04/2013	6103	Rural Traffic Services	Traffic management - Ralston/Quartermaine rd	12,847.45
16/04/2013	6104	Shire of York	Building, Health and Planning Services	3,980.09
16/04/2013	6105	Sunny Sign Company Pty Ltd	Cross road signs	186.87
16/04/2013	6106	Synergy	Electrical services	5,031.85
16/04/2013	6107	Tammin Hotel	Supply of Accommodation & meals for Neil Diamond	679.00
16/04/2013	6108	Telstra	Telephone, mobile and Internet Accounts - March 2013	1,080.99
16/04/2013	6109	Water Corporation	Water Consumption - 27.12.12 to 13.03.13	13,992.85
16/04/2013	6110	Western Australian Local Government Assoc	Bereavement Notice N. Kickett	52.75
16/04/2013	6111	Woodstock PA Hire	Neil Diamond Tribute	850.00
09/04/2013	6112	Courier Australia	Freight charges	185.26
09/04/2013	6113	F-111 Engineering Pty Ltd	Various Parts/repairs and Services to various vehicles	6,159.62
09/04/2013	6114	MM Electrical Merchandising	Electrical and Electrical private works materials	8,472.63
09/04/2013	6115	Rural Press Regional Media (WA) Pty Ltd	Advertising annual electors meeting	329.02
09/04/2013	6116	Tammin Post Office.	Stationery	85.85
17/04/2013	6117	BT Lifetime - Personal Super	Superannuation	148.54
17/04/2013	6118	Hostplus - Super	Superannuation	316.27
17/04/2013	6119	LGRCEU	Union Fees	58.20
17/04/2013	6120	The Industry Superannuation Fund	Superannuation	429.61
17/04/2013	6121	WALG Superannuation	Superannuation	6,135.27
18/04/2013	6122	AustralianSuper	Superannuation	93.74
18/04/2013	6123	Dennis Heppell	Gravel Carting	3,234.00
18/04/2013	6124	Gull Tammin Roadhouse	New spapers, catering, office refreshments & afterschool care	429.51

26/04/2013	6125	Shire of Tammin	Farewell Gift, card and Catering - H Byrnes, Licensing, cleaning material, Parking and Fuel Reimbursement K Millett.	256.85
26/04/2013	6126	Department of Transport	Purchase of 30 Tammin Special Series Plates	4,950.00
29/04/2013	6127	AustralianSuper	Superannuation	206.42
29/04/2013	6128	BT Lifetime - Personal Super	Superannuation	106.26
29/04/2013	6129	LGRCEU	Union Fees	58.20
29/04/2013	6130	MLC Nominees Pty Ltd	Superannuation	39.99
29/04/2013	6131	Prime Super	Superannuation	66.51
29/04/2013	6132	WALG Superannuation	Superannuation	3,423.78
30/04/2013	6140	Australian Taxation Office	BAS April 2013	5,375.00
			<b>Sub-total</b>	<b>143,206.48</b>
<b>Direct Debit payments</b>				
02/04/2013	Debit	Western Australian Treasury Corporation	Loan 78 & 79 Payments	7,879.25
26/04/2013	Debit	Western Australian Treasury Corporation	Loan 77 Payments	8,349.95
			<b>Sub-total</b>	<b>16,229.20</b>
<b>Licensing Transfer</b>				
02/04/2013	J5716	Department of Transport	Licensing 02/04/2013	382.20
03/04/2013	J5717	Department of Transport	Licensing 03/04/2013	353.25
04/04/2013	J5718	Department of Transport	Licensing 04/04/2013	425.95
05/04/2013	J5725	Department of Transport	Licensing 05/04/2013	429.50
08/04/2013	J5730	Department of Transport	Licensing 08/04/2013	122.00
09/04/2013	J5731	Department of Transport	Licensing 09/04/2013	259.80
10/04/2013	J5732	Department of Transport	Licensing 10/04/2013	369.15
11/04/2013	J5762	Department of Transport	Licensing 11/04/2013	331.55
12/04/2013	J5763	Department of Transport	Licensing 12/04/2013	306.05
15/04/2013	J5767	Department of Transport	Licensing 15/04/2013	45.70
16/04/2013	J5769	Department of Transport	Licensing 16/04/2013	47.00
17/04/2013	J5770	Department of Transport	Licensing 17/04/2013	88.40
18/04/2013	J5771	Department of Transport	Licensing 18/04/2013	739.65
19/04/2013	J5772	Department of Transport	Licensing 19/04/2013	315.95
22/04/2013	J5774	Department of Transport	Licensing 22/04/2013	442.05
23/04/2013	J5775	Department of Transport	Licensing 23/04/2013	158.30
24/04/2013	J5778	Department of Transport	Licensing 24/04/2013	102.50
26/04/2013	J5777	Department of Transport	Licensing 26/04/2013	1,396.45
29/04/2013	J5780	Department of Transport	Licensing 29/04/2013	504.25
30/04/2013	J5782	Department of Transport	Licensing 30/04/2013	76.80
			<b>Sub-total</b>	<b>6,896.50</b>
<b>Bank Fees</b>				
02/04/2013	Debit	National Australia Bank	Bank Fee	40.00
03/04/2013	Debit	Commonwealth Bank of Australia	CBA Merchant Fee	73.37
04/04/2013	Debit	Commonwealth Bank of Australia	CBA POS Fee	19.41
15/04/2013	Debit	National Australia Bank	NAB Connect Fee - Access and Usage for March 2013	61.30
30/04/2013	J5809	National Australia Bank	Account Fees for April 13 for DPI Account	20.00
30/04/2013	J5810	National Australia Bank	Account Fees for April 13 for Trust Account	20.00
30/04/2013	J5811	National Australia Bank	Account Fees and Interest Charged for April 13 for	247.03
			<b>Sub-total</b>	<b>481.11</b>
<b>VISA Payments</b>				
03/04/2013	VISA	ALGA	National General Assembly Registration - Cr Crane, Cr Uppill and CEO I Bodill	3,387.00
03/04/2013	VISA	Ambience Air	Supply air conditioners for Electrical Private Works	3,260.00
03/04/2013	VISA	National Australia Bank	Visa Monthly Fee	9.00
03/04/2013	VISA	Qantas	Flights - Cr Crane, Cr Uppill and Ian Bodill.	2,131.80
03/04/2013	VISA	Westnet	Internet - Depot and Shire Admin Building	162.26
			<b>Sub-total</b>	<b>8,950.06</b>
<b>EFT Payments</b>				
02/04/2013	EFT	Motorcharge Limited	Fuel February 2013	4,188.93
09/04/2013	EFT	Shire of Tammin	Salaries & Wages	24,335.12
14/04/2013	EFT	Shire of Tammin	Salaries & Wages	327.08
17/04/2013	EFT	Shire of Gingin	Recover lost/Damaged book "Earth friendly craft"	2.20
18/04/2013	EFT	Siddons Solarstream Pty Ltd	Solarstream heat pumps	28,140.00
18/04/2013	EFT	Motorcharge Limited	Fuel March 2013	6,675.08
23/04/2013	EFT	Shire of Tammin	Salaries & Wages	23,447.70
			<b>Sub-total</b>	<b>87,116.11</b>
Ordinary Council Meeting Minutes – 16 May 2013			<b>Total</b>	<b>163,979.46</b>

Attachment item 11.2 Financial Report to 31 March 2013









