



Minutes of the Shire of Tammin Ordinary Council Meeting held at Council chambers,  
1 Donnan Street Tammin, on Thursday 19 February 2015.

#### **MISSION STATEMENT**

***"Together with the people of Tammin we will provide leadership, vision and progress to  
achieve sustainability and growth"***

AGENDA.....	3
1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS .....	3
2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE .....	3
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....	3
4. PUBLIC QUESTION TIME .....	3
5. APPLICATIONS FOR LEAVE OF ABSENCE .....	3
6. DECLARATION OF MEMBER’S INTERESTS IN AGENDA ITEMS .....	3
7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS .....	3
7.1 ORDINARY COUNCIL MEETING MINUTES - (18 December 2014).....	3
8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION .....	3
9. PETITIONS/DEPUTATIONS / PRESENTATIONS / SUBMISSIONS.....	3
10. REPORTS OF COMMITTEES / COUNCILLOR .....	4
11.1 List of Payments – December 2014 and January 2015 (FIN-05) .....	5
11.2 Financial Reports to 31/12/2014 and 31/01/2015 (FIN-05) .....	7
11.3 Development Assessment Panels .....	8
11.4 Rates Outstanding for Three or More Years .....	10
11.5 Council Policy – iPads .....	12
11.6 Software Upgrade .....	13
11.7 Local Laws Review.....	14
12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....	16
13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	16
14 CLOSURE OF MEETING .....	16
15 REFERENCES.....	17

## **AGENDA**

### **1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Shire President Cr Uppill declared the meeting open at 4.04pm.

### **2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

Cr S. Uppill	President
Cr D. McCreery	Member
Cr P. Bell	Member
Cr. D. Thomson	Member
Brian Jones	Chief Executive Officer

#### **APOLOGIES**

Cr M. Greenwood  
Cr C. Crane

#### **LEAVE OF ABSENCE**

Nil

### **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

### **4. PUBLIC QUESTION TIME**

Nil

### **5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

### **6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS**

Nil

### **7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

7.1 ORDINARY COUNCIL MEETING MINUTES - (18 December 2014)

Recommendation:

That the Minutes of the Ordinary Council meeting held on 18 December 2014 be confirmed as a true record of proceedings.

#### **MIN 04/15 MOTION – MOVED Cr Bell seconded Cr McCreery**

That the Minutes of the Ordinary Council meeting held on 18 December 2014 be confirmed as a true record of proceedings.

CARRIED 4/0

### **8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

Thanked Shire CDO Jenny Gemund and Cr Crane for their efforts on Australia Day.

### **9. PETITIONS/DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Nil

## **10. REPORTS OF COMMITTEES / COUNCILLOR**

### Audit Committee

Recommendation:

That the Minutes of the Audit Committee meeting held on Thursday 19 February 2015, as tabled, be received and the recommendations adopted by Council.

### **MIN 05/15 MOTION – MOVED Cr Uppill seconded Cr Thomson**

That the Minutes of the Audit Committee meeting held on Thursday 19 February 2015, as tabled, be received and the recommendations adopted by Council.

CARRIED 4/0

### Councillors provided updates on the following:

Cr D McCreery	Housing Design Committee meeting with McGrath, 23 January
Cr S Uppill	Regional Road Group meeting held in Kellerberrin Thursday 5 Feb
Cr P Bell	Tammin Seniors Committee, TEVC meeting 17 Feb 2015
Cr S Uppill	Electrical Service Working Group meeting Thursday 19 February

## **11. AGENDA ITEMS**

## **11.1 List of Payments – December 2014 and January 2015 (FIN-05)**

Author – Jenny Gemund, CDO, 12 February 2015, Interest – Nil

### **BACKGROUND**

Accounts paid for December 2014 is listed totaling:

Cheque numbers	6552-6555 ,6558-6560	\$5,486.86
Direct debit payments	01 – 31.12.2014	\$7,981.03
Licensing transfers	01 – 31.12.2014	\$7,952.10
Bank fees	01 – 31.12.2014	\$262.23
VISA payments	01 – 31.12.2014	\$1,091.96
EFT payments	1132 – 1195	\$81,128.18
Salaries and Wages	01 – 31.12.2014	\$64,606.11
Total payments	01 – 31.12.2014	<b>\$168,508.47</b>

Accounts paid for January 2015 is listed totaling:

Cheque numbers	6561-6563	\$554.78
Direct debit payments	01 – 31.01.2015	\$8,365.85
Licensing transfers	01 – 31.01.2015	\$11,220.55
Bank fees	01 – 31.01.2015	\$393.24
VISA payments	01 – 31.01.2015	\$210.90
EFT payments	1196 - 1231	\$81,713.14
Salaries and Wages	01 – 31.01.2015	\$44,815.39
Total payments	01 – 31.01.2015	<b>\$147,273.85</b>

### **COMMENT**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **STATUTORY ENVIRONMENT**

See attached reference point 15

### **STRATEGIC PLAN IMPLICATIONS**

Nil

### **FUTURE PLAN IMPLICATIONS**

Nil

### **COMMUNITY CONSULTATION**

Nil

### STAFF RECOMMENDATION

That the list of payments made for December 2014 and January 2015 be endorsed as follows:

Accounts paid for December 2014 is listed totaling:

Cheque numbers	6552-6555 ,6558-6560	\$5,486.86
Direct debit payments	01 – 31.12.2014	\$7,981.03
Licensing transfers	01 – 31.12.2014	\$7,952.10
Bank fees	01 – 31.12.2014	\$262.23
VISA payments	01 – 31.12.2014	\$1,091.96
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VISA payments	01 – 31.01.2015	\$210.90
EFT payments	1196 - 1231	\$81,713.14
Salaries and Wages	01 – 31.01.2015	\$44,815.39
Total payments	01 – 31.01.2015	<b>\$147,273.85</b>

Simple Majority Required

### MIN 06/15 MOTION – MOVED Cr Thomson seconded Cr Bell

That the list of payments made for December 2014 and January 2015 be endorsed as follows:

Accounts paid for December 2014 is listed totaling:

Cheque numbers	6552-6555 ,6558-6560	\$5,486.86
Direct debit payments	01 – 31.12.2014	\$7,981.03
Licensing transfers	01 – 31.12.2014	\$7,952.10
Bank fees	01 – 31.12.2014	\$262.23
VISA payments	01 – 31.12.2014	\$1,091.96
EFT payments	1132 – 1195	\$81,128.18
Salaries and Wages	01 – 31.12.2014	\$64,606.11
Total payments	01 – 31.12.2014	<b>\$168,508.47</b>

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VISA payments	01 – 31.01.2015	\$210.90
EFT payments	1196 - 1231	\$81,713.14
Salaries and Wages	01 – 31.01.2015	\$44,815.39
Total payments	01 – 31.01.2015	<b>\$147,273.85</b>

CARRIED 4/0

## **11.2 Financial Reports to 31/12/2014 and 31/01/2015 (FIN-05)**

Author – Nathan Gilfellon, SFAO, 13 January 2015, Interest – Nil

### **BACKGROUND**

The Monthly Financial Report to 31 December 2014 and 31 January 2015 is attached.

### **COMMENT**

The Financial Report has been prepared in the format requested by Council.

The effect of the Council's Policy decision on reporting variances is shown in the far right column – being the calculated variance between the Actual Column and the YTD Budget column figures where the variance is greater than 10% and \$5,000.

### **FINANCIAL IMPLICATIONS**

No significant implications.

### **POLICY IMPLICATIONS**

Council resolved (Item 5 – 15 August 2013) that in accordance with section 34(5) of the Local Government (Financial Management) Regulations 1996 a variance percentage of 10% and \$5,000 be adopted for reporting material variances.

### **STATUTORY ENVIRONMENT**

See attached reference point 15

### **STRATEGIC PLAN IMPLICATIONS**

Nil

### **FUTURE PLAN IMPLICATIONS**

Nil

### **COMMUNITY CONSULTATION**

Nil

### **STAFF RECOMMENDATION**

That the Financial Report for 31 December 2014 and 31 January 2015 be received.

Simple Majority Required

### **MIN 07/15 MOTION – MOVED Cr McCreery seconded Cr Uppill**

That the Financial Report for 31 December 2014 and 31 January 2015 be received.

CARRIED 4/0

### **11.3 Development Assessment Panels**

Author – Brian Jones

#### **DECLARATION OF INTEREST**

Nil

#### **BACKGROUND**

Correspondence has been received (copy attached) from the Department of Planning, Development Assessment Panels, seeking nominations from elected members to sit on local Development Assessment Panels as required.

Council previously dealt with this matter at the February 2013 Council meeting and passed the following resolution:

*That Council*

*Nominates the following Councillors as representatives to sit on the Local Development Assessment Panel as required and that the CEO provides each Councillor with an application form to be filled in and returned to the West Australian Development Commission and Development Assessment Panels:*

- *Cr Greenwood*
- *Cr Crane*
- *Cr Uppill*
- *Cr Bell*

These appointments expire on 26 April 2015.

#### **COMMENT**

Nil

#### **STATUTORY ENVIRONMENT**

*Regulation 26 of the Planning and Development (Development Assessment Panels) Regulations 2011*

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **COMMUNITY CONSULTATION**

Nil

#### **OFFICER'S RECOMMENDATION**

That Council nominates the following Councillors as representatives to sit on the Local Development Assessment Panel as required.

- Member Cr.....
- Member Cr.....
- Alternate Member Cr.....
- Alternate Member Cr.....

Simple Majority Required



**MIN 08/15 MOTION – MOVED Cr Thomson seconded Cr McCreery**

That Council nominates the following Councillors as representatives to sit on the Local Development Assessment Panel as required.

- Member Cr Greenwood
- Member Cr Crane
- Alternate Member Cr Uppill
- Alternate Member Cr Bell

CARRIED 4/0

## **11.4 Rates Outstanding for Three or More Years**

Author – Brian Jones

### **DECLARATION OF INTEREST**

Nil

### **BACKGROUND**

At the November 2013 Council meeting Council passed the following resolution:

*That the Council approves administrative action to recover unpaid rates and charges by the sale of the land in respect to properties:*

*Ass 490 – Lot 10, 11, 12 No 1 Shields St Tammin (C/T 1305/068) - Outstanding debt of \$3910.40;*

*Ass 463 – Lot 9 No 14 Shields St Tammin (C/T 1010/145) - Outstanding debt of \$5,423.45;*

*Ass 404 – Lot 112 No 4 Dreyer St Tammin (C/T /) - Outstanding debt of \$1,631.55;*

*Ass 302 – Lot 7 No 7 Shields St Tammin (C/T 1287/491) - Outstanding debt of \$4,104.00;*

*Ass 1009 – Lot 137 No 38 Draper St Tammin (C/T 2588/623) - Outstanding debt of \$2,839.00.*

*As a result of rates outstanding for three or more years under section 6.64 (1) (b) of the Local Government Act 1995.*

### **COMMENT**

The Shire commenced the abovementioned process in-house, however due to the process not being followed in accordance with the requirements of the local government act and staff turnover the matter has not been progressed. No payments have been received for the abovementioned properties and the process will need to be recommenced.

A number of other properties have now fallen into the category of rates being outstanding for more than three years and it is being recommended to Council that these properties, as listed below, also be progressed for sale as a result of rates being outstanding for three or more years.

Ass 410	Lot 151, 6 McLaren St (house)	\$3,374.74 outstanding
Ass 468	Lot 17, 21 Donnan St (shop)	\$3,408.30 outstanding
Ass 506	Lot 49, 6 Walston St (house)	\$3,481.53 outstanding
Ass 1161	Lot 62, 2 Dreyer St (vacant)	\$2,843.19 outstanding
Ass 1552	Loc 5137 Wyalkatchem Rd (rural)	\$3,204.84 outstanding
Ass 1546	Lot 31 & 32, 32-34 Walston St	\$1,689.93 outstanding

### **STATUTORY ENVIRONMENT**

Department of Local Government Operational Guideline is attached.

### **POLICY IMPLICATIONS**

Nil

## FINANCIAL IMPLICATIONS

Nil

## STRATEGIC IMPLICATIONS

Nil

## COMMUNITY CONSULTATION

Nil

## OFFICER'S RECOMMENDATION

That the Council approves administrative action to recover unpaid rates and charges by the sale of the land in respect to properties:

Ass 410	Lot 151, 6 McLaren St (house)	\$3,374.74 outstanding
Ass 468	Lot 17, 21 Donnan St (shop)	\$3,408.30 outstanding
Ass 506	Lot 49, 6 Walston St (house)	\$3,481.53 outstanding
Ass 1161	Lot 62, 2 Dreyer St (vacant)	\$2,843.19 outstanding
Ass 1552	Loc 5137 Wyalkatchem (rural)	\$3,204.84 outstanding
Ass 1546	Lot 31 & 32, 32-34 Walston St	\$1,689.93 outstanding

As a result of rates outstanding for three or more years under section 6.64 (1) (b) of the Local Government Act 1995.

Simple Majority Required

## MIN 09/15 MOTION – MOVED Cr Uppill seconded Cr McCreery

That the Council approves administrative action to recover unpaid rates and charges by the sale of the land in respect to properties:

Ass 410	Lot 151, 6 McLaren St (house)	\$3,374.74 outstanding
Ass 468	Lot 17, 21 Donnan St (shop)	\$3,408.30 outstanding
Ass 506	Lot 49, 6 Walston St (house)	\$3,481.53 outstanding
Ass 1161	Lot 62, 2 Dreyer St (vacant)	\$2,843.19 outstanding
Ass 1552	Loc 5137 Wyalkatchem (rural)	\$3,204.84 outstanding
Ass 1546	Lot 31 & 32, 32-34 Walston St	\$1,689.93 outstanding

As a result of rates outstanding for three or more years under section 6.64 (1) (b) of the Local Government Act 1995.

CARRIED 4/0

## **11.5 Council Policy – iPads**

Author – Brian Jones

### **DECLARATION OF INTEREST**

Nil

### **BACKGROUND**

In September 2013 the Shire purchased 7 x iPads for use by Councillors and the CEO. The cost of the iPads was approximately \$6,000 and the Shire pays \$50 per month, per iPad, for usage.

At the time of purchase, Council did not adopt a Policy regarding the usage of the iPads.

### **COMMENT**

A draft Policy has been prepared, following research of other local government's Policies, and is attached for Council consideration.

### **STATUTORY ENVIRONMENT**

State Records Act

### **POLICY IMPLICATIONS**

New Policy

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Nil

### **COMMUNITY CONSULTATION**

Nil

### **OFFICER'S RECOMMENDATION**

That the draft iPad Policy, as presented, be adopted by Council

Simple Majority Required

### **MIN 10/15 MOTION – MOVED Cr McCreery seconded Cr Bell**

That the draft iPad Policy, as presented, be adopted by Council

CARRIED 4/0

## **11.6 Software Upgrade**

Author – Brian Jones

### **DECLARATION OF INTEREST**

Nil

### **BACKGROUND**

Council has been aware of the inadequacies of the Shire's financial systems for a period of time and has included funds in the current Budget to purchase a new system.

The IT Vision Synergy system is the most popular financial system used in local government. The system is currently used by most rural Councils and Cunderdin and Beverley have both indicated they will be going to Synergy from next financial year.

### **COMMENT**

The Shire had previously received a quotation from IT Vision however the costs were difficult to justify given that amalgamation seemed imminent.

The price has since been adjusted by IT Vision in order to spread the capital costs over a number of years. Therefore the risk of losing money if an amalgamation were to occur has been eliminated.

### **FINANCIAL IMPLICATIONS**

See above. Council has included \$30,000 in the current budget.

### **POLICY IMPLICATIONS**

Nil

### **STATUTORY IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Nil

### **COMMUNITY CONSULTATION**

Nil

### **OFFICER'S RECOMMENDATION**

That Council supports the CEO's recommendation to purchase the Synergy local government computing package from IT Vision as per quotation received.

Simple Majority Required

### **MIN 11/15 MOTION – MOVED Cr Bell seconded Cr Thomson**

That Council supports the CEO's recommendation to purchase the Synergy local government computing package from IT Vision as per quotation received.

CARRIED 4/0

## **11.7 Local Laws Review**

Author – Brian Jones

### **DECLARATION OF INTEREST**

Nil

### **BACKGROUND**

At the ordinary Council meeting held on 20 November 2014 Council passed the following resolution:

*That Council:*

- *Note the requirement for a review of the Shire of Tammin's Local Laws in accordance with section 3.16 of the local government act.*
- *Undertake the required public notice and request the CEO to provide a report on the review to the February 2015 ordinary Council meeting*

The public notice / submission period closed on 30 January 2015 and no submissions were received.

### **COMMENT**

As no submissions have been received and there have been no issues with the use of the current local laws, no amendments are recommended.

### **FINANCIAL IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

### **STATUTORY IMPLICATIONS**

3.16. Periodic review of local laws

(1) Within a period of 8 years from the day when a local law commenced or a report of a review of the local law was accepted under this section, as the case requires, a local government is to carry out a review of the local law to determine whether or not it considers that it should be repealed or amended.

(2) The local government is to give Statewide public notice stating that —

(a) the local government proposes to review the local law; and

(b) a copy of the local law may be inspected or obtained at any place specified in the notice; and

(c) submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.

(2a) A notice under subsection (2) is also to be published and exhibited as if it were a local public notice.

(3) After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.

(4) When its council has considered the report, the local government may determine\* whether or not it considers that the local law should be repealed or amended.

\* Absolute majority required.

**STRATEGIC IMPLICATIONS**

Nil

**COMMUNITY CONSULTATION**

Public notice provided as required, including information about the review being included

**OFFICER'S RECOMMENDATION**

That Council agree that the current local laws remain in force.

Absolute Majority Required

**MIN 12/15 MOTION – MOVED Cr Uppill seconded Cr Thomson**

That Council agree that the current local laws remain in force.

CARRIED 4/0

**12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

Nil

**14 CLOSURE OF MEETING**

There being no further business the Shire President declared the meeting closed at 4.45 pm.

Tabled before the Ordinary Council Meeting on 19 March 2015.

Cr S Uppill, President



## **15 REFERENCES**

### **6 DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS**

*The Local Government Act (Section 5.60 – 5.62) provides that it is the Councillor's obligation to declare an interest if they believe that they have a financial interest, proximity interest, closely associated persons interest or an interest affecting impartiality in a matter being discussed by Council.*

*The Act provides that the interest may be declared in writing to the CEO prior to the meeting or declared prior to discussion of the agenda item at the meeting. Forms for this purpose are available to Councillors.*

*The Act further provides that the extent of the interest needs to be declared if the Councillor seeks to remain in the Chamber during the discussion, debate or voting on the item.*

*A Councillor declaring a financial or proximity interest must leave the meeting prior to the matter being discussed or voted on (including the question as to whether they are permitted to remain in the Chamber). Councillors remaining in the Chamber may resolve to allow the member to return to the meeting to participate in the proceedings.*

### **7.1 STATUTORY ENVIRONMENT**

*Section 5.22(2) of the Local Government Act provides that minutes of all meetings to be kept and submitted to the next full Council meeting for confirmation.*

### **11.1 List of Financial Payments Reference -STATUTORY ENVIRONMENT**

*Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that:*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
  - (a) *the payee's name;*
  - (b) *the amount of the payment;*
  - (c) *the date of the payment; and*
  - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
  - (a) *for each account which requires council authorisation in that month —*
    - (i) *the payee's name;*
    - (ii) *the amount of the payment; and*
    - (iii) *sufficient information to identify the transaction;**and*
  - (b) *the date of the meeting of the Council to which the list is to be presented.*
- (3) *A list prepared under sub regulation (1) or (2) is to be —*
  - (a) *presented to the Council at the next ordinary meeting of the council after the list is prepared; and*
  - (b) *recorded in the minutes of that meeting.*

### **11.2 Financial Report Reference - STATUTORY ENVIRONMENT**

*Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires a Statement of Financial Activity to be prepared each month, which is to contain the following details:*

- (a) *annual budget estimates;*
- (b) *budget estimates to the end of the month;*
- (c) *actual amount of expenditure and revenue;*
- (d) *material variances between comparable amounts in (b) and (c) above; and*
- (e) *the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).*

*The Statement is to be accompanied by:*

- (a) *explanation of the composition of net current assets, less committed assets and restricted assets;*
- (b) *explanation of the material variances; and*
- (c) *such other information considered relevant by the local government.*

## Attachment item 11.1 Payments List December 2014

PAYMENTS LIST DECEMBER 2014				
Date	Reference	Supplier Name	Details	Amount
<b>Cheque Payments</b>				
04/12/2014	6552	Water Corporation	Water consumption 11/09 - 11/11/14	62.41
09/12/2014	6553	Shire of Tammin	Staff safety bonus	250.00
09/12/2014	6554	Shire of Tammin	Petty cash recoup	221.20
11/12/2014	6555	Telstra	Broadband services - Library/Wireless; CEO, WS & E mobile, iPads 18/11 - 17/12/14	1,065.83
18/12/2014	6558	Water Corporation	Water consumption 07/10 - 05/12/14	3,116.20
18/12/2014	6559	Australian Communications and Media Auth.	Apparatus licence renewal fees	103.00
24/12/2014	6560	Water Corporation	Water consumption 15/10 - 17/12/14	628.22
11/12/2014		Shire of Tammin	Rates reimbursement	40.00
			<b>Sub-total</b>	<b>5,486.86</b>
<b>Direct Debit payments</b>				
04/12/2014	Debit	Commonwealth Bank of Australia	EFTPOS Fee - November 2014	32.33
05/12/2014	Debit	Westnet	Internet Service - Depot	69.45
31/12/2014	Debit	Western Australian Treasury Corporation	Loan repayment	7,879.25
			<b>Sub-total</b>	<b>7,981.03</b>
<b>Licensing Transfer</b>				
01/12/2014	J2122	Department of Transport	Licensing 01/12/2014	1,089.25
02/12/2014	J2125	Department of Transport	Licensing 02/12/2014	344.00
03/12/2014	J2127	Department of Transport	Licensing 03/12/2014	45.90
04/12/2014	J2136	Department of Transport	Licensing 04/12/2014	140.70
05/12/2014	J2138	Department of Transport	Licensing 05/12/2014	334.30
08/12/2014	J2155	Department of Transport	Licensing 08/12/2014	268.80
09/12/2014	J2157	Department of Transport	Licensing 09/12/2014	2,021.75
10/12/2014	J2170	Department of Transport	Licensing 10/12/2014	744.25
15/12/2014	J2172	Department of Transport	Licensing 15/12/2015	205.35
17/12/2014	J2171	Department of Transport	Licensing 12/12/2014	22.80
17/12/2014	J2173	Department of Transport	Licensing 16/12/2014	40.60
17/12/2014	J2174	Department of Transport	Licensing 17/12/2014	948.20
19/12/2014	J2177	Department of Transport	Licensing 19/12/2014	879.55
22/12/2014	J2178	Department of Transport	Licensing 22/12/2014	180.70
23/12/2014	J2179	Department of Transport	Licensing 23/12/2014	685.95
			<b>Sub-total</b>	<b>7,952.10</b>
<b>Bank Fees</b>				
01/12/2014	Debit	National Australia Bank	NAB Merchant Fee - November 2014	22.00
02/12/2014	Debit	Commonwealth Bank of Australia	CBA Merchant Fee - November 2014	68.01
02/12/2014	Debit	National Australia Bank	NAB transact Fee - November 2014	5.60
22/12/2014	Debit	National Australia Bank	NAB Connect Fee - Transaction fee December 14	81.24
31/12/2014	J2190	National Australia Bank	Debit - DPI Account Fees December	0.78
31/12/2014	J2191	National Australia Bank	Account Fees - December 2014 Muni Account	44.60
31/12/2014	J2192	National Australia Bank	Account Fees - December 14 DPI Account	20.00
31/12/2014	J2193	National Australia Bank	Account Fees - December 14 Trust Account	20.00
			<b>Sub-total</b>	<b>262.23</b>
<b>VISA Payments</b>				
04/12/2014	J2186	Esplanade Freemantle	CEO conference	626.26
04/12/2014	J2187	Streetdata	Credit SMS bullet - Harvest ban sms service	9.00
04/12/2014	J2188	Streetdata	Credit SMS bullet - Harvest ban sms service	28.80
04/12/2014	J2189	Harvey Norman	Vacuum cleaner office	328.95
04/12/2014	J2190	Westnet	Internet office	89.95
04/12/2014	J2191	NAB	Credit card fee	9.00
			<b>Sub-total</b>	<b>1,091.96</b>

EFT Payments				
04/12/2014	EFT1132	Courier Australia	Freight	9.78
04/12/2014	EFT1133	L. Mackin	Refund of Hall Hire Bond	300.00
04/12/2014	EFT1134	Officeworks	Stationery	60.43
04/12/2014	EFT1135	Synergy	Electricity consumption	387.45
04/12/2014	EFT1136	Tammin Hotel	Refreshments	48.00
04/12/2014	EFT1137	Telstra	Broadband services - Library/Wireless; CEO, WS & E mobile, iPads 18/11 - 17/12/14	518.14
04/12/2014	EFT1138	WALGA	Introduction to LG (e-learning) Z Jefferies	214.50
08/12/2014	EFT1139	WALG Superannuation	Superannuation	3,407.33
09/12/2014	EFT1140	Prime Super	Superannuation	85.50
08/12/2014	EFT1141	REST Superannuation	Superannuation	437.44
09/12/2014	EFT1142	REST Superannuation	Superannuation	437.44
09/12/2014	EFT1143	WALG Superannuation	Superannuation	3,385.82
09/12/2014	EFT1144	REST Superannuation	Superannuation	463.09
09/12/2014	EFT1145	WALG Superannuation	Superannuation	3,930.88
11/12/2014	EFT1146	LGRCEU	Union fee	58.20
11/12/2014	EFT1147	LGRCEU	Union fee	58.20
11/12/2014	EFT1148	LGRCEU	Union fee	38.80
11/12/2014	EFT1149	LGRCEU	Union fee	38.80
11/12/2014	EFT1150	Australia Post	Postage & Stationery	34.72
11/12/2014	EFT1151	Avon Waste	4 Weeks Domestic refuse	1,743.72
11/12/2014	EFT1152	Bunnings	Electrician - material, X-mas decoration	322.13
11/12/2014	EFT1153	Country Ford	1 x battery RAC6600 - TN2 Ranger	209.00
11/12/2014	EFT1154	Courier Australia	Freight	23.42
11/12/2014	EFT1155	Cunderdin Farmers Co-operative Co Ltd	Electrician - consumables	31.05
11/12/2014	EFT1156	DKT Rural Agencies	Consumables 20 Ridley St, Tamma Village, bin office	238.50
11/12/2014	EFT1157	Farmways Kellerberrin	Gas 12 & 14 Russell St, town hall	500.00
11/12/2014	EFT1158	DFES	ESL November 2014	18,326.81
11/12/2014	EFT1159	Gull Tammin Roadhouse	November 2014	120.37
11/12/2014	EFT1160	Major Motors Pty Ltd	Repairs TN302	1,128.60
11/12/2014	EFT1161	Metro Count	6V Welded battery Pack	178.20
11/12/2014	EFT1162	MM Electrical Merchandising	Electrician - material	3,175.47
11/12/2014	EFT1163	Motorcharge Limited	Fuel - November 2014	1,687.88
11/12/2014	EFT1164	Officeworks	Stationery office, toner tabloid	308.09
11/12/2014	EFT1165	Stuey's Plumbing services	Work carried out on request of Electrician	262.35
11/12/2014	EFT1166	Synergy	Electricity consumption	4,554.40
11/12/2014	EFT1167	Western Power	Power connection 3 & 5 Nottage Way Reinspection Fee - 532 Bland Rd Yoting	1,523.00
11/12/2014	EFT1168	Wright Express Australia (Puma)	Fuel - November 2014	786.17
18/12/2014	EFT1169	Anything Telephones Pty Ltd	Changes to automated day/night service phones	72.60
18/12/2014	EFT1170	Bunnings	Christmas lights and retic controller	156.55
18/12/2014	EFT1171	Cunderdin Farmers Co-operative Co Ltd	Cistern seat/ tape measure	106.40
18/12/2014	EFT1172	Eastern Hills Saws & Mowers Pty Ltd	Fuel pump	521.35
18/12/2014	EFT1173	JR & A Hersey Pty Ltd	Uniforms and protective clothing	595.98
18/12/2014	EFT1174	OCLC (UK) Ltd	Ambib annual subscription	1,424.54
18/12/2014	EFT1175	Pacific Brands Workwear	Uniform	279.40
18/12/2014	EFT1176	Quairading CRC	Full page ad for Seniors Luncheon	50.00
18/12/2014	EFT1177	Rural Press Regional Media (WA) Pty Ltd	Advertisement Local phone book, AG electors meet	360.39
18/12/2014	EFT1178	Shire Quairading	Seavroc & NRM Contribution 2014/2015 - 1st Payment	5,197.50
18/12/2014	EFT1179	Tammin Enterprise & Visitor Centre	Transfer of Visitor Centre money held in Trust	1,888.40
18/12/2014	EFT1180	Tammin Hotel	Refreshments	276.00
18/12/2014	EFT1181	WA Contract Ranger Services	Ranger Services between 25/11/14 and 11/12/14	374.00
18/12/2014	EFT1182	Water Dynamics	Service repairs to leaking valves at Donnan Park Oval	3,478.94
22/12/2014	EFT1183	Australian Taxation Office	November 2014 BAS	9,556.29
24/12/2014	EFT1184	Arrow Bronze	Wall Plaque - De Vis	373.01
24/12/2014	EFT1185	P. Bell	Sitting fee & travel reimbursement	105.00
24/12/2014	EFT1186	C. Crane	Sitting fee & travel reimbursement	105.00
24/12/2014	EFT1187	M. Greenwood	Sitting fee & travel reimbursement	155.55
24/12/2014	EFT1188	JR & A Hersey Pty Ltd	Protective clothing hats	62.70
24/12/2014	EFT1189	Lotterywest Grants and Community Dev.	Refund	4,400.00
24/12/2014	EFT1190	D. McCreery	Sitting fee & travel reimbursement	120.06
24/12/2014	EFT1191	MM Electrical Merchandising	Electrician - material	1,465.96
24/12/2014	EFT1192	Northam Betta Electrical & Gas	Robin Slide out range hood	179.00
24/12/2014	EFT1193	Perfect Computer Solutions Pty Ltd	Resolve Quickbooks/ Outlook issues	425.00
24/12/2014	EFT1194	D. Thomson	Sitting fee & travel reimbursement	140.19
24/12/2014	EFT1195	S. Uppill	Sitting fee & travel reimbursement	224.69
			<b>Sub-total</b>	<b>81,128.18</b>

<b>Salaries &amp; wages</b>				
03/12/2014		Shire of Tammin	Salaries & wages	21,625.16
17/12/2014		Shire of Tammin	Salaries & wages	21,825.51
18/12/2014		Shire of Tammin	Salaries & wages	8,334.65
24/12/2014		Shire of Tammin	Salaries & wages	12,820.79
			<b>Sub-total</b>	<b>64,606.11</b>
			<b>Total</b>	<b>168,508.47</b>

## Attachment item 11.1 Payments List January 2015

PAYMENTS LIST JANUARY 2015				
Date	Reference	Supplier Name	Details	Amount
<b>Cheque Payments</b>				
08/01/2015	6561	Water Corporation	Water consumption 21/10 - 18/12/14	115.46
20/01/2015	6562	The University of Western Australia	Reimbursement of Hall Hire bond	300.00
22/01/2015	6563	Water Corporation	Water consumption 04/11/14 - 13/01/15	139.32
			<b>Sub-total</b>	<b>554.78</b>
<b>Direct Debit payments</b>				
05/01/2015	Debit	Commonwealth Bank of Australia	CBA EFTPOS Fee - Dec 2014	15.90
27/01/2015	Debit	Western Australian Treasury Corporation	Loan repayment	8,349.95
			<b>Sub-total</b>	<b>8,365.85</b>
<b>Licensing Transfer</b>				
05/01/2015	J2184	Department of Transport	Licensing 24/12/2014	1,673.10
06/01/2015	J2185	Department of Transport	Licensing 05/01/2015	2,450.80
07/01/2015	J2208	Department of Transport	Licensing 07/01/2015	16.60
08/01/2015	J2209	Department of Transport	Licensing 08/01/2015	564.95
09/01/2015	J2230	Department of Transport	Licensing 09/01/2015	243.00
12/01/2015	J2233	Department of Transport	Licensing 12/01/2015	293.50
14/01/2015	J2234	Department of Transport	Licensing 14/01/2015	27.65
15/01/2015	J2235	Department of Transport	Licensing 15/01/2015	361.65
16/01/2015	J2236	Department of Transport	Licensing 16/01/2015	377.75
19/01/2015	J2237	Department of Transport	Licensing 19/01/2015	275.90
20/01/2015	J2239	Department of Transport	Licensing 20/01/2015	2,880.05
21/01/2015	J2257	Department of Transport	Licensing 21/01/2015	128.70
22/01/2015	J2258	Department of Transport	Licensing 22/01/2015	274.20
23/01/2015	J2261	Department of Transport	Licensing 23/01/2015	71.90
28/01/2015	J2266	Department of Transport	Licensing 28/01/2015	690.85
29/01/2015	J2267	Department of Transport	Licensing 29/01/2015	746.40
30/01/2015	J2271	Department of Transport	Licensing 30/01/2015	143.55
			<b>Sub-total</b>	<b>11,220.55</b>
<b>Bank Fees</b>				
01/01/2015	J2110	Commonwealth Bank of Australia	CBA Merchant Fee	152.35
02/01/2015	Debit	Commonwealth Bank of Australia	CBA Merchant Fee - December 2014	46.70
02/01/2015	Debit	National Australia Bank	NAB Merchant Fee - December 2014	22.00
07/01/2015	Debit	National Australia Bank	NAB transact Fee - December 2014	5.95
22/01/2015	Debit	National Australia Bank	NAB Connect Fee - December 2014	48.99
30/01/2015	J2273	National Australia Bank	Account Fees for January 2015 for Muni Account	51.20
30/01/2015	J2274	National Australia Bank	Account Fees for January 15 for Trust Account	20.00
30/01/2015	J2275	National Australia Bank	Account Fees for January 15 for DPI Account	20.00
30/01/2015	Debit	National Australia Bank	NAB Merchant Fee - January 2015	22.00
30/01/2015	J2277	National Australia Bank	Debit - DPI Interest charged	4.05
			<b>Sub-total</b>	<b>393.24</b>
<b>VISA Payments</b>				
05/01/2015	J2240	Mundaring Liquor store	Refreshments	99.98
05/01/2015	J2241	Streetdata	Credit SMS bullet - Harvest ban sms service	11.97
05/01/2015	J2242	Westnet	Internet office	89.95
05/01/2015	J2243	NAB	Credit card fee	9.00
			<b>Sub-total</b>	<b>210.90</b>

<b>EFT Payments</b>				
07/01/2015	EFT1196	Prime Super	Superannuation	126.84
07/01/2015	EFT1197	REST Superannuation	Superannuation	874.88
07/01/2015	EFT1198	WALG Superannuation	Superannuation	7,765.01
07/01/2015	EFT1199	LGRCEU	Union fee	38.80
07/01/2015	EFT1200	LGRCEU	Union fee	38.80
08/01/2015	EFT1201	Courier Australia	Freight charges	8.76
08/01/2015	EFT1202	C. Crane	2015 - Deputy Presidential allowance	300.00
08/01/2015	EFT1203	Cunderdin Farmers Co-operative Co Ltd	Electrical supplies	37.48
08/01/2015	EFT1204	Glenwarra Development Services	Town planning services	1,375.00
08/01/2015	EFT1205	Gull Tammin Roadhouse	December 2014	1,019.19
08/01/2015	EFT1206	Kareela Cross Pty Ltd	Building & health services	2,750.00
08/01/2015	EFT1207	Koorda Ag Parts	Removal of Asbestos fence	1,842.50
08/01/2015	EFT1208	MM Electrical Merchandising	Electrician - material	4,417.01
08/01/2015	EFT1209	Pacific Brands Workwear	Uniform	187.00
08/01/2015	EFT1210	S. Uppill	2015 - Presidential allowance	1,200.00
08/01/2015	EFT1211	PUMA	Fuel - December 2014	2,546.52
08/01/2015	EFT1212	Wyalkatchem Weekly	Advert for Fuse Festival 2014	20.00
09/01/2015	EFT1213	Telstra	Broadband services - Library/Wireless; CEO, WS & E mobile, Ipad 18/12/14 - 22/01/15	1,726.81
22/01/2015	EFT1214	Australia Post	Postage & Stationery	112.21
22/01/2015	EFT1215	Australian Taxation Office	December 2014 BAS	19,350.00
22/01/2015	EFT1216	Avon Waste	4 Weeks Domestic refuse	1,743.72
22/01/2015	EFT1217	Bunnings	Electrical supplies	81.40
22/01/2015	EFT1218	Courier Australia	Freight charges	10.46
22/01/2015	EFT1219	Cunderdin Farmers Co-operative Co Ltd	Antex/ sprinkler/ drippers	39.60
22/01/2015	EFT1220	Earthstyle Contracting	Hire of excavator for demolition works	2,860.00
22/01/2015	EFT1221	Eastern Hills Saws & Mowers Pty Ltd	Repairs TNSS Whipper Snipper	177.50
22/01/2015	EFT1222	Kellerberrin Tyre Service	Tyre repair TNTR, TN2, TN205, TN15, TN4	204.00
22/01/2015	EFT1223	Landgate	Rural UV interim valuation	77.00
22/01/2015	EFT1224	MM Electrical Merchandising	Electrician - material	2,177.86
22/01/2015	EFT1225	Officeworks	Stationery	169.54
22/01/2015	EFT1226	Synergy	Electricity consumption 25/11 - 24/12/14 , Street Lighting	1,577.55
22/01/2015	EFT1227	Tammin Post Office	Postage & freight, stationery	22.23
22/01/2015	EFT1228	WALGA	Advertising local laws review	371.47
28/01/2015	EFT1229	Heritage Intelligence	Heritage Advisory Services Aug - Dec 14	1,584.00
28/01/2015	EFT1230	McGrath Homes	1. payment for 3 & 5 Nottage Way houses	24,000.00
28/01/2015	EFT1231	UTS Soiltec	Earth samples 3 & 5 Nottage Way	880.00
			<b>Sub-total</b>	<b>81,713.14</b>
<b>Salaries &amp; wages</b>				
14/01/2015		Shire of Tammin	Salaries & wages	23,212.71
28/01/2015		Shire of Tammin	Salaries & wages	21,602.68
			<b>Sub-total</b>	<b>44,815.39</b>
			<b>Total</b>	<b>147,273.85</b>

Attachment item 11.2 Financial Report December 2014 and January 2015.