

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President opened the meeting and advised Council that it would be receiving comments later during the meeting from Graham Gregory from the Tammin Hotel and from Glenice Bachelor, Kylie Whitehead and Jenny Gemund regarding item 11.5
(Note: Kylie Whitehead did not make the meeting)

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Cr S. Uppill	President
Cr C. Crane	Deputy President
Cr C.D McCreery	Member
Cr P. Bell	Member
Cr D. Thomson	Member
Cr M.D. Greenwood	Member
Ian Bodill	Chief Executive Officer
Myra Henry	Senior Finance Officer
Jenny Gemund	Community Development Officer
Glenice Bachelor	Guest Speaker
Graeme Gregory	Guest Speaker

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

NIL

4. PUBLIC QUESTION TIME

Council dealt with presentations from Graham Gregory, and Glenice Bachelor. They were invited to speak at 4.45 pm and 5 pm respectively.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

Cr Dustin McCreery: Item 11.4 Tammin Hotel – Caravan and Camping

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

MIN 151/13 Motion - Moved Cr Bell Seconded Cr Thomson

That the Minutes of 24 October 2013 be adopted with the following amendments:

Item 14.1:

- Remove Officer's Recommendation
- Cr. Bell spelling corrected to read "Bell" under Tidy Towns and Townscape.
- Cr McCreery spelling corrected to read "McCreery" under Caravan Park Committee
- Cr Crane must be included in Events Committee

8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

10. REPORTS OF COMMITTEES / COUNCILLOR

Councillor Uppill:

Appointed Deputy Chair of the SEAVROC

Councillor McCreery

- Fuse Festival
- Discussion with Mia Davies regarding road funding

Councillor Bell

- 30th October - 3pm - Attended Tourism meeting @ Roadhouse. Report on this in the latest Tabloid thanks to Rose Crane.
- 30th October - 4.30pm - Attended Art Prize meeting – election of 2014 Committee reported in Issue 21 of the Tammin Tabloid
- 2nd November – Participated in daytime section of FUSE Festival - Excellent day. Well organised, well patronised and a profitable exercise for most stall holders.
- 14th October 9.00am – 3.00pm - With CDO attended Wheatbelt Industry Walk Trails Forum @ Avondale Discovery Farm, Beverley to see if any information was applicable to Tammin and could possibly be incorporated into the Visitors Centre if / when this is up and running. 43 Shires had been invited and approx 10 attended. All up 10 men and 20 women, which was considered an excellent result; normally lucky to have 20 attendees. Speakers were from Dept Sport & Recreation, Lotterywest, Trails WA, National Trust, Department of Parks and Wildlife and Northam Shire. Topics covered included promotion, planning, consultation, land tenure, volunteer management models and interpretation, as well as hearing of one or two great local successes. E.g. walk trail in Northam around the river – bridge to bridge. Presentations will be emailed to all participants.
- 20th - November – 9am – 1.30pm Busy Bee at Roadhouse preparing area for Visitors Centre. Jenny & I seem to be on a different page to Glenice & Kylie re manning and opening of this venture.
- 21st November - I was asked to attend the Coinda meeting @3.30pm today but gave apologies due to conflict with Council meeting time.

11. AGENDA ITEMS

- 11.1 List of Payments - October 2013
- 11.2 Financial Reports - October 2013
- 11.3 Outstanding Rates (ADM-52)
- 11.4 Tammin Hotel - Caravan and Camping
- 11.5 Adoption of Business Plan for Enterprise and Business Centre
- 11.6 Long Term Financial Plan 2012-2213 to 2021-22
- 11.7 Purchase of 3 Nottage Way
- 11.8 Investment Policy (ADM-52)
- 11.9 Gazettal of Authorised Officers (ADM-27)

11.1 List of Payments - October 2013 (FIN-05)

Author – Carissa Lawrence, Interest – Nil

STAFF RECOMMENDATION

That the list of payments made for October 2013 be endorsed as follows:

Accounts paid for October 2013 is listed totalling:

Cheque numbers	6327 - 6361	\$46,127.70
Direct debit payments	01/10/2013 - 31/10/2013	\$16,837.52
Licensing transfers	01/10/2013 - 31/10/2013	\$22,528.45
Bank fees	01/10/2013 - 31/10/2013	\$211.51
VISA payments	01/10/2013 - 31/10/2013	\$8,476.58
EFT payments	EFT 257 - EFT 338	\$234,251.73
Salaries and Wages	01/10/2013 - 31/10/2013	\$50,853.48
Total payments		\$379,286.97

*3 Payments of \$80 were withdrawn from the Trust Account for Councillor Reimbursements

*Cheque Number 6335 was paid in September

*Cheques 6375 & 6376 they are October cheques but were printed post Agenda and are for payroll liabilities

Absolute Majority Required

MIN 152/13 Motion - Moved Cr McCreery Seconded Cr Crane

That the list of payments made for October 2013 be endorsed as follows:

Accounts paid for October 2013 is listed totalling:

Cheque numbers	6327 - 6361	\$46,127.70
Direct debit payments	01/10/2013 - 31/10/2013	\$16,837.52
Licensing transfers	01/10/2013 - 31/10/2013	\$22,528.45
Bank fees	01/10/2013 - 31/10/2013	\$211.51
VISA payments	01/10/2013 - 31/10/2013	\$8,476.58
EFT payments	EFT 257 - EFT 338	\$234,251.73
Salaries and Wages	01/10/2013 - 31/10/2013	\$50,853.48
Total payments		\$379,286.97

*3 Payments of \$80 were withdrawn from the Trust Account for Councillor Reimbursements

*Cheque Number 6335 was paid in September

*Cheques 6375 & 6376 they are October cheques but were printed post Agenda and are for payroll liabilities

Carried 6/0

11.2 Financial Report to 31/10/2013 (FIN-05)

Author – Myra Henry, SFAO, Interest – Nil

STAFF RECOMMENDATION

That the Financial Report for 31 October 2013 be received.

Absolute Majority Required

MIN 153/13 Motion - Moved Cr Thomson Seconded Cr Bell

That the Financial Report for 31 October 2013 be received.

Carried 6/0

11.3 Outstanding Rates (ADM-52)

Author – Myra Henry, SFO 6th November 2013

OFFICER'S RECOMMENDATION

That the Council approves administrative action to recover unpaid rates and charges by the sale of the land in respect to properties:

Ass 490 – Lot 10, 11, 12 No 1 Shields St Tammin (C/T 1305/068) - Outstanding debt of \$3910.40;

Ass 463 – Lot 9 No 14 Shields St Tammin (C/T 1010/145) - Outstanding debt of \$5,423.45;

Ass 404 – Lot 112 No 4 Dreyer St Tammin (C/T /) - Outstanding debt of \$1,631.55;

Ass 302 – Lot 7 No 7 Shields St Tammin (C/T 1287/491) - Outstanding debt of \$4,104.00;

Ass 1009 – Lot 137 No 38 Draper St Tammin (C/T 2588/623) - Outstanding debt of \$2,839.00.

As a result of rates outstanding for three or more years under section 6.64 (1) (b) of the *Local Government Act 1995*.

Absolute Majority Required

MIN 154/13 Motion - Moved Cr Greenwood Seconded Cr Bell

That the Council approves administrative action to recover unpaid rates and charges by the sale of the land in respect to properties:

Ass 490 – Lot 10, 11, 12 No 1 Shields St Tammin (C/T 1305/068) - Outstanding debt of \$3910.40;

Ass 463 – Lot 9 No 14 Shields St Tammin (C/T 1010/145) - Outstanding debt of \$5,423.45;

Ass 404 – Lot 112 No 4 Dreyer St Tammin (C/T /) - Outstanding debt of \$1,631.55;

Ass 302 – Lot 7 No 7 Shields St Tammin (C/T 1287/491) - Outstanding debt of \$4,104.00;

Ass 1009 – Lot 137 No 38 Draper St Tammin (C/T 2588/623) - Outstanding debt of \$2,839.00.

As a result of rates outstanding for three or more years under section 6.64 (1) (b) of the *Local Government Act 1995*.

Carried 6-0

11.4 Tammin Hotel – Caravan and Camping

Author – I Bodill CEO, 6th November 2013

Councilor McCreery declared an interest, left the chambers and did not vote.

OFFICER'S RECOMMENDATION

That Council advises the owner of the Tammin Hotel that he would need to apply for approval as legislated in the Caravan Parks and Camping Grounds Act 1995 and Caravan Park and Camping Ground Regulations 1997 and that he ceases to advertise and trade as a free caravan and camping ground until this has been completed.

Simple Majority Required

MIN 155/13 Motion - Moved Cr Greenwood Seconded Cr Uppill

1. That Council advises the owner of the Tammin Hotel that he would need to apply for approval as legislated in the Caravan Parks and Camping Grounds Act 1995 and Caravan Park and Camping Ground Regulations 1997 and that he ceases to advertise and trade as a free caravan and camping ground until this has been completed.
2. That Health Officer, George Johnson from York is requested to assist with the view to bringing the matter to an amicable conclusion and that the outcome is brought back to Council for consideration.

Carried 5/0

11.5 Adoption of Business Plan for Enterprise and Visitor Centre

Author – J Gemund CDO, 13TH November 2013

OFFICER'S RECOMMENDATION

That Council:

1. Adopts the attached Tammin Enterprise and Visitor Centre Plan as part of the Strategic Community Plan.
2. That the Community Development Officer be given authority to investigate any possible funding opportunities for the centre through the CRC network and / or other possibilities and support the project as part of her duties.
3. That Council agrees to write "a letter of authority / consent as a financial guarantor for \$5,000 for the first 2 years of operation and includes the \$5000 in the budget review for February 2014.
4. Provides "in-kind" time of works crew to help with any future busy bee work schedules.
5. Provides "in-kind" time of Electrician for required electrical work at proposed site.

Simple Majority Required

MIN 156/13 Motion - Moved Cr McCreery Seconded Cr Greenwood

That Council:

1. The information supplied in the plan is included as part of the review of the Strategic Community Plan.
2. That the Community Development Officer is given authority to investigate any possible funding opportunities for the centre through the CRC network and / or other possibilities and support the project as part of her duties.
3. That Council agrees to write "a letter of authority / consent as a financial guarantor for \$5,000 for the first 2 years of operation and includes the \$5000 in the budget review for February 2014.
4. Provides "in-kind" time of works crew to help with any future busy bee work schedules.
5. Provides "in-kind" time of Electrician for required electrical work at proposed site.

Carried 6-0

11.6 Long Term Financial Plan 2012-13 to 20121-22

Author – CEO, Ian Bodill, 7th November 2013

OFFICER'S RECOMMENDATION

1. That Council requests a full presentation from the Consultant at a time and date that fits in with councillors.
2. That the presentation be held during the week commencing 2 December to allow the incoming CEO to attend.
3. That following the presentation and any amendments to the draft Plan, the CEO prepares an item for the December meeting to allow Council to adopt the final Plan.

Absolute Majority Required

MIN 157/13 Motion - Moved Cr Bell Seconded Cr Thomson

1. That Council requests a full presentation from the Consultant at a time and date that fits in with councillors.
2. That the presentation be held during the week commencing 2 December to allow the incoming CEO to attend.
3. That following the presentation and any amendments to the draft Plan, the CEO prepares an item for the December meeting to allow Council to adopt the final Plan.

Carried 6-0

11.7 Purchase of 3 Nottage Way

Author CEO, Ian Bodill. 7th November 2013.

OFFICER'S RECOMMENDATION

That Council endorses the actions of the CEO in purchasing Lot 3 Nottage Way.

Absolute Majority Required

MIN 158/13 Motion - Moved Cr Greenwood Seconded Cr McCreery

That Council endorses the actions of the CEO in purchasing Lot 3 Nottage Way.

Carried 6-0

11.8 Investment Policy (ADM-52)

Author - Myra Henry, SFO, 7th November 2013

OFFICER'S RECOMMENDATION

That the Investment Policy as attached be adopted.

Absolute Majority Required

MIN 159/13 Motion - Moved Cr McCreery Seconded Cr Thomson

That the Investment Policy as attached be adopted.

Carried 6-0

11.8 Gazettal of Authorised Officers (ADM-27)

Author - Carissa Lawrence, 12th July 2013

OFFICER RECOMMENDATION

That Council:

Appoints the following people as authorised officers of the Shire of Tammin under the relevant legislation as follows and revokes all previous appointments:

Section 59 (2) (a) Bushfire act 1954

- Matthew Sharpe - Shire of York Ranger
- Daniel Birleson - Shire of York Ranger
- Brian Jones - Shire of Tammin CEO

Caravan Park and Camping Grounds act 1995

- Bran Jones - Shire of Tammin CEO

Dog Act 1976

- Brian Jones - Shire of Tammin CEO

Litter Act 1979

- Brian Jones - Shire of Tammin CEO

Control of Vehicles (Off road areas) Act 1978

- Brian Jones - Shire of Tammin CEO

Local Govt. (Misc. Provisions) act 1960 appointment of Authorised persons and Pound keepers

- Brian Jones - Shire of Tammin CEO

Simple Majority Required

MIN 160/13 Motion - Moved Cr Thomson Seconded Cr Greenwood

That Council:

Appoints the following people as authorised officers of the Shire of Tammin under the relevant legislation as follows and revokes all previous appointments:

Section 59 (2) (a) Bushfire act 1954

- Matthew Sharpe - Shire of York Ranger
- Daniel Birleson - Shire of York Ranger
- Brian Jones - Shire of Tammin CEO

Caravan Park and Camping Grounds act 1995

- Brian Jones - Shire of Tammin CEO

Dog Act 1976

- Brian Jones - Shire of Tammin CEO

Litter Act 1979

- Brian Jones - Shire of Tammin CEO

Control of Vehicles (Off road areas) Act 1978

- Brian Jones - Shire of Tammin CEO

Local Govt. (Misc. Provisions) act 1960 appointment of Authorised persons and Pound keepers

- Brian Jones - Shire of Tammin CEO

Carried 6-0

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13.1 Provision of Landfill Management and Recycling Services.

Author – I Bodill, CEO, 13th November 2013

MIN 161/13 Motion - Moved Cr Thomson, Seconded Councillor McCreery

That Council:

1. Assesses the comments made by both parties and that provided by the CEO
2. Authorises the CEO to approach City and Regional with the final contract for signing.
3. That the President and the CEO be authorised to sign the agreement on behalf of Council and that the shire seal be affixed.
4. That council invites City and Regional to make a presentation to council at the next meeting to discuss the power and water needs.

Carried 6-0

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

14. CLOSURE OF MEETING

Prior to the meeting closing at 6h55, the President moved:

MIN 162/13 Motion - Moved Cr Uppill, Seconded Cr Crane

That the CEO be thanked for his service to the Shire:

Carried 6-0

Tabled before the Ordinary Council Meeting on 19th December 2013.

Cr S Uppill, President