

SHIRE OF TAMMIN

Minutes of the Ordinary Council Meeting held at Council Chambers, 1 Donnan Street,
Tammin, on Wednesday, 4 August 2004, commencing at 1:00pm

DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1:43pm - The Shire President declared the meeting open.

RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Present

Cr. B. Leslie	President (Presiding Person)
Cr. L. Caffell	Deputy President
Cr. D. Thomson	Member
Cr. M. Wheeldon	Member
Cr. R Stokes	Member

Mr F. Peczka	Chief Executive Officer
Miss G Stewart	Personal Assistant (Minutes)

Apologies

Cr. R. Brooks	Member
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Leave of Absence

Nil

RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE- Nil.

PUBLIC QUESTION – Nil

APPLICATIONS FOR LEAVE OF ABSENCE – Nil

FINANCIAL INTEREST

Cr Caffell declared a financial interest in item 11.1.5 because there was a payment made to Caffell & Son.

Cr Leslie declared an impartiality interest in Late Item 2 because he has been approached to contract cart materials.

PRESENTATIONS - Nil

CONFIRMATION OF MINUTES PREVIOUS MEETING

MINUTES OF ORDINARY COUNCIL MEETING HELD ON WEDNESDAY, 7th JULY 2004

MIN 1713/04 MOTION – Moved Cr. Wheeldon 2nd Cr. Caffell

That the minutes of the Ordinary Meeting of the Shire of Tammin held on 7 July 2004 at Council Chambers, Tammin be confirmed as a true and correct record.

CARRIED 5/0

ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION - Nil

10. REPORTS OF COMMITTEES/COUNCILLORS

NIL

11. AGENDA ITEMS

AGENDA ITEMS – CORPORATE SERVICES

Agenda Reference:	11.1.1
Subject:	Nominations for Tammin Land Conservation Committee Re-Appointment
Location:	Shire of Tammin
Applicant:	Office of the Commissioner of Soil and Land Conservation
File Ref:	ORG08
Disclosure of Interest:	N/A
Date:	15 July 2004
Author:	Frank Peczka, Chief Executive Officer

BACKGROUND

Letter from the Office of Department of Agriculture WA – Office of the Commissioner of Soil and Land Conservation, advising that the term of appointment for the members of the Tammin Land Conservation District Committee, is due to expire on 30th September 2004.

On behalf of the Commissioner of Soil and Land Conservation, the Department of Agriculture LCDC Project Support Officer is requesting the Shire's nomination for re-appointment to the Committee.

Current records of the Department show that Mr Donald Thomson is the Shire's representative on the Tammin Land Conservation Committee.

COMMENT

This is an Bi-annual process for the Shire to nominate its representative on this committee.

FINANCIAL IMPLICATIONS - Nil

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS

Soil and Land Conservation Act – local government appointments to the LCDC Committee
Local Government Act 1995 – Bi-annual Local Government elections of Council Members

RECOMMENDATION

That Cr Donald Thomson be nominated as Councils Representative on the Tammin Land Conservation Committee in accordance with the Office of the Commissioner of Soil and Land Conservation statutory requirements.

STAFF / COUNCIL RECOMMENDATION

MIN 1714/04 MOTION - Moved Cr. Stokes 2nd Cr. Caffell

That Cr Donald Thomson be nominated as Councils Representative on the Tammin Land Conservation Committee in accordance with the Office of the Commissioner of Soil and Land Conservation statutory requirements.

CARRIED 5/0

Agenda Reference:	11.1.2
Subject:	2004/2005 Firebreak Notice – Bushfires Act 1954
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	BUSH02
Disclosure of Interest:	N/A
Date:	15 July 2004
Author:	Frank Peczka, Chief Executive Officer

BACKGROUND

Council is required to review its Firebreak Notice and Order annually. This review is generally undertaken prior to the issue of Rate Notices and adoption of Councils Budget for efficiency of distributing the notice with other notices including rate notices.

COMMENT

The areas that are recommended for review includes, the following sections of the Annual Firebreak Notice as summarised hereunder;

1. Restricted and Prohibited Burning periods – *generally the period is from 1st November to 31st January for the Prohibited Burning Period and 1st to 31st October and 1st February onwards for Restricted Burning periods. Dates may vary according to seasonal conditions as determined by the Council.*
2. Construction of Firebreaks (exclude or include and if include) – *shall be made by 31st October and before the Prohibited Burning Period stated.*
3. Variations – *generally include a clause for variation to the firebreak order due to seasonal conditions and for variation of Restricted Burning periods due to seasonal conditions.*
4. Other Requirements of Bushfire Notice for Consideration – *a number of rural local governments insert a clause covering the Harvesting and Straw Raking, Baling and Chaining Operations – a person shall not operate any harvesting machine or header or undertake straw raking, baling or chaining activities in any crop or paddock during the restricted and prohibited period unless a readily mobile firefighting unit containing a minimum of 400 litres of water capacity powered by an engine driven pump is in attendance in or adjacent to the entrance of the paddock being harvested, raked, baled or chained. AND/OR A harvesting machine or header may not be operated or allowed to be operated in any crop during the prohibited burning*

times or the restricted burning times unless it is equipped with a fire extinguisher (min capacity 7.5 litres water).

5. Harvesting on Designated Public Holidays – *No person shall operate or allow the operation of a harvesting machine or associated equipment on Christmas Day and New Years Day or on the Harvest Ban Day. This is to ensure that landowners/landholders are fully aware of this requirement in order to protect the district and property during a vulnerable period of the year.*
6. General Provisions - Definition of “Inflammable Material” is not described in the Firebreak Order – *for the purpose of this notice includes bush (as defined in the Bushfires Act 1954), timber, boxes, cartons, paper, and the like inflammable materials, rubbish and any combustible matter, but does not include buildings, green standing trees and bushes or growing bushes or plants in gardens or lawns.*
 - Penalties is not stated in the Notice in dollar terms – *In accordance with section 33 (3) of the Bushfires Act 1954, failing to comply with this Notice may result in a maximum penalty of \$5,000.00. A person in default is also liable, whether prosecuted or not, to pay cost of performing work directed in this Notice, if it is not carried out by the owner or occupier by the date required by this notice.*
 - Special Orders – *The requirements of this order are considered to be the minimum standard of fire prevention work required to protect not only the individual properties, but the district generally. In addition to this order, the Shire Council may issue separate special orders on owners and occupiers if a particular hazard removal is deemed necessary.*

7. A copy of Councils 2003/2004 Bushfire Notice is attached as an appendix for reading by the Council prior to adoption of the 2004/2005 Bushfire Notice.

FINANCIAL IMPLICATIONS

2004/2005 Budget – Bushfire Expense Advertising and Printing - preparing and printing and distribution of Notice to all landholders and advertising cost of the Notice in a local newspaper circulating within the district.

POLICY IMPLICATIONS

STATUTORY IMPLICATIONS

Bushfires Act 1954 – section 33 construction of firebreaks

- section 28 occupier of land to extinguish bushfire occurring on his land
- section 27 prohibition on use of tractors or engines except under certain circumstances
- section 25 no fire to be lit in open air unless certain precautions are taken ie incinerator burning of garden refuse
- section 23 burning during prohibited burning times
- section 18 burning during restricted burning times

RECOMMENDATION

That Council adopts the 2004/2005 Firebreak Notice as attached, with or without amendments.

STAFF / COUNCIL RECOMMENDATION

MIN 1715/04 MOTION - Moved Cr. Thomson 2nd Cr. Stokes

That Council adopts the 2004/2005 Firebreak Notice as attached.

CARRIED 5/0

Agenda Reference:	11.1.3
Subject:	2004/2005 Fees and Charges
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	FIN 04
Disclosure of Interest:	N/A
Date:	30 th June 2004
Author:	Raymond Griffiths, Manager Corporate Services

BACKGROUND

Council on imposing fees and charges are to be included in the annual budget though can be imposed during the financial year or amended from time to time during a financial year. (Absolute Majority Required)

A list of proposed fees and charges are attached including a summary page of amendments.

Council resolution of Council's July Ordinary Meeting read:

STAFF / COUNCIL RECOMMENDATION

MIN 0700/04 MOTION - Moved Cr. Stokes 2nd Cr. Thomson

That this matter lay on the table for the August 2004 Council Meeting.

CARRIED 5/0
BY ABSOLUTE MAJORITY

REASON

Council wished to adopt this when adopting the final budget.

COMMENT

The amendments to the fees and charges for 2004/2005 are minimal. Council has not increased the fees and charges on these items for some years and now needs to look at doing so as Council's costs are increasing in producing the services offered.

FINANCIAL IMPLICATIONS

- Shire of Tammin 2004/2005 Budget

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS

Local Government Act 1995 (as amended)

Section 6.16 (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

** Absolute Majority Required.*

- (2) A fee or charge may be imposed for the following
 - a. Providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government
 - b. Supplying a service or carrying out work at the request of a person
 - c. Subject to section 5.94, providing information from local government records;
 - d. Receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - e. Supplying goods;
 - f. Such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be –
 - a. Imposed* during a financial year; and
 - b. Amended* from time to time during a financial year.

** Absolute Majority Required*

Section 6.17. (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors –

- (a) The cost to the local government of providing the service or goods;
 - (b) The importance of the service or goods to the community; and
 - (c) The price at which the service or goods could be provided by an alternative provider.
- (2) A high fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
 - (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service –
 - a. Under section 5.96;
 - b. Under section 6.16 (2) (d); or
 - c. Prescribed under section 6.16 (2) (f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service
 - (4) Regulations may –
 - a. Prohibit the imposition of a fee or charge in prescribed circumstances; or
 - b. Limit the amount of a fee or charge in prescribed circumstances.

RECOMMENDATION

- 1 That Council adopts the fees and charges as attached for 2004/2005

ABSOLUTE MAJORITY REQUIRED

STAFF / COUNCIL RECOMMENDATION

MIN 1716/04 MOTION - Moved Cr. Thomson 2nd Cr. Stokes

1 That the matter lay on the table.

CARRIED 5/0
ABSOLUTE MAJORITY REQUIRED

REASON

Council wish to convene a Committee Meeting with Tammin Regional Waste Site Contract Manager prior to final adoption.

Agenda Reference:	11.1.4
Subject:	2004/2005 – Salaries and Wages Budget
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	FIN 04
Disclosure of Interest:	N/A
Date:	30 th June 2004
Author:	Raymond Griffiths, Manager Corporate Services

BACKGROUND

The Salaries and Wages draft budget for 2004/2005 totals \$364,141. Additionally to this amount \$131,564 will be required to be reimbursed by the Shire of Tammin to the Shire of Kellerberrin by the way of Resource Sharing Payment.

The Shire of Kellerberrin also it to pay the Shire of Tammin \$47,596 by the way of Resource Sharing Payment leaving a net amount of Resource Sharing Payment to the Shire of Tammin of \$83,968 being an decrease of \$662 from the 2003/2004 budget.

Council resolution of Council's July Ordinary Meeting read:

STAFF / COUNCIL RECOMMENDATION

MIN 0702/04 MOTION - Moved Cr. Thomson 2nd Cr. Stokes

That this matter lay on the table for the August 2004 Council Meeting and be referred to the next Joint Resource Sharing Committee Meeting.

CARRIED 5/0

REASON

Council wished to adopt this when adopting the final budget.

COMMENT

The above Resource Sharing Payment has reduced (net) this year due to the increase in pay of the Works Supervisor that is employed by the Shire of Tammin.

Salaries and Wages Schedules including, Annual Leave, Superannuation and Resource Sharing are included in the 2004/05 Budget document.

FINANCIAL IMPLICATIONS

- Shire of Tammin 2004/2005 Operating Budget

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS – Nil

RECOMMENDATION

That Council adopt the Salaries and Wages schedule as listed in the 2004/05 Budget document subject to Shire of Kellerberrin approval.

STAFF / COUNCIL RECOMMENDATION

MIN 1717/04 MOTION - Moved Cr. Stokes 2nd Cr. Caffell

That the Salaries and Wages schedule lay on the table until Council's special meeting on Thursday, 19 August 2004.

CARRIED 5/0

REASON

Council wished to have confirmation of Shire of Kellerberrin's adopted Salaries and Wages Budget at the Resource Share Meeting scheduled for 16 August 2004.

Agenda Reference:	11.1.5
Subject:	June Cheque List
Location:	Shire of Tammin
Applicant:	N/A
File Ref:	N/A
Disclosure of Interest:	N/A
Date:	15 July 2004
Author:	Raymond Griffiths, Manager Corporate Services

BACKGROUND

Accounts for Payment from 1st June 2004 to 30th June 2004

Municipal Fund

10747	-	10761	\$ 7,814.53
14380	-	14400	\$ 71,037.00
14401			TEST RUN
14402	-	14403	\$ 311.55
14404			TEST RUN

14405	-	14449	\$ 120,822.47
			<u>\$199,985.55</u>

Trust Fund

Nil

COMMENT

During the month of June 2004 the Shire of Tammin made the following significant purchases:-

Shire of Kellerberrin Resource Sharing	\$39,098.92
Water Corporation Oval - Water Consumption 06/01/04 to 04/05/04	\$15,590.75
Quairading Earthmoving Dam Construction	\$66,773.52
Shire Of Kellerberrin Resource Sharing	\$15,374.46
Western Australian Treasury Corporation Principal/Interest Repayment Loans 68 & 73	\$5,539.91

FINANCIAL IMPLICATIONS

Shire of Tammin 2003/2004 Operating Budget

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS –

Local Government (Financial Management) Regulations 1996

Regulation 13 (2) – Where a local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month showing –

- a) The payee's name;
 - b) The amount of the payment
 - c) The date of the payment; and
 - d) Sufficient information to identify the transaction.
- (3) The list referred to in sub regulation (2) is to be –
- a) Presented to the council at the next ordinary meeting of the council following the preparation of the list; and
 - b) Recorded in the minutes of the meeting at which it is presented.

RECOMMENDATION

1 That the accounts submitted from 1st June 2004 to 30th June 2004 be accepted.

VOTING REQUIREMENT – ABSOLUTE MAJORITY

STAFF / COUNCIL RECOMMENDATION

MIN 1718/04 MOTION - Moved Cr. Wheeldon 2nd Cr. Thomson

1 *That the accounts submitted from 1st June 2004 to 30th June 2004 be accepted.*

CARRIED 5/0
BY ABSOLUTE MAJORITY

Agenda Reference:	11.1.6
Subject:	June Financial Management Report
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	N/A
Disclosure of Interest:	N/A
Date:	5 July 2004
Author:	Raymond Griffiths, Manager Corporate Services

BACKGROUND

Enclosed is the monthly report for the month of June 2004.

Direct Debit list for the month of June 2004:-

Municipal Fund

01 st June 2004	National On-Line Fees	\$57.78
02 nd June 2004	Net Pay for F/E 02/06/2004	\$10,157.22
16 th June 2004	Net Pay for F/E 16/06/2004	\$10,928.87
25 th June 2004	Lease Repayment for 120H Cat Grader	\$5,641.53
30 th June 2004	Net Pay for F/E 30/06/2004	\$8,806.63
30 th June 2004	Municipal Fund Bank Fees	\$78.20
30 th June 2004	Trust Fund Bank Fees	\$47.00
30 th June 2004	Reserve Fund Bank Fees	\$20.00
23 rd June 2004	Reserve Transfers	\$23,000.00

Trust Fund

30 th June 2004	Police Licensing for June 2004	\$19,805.65
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COMMENT

The following capital purchases were made during the month of June 2004:-

Quairading Earthmoving	Dam Construction	\$62,900.27
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FINANCIAL IMPLICATIONS

➤ Financial Management of 2003/2004 budget

POLICY IMPLICATIONS – Nil

STATUTORY IMPLICATIONS

Local Government (Financial Management) Regulations 1996

Regulation 34 – Financial reports to be prepared – s. 6.4

- (1) A local government is to prepare –
 - a) Monthly financial reports in such form as the local government considers to be appropriate; and
 - b) Quarterly financial reports for the periods ending on 30 September, 31 December, 31 March and 30 June (or where a 4 weekly period system is used, the period to the end of the week closest to each of those dates) in accordance with regulation 35.
- (2) A monthly or quarterly financial report is to be –
 - a) Presented to the council –
 - i. At the next ordinary meeting of the council following the end of the period to which the report relates; or
 - ii. If the report is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of council after that meeting;

and

 - b) Recorded in the minutes of the meeting at which it is presented.
- (3) A quarterly report may be presented to a local government in lieu of a monthly report.

RECOMMENDATION

- 1 That Council approve the Monthly Financial Statements for the period ending 30th June 2004.
- 2 That the Direct Debit List be accepted for the month of June 2004.
- 3 That Council approve the Quarterly Financial Statements for the period ending 30th June 2004.

STAFF / COUNCIL RECOMMENDATION

MIN 1719/04 MOTION - Moved Cr. Thomson 2nd Cr. Caffell

- 1 *That Council approve the Monthly Financial Statements for the period ending 30th June 2004.*
- 2 *That the Direct Debit List be accepted for the month of June 2004.*

- 3 *That Council approve the Quarterly Financial Statements for the period ending 30th June 2004.*

CARRIED 5/0

3:42pm – Council adjourned for afternoon tea.

4:32pm – Council resumed. All those present at the commencement of the meeting were present after the break.

AGENDA ITEMS – DEVELOPMENT SERVICES

Agenda Reference:	11.2.1
Subject:	Tender 2/04 – Construction three bedroom residence
Location:	Lot 43 Draper Street, Tammin
Applicant:	Administration – Shire of Tammin
File Ref:	Assessment
Disclosure of Interest:	Nil.
Date:	23 July 2004
Author:	John Mitchell, Manager, Development Services

BACKGROUND

Council has previously considered reports from the Administration relating to the construction of a three bedroom residence on lot 43 Draper Street, Tammin.

At the May 2003 meeting Council resolved: -

STAFF / COUNCIL RECOMMENDATION

MIN 0463/03 MOTION - Moved Cr Thomson 2nd Cr Caffell

1. *“That a three bedroom steel framed residence with colorbond roof be constructed on a Council owned lot and that the Administration prepare costings for inclusion in the draft 2003/04 budget and that the estimate of construction be presented to Council at the June 2003 meeting.*
2. *“That the residence be provided with ducted evaporative air conditioning, solar hot water system, vertical blinds, gas fire with bayonet in lounge, built in robes to all bedrooms, and galvanized post and rail fences.”*
3. *“That the residence be provided with a standard onsite disposal system comprising two leach drains.”*

CARRIED 6/0

As a result of budget restrictions, Council determined that the sandpad and tender be called during the 2004 year so that purchase and construction of the residence occurred in July 2004.

Prior to the 25th June 2003, Councilors Caffell and Wheeldon and the Manager, Development Services visited display centres to determine a suitable design. At the June 2003 meeting Council resolved: -

The Development Services Committee recommends to Council that the following recommendations be adopted for construction of the new residence proposed within the 2003/04 budget: -

1. "That the material colours for the new residence be: - neutral colours with a colourbond roof.
2. "That the residence be constructed on lot 113 Dreyer Street, Tammin subject to purchase agreement conditions being available and acceptable and negotiations conclusions of the purchase price."
3. "That the residence be of brick veneer construction and include the following features
 - a. TV Aerial to receive standard free to air TV.
 - b. Provided with vertical blinds;
 - c. Under main roof carport, 3.5m width and concrete driveway
 - d. Ducted Reverse Cycle air conditioning or a split system subject to the most economical being chosen.
 - e. 18m² garden shed
 - f. Minimal landscaping;
 - g. Rear and front concrete veranda floors"
4. "That the maximum value of the project be capped at \$130,000.00"

Note: - Recommendation four added to ensure that a maximum value was placed on the project for budget purposes.

The Recommendations were placed before the committee En-block

**Moved Cr. Thomson 2nd Cr. Leslie
CARRIED 3/0**

MIN 0479/03 MOTION - Moved Cr Wheeldon 2nd Cr Brooks

That Council adopt the recommendations of the Development Services Committee with the addition of a clothesline to be added to the Proposed New Residence – Refer to Late Item 2.1.

CARRIED 6/0

This maximum price did not include carpets, tiles, solar hot water system or a guaranteed concrete based floor. In addition the price did not include the requirements for the energy efficiency requirements of the Building Code of Australia. It should be noted that the salespersons did advise that they believed it would add 5% to the residence value.

At the February 2004 meeting Council resolved: -

STAFF / COUNCIL RECOMMENDATION

MIN 0608/04 MOTION - Moved Cr. Caffell 2nd Cr. Thomson

1. *"That the residence be constructed on a lot already owned by Council." Councilors please note that a list of existing land will be provided at the meeting.*

2. "That the Administration be authorized to call tenders for the construction of a 123m² three bedroom residence with a single bathroom, option for an ensuite, built in robes, carpet, single carport and 3m width front and rear veranda, concrete floor, colorbond roof delivered and placed onsite."
3. "That quotations be sought from local tradespersons to complete those tasks outside the residence contract."
4. "That the tenders and quotations be brought back to Council at the completion of the tender period for adoption."

CARRIED 4/0

In accordance with Council's resolutions and delegated authority the Manager, Development Services advertised the tender in the West Australian on 5th June 2004. The closing date for tenders was 4.00pm 12th July 2004.

COMMENT

Tenders were called in accordance with the requirements of the Local Government Act 1995 and the Tender Regulations. Two tenders were received.

The following is an excerpt from the report to Council of February 2004.

*"The following allowances must also be included: -
Please note that the costings are estimates only.*

- 1) Carpet, vinyl - \$3,000
- 2) Carport - \$2,000
- 3) Built in Robes - \$1,000
- 4) Blinds - \$2,000
- 5) Verandas - \$2,000
- 6) Septics - \$3,000
- 7) Airconditioning - \$2,500
- 8) Fences - \$8,500
- 9) Landscaping - \$2,000
- 10) Paving - \$5,000
- 11) Infrastructure connections WP, WC, Telstra \$1,000
- 12) Total Estimated above purchase costs = \$32,000, giving a total price of approximately \$126,000.00**

The set budget is \$132,000.00 with the majority of expenditure to occur in the 04/05 budget."

(End of excerpt)

Adding the allowances for carpet, carport, built in robes, verandas, (total \$8,000) the maximum value would be \$99,000.00. A further allowance should be made as the vinyl has been replaced with ceramic tiles and the solar hot water system. It is estimated that the solar adds \$2,500 and tiles an additional \$1,500.

The addition of these allowances would take the total maximum value of the tender to \$104,000.

Tenders were received from McGrath Homes and Fleetwood Durabuilt. A comparison of the tenders received is listed below: -

Item	McGrath Homes	Fleetwood Durabuilt
Tender Price (McGrath -\$542.73 + GST)	\$102,190.90 + GST (\$112,410)	\$102,733.63 + GST (\$113,007)
House Size	121m ²	121m ²
Built in Robes	Provided encroach into room – see plan	Provided as partition wall between rooms – see plan
Veranda Front/Rear 4m x 14.4m	Yes	Yes
Carport	Yes 6000mm x 3300mm	Yes 8200mm x 3300mm
Telephone and TV connection	Yes	Yes
300l Solar HWS	Yes	Yes
Carpet to Bedrooms	Yes Quality Carpet on Underlay from selection	Yes – Australis from selection
Laundry	Shower installed – could be converted to laundry cupboard	Recess area provided only
Floor finishes	Ceramic Tiles from selection	Ceramic Tiles (\$35/m ²)
Fly Screens/Doors	Provided Barrier Door	Provided Barrier Door
Skirtings	Not stated	Yes
External Cladding	Hardies Primeline Heritage Plank	Hardies cement rusticated weatherboard.
Front & Rear Door	Corinthian Fitzroy Panel Front, Duracote Flush panel to external	Entry Solid Core Humes XV14, Rear solid core flush panel
Commencement	Immediate – construction 16 weeks	Immediate - construction 16 weeks
Engineered Plans	Yes	Yes
R values – insulation	Yes	Yes
Guarantees	6 mths maintenance period, 6 year structural guarantee	6 mths maintenance period, 6 years structural guarantee

There is little separating the tenders received.

McGrath Homes are the least expensive (-\$542.73 + GST) and provides a shower to the laundry. Fleetwood Durabuilt provide a better system of built in robes and a longer carport area. Neither tender provides a laundry cupboard.

Available room sizes in bedrooms are comparable. Neither dwelling is provided with gas hotplates or stove. Neither dwelling has an external power point. There is slightly greater living area as there is no front porch to the Fleetwood design.

McGrath Homes have advised: -

1. Shower in laundry can be converted to a four shelf cupboard at no additional cost.
2. A power point to the carport can be provided at no additional cost.

There is little separating the quotations with each tender having minor advantages to the other.

FINANCIAL IMPLICATIONS

Budget 2003/2004 – Capital Expense/Revenue allocated
Budget 2004/2005 – Capital Expense/Revenue allocated.

The following works will still to be completed.

1. Fencing. Although there are fences provided they are in poor condition. An allowance for all fences has been allowed with no allowance to reclaim the funds from adjoining properties.
2. Incidentals including clothes line, letter box, landscaping.
3. Septic system.
4. Connection fees – Western Power, Telstra, Water Corporation and the phones.
5. Carport and pergola slab.
6. Blinds and air-conditioning

A suggested budget for this is: -

7. Fencing – Purchase \$5,500, installation \$2,000
8. Clothes line letter box landscaping \$3,000
9. Septic System - \$3,000 allowance
10. Blinds Air- conditioning \$7,000
11. Concrete – purchase \$2,740, laying Council staff - \$2,000
12. Connection fees etc \$1,000
13. Total \$26,240

Council has budgeted \$132,000 within the budget.

Total expenditure proposed: -

1. Tender Dwelling \$112,410
2. Budget Extras \$26,240
3. Total \$138,650 including GST or **\$126,045.45 + GST**

POLICY IMPLICATIONS - Nil.

STATUTORY IMPLICATIONS

Compliance with the Tender Regulations required. Tenders were called in accordance with the Tender regulations.

RECOMMENDATION

1. "That the tender from McGrath Homes to construct a three bedroom residence on lot 45 Draper Street at a cost of \$112,410 inclusive of GST be accepted with the following modifications at no cost: -
 - a) Convert the shower in laundry to a laundry cupboard with storage areas for brooms, vacuum cleaners and a shelf.
 - b) Install a power point to the carport area"
2. "That Council's builder complete the residence including the following: -
 1. Fencing – Purchase \$5,500, installation \$2,000
 2. Clothes line letter box landscaping \$3,000
 3. Septic System - \$3,000 allowance

4. Blinds Air- conditioning \$7,000
5. Concrete – purchase \$2,740, laying Council staff - \$2,000
6. Connection fees etc \$1,000
7. Total \$26,240

STAFF / COUNCIL RECOMMENDATION

MIN 1720/04 MOTION - Moved Cr. Caffell 2nd Cr. Wheeldon

1. *“That the tender from McGrath Homes to construct a three bedroom residence on lot 45 Draper Street at a cost of \$112,410 inclusive of GST be accepted with the following modifications at no cost: -*
 - a) *Convert the shower in laundry to a laundry cupboard with storage areas for brooms, vacuum cleaners and a shelf.*
 - b) *Install a power point to the carport area”*

2. *“That Council’s builder complete the residence including the following: -*
 1. *Fencing – Purchase \$5,500, installation \$2,000*
 2. *Clothes line letter box landscaping \$3,000*
 3. *Septic System - \$3,000 allowance*
 4. *Blinds Air- conditioning \$7,000*
 5. *Concrete – purchase \$2,740, laying Council staff - \$2,000*
 6. *Connection fees etc \$1,000*
 7. *Total \$26,240*

CARRIED 5/0

Agenda Reference:	11.2.2
Subject:	Purchase Lot 8 Barracks Road Tammin
Location:	Lot 8 Barracks Road Tammin
Applicant:	Administration
File Ref:	Assessment File
Disclosure of Interest:	Friendship – Manager Development Services
Date:	26 July 2004
Author:	John Mitchell, Manager, Development Services

The Manager, Development Services declares an interest in this item by virtue of having socialised with Mr. Williams outside of work time.

BACKGROUND

Council has no land for development for industrial purposes.

Previously Council has indicated previously that Barracks Road adjoining land would become the Industrial Area for Tammin. This decision was based on existing property usage, the proposed use by Mr. Morton and the need for a new location for a Works Depot for the Shire of Tammin.

I have been advised by residents and local Real Estate Agent Mr Michael Greenwood that Lot 8 Barracks Road is available for sale.

COMMENT

Council has previously considered the area for the establishment of the Works Depot.

Currently if a new industrial business wishes to establish in Tammin, it will be difficult to provide a secure proper location. In addition grant funding is available for the establishment of industrial areas, however demand must be proven. There are currently no funds available for the establishment of commercial or residential land subdivisions.

Early purchase of industrial land will permit the administration to prepare an overlay and obtain proper approvals and potentially grant funding to assist with the establishment of the zone.

The land is known as lot 8 Barracks Road, Tammin and is owned by Mr. Steven Williams. The lot comprises 48.5 hectares. A suggested start price is \$50,000.00 or just under \$500/acre.

FINANCIAL IMPLICATIONS

The draft budget for 2004/05 has been prepared and the capital monies required for the purchase have not been included. A budget of \$50,000 would be required.

An option has been suggested by Mr. Williams that Council can pay a deposit (\$10,000) and agree to settle in July 2005.

POLICY IMPLICATIONS - Nil.

STATUTORY IMPLICATIONS

Section 3.59 of the Local Government Act is applicable. Section 3.59 requires that the local government prepare a business plan of the proposal where the undertaking is considered major.

Section 3.59(2) also requires the preparation of a business plan where the purchase of the land is preparatory to a major trading undertaking.

A major trading undertaking is defined as 10% of the annual budget or \$300,000 whichever is the lesser. AS it is likely that the final project cost will exceed 10% of Council's annual budget a business plan must be prepared.

RECOMMENDATION

1. "That the Chief Executive Officer be authorised to negotiate a purchase price of up to \$550/acre for lot 8 Barracks Road, Tammin and represent the cost to Council."
2. "That the Administration prepare a Business Plan for the proposed development of lot 8 Barracks Road, Tammin in accordance with Section 3.59 of the Local Government Act 1995." This is subject to successful purchase of identified property.

STAFF / COUNCIL RECOMMENDATION

MIN 1721/04 MOTION - Moved Cr. Stokes 2nd Cr. Caffell

1. *"That the Chief Executive Officer be authorised to negotiate a purchase price of up to \$450/acre for lot 8 Barracks Road, Tammin and represent the cost to Council."*

2. *“That the Administration prepare a Business Plan for the proposed development of lot 8 Barracks Road, Tammin in accordance with Section 3.59 of the Local Government Act 1995.” This is subject to successful purchase of identified property.*

LOST 5/0

REASON

Council wished to expend its money on alternative infrastructure projects for the time being.

AGENDA ITEMS – WORKS & SERVICES

Agenda Reference:	11.3.1
Subject:	Proposed Local Road Responsibility – ex Great Eastern Highway Section
Location:	Bungulla Locality – Shire of Tammin
Applicant:	Main Roads WA – Northam Regional Office
File Ref:	ENG13
Disclosure of Interest:	N/A
Date:	30 th July 2004
Author:	Frank Peczka, Chief Executive Officer

BACKGROUND

Main Roads WA , Network & Inventory Data Administrator section has provided a brief facsimile request for Council consideration to the handover of the disused section of Old Great Eastern Highway section within the Bungulla Townsite. This is a follow up to the upgrading and re-alignment works completed on the Highway from Bungulla to Kellerberrin.

COMMENT

The proposal from Main Roads WA is the old section of Great Eastern Highway that basically comes off Bungulla North Road section (Yorkrakine) and heads to the Westerly and parallel to the Great Eastern Highway for a distance of approximately 270m and ends in a cul-de-sac. This is a normal process to offer the local government responsibility for old sections of highway that are no longer required to be part of their inventory. Inspection was completed by the Chief Executive Officer, Manager Works & Services and Main Roads WA representative Gordon Slee. The group recommended that handover of the road to Council is in an acceptable state for local government control and given the expected low usage as an access road, the current sealed surface should last a number of years with minimal attention.

It is also an opportunity to present a name for the described road to list in Councils Inventory – possible name could include “Perich” road, due to long time resident of Bungulla, Mr Perich for around 40 years.

FINANCIAL IMPLICATIONS

2005/2006 Budget – increased Federal Government Financial Assistance Grant for Local Roads via the WA Grants Commission. Adjustment to Councils Road Infrastructure Inventory and to sealed lengths of road managed by the Shire. ie 270m x \$1,900.00 = \$513.00 approximately

POLICY IMPLICATIONS

Nil – increased responsibility for road management for sealed roads. This is anticipated to be minimal given the expected low level use of the described section of road.

Department of Planning and Infrastructure – Geographic Names Committee; Council should note that at a previous meeting it was suggested that a list of names be compiled for future application to naming of roads and streets. To date no names have been submitted other than consideration towards Indigenous Names that may apply or be considered when naming roads and streets within the Shire.

STATUTORY IMPLICATIONS

Main Roads WA Act – handover of a public road to a local government

RECOMMENDATION

1. That Council accept responsibility for the described 270m section of ex Great Eastern Highway as a local road within the Bungulla Townsite and that the Road Infrastructure Inventory be adjusted to reflect this change subject to statutory procedures being completed by Main Roads WA.
2. That the described section of road be named “.....” subject to acceptance by the Geographic Names Committee, as presented by Main Roads WA.

STAFF / COUNCIL RECOMMENDATION

MIN 1722/04 MOTION - Moved Cr. Wheeldon 2nd Cr. Thomson

1. *That Council accept responsibility for the described 270m section of ex Great Eastern Highway as a local road within the Bungulla Townsite and that the Road Infrastructure Inventory be adjusted to reflect this change subject to statutory procedures being completed by Main Roads WA.*
2. *That the described section of road be named “Perich Close” subject to acceptance by the Geographic Names Committee, as presented by Main Roads WA.*

CARRIED 5/0

Agenda Reference:	Late Item 1
Subject:	Tender 3/04: Refuse Collection
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	TEND14
Disclosure of Interest:	N/A
Date:	30 June 2004
Author:	Raymond Griffiths, Manager Corporate Services

BACKGROUND

Council in September of 1999 signed Avon Waste for a five year term for collection of waste. The five year term expires in September of this year.

Council advertised for new tenders for Refuse Collection (Tender 3/04) on Saturday, 12th June 2004. Tender 3/04 (Refuse Collection) was advertised for a three (3) year term subject to fulfilling tender specifications. Tenders closed 30th June 2004, 12 noon.

Council received one (1) tender document from Avon Waste.

Avon Waste Tender Price:

Refuse Collection Service

To provide to each premise on 240-Litre Mobile Bin, or as many as directed by council, and to service the bin once per week and transfer the waste to Tammin Landfill Site for \$1.40 per bin / per week exclusive of GST.

Recycling

To provide a 4.5m³ Bulk Bin at location chosen by council and to service the bin as required and transfer the contents to the Tammin Waste Processing Site.

7.4 Supply of 240-Litre Mobile Garbage Bins

Bins are supplied by and remain the property of Avon Waste

7.5 Refuse Site Management

The refuse site is owned and operated by the Council. Avon Waste has no obligation for maintenance of the site.

Council's July Ordinary Meeting Motion read:

STAFF / COUNCIL RECOMMENDATION

MIN 1704/04 MOTION - *Moved Cr. Stokes 2nd Cr. Caffell*

- 1 *That Council decline tender 3/04 Refuse Collection, received from Avon Waste.*
- 2 *Council negotiate a one year term for Refuse Collection with Avon Waste for domestic refuse collection only. No other service is required.*

CARRIED 5/0

REASON

Council wished to only commit to a one year contract term.

COMMENT

Council in its current contract with Avon Waste originally was \$1.20 per week which has increased to today of a cost of \$1.439 per week.

For Council consideration and comment

FINANCIAL IMPLICATIONS

- Shire of Tammin 2004/2005 Operating Budget

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS

Local Government Act 1995 (as amended)

Section 3.57 (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods and services.

(2) Regulations may make provision about tenders.

RECOMMENDATION

That Council rescind Motion 1704/04 and;

Due to Avon Waste rejecting Council's offer of a one (1) year domestic refuse collection contract Council in reconsidering tenders received, offers Avon Waste a three (3) year domestic refuse collection contract as per original tender submission.

STAFF / COUNCIL RECOMMENDATION

MIN 1723/04 MOTION - Moved Cr. Stokes 2nd Cr. Thomson

That Council rescind Motion 1704/04 and;

Due to Avon Waste rejecting Council's offer of a one (1) year domestic refuse collection contract Council in reconsidering tenders received, offers Avon Waste a three (3) year domestic refuse collection contract as per original tender submission.

CARRIED 5/0

GENERAL BUSINESS OF AN URGENT NATURE

OLD TALEC BUS – OFFER OF PURCHASE - JOHN MARSHALL OF KELLERBERRIN

Mr John Marshall wrote:

"I John Marshall am writing to you about an old international TALEC Bus that I have been informed to write to you about purchasing, I approached Kellerberrin Shire and spoke with Frank, he introduced me to Mr Tom Applegate which took me out to have a close look at the bus, we found there to be several things wrong with the bus which is OK with me as I'm looking for a project (Hobbie). I'm currently working as engineer at Moylans silos, Kellerberrin, so I will hopefully be repairing all rust in front, rear and sides there. Also has Chasis rust in the front radiator surround etc, front tyres are in need of replacement along with rear suspension springs and a window or two, I have spoken to John Galvin about the bus and he says it also needs engine work as is very smokey and also new batteries, John is the landowner where the bus is and also the mechanic that was going to repair the bus a number of years ago, it will also need to be checked for R.U.C before it can be re-licensed after all work is completed on it. The Diesel tank has been left open so if full of water and rust as well.

If you would consider my offer of \$500 cash to purchase the bus as is where is it would be much appreciated."

STAFF / COUNCIL RECOMMENDATION

MIN 1724/04 MOTION - Moved Cr. Caffell 2nd Cr. Stokes

That Council accept the offer by John Marshall to purchase the old TALEC Bus for a total sum of \$500.00 on a "as is where is" basis.

CARRIED 5/0

SHIRE HOUSING FOR SALE – DKT RURAL AGENCIES-LANDMARK REALTY

STAFF / COUNCIL RECOMMENDATION

MIN 1725/04 MOTION - Moved Cr. Caffell 2nd Cr. Thomson

That Council engages DKT Rural Agencies-Landmark Realty to list the following properties for sale:

- 1 Nottage Way, Tammin
- 2 Redmond Street, Tammin

CARRIED 5/0

PROPOSED PURCHASE OF SHIRE HOUSING –VAL MCMILLAN

Letter from Val McMillan reads:

"I wish to put in a tender for one of the following shire houses in Tammin. They are in order of my preference.

1. *The CEO's House Corner of Ridley and Redmond Streets*
2. *4 Yorkrakine Road*
3. *5 Strang Street*
4. *6 Yorkrakine Road"*

STAFF / COUNCIL RECOMMENDATION

MIN 1726/04 MOTION - Moved Cr. Stokes 2nd Cr. Thomson

That Council advises Miss Val McMillian that the following properties will be advertised for sale; 1 Nottage Way and 2 Redmond Street, in accordance with the Local Government Act 1995 and that a real estate agent has been engaged to act on behalf of Council.

CARRIED 5/0

Chief Executive Officer's Report For the period June/July 2004

1. Human Resource Management

Administrative and Finance Staff have been at designated and agreed seminars on rates and records management courses over the past month. Senior Management Staff are now all in attendance for attending to various business requirements of the Council in comparison to the previous reporting period of absences (approved and necessary) from attending to the business of the Council.

2. Resource Share Committee Meeting – Notice of Proposed Meeting Date

Council Members on the Committee have been circulated for a proposed meeting date of Thursday 26th August 2004 commencing at 4.30pm at the Council Chambers of Tammin. Council Members have been circulated for confirmation and/or availability of the proposed meeting date. Council is welcome to provide agenda items to this meeting.

3. Construction of Dam Storage Project

There has been some comment and feedback to me regarding the dam construction project, more particularly the concreting of the headwalls and spillways around the inlet and outlet of the balance/feed pipes from the small dam to the storage dam. Councils Manager Works & Services has consulted myself, Earthmoving Contractor, Quairading Earthmoving and local Business owner, Tiltmaster Services (Engineering and Fabrication) and Council's Building Surveyor, regarding their opinions of the requirement to excavate to a depth into the "natural ground" to ensure stability of the headwall and spillway. This is a requirement as the "built banks" are not stable for construction of the headwalls and spillways. Council can be rest assured that the action taken to ensure that the facility is constructed to a standard and for long term benefit, has always and will be to the forefront of staff planning and completion of the project.

Perimeter fencing works has commenced, fencing materials has been ordered and delivered via local business supplier. Staff has commenced the erection phase of the southern perimeter fence as a priority task and the balance of the works will continue to the other three sides, once the southern perimeter fence has been completed.

4. Tammin Regional Waste Processing Site – Contractor Agreement

The appointed Contractor, City and Inland Regional Waste Services, Steve Williams has been notified of Council agreement to execute the Contract Management Agreement and he is now moving forward to further explore the various business avenues of increased waste and recycling business for the Tammin Regional Waste Processing Site. Management Staff have been in continual contact with the Contractor to ensure that the agreed objectives of the site are achieved, now that agreement has been achieved by the Council.

5. Refuse Collection Contract Agreement/Tender – Avon Waste

I have been advised today, Friday 30th July, 2004 by Avon Waste that they are withdrawing their Refuse Collection Services for the Tammin Shire Council as of 31st August 2004. The reason given is that they are not interested in a one year contract and are of the opinion that there is a conflict of information going around in the industry regarding Council's possible short term intent of providing alternative refuse collection services and proposed development of the waste refuse site. Avon Waste are not happy with this proposal and given what they have advised me on, is the "grapevine" communication around the industry is not sitting well with them as a professional refuse contractor.

Council needs to make an urgent decision of which way they seek to proceed with refuse collection services for the Shire of Tammin, as the current service provided by Avon Waste will cease on 31st August 2004 and the complete removal of all bins (240l MGB's) within the townsite service.

I seek Councils urgent consideration and direction in this matter.

6. Tammin Hydrology Model – Completion Program

I have enclosed a memo for Councillors to view and provide direction on the completion of the Tammin Hydrology Model. This is to ensure that outstanding matters are attended to and a confirmed program is adopted and the project is completed by the opening date.

Manager Corporate Services Report

Rates

Council has currently as at the 30th June 2004 \$22,187.09 outstanding rates, this is all of the outstanding rates as all instalment option payments have been made. This amount is higher than the previous months as penalty interest has been calculated.

General

Annual Audit

Council's Annual Audit for 2003/2004 will be during the first week in November 2004 commencing on the 1st November. This Audit will be held in conjunction with the Shire of Kellerberrin's Annual Audit.

Hydrology Model Acquittal

Council's Auditors have officially signed off on the Hydrology Model Funding Acquittal and all paper work has been forwarded to Julie Craig for finalisation of the Grant Funding.

Lot 8 Nottage Way

Council received written and verbal confirmation of the current tenant vacating the premises on the 25th July 2004. The keys have been handed into Council and an inspection of the property will be completed.

Council has received a letter of interest for renting of the above property.

Staff Training

On the 25th July 2004, Julie Clarke, Clerical Officer attended a Record Keeping Seminar. This course incorporated the importance of records and timeframe for records to be retained.

Manager Development Services Report

Manager – Sick Leave

For the last three weeks the Manager has been in hospital having back surgery for the second time. As a result of this surgery the Specialist placed Mr. Mitchell off for two weeks. Mr Mitchell returned to work on Monday 19th July 2004.

Please accept my apologies for the time delays.

Local Laws

All local laws have been advertised in accordance with Section 3.12 – 3.19 of the Local Government Act 1995. Comments have been received from the Department of Local Government and Regional Development. These comments will be incorporated into the proposed local law.

Abattoir – Meat Inspection and Re-opening for Operations

Mr. James Hardie has resigned as the Meat Inspector. As the intent of the Abattoirs is to sell the product overseas, Council Administration has liaised with the Australian Quarantine Inspection Service to determine if an Officer is available. Mr. Max Hurley has been approached to take over the Meat Inspection Duties at the Abattoirs.

The Abattoir is due to reopen on 27th August 2004.

22 Walston Street, Tammin

Time has not permitted the Manager to inspect the property. The matter will be given priority once the budget documentation has been set.

Tammin Regional Waste Processing Site

The agreement has been presented to Mr Williams. The Manager, Development Services is meeting with Mr Fisher of Avon Waste on Tuesday 27th July 2004 to discuss the transfer of waste to Tammin site. Currently the contractor backloads to Tammin causing the Shire of Cunderdin to pay mileage twice. A potential solution to this is to change the collection day for Tammin.

The matter will be presented to Council at the September 2004 meeting.

Tammin Regional Waste Processing Site – Charging of Fees & Shire of Kellerberrin

At the April 2004 meeting Council considered a report from the Manager, Development Services regarding the refuse site fees and a statement within the report that the Kellerberrin Administration may consider alternatives should the fees rise. I am advised that this statement has offended Council and the Shire President. At a meeting at the Shire of Kellerberrin Administration Offices with the President and I had after this meeting the President advised that I was being disloyal to the Shire of Tammin.

My role within the Health Scheme requires that I act for the betterment of the whole of the community. In this instance I was flagging the potential rise in costs to the Shire of Kellerberrin and advising that the matter would be reviewed.

My efforts to ensure a viable income for the Shire of Tammin include the commencement of negotiations with the Shire of Cunderdin and Merredin to obtain their waste at a cost, and with CBH and other private users to obtain an income.

Since my engagement by the Health Scheme refuse site fees have increased as has the level of compliance required with the Department of the Environment.

If I have offended Council in undertaking my duties I apologise.

Building Returns

No applications for building construction have been received since February 2004. I am advised that the previous EHO is constructing a farm house on Bungulla Road. Mr Buise has liaised with the Manager and advised that plans and the septic plans will be received shortly.

Two applications for farm sheds have been received and returned to the applicants. In addition an application for a boundary fence was received from Mr. Morton for the BP garage. These applications were returned as plans are not required. Mr. Morton was advised that a chainmesh fence was adequate, however the use of the land as a truck depot was not.

Barracks Road – Industrial Area

Additional meetings have been held with Mr Morton and the owner of lot 2 & 3 Barracks Road to permit the establishment of industrial premises.

Both owners have agreed to retain industrial premises within the Barracks Street address.

Manager, Works & Services Report June/July 2004

1.0 Maintenance Works

- 1.1 Goldfields Road
- 1.2 Nelson Road
- 1.3 Moore Road
- 1.4 Dixon Road
- 1.5 Rogers Kitto
- 1.6 Bungulla Road shoulders
- 1.7 Leslie Road
- 1.8 Dyer Road
- 1.9 Saunders Road
- 1.10 Clean out Drains on Barracks Road
- 1.11 Barrack Road
- 1.12 Underwood Road
- 1.13 Tremlett Road
- 1.14 Gravel Sheeting on Nelson Road

2.0 General Work

- 2.1 Cement work and fencing at dam
- 2.2 Weed Spraying
- 2.3 Tamma Village (turn water off) repair lights
- 2.4 Mowing oval and wickets
- 2.5 Water wickets
- 2.6 Hydrology Model – remove fence for Western Power
- 2.7 Hydrology Model – mowing and fertilize lawns
- 2.8 White Post and repair sign on Shire Roads
- 2.9 Mowing Tennis Courts
- 2.10 Mowing Memorial Park
- 2.11 Prune Pepper trees
- 2.12 Mow lawn at 22 Ridley Street
- 2.13 Remove Shade at Oval, cut in half

3.0 Private Work

- 3.1 C.B.H Dust
- 3.2 Paul contractor gravel and aggregate

Community Development Officer Report

Tammin Arts Prize

This year we are seeking funds from Healthway to help sponsor this event. Lotterywest has redefined a number of their grants and workshops were unable to be funded.

A mask making workshop will be featured on Saturday for the kids and the Friday night entertainment will be provided by 'The Latin Experience'. The time frame for this grant

application was very tight however I am expecting to receive notification within the next few weeks.

Application for Pathways Funding

Earlier this year I submitted an application for funding to provide a 'hotmix' footpath that would link the Bowling Club and the Seniors Village with the supermarket. Due to the number of applications received for the limited funding available we were unsuccessful. As this is a dollar for dollar agreement it may well be an advantage to have to defer this project another twelve months and re-apply next funding round.

Playground Equipment

Funding application for Community facilities Funding was unsuccessful, once again too few dollars available for the amount of requests received. This playground equipment was to be erected close to the Hydrology Model to replace the old equipment that was dismantled for safety reasons.

I have since enquired with Lotterywest regards to funding. Initially I was told that they would only fund one application per town for this equipment, however it now appears that we could possibly attract some funds for this project. Once again this is on a dollar for dollar basis and I would need confirmation that local funds would be available to offset this grant, Council would need to find approx. \$10,000.

Hydrology Model Opening

I have completed an invitation for John Anderson, Deputy Prime Minister to attend the Opening of the Hydrology Model in October. Protocol dictates that we have to invite the Hon De-Anne Kelly, who is the Minister for DOTARS, who may then pass the invitation to John Anderson.

Another complication that could arise is that if the October 24th date falls within a six week period leading up to an election, M's P are not able to officiate at this type of function unless a member from the opposition party is also present. This is so that nobody can be seen to be getting an electoral advantage.

Carmel Charlton, One Step Ahead and the Funscooters have all been confirmed for this day which promises to be an event which the whole community should enjoy and appreciate. I have spoken to the school Principal, Luke Clatworthy and he has offered some entertainment from the school children as part of the days celebrations.

Volunteers Small Equipment Grant

Finally we were successful in obtaining a grant to fund a computer to allow the volunteers at the Tammin Bowling Club to keep their records and details current. This should assist club office bearers and lighten their workload so that they are able to put more time into playing.

STAFF / COUNCIL RECOMMENDATION

MIN 1727/04 MOTION - Moved Cr. Stokes 2nd Cr. Wheeldon

That the Chief Executive Officers Report including the following sub reports be accepted:

1. *Manager Corporate Services Report*
2. *Manager Development Services Report*
3. *Manager Works and Services Report*
4. *Community Development Officer Report*

CARRIED 5/0

CLOSURE OF MEETING

6:39pm - There being no further business to discuss President, Cr Leslie thanked Members for their attendance and closed the meeting.

NEXT MEETING DATE

Wednesday, 1 September 2004 commencing at 1:00pm at Council Chambers.