

SHIRE OF TAMMIN

Minutes of the Ordinary Council Meeting held at Council Chambers, 1 Donnan Street, Tammin, on Wednesday 2 February 2005, commencing at 1:00pm

DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1:30pm - The Shire President declared the meeting open.

RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Present

| | |
|-----------------|-----------------------------------|
| Cr. B. Leslie | President (Presiding Person) |
| Cr. L. Caffell | Deputy President |
| Cr. R Stokes | Member |
| Cr. D Thomson | Member |
| Cr. M Greenwood | Member |
| Mr F. Peczka | Chief Executive Officer (Minutes) |

Apologies

| | |
|----------------|--------|
| Cr M. Wheeldon | Member |
|----------------|--------|

Leave of Absence Nil

MEETING GUESTS

1. Wheatbelt Development Commission – Chief Executive Officer, David Singe

Mr Singe entered the Council Chamber at 1.01pm and invited to have luncheon with Council prior to his address to the Council at 1.30pm.

Mr Singe presented Council with the following summary information;

- Background and History of the Development Commission (established in May 1987) The Commission became a separate statutory authority on 1st January 1993 covering 44 local governments within the Wheatbelt Region.
- Currently 15 Staff in Offices based at Moora, Jurien Bay, Narrogin, Merredin and Northam with a \$1.5m operating Budget. The benchmark is to have 50% of staff being based in Northam.
- Development Commissions in WA are the only kind in Australia to service the Regional Areas of the state. This is in the main due to area, location and size that a separate authority was established to advise the Minister responsible and to the Premier.
- The changed direction is to have dedicated Senior Staff to work on key areas and at a local level such as Transport, Tourism, Health, Infrastructure, Catchment Council, etc for the Wheatbelt Region. Officers may be based in a Office but deal with matters that affect the Region. There will be extra travel required, however the Commission is confident that residents within the Wheatbelt will receive a better service having the Commission adopting a subject based business program allocated to staff rather all staff dealing with all things at any one time.
- The Wheatbelt Development Commission will continue to work for the Wheatbelt and promote the Wheatbelt with opportunities that exist for growth.

President Cr Leslie, expressed Councils appreciation to Mr Singe, for Council to be informed of the changed direction of the Commission and improved support for residents and business in the Wheatbelt.

Mr Singe departed the Council Chamber at 2.25pm.

2. Chief Fire Control Officer, Hayden Dixon and FESA Representative

Mr Dixon entered the Council Chamber at 2.26pm

Business and matters presented to Council is summarized hereunder as per the presentation by Mr Dixon.

- Co-Location Building proposed to house Fire and Rescue Services, Bush Fire Brigade and St John Ambulance.
- The Tammin Fire and Rescue Service has been certified for Structural Fires with BA capabilities, Bushfires and no vehicle accident accreditation due to numbers and equipment requirements. Units from Kellerberrin and Cunderdin will be the first callout response for vehicle accident.
- FESA have agreed and local FRS have supported the upgrade of the fire truck unit – consolidating the Bushfire and FESA truck into one modern fire fighting unit. Question over who owns the Bush Fire unit and where it will end up.
- FESA have advised that they are proceeding with the project of a new building on the current FESA site and seek planning input and direction on the following matters;
Contribution from Council, St Johns for the Ambulance Housing component of the building
Final design requirements to house the consolidated facility – further input prior to final design
Council direction on the proposed Toilet/Changeroom Facility for the Hydrology Model – require direction and Council contribution towards this project.
Legal capabilities and access to FESA owned land if the proposed/desired Toilet/Changeroom Facility is going to be constructed on FESA land on the north end and close the Hydrology Model Stage area.
Confirm that responsibility and costs for such a facility will be that of Council and not FESA should the facility proposed goes ahead on FESA land.
Public Liability issues in respect to access to land owned by FESA in respect to the public
- FESA own requirements of the co-located building is basically consist of 1 x Vehicle Bay, 1 x Vehicle/Storage Bay and 1 x Toilet Facility
- FESA will retain the front part of the existing building as be merged with the new building

President Cr Leslie, extended Councils appreciation towards Mr Dixon's presentation and Council will need to consider the various matters and issues raised and respond back in due course.

Mr Dixon departed the Council Chamber at 3.21pm.

RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE- Nil.

PUBLIC QUESTIONS TAKEN ON NOTICE - Nil

APPLICATIONS FOR LEAVE OF ABSENCE – Nil

DECLARATION OF INTEREST

Agenda Item 11.1.8 – voucher 10827 Cr Greenwood – financial interest – Cr Greenwood being the Catering Business involved in Councils Christmas Function.

PRESENTATIONS - Nil

CONFIRMATION OF MINUTES PREVIOUS MEETING

MINUTES OF ORDINARY COUNCIL MEETING HELD ON WEDNESDAY, 1st DECEMBER 2004

MIN 01/05 MOTION - Moved Cr. Thomson ²^d Cr. Greenwood

That the minutes of the Ordinary Meeting of the Shire of Tammin held on 1st December 2004 at Council Chambers, Tammin be confirmed as a true and correct record.

CARRIED 5/0

BUSINESS ARISING FROM MINUTES

- Item 11.1.8 page 15 – Proposed Sheep Saleyards – at this stage the proposed regional sheep saleyards is continuing in terms of construction by the Steering Committee.
- Late Item 1, page 21 – Tender 08/04 – Supply of Front Mounted Mower – the Mower Unit has been purchased.

ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION - Nil

10. COMMITTEE/COUNCILLOR REPORTS - NIL

11. AGENDA ITEMS - CORPORATE SERVICES

| | |
|--------------------------------|--|
| Agenda Reference: | 11.1.1 |
| Subject: | Community Concert, March 12, 2005 – Hydrology Model |
| Location: | Hydrology Model/Outdoor Function Centre – corner Booth Street and Shields Street, Tammin |
| Applicant: | Shire of Tammin |
| File Ref: | AGR-19 |
| Disclosure of Interest: | N/A |
| Date: | 25 th January 2005 |
| Author: | Frank Peczka, Chief Executive Officer |

BACKGROUND

Councils Ordinary Meeting of 3rd November 2004 Minutes states;

MIN 1782/04 MOTION – Moved Cr Wheeldon 2nd Cr Caffell
That Council host a concert on Saturday, 12th March 2005 at the Tammin Hydrology Model Site featuring “One Step Ahead”, programming details to be finalized at a later date.

CARRIED 5/0

COMMENT

Councils Hydrology Model Opening Celebration Committee convened a meeting to discuss matters relating to the Hydrology Model opening. The Community Development Officer has advised the Chief Executive Officer, that the committee has deleted this function/event scheduled for Saturday 12th March 2005 as per the Minutes of Councils November 2004 Meeting. If this is the situation, then Council needs to rescind its motion.

It is also assumed that Councils deposit has not been forfeited and can be converted to the new date. A written report of the committee meeting should be presented to the Council for record purposes and good housekeeping of statutory information relevant to the operations of the Council.

FINANCIAL IMPLICATIONS

200/2005 Budget Document - It appears that Councils deposit will not be lost as far as the 2004/2005 Budget of the Council is concerned.

POLICY IMPLICATIONS Nil

STATUTORY IMPLICATIONS

- Council Meeting Minutes of 3rd November 2004 – MIN 1782/04 Motion Carried as stated above in background.
- Local Government Act 1995 – *section 5.25 (e) states that regulations may make provision in relation to the circumstances and manner in which a decision made at a council or a committee*

meeting may be revoked or changed (which may differ from the manner in which the decision was made).

- Local Government (Administration) Regulations 1996 – regulation 10 (2) states if a decision has been made at a council or a committee meeting then any decision to revoke or change the first mentioned decision must be made (a) in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or (b) in any other case, by an absolute majority.

-regulation 10 (3) states that this regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or become substantially different.

- Minutes from the Hydrology Model Opening Celebrations Committee Meetings held previously.

STRATEGIC PLAN IMPLICATIONS Nil

PRINCIPAL ACTIVITY PLAN IMPLICATIONS Nil

STAFF RECOMMENDATION

That Minute Number 1782/04 (stated hereunder) of Council's Ordinary Meeting held on Wednesday, 3rd November 2004, be rescinded.

"MIN 1782/04 MOTION – Moved Cr Wheeldon 2nd Cr Caffell

That Council host a concert on Saturday, 12th March 2005 at the Tammin Hydrology Model Site featuring One Step Ahead, programming details to be finalized at a later date.

CARRIED 5/0"

Carried by an Absolute Majority

COUNCIL RECOMMENDATION

MIN 02/05 MOTION - Moved Cr. Caffell 2nd Cr. Stokes

That Minute Number 1782/04 (stated hereunder) of Council's Ordinary Meeting held on Wednesday, 3rd November 2004, be rescinded.

"MIN 1782/04 MOTION – Moved Cr Wheeldon 2nd Cr Caffell

That Council host a concert on Saturday, 12th March 2005 at the Tammin Hydrology Model Site featuring One Step Ahead, programming details to be finalized at a later date.

CARRIED 5/0"

Carried by an Absolute Majority

REASON

Transferred to the Official Opening Date of Sunday 10th April 2005.

| | |
|--------------------------------|---|
| Agenda Reference: | 11.1.2 |
| Subject: | Amendment to Resource Share Agreement – Shire of Tammin and Shire of Kellerberrin |
| Location: | Kellerberrin |
| Applicant: | Shire of Kellerberrin |
| File Ref: | Resource Share Agreement |
| Disclosure of Interest: | N/A |
| Date: | 25 th January 2005 |
| Author: | Frank Peczka, Chief Executive Officer |

BACKGROUND

1. Shire of Tammin Council Meeting held on 3rd November 2004, Minute reads;

MIN 1783/04 MOTION – Moved Cr Caffell 2nd Cr Thomson

That Council recommend to the Resource Share Committee that Clause 15 of the Resource Share Agreement be amended to read;

“15. A Shire may only withdraw from this agreement by giving the other shire notice in writing of its intention to do so and the shire shall be considered as having withdrawn from this agreement from and including the day following the expiry of six (6) calendar months after the date of receipt of the notice by the committee.”

Carried 5/0

Min 1784/04 motion – Moved Cr Stokes 2nd Cr Wheeldon

That Council seeks consideration that the next Resource Share Committee Meeting be held on Thursday 25th November 2004 commencing at 7.00pm in lieu of Tuesday 23rd November 2004.”

CARRIED 5/0

2. Shire of Kellerberrin Council Meeting held on 21st December 2004, Minute reads;

MIN 0532/04 MOTION – Moved Cr Giles 2nd Cr McDonnell

That the Shire of Kellerberrin commit to a minimum five (5) year agreement of Resource Sharing with the Shire of Tammin and that the Shire of Tammin be requested to commit to the same period of Resource Sharing with the Shire of Kellerberrin.

That the minimum period of notice for withdrawal from the Resource Sharing Agreement, be twelve (12) months, for either local government.

That the above recommendation be presented at the Shire of Tammin’s February Ordinary Meeting.

CARRIED 5/2

MIN 0533/04 MOTION – Moved Cr Harvey 2nd Cr Leake

That Council recommend motion 0531/04 to the Shire of Tammin at their February 2005 Ordinary Meeting.

CARRIED 6/1

COMMENT

It has been strongly inferred that the Chief Executive Officer has not presented the above stated motions of the Shire of Tammin to the Shire of Kellerberrin Ordinary Meeting in November 2004, for consideration. It is clear with the intent of the Shire of Tammin, was to present the motion to the scheduled Resource Sharing Committee Meeting, in November 2004. This matter is clear and was followed up with the Shire of Kellerberrin seeking to change the Resource Sharing Committee Meeting date from a Tuesday to a Thursday on November 25th, 2004. The Shire of Kellerberrin considered the proposed meeting date change at their November 2004 Ordinary Meeting date and could not agree with the change of meeting dates of the Committee as promoted by the Shire of Tammin.

At Councils (Shire of Tammin) December 1, 2004 Ordinary Meeting day, I confirm that the President, verbally expressed and directed the Chief Executive Officer to present Tammin Council motion to the Shire of Kellerberrin’s December Ordinary Meeting Date in 2004. This matter was completed as per the information contained within the background of how this particular matter is being “tracked”. Council has now received a response direct from the Shire of Kellerberrin as recorded above and as per the correspondence forwarded.

I must also state that I was questioned by a Councillor of why the action of the Shire of Tammin was not carried out as per their recommendation and motion in respect of where the motion should go and why

this was not presented to the Shire of Kellerberrin, at their November 2004 Ordinary Meeting for consideration. The Councillor concerned that contacted me in this enquiry was advised of the Shire of Tammins Motions and was able to apologise to me for the inconvenience this has caused to due process of administer/manage the local government concerned.

I must also state the comment that I am a strong supporter of the shared services model for both local governments and a supporter that the shared services model is a “preventative model” for local government in WA to adopt. I also confirm that I am duty bound to maintain Council awareness of what is happening in the industry as far as “revitalization/amalgamation/rationalization/shared services/regional co-operation/etc/etc, of local government debate that has not and will not go away from the agenda including comments and direction of the State and Federal Governments Policy Planning.

The Chief Executive Officer is also conscious of the importance of the resource Sharing Agreement guidelines and the respective local governments Strategic Plans and their associated outcomes, in promoting the best possible information to enhance both local governments resource sharing agreement.

FINANCIAL IMPLICATIONS –Nil

In reference to the stated motion, and in consideration of, the Budget Document.

POLICY IMPLICATIONS

Resource Share Agreement dated February 2004 – Clause 15 currently reads;

WITHDRAWAL FROM THE AGREEMENT

*“ 15. (a) A Shire may only withdraw from this agreement by giving the other Shire notice in writing of its intention to do so and the Shire shall be considered as having withdrawn from this agreement from and including the day following: either
The expiry of six (6) calendar months after the date of receipt of the notice by the committee; or
Expiry of the financial year during which the notice was given, whichever is the longer period.
In this clause “financial year” means a period of twelve (12) months ending on the 30th June.”*

TERMINATION

“16. (a) The committee may terminate this Agreement by a resolution to the effect passed by a clear majority of the members of the committee”

STATUTORY IMPLICATIONS – Nil

STRATEGIC PLAN IMPLICATIONS

Shire of Tammin Strategic Plan Document – Theme 4 OUR ORGANISATION

*New initiatives/innovations – point 2. promote our resource-sharing model and identify opportunities to raise revenue from consultancy and sale of intellectual property.
- point 3. investigate developing a relationship with a metropolitan Council for knowledge sharing and mutual benefit.*

Shire of Kellerberrin Strategic Plan Document – Theme 3 COUNCIL RELATIONSHIPS & RESOURCES

*Point 2. Resource Sharing – 2.1 Consolidate current resource sharing with the Shire of Tammin.
2.2 Investigate further opportunities for resource sharing with the Shire of Tammin.*

PRINCIPAL ACTIVITY PLAN IMPLICATIONS - Nil

STAFF RECOMMENDATION

That the Shire of Kellerberrin be advised of the Shire of Tammins’ decision as follows;

1.....

COUNCIL RECOMMENDATION

MIN 03/05 MOTION - Moved Cr. Caffell 2nd Cr. Thomson

That the Shire of Kellerberrin be advised that the Shire of Tammin is committed to Joint Resource Sharing under the current agreement.

CARRIED 5/0

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|--------------------------------|--|
| Agenda Reference: | 11.1.3 |
| Subject: | CEO Performance Appraisal Process and Report |
| Location: | Shire of Tammin |
| Applicant: | Frank Peczka, Chief Executive Officer |
| File Ref: | PERS/CEO |
| Disclosure of Interest: | Frank Peczka, Employed as the CEO – Financial Interest |
| Date: | 25 th January 2005 |
| Author: | Frank Peczka, Chief Executive Officer |

BACKGROUND

Monday 13th December 2004, representatives of both Local Governments were appointed to interview the Chief Executive Officer for another Performance Appraisal review at the Offices of the Shire of Kellerberrin at 6.00pm. The representative Committee of both Local Governments included the Presidents and Deputy Presidents.

COMMENT

I have raised this matter for Council consideration and official Reporting to the Chief Executive Officer and to each Local Government of the outcomes and agreement to the performance assessment process of the CEO, by the representative committee of both local governments.

The Chief Executive Officer completed the adopted document obtained for performance assessment, for the reporting period July 2004 to November 2004. It is acknowledged that the initial process was very prolonged and disjointed in terms of commencement of Councillor Training (December 2003) for Council to undertake and understand the Chief Executive Officer Performance Appraisal process. The Ultimate ending occurred during July of 2004, some seven months later, at which time general agreement was reached to commence the basis of developing a document that both Councils and the CEO can appreciate and work with. The initial appraisal process was facilitated by external Consultant, John Phillips, Executive Manager Workplace Relations, Western Australian Local Government Association.

I am also aware that the appointed committee to complete the process convened a prior meeting to consider Councillor Surveys and consolidate a report for presentation to the CEO in association with the CEO at the December 13, 2004 Meeting.

There continues to be doubt over the process, the inability to provide comments/reasons of Councillor consolidated comments and survey scores. The Chief Executive Officer was unable to provide full information at the meeting as the scoring could not be justified with consolidated comments.

I understand that the President of each local government should be providing an official report to each Council and to the Chief Executive Officer for record purposes, as per the adopted process initially and any agreement reached by the committee during the interview/appraisal process. There was insufficient time and/or further lack of process understanding to complete the full performance appraisal document within the expected allocated time and no final agreement was reached on the ratings/scoring compiled by the respective Presidents in comparison to the CEO scoring, for the period July to November 2004. The initial process was reported on the summary processes that took place, the agreed ratings from

each Council group and from the CEO, the defined and agreed outcomes and recommendations for each Council to consider and adopt to acknowledge and endorse the process did take place and more importantly, both parties agreement on final ratings.

It is obvious that further improvements to the Document and Scoring system is required and in addition perhaps review the agreed outcomes to be more defined and measurable for increased accuracy.

FINANCIAL IMPLICATIONS - Nil

(completed in house on accepted documentation form external consultant)

POLICY IMPLICATIONS

Resource Sharing Agreement – Clause 7 - Employment of Chief Executive Officer.

7. (d) The Shire of Kellerberrin and the Shire of Tammin to undertake the performance appraisal of the Chief Executive Officer as required by the Local Government Act.

STATUTORY IMPLICATIONS

Local Government Act 1995 – section 5.38; the performance of the CEO be reviewed at least once a year.

- section 5.39(3)(b); the CEO will have a written contract of employment, which shall include performance criteria for the purpose of conducting a review.

Resource Sharing Committee Minutes – MINRS27 – Moved Cr Leslie 2nd Cr Harvey

That the Resource Sharing Committee recommends to each Council;

1. That the Chief Executive Officer Performance Appraisal Documents be distributed on 1st November 2004, to all Councillors, of each local government.
2. That the Chief Executive Officer Performance Appraisal Documents be returned to the Presidents of each local government from all Councillors by Monday 15th November 2004.
3. That the CEO Performance Appraisal Committee consists of;
 - a) Presidents of each local government x 2
 - b) Deputy Presidents of each local governments x 2
4. That no external Consultants be engaged for the review process.
5. That the CEO Performance Appraisal Meeting be held on Tuesday, 30th November 2004.

CARRIED 6/0

Council Meeting Minutes of 6th October 2004 states;

MIN 1755/04 MOTION – Moved Cr Caffell 2nd Cr Stokes

That the Resource Sharing Committee recommends to each Council;

1. That the Chief Executive Officer Performance Appraisal Documents be distributed on 1st November 2004, to all Councillors, of each local government.
2. That the Chief Executive Officer Performance Appraisal Documents be returned to the Presidents of each local government from all Councillors by Monday 15th November 2004.
3. That the CEO Performance Appraisal Committee consists of;
 - a. Presidents of each local government x 2
 - b. Deputy Presidents of each local governments x 2
4. That no external Consultants be engaged for the review process.
5. That the CEO Performance Appraisal Meeting be held on Tuesday, 30th November 2004.
- 6.

CARRIED 4/0

STRATEGIC PLAN IMPLICATIONS - Nil

PRINCIPAL ACTIVITY PLAN IMPLICATIONS - Nil

STAFF RECOMMENDATION

1. the Shire of Tammin receives the tabled Performance Review Report including the scores for each agreed category.
2. The Shire of Tammin endorses the overall rating of “...” and the CEO’s overall rating of “...”.
3. The next performance appraisal review of the CEO is to be conducted in November 2005 and remain annually thereafter in accordance with Council direction.
4. That the Key Result Areas adopted by each Local Government in July 2004, be endorsed/amended/reviewed, as follows;

COUNCIL RECOMMENDATION

MIN 04/05 MOTION - Moved Cr. Caffell 2nd Cr. Stokes

That Council adopts the following recommendations;

1. *The Shire of Kellerberrin/Shire of Tammin receives this Performance Review Report.*
2. *The Shire of Kellerberrin/Shire of Tammin endorses the overall average rating of the CEO’s performance at 2.86. The CEO’s self-rating of 3.96 is noted.*
3. *That the 2005 KRA’s be refined at the February Resource Share Committee Meeting in conjunction with the CEO.*
4. *That all Staff Performance Reviews be completed prior to 2005 budget deliberations.*
5. *The next review of performance to be conducted in November 2005.*

CARRIED 5/0

CEO Comment – expressed concern at the “gap” between the average rating of the Councils and the CEO and expressed concern at the inability of the Council group to provide reasons for the various scores presented to the CEO.

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|--------------------------------|--|
| Agenda Reference: | 11.1.4 |
| Subject: | Sale of Lots 7 & 8 Donnan Street, Tammin |
| Location: | Donnan Street Tammin |
| Applicant: | Shire of Tammin - Administration |
| File Ref: | ASS 1371 & ASS 1372 |
| Disclosure of Interest: | N/A |
| Date: | 28 th January 2005 |
| Author: | Frank Peczka, Chief Executive Officer |

BACKGROUND

The owner of ex Tammin Steel Fabrication Business and associated land, Tiltmaster Services, Charlie Pulgia, is seeking Council comments and support to purchase two (2) Council owned freehold lots, east of the current ex Tammin Steel Fabrication Building site, fronting Donnan Street (Great Eastern Highway).

COMMENT

In order for the current business owner to expand his business and/or cater for expansion of his business, it is desirable to purchase the additional lots to increase shed cover capacity for the business to remain competitive in terms of quality assurance and continue to develop the niche body manufacturing business that currently has been set up.

Estimated Market Value of vacant land within the Tammin Townsite can and does vary from \$500.00 to \$2,000.00, this being dependant upon the valuer and what data is being used. In order for local business

to grow and develop a nominal price of \$100.00 for each lot should be sufficient for a prime business to take up the business challenge to provide improved infrastructure to allow for growth and expansion.

FINANCIAL IMPLICATIONS

2004/2005 Budget – increased revenue from land sales not budgeted for

- expenditure increase on advertising costs of the sale proposal should the sale proceed.

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS

Local Government Act 1995 – section 3.58(3)

A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property;

a) gives statewide public notice of the proposed disposition

i) describing the property concerned

ii) giving details of the proposed disposition; and

iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the date specified in the notice is first given; and

b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the Council or a Committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

- section 3.58(4)

The details of a proposed disposition that are required by subclause (3)(a)(ii) include;

a) the names of all other parties concerned;

b) the consideration to be received by the local government for the disposition; and

c) the market value of the disposition as ascertained by a valuation carried out not more than 6 months before the proposed disposition.

Local Government (Functions and General) Regulations 1996 – regulation 30

Regulation 30 relates to disposition of property to which section 3.58 of the Local Government Act does not apply.

STRATEGIC PLAN IMPLICATIONS

Strategic Plan Document 2003 to 2006

Theme 2 - Our Economy

2.3 Provide Infrastructure to support local business development including land

PRINCIPAL ACTIVITY PLAN IMPLICATIONS

Principal Activity Plan Document – 1st July 2004 to 30th June 2008

14. Principal Activity – Industrial Development

Activity – identifying and purchasing land for industrial development

- development of new infrastructure

Objective – to provide a set area for industrial activities and enhance councils attraction of new businesses with up to date warehouse units for rental

STAFF RECOMMENDATION

That Council sells Lots 7 & 8 Donnan Street, Tammin, by private agreement to adjoining land and business owner, Charlie Puglia of Tiltmaster Services, Tammin, for the nominal sum of \$100.00 each lot and the disposition of land be advertised in accordance with the Local Government Act 1995.

COUNCIL RECOMMENDATION

MIN 05/05 MOTION - Moved Cr. Thomson 2nd Cr. Caffell

That Council sells Lots 7 & 8 Donnan Street, Tammin, by private agreement to adjoining land and business owner, Charlie Pulgia of Tiltmaster Services, Tammin, for the nominal sum of \$250.00 each lot and the disposition of land be advertised in accordance with the Local Government Act 1995, subject to Land Title and Ownership being confirmed.

CARRIED 5/0

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|--------------------------------|--|
| Agenda Reference: | 11.1.5 |
| Subject: | Consideration of Annual Electors Meeting Minutes of 20 th December 2004 |
| Location: | Tammin |
| Applicant: | Shire of Tammin - Administration |
| File Ref: | FIN01 |
| Disclosure of Interest: | N/A |
| Date: | 28 th January 2005 |
| Author: | Frank Peczka, Chief Executive Officer |

BACKGROUND

The Shire of Tammin Annual Electors Meeting was held on Monday 20th December 2004. The Local Government Act requires Council to consider the minutes of the Electors Meeting at the next practicable Ordinary Meeting date.

COMMENT

Statutory and Compliance requirements for the Council to consider the minutes of its Electors' Meeting held on December 20, 2004.

FINANCIAL IMPLICATIONS - Nil

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS

Local Government Act 1995 – section 5.32 – Minutes of Electors' Meetings

The CEO is to-

- (a) cause minutes of the proceedings at an electors' meeting to be kept and preserved; and*
- (b) ensure that copies of the minutes are made available for inspection by members of the public before the council meeting at which decisions made at the electors' meeting are first considered.*

Local Government Act 1995 – section 5.33 – Decisions made at Electors' Meetings

- (1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable;*
 - (a) at the first ordinary council meeting after that meeting; or*
 - (b) at a special meeting called for that purpose, whichever happens first.*
- (2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.*

STRATEGIC PLAN IMPLICATIONS - Nil

PRINCIPAL ACTIVITY PLAN IMPLICATIONS - Nil

STAFF RECOMMENDATION

That the minutes of the Shire of Tammin Electors Meeting held in the Lessor Hall, Donnan Street, Tammin on Monday 20th December 2004, be **accepted/not accepted**.

COUNCIL RECOMMENDATION

MIN 06/05 MOTION - Moved Cr. Stokes 2nd Cr. Thomson

That the minutes of the Shire of Tammin Electors Meeting held in the Lessor Hall, Donnan Street, Tammin on Monday 20th December 2004, be received.

CARRIED 5/0

Shire of Tammin

Minutes of Annual Electors Meeting held in the Tammin (Lessor) Hall
on Monday, 20 December 2004 commencing at 7.30pm.

7:38pm – Meeting Opened.

ATTENDANCE

| | |
|----------------------|--------------------------------------|
| Cr Barry Leslie | President (Presiding Person) |
| Cr Margaret Wheeldon | Member |
| Cr Louise Caffell | Deputy President |
| Cr Michael Greenwood | Member |
| Mr Frank Peczka | Chief Executive Officer |
| Mr Raymond Griffiths | Manager Corporate Services (Minutes) |
| | |
| Mrs Pat Bell | Elector |
| Mr Ted Haenow | Elector |
| Mr Trevor Raston | Elector |
| Mr Richard Hocking | Elector |
| Mrs Carol Raston | Elector |
| Mr Peter Ralston | Elector |
| Mr Albert Fourie | Elector |
| Mr Ron York | Elector |
| Mr Graham Bell | Elector (Left meeting at 8:03pm) |

WELCOME

APOLOGIES

Jan and Geoff Hocking, Joan Button, Jan R Hocking, John Wheeldon, Gary Caffell, Tom Applegate, Michelle Applegate.

CONFIRMATION OF MINUTES OF PREVIOUS MEETING – 2002/2003 ANNUAL ELECTORS MEETING HELD ON 22 APRIL 2004

MOTION – Moved Pat Bell 2nd Cr Wheeldon

That the minutes of the Annual Meeting of Electors of the Shire of Tammin held on 22 April 2004 at the Tammin Lessor Hall be confirmed as true and correct.

CARRIED 13/0

BUSINESS ARISING FROM MINUTES

Signage of Rural Roads was addressed

Caution Truck Sign in the Tammin Office – can this be relocated back to its correct site near the pedestrian access way of the Railway Station and CBH land.

PRESIDENTS REPORT 2003/2004

MOTION – Moved Peter Ralston 2nd Cr Caffell

That the President's Report for the year ended 30 June 2004 be adopted.

CARRIED 13/0

8:03pm – Graham Bell left meeting.

CHIEF EXECUTIVE OFFICER REPORT 2003/2004

MOTION – Moved Trevor Raston 2nd Cr Greenwood

That the Chief Executive Officers Report for the year ended 30 June 2004 be adopted.

CARRIED 12/0

AUDIT REPORT 2003/2004

MOTION – Moved Richard Hocking 2nd Albert Fourie

That the Audit Report for the year ended 30 June 2004 be adopted.

CARRIED 12/0

ANNUAL REPORT 2003/2004

MOTION – Moved Peter Ralston 2nd Cr Greenwood

That the Annual Report including the Financial Report for the year ended 30 June 2004 be adopted.

CARRIED 12/0

GENERAL BUSINESS

Question – Carol Raston - How is it an advantage to have all rubbish from other towns coming to Tammin?

Response – President – Additional Revenue opportunities and the waste is not accumulating. It is being processed and separated by the appointed site contractor.

Question - Peter Ralston - Resource Sharing – Has Council produced a report to see if the Resource Sharing is a benefit to the Shire of Tammin?

Response - President - Applying for a grant to the Department of Local Government to report on the Resource Sharing Arrangement

Question - Peter Ralston - Received an application from a property owner for a winery.

Response - President - Ask for an officer from the Ag Department to come to the February 2005 meeting and ask what the ramifications are from the start of the winery.

Statement - Ted Haenow - Goldfields Bus stop near the telephone box isn't in an appropriate spot and there is not enough room for it to stop. Spoken to Mobil about having the bus stop here.

Statement - Peter Ralston - Road Maintenance in general is good however recent practice appears to be pushing a lot of soil up against the fencelines. Just to have a look at it and perhaps revise the practice.

Statement - Ron York – Has Council put a request into GEHA to build new houses in Tammin.

Response - President - Yes a formal approach has been made to GEHA.

Statement - Peter Ralston - Thanks and congratulates Council for a job well done.

CLOSE OF MEETING

9.25pm – There being no further business, the Presiding Person declared the meeting closed.

4:42pm - MEETING ADJOURNMENT – Council adjourned the meeting for an afternoon tea break. All those present remained for the afternoon tea break.

4:57pm - MEETING RESUMPTION – Council resumed the meeting and all those present at the adjournment were present to commence the meeting as per the attendance list.

| | |
|--------------------------------|---|
| Agenda Reference: | 11.1.6 |
| Subject: | November Cheque List |
| Location: | Shire of Tammin |
| Applicant: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | N/A |
| Date: | 6 th December 2004 |
| Author: | Raymond Griffiths, Manager Corporate Services |

BACKGROUND

Accounts for Payment from 1st November 2004 to 30th November 2004

Municipal Fund

| | | | |
|-------|---|-------|---------------------|
| 10798 | - | 10811 | \$18,914.60 |
| 14720 | - | 14762 | \$70,454.14 |
| 14763 | | | TEST RUN |
| 14764 | - | 14765 | \$ 289.71 |
| 14766 | | | TEST RUN |
| 14767 | - | 14799 | \$63,478.19 |
| | | | <u>\$153,136.64</u> |

Trust Fund

| | | | |
|-----|---|-----|-----------|
| 856 | - | 856 | \$ 340.00 |
|-----|---|-----|-----------|

\$ 340.00

COMMENT

During the month of November 2004 the Shire of Tammin made the following significant purchases:-

| | |
|--|-------------|
| JETPATCHER Hiring of Jetpatcher/Jetmaster | \$7,260.00 |
| MICROCOM PTY LTD Metrocount 5600 Plus 1MB | \$6,420.00 |
| W.A. VINYL SYSTEMS 37 Kits X 4ltr Nulook Epoxy Pool Paint | \$8,100.00 |
| SHIRE OF KELLERBERRIN Reimbursements - Resource Sharing Costs | \$49,701.96 |
| SHIRE OF KELLERBERRIN Resource Sharing Works | \$19,886.43 |

FINANCIAL IMPLICATIONS

Shire of Tammin 2004/2005 Operating Budget

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS –

Local Government (Financial Management) Regulations 1996

Regulation 13 (2) – Where a local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month showing –

- a) The payee's name;
 - b) The amount of the payment
 - c) The date of the payment; and
 - d) Sufficient information to identify the transaction.
- (3) The list referred to in sub regulation (2) is to be –
- a) Presented to the council at the next ordinary meeting of the council following the preparation of the list; and
 - b) Recorded in the minutes of the meeting at which it is presented.

RECOMMENDATION

1 That the accounts submitted from 1st November to 30th November 2004 be accepted.

VOTING REQUIREMENT – ABSOLUTE MAJORITY

STAFF / COUNCIL RECOMMENDATION

MIN 07/05 MOTION - Moved Cr. Thomson 2nd Cr. Stokes

That the accounts submitted from 1st November to 30th November 2004 be accepted.

CARRIED 5/0

BY ABSOLUTE MAJORITY

| | |
|--------------------------------|---|
| Agenda Reference: | 11.1.7 |
| Subject: | November Financial Management Report |
| Location: | Shire of Tammin |
| Applicant: | Shire of Tammin |
| File Ref: | N/A |
| Disclosure of Interest: | N/A |
| Date: | 6 th December 2004 |
| Author: | Raymond Griffiths, Manager Corporate Services |

BACKGROUND

Enclosed is the monthly report for the month of November 2004.

Direct Debit list for the month of November 2004:-

Municipal Fund

| | | |
|------------|--|--------------|
| 01.11.2004 | National On-Line Fee for November 2004 | \$55.95 |
| 03.11.2004 | Net Pay for F/E 03.11.2004 | \$9,978.97 |
| 08.11.2004 | Messages On Hold - 3 Month Access | \$548.00 |
| 11.11.2004 | L. McNamara Termination Pay | \$1,547.46 |
| 17.11.2004 | Net Pay for F/E 17/11/2004 | \$10,529.82 |
| 17.11.2004 | Transfer to Term Deposit | \$300,000.00 |
| 25.11.2004 | Lease Repayment for 928 H Cat Grader | \$5,641.53 |
| 30.11.2004 | Municipal Fund Bank Fees for November 2004 | \$100.10 |
| 30.11.2004 | Trust Fund Bank Fees for November 2004 | \$47.00 |
| 30.11.2004 | Reserve Fund Bank Fees for November 2004 | \$20.00 |

Trust Fund

Nil

COMMENT

The following capital purchases were made during the month of November 2004:-

| | |
|--------------------|------------|
| W.A. VINYL SYSTEMS | \$8,100.00 |
|--------------------|------------|

37 Kits X 4ltr Nulook Epoxy Pool Paint - Donnan Park

MICROCOM PTY LTD
Metrocount 5600 Plus

DONOVAN FORD \$4,980.00
Changeover Cost of New Vehicle Ford Fairlane Ghia G220 - TN 1

FINANCIAL IMPLICATIONS

- Financial Management of 2004/2005 budget

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS –

Local Government (Financial Management) Regulations 1996

Regulation 34 – Financial reports to be prepared – s. 6.4

- (1) A local government is to prepare –
 - a) Monthly financial reports in such form as the local government considers to be appropriate; and
 - b)
 - c) Quarterly financial reports for the periods ending on 30 September, 31 December, 31 March and 30 June (or where a 4 weekly period system is used, the period to the end of the week closest to each of those dates) in accordance with regulation 35.
- (2) A monthly or quarterly financial report is to be –
 - a) Presented to the council –
 - i. At the next ordinary meeting of the council following the end of the period to which the report relates; or
 - ii. If the report is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of council after that meeting;

and

 - b) Recorded in the minutes of the meeting at which it is presented.
- (3) A quarterly report may be presented to a local government in lieu of a monthly report.

RECOMMENDATION

- 1 That Council approve the Monthly Financial Statements for the period ending 30th November 2004.
- 2 That the Direct Debit List be accepted for the month of November 2004.

STAFF / COUNCIL RECOMMENDATION

MIN 08/05 MOTION - Moved Cr. Caffell 2nd Cr. Thomson

1. *That Council approve the Monthly Financial Statements for the period ending 30th November 2004.*
2. *That the Direct Debit List be accepted for the month of November 2004.*

CARRIED 5/0

| | |
|--------------------------------|---|
| Agenda Reference: | 11.1.8 |
| Subject: | December Cheque List |
| Location: | Shire of Tammin |
| Applicant: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | N/A |
| Date: | 13 th January 2005 |
| Author: | Raymond Griffiths, Manager Corporate Services |

BACKGROUND

Accounts for Payment from 1st December 2004 to 31st December 2004

Municipal Fund

| | | | |
|-------|---|-------|---------------------|
| 10812 | - | 10829 | \$20,228.62 |
| 10830 | | | TEST RUN |
| 14800 | | | TEST RUN |
| 14801 | - | 14842 | \$130,529.08 |
| 14843 | | | TEST RUN |
| 14844 | - | 14870 | \$23,141.28 |
| | | | \$173,898.98 |

Trust Fund

Nil

COMMENT

During the month of December 2004 the Shire of Tammin made the following significant purchases:-

| | |
|---|-------------|
| COUNTRY HOUSING AUTHORITY Principal / Interest Repayment for Loan 75 | \$6,213.99 |
| McGRATH HOMES Progress Claims 1 & 2 - 20 Ridley Street | \$66,000.00 |
| MOTORCHARGE LIMITED Fuel - Nov 2004 | \$6,230.67 |
| SHIRE OF KELLERBERRIN Resource Sharing Works 09/11/04 - 03/12/04 | \$29,043.10 |
| WESTERN AUSTRALIAN TREASURY CORPORATION Principal / Interest Payment - Loans 68 & 73 | \$5,539.91 |

FINANCIAL IMPLICATIONS

Shire of Tammin 2004/2005 Operating Budget

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS –

Local Government (Financial Management) Regulations 1996

Regulation 13 (2) – Where a local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month showing –

- e) The payee’s name;
- f) The amount of the payment
- g) The date of the payment; and
- h) Sufficient information to identify the transaction.

(4) The list referred to in sub regulation (2) is to be –

- c) Presented to the council at the next ordinary meeting of the council following the preparation of the list; and
- d) Recorded in the minutes of the meeting at which it is presented.

RECOMMENDATION

2 That the accounts submitted from 1st December to 31st December 2004 be accepted.

VOTING REQUIREMENT – ABSOLUTE MAJORITY

STAFF / COUNCIL RECOMMENDATION

MIN 09/05 MOTION - Moved Cr. Thomson 2nd Cr. Greenwood

1. That the accounts submitted from 1st December to 31st December 2004 be accepted.

**CARRIED 5/0
BY ABSOLUTE MAJORITY**

| | |
|--------------------------------|---|
| Agenda Reference: | 11.1.9 |
| Subject: | December Financial Management Report |
| Location: | Shire of Tammin |
| Applicant: | Shire of Tammin |
| File Ref: | N/A |
| Disclosure of Interest: | N/A |
| Date: | 12 th January 2005 |
| Author: | Raymond Griffiths, Manager Corporate Services |

BACKGROUND

Enclosed is the monthly report for the month of December 2004.

Direct Debit list for the month of December 2004:-

Municipal Fund

01.12.2004 National On-Line Fees for November 2004

\$63.81

| | | |
|------------|--|-------------|
| 01.12.2004 | Net Pay for F/E 01.12.2004 | \$10,923.76 |
| 15.12.2004 | Net Pay for F/E 15.12.2004 | \$11,557.82 |
| 29.12.2004 | Lease Repayment for 928 H Cat Grader | \$5,641.53 |
| 29.12.2004 | Net Pay for F/E 29.12.2004 | \$10,360.24 |
| 31.12.2004 | Municipal Fund Bank Fees for December 2004 | \$111.50 |
| 31.12.2004 | Trust Fund Bank Fees for December 2004 | \$38.60 |
| 31.12.2004 | Reserve Fund Bank Fees for December 2004 | \$20.00 |

Trust Fund

| | | |
|------------|---|-------------|
| 31.12.2004 | Police Licensing Debits for December 2004 | \$17,594.50 |
|------------|---|-------------|

COMMENT

The following capital purchases were made during the month of December 2004:-

MCGRATH HOMES
20 Ridley Street – Progress Claim 1 – Wall & roof framing \$33,000.00

MCGRATH HOMES
20 Ridley Street – Progress Claim 2 – Internal and External wall linings \$33,000.00

FINANCIAL IMPLICATIONS

➤ Financial Management of 2004/2005 budget

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS –

Local Government (Financial Management) Regulations 1996

Regulation 34 – Financial reports to be prepared – s. 6.4

- (2) A local government is to prepare –
 - d) Monthly financial reports in such form as the local government considers to be appropriate; and
 - e)
 - f) Quarterly financial reports for the periods ending on 30 September, 31 December, 31 March and 30 June (or where a 4 weekly period system is used, the period to the end of the week closest to each of those dates) in accordance with regulation 35.
- (3) A monthly or quarterly financial report is to be –
 - c) Presented to the council –
 - i. At the next ordinary meeting of the council following the end of the period to which the report relates; or
 - ii. If the report is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of council after that meeting;

and

- d) Recorded in the minutes of the meeting at which it is presented.
- (4) A quarterly report may be presented to a local government in lieu of a monthly report.

RECOMMENDATION

- 1 That Council approve the Monthly Financial Statements for the period ending 31st December 2004.
- 2 That the Direct Debit List be accepted for the month of December 2004.
- 3 That Council approve the Quarterly Statements for the period ending 31st December 2004.

STAFF / COUNCIL RECOMMENDATION

MIN 10/05 MOTION - Moved Cr. Stokes 2nd Cr. Caffell

- 1 *That Council approve the Monthly Financial Statements for the period ending 31st December 2004.*
- 2 *That the Direct Debit List be accepted for the month of December 2004.*
- 3 *That Council approve the Quarterly Statements for the period ending 31st December 2004.*

CARRIED 5/0

DEVELOPMENT SERVICES – AGENDA ITEMS

| | |
|--------------------------------|-------------------------------|
| Agenda Reference: | 11.2.1 |
| Subject: | Building Returns Jan05 |
| Location: | NA |
| Applicant: | Administration |
| File Ref: | BUILD 04 |
| Disclosure of Interest: | Nil. |
| Date: | 24 th January 2005 |
| Author: | Manager, Development Services |

BACKGROUND

Council has provided delegated authority under part 15 of the Local Government (Miscellaneous Provisions) Act to approve building applications.

A condition of the delegation is the submission of regular returns to Council for endorsement or noting.

COMMENT

One Building application has been received since the submission of a return in October 2004.

Application 3/04 for construction of a pergola at Tamma Village was approved.

FINANCIAL IMPLICATIONS - Nil.

POLICY IMPLICATIONS - Nil.

STATUTORY IMPLICATIONS - Nil.

STRATEGIC PLAN IMPLICATIONS - Nil.

PRINCIPAL ACTIVITY PLAN IMPLICATIONS - Nil.

STAFF RECOMMENDATION

1. That Council note the issuing of a building licence for the construction of the pergola at Tamma Village Booth Street, Tammin.”

COUNCIL RECOMMENDATION

MIN 11/05 MOTION - Moved Cr. Thomson 2nd Cr. Greenwood

1. *That Council note the issuing of a building licence for the construction of the pergola at Tamma Village Booth Street, Tammin.”*

CARRIED 5/0

| | |
|--------------------------------|-------------------------------|
| Agenda Reference: | 11.2.2 |
| Subject: | Update - Hydrology Model |
| Location: | Booth Street, Tammin |
| Applicant: | Administration |
| File Ref: | ENG19 |
| Disclosure of Interest: | Nil |
| Date: | 24 th January 2005 |
| Author: | Manager, Development Services |

BACKGROUND

A monthly report has been provided to Council for the last twelve months appraising Council of the state of play of the development.

The following is a list of general tasks to be completed before opening. Of concern is the need for volunteers at the site. Can Council assist? Currently volunteers are restricted to Council employees. I have requested that the Community Development Officer advertise for volunteers.

I will continue to keep Council advised of the progress of the project.

COMMENT

All major components are either onsite or available for collection in Perth.

The limestone walls are currently being completed by Mr. Terry Baker of the Workcamp. The pathways can then be commenced as can the completion of the stage.

A component of the stage vinyl has lifted and been referred to the contractor for repair.

Limestone has been delivered and the Workcamp will commence laying of the limestone internal wall to permit the pavers to commence. I believe that the blocks were a donation and were collected by Mr. Barry Leslie. Can this be confirmed please? Mr. Terry Baker of the workcamp has confirmed verbally that the limestone will commence on 7th February 2005. In addition the workcamp has agreed to lay the capping to walls.

The handrails have been completed and Mr. Leslie will shortly collect the system from Webforge. All other components to complete the capping to the walls is onsite.

Mr. Peter Mitchell has all electrical components at his workshop including lamp poles and ancillary equipment. The site boards are located at the Shire of Tammin Depot.

Pool paint is on hand. Works to get ready include cleaning and acid washing of ponds, replacement of two valves on the discharge (east side), reversal of two connections in plant room - AVP to complete and installation of the chlorinator. A basic design has been provided, and will encompass an inline chlorine tablet dispensing system.

Stage water feature is being designed by Mr. Leslie and others. The edging is to be stainless steel - Please confirm, and Mr. Leslie has suggested that a copper feature form part of the stage wall.

The final decisions required are the finish to the stage water fall wall. One suggestion placed before Council recently is the use of coloured rock tile of blue or earthy colours. The samples are in the Council chambers. Mr. Leslie has several options including copper anneal to discuss with Council.

A summary of tasks are: -

- 1) Compilation of volunteers and completion date of 15th March 2005.
- 2) Collection of moss rock from Caffell's property. John Mitchell, Barry Leslie and others
- 3) Completion of spillway walls and floor in moss rock. John Mitchell, Barry Leslie and others
- 4) Completion of moss rock to walls around the facility. John Mitchell, Barry Leslie and others
- 5) Pathway completion. John Mitchell to engage pavement layer
- 6) Stage water feature. Barry Leslie
- 7) Electrical completion - John Mitchell and Peter Mitchell to resolve.
- 8) Limestone wall insertion and pathways - Workcamp and Contractor (internal paths)
- 9) Completion of external concrete paths. Barry Leslie
- 10) Rear wall consolidation and rail system. John Mitchell and Barry Leslie
- 11) Landscaping - Barry Leslie, Glenice Batchelor and others
- 12) AVP works and commissioning.

As time is running short an effort to engage volunteers is required.

FINANCIAL IMPLICATIONS

The budget has not as yet been exceeded. Amendments to the design may incur additional cost. Once final designs are known the budget amendment will be presented to Council.

POLICY IMPLICATIONS - Nil.

STATUTORY IMPLICATIONS - Nil.

STRATEGIC PLAN IMPLICATIONS

Council seeks to operate the facility by 15th March 2005.

PRINCIPAL ACTIVITY PLAN IMPLICATIONS

Not discussed.

STAFF RECOMMENDATION

- 1) "That the information relating to the state of play with the Hydrology Model be received."
- 2) "That the Community Development Officer actively seek volunteers to complete the tasks of the Hydrology Model and liaise with the Manager, Development Services to complete the project."

COUNCIL RECOMMENDATION

MIN 12/05 MOTION - Moved Cr. Stokes 2nd Cr. Caffell

1. *“That the information relating to the state of play with the Hydrology Model be received.”*
2. *“That the Community Development Officer actively seek volunteers to complete the tasks of the Hydrology Model and liaise with the Manager, Development Services to complete the project.*

CARRIED 5/0

WORKS & SERVICES – AGENDA ITEMS

| | |
|--------------------------------|---------------------------------------|
| Agenda Reference: | 11.3.1 |
| Subject: | Rural Addressing |
| Location: | Shire of Tammin |
| Applicant: | Department of Land Administration |
| File Ref: | ENG 21 |
| Disclosure of Interest: | N/A |
| Date: | 13th December 2004 |
| Author: | Frank Peczka, Chief Executive Officer |

BACKGROUND

The Department of Land Administration commenced rural addressing in 1998. The Department of Land Administration's aim is to establish an accurate, current and complete street addressing for all townsite localities and rural localities.

Rural Addressing will mean that each Driveway (access route) to a residence will have a street address allocated to it. Within the Shire of Tammin DOLA have advised that there is 130 Properties (access routes) requiring rural addressing numbers.

For all of the 130 Properties it is Council responsibility to pay for the purchase and erection of the number plates. DOLA have advised that is costs approximately \$10 per number plate to install. This cover purchase and installation.

COMMENT

It is proposed to purchase the material component and encourage rural landowners to install the rural addressing plate on their property. If this isn't able to be achieved further costs for installation and erection will be incurred.

Council in its November 2001 Ordinary Meeting of Council recommended:

MOTION - Moved Cr Thomson Sec Cr Brooks

That Council agree in principal to the Rural Road Street Numbering Proposal.

CARRIED 5/0

FINANCIAL IMPLICATIONS

Shire of Tammin 2004/2005 - The amount of \$1,400 is an unbudgeted item though is not a significant amount to require an amendment to the budget rather reallocation of funds within the current 2004/2005 Budget.

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS - Nil

Council's November 2001 Ordinary Meeting of Council.

STRATEGIC PLAN IMPLICATIONS - Nil

PRINCIPAL ACTIVITY PLAN IMPLICATIONS - Nil

STAFF RECOMMENDATION

That Council commit to Rural Addressing and commence purchase and installation of number plates as per DOLA's guidelines, Council approve expenditure to purchase the materials required.

COUNCIL RECOMMENDATION

MIN 13/05 MOTION - Moved Cr. Greenwood 2nd Cr. Thomson

That Council commit to Rural Addressing and commence purchase and installation of number plates as per DOLA's guidelines, Council approve expenditure to purchase the materials required.

CARRIED 5/0

| | |
|--------------------------------|---|
| Agenda Reference: | Late Agenda Item 1 |
| Subject: | Plan of Principal Activities |
| Location: | Shire of Tammin |
| Applicant: | Shire of Tammin |
| File Ref: | FIN 04 |
| Disclosure of Interest: | N/A |
| Date: | 31 January 2005 |
| Author: | Raymond Griffiths, Manager Corporate Services |

BACKGROUND

Council at its December 2004 Ordinary Council meeting approved the advertising of the Draft 2005/2006 to 2008/2009 Plan of Principal Activities for community comment in accordance with section 5.57 of the Local Government Act 1995 (as amended).

Councils Recommendation:

1 December 2004 Ordinary Meeting

MIN 1790/04 MOTION: Moved Cr Wheeldon 2nd Cr Thomson

"That Council accepts the Principal Activity Report and puts to the public for public comment for 42 days to finish on the Tuesday 1st February 2005 at 4.00pm."

CARRIED 6/0

COMMENT

Council as per section 5.57 of the Local Government Act 1995 (as amended) have given local public notice which incorporates a plan for the local government's principal activities for the next four (4) years, where copies of the plan could be obtained and an invitation for submission in relation to the plan by members of the public within 42 days of the days on which local public notice was first given.

The submission period closed at 4.00pm on Tuesday 1st February 2005. As of this date there were no submissions received with respect to Councils Draft Plan of Principal Activities.

FINANCIAL IMPLICATIONS

➤ Shire of Tammin 2005/2006 Budget

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS

Local Government Act 1995 (as amended)

Section 5.56 – Planning Principal Activities

Section 5.57 – Notice of Proposed Plans for Principal Activities

Section 5.58 The Local Government is to consider any submissions received in relation to a plan prepared under section 5.56 and may accept the plan with or without modification.

RECOMMENDATION

- 1 That Council acknowledges no submissions were received in relation to the Plan of Principal Activities for 2005/2006 to 2008/2009.
- 2 That Council accepts and adopts the Plan of Principal Activities for 2005/2006 to 2008/2009 without modification.

STAFF / COUNCIL RECOMMENDATION

MIN 14/05 MOTION - Moved Cr. Thomson 2nd Cr. Caffell

1. *That Council acknowledges no submissions were received in relation to the Plan of Principal Activities for 2005/2006 to 2008/2009.*
2. *That Council accepts and adopts the Plan of Principal Activities for 2005/2006 to 2008/2009 without modification.*

CARRIED 5/0

11.4.1

Chief Executive Officer's Report For the period December 2004/January 2005

1. Human Resource Management

a) Staff Annual Leave – Administration

A number of staff have completed and/or planned to have annual leave during the months of January/February 2005.

Clerical Finance Officer, Liz McDonald completed two weeks annual leave to Friday 14th January 2005.

- Manager Corporate Services, Raymond Griffiths completed one week annual/flexi time leave to Friday 21st January 2005.
- Manager Development Services, John Mitchell completed annual leave to Friday 14th January 2005.
- Finance Officer, Karina Paleske is on annual leave until Friday 11th February 2005.

- Part-Time Community Development Officer, Carol Crane completed one week of Holiday time during the week of January 17th, debited against annual leave accrual prior to school commencing in 2005.

b) Staff Leave - Works & Services Staff

Most of Councils Works & Services Staff completed annual leave during the annual Christmas shutdown and recommence work at the end of January 2005. A skeleton Works Crew remained to continue with identified maintenance works until full crews are back into the programs set for the second half of the financial year.

c) *Staff Resignation* – General Hand/Plant Operator, Terry McKinley has resigned from Councils employ effective on Friday 7th January 2005. Terry is experiencing family matters that require his attention in Perth. The position will be advertised and filled within the normal processes.

d) *Staff Resignation* – Environmental Health Officer for Meat Inspection at the Tammin Abattoirs, Max Thurley has resigned to take up a position with AQIS in Perth. Two (initially and re-advertised) advertisements have been placed in the West Australian Newspaper to attract a replacement. Currently the position has been advertised the second time around and phone contact has been made with industry to ascertain interest for a replacement. We are hopeful of engaging in a replacement Meat Inspector. Value Added Meat Wholesalers have been kept informed of the current circumstance.

d) *Staff Training* – Clerical Officer, Jenna Goulden completed one week training course for Police Licensing responsibilities during the week commencing Monday 17th January 2005. This course was completed in Perth, at Department of Planning and Infrastructure cost for course, meals and accommodation. Council incurred the cost of one weeks absence of a staff member to undertake the training.

e) Staff Employment Package Review – Manager Corporate Services

Councillors were advised of the need to review the employment package of the Manager Corporate Services as convened by the Shire of

Kellerberrin. To confirm that Council were in agreeance for the revised package and remained aware of the intent, I have enclosed a copy of the Special Meeting Minutes of the Shire of Kellerberrin, listed in the Information Bulletin for Council confirmation of the invitation presented to the Shire of Tammin to attend the special meeting held by the Shire of Kellerberrin.

f) *Staff/Councillor Development Day* – consideration should be given to the planning for the staff/councillor development day for a recommended date in March sometime. At this time of the year, bowls is the theme and from memory, the Shire of Tammin is the host of this event, as the Golf Day was cancelled due to not being able to settle on a suitable date. Council should be aware that Easter is early this year at the end of March and other dates within the Community and at the Bowling Club, should be researched for a recommended date for all to enjoy the day. I seek direction from the Council on a suitable date if Council is in support of the concept adopted previously.

g) Golden Pipeline Heads of Local Government Teleconference – A

teleconference was convened on Tuesday 18th January 2005 at 10.00am by the National Trust. President Cr Leslie was present at the teleconference meeting and a report will be presented on Councils' meeting day.

h) Tandem Drive Truck and Tandem/Tri-Axle Tipping Trailer Tender – Tender Documentation has been finalized after extensive consultation with body builders/manufacturers and truck suppliers, Council and Senior Staff to advertise the replacement of Councils used 1987 ageing Mitsubishi Tandem Axle Truck. The unit has travelled some 345,000 kms and Council has been experiencing an increasing repairs and maintenance expense over the past years. Tenders close on Friday 18th February 2005 at the Office of Council including the offer for private/outright purchase (advertised in the Countryman Newspaper) and the industry standard conditions of tendering applies. Within the Tender Document an option is stated for a Prime Mover and Trailer combination including the option of a Tandem Drive Truck/Trailer combination. Options and tenders received will be presented to the Council after the close of tenders. Please note, canvassing of councillors will

disqualify tenders received. The used truck unit is also being "optioned" out for the opportunity of a private sale.

i) *Local Government Elections* – 2005 is the biannual year for Local Government Elections, Councillors Greenwood, Thomson and Wheeldon terms expire in May 2005. Bulk advertising, will occur in the West Australian Newspaper, in association with, the Western Australia Local Government Association. Local advertising will also occur within the community as various stages of the election period arises in accordance with statutory dates of the Local Government Act 1995 and as co-ordinated by WALGA.

j) *2004 Compliance Audit Return for Local Governments* – Each Local Government is to carry out a compliance audit for the period 1st January 2004 to 31st December 2004 against the requirements included in the 2004 Compliance Audit Return. The Compliance Audit Return is to be presented to Council at a meeting of the Council, adopted by the Council and recorded in minutes at the meeting in which it was adopted. It is proposed to present Council with this report at its March 2005 Ordinary Meeting to ensure that due consideration is given in compiling the report. The Report must be submitted to the Director General of Local Government and Regional Development by 31st March 2005. Councillors will be circulated with a copy of the Report in advance of the March Ordinary Meeting date for consideration. The 2003 Compliance Return was an excellent result and staff will be endeavouring to achieve the same result again.

k) *Administration Building Security System Service and Improvement* – I have negotiated with Security and Monitoring Company, Prestige Alarms to complete a maintenance check and install an additional sensor in the CEO's Office within the Administration Building. This is being undertaken in conjunction with works being completed at the Shire of Kellerberrin Offices during the week of January 24. Maintenance works includes; battery backup unit will be replaced, zone control pad cover replaced and an additional sensor in the CEO's Office, to fully protect the Administration Building of the Council.

l) *Final Survey of Land Acquisition for Recreation Dam Facility* – Land Surveyor, Frank Rodda of F.R. Rodda and Co completed survey of land for acquisition from Landowners, Bruce and Lexie Carter. The survey work was completed on Monday 17th January 2005 in conjunction with contract works in Kellerberrin to minimize costs, landowners were informed of the proposed survey works in advance of the actual works being undertaken. Once survey documents have been completed, land area will then be known and required procedures for land acquisition and freehold title will be completed in due course. For Councils information.

m) *Telstra Cable Survey – Road Reserve/Drainage of Tammin-Wyalkatchem Road* – Accredited Telstra Surveyor/Cable Locator, Graeme Dunlop of Northam has now completed the long awaited location of cable depth within the drain that requires cutting for stormwater flow to the new recreation dam. Works could not commence until cable depth was identified in order to protect Councils exposure to any damage that may otherwise occur without a cable location survey being undertaken. To minimize costs, this work was completed when Mr Dunlop was completing contract works within the Kellerberrin Townsite, on Tuesday 18th January 2005. For the information of the Council.

n) *Business Matters Attended to by Senior Staff during the Christmas/New Year Office Closure* – For Councils information the following is a summary of business matters that Staff attended to during the Office Closure period between Christmas and New Year.

- Refuse Site Fire – on Boxing Day a report was received of a major fire at the refuse site. Staff responded immediately and a number of local farmers assisted Staff to control the fire. It was identified that four separate fires was evident within the general domestic refuse and green waste areas. Another fire appeared the next couple of days from a possible flare up, this was attended to by staff to put out.
- Unauthorised Use of Hydrology Model Stage Area – Staff observed the intending use of the stage area of the Hydrology Model on New Years eve by a number of local residents. Staff attended and were advised by the group that approval was given for use of the stage area. Staff advised the group further that no authority for public use has been given due to its construction state and liability implications for the Shire. Assistance and approval was given for the group to relocate to Memorial Park to continue on with their function.

- o) *Construction Completion of 3 x 1 Transportable Dwelling* – advice has been received from Home Builder, McGrath Homes that Councils Dwelling will be completed and ready for delivery on 14th February 2005. Industry delays have caused a longer period for completion of this project. Country Housing Authority Chief Executive Officer has been kept informed of the progress of this project, in reference to the approved grant of \$40,000.00 for this project. Council will note that \$120,000.00 has been allocated in the Infrastructure Capital Expense account of the Budget for this project, managed by the Manager Development Services and audited by the CEO as an in-house procedure for project management.
- p) *Staff Volunteer for Construction of Sand Pad for Transportable Dwelling* – Five (5) Staff volunteered their time again on Saturday 22nd January 2005, to complete sand pad construction for the new house site in Ridley Street. Estimated cost if completed in normal working hours is estimated to be \$1,800.00 less breakfast costs for the staff involved (Bob McMeeken, Toby McQuistan, Frank Peczka, Tom Applegate and John Mitchell) on the day. My appreciation is extended to staff for the preparedness to assist Council and the Community when required and this house pad construction is a follow up to the previous house pad completed in Dreyer Street.
- q) *Business Enterprise Centre – Central Wheatbelt – Update on State Wide Review*
The Chief Executive Officer as the appointed Chair of the Central Wheatbelt Business Enterprise Centre Management Committee, attended another meeting with the appointed Manager at Goomalling on Wednesday 19th January 2005. The meeting was a “Tripartite Meeting” of all member groups within the Central Zone to have direct discussions with Small Business Development Corporation and the Office of the Minister for Small Business over the process being installed for the Central Zone. There has been extreme concerns from all concern that BECWA (Business Enterprise Centre WA – advisory Group to SBDC and the Minister) has driven its own agenda on the statewide review at the expense of existing Offices of the Central Zone. Broad agreement has been reached to split the Central Zone Review into two areas – one for the coastal part and the other the agricultural part. It appears that the agricultural sector of the central Zone is being over funded for the apparent work it is not producing with the coastal areas requiring increased funding and Office support. There is a strong recent direction to reallocate resources to the growing centres, growing population and business numbers to that of the agricultural part of the central Zone. The Central Wheatbelt BEC Management Group will continue to present the best case for a much closer presence of BEC appointed Facilitators rather than local government picking up the pieces for the continued operation of the BEC network in the agricultural region. A further meeting of the Zone is being held on a date to be determined between, Monday 31st January to Monday 21st February.
- r) *Reduced Road Funding to Wheatbelt Local Governments of \$2m(out of \$23.4m announced for the State)*
Councillors have received copies of media releases in their mail trays regarding the Hon. Minister for Planning and Infrastructure “backflip” on reducing the previously announced \$23.4m to local government as additional road funding to claw back what has been lost to local government by the past two financial years. The two appointed Chairs of the Wheatbelt North and the Wheatbelt South have surveyed local governments within the Wheatbelt of their interest in participating in a full page advertisement in the West Australian Newspaper expressing our disappointment in the Ministers decision to re-allocate the funds to Plantation Roads in the South West and the Great Southern. Out of the 44 local governments surveyed within the “Wheatbelt Region”, 42 have supported the advertising feature with “silent support:” by WALGA to release a statement to the Minister seeking reinstatement of what was announced late November of 2004. I have nominated the Shire of Tammin support to this advertisement to in an attempt to display consolidation and promote factual information to the Minister in terms of Plantation Haul Roads vs Grain Industry Hall Roads and the various conflict of road users on those routes, in order to make the road safer for todays traffic needs. On Thursday 27th January 2005, the CEO’s from the Shires of Wickpin, Northam, Woodanilling, Pingelly and myself, attended a briefing Meeting in Northam to prepare the information required in draft

form prior to lodging the information to Advertising Agency, Marketforce. Enclosed is a copy (very much a draft) that has been prepared for presenting to professional media organizations and local governments contracted media and advertising Agency, "Marketforce" to prepare an appropriate advertising feature. Estimated cost to each participating Council is \$425.00. For the information of Council.

s) *Removal of Unauthorised Person Camping in Carpark area in Donnan Street – west end of Tammin Townsite*

On Thursday 27th January 2005 at 4.10pm, the offending person camped in a vehicle in the carpark area opposite R&J Independent Farm Supplies, was removed by request. The offender could not justify reasons why he should stay any further, particularly having made the carpark as a temporary "home" for week prior.

FRANK PECZKA
Chief Executive Officer

Manager Corporate Services Report

RATES

Council's outstanding Rates balance as at the 27th January 2005 is \$30,947.17.

DEBTORS

60 Day accounts – Council has issued all 60 day accounts a second reminder letter has been issued

FESA - ESL

Council has received and issued out to the Bush Fire Brigade the Local Government Manual for Capital and Operating Grants 2005-2006. The Tammin Bush Fire Brigade has completed there requests for the 2005-2006 ESL Budget. This information has been forwarded to Fire and Emergency Services for approval.

On the 8th December 2004 I met with Linton Michenton from FESA with regards to the new Co-Location of Bush Fire Brigade, Fire and Rescue Services and St John Ambulance.

NAVISION SOFTWARE

Council is aware that within the next few months staff will be undergoing training for implementation of Councils new financial software. A "get to know" training is scheduled for the 7th February 2005 in Kellerberrin with a date for further training to be decided.

RAYMOND GRIFFITHS

Manager Corporate Services

Manager, Development Services

Environmental Health Officer (Meat)

Mr. Max Hurley has resigned from the position effective from Friday 28th January 2005.

The position has been advertised since early December 2004 and to date there have been no responses to the advertisement placed. The position was offered at \$46,000 + a two bedroom residence.

I have exhausted all avenues for the appointment of a EHO (Meat) and have requested that Mr. James Hardie provide a temporary service for a period of a fortnight. Mr. Hardie is 72 years old. The final option is Logo Appointments who require \$51.70/hr + accommodation, mileage and meals.

The matter has been discussed with Mr. John DeQuintal of Value Added Meats.

The relief lists available from the Health Department and AQIS have been used.

Three Bedroom Residence

Advice has been received from McGrath Homes that the residence should be onsite 17th February 2005. Window treatments are being installed in Perth. Woodstock Electrical have been requested to install the power.

Onsite works including fencing. Clothes lines, paving, landscaping and septic will commence once McGraths have completed their contract. 10 days is generally allocated to the Builder to complete the construction of site of verandas, maintenance and fitout.

Tamma Village - Builder Duties

Mrs. Brooks unit has been repainted, and new shower screens ordered. The Builder will strip the tiles and relay to compliance with access and mobility requirements.

Additional works to be carried out are the pergolas to Units on the east side and the pergola located in the pathway.

These works should commence Mid February 2005.

Tammin Regional Waste Processing Facility

Mr. Williams TCM Loader has had severe mechanical problems and as a result the site condition has deteriorated. The machine initially was going to be out of commission for one month and BT (a mechanical firm - Perth) allegedly advised that parts were available. Five months later BT have advised parts must be machined.

The Department of the Environment were advised of the issues and the grave difficulties Council had in hiring plant. As a result they inspected the site and are in the process of issuing a formal notice relating to the length of the public access area, the non burial of waste and the condition of the south west corner where rehabilitation works are occurring. The concerns have been conveyed to Mr. Williams who has advised that the Loader should be operational by 31st January 2005.

Waste receipt commenced from Cunderdin in late November 2004. The first monthly accounts have been issued for December 2004 to Kellerberrin and Cunderdin Council's.

An account for an additional 70 tonnes of waste has also been issued to the Shire of Kellerberrin for the cleanup of Inverarity's location adjacent to the Shire of Kellerberrin transfer station.

Outstanding Duties

The following tasks are not complete: -

1. Budget 2005/06 for maintenance of buildings; landfill site and any capital items proposed.
2. 26 Walston Street - it is proposed to commence the formal actions for house condition and the continuing accumulation of disused materials;
3. Dreyer Street - Person(s) living in Seatainer.
4. Food premises inspections and food sampling.
5. House inspection - 9 Nottage Way.

J.C. MITCHELL

Manager, Development Services

WORKS & SERVICES REPORT

Roadworks Report – Capital Works Program

Councils Construction and Maintenance Crews are continuing with Councils 2004/2005 Roadworks Program in accordance with the adopted Budget for 2004/2005.

Reporting Officer: Tom Applegate, Manager Works & Services

Responsible Officer: Frank Peczka, Chief Executive Officer

Applicable Legislation: Shire of Tammin 2004/2005 Adopted Roadworks Program

The following is a summary of works completed and/or in progress and information provided on updating Councils on works undertaken.

1. MAJOR WORKS

- 1.1. Tammin Wyalkatchem Road, Last years program. Strip seal, water bind and seal shoulders.
Section 30-32 kms to 26 km.

| Status | Budget | Actual |
|--------|--------|--------|
| 95% | 98,399 | 50,077 |

Hot Bitumen @ 2.0 Litres per, 2 with 10mm aggregate

- 1.2. Carrabin or De Pieres Road

- 1.2.1. Reseal full length width, very substandard section. We patched and gave the worst areas a 7mm seal before the main seal works from boundary to 3.4 km.

| Status | Budget | Actual |
|--------|--------|--------|
| 95% | 47,762 | 47,762 |

Hot Bitumen @ 2.2 Litre per m2 with 14mm aggregate.

- 1.3. Quartermaine Road

- 1.3.1. Gravel Sheeting 100mm thick, carted from I Rogers from Ralston Road to Rabbit Proof Fence Road. Various Section sandy blow out and slippery clay section.

| Status | Budget | Actual | Variance |
|--------|--------|--------|----------|
| 100% | 10,318 | 10,900 | 582 |

- 1.4. Rabbit Proof Fence Road

- 1.4.1. Tree Pruning still to be done, Calm is to be on site. Gravel Sheeting 100mm thick, carted from I Rogers. We covered clay and sandy blow out section from boundary to York Tammin Road.

| Status | Budget | Actual | Variance |
|--------|--------|--------|----------|
| 70% | 19,587 | 9,500 | 10,087 |

2. PLANNED WORKS

- 2.1. Floodway and Box Culvert on North Wyola Road. 2 weeks commencing February 2005
2.2. Floodway and Green Pipe culvert on Turon Road. 2 weeks commencing February 2005

3. PRIVATE WORK

- 3.1. BR Nock – Gravel & Grader
3.2. I Rogers – Grader Hire
3.3. CBH (Dust) Truck Hire

4. MAINTENANCE AND GENERAL WORK

- 4.1. Mowing, watering & fertilising of oval and wickets
4.2. Pick up town waste
4.3. Mowing Memorial Park

- 4.4. Clean up town streets
- 4.5. Repair Street Signs
- 4.6. Repairs to oval sprinkler – vandal damage
- 4.7. Remove Damaged sails at Donnan Park – vandal damage
- 4.8. Replace sprinklers at Memorial Park – vandal damage
- 4.9. Weed and water garden beds in front of Shire Office
- 4.10. Repair water pipe on oval – vandal damage

5. SIGNS

- 5.1. Order signs for Nelson, Goldfields, Ralston and South Tammin Roads Intersections
- 5.2. Order box culvert and green culvert pipe for floodways on Turon – North Wyola Roads.

Community Development Officer Report

Hydrology Model Opening

The program for the opening of the Hydrology Model was decided at the last meeting of the Opening Committee.

| | |
|-----------------|--|
| 12pm | Food Vans etc will be open and operating |
| 1.00pm - 2.30pm | Local Content <ul style="list-style-type: none"> 1. Tammin Primary School 2. Tammin Senior Citizens 3. Quairading group |
| 2.30pm -3.00pm | Official Opening |
| 3.00pm | Carmel Charlton (playing in the park) |
| 3.00pm | Afternoon tea for invited guests in hall Lesser Hall open for self serve tea/coffee |
| 4.00pm-5.30pm | Kalamunda Swing Band |
| 5.30pm-7.30pm | Funscooters (performing in the park) |
| 7.30pm-9.30pm | One Step Ahead Sausage Sizzle |

The Formal Ministerial Invitation has been drawn up for a parliamentary representative to open the Model and I am working with Barry to draw up an official invitation list. These invitations need to be sent out early in February.

Pathways funding

Tom Applegate has pointed out the areas most in need of footpaths. From the school across in front of Tamma Village and up to the bowling club. This will be advantageous to both the seniors wanting to access the bowling club and to the school students walking to the Tennis courts. We have received the application package for this funding and once Tom has worked out the budget for the proposal we will submit the application.

Tammin Alcoa Landcare Education Centre (TALEC)

Following the last meeting of the TALEC Committee I have been requesting quotes and designs for a water cooler and a gazebo. There is a funding opportunity with the youth spaces grant to obtain part funding for these projects and I will pursue this once the size and design have been agreed upon.

Playground

I have been attempting to source some funding for the new playground to replace the old equipment that was dismantled for safety reasons. Once the Hydrology Model is completed this will be an attractive spot for tourists to stop and locals to utilize, a new playground is therefore an important addition to the project.

Mobile Youth Bus

The Bus has been funded by DOTARS and Lotterywest and has visited Tammin twice. The numbers of children attending have been reasonable but will hopefully increase now that school is back. The bus will visit all centres in the wheatbelt monthly for the next 12 months and will be reviewed and hopefully re-funded.

CAROL CRANE

Community Development Officer

STAFF / COUNCIL RECOMMENDATION

MIN 15/05 MOTION - Moved Cr. Stokes 2nd Cr. Thomson

That Council receive the Chief Executive Officers Report and the following sub Reports:

1. Manager Corporate Services Report
2. Manager Development Services Report
3. Manager Works and Services Report
4. Community Development Officer Report

CARRIED 5/0

NEW BUSINESS ITEMS OF AN URGENT NATURE

MIN 16/05 MOTION – Moved Cr Thomson 2nd Cr Stokes

That Council considers new and late business items of an urgent nature.

CARRIED 5/0

Urgent Business Item 1

Purchase Price of Vacant Council Land – (Rear of Frearson Park)

Donnan Street Tammin Townsite

MIN 17/05 MOTION – Moved Cr Stokes 2nd Cr Greenwood

That Council writes to previous interested person/s in relation to purchasing lots at the rear of Frearson Park, Donnan Street, Tammin, advising that the previous offer has lapsed and invite a further expression of interest to purchase the said lots.

CARRIED 5/0

Urgent Business Item 2

Amalgamate, Cooperate or Disintegrate Conference – Northern Country Zone of the Western Australian Local Government Association – Geraldton

MIN 18/05 MOTION – Moved Cr Greenwood 2nd Cr Caffell

That Council endorses the attendance of available Councillors to the Conference of the Northern Zone of WALGA in Geraldton over the days 3rd and 4th March 2005.

CARRIED 5/0

Councillors Leslie and Caffell expressed an interest to attend.

Urgent Business Item 3

Proposed Colocation Project of FESA Building – Donnan Street Tammin

MIN 19/05 MOTION – Moved Cr Thomson 2nd Cr Caffell

That Council forms a Special Committee of the Council with the following representation and terms of reference for construction of the proposed collocated FESA Building at the corner of Booth Street and Donnan Street Tammin.

1. *Committee Members –*
 - *Crs Leslie (President), Stokes, Greenwood*
 - *Co-opted Members – Linton (FESA Office Northam – to be invited)*
 - *Hayden Dixon (Chief Bushfire Control Officer – to be invited)*
2. *Terms of Reference –*
 - *Research FESA co-located Building Design*
 - *Investigate options for inclusion of Toilet/Changerooms for Hydrology Model*
 - *Consider Council Financial contribution towards the Toilet/Changeroom Facility*
 - *Consider Legalities of access to FESA Land for the proposed facility as a merged facility with the collocated building or a stand alone building on FESA land.*
 - *Report to the Council on finding and recommendations of the Committee.*
 - *to convene a meeting as soon as practicable.*

CARRIED 5/0

URGENT BUSINESS ITEM 4

STATE OF TOWN ENTRY STATEMENTS

Resolved: that approval be given for the current Town Entry Statements to be removed due to their instability and poor condition of presentation and storm damage. Council administration to research improved design in terms of strength and re-erect the entry statements.

6.15pm There being no further Business, the President declared the Meeting closed.

NEXT COUNCIL MEETING

Wednesday, 2 March 2005 to commence at 1:00pm (Councillors please note that this meeting date is proposed to be changed to Wednesday 9th March 2005 due to Councillors attending the Great Northern Zone of WALGA Conference in Geraldton on Thursday 3rd and Friday 4th March 2005.)