

Minutes of the Shire of Tammin Ordinary Council meeting held at Council Chambers, 1 Donnan Street, Tammin, on Thursday, 17 May 2007.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Cr Leslie declared the meeting open at 2.00pm.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Present

Cr L. Caffell	Deputy President (Presiding Person)
Cr M. Greenwood	Member
Cr S. Jefferies	Member
Cr R. Stokes	Member
Cr M. Wheeldon	Member

Mr M. Oliver	Chief Executive Officer
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Visitors

Nil

Apologies

Cr B. Leslie	President
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Leave of Absence

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Cr Jefferies

Cr Jefferies sought leave of absence for June, July and August 2007 due to work commitments.

MIN 109/07 MOTION – Moved Cr Greenwood 2nd Cr Wheeldon

That leave of absence be granted to Cr Jefferies for June, July and August 2007.

CARRIED 5/0

6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

6.1 Cr Jefferies

Cr Jefferies declared an impartiality interest in items 11.12 and 11.15 and declared he would consider the matters on their merits and vote accordingly.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 Ordinary Council Meeting Minutes – 19 April 2007

STATUTORY IMPLICATIONS

Section 5.22(2) of the Local Government Act provides that minutes of all meeting to be kept and submitted to the next full Council meeting for confirmation.

MIN 110/07 MOTION – Moved Cr Greenwood 2nd Cr Wheeldon

That the minutes of the Ordinary Council meeting held on 19 April 2007 be confirmed as a true and correct record.

CARRIED 5/0

8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

10. REPORTS OF COMMITTEES/COUNCILLORS

10.1 WE-ROC Council Meeting

Meeting held in Merredin on 24 April 2007. The Shire of Tammin was not represented (Properties Inspection).

Items considered included:

- WE-ROC Elections and Portfolios
- Fire season – coordination
- Merredin and Districts Visitors Centre
- Town Planning Schemes
- Swimming Pool Legislation
- Northam Saleyards
- Central Wheatbelt Visitors Centre MOU
- Proposed Joint Meetings of WE-ROC and NEWROC Councils
- Attracting and Retain Workforce to the Wheatbelt
- WE-ROC Travel Map
- Lure of the Wheatbelt Supplement (West Australian Newspaper)
- Wheatbelt Travellers Guide
- WE-ROC Economic Alliance

Issues requiring action are:

- Item 5.3 - Central Wheatbelt Visitors Centre MOU Working Group

That:

- WE-ROC nominate a representative and deputy, to the Central Wheatbelt Visitors Centre MOU Working Group from the community who has a particular interest and/or expertise in tourism;
- the second representative be Councillor of a Member Shire, but not necessarily their Shire's delegate to WE-ROC; and
- deputy for the second representative be Director of the Economic Development Portfolio.

Subject to her acceptance of nomination, that Ms Crafter of Southern Cross be appointed as WE-ROC Community representative to the Central Wheatbelt Visitors Centre MOU Working Group.

That Member Shires be requested to consider nominations of the WE-ROC Council representative to the Central Wheatbelt Visitors Centre MOU Working Group, for decision at the June Council Meeting.

That Member Shires to consider a Councillor nominee for WE-ROC to the MOU Working Group.

STAFF RECOMMENDATION

That Council consider nominations for the Central Wheatbelt Visitors Centre MOU Working Group.

Simple Majority Required

MIN 111/07 MOTION – Moved Cr Greenwood 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 5/0

- Item 7.1 – Central Wheatbelt Visitors Centre
That:
 - the previous Merredin and Districts Visitors agreement terminating on 30 June 2007, not be extended;
 - the draft Central Wheatbelt Visitors Centre agreement, be approved in principle; and
 - Member Shires be asked to indicate their support at the June ROC Council meeting for final approval.

STAFF RECOMMENDATION

That Council indicate it's support for the draft Central Wheatbelt Visitors Centre agreement.
Simple Majority Required

MIN 112/07 MOTION – Moved Cr Greenwood 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 5/0

- Item 7.4 – Central Wheatbelt Map & Visitor Guide
Commitment of \$1,000 from Member Shires needed for Travel Map reprint of the Central Wheatbelt Map & Visitor Guide.

STAFF RECOMMENDATION

That Council indicate it's support for the reprint of the Central Wheatbelt Map & Visitor Guide.

Simple Majority Required

MIN 113/07 MOTION – Moved Cr Greenwood 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 5/0

- Item 7.5 – West Australian – Lure of the Wheatbelt
Commitment of approximately \$240 from Member Shires needed for advertising in supplement.

STAFF RECOMMENDATION

That Council indicate it's support for participation in the West Australian – Lure of the Wheatbelt supplement.

Simple Majority Required

MIN 114/07 MOTION – Moved Cr Greenwood 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 5/0

- Item 7.6 – Travellers Guide
Proposal is the next step of promotion, whereby drive routes of the Wheatbelt will be contained in one booklet and have the added advantage of promoting Road Safety. It is proposed that Road Wise would fund 50% of the brochure's estimated cost of \$38,000 with Travel associations (WATC, Tourist Groups of the Wheatbelt) making up the other \$19,000. Commitments have been received from four associations of the six approached.

Commitment of approximately \$535 from Member Shires for part share in printing of the Guide.

STAFF RECOMMENDATION

That Council indicate it's support for the printing of the Travellers Guide in conjunction with Road Wise and the tourist groups.

Simple Majority Required

MIN 115/07 MOTION – Moved Cr Greenwood 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 5/0

- Item 7.7 dot 4 - Economic Alliance

That:

- the draft outline be adopted;
- the Wheatbelt Development Commission, Wheatbelt Area Consultative Committee and Small Business Centre be approached to nominate a representative by the end of May;
- expressions of interest, closing at the end of May, be invited from business people in the WE-ROC area and interested Councillors of Member Shires; and
- Council consider the nominations for appointment to the WE-ROC Economic Alliance at the June 2007 Council meeting.

STAFF RECOMMENDATION

That Council consider nominations for the WE-ROC Economic Alliance.

Simple Majority Required

MIN 116/07 MOTION – Moved Cr Greenwood 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 5/0

10.2 TALEC Management Committee Meeting

Meeting held on 27 April 2007. The Committee has recommended that:

- Mrs Button's resignation be received with regret and that suitable acknowledgement of her service be noted and the volunteers drinks to be held in conjunction with Alcoa volunteers visit on 4 August 2007.
- Ms Patricia Dames be invited to serve on the Committee as Avon Catchment Council's representative and that Grant Arthur be invited to serve on the Committee representing education interests.
- the balance of Alcoa's \$15,000 funding (\$14,000) be utilised to produce, market and distribute a DVD or similar promotional material on TALEC's operations.

The Committee has invited Alcoa volunteers to Tammin on 4-5 August 2007 with a range of activities planned.

STAFF RECOMMENDATION

That the TALEC Management Committee's minutes from 27 April 2007 be received and the recommendations be adopted.

Simple Majority Required

MIN 117/07 MOTION – Moved Cr Jefferies 2nd Cr Wheeldon

That the Staff Recommendation be adopted.

CARRIED 5/0

10.3 Properties Inspection

Notes from the Properties Inspection held on 24 April 2007 have been provided to Councillors.

Also, notes from the House Inspection conducted by the CEO on 1 May 2007 have been provided to Councillors.

STAFF RECOMMENDATION

That the Notes from the Properties Inspection held on 24 April 2007 and Notes from the House Inspection conducted on 1 May 2007 be received.

Simple Majority Required

MIN 118/07 MOTION – Moved Cr Greenwood 2nd Cr Wheeldon

That the Staff Recommendation be adopted.

CARRIED 5/0

10.4 Kellerberrin Sub-Group Regional Road Group Meeting (ENG-43)

Meeting held in Cunderdin on 3 May 2007 and attended by the CEO. Cr Leslie's apologies were submitted.

Issues discussed included:

- Multi Criteria Assessment Model – for grant determination.
- Roads 2025 additions – including for Tammin, Hunt Rd, McLaren St, Walston St, Underwood Rd, Little Underwood Rd and Station Rd.
- Unclaimed projects – Tammin's projects have been fully claimed.
- 2008/09 submissions – required in August 2007
- 2007-08 projects – likelihood of additional funding

11. AGENDA ITEMS

Agenda Reference:	11.1
Subject:	WE-ROC Natural Resource Management Group Plan <i>draft</i>
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	ORG-15
Disclosure of Interest:	Nil
Date:	12 April 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Items 11.12 – 21 September 2006, 9.1 – 21 December 2006 and 11.5 – 15 March 2007 refer.

BACKGROUND

Within the WE-ROC Future Directions is the target to build stronger working relationships and partnerships between WEROC natural resource management officers with the measure of the establishment of a WE-ROC NRM Group which meets on a regular basis. A meeting of WE-ROC NRMOs/CLCs has resolved to develop a Strategic Plan and has sought \$1,000 from each Council to facilitate the development of the Plan.

The Shire of Tammin does not currently have landcare involvement – the Cunderdin-Tammin Group is in the process of resolving surplus funds, the completion of the book and the winding up of the Group. Cr Stokes is the Shire of Tammin's representative on this Group.

Council resolved on 21 September 2006 that the Shire of Tammin decline to participate in the WE-ROC Landcare Strategic Plan. Council subsequent resolved on 21 December 2006, following representations from Mrs Glenys Batchelor, that a contribution of up to \$1,000 be provided to the WE-ROC NRMs to develop a Landcare Strategic Plan and that Cr Stokes represent the Shire of Tammin. On 14 February 2007 Cr Stokes and the CEO attended the WE-ROC NRM meeting in Tammin at which a draft WE-ROC Natural Resource Management Group Plan was developed. Council considered the draft on 15 March 2007 and resolved that it be endorsed for public comment.

The existence of the *draft* was advertised in the *Tammin Tabloid* on 6 April 2007.

COMMENT

A copy of the *draft* Plan has been provided to Councillors.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the *draft* WE-ROC Natural Resource Management Group Plan be adopted.

Simple Majority Required

MIN 119/07 MOTION – Moved Cr Stokes 2nd Cr Jefferies

That the Staff Recommendation be adopted.

CARRIED 5/0

Agenda Reference:	11.2
Subject:	Tamma Village – Aged Pensioner Units Reserve
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	AGE-02
Disclosure of Interest:	Nil
Date:	14 April 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Item 11.1.2 – 11 February 2004 (RES 593/04)

BACKGROUND

Council resolved on 11 February 2004, following Staff advice and direction from the Department of Housing and Works to set aside \$8,400 per year for the long term maintenance of Tamma Village. Further, that this provision be maintained through a Reserve account.

COMMENT

An Aged Pensioner Units Reserve has been created for this purpose.

The direction of Council has only recently been *discovered*.

This direction was not followed in 2005/06 (a total of \$5857, including interest, was transferred to the Aged Pensioner Units Reserve).

The 2006/07 Budget provided for income (rent) of \$26,000 and expenditure (operating and maintenance) of \$53,375 and no provision for transfer to the Reserve. Included in the expenditure provision (Account E081005) was:

- fence on the western side of the complex \$2,500
- upgrade of bathrooms \$10,000

Whilst the fencing works are in progress, it is unlikely that the upgrade of the bathrooms will proceed this year. The opportunity exists to correct Council's previous direction.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That if the provision for the upgrade of bathrooms at Tamma Village is not required, the provision be transferred to the Aged Pensioner Units Reserve before 30 June 2007.

Absolute Majority Required

MIN 120/07 MOTION – Moved Cr Greenwood 2nd Cr Jefferies

That the Staff Recommendation be adopted.

CARRIED 5/0

Agenda Reference:	11.3
Subject:	F-111 Steel / Tiltmaster Service
Location:	Lots 1-6, 61 (Lots 51 & 52) Donnan Street & Lot 11 Shields Street
Applicant:	Chief Executive Officer
File Ref:	ASS-1370, ASS-1371 & ASS-1372
Disclosure of Interest:	Nil
Date:	17 April 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

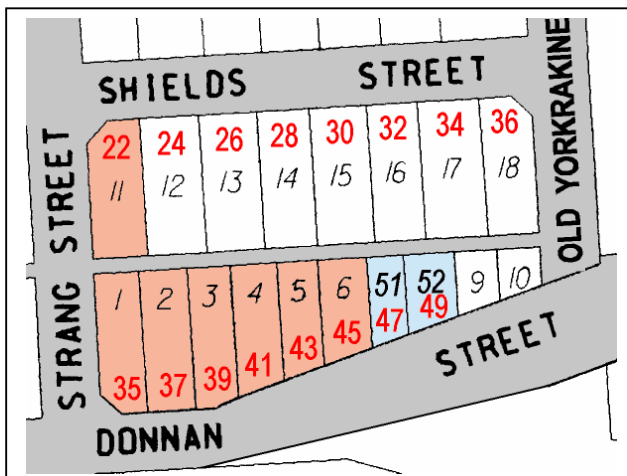
Item 11.1.4 – 2 February 2005 refers.

BACKGROUND

On 3 September 2003 Council resolved for the CEO to commence negotiations to purchase land and buildings at Lots 1-10 Donnan Street and report back to Council. On 1 October 2003 the CEO reported that Council's bid was being considered by the Administrators. On 5 November 2003 Council was advised by the CEO that the delay for finalisation for final settlement was due to the highway realignment with Main Roads WA not being completed.

Also on 5 November 2003 Council was advised that the CEO had purchased the property (\$45,000 + GST). Council resolved to endorse the action and the purchase be funded by loan borrowings for the purpose of disposing of the asset over an agreeable timeframe linked to the raising of a self supporting loan.

On 3 December 2003 the CEO reported that formal settlement had been completed and negotiations with new tenant and business owner Charlie Pugleri (sic) (truck body manufacturer) for responsibilities of tenancing the premises (sic). Charlie has moved into the premises and some formal agreement to determine various costs and leasing arrangements need to be finalised in due course. Council need to determine whether they wish to remain owners of the building and land or enter into agreement with the current tenant of (sic) assuming ownership over an agreed period of time.



Council resolved on 2 February 2005 (MIN 05/05), in response to a verbal request, to sell Lots 7 & 8 Donnan Street, by private agreement, to adjoining land and business owner Charlie Puglia of Tiltmaster Services, for the nominal sum of \$250 each lot and the disposition of land be advertised in accordance with the Local Government Act subject to land title and ownership being confirmed.

COMMENT

In relation to Lots 7 & 8 Donnan Street, the correct reference is portion of Lot 61 being Lots 51 and 52 (on Deposited Plan 43151). Council's decision was conveyed to Mr Puglia by letter dated 21 April 2005 requesting confirmation / acceptance and published in *Tammin Talking*.

There is no record of this confirmation / acceptance or of progressing the sale of any of the lots to Mr Puglia or entering into any formal agreement. Mr Puglia has indicated that only a verbal agreement has ever existed – no paperwork has been provided for him to sign.

Mr Puglia purchased lots 9 and 10 at the Auction for Non-Payment of Rates on 19 April 2007.

In relation to lot 61 (and being lots 51 & 52), Mr Puglia has indicated he would prefer to pay \$1,000 each with the transaction commencing currently, rather than invoke the issue of rates etc on the previous agreement.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Section 3.58 of the Local Government Act provides:

- (1) In this section —
 - “dispose” includes to sell, lease, or otherwise dispose of, whether absolutely or not;
 - “property” includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned;
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;
 - and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned;
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition as ascertained by a valuation carried out not more than 6 months before the proposed disposition.
- (5) This section does not apply to —
 - (a) a disposition of land under section 29 or 29B of the Public Works Act 1902;
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59;
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the CEO be instructed to re-initiate:

- the disposal of Lots 1-6 Donnan Street and Lot 11 Shields Street effective from 1 November 2003 including rates and interest; and
- the disposal of Lot 61 (being Lots 51 & 52) Donnan Street (C/T Vol 2228 Fol 686) for \$2,000, effective from 17 May 2007;

in accordance with the provisions of the Local Government Act.

Simple Majority Required

MIN 121/07 MOTION – Moved Cr Greenwood 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 5/0

Agenda Reference:	11.4
Subject:	Entry Statements
Location:	West Tammin
Applicant:	Shire of Tammin
File Ref:	ASS-337/8 393 427
Disclosure of Interest:	Nil
Date:	13 December 2006
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Councillor discussions – 21 September 2006 and Council's resolution on 21 December 2006 (Item 11.14); 13 February (Item 5.8), 15 February 2007 (Item 11.1) and 19 April 2007 (Item 11.1).

BACKGROUND

In September 2006 Councillors suggested the Main Roads WA owned lots on the west side of Tammin would be the ideal location for an entry statement – proposing old machinery as the style.

Main Roads WA has responded indicating purchase would cause difficulties and complications however a lease would be relatively simple to arrange.

A similar proposal was made in May 2000 – although the outcome is not known.

COMMENT

Main Roads WA has sought a plan of the proposal.

FINANCIAL IMPLICATIONS

Unknown until more detail is determined.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council determine a direction for the entry statement / Main Roads WA blocks proposal.
Simple Majority Required

MIN 122/07 MOTION – Moved Cr Jefferies 2nd Cr Wheeldon

That the item lay on the table until the June Ordinary Council meeting.

CARRIED 5/0

Agenda Reference:	11.5
Subject:	Isuzu FTS 4x4 Fire Tender
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	ENG-30
Disclosure of Interest:	Nil
Date:	7 May 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Item 11.16 – 16 November 2006 refers.

BACKGROUND

The 1988 Isuzu FTS 4x4 fire tender (TN.366 – Engine No. JTGF518501003446) is now obsolete – with the arrival of the new FESA unit.

Council resolved in November 2006 to offer the vehicle for sale locally and offers be bought back to Council for consideration.

The vehicle was advertised in the Tammin Tabloid in January 2007. Despite several enquiries, no offers were received.

COMMENT

The fire tender is fully operational – but is regarded as too old for use as a Brigade unit. Left in it's existing condition, it would provide an ideal farm unit.

Alternatively, the fire fighting bits could be stripped off the vehicle leaving it useful as a water carrier.

FINANCIAL IMPLICATIONS

Unbudgeted income.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Tammin Tabloid advertisement.

STAFF RECOMMENDATION

That the obsolete Isuzu FTS 4x4 fire tender be offered for sale State wide and offers be bought back to Council for consideration.

Simple Majority Required

MIN 123/07 MOTION – Moved Cr Greenwood 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 5/0

Agenda Reference:	11.6
Subject:	Town Hall Hire Charges
Location:	Tammin
Applicant:	Tammin Seniors
File Ref:	ADM-11
Disclosure of Interest:	Nil
Date:	21 April 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Item 11.14 – 17 August 2006 refers.

BACKGROUND

Council to consider reducing the hire charge for the Tammin Town Hall for the Tammin Seniors to hold a games day with entertainment in the afternoon for Tammin and neighbouring towns.

COMMENT

In August 2006 Council set the charges for Hire of Halls, Donnan Park and Kadjiny Kep to:

Local people/organisations	with liquor	\$200
	with out liquor	\$100
Outside people/organisations	with liquor	\$400
	without liquor	\$300
Bond		\$300

(where "local" refers to Shire of Tammin residents and electors).

Previously, the charges were:

Hire of Town Hall	\$50.00
Hire of Lesser Hall	\$25.00
Hire of Hall kitchen only	\$25.00
Hire by Landcare Lesser Hall/Kitchen	\$20.00
Rehearsal	\$5.00 per hour
Hire of Donnan Park - Hall & Kitchen	\$50.00

with a variety of different bond requirements.

FINANCIAL IMPLICATIONS

Minimal

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council determine whether a reduction in the hire charge to the Tammin Seniors is appropriate.

Simple Majority Required

MIN 124/07 MOTION – Moved Cr Wheeldon 2nd Cr Greenwood

That the Tammin Town Hall hire charge to the Tammin Seniors for their games day be reduced to \$50.

CARRIED 5/0

Agenda Reference:	11.7
Subject:	Delegations
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	Delegations Register
Disclosure of Interest:	Chief Executive Officer – being the delegated person
Date:	30 April 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Item 11.5 - 18 May 2006

BACKGROUND

The Local Government Act requires local governments to review their delegation of powers/authority to the Chief Executive Officer at least once in every twelve months and then for the Chief Executive Officer to review his delegation of authority within the same review period.

COMMENT

The proposed delegations are presented on the basis of:

- Statutory requirements of the Local Government Act and associated regulations, the Bush Fires Act.
- For continued efficient management of daily functions of Staff in completing business and administrative requirements of the Shire of Tammin.
- The proposed delegations are in accordance with local government Industry standards of a local government of the Shire of Tammin.

DELEGATION #	DELEGATION SUBJECT	DELEGATION DETAILS	LEGISLATIVE POWER	DELEGATE
1	Signing of Orders	Authority to sign order forms for the purchase of goods and services within the constraints of the Budget and the Purchasing Policy.	LGA s.3.18 & 5.42	CEO
2	Payment of Accounts	Authority to pay accounts subject to a list of accounts paid being presented to the next Ordinary meeting and included in the minutes of that meeting. The vouchers, supporting invoices and other relevant documents be made available for inspection by members at the next Ordinary Council Meeting.	FMR12 LGA s.5.42	CEO

		Authority is limited to an amount of \$100,000, excluding investments. Cheques to be signed by a Councillor and the CEO (or his delegate).	FMR13 LGA s.5.42	
3	Debtor Write-Off	Authority to write-off uncollectable or economically uncollectable debts, excluding rates and service charges, up to \$300.	LGA s.6.12	CEO
4	Credit Card / Fuel Card	Authority to use the Shire of Tammin's Credit Card and Fuel Card within the constraints of the Budget or as otherwise directed by Council.	FMR 11(1)(a) LGA s.5.42	CEO
5	Investing Surplus Funds	Authority to invest surplus funds, Trust funds, Loan funds and Reserve funds in accordance with part III of the Trustees Act or in an investment approved by the Minister for Local Government after ensuring that sufficient working capital is to be retained.	FMR19 LGA s.5.42, s.6.14	CEO
6	Electronic Funds Transfer	Authority to EFT between bank accounts Authority to pay creditor accounts to a limit of \$100,000.	FMR11 LGA s.5.42	CEO
7	Common Seal	Authority to affix Common Seal (witnessed by President and CEO) to documents to be executed by the Shire of Tammin where such documents are consistent and in accord with resolutions of Council, subject to Council being notified of executed documents in a timely manner.	LGA s.9.49	CEO
8	Legal Advice	Authority to appoint legal counsel and obtain advice, with all legal advice to be made available at the next Council meeting.	LGA s.5.42	CEO
9	Administration Centre	Authority to permit the use of rooms and areas within the Shire of Tammin Administration	LGA s.5.42	CEO

		Centre to individuals or organisations having an involvement with local government and/or working towards the betterment of the Shire of Tammin.		
10	Notices	Authority to issue notices to owners and occupiers of land requiring certain things to be done by the owner or occupier of that land	LGA s.3.25, Health Act Parts IV, V, VI, VII, VIIA, VIII, IX, XV	CEO
11	Renewing Licences	Authority to renew all licences provided the circumstances of the original licence has not substantially altered.	Local Government (Miscellaneous Provisions) Act 1960	CEO
12	Building Licences	Authority to approve or refuse plans and specifications relating to applications for building licence and to issue or refuse building licenses, including authority to impose conditions as appropriate.	Local Government (Miscellaneous Provisions) Act 1960 s.374(1b)	CEO & Building Surveyor
13	Building Licence Extension	Authority to extend initial building licences for a further 6 months to allow completion of construction.	Local Government (Miscellaneous Provisions) Act 1960 s.374(1b)	CEO & Building Surveyor
14	Building Notices	Authority to issue notices pursuant to Part XV of the Local Government (Miscellaneous Provisions) Act 1960	LGA s.3.25	CEO & Building Surveyor
15	Demolition License	Authority to issue demolition licenses and impose conditions as considered appropriate.	Local Government (Miscellaneous Provisions) Act 1960 s.374A	CEO
16	Administration of Health	Authority to exercise and discharge the powers and functions of the Shire of Tammin under the Health Act relating to: <ul style="list-style-type: none"> • forming of opinions and making of declarations; • the granting and issue of licenses, permits, certificates and approval; • the issue of notices, orders and requisitions and the carrying out and putting into effect of notices, orders and 	Health Act	CEO & EHO

		requisitions; <ul style="list-style-type: none"> the ordering and authorisation of legal proceedings for breaches of the Health Act, all regulations and local laws. 		
17	Development Applications	Authority to issue planning consent to development applications which comply with the Shire of Tammin's Town Planning Scheme.	LGA s.5.42	CEO
18	Subdivision Clearance	Authority to provide the necessary clearance of subdivision conditions when satisfied that suitable arrangements have been made	LGA s.5.42	CEO
19	Liquor Permits	Authority to issue permits for the sale and consumption of liquor on Shire of Tammin property.	LGA s.5.42 Liquor Licensing Act 59 & 119	CEO
20	Secondhand Fencing	Authority to approve the use of secondhand material for fencing.	LGA s.5.42	CEO
21	Wildflower Permits	Authority to issue wildflower picking permit, subject to CALM approval and generally in accordance with conditions set by CALM.	LGA s.5.42	CEO
22	Employers Warrant	Authority to sign an employers warrant for WALGA industrial awards and appear on the Shire of Tammin's behalf.	LGA s.5.42	CEO
23	Plant & Equipment	Authority to approve the use of Shire of Tammin plant and equipment.	LGA s.5.42	CEO
24	Harvest Bans	Authority to impose harvest and vehicle movement bans.	LGA s.5.42 Bush Fire Regulations r.38A, 38C, 39A & 39B	CEO
25	Prohibited & Restricted Burning Times	Authority to suspend or amend Prohibited and Restricted burning times.	LGA s.5.42 Bush Fire Act s.17(7)(a) & s.18(5)(a) & Bush Fire Regulations r.15C	CEO
26	Fires at Tip	Authority to permit persons to set fire to the tip (green waste only)	LGA s.5.42	CEO
27	Fire Breaks	Authority, in liaison with the Chief Bush Fire Control Officer, to resolve fire hazard problems,	LGA s.5.42 Bush Fires Act s.33 & s.48	CEO

		including where considered necessary, to forward letters demanding the construction of fire breaks and where not complied with, the issuing of a contract for the construction of the break at the land owner's expense.		
28	Bush Fires Act	Authority to exercise the functions of the local government under the Bush Fires Act only in an emergency situation and only in conjunction with the Chief Bush Fire Control Officer.	LGA s.5.42 Bush Fires Act s.48	CEO
29	Plant & Equipment Hire	Authority to give permission to hire Shire of Tammin buildings equipment and exchange equipment between buildings.	LGA s.5.42	CEO
30	Replacement Plant Hire	Authority to hire replacement plant.	LGA s.5.42	CEO
31	Rigid and Articulated Vehicle Movements	Authority to approve rigid and articulated vehicle movements, up to a maximum 27.5m.	LGA s.5.42	CEO
32	Appointment of Authorised Persons	Authority to appoint persons or classes of persons in relation to enforcement and legal proceedings	LGA s.9.23; Dog Act; Bush Fires Act; Health Act; Local Laws	CEO
33	Administration of Local Laws	Authority to administer the Shire of Tammin Local Laws and initiate action if considered necessary.	LGA s.5.42	CEO
34	Enter Land in Emergencies	Authority to enter land in emergencies. Authority to sign and issue notice of entry. Authority to exercise force to gain entry	LGA s.5.42	CEO
35	Tree Safety	Authority to issue an order to make a tree safe on private land and to enter that property to make a tree safe.	LGA s.5.42	CEO
36	Cost Recovery	Authority to instigate proceedings to recover costs in Court.	LGA s.5.42	CEO

37	Calling Tenders	Authority to call tenders for all budgeted items and to accept tenders to a value of \$100,000 in accordance with the Shire of Tammin Purchasing Policy.	LGA s.5.42	CEO
38	Execution of Documents	Authority to prepare the necessary documentation taking into account any specific or policy requirements of Council and arrange for execution of the contract documents without further reference to Council.	LGA s.5.42	CEO
39	Destruction of Records	Authority to destroy old accounting books and records in accordance with statutes.	LGA s.5.42	CEO
40	Debt Collection	Authority to collect outstanding debts against the Shire of Tammin, including entering into arrangements, within normal commercial parameters.	LGA s.5.42	CEO
41	Sale of Land	Authority to sell Shire of Tammin owned vacant land at market prices subject to legislative compliance.	LGA s.3.58	CEO
42	Sale of Scrap	Authority to dispose of scrap surplus materials etc. by quotes locally.	LGA s.5.42	CEO

Delegations 3, 5, 7, 9, 10, 14, 15, 16, 32, 33, 34, 37 and 41 are either new or substantially altered from last year.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Section 5.46(2) of the Local Government Act provides that:

- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.

Section 5.42 provides that:

- (1) A local government may delegate (by Absolute majority) to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

Section 5.43 provides that a local government cannot delegate to a CEO any of the following powers or duties —

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (h) any power or duty that requires the approval of the Minister or the Governor; or
- (i) such other powers or duties as may be prescribed.

Section 5.44 provides that:

- (1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —
 - (a) the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and
 - (b) the exercise of that power or the discharge of that duty by the CEO's delegate, are subject to any conditions imposed by the local government on its delegation to the CEO.
- (4) Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.
- (5) In subsections (3) and (4) "conditions" includes qualifications, limitations or exceptions.

Section 5.45 provides that:

- (1) Without limiting the application of sections 58 and 59 of the Interpretation Act 1984 —
 - (a) a delegation made under this Division has effect for the period of time specified in the delegation or where no period has been specified, indefinitely; and
 - (b) any decision to amend or revoke a delegation by a local government under this Division is to be by an absolute majority.
- (2) Nothing in this Division is to be read as preventing —
 - (a) a local government from performing any of its functions by acting through a person other than the CEO; or
 - (b) a CEO from performing any of his or her functions by acting through another person.

Section 17(10) of the Bush Fires Act provides that a local government may by resolution delegate to its mayor, or president, and its Chief Bush Fire Control Officer, jointly its powers and duties under subsections (7) and (8).

Section 17(7)(a) provides that subject to paragraph (b), in any year in which a local government considers that seasonal conditions warrant a variation of the prohibited burning times in its district the local government may, after consultation with an authorised CALM Act officer if forest land is situated in the district, vary the prohibited burning times in respect of that year in the district or a part of the district by —

- (i) shortening, extending, suspending or reimposing a period of prohibited burning times; or
 - (ii) imposing a further period of prohibited burning times.
- (b) A variation of prohibited burning times shall not be made under this subsection if that variation would have the effect of shortening or suspending those prohibited burning times by, or for, more than 14 successive days.

Section 17(8) provides that where, under subsection (7), a local government makes a variation to the prohibited burning times in respect of its district or a part of its district the following provisions shall apply —

- (a) the local government —
 - (i) shall, by the quickest means available to it and not later than 2 days before the first day affected by the variation, give notice of the variation to any local government whose district adjoins that district;
 - (ii) shall, by the quickest means available to it, give particulars of the variation to the Authority and to any Government department or instrumentality which has land in that district under its care, control and management and which has requested the local government to notify it of all variations made from time to time by the local government under this section or section 18;
 - (iii) shall, as soon as is practicable publish particulars of the variation in that district;
- (b) the Minister, on the recommendation of the Authority, may give notice in writing to the local government directing it —
 - (i) to rescind the variation; or
 - (ii) to modify the variation in such manner as is specified in the notice;
- (c) on receipt of a notice given under paragraph (b) the local government shall forthwith —
 - (i) rescind or modify the variation as directed in the notice; and
 - (ii) publish in that district notice of the rescission or particulars of the modification, as the case may require.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That pursuant to section 5.42 of the Local Government Act and section 48 of the Bush Fires Act, the above indefinite delegations be made to the Chief Executive Officer.

Absolute Majority Required

MIN 125/07 MOTION – Moved Cr Wheeldon 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 5/0

Agenda Reference:	11.8
Subject:	Policy Manual
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	ADM-52
Disclosure of Interest:	Nil
Date:	22 April 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Item 11.15 – 19 April 2007 refers.

BACKGROUND

In April 2007 the CEO tabled the Shire of Tammin's known Policy Manual and sought direction. Council instructed the CEO to draft a new Policy Manual for Council's consideration.

COMMENT

The draft Policy Manual has been provided to Councillors. The draft shows the existing Policy with the proposed Policy adjacent.

Clarification is sought in relation to Policies 2.14, 5.5.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

New Policies.

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That all Policies of the Shire of Tammin be rescinded and that the draft Policy Manual be adopted.
Simple Majority Required

MIN 126/07 MOTION – Moved Cr Jefferies 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 5/0

Cr Jefferies declared a financial interest and left the Chamber at 3.28pm.

Agenda Reference:	11.9
Subject:	Pensioner Rate Concessions
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	PROP-08
Disclosure of Interest:	Nil
Date:	30 April 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

BACKGROUND

The Shire of Tammin does not have a Policy or guideline to ensure that a consistent and fair approach to pensioners and seniors rate rebates. In the Shire of Tammin, several pensioner properties are outside the intent of the Act.

COMMENT

The intent of the Rates and Charges (Rebates and Deferments) Act 1992 is for the rebate or deferment to apply to residential properties.

Commercial properties are generally excluded because:

- the rates and charges are tax deductible;
- the rating value reflects the non-residential use of the property;
- in respect to farm properties the annual charge, in the case of water, is levied at a discount to that which would apply to residential land; and

- the owner/occupier could receive a double benefit if a pensioner rates concession is made in addition to the above.

Although there is a general exclusion of commercial property from the concessional arrangements under the Act there is a provision which allows Council to allow a concession, in an equitable way, to that part of the rates account relating to the residential portion of a commercial property, if the circumstances warrant. There are five options, to provide either:

1. no concession
2. a proportionate rebate, based on the area used for residential purposes against that used for commercial or farm (income generating) purposes;
3. a proportionate rebate, by applying an arbitrary cartilage of 2 ha in respect to the residential component of the rated property;
4. a minimum rate or valuation based rate, for example, in the case of hobby farms or where the residence is situated on a distinct identifiable parcel of land that has no commercial use, irrespective of property size; or
5. a concession based on the total rates levied against the property, notwithstanding that all or part of the property may have some commercial/farm use.

Option 3 appears to be the most appropriate option and is understood to be generally adopted by local governments similar to Tammin.

Local governments are not obliged under the Act to provide a concession to persons residing on a commercial or rural property capable of being used to generate income.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

New Policy proposed.

STATUTORY IMPLICATIONS

Rates and Charges (Rebates and Deferments) Act 1992.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council adopt the following Policy:

In cases where an eligible pensioner owns or occupies a property which is used or able to be used for other than residential purposes that a proportionate rebate, by applying an arbitrary cartilage of 2 ha in respect to the residential component of the rated property be applied.

Simple Majority Required

MIN 127/07 MOTION – Moved Cr Stokes 2nd Cr Wheeldon
That the Staff Recommendation be adopted.

CARRIED 4/0

Cr Jefferies entered the Chamber at 3.32pm.

Agenda Reference:	11.10
Subject:	Subdivision Avon Location 24499
Location:	Wyola South Road
Applicant:	WAPC
File Ref:	ASS-156
Disclosure of Interest:	Nil
Date:	30 April 2007
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

Proposal submitted to WAPC to subdivide Avon Location 24499 (956.2457 ha) into 3 lots (Lot 800 – 207.30 ha, Lot 801 – 304.59 ha and Lot 802 441.36 ha).

WAPC has sought comment or recommended conditions.

COMMENT

Proposed lot sizes are similar to surrounding lot sizes.

Proposed lot sizes remain useful for broad acre farming.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

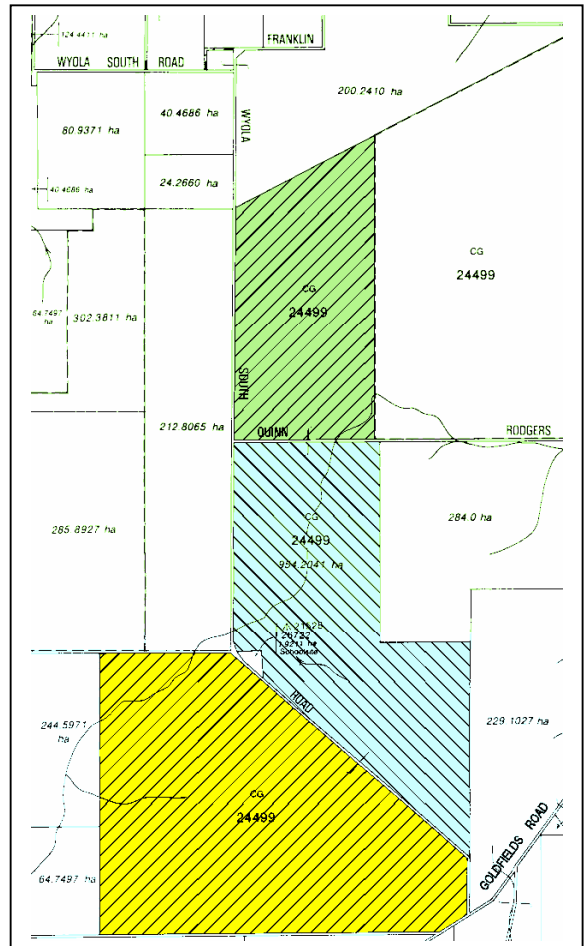
That WAPC be advised that the Shire of Tammin has no objection or recommended conditions to the subdivision proposal.

Simple Majority Required

MIN 128/07 MOTION – Moved Cr 2nd Cr

That the Staff Recommendation be adopted.

CARRIED 5/0



Agenda Reference:	11.11
Subject:	Public Seating
Location:	Tammin
Applicant:	Daisy Spencer
File Ref:	
Disclosure of Interest:	Nil
Date:	1 May 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

BACKGROUND

Suggestion to install more seating around Tammin to assist elderly people in walking (and resting).

COMMENT

The specific location suggested was on the pathway between Tamma Village and the Shire Office.

FINANCIAL IMPLICATIONS

Provision to be included in 2007/08 Budget.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That a provision be included in the draft 2007/08 Budget for additional seating in the Tammin townsite.

Simple Majority Required

MIN 129/07 MOTION – Moved Cr Greenwood 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 5/0

Agenda Reference:	11.12
Subject:	Private Works / Plant Hire
Location:	Shire of Tammin
Applicant:	Cr Jefferies
File Ref:	
Disclosure of Interest:	Nil
Date:	4 May 2007
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

Cr Jefferies has requested the issue of the availability of private works (plant hire) be listed for consideration.

COMMENT

The current situation is that the Shire of Tammin is unable to complete its grant funded roadworks program – as has not done so in recent previous years. Further, that plant is being hired in endeavours to complete the program.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

The proposed Policy (although not dissimilar to the existing Policy) provides that:

- Private works will only be undertaken when time permits, to ensure there is no disruption to the works programme.
- Request for private works at times other than that suited shall be completed outside normal working hours.

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council provide direction.

Simple Majority Required

MIN 130/07 MOTION – Moved Cr Stokes 2nd Cr Wheeldon

That Council's Policy on private works be reconfirmed.

CARRIED 5/0

Agenda Reference:	11.13
Subject:	Donnan Park Entrance
Location:	Tammin
Applicant:	Kellerberrin Tammin Football Club
File Ref:	ASS-1076
Disclosure of Interest:	Nil
Date:	7 May 2007
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

Seeking to have some type of shelter made available at the gate entrance to the oval for football games as the person who tends the gate would like to have cover from the wind and rain should it eventuate.

COMMENT

No provision exists for this request – not previously considered.

Councillors are asked to provide any history of the situation.

FINANCIAL IMPLICATIONS

Unknown – dependent on Council's decision

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council provide direction.

Simple Majority Required

MIN 131/07 MOTION – Moved Cr Stokes 2nd Cr Jefferies

That the Kellerberrin Tammin Football Club be advised that:

- *the Shire of Tammin has provided a significant funding opportunity to clubs through the community crop;*
- *permission to use a transportable shelter structure is granted to the Club on the proviso that it is removed immediately following each event.*

CARRIED 5/0

Agenda Reference:	11.14
Subject:	Office Carport
Location:	Shire Office
Applicant:	Shire of Tammin
File Ref:	ASS-1063
Disclosure of Interest:	Nil
Date:	8 May 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Item 4.1 – 23 March 2006 refers.

BACKGROUND

As part of the 2006 Properties Inspection the replacement of the Office carport was identified.

Provision was included in the 2006/07 Budget (Account E045410) for \$5,000 to remove the old sails and \$10,000 to erect hard cover car port on the north side of the Office.

In March 2007 in discussion with the President, it was determined that the appropriate design should be the extension of the existing A-frame roof line northwards 7m, supported by 2 A-frame trusses and legs. Further, that the existing wooden pergola structure on the north side of the building be removed and re-erected on the west and east sides of the extension.

Quotes have been sought from two local suppliers and 12 Perth based suppliers (Sunday Times advertisements). Quotes have been received as follows:

- Factory Direct \$15,944
- Westral \$20,453 plus cutting of pavers around posts

Both quotes are plus pergola removal/re-erection (estimated by M Alcock at \$3,000-\$3,500) and electrical work.

COMMENT

Both quotes are outside the estimate (guesstimate).

FINANCIAL IMPLICATIONS

2006/07 Budget provision - Account E045410.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the quote from Factory Direct be accepted and that works proceed at the earliest opportunity.
Simple Majority Required

MIN 132/07 MOTION – Moved Cr Jefferies 2nd Cr Wheeldon

That the Staff Recommendation be adopted.

CARRIED 5/0

Cr Jefferies declared an interest and left the Chamber at 4.14pm.

Agenda Reference:	11.15
Subject:	Teacher Accommodation
Location:	Tammin
Applicant:	Tammin P & C
File Ref:	ORGE-04
Disclosure of Interest:	Nil
Date:	24 April 2007
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

Seeking help in the provision of suitable housing for Staff of the Tammin Primary School by supporting the request to the Department of Housing & Works.

COMMENT

Currently the Principal is living in the Shire of Tammin house at 45 Draper Street. A further teacher is living in Quairading and travelling.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the Tammin P & C's request to the Department of Housing & Works for suitable teacher housing in Tammin be supported.

Simple Majority Required

MIN 133/07 MOTION – Moved Cr Stokes 2nd Cr Greenwood

That the Staff Recommendation be adopted.

CARRIED 4/0

Cr Jefferies entered the Chamber at 4.17pm.

Agenda Reference:	11.16
Subject:	Heritage Precinct
Location:	Lots 5 & 127 – 2-4 Shields Street
Applicant:	Mr R York
File Ref:	ASS-466 & ASS-469
Disclosure of Interest:	Nil
Date:	27 April 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Item 11.7 – 15 March 2007 refers.

BACKGROUND

Following representations by Mr York to Cr Leslie, a request was made to the CEO to write to Mr Trevor Russell to seek the gifting of the Shields Street property to the Shire of Tammin for the purposes of creation of a museum.

COMMENT

The letter was sent on 27 April 2007.

This issue follows on from Council's resolution in March 2007 that the CEO be instructed to bid for lots 5 and 127 Shields Street up to the confidential nominated amount.

FINANCIAL IMPLICATIONS

Unknown – no submission has been made or direction from Council received.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the CEO's actions in seeking the gifting of lots 5 & 127 Shields Street from the Russell family be endorsed.

Simple Majority Required

MIN 134/07 MOTION – Moved Cr Greenwood 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 5/0

Agenda Reference:	11.17
Subject:	Financial Report
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	FIN-05
Disclosure of Interest:	Nil
Date:	2 May 2007
Author:	Lisa Mackin, Acting Finance Officer

BACKGROUND

The Financial Report for 2006/07 to 30 April 2007 is attached.

COMMENT

No issues other than those previously identified.

FINANCIAL IMPLICATIONS

No significant implications.

POLICY IMPLICATIONS

Council resolved (241/06) on 17 August 2006 that in accordance with section 34(5) of the Local Government (Financial Management) Regulations 1996 a variance percentage of 10% or \$2,000 be adopted for reporting material variances.

STATUTORY IMPLICATIONS

Section 33A of the Local Government (Financial Management) Regulations provides that:

- (1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the Financial Report for 30 April 2007 be received.

Simple Majority Required

MIN 135/07 MOTION – Moved Cr Wheeldon 2nd Cr Greenwood

That the Staff Recommendation be adopted.

CARRIED 5/0

Agenda Reference:	11.18
Subject:	Cheque List
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	FIN-05
Disclosure of Interest:	Nil
Date:	2 May 2007
Author:	Lisa Mackin, Acting Finance Officer

BACKGROUND

Accounts for payment (cheques issued) for April 2007 are listed totalling:

Municipal Fund	Cheque Numbers 673-743	\$113,512.97
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COMMENT

Includes:

- Part payment of Tammin Golf Club renovations \$4,400.00.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the cheques issued for April 2007 be endorsed.

Simple Majority Required

MIN 136/07 MOTION – Moved Cr Wheeldon 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 5/0

12. REPORTS OF OFFICERS – For period up to 9 May 2007

12.1 CHIEF EXECUTIVE OFFICER'S REPORT

12.1.1 Wheatbelt Area Consultative Committee (EDU-04)

On 30 April 2007 the CDO and CEO met with Ms Jodie Mortadza from the Committee and discussed Regional Partnership funding for TALEC. The outcome of those discussions is that it is considered, under the current guidelines, that TALEC could not receive funding.

12.1.2 Haines Norton Financial Reporting Workshop

On 8 May 2007 the CEO attended the Financial Reporting Workshop in Merredin provided by accountant and auditor Haines Norton.

12.1.3 Staff Structure

No applicants were accepted for either the Works Supervisor or Senior Finance Officer position. Following on from the various discussions with Council, the Administration Staff structure has been changed to provide a Finance Officer position at Level 6. Ms McDonald has been advised of the change and invited to apply for the position.

12.1.4 Staff Vacancies

Ms Brooke Millea has resigned to take up a position with the Shire of Cunderdin. The Administration Officer position has been advertised.

Mr Clive Stevens has resigned to take up a position with the Water Corporation in Kellerberrin. Mr Kiewiet Vandelwalt has been appointed as a replacement and commenced on 14 May 2007.

12.1.5 **Staff Health Checks (ADM-34)**

In conjunction with *Health On The Move* (provided by the local government insurer) interested Staff are to received a health check (blood analysis etc). Blood samples were taken on 1 May 2007 with the check being carried out on 15-16 May 2007.

12.1.6 **Office – Carpet (ASS-1063)**

The carpets were replaced in the Office over the weekend of 5-6 May 2007 (Budget provision of \$4,000 in Account E045410). All of the furniture, files and equipment had to be removed by Staff on the Friday and reinstalled on the Sunday ready for normal operations. A huge effort.

12.1.7 **Kadjininy Kep (ASS-1063)**

A *creepy crawlly* type vacuum system has been purchased on trial in an endeavour to expedite the cleaning of the ponds. If successful, it will free up work currently taking a day a week.

12.1.8 **Plant**

The repair of the Multipac multi-tyred static roller is held up waiting on bearings. A new crown wheel and pinion was purchased and the front hub re-manufactured.

12.2 **COMMUNITY DEVELOPMENT OFFICER'S REPORT**

12.2.1 **Troll in the Bowl**

Letters and information packs have been sent to the five surrounding schools regarding the Barking Gecko production of the Troll in the Bowl on the 22 of June 2007 at the Tammin Town Hall. Thanks to the funding from Lotterywest for audience development a subsidy for bus hire is able to be offered.

12.2.2 **RSL Grant Scheme**

Notification has been received that the application for a new flagpole for Memorial Park was unsuccessful. The Department believes that the provision of flagpoles is the responsibility of Local Government.

12.2.3 **21 Gun Salute the ACDC Tribute Band**

The Band performed under clear skies on the 20 of April 2007. Ticket sales indicated that 242 people attended + 5 and unders who were admitted free of charge. Audience members came from Mukinbudin, Merredin, Bruce Rock, Kellerberrin, Quairading, Cunderdin, Wyalkatchem and Tammin. The evening ran very smoothly and feedback has been very positive.

INCOME (I113045)	INCOME	GST	TOTAL
Box Office - Pre sold	\$2,600.00	\$260.00	\$2,860.00
Box Office - Door sales	\$1,509.10	\$150.90	\$1,660.00
Fee to run bar/food stall	\$118.18	\$11.82	\$130.00
Lotterywest	\$1,235.47		\$1,235.47
Shire of Tammin	\$808.12		\$808.12
	\$6,270.87	\$422.72	\$6,693.59
EXPENSES (E113036)	EXPENDITURE	GST	TOTAL
Show	\$4,000.00	\$400.00	\$4,400.00
Catering – Dinner / Drinks	\$204.55	\$20.45	\$225.00
Accommodation – Talec	\$327.27	\$32.73	\$360.00
Advertising – Posters	\$109.09	\$10.91	\$120.00
Advertising - Mercury	\$460.00	\$46.00	\$506.00
Advertising - Advocate	\$194.00	\$19.40	\$213.40
Advertising – Radio West	\$402.40	\$40.24	\$442.64
Bus Hire	\$92.70	\$9.27	\$101.97
Venue	\$100.00	\$10.00	\$110.00
Administration	\$200.00		\$200.00
Set up - outside staff	\$180.85		\$180.85
	\$6,270.86	\$589.00	\$6,859.86

12.2.4 CDO Network

On 26 April 2007 the CDO attended the CDO Network meeting in Quairading. Guest speakers were Mike Griffiths from WWF conservation organisation discussing natural assets and reserves in our communities and how they can work in a positive way and Wendy Harris from the Wheatbelt ACC who gave an overview of the programs the Wheatbelt ACC is currently running. Following these presentations the meeting is closed to CDO's only to report on the work that they have been doing in their communities and grant opportunities etc.

STAFF RECOMMENDATION

That Council receive the Officers' Reports

Simple Majority Required

MIN 137/07 MOTION – Moved Cr Jefferies 2nd Cr Greenwood

That the Staff Recommendation be adopted.

CARRIED 5/0

13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

14.1 Kellerberrin Tammin Local Emergency Management Advisory Committee (ORGE-05)

The CEO reported on his attendance at the Committee's meeting on 10 May 2007 which had recommended the adoption of the:

- Kellerberrin Tammin Local Emergency Management Plan;
- Kellerberrin Tammin Local Recovery Arrangements; and
- Kellerberrin Tammin Local Welfare Emergency Support Plan.

MIN 138/07 MOTION – Moved Cr Jefferies 2nd Cr Stokes

That the Committee's recommendations be adopted.

CARRIED 5/0

15. CLOSURE OF MEETING

There being no further business the Chairman closed the meeting at 5.04 pm.

Tabled before the Ordinary Council meeting on 21 June 2007.

Cr L Caffell, Chairman

COUNCILLORS INFORMATION BULLETIN – MAY 2007

Councillors are invited to view any of the information listed by seeking a copy of the document at the Shire Office.

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IB 1 Status Report

The following is an update on items considered relevant to Council either in progress or completed. Those items marked with an asterisk (*) are new for this month.

	Council Resolution	Officer	Action
	<p>Tamma Village – Emergency Keys An outstanding item inherited by the CEO from an unknown Council resolution was to obtain originals of the unit's keys for security and in the case of emergencies.</p>	CEO	Keys are required for unit: 4 Isabelle Newbury
	<p>Northam Regional Saleyards Project Minute 233/05 – 7/12/2005</p> <ol style="list-style-type: none"> 1. That Council "participates" in providing an underwritten financial amount of \$50,000 towards to Northam Regional Saleyards Project. 2. That Council agree to execute an Agreement to identify commitment and contribution towards the Project subject to: <ol style="list-style-type: none"> a) Councils approval of the business plan and; b) acceptance of the legal agreement. <p>Minute 10/06 – 8/2/2006 That:</p> <ul style="list-style-type: none"> • the Business Plan and draft Agreement be accepted; and • authority be given for the signing and affixing of the Common Seal to the Agreement. 	CEO	<p>Site works completed (with Shire of Tammin assistance).</p> <p>Project with the State Government seeking financial contribution to complete funding.</p>
	<p>Consolidated Emergency Services Building Item 11.2.2 – 7 December 2005 That the Shire of Tammin proceed to acquire 15m of the rear of the lot for the Consolidated Emergency Services building lot for amalgamation into the Hydrology Model land for the purposes of change rooms and infrastructure for the model.</p>	CEO	FM Surveys Northam quoted \$6,150 (November 2005) and have been requested to prepare the necessary documentation for the acquisition.
	<p>Sight Distance Hazard – Bamboo in Town Drain Line – West end Town Rail Crossing Item 11.4.11 – 7/12/2005 Works instruction was issued for Staff to completely remove bamboo plantation on the east and west side of the Towns' Westnet Rail (formerly Westrail) crossing point. Further instruction has been issued to ascertain ownership of the major drain and the responsible organization/body for annual maintenance attention.</p>	CEO	WestNetRail was requested to spray the bamboo on 16 February 2007.

	<p>Storage & Catchment Dams Item 11.6 – 20 April 2006 That the gravel bund at the corner of Shields Street and Station Road be replaced with a concrete wall with an emergency removable section.</p>	CEO	
	<p>Storage & Catchment Dams Item 11.6 – 20 April 2006 That research continue into the method of pumping (reticulation) of the dam water, the use of the dam water on the Donnan Park couch and the transfer of water from Hunts Well.</p>	CEO	Water pipe from Hunts Well bore now connected to town dam.
	<p>Storage & Catchment Dams Item 11.6 – 20 April 2006 That the collection into the Storage Dam of the run-off from the CBH hardstand and the drain on the southern side of the railway be researched.</p>	CEO	Survey of CBH is to be carried out by F Rodda & Co in February 2007.
	<p>Kadjininy Kep Item 11.14 – 20 April 2006</p> <ul style="list-style-type: none"> • That a non-return valve be sourced and fitted to the stage area water trough. 	CEO	
	<p>Properties Inspection Item 11.18 – 20 April 2006</p> <ul style="list-style-type: none"> • Locate memorabilia or small cardboard buildings for historic photo cabinet. Seek advice from Ron York regarding displaying the existing photos. • Prepare septic and storm water drainage plans. • Repair broken window on north east corner of hall stage. • Prepare electrical diagram, including WIN re-broadcast equipment. • That RCD protection be installed on the Town Hall kitchen and Lesser Hall sub-boards. 	CEO	
	<p>Roads Inspection Item – 20 April 2006</p> <ul style="list-style-type: none"> • that improvements be made to the fencing to seal the dam spillways, noting the issue of debris blocking any serious water movements • additional rock and cement slurry on upstream and downstream sides of Turon Rd. Culvert (Bungulla Creek Crossing) to prevent scouring • that pedestrian ramps (concrete slab) over curb be provided at the intersection of Ridley & Redmond Streets (south west 		

	corner).		
	<p>Street Lighting – Tammin Roadhouse Item 11.15 – 18 May 2006 That the Western Power/Synergy be requested to provide a design and cost to extend street lighting to the roadhouse entrance for consideration in the draft 2006/07 Budget.</p>	CEO	<p>Western Power has provide a design and quotation - \$61,884.55 plus GST.</p> <p>Main Roads WA has agreed to fund half the cost.</p> <p>Western Power has been requested to hold over the quote for 6 weeks from 2 May 2007 to allow the Community Safety and Crime Prevention plan to be adopted.</p>
	<p>Municipal Inventory, Statements & Plans Item 11.13 – 21 June 2006 That the CEO research and complete/update draft plans when time permits for Council's consideration.</p> <ul style="list-style-type: none"> • Municipal Inventory • Recordkeeping Plan • Equal Employment Management Plan • Health & Safety Plan • Severance & Redundancy Plan • Gratuity Plan • Future Plan • Strategic Plan • Review of Wards & Representation 	CEO	
	<p>Tammin Town Hall Item 11.25 – 15 February 2007 That:</p> <ul style="list-style-type: none"> • a ground water monitoring system be put in place; • two ventilation shafts be installed on the southern end of the main hall area to extract under floor air; and • no action be taken at this time on commissioning a further Report. 	CEO	Plumber requested to install the ventilation shafts.
	<p>CEO – Annual Leave Item 11.10 – 15 March 2007 That Mr Oliver be permitted to take approximately 5 weeks leave in September/October 2007 and that arrangements be made to secure an Acting CEO for this period.</p>	CEO	Mr Glenn Bone will provide relief – Mr Giffellon is unavailable.
	<p>Roads Inspection Item 10.7.2 – 19 April 2007 That signage be installed, the old north-south section connecting Turon Road and Leslie Road be closed off on the south end (cut table drain) and that suitable signage (relocate from Tammin South Rd / Dixon Rd) be installed on Leslie Road approach indicating modified intersection.</p>		

Item 10.7.4 – 19 April 2007

That shoulder widening on Bungulla North Rd be carried out from Roads To Recovery funding when time permits, the guide posts be re-installed and suckers removed from the culvert north of Bungulla and the Crest sign be replaced immediately north of Bungulla.

Item 10.7.5 – 19 April 2007

That no action be taken on Yorkrakine East Rd rough surface until suitable rains.

Item 10.7.6 – 19 April 2007

That the hole in the culvert on Yorkrakine Rd be filled with concrete and that the section of road be lifted using fill from the windrows immediately to the south of the culvert.

Item 10.7.7 – 19 April 2007

That a Chevron sign be installed on the western end of Nock Rd

Item 10.7.8 – 19 April 2007

That suitable signage warning of the Mackin Creek floodway be erected, the by-pass road be removed and the bitumen surface patched.

Item 10.7.10 – 19 April 2007

That the holes on Wyola South Rd be patched when time permits.

Item 10.7.11 – 19 April 2007

That further gravel sheeting of Barrack Rd be carried out in 2007/08.

Item 10.7.13 – 19 April 2007

That Staff patch the joins in the widening on Goldfields Rd and also the surface damage.

Item 10.7.14 – 19 April 2007

That the overgrowth on Harris Rd be cleared when time permits

Item 10.7.15 – 19 April 2007

That the Roads To Recovery sign at the western end of the Road be re-erected.

Item 10.7.16 – 19 April 2007

That the culvert on Kitto Rogers Rd,

	<p>adjacent to the landcare plot, be cleaned out.</p> <p>Item 10.7.17 – 19 April 2007 That Staff would clear the existing prunings and carry out further clearing to allow Mr Ralston to replace the section of fence. Note to keep the culvert clear and avoid the water pipe running through the culvert.</p> <p>Item 10.7.18 – 19 April 2007 That the widening of shoulders on Ralston Rd be list for consideration in the draft 2007/08 Budget.</p> <p>Item 10.7.19 – 19 April 2007 That the hole at the end of the bitumen on South Tammin Rd be filled (and water bound) as a matter of priority (together with the ends of the other section of bitumen further south.</p> <p>Item 10.7.21 – 19 April 2007 That the sheeting of Nelson Rd be listed for consideration in the draft 2007/08 Budget.</p> <p>Item 10.7.22 – 19 April 2007 That a crossover be installed into the School vehicle gate off Booth Street and a footpath crossover in Ridley St across Redmond St (both sides) to allow gopher on the footpath.</p>		
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IB 2 Tammin Volunteer Fire Service Brigade (BUSH-01)

On 12 April 2007 the Memorandum of Understanding between the Tammin Volunteer Fire Service, the Shire of Tammin and the Fire and Emergency Services Authority of WA was signed to establish the Tammin Volunteer Fire Service Brigade.

IB 3 Geographic Names Committee of Landgate – Road Names (OSGOV-14)

Item 11.1 – 15 March 2007 refers.

Correspondence confirming the name of Nock Road and Bolton Road.

IB 4 WALGA – Issues Update No 15.07 (OLGOV-11)

Correspondence providing an update on issues including:

- New Television Advertisement Supporting Local Government
- WA Asset Management Improvement Programme (WAAMI)
- Training Update
- National General Assembly 2007
- Put Your Council on Show
- Community Infrastructure Ideas Register
- Austroads Project CS 1338
- Coastwest Grants 2007

IB 5 M Greenwood – Liquor Consumption (RES 26973)

Correspondence seeking consent to consume liquor at Kadjininy Kep on 18 April 2007.

Comment

Using the delegated authority, approval was given subject to the following conditions:

- the requirements of the Liquor Licensing Act are fully complied with;
- the liquor is consumed in an orderly manner;
- no liquor is served or consumed by persons under the age of 18 years; and
- all rubbish (including drink containers) is placed in the receptacles provided before departing the property

IB 6 Minister For The Environment – Zero Waste Plan (ENVH-48)

Correspondence forwarding details of the launch of the Zero Waste Plan Development Scheme, which has been established to assist local government in further improving waste management and recycling efforts.

IB 7 Legislative Council – Local Government Amendment Bill (ELE-00)

Correspondence acknowledging Council's submission to the Standing Committee on Environment and Public Affairs (relating to proportional preferential voting) and forwarding details of the Committee's Report.

IB 8 WALGA – Issues Update No 16.07 (OLGOV-11)

Correspondence providing an update on issues including:

- State Council Meets in Broome
- Reform Imposed Upon QLD Local Governments
- Interim Staff Contacts
- Guidelines For Restricted Vehicle Access Review
- Road Safety Around Schools Guidelines Now Available
- Local Government Cultural Planning Program 2007-2008
- Planning Institute Australia National Congress

IB 9 WALGA – Proportional Preferential Voting (ELE-03)

Correspondence advising that the Hon Minister for Local Government Ljiljana Ravlich has announced that the State Government would be pursuing the Proportional Preferential Voting (PPV) System when Parliament resumes in May.

Following this announcement the State Council discussed what action needs to be taken to defeat and/or delay the passage of the legislation with the following issues raised:

- The PPV Voting system in its current non compulsory form can lead to minority groups being elected
- PPV Voting systems can be much more integral to the creation of factions and alliances underneath the level of party politics, because of the opportunity for the fielding of running mates and preference swapping which sets up an interdependence between candidates who may ultimately be elected. Especially in a Proportional Preferential Voting system where the first elected candidates' preferences get distributed, as opposed to the least popular candidates' preferences, as happens in Exhaustive Preferential Voting.
- If PPV is introduced consideration should be given to introducing compulsory voting in Local Government Elections as part of the proposed reforms to the voting system.

Should the State Government proceed with introducing the PPV Voting system into Local Government elections, the State Council has resolved to lobby the Minister for Local Government to introduce compulsory voting as part of the proposed reforms.

IB 10 Great Eastern Country Zones WALGA – Locusts

Correspondence forwarding copies of three documents presentations made at the recent workshop on Australia Plague Locust management held at DAFWA, South Perth. Also at the meeting for local government were - Cr Louis Geier (Westonia, GECZ), Robert Dew (AMCZ), Mark Batty (WALGA)

It was mentioned several times during the workshop that the Public Accounts Committee are looking closely at the costs of APL combat, and who should be paying with the NSW model of rating landowners considered. It was pointed out at the meeting and in conversation afterwards, that the FESA model of ESL imposition through local government would be very strongly opposed, that it is a system full of flaws, and that it is an arrangement generally loathed by Councils.

Other notes from the meeting -

- PAC / State Treasury questions – who should be paying? why should the State bear full cost? who gets the benefit?
- origin of locusts is pastoral areas, not farmland.
- impact of locusts on natural environment has not been assessed, and would be difficult to quantify - no work done.
- other potential costs and indirect benefits extend well beyond the Wheatbelt, and therefore unfair and unreasonable to expect farmers to bear full cost of combat.
- no assessment done of either potential costs or indirect benefits - plantations, aquaculture, viticulture etc.
- need to establish potential costs or no or limited control, and both the direct and indirect benefits.
- need to involve PGA, and other professional associations, including Catchment Councils - in assessment of costs and benefits.
- need to establish total true cost of locust control, including actual and potential costs - DAFWA, industry, Local Government, landholders.
- need to research and articulate the broader community benefits of locust control - both direct and indirect.

IB 11 Kellerberrin Sub-Group RRG – Roads 2025 (ENG-40)

Following the discovery of the omission, a submission has been made to include the extension of the Roads 2025 routes where they traverse the townsite. The affected roads are:

- Hunt Road (part of what Main Roads WA calls York Tammin Rd – or route).
- McLaren Street (extension of York Tammin Rd in townsite).
- Walston Street (part of connection of York Tammin Rd to Great Eastern Hwy/CBH).
- Underwood Rd (part of connection of York Tammin Rd to Great Eastern Hwy/CBH).
- Little Underwood Rd (part of connection of York Tammin Rd to Great Eastern Hwy/CBH).
- Station Rd (extension of Tammin Wyalkatchem Rd in townsite).

IB 12 Be-Active Committee Minutes

Correspondence forwarding the minutes of the meeting held on 3 April 2007. The Shire of Tammin was not represented at the meeting.

Issued resolved included:

- DSR Club Development Scheme
- WA Talent Scheme
- Coordinator Performance Review
- Vehicle change-overs

IB 13 Tammin P & C – Liquor Consumption (RES 21156)

Correspondence seeking consent to consume liquor at the Tammin Golf Club on 8 July 2007.

Comment

Using the delegated authority, approval was given subject to the following conditions:

- the requirements of the Liquor Licensing Act are fully complied with;
- the liquor is consumed in an orderly manner;
- no liquor is served or consumed by persons under the age of 18 years; and
- all rubbish (including drink containers) is placed in the receptacles provided before departing the property

IB 14 WALGA – Issues Update No 17.07 (OLGOV-11)

Correspondence providing an update on issues including:

- SSS Taskforce Communications Assessment Survey
- Association Honours 2007 Program
- Waste Workshop in Kalgoorlie
- Training Update
- MAV Local Government Workplace Conference
- Walking and Cycling Workshop
- W.A Transport Infrastructure Summit 2007
- Heart Foundation Kellog Local Government Awards 2007

IB 15 Greening Australia WA – Native Seed Collection (AGR-13)

Item 11.16 – 18 May 2006 refers.

Correspondence seeking approval to collect native seed from within Reserves vested to the Shire of Tammin

Comment

Approval was granted subject to:

- all persons collecting native seed are Greening Australia WA Staff members who are licensed according to the Wildlife Conservation Act and abide by the license conditions.
- the consent is for a 12 month period to 30 June 2008.
- appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.
- all care will be taken to minimise the disturbance of fauna habitat and soil degradation.

IB 16 Department of Housing and Works (BUILD-03)

Correspondence providing details of proposals for new legislation on building control.

IB 17 Housing Inspection

An inspection of the Shire of Tammin's houses on 1 May 2007 revealed a number of maintenance issues requiring attention.

Comment

A copy of the Report has been provided to Councillors.

IB 18 Landgate – Gross Rental Valuations (PROP-19)

Correspondence forwarding the gross rental valuations for Tammin and Bungulla for 2007/08 and noting a:

- 17.14% increase in residential values
- 17.21% increase in commercial values
- 6.95% reduction in industrial values
- 8.54% increase in vacant land values
- 14.3% increase in miscellaneous land values

Comment

Unlike Unimproved Values (UVs), Gross Rental Values (GRVs) are not reviewed each year but every 5 years.

IB 19 WALGA – Issues Update No 18.07 (OLGOV-11)

Correspondence providing an update on issues including:

- Proportional Preferential Voting Outcome
- Main Roads Term Network Contracts
- Training Update
- Heritage Planning and Management Seminar
- Shade over Swimming pools
- Drinking Water Catchments
- Sound Attenuation Support Program
- Changes to the Water Servicing Licensing Regulations 2000

IB 20 WALGA – Transport Infrastructure Summit (OLGOV-06)

Correspondence advising of the Summit to be held in Perth on 7-8 June 2007. A 50% discount on registration has been arranged for local government.

IB 21 Disability Services Commission – Health Check Report (OFGOV-03)

Correspondence forwarding a summary of the Disability Services Sector Health Check report.

IB 22 Department of Local Government – Regulations (OSGOV-26)

Correspondence forwarding a copy of the draft Local Government (Rules of Conduct) Regulations 2007 and inviting comment by mid-June 2007.

IB 23 WIN TV (ASS-1063 & Agreement Index 53)

Following enquiries, WIN Corporation has advised it has a License with the Shire of Tammin to house the re-broadcasting equipment in the Town Hall, entered into on 29 November 1998 for 5 years and renewed for a further 5 years in September 2003 to expire on 29 November 2008.

IB 24 New Residence – Power (ASS-1083)

Correspondence advising that the estimated cost to connect power to Lot 14 Old Yorkrakine Road is \$10,477.50.

Comment

Approval to proceed has been given (is there any choice?).

This cost is over and above the estimate accepted by Council for the residence – no provision for extension of power was included in the estimate as it was assumed power was available to the site.

Following recent rains, the site has been re-compacted with the vibe roller.

IB 25 Masterkey System

Masterkeyed padlocks for non-public Shire properties have been ordered with the balance of the locks (public areas) waiting on the Community Safety and Crime Prevention Study being organised by the Shire of Bruce Rock.

IB 26 Avon Catchment Council – Annual Report

Correspondence forwarding a copy of the Council's 2005-06 Annual Report.

IB 27 Common Seal

The Common Seal has been affixed to documents appointing Combined Property Settlements as settlement agent and disbursement authority for the disposal of the following properties:

- Lot 29291 to FA & GM Batchelor (private sale)
 - 2129 Lot 19942 to BJ Leslie (non-payment of rates auction)
 - Lot 1507 to Chatfield Enterprises P/L (non-payment of rates auction)
 - Lot 51 Donnan St to CA Puglia (non-payment of rates auction)
 - Lot 53 Donnan St to CA Puglia (non-payment of rates auction)
 - Lot 31 Dreyer St to MR Constantine (non-payment of rates auction)
 - Lot 31/32 Walston St to MR Constantine (non-payment of rates auction)
- together with the *Transfer of Land* document for 2129 Lot 19942 (BJ Leslie).

IB 29 WALGA – Local Government Week 2007 (OLGOV-12)

Correspondence forwarding the Convention Information & Registration booklet for the Convention on 4-6 August 2007.

Comment

Accommodation at the Holiday Inn Burswood has been arranged for:

- Cr Caffell – in Friday out Monday
- Cr Greenwood – in Friday out Monday
- Cr Jefferies – in Friday out Sunday
- Cr Stokes – in Friday out Sunday
- Cr Wheeldon – in Friday out Monday

with Cr Leslie and the CEO using private accommodation.

Early registration will assure a place is the optional activities. A copy of the Registration is enclosed for Councillors convenience.