

Minutes of the Shire of Tammin Ordinary Council meeting held at Council Chambers, 1 Donnan Street, Tammin, on Thursday, 15 March 2007.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Cr Leslie declared the meeting open at 2.05 pm.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Present

Cr B. Leslie	President (From 2.30pm)
Cr L. Caffell	Deputy President (Presiding Person)
Cr M. Greenwood	Member
Cr R. Stokes	Member
Cr M. Wheeldon	Member

Mr M. Oliver	Chief Executive Officer
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Visitors

Mr Ron York	from 2.10 pm to 2.33 pm
Mrs Jayne York	from 2.34 pm to 3.08 pm

Apologies

Cr B. Leslie	President
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Leave of Absence

Cr S. Jefferies	Member
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3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Council Meeting Minutes – 15 February 2007

Minutes of the meeting were tabled.

STATUTORY IMPLICATIONS

Section 5.22(2) of the Local Government Act provides that minutes of all meeting to be kept and submitted to the next full Council meeting for confirmation.

MIN 54/07 MOTION – Moved Cr Greenwood 2nd Cr Stokes

That the minutes of the Ordinary Council meeting held on 15 February 2007 be confirmed as a true and correct record.

CARRIED 4/0

8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

8.1 New Primary School Principal (ASS-508)

An invitation has been extended for Ms Robyn Webster, Principal, Tammin Primary School, to join Councillors for afternoon tea at 3.30 pm.

8.2 Item 10.4 – TALEC

An invitation has been extended to Mrs Jayne York to address Council in relation to TALEC at 2.30pm.

8.3 Item 11.7 – Heritage Precinct (ASS-466)

An invitation has been extended to Mr Ron York to address Council in relation to the Heritage Precinct proposal.

9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

10. REPORTS OF COMMITTEES/COUNCILLORS

10.1 Wheatbelt Sports Council (SPREC-02)

Meeting held in Merredin on 21 February 2007 and attended by Cr Stokes.

11.7 Heritage Precinct (ASS-466)

Mr Ron York entered the Chamber at 2.10 pm and addressed Council in relation to the museum proposal.

Cr Leslie entered the Chamber at 2.30 pm and assumed the Chair.

Mr York left the Chamber at 2.33 pm.

10.4 TALEC (EDU-04)

Mrs Jayne York entered the Chamber at 2.34 pm and discussed with Councillors the future of TALEC.

Mrs York left the Chamber at 3.08 pm.

10.2 Prisoner Work Camp Meeting (LLAW-05)

Meeting held in Kellerberrin on 22 February 2007 and attended by Cr Caffell (on behalf of Cr Leslie).

10.3 TALEC (EDU-04)

Committee meeting held at TALEC on 26 February 2007 and attended by Crs Caffell, Stokes and Leslie together with the CEO. Minutes of the meeting have been provided to Councillors.

The Committee has recommended that:

- *Mrs Glenice Batchelor*
- *Mrs Delia Betti*
- *Mr Haydn Dixon*
- *Mr Tony York*

be appointed to TALEC Management Committee as public members and that Ms Deb Pople be appointed to the TALEC Management Committee as the Catchment Council member. Further, that the Committee structure be amended to accommodate these appointments.

STAFF RECOMMENDATION

That the TALEC Committee minutes of 26 February 2007 be received and that the Committee's recommendation be adopted.

Simple Majority Required

MIN 55/07 MOTION – Moved Cr Wheeldon 2nd Cr Caffell

That the Staff Recommendation be adopted.

CARRIED 5/0

10.4 TALEC (EDU-04)

Future Directions Workshop held at TALEC on 26 February 2007 and attended by Crs Caffell, Stokes and Leslie together with the CEO.

A summary of the outcomes of the Workshop have been provided to Councillors.

STAFF RECOMMENDATION

That the summary of the outcomes of the TALEC Future Directions Workshop of 26 February 2007 be received.

Simple Majority Required

MIN 56/07 MOTION – Moved Cr Wheeldon 2nd Cr Caffell

That the Staff Recommendation be adopted.

CARRIED 5/0

MIN 57/07 MOTION – Moved Cr Wheeldon 2nd Cr Caffell

That:

- *the Management Committee of TALEC be requested to explore alternative uses for TALEC to come into effect from the end of 2007;*
- *the alternative uses to be on a self managed business basis;*
- *existing bookings to TALEC for 2007 be honoured;*
- *The business case to be prepared to detail Council's future commitments; and*
- *The CEO be requested to publicise this change in direction for the use of TALEC and invited interested residents to discuss this views with their local Councillor.*

CARRIED 5/0

Cr Greenwood left the Chamber at 3.22 pm and entered the Chamber at 3.24 pm.

8.1 New Primary School Principal (ASS-508)

Mrs Robyn Webster entered the Chamber at 3.30 pm and left the Chamber at 4.10 pm.

10.5 WE-ROC (ORG-15)

Meeting held in Southern Cross on 28 February 2007 and attended by Cr Caffell and the CEO. Relevant issues discussed included:

- Merredin Visitors Centre partnership arrangements.
- Community Safety & Crime Prevention project – consultants Estill selected.
- NRM Strategic Planning – plan recommended for community consultation.
- ELWYN project – workshop flyer distributed locally.
- Sporting boundaries – approach to be made to DSR to realign association boundaries to minimise travel when multiple family members are participating.

10.6 Bushfire Liaison Committee

Meeting held in the Council Chamber on 28 February 2007 and attended by the CEO.

The Committee has reported:

- MIN 47/07 that the revised Prohibited and Restricted Burning Period dates are working successfully.
- that the wording of the Firebreak Order is suitable and that the requirement should be enforced.
- that the SMS advice of ban service should be retained.

The Committee recommended:

- MIN 46/07 that the Tammin Volunteer Bushfire Brigade be wound-up in favour of the creation of a combined Tammin Volunteer Fire Service.
- MIN 49/07 that the following be the appointed Fire Control Officers for the Shire of Tammin:
 - Mr Haydn Dixon
 - Mr Tim York
 - Mr Shayne Mackin

- Mr Paul Thomson
- Mr Tom Applegate
- Mr Ray Reid

and that the following be the Officers authorised to issue Permits To Burn:

- Mr Haydn Dixon
- Mr Tim York
- Mr Shayne Mackin
- Mr Paul Thomson
- Mr Ray Reid.

Further, Permit issuing Officers be requested to liaise with the CBFCO prior to issuing Permits in extreme weather conditions.

- MIN 51/07 that the Tammin Emergency Centre be formally opened on Thursday, 19 April 2007 at 6.00 pm.

STAFF RECOMMENDATION

That the Bushfire Liaison Committee minutes of 28 February 2007 be received and that the Committee's recommendations be adopted.

Simple Majority Required

MIN 58/07 MOTION – Moved Cr Caffell 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 5/0

11. AGENDA ITEMS

Agenda Reference:	11.1
Subject:	Road Names
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	OSGOV-14
Disclosure of Interest:	Nil
Date:	19 February 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

BACKGROUND

Whilst reviewing road name signage, two roads have been discovered without names.

The western section of Nock Road (between Yorkrakine Rd and Tammin Wyalkatchem Rd) has not been named.

The road off Doongin Peak Road (across the creek) and connecting back to Packham Rd has not been named.

COMMENT

Nil

FINANCIAL IMPLICATIONS

Minimal - road sign costs.

POLICY IMPLICATIONS

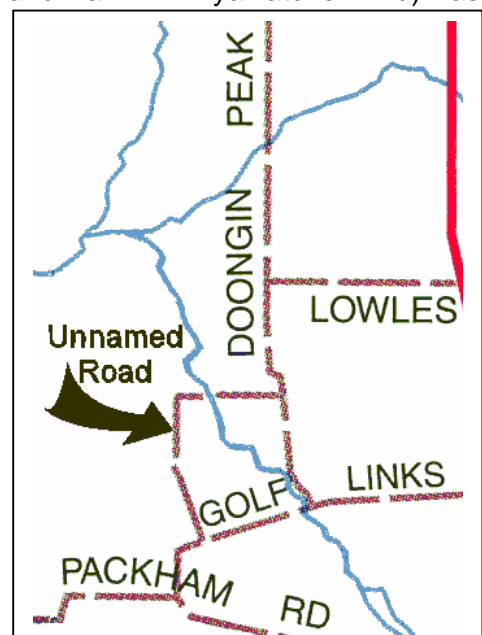
Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil



FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That it be recommended to the Geographic Names Committee that the:

- western extension of Nock Road be named Nock Road; and
- unnamed road off Doongin Peak Road and connecting back to Packham Rd be named _____.

Simple Majority Required

MIN 59/07 MOTION – Moved Cr Caffell 2nd Cr Stokes

That it be recommended to the Geographic Names Committee that the:

- western extension of Nock Road be named Nock Road; and
- unnamed road off Doongin Peak Road and connecting back to Packham Rd be named Bolton after Charles Bolton who previously farmed in that area.

CARRIED 5/0

Agenda Reference:	11.2
Subject:	Lot 3 - 6 Barrack Rd
Location:	Tammin
Applicant:	Shire of Tammin
File Ref:	ASS-436
Disclosure of Interest:	Nil
Date:	7 March 2007
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

Arising from discussions at the February 2007 Council meeting was the feeling that Councillors would like to see the vehicle wrecks removed from Lot 3 Barrack Road.

COMMENT

There are ownership issues relating to the property (Tony Trembath vs. Avon District Professionals).

Mr Trembath had sought for the zoning of the site to be changed to industrial to allow it to be used as a road train and transport depot. Council resolved on 5 November 2003 that:

- Mr Trembath be requested to prepare a formal submission to Council regarding the use of lot 3 Barrack Road; and
- as part of the Town Planning Scheme Review, Council consider rezoning Barrack Road to industrial.

Following further representations from Mr Trembath, Council resolved on 17 August 2006 (Min 226/06) that Staff write to the owners (plus Mr Trembath) of lots 1-4 in Barrack Rd advising of the current zoning and seeking their interest in the sale of the properties and also their interest in having the land re-zoned to light industry. Following minimal response, Council subsequent resolved on 19 October 2006 (276/06) that no further action be taken to amend the zoning of lots 1-4 Barrack Rd from *Residential* to *Industry* or *Light Industrial* and that the property owners be reminded of the provisions of the Town Planning Scheme 1 relating to this zoning.

Under the Shire of Tammin Town Planning Scheme No 1, the land is zoned Residential (R12.5).

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

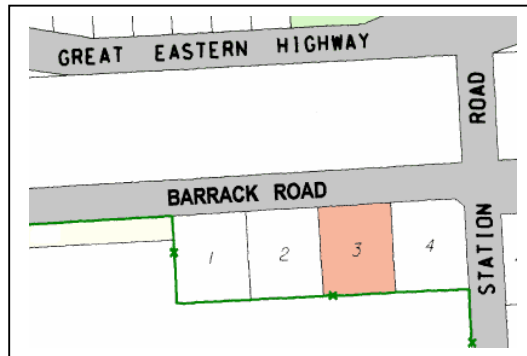
Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil



STAFF RECOMMENDATION

That Staff enter into discussions with the owner of Lot 3 Barrack Rd to endeavour to have the site cleaned up.

Simple Majority Required

MIN 60/07 MOTION – Moved Cr Greenwood 2nd Cr Caffell

That the Staff Recommendation be adopted.

CARRIED 5/0

Agenda Reference:	11.3
Subject:	Roads and Properties Inspection
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	
Disclosure of Interest:	Nil
Date:	7 March 2007
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

Councillors have expressed an interest in a roads and properties inspection.

Councillors last inspected properties on 23 March 2006 and roads on 19 April 2006.

COMMENT

It is not considered appropriate that the internals of rented houses be inspected by all Councillors. An outside inspection would be appropriate with a full inspection being conducted by the CEO.

Cr Leslie has suggested Mackin Creek culvert and floodway – should the road be re-shaped over the floodway entrances?

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council determine a suitable time to conduct an inspection of all of the Shire of Tammin's property, with the exception of rented houses, together with a specific itinerary of roads.

Simple Majority Required

MIN 61/07 MOTION – Moved Cr Wheeldon 2nd Cr Stokes

That:

- an inspection of roads be carried out on 16 April 2007 commencing at 8.00 am; and
- an inspection of the Shire of Tammin's property be held on 24 April 2007 commencing at 8.00 am.

CARRIED 5/0

Agenda Reference:	11.4
Subject:	Disability Access & Inclusion Plan
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	OSGOV-03
Disclosure of Interest:	Nil
Date:	20 February 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Item 11.24 – 15 February 2007.

BACKGROUND

A new style Plan, to replace the old Disability Services Plan (adopted by Council in 1995 and re-lodged with the Commission on 11 June 2006) is required to be lodged with the Disability Services Commission by 31 July 2007.

A draft was accepted by Council in February 2007.

The draft has been advertised State wide (on the Shire of Tammin's WEB page). Provision has been made in the draft for public comment.

COMMENT

No comments were received at close of the Agenda.

FINANCIAL IMPLICATIONS

Minor – to be considered with the draft 2007/08 Budget.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Section 28 of the Disability Services Act provides that:

- (1) Each public authority must have a disability access and inclusion plan to ensure that in so far as its functions involve dealings with the general public, the performance of those functions furthers the principles in Schedule 1 and meets the objectives in Schedule 2.
- (2) A disability access and inclusion plan must meet any prescribed standards.
- (3) A public authority must lodge its disability access and inclusion plan with the Commission —
 - (a) if the authority was established before the commencement of the Disability Services Amendment Act 2004, without delay;
 - (b) if the authority is established after the commencement of the Disability Services Amendment Act 2004, within 12 months after the day on which it is established.
- (4) A public authority may amend its disability access and inclusion plan at any time.
- (5) A public authority may review its disability access and inclusion plan at any time.
- (6) After reviewing its disability access and inclusion plan, a public authority must lodge a report of the review with the Commission in accordance with subsection (7).

- (7) Not more than 5 years is to elapse —
 - (a) between the day on which a public authority first lodges its disability access and inclusion plan with the Commission and the day it lodges a report of a review of the plan with the Commission; or
 - (b) between the lodgement of the report of one review of a plan and the lodgement of the report of another review of the plan.
- (8) After reviewing its disability access and inclusion plan, a public authority may amend the plan or prepare a new plan.
- (9) If at any time a public authority amends its disability access and inclusion plan or prepares a new plan, whether after a review or not, it must lodge the amended or new plan with the Commission as soon as practicable after doing so.
- (10) A public authority must undertake public consultation in accordance with the procedure specified in the regulations when preparing, reviewing or amending a disability access and inclusion plan.

Section 29 provides that:

- (1) A public authority that has a disability access and inclusion plan must, if required to report under section 66 of the Financial Administration and Audit Act 1985, include in such report, a report about the implementation of the plan.
- (2) A local government or regional local government that has a disability access and inclusion plan must include in its annual report prepared under section 5.53 of the Local Government Act 1995 a report about the implementation of the plan.
- (3) A public authority that —
 - (a) has prepared or amended a disability access and inclusion plan in a year ending 30 June; and
 - (b) is not required to report under subsection (1) or (2), must make a report about the implementation of the plan to the Commission within 2 months after the end of that year.
- (4) The regulations may prescribe information that must be included in a report under subsection (1), (2) or (3) about the implementation of a disability access and inclusion plan.

Section 29A provides that:

A public authority that has a disability access and inclusion plan must ensure that the plan is made available to people with disabilities, and the public generally, by publication in the prescribed manner.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That subject to any submissions being received, the draft Disability Access and Inclusion Plan be adopted.

Simple Majority Required

The CEO advised that no submissions had been received.

MIN 62/07 MOTION – Moved Cr Wheeldon 2nd Cr Caffell

That the Staff Recommendation be adopted.

CARRIED 5/0

Cr Greenwood left the Chamber at 4.50 pm and entered the Chamber at 4.53 pm.

Agenda Reference:	11.5
Subject:	WE-ROC Natural Resource Management Group Plan <i>draft</i>
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	ORG-15
Disclosure of Interest:	Nil
Date:	21 February 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Items 11.12 – 21 September 2006 and 9.1 – 21 December 2006 refer.

BACKGROUND

Within the WE-ROC Future Directions is the target to build stronger working relationships and partnerships between WEROC natural resource management officers with the measure of the establishment of a WE-ROC NRM Group which meets on a regular basis. A meeting of WE-ROC NRMOs/CLCs has resolved to develop a Strategic Plan and has sought \$1,000 from each Council to facilitate the development of the Plan.

The Shire of Tammin does not currently have landcare involvement – the Cunderdin-Tammin Group is in the process of resolving surplus funds, the completion of the book and the winding up of the Group. Cr Stokes is the Shire of Tammin’s representative on this Group.

Council resolved on 21 September 2006 that the Shire of Tammin decline to participate in the WE-ROC Landcare Strategic Plan. Council subsequent resolved on 21 December 2006, following representations from Mrs Glenys Batchelor, that a contribution of up to \$1,000 be provided to the WE-ROC NRMs to develop a Landcare Strategic Plan and that Cr Stokes represent the Shire of Tammin.

On 14 February 2007 Cr Stokes and the CEO attended the WE-ROC NRM meeting in Tammin at which a *draft* WE-ROC Natural Resource Management Group Plan was developed. The *draft* requires Council’s endorsement before being released for public comment.

COMMENT

A copy of the *draft* Plan has been provided to Councillors.

Whilst it is considered too prescriptive, WE-ROC has recommended the *draft* be endorsed for public comment.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the *draft* WE-ROC Natural Resource Management Group Plan be endorsed for public comment.

Simple Majority Required

MIN 63/07 MOTION – Moved Cr Stokes 2nd Cr Greenwood

That the Staff Recommendation be adopted.

CARRIED 5/0

Cr Greenwood left the Chamber at 5.07 pm.

Agenda Reference:	11.6
Subject:	Donnan Park Hire Charge
Location:	Donnan Park
Applicant:	Tammin Primary School
File Ref:	ASS-1076
Disclosure of Interest:	Nil
Date:	21 February 2007
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

Application is made to donate the cost of the annual ground charge.

The School notes that it will be using the oval for their sporting events, morning walks, athletic training and carnivals as in past years. Additionally, the School's oval will be having a major overhaul this year.

COMMENT

The annual ground rental for the School has been set by Council at \$100 (inc.).

FINANCIAL IMPLICATIONS

2006/08 Budget – account I113040.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Invoice 523 – 12 February 2007, for \$100 against the Tammin Primary School, be written off.

Simple Majority Required

MIN 64/07 MOTION – Moved Cr Caffell 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 4/0

Cr Greenwood entered the Chamber at 5.10 pm.

Agenda Reference:	11.7
Subject:	Heritage Precinct
Location:	Lot 5 Shields Street
Applicant:	Shire of Tammin
File Ref:	ASS-466
Disclosure of Interest:	Nil
Date:	4 January 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Items 11.1.1 – 15 June 2005 refer and 11.11 – 15 February 2007.

BACKGROUND

In June 2005, following a proposal from Mr Ron York for the relocation of the old red fire brigade shed and the siren tower from the beginnings of a museum in Tammin, Council resolved to agree to relocate the fire brigade shed and siren tower to Lot 5 Shields Street providing Council obtain ownership of the property.

Lot 5 Shields Street has significant rates outstanding and an approach was made to the owner to transfer the title to settle the debt. Whilst approval was given for the relocation of the fire shed onto the site pending negotiations within the owner's family, the transfer of the title did not proceed. The property is now listed for sale by the Shire of Tammin for non-payment of rates for 3 years.

With the assistance of Mr York and Mr Puglia, efforts were made by Staff to relocate the old red fire shed however the move was unsuccessful and the shed was destroyed. The siren tower was relocated to storage at Donnan Park.

In February 2007 Council was requested to provide direction in relation to the creation of a museum site, the future of the siren tower and whether there is still interest in Lot 5 Shields Street (in relation to the land sale auction). Council resolved that the proposal of the Museum and its site *lay on the table*.

Mr Ron York has requested Council consider purchasing Lots 5 and 127 for the purpose of a farm machinery museum utilising the existing shed on the site which could incorporate a small workshop. Further, that a later stage, another building would be erected for an archive depository for old records, photographs and other memorabilia. Mr York indicates that the first priority is to clean up the site and build a security fence on the boundary.

COMMENT

The property is zoned residential and would require rezoning to be used as a museum.

There is some merit in providing a museum site in Tammin and it is understood that there is significant memorabilia in the community waiting a home. However, there is also significant costs involved and without a suitable building the project should be approached with caution.

The blocks in question have been advertised for sale by auction for non-payment of rates. The auction is set to proceed on 19 April 2007.

FINANCIAL IMPLICATIONS

Significant but unquantified.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Limited.

STAFF RECOMMENDATION

That Council provides direction in relation to the creation of a museum site, the future of the siren tower and whether there is still interest in Lot 5 Shields Street (in relation to the land sale auction).

Simple Majority Required

MIN 65/07 MOTION – Moved Cr Greenwood 2nd Cr Wheeldon

That the CEO be instructed to bid for lots 5 and 127 Shields Street up to the confidential nominated amount.

CARRIED BY AN ABSOLUTE MAJORITY 5/0

Agenda Reference:	11.8
Subject:	Tammin Events Committee
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	
Disclosure of Interest:	Nil
Date:	22 February 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

BACKGROUND

The Committee met on 22 February 2007 with Fay Christison, Pippa Button, Carol Crane present (apologies were received from L. Hutchinson, C. Stokes, E. Rogers, R. Packham, and L. McCreery).

Arising from the Committee was the suggestion that it try and incorporate with an existing group to encourage more participation.

The Committee made a number of other suggestions as follows:

1. **21 Gun Salute**

- Ticket pricing suggestions

Pre Sales \$25 adult	Door Sales \$30 adult
\$60 family (2 adults 2 children)	\$70 family
\$20 concession	\$25 Concession
\$10 16yrs and under	\$15 16yrs and under
under 5's no charge	
- Approach Kellerberrin Telecentre and Tammin Post Office for ticket sales as well as EFTPOS and phone facilities at the Shire Office.
- Pre show entertainment – Suggestion that we put up the white tarp (screen) across the front of the stage and have visuals and music to entertain prior to the start of the show. This will also provide privacy to the band in set up.
- Advertising – Posters to all neighbouring towns, word of mouth and the power of email. Fay suggested that email is a powerful marketing tool. If everyone emailed to friends in their address book to spread the word, and encourage pre-sales.
- Bar/Food – Write to all Tammin Community Groups offering the opportunity for fundraising. Discussion re food provisions that the timing would mean that not a large offering would be required as most older people and families would eat dinner before they attend. Sausage / hamburgers would be a good seller (Smell of a BBQ) easy to cater for (Hamburgers can be put on the BBQ frozen – to cut wastage). Two selling sessions – one pre show and the other when the band take a break halfway through the show. Should no interest be shown look to outside catering companies / vans. Tickets and advertising must state NO BYO and gate must enforce this policy.

- Security – Suggested to contact Kellerberrin Police and seek their advice on this subject. – Possibility of a company in Northam.
- Gate staff – Offer this position to Community groups on a percentage or set amount basis.
- Port a loo's – Make enquiries to ascertain price, availability etc and make a judgement on presales to requirements.

2. Ideas for future programming

During the winter months when outdoor concerts are not available look for children's show on a Friday morning (10:00 / 10:30 to fit in with lunches, sleep times etc). Target kindy's, playgroups and day care centres for marketing. Another play – preferably family orientated like *La La Luna*, Comedy night (*Silly Buggers*). Spring time – day time / afternoon show *Mucky Duck Bush Band* and in November evening concert, cover band i.e. *Peace Love and all that Stuff*.

3. Calendar of events 2007

March	Lots on in Kellerberrin, Quairading and Northam 17 March – Cricket Grand Final - Tammin
April	Easter, 20 April – 21 <i>Gun Salute</i>
May	Children's show
June	Barking Gecko – <i>Troll in the Bowl</i> – Primary school ages
July	Comedy show last weekend of the school holidays
August	
September	Depending on sporting finals <i>Mucky Duck</i>
October	Art Prize Play <i>The Gun Country Arts</i> tour
November	<i>Peace Love and all that stuff</i> (16/17 November)
December	Carol's etc

COMMENT

Some clarification is sought in relation to the statutory situation of this Committee. Is it an advisory Committee to Council or is it a community committee which provides input into the CDO's functions.

FINANCIAL IMPLICATIONS

Various costs – contained within the 2006/07 Budget.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Section 5.8 of the Local Government Act provides that a local government may establish committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Section 5.9 provides the types of committees:

- (1) In this section —
“other person” means a person who is not a council member or an employee.
- (2) A committee is to comprise —
 - (a) council members only;
 - (b) council members and employees;
 - (c) council members, employees and other persons;**
 - (d) council members and other persons;
 - (e) employees and other persons; or
 - (f) other persons only.

Section 5.11 provides that:

- (1) Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —
 - (a) the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be;
 - (b) the person resigns from membership of the committee;
 - (c) the committee is disbanded; or
 - (d) the next ordinary elections day, whichever happens first.
- (2) Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —
 - (a) the term of the person's appointment as a committee member expires;
 - (b) the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant;
 - (c) the committee is disbanded; or
 - (d) the next ordinary elections day, whichever happens first.

Section 5.12 provides that:

- (1) The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1 as if the references in that Schedule —
 - (a) to "office" were references to "office of presiding member";
 - (b) to "council" were references to "committee"; and
 - (c) to "councillors" were references to "committee members".
- (2) The members of a committee may elect a deputy presiding member from amongst themselves but any such election is to be in accordance with Schedule 2.3, Division 2 as if the references in that Schedule —
 - (a) to "office" were references to "office of deputy presiding member";
 - (b) to "council" were references to "committee";
 - (c) to "councillors" were references to "committee members"; and
 - (d) to "mayor or president" were references to "presiding member".

Section 5.16 provides that:

- (1) Under and subject to section 5.17, a local government may delegate* to a committee any of its powers and duties other than this power of delegation.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) Without limiting the application of sections 58 and 59 of the Interpretation Act 1984 —
 - (a) a delegation made under this section has effect for the period of time specified in the delegation or if no period has been specified, indefinitely; and
 - (b) any decision to amend or revoke a delegation under this section is to be by an absolute majority.
- (4) Nothing in this section is to be read as preventing a local government from performing any of its functions by acting through another person.

Section 5.17 provides that:

- (1) A local government can delegate —
 - (a) to a committee comprising council members only, any of the council's powers or duties under this Act except —
 - (i) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government; and
 - (ii) any other power or duty that is prescribed;
 - (b) to a committee comprising council members and employees, any of the local government's powers or duties that can be delegated to the CEO under Division 4; and
 - (c) to a committee referred to in section 5.9(2)(c), (d) or (e), any of the local government's powers or duties that are necessary or convenient for the proper management of —
 - (i) the local government's property; or
 - (ii) an event in which the local government is involved.

- (2) A local government cannot delegate any of its powers or duties to a committee referred to in section 5.9(2)(f).

Section 5.18 provides that a local government is to keep a register of the delegations made under this Division and review the delegations at least once every financial year.

Section 5.22 provides that:

- (1) The person presiding at a meeting of a council or a committee is to cause minutes to be kept of the meeting's proceedings.
- (2) The minutes of a meeting of a council or a committee are to be submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.
- (3) The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation.

Regulation 11 of the Local Government (Administration) Regulations provides that the content of minutes of a meeting of a council or a committee is to include —

- (a) the names of the members present at the meeting;
- (b) where a member enters or leaves the meeting during the course of the meeting, the time of entry or departure, as the case requires, in the chronological sequence of the business of the meeting;
- (c) details of each motion moved at the meeting, the mover and the outcome of the motion;
- (d) details of each decision made at the meeting;
- (da) written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a committee or an employee as defined in section 5.70 (but not a decision to only note the matter or to return the recommendation for further consideration);
- (e) a summary of each question raised by members of the public at the meeting and a summary of the response to the question; and
- (f) in relation to each disclosure made under section 5.65 or 5.70 in relation to the meeting, where the extent of the interest has also been disclosed, the extent of the interest.

Section 5.24 provides that:

- (1) Time is to be allocated for questions to be raised by members of the public and responded to at —
 - (a) every ordinary meeting of a council; and
 - (b) such other meetings of councils or committees as may be prescribed.
- (2) Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

Section 5.60 provides that for the purposes of this Subdivision, a relevant person has an interest in a matter if either —

- (a) the relevant person; or
- (b) a person with whom the relevant person is closely associated, has —
 - (c) a direct or indirect financial interest in the matter; or
 - (d) a proximity interest in the matter.

Section 5.100 provides that:

- (1) A person who is a committee member but who is not a council member or an employee **is not to be paid a fee** for attending any committee meeting.
- (2) Where —
 - (a) a local government decides that any person who is a committee member but who is not a council member or an employee is to be reimbursed by the local government for an expense incurred by the person in relation to a matter affecting the local government; and
 - (b) a maximum amount for reimbursement of expenses has been prescribed for the purposes of section 5.98(3)(b),the local government must ensure that the amount reimbursed to that person does not exceed that maximum.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council provide direction in relation to the statutory significance of this Committee.
Simple Majority Required

MIN 66/07 MOTION – Moved Cr Greenwood 2nd Cr Caffell

That Council sever it's connection with this Committee such that it becomes a community committee which provides advice and support to the CDO.

CARRIED 5/0

Agenda Reference:	11.9
Subject:	CEO Performance Review
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	PERSONAL
Disclosure of Interest:	Nil
Date:	16 February 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Items 11.5 – 21 December 2006 (RES 328) and 11.9 – 15 February 2007 refer.

BACKGROUND

The Shire of Tammin employs M.G. Oliver in the position of Chief Executive Officer under a 3 year contract. The contract commenced on 13 January 2006. The contract provides that a performance review (Clause 8) is to be carried out annually (or more frequently is the Council or the CEO perceives there is a need to do so).

COMMENT

A copy of the Contract, which includes the Duties & Functions (Clause 6), Performance Criteria (Clause 7) and details of the Performance Review (Clause 8) has been provided to Councillors.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Section 5.38 of the Local Government provides that the performance of each employee who is employed for a term of more than one year, including the CEO and each senior employee, is to be reviewed at least once in relation to every year of the employment.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council undertake the Performance Review as required by Clause 8 of the employment contract.

Simple Majority Required

MIN 67/07 MOTION – Moved Cr Wheeldon 2nd Cr Caffell

That the Staff Recommendation be adopted.

CARRIED 5/0

Council completed the Performance Review of the CEO.

Agenda Reference:	11.10
Subject:	CEO – Annual Leave
Location:	Shire of Tammin
Applicant:	M.G. Oliver
File Ref:	PERSONAL
Disclosure of Interest:	M.G. Oliver – As Incumbent
Date:	7 March 2007
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

The contract of employment (Clause 13.1) between Mr Oliver and the Shire of Tammin provides for 5 weeks paid annual leave per year, with leave loading, to be taken during agreed periods.

COMMENT

Mr Oliver proposes to take approximately 5 weeks leave in September/October 2007.

Relief during this period will be required.

FINANCIAL IMPLICATIONS

2007/08 Budget provision to be made.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Mr Oliver be permitted to take approximately 5 weeks leave in September/October 2007 and that arrangements be made to secure an Acting CEO for this period.

Simple Majority Required

MIN 68/07 MOTION – Moved Cr Caffell 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 5/0

Cr Caffell left the Chamber at 6.30 pm and entered the Chamber at 6.35 pm.

Agenda Reference:	11.11
Subject:	Financial Report & Budget Review
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	FIN-05
Disclosure of Interest:	Nil
Date:	8 March 2007
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

The Financial Report for 2006/07 to 28 February 2007 is attached.

The Local Government Act requires a review of the Budget to be conducted between 1 January and 31 March each year.

COMMENT

The Department of Local Government & Regional Development has previously provided guidance on the Budget Review procedure as follows:

1. Planning for the budget review should leave sufficient time for rectifying the problems highlighted (if any).
2. Prepare a statement of financial activity for the period under review with comparatives of actual year to date results with year to date budgets or amended budgets for operating and capital income and expenditure. The budget year to date comparatives should reflect the anticipated budgeted expenditure for the period under review (refer to attached example). Statement of Financial Activity does not have to be by programme and local governments may conduct reviews by departments and divisions.
3. Establish materiality levels either as a percentage and/or dollar value approved by Council (FM Regulation 34(5)).
4. Ensure that overheads have been properly allocated to cost centres before the review is conducted.
5. Compare actual year to date amounts with budget year to date amounts for each line item of operating and capital income and expenditure for the period to arrive at the amount of the variance.
6. Project the actual year to date results to the end of the financial year and compare this with the annual budget to determine if the line item remains within budget.
7. Flag material variances between year to date actual and year to date budget for operating and capital income and expenditure line items. Reasons for the variance needs to be acted upon in sufficient time before the end of the financial year.
8. Conduct a critical assessment of material variances to determine whether they are permanent or timing differences.
9. Identify major changes within the local government that may have a high impact on a local government's finances such as:
 - Structural changes;
 - Cancellation or deferment of projects;
 - External factors such as pricing, contracts, shortages of labour and materials; and
 - Prepare a report of the financial impact of these changes.
10. Senior management should prepare budget variation estimates of all known changes that impact on the annual budget. These variations may not require approval from Council if they fall within the approved budget estimates for the department or directorate. This may depend on the policy and practice of each local government.
11. Identify significant changes within a local government since the adoption of the annual budget that may require a budget amendment and approval by Council. For instance this may include:
 - A change in staff levels;
 - A change in policy or practices such as the use of outside contractors;
 - One-off unforeseen events such as fires and flood;
 - Changes of suppliers; and
 - New legislative requirements.

12. Identify any offsetting increases in income or reductions in expenditure that will help reduce major variances.
13. Establish whether the budget review process and recommendations have a material impact on the long-term and or strategic plans of the local government and if required update these plans.
14. Establish whether the working capital and projected cash flow to the close of the financial year provides sufficient working capital to meet current commitments before the following year's budget is adopted and there is sufficient cash flow before rates, grants and other sources of revenue are received in the following financial year.
15. Flag incomplete projects to be carried forward into the new financial year for inclusion in the following year's budget.
16. Flag grants and contributions received that are likely to remain unspent at the close of the financial year. These should be identified as committed funds for the following year's budget.
17. Some local governments may find it advantageous to conduct a budget review in conjunction with the preparation of the following year's draft budget.
18. Prepare a report with recommendations for Council explaining the reasons for material variances identified in the budget review.
19. Audit Committee to prepare its recommendations for submission to Council.
20. Within 30 days after Council has made its determination of the audit committee recommendations, forward a copy of the review and determination to the Department.

The Reports have been prepared in the format requested by Council.

The effect of the Council's Policy decision on reporting variances is shown in the far right column – being the calculated variance between the Actual Column and the YTD Budget column figures.

- On pages 1 & 2 – The only significant change to the Balance Sheet items is the higher cost of the construction of the house (\$200,000 up to \$300,000) – assuming construction is complete by 30 June 2007. Overall, a variation of: (\$100,000)
- On page 4 – UV levies are down \$4,833 although overall, rate levies (including penalties and discounts) are up \$8,936. Additionally, it is anticipated that the \$10,000 provision for rates write-offs will not be required. A further \$1,000 savings in individual accounts is anticipated. Longer term investment of Reserve funds has resulted in lower interest being received to date. This will correct at the year progresses. Overall, a variation of: \$19,936
- On page 6 – Government grants (new house) income will be down \$50,000. Other variations are anticipated to net out. Overall, a variation of: (\$50,000)
- On page 7 – Crime Prevention Plan is on target to be received and expended before 30 June 2007. Overall, no variation. \$0
- On page 8 – Meat Inspection service income and expenditure is higher than budgeted but is cost recovery. Workers Compensation Insurance under expenditure \$4,175 relates to an error in the 2006-07 Budget. It is anticipated that a saving on Administration and Inspection Salary expenditure of \$5,000 will be made (no payments have been made for the EHO). Overall, a variation of: \$9,175
- On page 9 – The major works at Tamma Village are still to be commenced. Similarly, the direction of TALEC is a little loose – but it is expected the Budget will be followed. Overall, no variation. \$0
- On page 10 – Tip Service Fees pro-rata income is down \$5,905 with tip maintenance down a similar amount. Town Planning Control expenses will be down \$4,947. Also, the unbudgeted Tidy Town income of \$3,197 is the funds from the Agricultural Society Trust. Overall, a variation of: \$9,102
- On page 11 – Tammin Hall expenditure is anticipated to be down \$7,000 (Report on repair/replacement). Government Grants will be up \$45,454 (relating to Round 2 of the Community Water Grant (held for 2007/08 expenditure). Other Recreation Contributions income is up \$3,420 – relating to the Golf Club insurance claim – see Golf Club over expenditure \$3,638. Function and Events income and expenditure are both over – with balancing accounts still to come. The oval lights expenditure has been capitalised (see page 1) bringing Recreation Ground (Oval) expenditure back into line. Overall, a variation of: \$7,000

<ul style="list-style-type: none"> On page 12 – Contributions and Donations unbudgeted income of \$7,180 refers to the Lotteries grant of \$6,462 (with a further \$718 from the Committee) for display stands whilst the Tammin Arts Prize unbudgeted income of \$2,500 refers to the Western Power sponsorship. Overall, no variation. 	\$0
<ul style="list-style-type: none"> On page 13 the various grant funds relate to unclaimed amounts still waiting on the works and accounting to catch up. Also, the expenditure for the Operating Lease was provided for under road maintenance – but has been separated out to assist with end of year accounting. Overall, no variation. 	\$0
<ul style="list-style-type: none"> On page 14 – No anticipated variation. 	\$0
<ul style="list-style-type: none"> On page 15 – No anticipated variation. 	\$0
<ul style="list-style-type: none"> On page 16 – Government Charges Private Works variation relates to accounts still to be resolved. General Charges Private Works is under (income and expenditure) – relating to the change in focus to roadworks. Contributions & Donations unbudgeted income of \$10,666 relates to the training subsidy – which will be fully expended (paid to Hortus) through Staff Training and other training contributions. Pro-rata PWO Salaries is up \$15,450 as a result of the Budget not taking into account the method of allocation of payroll allowances. The other variances are anticipated to be resolved as the year progresses. The Long Service Leave expenditure of \$6,358 will be recouped from the Reserve Fund. Overall, no variation. 	\$0
<ul style="list-style-type: none"> On page 17 – The Fuel Tax Credit income \$2,893 is the new scheme taking over from the Diesel Fuel Rebate scheme. Fuels & Oils (\$29,359) expenditure is lower than the pro-rata Budget provision. It is expected that this will correct as the year progresses. The variance in Gross Salaries & Wages paid and allocated relates to problems with the works costing allocations and is currently being addressed. Contributions & Donations income variance of \$9,278 includes \$6,049 from the various Trust Fund items transferred. The various miscellaneous sale of land, profit and expenditure relates to the number of land transactions in progress. It is anticipated these funds will be transferred to the Reserve Fund before the end of the year. Overall, a variation of: 	\$12,000
Total variation (assuming works program completed)	(\$92,787)

FINANCIAL IMPLICATIONS

No significant implications.

POLICY IMPLICATIONS

Council resolved (241/06) on 17 August 2006 that in accordance with section 34(5) of the Local Government (Financial Management) Regulations 1996 a variance percentage of 10% or \$2,000 be adopted for reporting material variances.

STATUTORY IMPLICATIONS

Section 33A of the Local Government (Financial Management) Regulations provides that:

- (1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That:

1. the Financial Report for 28 February 2007 be received;
2. no changes be made to the 2006/07 Budget provisions;
3. the Budget Review be adopted; and
4. a copy of the Budget Review be forwarded to the Department of Local Government & Regional Development.

Absolute Majority Required

MIN 69/07 MOTION – Moved Cr Greenwood 2nd Cr Caffell

That the Staff Recommendation be adopted.

CARRIED 5/0

Agenda Reference:	11.12
Subject:	Cheque List
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	FIN-05
Disclosure of Interest:	Nil
Date:	8 March 2007
Author:	Lisa Mackin, Acting Finance Officer

BACKGROUND

Accounts for payment (cheques issued) for February 2007 are listed totalling:

Municipal Fund	Cheque Numbers	\$117,955.47
Trust Fund	Cheque Number	\$205.03

COMMENT

The major expenditures are:

- 516 – Avon Concrete for the re-construction (replacement) of the culvert on Tammin Wyalkatchem Road across Mackin Creek. \$42,455.60
- 527 – Dempster Steel for the balance of the new Tammin Emergency Centre shed. \$3,000.00
- 533 – Jetpatcher Roadtech P/L for the hire of the jetpatcher. \$6,512.00
- 558 – FESA – passing on the contribution towards the new Tammin Emergency Centre shed from the St John Ambulance. \$5,000.00

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the cheques issued for February 2007 be endorsed.

Simple Majority Required

MIN 70/07 MOTION – Moved Cr Wheeldon 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 5/0

12. REPORTS OF OFFICERS – For period up to 7 March 2007

12.1 CHIEF EXECUTIVE OFFICER'S REPORT

12.1.1 WestNet Rail – Train De-Railment Planning

On 13 February 2007 the CEO attended a planning workshop in Kellerberrin in relation to a train derailment incident. The meeting provided some useful contacts with WestNetRail – who are in control of the rail line and rail reserve.

12.1.2 WE-ROC (ORG-15)

On 14 February 2007 the CEO attended the WE-ROC Executive meeting in Tammin. The meeting progressed the

- Community Safety & Crime Prevention project;
- WE-ROC Economic Alliance; and
- Central Wheatbelt (Merredin) Visitors Centre

12.1.3 WE-ROC Natural Resource Managers

On 14 February 2007 the CEO attended the WE-ROC NRM meeting in Tammin.

12.1.4 Northam Saleyards (AGR-11)

On 17 February 2007 the CEO met with the Shire of Northam to progress a submission to the State Government to secure funding for the saleyards.

12.1.5 Interests Training (OSGOV-26)

Item 11.3 – 15 February 2007 refers.

Arrangements have been put in place for the Department of Local Government and Regional Development (Jenni Law) to provide interests training at 11 am on 19 April 2007 prior to the April Ordinary Council meeting and following the auction of land for non-payment of rates. Later in the day (6 pm) the formal opening of the Tammin Emergency Centre will occur (followed by a BBQ tea).

In liaison with Jenni, I have also taken the liberty of inviting the Shires of Cunderdin and Kellerberrin to be involved in the training. The Shire of Cunderdin has declined due to the conflict with it's Ordinary Council meeting.

12.1.6 Donnan Park – User Meeting

Item 11.33 – 20 April 2006 refers.

A meeting was held on 22 February 2007 between users of Donnan Park to address issues raised during the April 2006 Properties Inspection and by the KATS Football Club.

Issues raised included:

- Relocation of playground to immediately north of grandstand with new shade and fence arrangement.
- Repair of door hinge and installation of weather strips (3) to Pavilion.
- Repair of shower heads in Changerooms.
- Cleaning of Changerooms (*Dosmestos*).
- Vermin control.
- Lockable cupboards in both Pavilion and Changerooms.
- Airconditioning in Pavilion – inadequate.
- Repair of trestles, check chairs.
- Marking of chairs and trestles for easy return.
- Mesh lockable storage.
- Marking or signing of speed bumps.
- Line marking of oval – no sump oil.

Additional issues raised included:

- Lower step for community bus.
- Sheep at tip.

Following this meeting, Mr Rod Thornton, Be-Active Coordinator, addressed the meeting on *Working With Kids* clearance requirements and grant funding.

12.1.7 Staff Training

On 26 February 2007 Mrs Mackin attended a local government *Quicken* User Group meeting in Mukinbudin.

On 7 March 2007 Messrs David Martin & Colin Harrison attended a Pesticide Awareness & Safe Handling Of Chemicals course in Wyalkatchem whilst Mr Graeme Button and the CEO attended a traffic counter course in Northam.

12.1.8 LGMA

On 1 March 2007 the CEO attended the Central Wheatbelt Branch meeting in Kellerberrin. The significant item of interest to Tammin was the lengthy discussion on WALGA's SSS Report.

12.1.9 Draft 2007/08 Budget

Councillors are asked to provide details of items to be included in the draft 2007/08 Budget, changes to the status quo etc. to allow costing for inclusion in draft Budget.

12.1.10 Plant

The diff in the 2000 Multipac VP200 roller (TN.205) is required to be replaced due to the machine being operated without oil. The crown wheel and pinion has been sourced through Welquip (\$3,900) however the front hub will need to be manufactured. F-111 is undertaking the repairs.

12.2 COMMUNITY DEVELOPMENT OFFICER'S REPORT

12.2.1 Barking Gecko

Have spoken to Barking Gecko regarding a performance in Tammin during their touring season. They will be touring with the Troll in the Bowl, the story of the Three Billy Goats Gruff. The 8 June 2007 has been tentatively booked and following confirmation approaches will be made to surrounding schools and playgroups advertising the show and opportunity to attend in Tammin. The Company will provide workshops for the Tammin Primary School students at a cost to the school.

12.2.2 Community Facilities

A meeting was conducted with Tammin community groups at Donnan Park on the 22 February 2007. The discussions involved the maintenance of facilities within the Town (and ways that we can work together to improve them), information on incorporation, public liability and working with children checks. The meeting concluded with Rodney Thornton discussing grant opportunities that are currently available and offering his assistance to any groups that may wish to apply. Following this meeting volunteers have organised to have a thorough clean up of Donnan Park pavilion in readiness for the Cricket grand final and the upcoming football and hockey seasons.

12.2.3 Way Out West

Ned Nettleton from Way out West cinemas met with the CDO at Kadjininy Kep on the 27 February 2007 to look at the possibility of presenting outdoor movies in Tammin. The company is willing to offer their service at a reduced rate to increase their exposure. They will be in Tammin on the 17 March 2007 to try the screen on the stage and to establish if the venue is suitable.

12.2.4 21 Gun Salute

Posters have been printed by the Kellerberrin Telecentre and tickets produced. Letters have been sent to all the Tammin community groups offering the opportunity to fundraise at the event. The CDO is currently negotiating with Radio West regarding advertising and will place advertisements and copy in the *Merredin Mercury* and *Avon Advocate* around the beginning of April.

12.2.5 Grant Applications

Grant applications are currently being prepared for the Anzac Day small grants scheme for a new flagpole for Memorial Park and the annual Gordon Reid Regional Performing Arts Grants Regional Audience Development for the 2007/08 program of events for Tammin.

STAFF RECOMMENDATION

That Council receive the Officers' Reports

Simple Majority Required

MIN 71/07 MOTION – Moved Cr Stokes 2nd Cr Wheeldon

That the Staff Recommendation be adopted.

CARRIED 5/0

13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

15. CLOSURE OF MEETING

There being no further business the Chairman closed the meeting at 6.54 pm.

Tabled before the Ordinary Council meeting on 19 April 2007.

CR B LESLIE, Chairman

COUNCILLORS INFORMATION BULLETIN – MARCH 2007

Councillors are invited to view any of the information listed by seeking a copy of the document at the Shire Office.

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IB 4	Memorial Park Play Equipment
IB 5	Tammin Women’s Hockey Club – Community Crop (SPREC-11)
IB 6	WALGA – Issues Update No 07.07 (OLGOV-11)
IB 7	T Raston – Railway Crossing (OSGOV-40)
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IB 11	WALGA – Association Honours (OLGOV-03)
IB 12	WALGA – Issues Update No 08.07 (OLGOV-11)
IB 13	MRWA – Tammin Wyalkatchem Rd – Give-Way Signs (ENG-21)
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IB 16	WALGA – Oversize Vehicles
IB 17	Tammin Emergency Centre (ASS-502)
IB 18	Wheatbelt Drainage (ENG-02 & AGR-04)
IB 19	Fairlane Sedan (TEND-18)
IB 20	WALGA – Issues Update No 09.07 (OLGOV-11)

IB 1 Status Report

The following is an update on items considered relevant to Council either in progress or completed. Those items marked with an asterisk (*) are new for this month.

	Council Resolution	Officer	Action
	<p>Tamma Village – Emergency Keys An outstanding item inherited by the CEO from an unknown Council resolution was to obtain originals of the unit's keys for security and in the case of emergencies.</p>	CEO	<p>Keys are in the Shire Office for units:</p> <ol style="list-style-type: none"> 1 Warren Tangye 2 Mary Stokes 3 Beryl Greenwood 5 May Reyne 6 Marge Hocking 7 Mary Caffell 8 Daisy Harrison 9 Stephan Krieger 10 Ann Batchelor <p>Keys are required for unit: 4 Isabelle Newbury</p>
	<p>Northam Regional Saleyards Project Minute 233/05 – 7/12/2005</p> <ol style="list-style-type: none"> 1. That Council “participates” in providing an underwritten financial amount of \$50,000 towards to Northam Regional Saleyards Project. 2. That Council agree to execute an Agreement to identify commitment and contribution towards the Project subject to: <ol style="list-style-type: none"> a) Councils approval of the business plan and; b) acceptance of the legal agreement. <p>Minute 10/06 – 8/2/2006 That:</p> <ul style="list-style-type: none"> • the Business Plan and draft Agreement be accepted; and • authority be given for the signing and affixing of the Common Seal to the Agreement. 	CEO	<p>Site works completed (with Shire of Tammin assistance).</p> <p>Project with the State Government seeking financial contribution to complete funding.</p> <p>Tenders called and found within Budget however full funding not available.</p> <p>Negotiations are continuing with the State Government.</p>
	<p>Sight Distance Hazard – Bamboo in Town Drain Line – West end Town Rail Crossing Item 11.4.11 – 7/12/2005</p> <p>Works instruction was issued for Staff to completely remove bamboo plantation on the east and west side of the Towns' Westnet Rail (formerly Westrail) crossing point. Further instruction has been issued to ascertain ownership of the major drain and the responsible organization/body for annual maintenance attention. At this stage ownership of the Drain appears to be with Westnet Rail as the owner of the Rail Reserve.</p>	CEO	<p>WestNetRail was requested to spray the bamboo on 16 February 2007.</p>

	<p>Sale of land for non-payment of rates Minute 34/06 – 8/3/2006 That:</p> <ul style="list-style-type: none"> • The Shire of Tammin take formal possession of lots 31 & 32 Walston Street pursuant to section 6.64(1) of the Local Government Act; • formal notice be served on JI & KM Arnold at their last known addresses advising that the Shire of Tammin has taken possession of the land pursuant to section 6.64(2) of the Local Government Act; • a caveat be lodged on the titles of the land to preclude dealings in respect of the land pursuant to section 6.64(3) of the Local Government Act; and • Staff be instructed to take whatever administrative action necessary to sell the land for non-payment of rates pursuant to section 6.64(1)(b) of the Local Government Act. 	CEO	<p>Form 2 served on owner and Form 3 erected on site on 17 April 2006.</p> <p>Mayberry Hammond lodged Caveats on 13 June 2006.</p> <p>The properties, unless the debt is paid, will be auctioned on 19 April 2007 with the other properties with 3 years outstanding rates.</p>
	<p>Storage & Catchment Dams Item 11.6 – 20 April 2006 That the gravel bund at the corner of Shields Street and Station Road be replaced with a concrete wall with an emergency removable section.</p>	CEO	
	<p>Storage & Catchment Dams Item 11.6 – 20 April 2006 That research continue into the method of pumping (reticulation) of the dam water, the use of the dam water on the Donnan Park couch and the transfer of water from Hunts Well.</p>	CEO	Water pipe from Hunts Well bore now connected to town dam.
	<p>Storage & Catchment Dams Item 11.6 – 20 April 2006 That the collection into the Storage Dam of the run-off from the CBH hardstand and the drain on the southern side of the railway be researched.</p>	CEO	Survey of CBH is to be carried out by F Rodda & Co in February 2007.
	<p>Kadjininy Kep Item 11.14 – 20 April 2006 <ul style="list-style-type: none"> • That a non-return valve be sourced and fitted to the stage area water trough. </p>	CEO	

	<p>Properties Inspection Item 11.18 – 20 April 2006</p> <ul style="list-style-type: none"> • Locate memorabilia or small cardboard buildings for historic photo cabinet. Seek advice from Ron York regarding displaying the existing photos. • Prepare septic and storm water drainage plans. • Repair broken window on north east corner of hall stage. • Prepare electrical diagram, including WIN re-broadcast equipment. • That RCD protection be installed on the Town Hall kitchen and Lesser Hall sub-boards. 	CEO	
	<p>Roads Inspection Item – 20 April 2006</p> <ul style="list-style-type: none"> • that improvements be made to the fencing to seal the dam spillways, noting the issue of debris blocking any serious water movements • additional rock and cement slurry on upstream and downstream sides of Turon Rd. Culvert (Bungulla Creek Crossing) to prevent scouring • Relocate table drain on south-east side to prevent scouring adjacent to spillway slab. • that pedestrian ramps (concrete slab) over curb be provided at the intersection of Ridley & Redmond Streets (south west corner). 		
	<p>Street Lighting – Tammin Roadhouse Item 11.15 – 18 May 2006</p> <p>That the Western Power/Synergy be requested to provide a design and cost to extend street lighting to the roadhouse entrance for consideration in the draft 2006/07 Budget.</p>	CEO	<p>After some <i>merry-go-rounds</i> Western Power has agreed to provide a design and quotation.</p> <p>Main Roads WA appear interested in installing the lighting. Main Roads WA has given approval for the project to proceed to the design stage to allow further consideration.</p>

	<p>Municipal Inventory, Statements & Plans Item 11.13 – 21 June 2006 That the CEO research and complete/update draft plans when time permits for Council's consideration.</p> <ul style="list-style-type: none"> • Municipal Inventory • Recordkeeping Plan • Equal Employment Management Plan • Health & Safety Plan • Severance & Redundancy Plan • Gratuity Plan • Future Plan • Strategic Plan • Review of Wards & Representation 	CEO	
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IB 2 WAPC – Amalgamation Of Lots 15 & 14 Old Yorkrakine Rd/Nottage Way (ASS-1083)

Correspondence advising of the application to amalgamate lots 15 & 14 and seeking comment.

Comment

The application was submitted by the Shire of Tammin. The lots are the site for the new CEO residence.

WAPC has been advised that the Shire of Tammin fully supports the application.

IB 3 WALGA – Issues Update No 06.07 (OLGOV-11)

Correspondence providing an update on issues including:

- WALGA Submission on the National Sustainability Framework
- Skilled Professionals Available
- A Cleaner Energy Future For W.A
- Banners in the Terrace
- Australian Standards Training Program
- Elder Abuse Protocol Guideline Workshops

IB 4 Memorial Park Play Equipment

Anameka Farms has kindly donated the sand (30 tonne) used under the new swing equipment.

IB 5 Tammin Women's Hockey Club – Community Crop (SPREC-11)

Correspondence expressing appreciation to Cr Stokes for the hard work and dedication in getting the community crop up and running.

IB 6 WALGA – Issues Update No 07.07 (OLGOV-11)

Correspondence providing an update on issues including:

- Local Government Appointments to Boards and Committees
- Training Update
- Ms Alison – An Invitation to be Inspired
- Australian Standards Training Program
- Captivate – Including People with Disabilities in Sport and Recreation
- Active Living Congress 2007
- Trails Grant Program
- Citizenship Bible
- Royal Life Saving Society Drowning Prevention Workshops

IB 7 T Raston – Railway Crossing (OSGOV-40)

Following the General Electors Meeting, Mr Raston sought assistance in widening the railway crossing approximately 5 km east of Tammin to a width of 15m to allow movement of agricultural machinery across the railway.

The request has been reported to Des McPolin of WestNetRail to address.

IB 8 Railway Reserve Fires (OFGOV-40)

Following the fire on the south side of the railway reserve west of Leslie Rd on 4 February 2007 the issue of repeated fires in this vicinity, together with the section of reserve between Wyola North Rd east to Fowlers, was taken up with WestNetRail. In particular, their attention was drawn to the current interest in fires and Western Power and the recent fire related death.

WestNetRail has committed to greater use of chemical in these two areas to attempt to achieve a *bare earth* treatment of the Reserve.

IB 9 Kadijiny Kep – Hydrology Model (Reserve 26973)

After over a year, the Model is back working again. On 8 February 2007 the new program and processor were installed and the model given a *refresher* by Plumb Constructions & Equipment. A few teething problems followed but now all appears to have settled down.

IB 10 Systemic Sustainability Study Taskforce (PROP-00)

Correspondence providing a progress report on the Taskforce. A Forum on Cost Shifting is scheduled for 20 April 2007.

IB 11 WALGA – Association Honours (OLGOV-03)

Correspondence providing details of the 2007 WALGA Honours Program which provides 5 categories of Honours as follows:

- Local Government Medal
- Life Membership
- Certificate of Appreciation
- Long and Loyal Service Award
- Distinguished Service Award

IB 12 WALGA – Issues Update No 08.07 (OLGOV-11)

Correspondence providing an update on issues including:

- Association meeting with the Hon Alannah MacTiernan
- Association Honours
- Blessing of the Roads Information Pack
- Australian Standards Training Program
- Captivate – Including People with Disabilities in Sport and Recreation
- Recreation and Leisure Technical Reference Group
- Public Sector Fellowship Program

IB 13 MRWA – Tammin Wyalkatchem Rd – Give-Way Signs (ENG-21)

Main Roads WA has been supported in it's proposal to erect give-way signs on Yorkrakine Rock Rd at the crossroad intersection with Tammin Wyalkatchem Rd.

IB 14 Dog Pound (ENG-01)

Two complaints have been received regarding noise from a dog in the pound. The complainant has been advised that the dog is required to be kept for 7 days (owner is unknown), that Staff are unable to *drug* the dog at night as suggested and the option to relocate to Kellerberrin went with the resource sharing agreement. It is the second dog in the pound in as many weeks.

IB 15 Postal Elections (ELE-03)

At a Breakfast meeting in Merredin some months ago, Minister Ford indicated he had no objections in principal to local government conducting postal elections. The Department has been asked to indicate what it has done to progress this issue.

IB 16 WALGA – Oversize Vehicles

In it's Local Government News Issue 05.07 WALGA sought proposals to amend the Road Traffic Code.

The CEO has raised the issue of the "Oversize" sign which has replaced (in Western Australia) the over width, over height, over length signs. The issue is that what does a motorist do when being confronted with an Oversize sign on a pilot vehicle?

Certainly awareness is heightened – however do they slow down, do they pull off the road and onto the shoulder or just drive on. Invariably, when they pull off onto the shoulder, an over length or over height vehicle zooms by without causing any issues at all. However, equally, when they just drive on, they are confronted with an over width vehicle which causes evasive action to be taken. The process is frustrating. Frustrating motoring leads to accidents.

IB 17 Tammin Emergency Centre (ASS-502)

FESA has provided a copy of the license for the joint use of the Tammin Emergency Centre between FESA and St John Ambulance. Essentially, the agreement provides St John Ambulance with full access to the facility with FESA paying all outgoings.

Comment

St John Ambulance contributed \$5,000 towards the cost of the building.

IB 18 Wheatbelt Drainage (ENG-02 & AGR-04)

Information Item 14 – 17 August 2006 and Item 11.6 – 19 October 2006 refer.

Water Resources Minister John Kobelke has announced the establishment of the Wheatbelt Drainage Council to provide the Government with advice on the planning, implementation and management of drainage in the context of catchment water management. Hendy Cowan will chair the Council.

The Council will provide the Minister with:

- clear principles to assess drainage scheme proposals;
- ongoing advice on policy development on inland drainage;
- advice on how to streamline and integrate the assessment process across
- government authorities; and
- provide recommendations on Wheatbelt drainage governance and management.

IB 19 Fairlane Sedan (TEND-18)

Items 11.8 – 21 December 2006 and 12.1.2 – 15 February 2007 refer.

The new sedan was delivered on 2 March 2007 (with the old sedan having travelling 19,060 km) and transferred at a cost of \$5,100.

IB 20 WALGA – Issues Update No 09.07 (OLGOV-11)

Correspondence providing an update on issues including:

- Cost Shifting Forum – 20 April 2007
- Irrigation Practices and Allocation of Water Resources
- Used Oil Recycling
- Corporate Wardrobe
- Buy Local Government
- Captivate Workshops
- Workplace Agreements Workshops
- Rural Chemical Collection