

Minutes of the Shire of Tammin Ordinary Council meeting held at Council Chambers, 1 Donnan Street, Tammin, on Thursday, 21 August 2008.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Cr R Stokes declared the meeting open at 2.06pm (following general discussions since 10am).

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Present

Cr R.J. Stokes	President (Presiding Person)
Cr K.L. Caffell	Deputy President
Cr M.D. Greenwood	Member
Cr S.J. Jefferies JP	Member
Cr B.F. Stokes	Member
Cr M.K. Wheeldon	Member

Mr M.G. Oliver	Chief Executive Officer
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Visitors

Nil

Apologies

Nil

Leave of Absence

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

6.1 Item 11.18 –Native Vegetation Clearing (ASS-1522)

Cr Stokes declared a proximity interest.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Council Meeting Minutes – 16 July 2008

STATUTORY ENVIRONMENT

Section 5.22(2) of the Local Government Act provides that minutes of all meeting to be kept and submitted to the next full Council meeting for confirmation.

STAFF RECOMMENDATION

That the minutes of the Ordinary Council meeting held on 16 July 2008 be confirmed as a true and correct record.

Simple Majority Required

MIN 125 /08 MOTION – Moved Cr B Stokes 2nd Cr Caffell

That the Staff Recommendation be adopted.

CARRIED 6/0

8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

10. REPORTS OF COMMITTEES/COUNCILLORS

10.1 WE-ROC Executive (ORG-15)

Meeting held in Southern Cross on 23 July 2008 and attended by the CEO. Issues discussed relevant to the Shire of Tammin included:

- Main Roads WA term network contracts. Robert Barnsley, Main Roads WA, provided an overview on the future of the term network contracts – which are due to commence expiring in 2009. He indicated that for the WE-ROC local governments, there is some 460km of highway to be maintained – which currently requires around 180 crew days for general maintenance over and above any upgrade projects. The presentation posed the WE-ROC the following questions:
 - Do we want to work with MRWA as a *Fee for Service* provider?
 - Where do we have surplus to our current requirements – eg plant, equipment and human resources. (WALGA Sustainability Strategy)?
 - Collectively what is our current capacity surplus – eg human; plant & equipment?
 - Collectively what is our future capacity surplus, taking into account future strategic plans and sustainability activities?

WE-ROC resolved to keep a watching interest and options open.

- Records management
- Roadside litter
- Public housing accreditation – WE-ROC resolved to seek an address from the appropriate Officer.
- Weather radar
- *Structural Reform – A Wheatbelt Perspective* responses
- Natural Resource Management Caring for our Country 2009 trees project
- GMOs
- Asset Management Improvement Program (WAAMI) – recognising the importance of asset management and the high cost of WAAMI, WE-ROC are to explore alternatives.
- Native Vegetation Clearing review
- Mass Concessional Loading Scheme for Grain

10.2 GECZ – Teleconference (ORG-02)

Meeting held on 24 July 2008 and attended by Crs Caffell and Wheeldon together with the CEO. The meeting adopted an updated position on the amended SSS recommendations.

10.3 WALGA Local Government Week & AGM (OLGOV-12)

Held in Perth (Convention Centre) and attended by Crs Caffell and Wheeldon and CEO for the full convention and AGM and Cr Rodney Stokes for part of the convention and AGM.

The big decision from the AGM was that State Council has been directed not to endorse the amended SSS Report until membership has had the opportunity to review and respond to the Report and has had the opportunity to collectively debate the report at a Statewide forum specifically convened for this purpose. Further, that State Council has also been directed to advise the membership of the precise process that is intended to be followed to ensure that the membership supports the Report as the platform for structural reform of local government in WA before it is presented to the government as WALGA policy.

Comment

WALGA should be congratulated for the venue's move to the Convention Centre – which provided far less congestion.

MIN 126/08 MOTION – Moved Cr 2nd Cr

That WALGA be congratulated on the relocation of the Local Government Week venue, noting the increase in space and the quality of the food.

CARRIED 6/0

10.4 Granite Way Committee (ORG-16)

Cr Wheeldon noted that she had submitted her apologies for the Committee meeting to be held in Quairading on 13 August 2008 due to the local funeral.

11. AGENDA ITEMS

11.1 WALGA – Constitutional Recognition of Local Government (OLGOV-01)

Author – MG Oliver, CEO, 16 May 2008 Interest – Nil

PREVIOUS REFERENCE

Item 11.5 – 15 May 2008 refers.

BACKGROUND

Correspondence noting that whilst local government has a long standing policy position of wanting to be recognised in the Australian Constitution, the form that Constitutional Recognition should take needs to be agreed.

- Should recognition be simply symbolic?
- Should it impose certain funding obligations on the Commonwealth?
- Should it protect Local Government from forced structural change?
- Do Councils have other expectations from Constitutional Recognition?

The Rudd Government has promised a new referendum on the question of Constitutional Recognition for Local Government, so the time has come to put some clarity around this issue and draw together a nationally consistent position. The Australian Local Government Association (ALGA) will be endeavouring to do this during 2008 with the assistance of State and Territory Associations.

ALGA has developed a strategic framework and process for wide engagement in the development of the case for Constitutional Recognition and for gaining agreement to a proposition that could be put to government for the purposes of conducting a referendum for Constitutional Recognition of Local Government within the next three years. ALGA has developed a number of resource materials for use by Local Governments to inform their local conversations on this issue. These resource materials can be downloaded from the ALGA website at <http://www.alga.asn.au/constitutionalrecognition/>.

The resource materials have been developed in order to facilitate the following process:

1. Constitutional Recognition resource materials distributed to Local Governments, and posted on ALGA website.
2. Local Governments to conduct a "Council conversation" and develop local position.
3. Optional step — Local Governments share outcomes from their Council conversations at July zone meetings.
4. Local Government Week Convention to consider the question of Constitutional Recognition. WALGA to appoint 10 representatives to attend a National State and Expert Forum.
5. ALGA will convene a National State and Expert Forum. This will reconcile State Association input and specific options to be put to a broadly based National Constitutional Forum. Expert technical advice will assist in the drafting of specific wording of resolutions to meet desired objectives and develop technical argument on various options. (Proposed for August/September).
6. ALGA will prepare business papers for a National Constitutional Forum based on input from the National State and Expert Forum. (October).
7. Conduct of the National Constitutional Forum. This would be in the style of the National Roads Congress designed to establish an agreed Local Government position

and to settle the question to be put at a referendum on Constitutional Recognition of Local Government. (Scheduled for December 2008).

8. ALGA to develop "camera ready" legislation for the referendum and present to government.

Council considered this matter in May 2008 and resolved that it lay on the table until this meeting to allow further discussions (particularly in relation to Local Government Week).

COMMENT

It is appropriate that Councillors express their opinions to allow a Council position to be determined.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council determine it's position on constitutional recognition of local government.

Simple Majority Required

MIN 127 /08 MOTION – Moved Cr R Stokes 2nd Cr M Greenwood

That WALGA be advised that the Shire of Tammin supported the push for constitutional recognition of local government.

CARRIED 6/0

11.2 Tammin Senior Citizens Committee – Tamma Village (ASS-1093)

Author – MG Oliver, CEO, 16 June 2008 Interest – Nil

PREVIOUS REFERENCE

IB 15 – 15 May 2008 and Item 11.4 – 16 July 2008 refer.

BACKGROUND

Correspondence:

- acknowledging the replacement of blinds and providing a financial contribution of \$5,000 towards the project.
- expressing the opinion that there should have been more consultation with the Committee and Tenants as some felt that the replacement of all blinds was not a priority and in some cases not necessary.
- requesting that in future where items originally provided by the Committee that a more professional approach be taken if a request for a donation towards the cost is made.
- seeking the installation in the future to the erection of a boundary fence on the eastern side of the village – which would define the boundary as well as improving the site. The Committee has funding to help with the cost of the fence.
- seeking the continuation of the paving (slabs) of the covered areas at the side/back of units utilising the Prisoner Work Camp inmates. The Committee will pay for the slabs.

Council resolved in July 2008 that this item lay on the table until this meeting to allow Councillors to inspect the site.

Subsequently, Crs Rodney and Bernard Stokes met with members of the Committee to clarify the Committee's request.

The Committee has provided further details and requests as follows:

- A fence (overlapped vertical pine slats) on the eastern side of the Village from the northern corner of Unit 5 to the corner of Unit 1. The Committee is prepared to assist with financing, the level to be determined once a quote has been received.
- A fence (overlapped vertical pine slats) on the northern side of the Village (to stop the strong winds and as a safety precaution). The Committee is prepared to assist with financing, the level to be determined once a quote has been received.
- Clear vinyl patio blinds to be installed on all sides of the gazebo (to make it user friendly throughout the year).
- Brick paving to be completed at Unit 9 with bricks already purchased. Paving of Units 1, 3, 4 and 8 to be done. The Committee will pay for the pavers with the work being done by the Prisoner Work Release Group. Units 2 and 6 to be left for the present.
- Gas stoves to be serviced to ensure that automatic switches work on ovens – a safety issue for the elderly tenants.
- Shower recesses in Units 1, 2, 3, 5 and 6 to be modified to comply with Homes West standards. This is not urgent but occupants of Unit 1 request it be completed as soon as possible.
- When repairs are carried out to doors, tenants request that all locks be keyed alike.

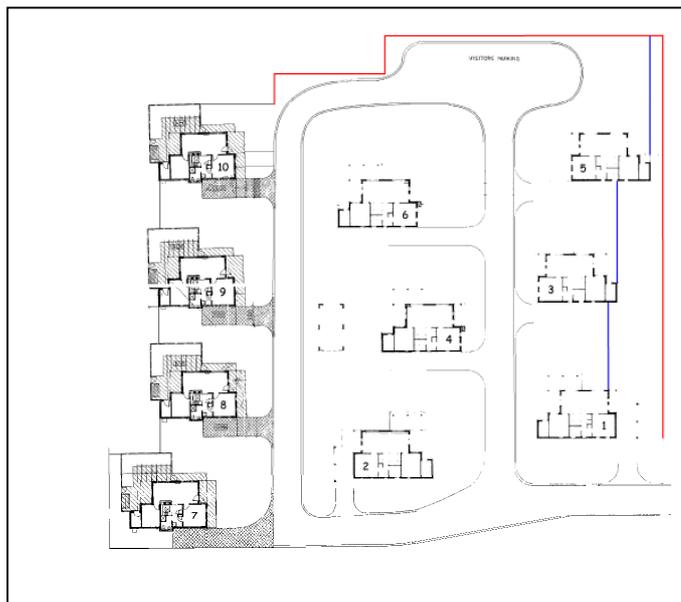
COMMENT

The cost of the supply and fitting of the blinds for the 10 units was \$23,829.19.

The fence on the north eastern corner of Unit 10, to which the northern fence is to connect, is colourbond – not the same as the overlapped vertical pine slats on the western side of the village.

To pick up the eastern fence from the northern corner of Unit 5 would seem a little odd.

Clear vinyl patio blinds on the Gazebo would make it more user friendly.



FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council provide direction.

Simple Majority Required

MIN 128/08 MOTION – Moved Cr Caffell 2nd Cr Jefferies

That the Committee be advised that provision will be included in the draft 2008/09 Budget for the fencing (in colourbond) of the northern side of the village (connecting Unit 10 with Unit 5) together with the upgrading of one bathroom (Unit 1) and that the paving of Units 1, 3, 8 and 9. Further, that the balance of the requests lay on the table pending further discussions.

CARRIED 6/0

11.3 RJ Reid & WJP & JS Paul – Subdivision/Amalgamation (ASS-173/ASS-174)

Author – MG Oliver, CEO, 18 July 2008 Interest – Nil

BACKGROUND

WA Planning Commission has forwarded a proposal for the relocation of the southern boundary of loc 17658 on Bungulla North Rd 22.5m northwards reducing it's size from 4047m² to 2628m² (Lot B) and amalgamating the balance of the land with adjoining Loc 22601 lot 51 increasing it's size from 41.6733 ha to 41.8172 ha (Lot A).

COMMENT

It is understood that the shed erected on loc 17658 belongs with loc 22601 lot 51.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

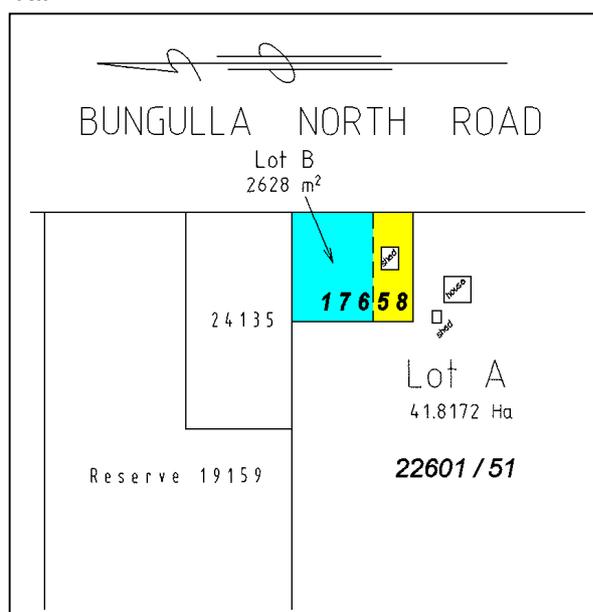
That no objection be made to the proposal by RJ Reid & WJP & JS Paul to relocate the boundary between loc 17658 and lot 51.

Simple Majority Required

MIN 129/08 MOTION – Moved Cr Greenwood 2nd Cr Jefferies

That the Staff Recommendation be adopted.

CARRIED 6/0



11.4 2009/10 RRG Roadworks (ENG-43)

Author – MG Oliver, CEO, 8 July 2008 Interest – Nil

PREVIOUS REFERENCE

Item – 8 July 2008 refers.

BACKGROUND

The planning for the 2009/10 Roadworks Program funded by the State Government through the Kellerberrin Sub-Group of the Wheatbelt North Regional Road Group is required to be commenced.

Roadworks are limited to Roads 2025 roads:

- Tammin Wyalkatchem Rd
- York Tammin (Goldfields Rd)
- Ralston Rd
- Bungulla North Rd

COMMENT

Following the 2008 Roads Inspection a decision was made to change direction on Tammin Wyalkatchem Rd and Goldfields Rd from widen/prime to seal/reseal works. The first year of this new direction will be 2008/09.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That a submission be made through the Kellerberrin Sub-Group of the Wheatbelt North Regional Road Group for funding in 2009/10 for seal/reseal works on Tammin Wyalkatchem Rd and York Tammin (Goldfields Rd).

Simple Majority Required

MIN 130/08 MOTION – Moved Cr Wheeldon 2nd Cr B Stokes

That the Staff Recommendation be adopted.

CARRIED 6/0

11.5 WALGA – Mass Concessional Loading Scheme For Grain (ENG-35)

Author – MG Oliver, CEO, 18 July 2008 Interest – Nil

BACKGROUND

WALGA is preparing a Policy position in relation to proposed legislation to replace the existing Road Traffic Act.

Under the proposed legislation if there is a breach of mass limit an offence is committed. The legislation will provide the mechanism to gather evidence of this breach within the whole supply chain with a focus on chain of responsibility. The position taken by WALGA is that Local Government does not condone overloading. Until a concessional scheme is made

a legal instrument by the State Government, due to legal issues such as liability, Local Government must support the law.

The CBH's Harvest Mass Management System operates in 78 local governments. In 2005/06 CBH approached local governments to enter into a MOU in relation to the Harvest Mass Management Scheme. WALGA, based on legal advice, advised Local Governments not to enter into the MOU as under the current legislative framework execution of the MOU takes a Shire from a position where it is not exposed to liability to an offence to where they could be a party to an offence of overloading vehicles.

Grains in farmer's paddocks are being loaded in less than ideal conditions. Changes in hectolitre weights between grain types and within grain types can vary with soil types. The need for greater mass is influenced by a number of factors including the proximity of receival bins to farms, mitigating travel time and the ability of trucks to unload quickly and in a timely fashion at receival bins. Addressing these factors will influence the behaviours of carters in relation to loading practices.

Additional mass loading will disproportionately increase the impact on the local road network. Pavements are designed for the number of standard axles anticipated during the proposed life of the pavement. It is generally accepted in pavement research that an overloaded axle increases the damage to the pavement exponentially (that is by the Power of 4). There is an implication with concessional loading on the future condition of the road which depends on the road pavement design, additional loading and pavement condition which will impact on Council maintenance strategies and depreciation of the road.

WALGA is seeking to develop consensus by Local Government on a concessional scheme for grain. In order to do this the following views from your Local Government:

1. Do you support for an extra mass concessional loading scheme for grain;
2. If you support an extra mass concession for grain, what do you believe should be the concession?
Up to 5%
0 Up to 7.5%
Up to 10%
Other (please specify)
3. Do you believe that there should be penalties for non compliance if a mass concessional loading scheme for grain is introduced?

COMMENT

Nil

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council formulate a position on the issues raised by WALGA.

Simple Majority Required

MIN 131 /08 MOTION – Moved Cr Caffell 2nd Cr Greenwood

That WALGA be advised that the Shire of Tammin supports a 10% extra mass concessional loading scheme for grain with penalties for non compliance.

CARRIED 6/0

11.6 Audit Committee (FIN-01)

Author – MG Oliver, CEO, 22 July 2008 Interest – Nil

PREVIOUS REFERENCE

Late Item 5 – 11 May 2005, Audit Committee Minutes – 21 June 2006 and 15 March 2007 refer.

BACKGROUND

Legislation requires Council to establish an Audit Committee. Membership can be either full Council or a Committee of three or more persons including elected members and/or community members with elected members being the majority of the Committee. No employee is to be a member of Committee.

The role of the Audit Committee is to provide an independent oversight of the financial systems of a local government on behalf of Council. The Council (unless delegated to the Audit Committee) is required to meet a minimum of once per year with the Auditor (which may be by video or telephone). The Committee is required to examine audit reports / management letters and advice received from the Auditor and to ensure appropriate action and response is provided.

In May 2005 Council established the Audit Committee with the following members:

- Cr Leslie
- Cr Stokes
- Cr Greenwood
- Mr Ivan Rogers
- Mr Donald Thomson

In November 2007 Council replaced Cr Leslie with Cr Jefferies.

It is understood that the Audit Committee has met twice – most recently on 15 March 2007. At that meeting, the Committee elected Ivan Rogers as Committee Chairman and resolved that:

- the Committee meet bi-annually (following the Interim Audit and the Annual Audit);
- the CEO convene the next meeting following the Interim Audit;
- the CEO provide the Committee members with a copy of the Department's Audit Committee guidelines; and
- the CEO provide the Committee members with a copy of the Annual Financial Report.

Since that time, the CEO has been unable to reach agreement with the Committee's Chairman regarding a meeting date.

COMMENT

It is understood that Mr Rogers no longer has interest in serving on the Committee.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Section 7.1A of the *Local Government Act* provides:

- (1) A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.
- (2) The members of the audit committee of a local government are to be appointed (absolute majority) by the local government and at least 3 of the members, and the majority of the members, are to be council members.
- (3) A CEO is not to be a member of an audit committee and may not nominate a person to be a member of an audit committee or have a person to represent him or her as a member of an audit committee.
- (4) An employee is not to be a member of an audit committee.

Section 7.1B provides that:

- (1) Despite section 5.16, the only powers and duties that a local government may delegate (by absolute majority) to its audit committee are any of its powers and duties under this Part other than this power of delegation.
- (2) A delegation to an audit committee is not subject to section 5.17.

Section 7.1C provides that:

Despite section 5.20, a decision of an audit committee is to be made by a simple majority.

Regulation 16 of the *Local Government (Audit) Regulations* provides that an audit committee —

- (a) is to provide guidance and assistance to the local government —
 - (i) as to the carrying out of its functions in relation to audits carried out under Part 7 of the Act; and
 - (ii) as to the development of a process to be used to select and appoint a person to be an auditor;

and

- (b) may provide guidance and assistance to the local government as to —
 - (i) matters to be audited;
 - (ii) the scope of audits;
 - (iii) its functions under Part 6 of the Act; and
 - (iv) the carrying out of its functions relating to other audits and other matters related to financial management.

Section 5.19 of the *Local Government Act* further provides that the quorum for a meeting of a council or committee is at least 50% of the number of offices (whether vacant or not) of member of the council or the committee.

Section 5.15 provides that the local government may reduce (by absolute majority) the number of offices of committee member required for a quorum at a committee meeting specified by the local government if there would not otherwise be a quorum for the meeting.

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council review the membership of the Committee, deputies and the Committee quorum.

Simple Majority Required

MIN 132/08 MOTION – Moved Cr B Stokes 2nd Cr M Greenwood

That Council review the membership of the Committee, deputies and the Committee quorum and that an advertisement for expressions of interest to serve on the Committee be placed in the Tammin Tabloid.

CARRIED 6/0

Crs B Stokes and M Wheeldon declared a financial interest in Item 11.7 and left the Chamber at 2.52pm.

11.7 2008/09 Community Grants (FIN-04)

Author – MG Oliver, CEO, 16 July 2008 Interest – Nil

PREVIOUS REFERENCE

Items 11.6 – 15 May 2008 and 11.1 – 16 July 2008 refer.

BACKGROUND

In April 2005, May 2006 and April 2007 Council resolved to advertise for budget submissions from sporting, community or welfare groups/organisations requiring financial assistance from the Shire of Tammin in the following year. This process was repeated in May 2008.

Draft 2008/09 Budget submissions have been received as follows:

- Tammin Primary School – swimming lessons \$2,000
- Tammin Bowling Club – to subsidize employment of a greenkeeper \$20,000 Inc
- Tammin Economy Shop (Coinda) – for wages for the co-ordinator and assistant \$5,000
- Tammin Seniors – purchase of indoor bowls \$500
- CWA Tammin – 2008 WA Week Luncheon \$350
- CWA Tammin – 70th birthday celebrations – April 2009
- Tammin Cricket Club – renew practice wicket \$2,570
- Tammin Art Committee – for Tammin Art Prize (cash \$1,000 & in-kind) \$1,650

Council did not have a quorum to consider this item at the July Ordinary Council meeting.

COMMENT

Provision was included in the 2006/07 Budget for community grants to:

- Tammin Economy Shop (Coinda) – for wages \$5,000
- Tammin Art Committee – for Tammin Art Prize (cash \$1,000 & in-kind) \$1,650
- Tammin Bowling Club – to subsidize employment of a greenkeeper \$20,000 Inc
- CWA Tammin – WA Week Luncheon \$375
- Tammin Catholic Guild – toilet block repairs (pans, cisterns and seats) \$1,000
- Tammin Playgroup – Uniting Church wheelchair ramp and gate repairs \$900
- Royal Flying Doctor Service \$200
- Eastern Districts Display Committee, Royal Show \$350
- Lord Mayors Disaster Appeal \$500
- Wheatbelt Agcare \$900
- Significant local achievements program \$500
- Tammin Primary School – in kind community bus for swimming lessons \$2,000

Council promoted the community cropping lease for the benefit of:

- Tammin Senior Citizens
- Tammin Play Group
- Tammin P & C
- Tammin Golf Club
- Tammin Bowling Club
- Tammin Cricket Club
- Tammin Hockey Club
- Kellerberrin Tammin Football Club
- CWA Tammin

In 2007/08 Council also contributed \$525 to the Central Wheatbelt Visitors Centre.

The cricket wicket should be partially funded by the Department of Sport & Recreation.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That provision be included in the draft 2008/09 Budget for the submissions received (with the exception of the Tammin Cricket Club) together with:

- | | |
|---|-----------|
| • Royal Flying Doctor Service | \$200 |
| • Eastern Districts Display Committee, Royal Show | \$350 |
| • Lord Mayors Disaster Appeal | \$500 |
| • Significant local achievements program | \$500 |
| • Central Wheatbelt Visitors Centre | \$550 Inc |
| • Wheatbelt Agcare | \$990 Inc |

Simple Majority Required

MIN 133/08 MOTION – Moved Cr Greenwood 2nd Cr Caffell

That the Staff Recommendation be adopted.

CARRIED 4/0

That Council determine a provision (if any) towards the Tammin CWA's 70th birthday celebrations in April 2009.

Simple Majority Required

Cr B Stokes entered the Chamber at 2.55pm.

MIN 134/08 MOTION – Moved Cr Jefferies 2nd Cr Greenwood

That no provision be included in the draft 2008/09 Budget for the Tammin CWA's 70th birthday celebrations in April 2009.

CARRIED 5/0

Cr Wheeldon entered the Chamber at 2.56pm.

11.8 Education Department Staff Housing (ADM-33)

Author – MG Oliver, CEO, 29 July 2008 Interest – Nil

PREVIOUS REFERENCE

Item – 8 July 2008 refers.

BACKGROUND

Cr Bernard Stokes has requested the issue of Department of Education and Training housing be listed on this Agenda with the view to the Shire of Tammin exerting pressure to expedite the provision of additional housing for the Department in Tammin.

COMMENT

The Shire of Tammin has previously been in an agreement with the Department for the provision of housing (5 Strang Street) however the Department withdrew some years ago and this house has now been sold. For the past few years, a teacher has occupied the Shire of Tammin's house at 45 Draper Street, most recently the Principal. However this house may be required for Staff at the end of this year. This will leave the Tammin Primary School without accommodation for a teacher.

The Department relocated the house from Doodlakine to 4 Booth Street in early 2007 as the Principal's residence however this house is currently occupied by a teacher as the Principal declined to relocate mid-term. It is understood that the Principal may be leaving at the end of this school year bringing the issue to a head.

The Department only has 4 Booth Street housing in Tammin.

It is understood that the Department has acquired the vacant block at 32 Walston Street and a block in Draper Street for the future provision of housing.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That a letter be sent to the Housing and Transport section of the Department of Education and Training requesting the provision of additional housing in Tammin to be expedited.

Simple Majority Required

MIN 135 /08 MOTION – Moved Cr Greenwood 2nd Cr Caffell

That a letter be sent to the Housing and Transport section of the Department of Education and Training (together with both major political parties and local State and Federal Members) requesting the provision of additional housing in Tammin to be expedited.

CARRIED 6/0

11.9 2008/09 Budget Rating Parameters (FIN-04)

Author – MG Oliver, CEO, 4 August 2008 Interest – Nil

BACKGROUND

Council can offer to their ratepayers the option to pay their rates by 4 equal, or nearly equal, instalments a minimum of 2 months apart or such other method of payment by instalments as is set in Council's Budget. The first instalment of any instalment plan becomes due and payable on the same date those rates paid by a single payment become due and payable. Council is still able to offer incentives and discounts to ratepayers who pay their rates in full early (by the first instalment date). One payment (with discount) or 4 instalments were the options for 2006/07 and 2007/08.

Council is able to charge an interest and administration charge to offset the loss of investment opportunity and the cost of new administrative requirements. This is not to be confused with penalty interest, which can be applied to any instalment not paid by the due date. The maximum rate of interest is 6.5% - which was the percentage for 2006/07 and 2007/08.

Interest on late payments will accrue 3 months after the date of issue of the rate notice if no election is made to pay by instalments. Where an election has been made to pay by instalments, interest will accrue from the day after an instalment is due and payable until the day before the instalment is paid but will apply only to the amount of the overdue instalment. The maximum rate of interest is 11% - which was the percentage for 2006/07 and 2007/08. \$10 administrative charge per instalment and 5.5% interest were set in 2006/07 and 2007/08.

Council is able to charge the full or partial cost of the administration related to instalment plans without intent to profit from the administration charges adopted.

Payment by instalments is not available if, at the date for payment of the first instalment, there are arrears. Payment by instalments is not available if the total current rate amount is less than \$200.

Council is able to grant a discount or other incentive for the early payment of rates. 5% was allowed in 2006/07 and 2007/08.

COMMENT

FESA has set the 2008/09 Emergency Services Levy charges and parameters as follows:

Category 4	\$0.0041	cents in the dollar (GRV properties)
Category 5	\$40.00	flat charge (UV properties)
Minimum	\$40.00	
Maximum	\$215.00	(vacant, residential & farming)
	\$125,000.00	(commercial)
Penalty interest	11% pa	

Two accommodation package prizes for the Early Payment of Rates competition have been provided – by the Esplanade Hotel Fremantle and Sorrento Beach Resort.

FINANCIAL IMPLICATIONS

2008/2009 Budget.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Section 6.45 of the *Local Government Act* provides that:

- (1) a rate or service charge ordinarily payable to a local government by a single payment but the person liable for the payment of a rate or service charge may elect to make that payment to a local government, subject to subsection (3), by –
 - (a) 4 equal or nearly equal instalments; or
 - (b) such other method of payment by instalments as is set forth in the local government's annual budget.
- (2) Where, during a financial year, a rate notice is given after a re-assessment of rates under section 6.40 the person to whom the notice is given may pay the rate or service charge –
 - (a) By a single payment; or
 - (b) By such instalments as are remaining under subsection (1) (a) or (b) for the remainder of that financial year.
- (3) A local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments and that additional charge is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.
- (4) Regulations may –
 - (a) Provide for the manner of making an election to pay by instalments under subsection (1) or (2);
 - (b) Prescribe circumstances in which payments may or may not be by instalments;
 - (c) Prohibit or regulate any matters relating to payments by instalments;
 - (d) Provide for the time when, and manner in which, instalments are to be paid;
 - (e) Prescribe the maximum amount (including the maximum interest component) which may be imposed under subsection (3) by way of an additional charge; and
 - (f) Provide for any other matter relating to the payment of rates or service charges.

Section 6.46 provides that subject to the *Rates and Charges (Rebates and Deferments) Act*, a local government may, when imposing a rate or service charge, resolve (by absolute majority) to grant a discount or other incentive for the early payment of any rate or service charge.

Section 6.50 provides that:

- (1) Subject to –
 - (a) subsections (2) and (3);
 - (b) any concession granted under section 6.47; and
 - (c) the Rates and Charges (Rebates and Deferments) Act 1992,a rate or service charge becomes due and payable on such date as is determined by the local government.
- (2) The date determined by a local government under subsection (1) is not to be earlier than 35 days after the date noted on the rate notice as the date the rate notice was issued.
- (3) Where a person elects to pay a rate or service charge by instalments the second and each subsequent instalment does not become due and payable at intervals of less than 2 months.

Section 6.51 provides:

- (1) A local government may at the time of imposing a rate or service charge resolve* to impose interest (at the rate set in its annual budget) on –
 - (a) a rate or service charge (or any instalment of a rate or service charge); and
 - (b) any costs of proceedings to recover any such charge, that remains unpaid after becoming due and payable.* Absolute majority required.
- (2) The rate of interest that may be set by the local government under this section is not to exceed the rate for the time being prescribed as the maximum rate of interest that may be set for the purposes of this section.

- (3) Accrued interest is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.
- (4) If a person is entitled under the Rates and Charges (Rebates and Deferments) Act 1992 or under this Act (if the local government in a particular case so resolves) to a rebate or deferment in respect of a rate or service charge —
 - (a) no interest is to accrue in respect of that rate or service charge payable by that person; and
 - (b) no additional charge is to be imposed under section 6.45(3) on that person.
- (5) Regulations may provide for the method of calculation of interest.

Regulation 59 of the *Local Government (Financial Management) Regulations* provides that payment may not be made by instalments if the total amount shown in the rate notice as being payable to the local government for rates, service charges or minimum payments, other than amounts remaining unpaid from a previous financial year, is less than \$200.

Regulation 64 of the *Local Government (Financial Management) Regulations* provides that:

- (1) The due date for payment of the first instalment is to be the date a rate or service charge is due and payable if the payment is to be by a single payment.
- (2) When adopting its annual budget the local government is to determine, in accordance with the Act, the due date for payment of instalments after the first instalment.
- (3) In respect of the 4 instalment option referred to in section 6.45(1)(a), if the local government does not determine the due date for payment of instalments after the first instalment in accordance with subregulation (2) the due date of each of those instalments is at intervals of 3 months from the due date of the first instalment.

Regulation 68 of the *Local Government (Financial Management) Regulations* provides that the maximum rate of interest to be imposed for instalments under section 6.45(3) is prescribed as 5.5%.

Regulation 70 of the *Local Government (Financial Management) Regulations* provides that the maximum rate of interest on overdue rates and service charges under 6.51(1) is prescribed as 11%.

STAFF RECOMMENDATIONS

That for the 2008/2009 rate notices, rate payment options be:

- Option A One Payment due 35 days from issue of the rate notice with 5% discount; or
- Option B If the sum of the rate levy, service charges or minimum payments is greater than \$200, four equal instalments due 35 days (30 September 2008), 95 days (28 November 2008), 155 days (27 January 2009) and 214 days (27 March 2009) from the issue of the rate notice (25 August 2008) with interest of 5.5% (not fore entitled pensioners) and a \$10 administration charge for instalments 2, 3 and 4. Further, any rubbish charge be included in the instalment without interest or penalty interest.

and that late payment penalty interest be levied at 11%.

Absolute majority required

MIN 136 /08 MOTION – Moved Cr Jefferies 2nd Cr Caffell

That the Staff Recommendation be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

That entry into the Early Payment of Rates competition be offered to ratepayers for the full payment of rates and charges within 35 days of issue (25 August 2008) and that the draw be conducted at the October Ordinary Council meeting following the close of the competition (30 September 2008).

Simple majority required

MIN 137 /08 MOTION – Moved Cr Wheeldon 2nd Cr Greenwood

That the Staff Recommendation be adopted.

CARRIED 6/0

11.10 2008/09 Budget (FIN-04)

Author – MG Oliver, CEO, 4 August 2008 Interest – Nil

BACKGROUND

Council is to adopt a Budget each financial year prior to 31 August (unless the Minister provides otherwise).

COMMENT

A draft Budget for 2008/09 has been provided to Councillors for consideration.

It is noted that following the revaluations this year of UVs (annually – 0.1% for 2008/09) and GRVs being revalued in 2007/08 (5 yearly), a rate in the dollar of 1.5183 cents (UV – up from 1.5173 cents) and 12.000 cents (GRV – no change) is required for a zero change in rate levies. The calculation of these base figures is shown in the rates modelling.

Reference is also made to WALGA's *Local Government Cost Index* (effectively a CPI or rate of inflation for changes in costs to Councils) which to 30 June 2008 was 5.38%.

A Roadworks Program has been developed which is somewhat reduced from the mammoth Program achieved in 2007/08 to address the mounting backlog of Roads to Recovery funds.

Non cash Administration and Depreciation allocations have been included in the draft. The Depreciation allocation has been estimated directly from the Asset Register in accordance with Council's Policy.

FINANCIAL IMPLICATIONS

2008/2009 Budget.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STATUTORY ENVIRONMENT

Section 6.2 of the *Local Government Act* provides that:

- (1) Not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.
- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for principal activities accepted by a local government under section 5.58 and to prepare a detailed estimate for the current year of –
 - a. the expenditure by the local government;

- b. the revenue and income, independent of general rates, of the local government; and
 - c. the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2) (a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate –
- a. Particulars of the estimated expenditure proposed to be incurred by the local government
 - b. Detailed information relating to the rates and service charges which will apply to land within the district including –
 - i the amount it is estimated will be yielded by the general rate; and
 - ii the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;
 - c. the fees and charges proposed to be imposed by the local government;
 - d. the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
 - e. details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
 - f. particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
 - g. such other matters as are prescribed
- (5) Regulations may provide for –
- a. The form of the annual budget;
 - b. The contents of the annual budget; and
 - c. The information to be contained in or to accompany the annual budget.

Section 6.11 provides:

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.
- (2) Subject to subsection (3), before a local government –
 - (a) changes the purpose of a reserve account; or
 - (b) uses the money in a reserve account for another purpose,
 it must give one month's local public notice of the proposed change of purpose or proposed use.
- (3) A local government is not required to give local public notice under subsection (2) –
 - (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or
 - (b) in such other circumstances as are prescribed.
- (4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.
- (5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.

Section 6.34 provides that unless the Minister otherwise approves, the amount shown in the annual budget as being the amount it is estimated will be yielded by the general rate is not to –

- (a) be more than 110% of the amount of the budget deficiency; or
- (b) be less than 90% of the amount of the budget deficiency.

Regulation 32 of the *Local Government (Financial Management) Regulations* provides that a local government may exclude from the calculation of the budget deficiency (6.2(3)) –

- (a) money borrowed or to be borrowed, to the extent that it is proposed in the annual budget to remain unspent at the end of the financial year;
- (b) reserves, to the extent that they are proposed in the annual budget to remain unspent at the end of the financial year;

- (c) in relation to a land transaction or trading undertaking, assets and liabilities, to the extent to which they are proposed in the annual budget to remain restricted to the purposes of the land transaction or trading undertaking at the end of the financial year;
- (d) any proposed amounts of depreciation of non-current assets;
- (e) assets from grants or gifts or non-cash revenue or expenditure;
- (f) current liabilities which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain uncleared at the end of the financial year; and
- (g) any other current assets which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain unused at the end of the financial year.

Section 6.35 provides:

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.
- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —
 - (a) 50% of the total number of separately rated properties in the district; or
 - (b) 50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of —
 - (a) the number of separately rated properties in the district; or
 - (b) the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.
- (5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.
- (6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —
 - (a) to land rated on gross rental value;
 - (b) to land rated on unimproved value; and
 - (c) to each differential rating category where a differential general rate is imposed.

Section 6.47 provides that subject to the *Rates and Charges (Rebates and Deferments) Act*, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.

STAFF RECOMMENDATIONS

That a rubbish removal service charge of \$125 be adopted for 2008/09 with:

- 50% discount to entitled pensioners and the Tammin CWA; and
- no charge being raised against Shire of Tammin properties, the Tammin Bowling Club (3 services) and the Tammin Golf Club (1 service).

Absolute Majority Required

MIN 138/08 MOTION – Moved Cr B Stokes 2nd Cr S Jefferies

That the Staff Recommendation be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

That the Gross Rental Valuations of \$419,286 and Unimproved Valuations of \$34,898,851 be adopted for the 2008/09 Budget.

Simple Majority Required

MIN 139 /08 MOTION – Moved Cr Caffell 2nd Cr Wheeldon

That the Staff Recommendation be adopted.

CARRIED 6/0

That pursuant regulation 23 of the *Local Government (Financial Management) Regulations*, for the 2008/09 Budget, the:

- GRV rate in the dollar be set at 13.3 cents;
- UV rate in the dollar be set at 1.6 cents; and
- minimum rate per assessment be set at \$300.

Absolute Majority Required

MIN 140 /08 MOTION – Moved Cr Caffell 2nd Cr B Stokes

That pursuant regulation 23 of the Local Government (Financial Management) Regulations, for the 2008/09 Budget, the:

- GRV rate in the dollar be set at 13.356 cents;
- UV rate in the dollar be set at 1.6094 cents; and
- minimum rate per assessment be set at \$300.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

Council wished a 6% rate levies increase.

That pursuant to section 6.47 of the *Local Government Act*, and in keeping with past years, the 2008/09 rates on the following properties be waived to encourage these community organisations:

- Assessment 347 – Lots 33 & 34 Walston Street – Tammin CWA
- Assessment 1064 – Lot 153 Station Rd – Tammin Bowling Club
- Assessment 1164 – Reserve 21156 Yorkrakine Rd – Tammin Golf Club

Absolute Majority Required

MIN 141 /08 MOTION – Moved Cr Wheeldon 2nd Cr Caffell

That the Staff Recommendation be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

That the draft 2008/2009 Budget be adopted.

Simple Majority Required

MIN 142 /08 MOTION – Moved Cr Jefferies 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 6/0

That in accordance with section 34(5) of the *Local Government (Financial Management) Regulations* a variance percentage of 10% and \$5,000 be adopted for reporting material variances in 2008/09.

Simple Majority Required

MIN 143 /08 MOTION – Moved Cr Caffell 2nd Cr B Stokes

That the Staff Recommendation be adopted.

CARRIED 6/0

11.11 Gravel Royalty (ENG-32)

Author – MG Oliver, CEO, 4 August 2008 Interest – Nil

PREVIOUS REFERENCE

Items 11.3 – 23 August 2007 and 11.2 – 20 September 2007 refer.

BACKGROUND

The Shire of Tammin currently pays a gravel royalty of 70 cents per cubic meter (inc GST).

This royalty rate was set in September 2007 with the intention that it be reviewed annually in line with the movement in rate levies.

COMMENT

The supply of gravel is essential for roadworks.

FINANCIAL IMPLICATIONS

2008/09 Budget.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the gravel royalty rate be increased to 75 cents per cubic meter (inc.) effective 1 September 2008.

Simple Majority Required

MIN 144/08 MOTION – Moved Cr B Stokes 2nd Cr Jefferies

That the Staff Recommendation be adopted.

CARRIED 6/0

11.12 Financial Report (FIN-05)

Author – JS Oliver, Senior Finance Officer, 4 August 2008 Interest – Nil

BACKGROUND

The Financial Report for 2008/09 to 31 July 2008 is attached.

COMMENT

The Financial Report has been prepared in the format requested by Council.

The effect of the Council's Policy decision on reporting variances can not be shown until the 2008/09 Budget is adopted.

FINANCIAL IMPLICATIONS

No significant implications.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the Financial Report for July 2008 be received.

Simple Majority Required

MIN 145 /08 MOTION – Moved Cr Caffell 2nd Cr Jefferies

That the Staff Recommendation be adopted.

CARRIED 6/0

11.13 List Of Payments (FIN-05)

Author – JS Oliver, Senior Finance Officer, 4 August 2008 Interest – Nil

BACKGROUND

Accounts paid and for payment for July 2008 are listed totalling:

Municipal Fund	Voucher numbers 1936 – 2007	\$199,789.07
Trust Fund	Voucher number 888	\$12,000.00

COMMENT

No abnormal expenditure has occurred.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;
 - and
 - (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under subregulation (1) or (2) is to be —
(a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
(b) recorded in the minutes of that meeting.

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the list of accounts for July 2008 be endorsed.

Simple Majority Required

MIN 146/08 MOTION – Moved Cr Jefferies 2nd Cr B Stokes

That the Staff Recommendation be adopted.

CARRIED 6/0

Mr Oliver left the Chamber at 3.22pm at the request of the Chairman.

11.14 Staff (PROP-00)

Author – MG Oliver, CEO, 19 August 2008 Interest – Nil

BACKGROUND

Cr R Stokes has requested an item be included onto this Agenda to discuss Staff issues – particularly the performance appraisal system proposed for the CEO's 5 year contract.

COMMENT

WALGA has noted that there are 2 appraisal systems in the current contract and provided a quote to carry out an appraisal.

FINANCIAL IMPLICATIONS

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council provide direction.

Simple Majority Required

Cr R Stokes is to seek further information from WALGA and the CEO is to provide a copy of the Department of Local Government and Regional Development's Note on CEO Performance Appraisal to the Councillors.

11.15 Structural Reform (PROP-00)

Author – MG Oliver, CEO, 19 August 2008 Interest – Nil

BACKGROUND

Cr R Stokes has requested an item be included onto this Agenda to discuss structural reform of local government – in particular the *SSS Report/The Journey: Sustainability Into The Future* with the view to taking a more positive approach to the Report's recommendations and to initiating discussions with the Shire of Cunderdin and SEA-ROC.

COMMENT

WALGA has responded to the WALGA AGM resolution for a Statewide forum to be held prior to State Council's adoption of the updated Report's recommendations by calling a Special Forum for 15 September 2008 commencing at 10am at the City of Stirling.

WALGA has requested that it be advised (by 8 September 2008) of:

- the recommendations or issues that they specifically wish to discuss at the Special Forum to facilitate the Agenda; and
- each local government's representation at the Special Forum.

WALGA has advised that following the calling of the State Election for 6 September 2008, it has launched a television advertising campaign to encourage major parties to commit to *sustainable communities*. WALGA has noted that it is important that the campaign be reinforced at the local level by the platform being promoted to all candidates and seeking a commitment on the following issues:

- collaborative Intergovernmental relations
- good local governance
- developing sustainable communities
- protecting & enhancing the natural environment; and
- safe and sustainable infrastructure.

Council's existing position of opposition to the structural reform/amalgamation agenda was last supported by a survey of residents in September 2006.

FINANCIAL IMPLICATIONS

Unknown

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATIONS

That Council update it's position on structural reform and the SSS Report.

Simple Majority Required

MIN 147 /08 MOTION – Moved Cr Jefferies 2nd Cr Wheeldon

That the Staff Recommendation lay on the table.

CARRIED 6/0

That a letter be sent to all local candidates seeking a commitment to the platforms being promoted by WALGA.

Simple Majority Required

MIN 148 /08 MOTION – Moved Cr Jefferies 2nd Cr Wheeldon

That the Staff Recommendation be adopted.

CARRIED 6/0

Crs R Stokes, Caffell, Jefferies and Wheeldon together with the CEO to attend the WALGA Statewide Forum to be held at the City of Stirling on 15 September 2008.

11.16 M Hutchison – Historic Weighbridge (HIST-04)

Author – MG Oliver, CEO, 19 August 2008 Interest – Nil

BACKGROUND

Offering the original CBH weighbridge and/or scales for return to Tammin for historical preservation.

Apparently it was acquired in the early 1970s and is currently located in Burekup (north of Bunbury).

COMMENT

The weighbridge is around 15 tonnes.

FINANCIAL IMPLICATIONS

Unknown – depending on what is done if the weighbridge was acquired and re-located.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council provide direction.

Simple Majority Required

MIN 149 /08 MOTION – Moved Cr R Stokes 2nd Cr Greenwood

That the Staff Recommendation lay on the table pending the provision of further information.

CARRIED 6/0

11.17 Dept of Agriculture & Food – Zone Control Authorities (AGR-08)

Author – MG Oliver, CEO, 19 August 2008 Interest – Nil

PREVIOUS REFERENCE

Items 11.19 – 18 May 2006 and 11.8 – 21 June 2007 refer.

BACKGROUND

The enactment of the Biosecurity and Agriculture Management Act has resulted in the wind-up of the Agricultural Zone Control Authorities (ZCAs).

At the last ZCA meeting for this District held in April 2008, it was resolved to discuss with local government, the possibility of establishing an informal group which would meet to discuss relevant issues. The Department has suggested 3 options for future involvement in managing biosecurity threats in this District:

- An informal meeting of elected representatives, held annually, to discuss biosecurity threats, existing and potential (invasive species, weeds and feral animals) and provide advice to the Biosecurity and Agriculture Management Council as an interim measure until a Recognised Biosecurity Group is established.
- A meeting of elected representatives will be called as biosecurity threats are identified and require discussion.
- No action is taken, but as issues are highlighted, contact is made with a member of the District Biosecurity Team to discuss and develop an action plan.

COMMENT

Through the ZCA network, Council representatives had an involvement in landscape-based pest issues (mainly concerning invasive species, weeds and feral animals). In the future this will be managed by Recognised Biosecurity Groups (RBGs). In addition, where required, the new RBGs will have scope to address a broader spectrum of biosecurity threats, by virtue of the more fully encompassing definition of "declared pest" which the new Biosecurity and Agriculture Management Act 2007 embraces.

Tammin was part of the Northam Zone of the Zone Control Authorities (ZCAs). Terms of appointment of membership was structured so that, as near as possible, one third of the members' terms expired each year.

In May 2006 Council advertised for nominations – without success.

In June 2007 Council was advised of the impending wind-up of the ZCAs with membership for the final year being resolved by extending the terms of the existing members.

On 24 June 2008 the WE-ROC Council resolved that it write to the Department of Agriculture and Food WA's office in Merredin to assist in establishing a biosecurity group for the WE-ROC group of Councils.

The Biosecurity Officer for the Shire of Tammin is Terri Jasper (servicing Cunderdin, Tammin and Wyalkatchem and based in the Shire of Cunderdin).

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Biosecurity and Agriculture Management Act.

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council determine it's interest in this issue.

Simple Majority Required

MIN 150/08 MOTION – Moved Cr R Stokes 2nd Cr L Caffell

That the Shire of Tammin support an informal meeting of elected representatives, held annually, to discuss biosecurity threats, existing and potential (invasive species, weeds and feral animals) and provide advice to the Biosecurity and Agriculture Management Council as an interim measure until a Recognised Biosecurity Group is established.

CARRIED 6/0

Cr R Stokes declared a proximity interest in Item 11.18 and left the Chamber at 4.38pm.

11.18 Dept of Environment & Conservation – Native Vegetation Clearing (ASS-1522)

Author – MG Oliver, CEO, 19 August 2008 Interest – Nil

PREVIOUS REFERENCE

Item 11.6 – 21 February 2008 and Information Item 5 – March 2008 refer.

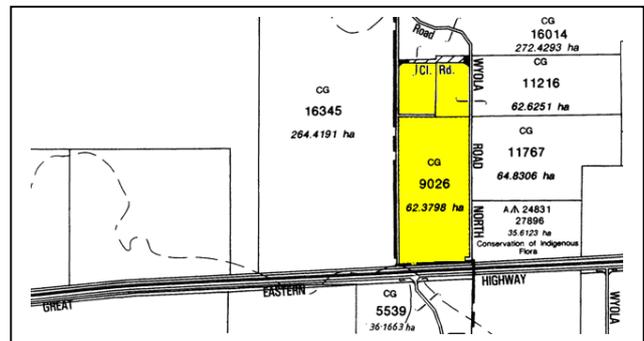
BACKGROUND

Advising of an application from G & L Carpenter for a permit to clear 6ha of native vegetation on Loc 9026, 11216 and 16014 to allow the construction of a car park and motocross track and seeking comment.

COMMENT

Council resolved in February 2008 that development approval under Town Planning Scheme No 1 for a multi purpose off road vehicle facility, incorporating camping, self contained cottages, ablutions, workshop, caretaker facilities, kiosk, outdoor concert facility and a paintball facility on the northern 300m section of Avon Location 9026 and the adjoining Avon Location 11216 (restricted to the area west of Wyola North Rd and to the north of Location 9026), be granted on the condition that the activities are contained within the terms of the application (8 October 2007) and noting that other approvals including a building license and an effluent disposal permit will be required. Further, that the applicant's attention be drawn to:

- the flood plain characteristics of the land which will impact on approvals for any permanent structures; and
 - the comments from the 3 submissions; and
- strongly recommend that the applicant liaise with the Department of Water in relation to addressing it's concerns.



Subsequently, Council was advised by the Department of Conservation and Environment of issues associated with the site and noting that the Department does not support the development. A copy of the Department's submission was provided to the applicant.

The issue of clearing of native vegetation was considered by Council prior to granting the development approval.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

The Shire of Tammin does not have a Policy on the clearing of native vegetation nor has it delegated authority to the CEO to address such applications.

STATUTORY ENVIRONMENT

Section 51E(4) of the Environmental Protection Act.

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council provide direction.

Simple Majority Required

MIN 151 /08 MOTION – Moved Cr Jefferies 2nd Cr Greenwood

That the application for the issue of a native vegetation clearing permit be supported.

CARRIED 4/1

Cr R Stokes entered the Chamber at 4.46pm.

11.19 Entry Statements (ASS-337/8 393 427)

Author – MG Oliver, CEO, 19 August 2008 Interest – Nil

PREVIOUS REFERENCE

Item 11.9 – 20 March 2008 refers.

BACKGROUND

In September 2006 Councillors suggested the Main Roads WA owned lots on the west side of Tammin would be the ideal location for an entry statement – proposing old machinery as the style.

Main Roads WA has responded indicating purchase would cause difficulties and complications however a lease would be relatively simple to arrange.

A similar proposal was made in May 2000 – although the outcome is not known.

At the General Electors meeting held on 13 February 2007 Crs Leslie and Jefferies, responding to a question from Michelle Applegate, indicated that the Townscape (Tidy Towns) Committee had the replacement of the Entrance Statements on the Committee's list.

Following a series of processes, Council resolved the design in March 2008 and the signs have now been erected.

COMMENT

The issue of the vacant blocks on the west side of Tammin, owned by Main Roads WA, has not been addressed nor has the determination of the requirement for surrounds for the signs.

FINANCIAL IMPLICATIONS

Unknown.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Main Roads WA approval required as the owner of the road/land.

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council provide direction.

Simple Majority Required

MIN 152 /08 MOTION – Moved Cr Jefferies 2nd Cr Wheeldon

That:

- *Melaleuca trees be planted behind the signs on the east and western approaches to Tammin to give the signs some more body;*
- *the feasibility of installing sola powered lighting of the signs be researched; and*
- *the possibility of the lease of the Main Roads WA owned land on the west side of Tammin continue to lay on the table pending the provision of a development proposal from the Tidy Towns Committee.*

CARRIED 6/0

12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

14. CLOSURE OF MEETING

There being no further business the Chairman closed the meeting at 5.03 pm.

Tabled before the Ordinary Council meeting on 18 September 2008.

Cr R.J. Stokes, Chairman

COUNCILLORS INFORMATION BULLETIN – AUGUST 2008

Councillors are invited to view any of the information listed by seeking a copy of the document at the Shire Office.

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IB 1 Status Report

The following is an update on items considered relevant to Council either in progress or completed. Those items marked with an asterisk (*) are new for this month.

	Council Resolution	Officer	Action
	Consolidated Emergency Services Building Item 11.2.2 – 7 December 2005 That the Shire of Tammin proceed to acquire 15m of the rear of the lot for the Consolidated Emergency Services building lot for amalgamation into the Hydrology Model land for the purposes of change rooms and infrastructure for the model.	CEO	FM Surveys Northam quoted \$6,150 (November 2005) and have been requested to prepare the necessary documentation for the acquisition. Application has been made to DLI.
	Storage & Catchment Dams Item 11.6 – 20 April 2006 That the gravel bund at the corner of Shields Street and Station Road be replaced with a concrete wall with an emergency removable section.	CEO	Project discussed with Alex Perron for completion in November 2008.
	Kadjiny Kep Item 11.14 – 20 April 2006 That a non-return valve be sourced and fitted to the stage area water trough.	CEO	165mm outside diameter of PVC pipe in a 300mm wide section – very difficult
	Properties Inspection Item 11.18 – 20 April 2006 <ul style="list-style-type: none">• Locate memorabilia or small cardboard buildings for historic photo cabinet. Seek advice from Ron York regarding displaying the existing photos.• Prepare septic and storm water drainage plans for the Hall.	CEO	
	Roads Inspection Item – 20 April 2006 That pedestrian ramps (concrete slab) over curb be provided at the intersection of Ridley & Redmond Streets (south west corner).		Alex Peron requested to complete.
	Municipal Inventory, Statements & Plans Item 11.13 – 21 June 2006 That the CEO research and complete/update draft plans when time permits for Council's consideration. <ul style="list-style-type: none">• Municipal Inventory• Equal Employment Management Plan• Health & Safety Plan• Severance & Redundancy Plan• Gratuity Plan• Future Plan	CEO	

	<ul style="list-style-type: none"> • Strategic Plan • Review of Wards & Representation 		
	<p>Roads Inspection Item 10.7.6 – 19 April 2007 That the hole in the culvert on Yorkrakine Rd be filled with concrete and that the section of road be lifted using fill from the windrows immediately to the south of the culvert.</p> <p>Item 10.7.13 – 19 April 2007 That Staff patch the joins in the widening on Goldfields Rd and also the surface damage.</p> <p>Item 10.7.17 – 19 April 2007 That Staff clear the existing prunings and carry out further clearing to allow Mr Ralston to replace the section of fence. Note to keep the culvert clear and avoid the water pipe running through the culvert.</p> <p>Item 10.7.22 – 19 April 2007 That a crossover be installed into the School vehicle gate off Booth Street and a footpath crossover in Ridley St across Redmond St (both sides) to allow gopher on the footpath.</p>	<p>Works Supervisor</p> <p>Works Supervisor</p> <p>Works Supervisor</p> <p>Works Supervisor</p>	<p>Alex Peron requested.</p>
	<p>Properties Inspection Item 10.3 – 17 May 2007</p> <ul style="list-style-type: none"> • Re-nail timber slat in lesser hall ceiling and also in kitchen. • Replace missing tiles in Donnan Park umpires room. • Replace broken floodlight (250W/500W) in Donnan Park carpark (protect with mesh). • Install saddles on reticulation wiring in TALEC west accommodation wing. 	<p>CEO</p>	<p>Job issued to Warner Hutchinson.</p> <p>Job issued to Peter Mitchell.</p>
	<p>House Inspections Item 10.3 – 17 May 2007</p> <ul style="list-style-type: none"> • 4 Russell St - timber skirting fallen off eaves. • 11 Nottage Way - smoke alarm required. • 9 Nottage Way - smoke alarm required. • 22 Ridley Street - Paving of path to clothes to be installed. 	<p>CEO</p>	

	<p>Equipment Hire Item 11.9 – 18 July 2007 That Staff provide details of items of equipment that should not be available for hire together with items of equipment that are available for hire but are currently not on the fees and charges list for further consideration by Council.</p>	CEO	
	<p>Outstanding Projects Item 12.1.3 – 21 December 2007</p> <ul style="list-style-type: none"> • Kadjininy Kep completion. • Dam completion – plan to stabilise inlet to catchment dam and plan to transfer of water to storage dam are required. Headwall (with relief gate) to be installed across the creek on the corner of Station Rd and Shields Street. Northern section of the drain (between the Donnan Park gate and the dam) requires widening. Consideration of the width of the drain at the crossover into Donnan Park has been mentioned. Provision of a security flap across the drain in the fence still to be completed. • Donnan Street off street parking – power supply to be resolved. • Building maintenance program – program to consider heavy maintenance and improvements to the Shire’s buildings. • 4 Russell St – bathroom refit. • Tamma Village – Unit 1 bathroom. • Painting – 4 Russell St interior 		<p>The outstanding realignment of the southern fence (between Memorial Park and Kadjininy Kep is preventing the commencement of the pathways, hard pan area, additional lawns and kerbing and new garden beds (see July 2006 design) <i>With Landgate.</i></p> <p>Job issued to Peter Mitchell.</p> <p>Tiler to be sourced.</p> <p>Tiler to be sourced.</p>
	<p>M.G. Oliver Employment Contract Item 11.22 – 21 February 2008 That Mr Oliver be offered a new 5 year contract.</p>	CEO	<p>Whilst Mr Oliver has agreed to accept a new 5 year contract, the details of the contract and hence signing can not be determined until negotiated.</p>

IB 2 J Haartsen – Alzheimers Australia WA Ltd Street Appeal (ADM-00)

Correspondence seeking permission to collect funds for Alzheimers Australia WA Ltd on 19 September 2008 within the Shire of Tammin.

Also, requesting a donation from the Shire of Tammin towards the Appeal.

Comment

Permission has been granted – to allow the necessary processes to be completed before the required date. In relation to the donation request, advice has been provided that the Shire of Tammin is not able to donate to every cause – nor would it be likely that ratepayers from whom the funds are sourced would expect any different.

IB 3 Tammin Community Service Committee – Liquor Permit (Ass-1063)

Permission to consume liquor at the Tammin Town Hall on 16 July 2008 was granted to the Committee utilising delegated authority, subject to the following conditions:

- the requirements of the Liquor Licensing Act are fully complied with;
- the liquor is consumed in an orderly manner;
- no liquor is served or consumed by persons under the age of 18 years; and
- all rubbish (including drink containers) is placed in the receptacles provided before departing the property.

IB 4 Landcare Services – Native Seed Collection (AGR-13)

Correspondence seeking approval to collect native seed from within Reserves vested to the Shire of Tammin.

Comment

Under Delegation 21 – 20 December 2007 to the CEO, approval was granted subject to:

- all persons collecting native seed are licensed according to the Wildlife Conservation Act and abide by the license conditions.
- the consent is for a 12 month period to 30 June 2009.
- appropriate hygiene measures to be followed at all times to prevent the spread of plant disease and weeds.
- all care to be taken to minimise the disturbance of fauna habitat and soil degradation.

IB 5 2007/08 Plant Use

CODE	PLANT	HOURS/KM	CHANGE
TN210	Denning Mono Coach TALEC Bus	347,730	2,968 km
TN478	Toyota Coaster HZB50R-ZEMSSQ Bus	66,721	7,572 km
TN1253	John Deere 670B Grader	10,476	716 Hrs
TN6	Caterpillar 120H Grader	6,695	967 Hrs
TN251	Case 621B Z Bar Loader	5,219	689 Hrs
TNTR	Toro Ride-On Mower Reelmaster Mower	498	101 Hrs
TN205	Multipac VP200 Roller	9,686	341 Hrs
TN482	Caterpillar CF-563 5E-5823 Roller	9,151	215 Hrs
TN15	Chamberlain 3380 Tractor	9,195	201 Hrs
TN154	Fiat 450 Tractor	1,957	2 Hrs
TN229	Mitsubishi FV458 Truck	405,315	37,315 km
TN267	Isuzu 4x4 FTS Fire Truck	198,828	71 km
TN302	Isuzu EXY GigaMax Truck	73,749	45,949 km
TN366	International C1600 Truck	55,058	5 km
TN2	Nissan Navara DX 4x4 ZMS4C-DX Ute	53,811	25,036 km
TN221	Holden Rodeo Dual Cab Ute	58,958	30,255 km
TN3	Ford Ranger Ute	8,705	8,705 km
TN4	Toyota Hilux 4x2 3.0D Ute	139,560	4,158 km

IB 6 WALGA – Issues Update No 27.08 (OLGOV-11)

Correspondence providing an update on issues including:

- Bill Express Payment Contract
- State Council Agenda Item – The Journey: Sustainability Into the Future
- Proposed Stand Down Provisions
- New Council Websites
- Disability Future Directions 2025
- Child Care Information Review
- Update – Research Into the Impact of Resource and Major Industry Developments on Local Roads
- Asset and Expenditure Report 2006/07
- Practitioner’s Certificate in Mediation
- WALGA Eco-News

IB 7 WALGA – Issues Update No 28.08 (OLGOV-11)

Correspondence providing an update on issues including:

- Group advertising services
- Bill payment services
- Emergency services volunteer support project
- CCTV
- Corporate Express Staff privilege program
- Waste & Recycle Conference 2008
- ICWA Road Safety Awards
- State Emergency Committee Reports

IB 8 FESA – Bushfire Management Arrangements (BUSH-01)

On 24 August 2008 the CEO met with Terry Little and Yvette Grigg from FESA together with Haydn Dixon to prepare a draft of the Bushfire Management Arrangements for the Shire of Tammin.

IB 9 Reserve 13163 – Rubbish Tip (ENVH-16)

Discussions have commenced with City & Regional Waste Management for the ongoing management of the Regional Waste Processing Site. The existing contract expires on 1 July 2009.

IB 10 DLG& RG – Compliance Audit Return (FIN-02)

Correspondence providing details of the results across the State in relation to the 2007 Compliance Audit Return (CAR) which Council addressed in February 2008, noting that Department is following up with 2 local governments who have failed to submit their Return.

Based on the CARs received, the areas which recorded the highest level of non-compliance are as follows:

Compliance Area	Number of Breaches	Relative Percentage
Finance	308	28.16%
Elections	146	13.35%
Local Government Employees	138	12.61
Meeting Process	106	9.69%
Tenders for Providing Goods and Services	100	9.14%
Executive Functions	71	6.49%
Disclosure of Interest	58	5.30%
Local Laws	55	5.03%
Delegation of Power/Duty	47	4,30%

Preliminary analysis of the top three compliance categories indicates that in the Finance category the highest number of breaches related to late acceptance of annual reports and related delays in the completion of audits.

In the Elections category there were a wide range of breaches, however the highest proportion of these related to the process undertaken when appointing either a Returning Officer or the Electoral Commissioner to conduct an election.

The main areas of concern in the Employees category relate to failures to conduct an annual review of employee performance as set out in section 5.38 of the Local Government

Act 1995 (the Act) and the matters to be included in contracts for Chief Executive Officers and senior employees set out in regulation 18B of the Local Government (Administration) Regulations 1996.

Additionally, a high number of local governments have not adopted a policy relating to payments to employees upon the finish of their employment as set out in Section 5.50 of the Act.

IB 11 Tammin Womens Hockey Club – Donnan Park (SPREC-06)

Correspondence providing comment on the lighting upgrade proposed and thanking Staff for the effort made to get the oval back into a playable condition.

IB 12 Dept of Local Government & Regional Development – Hotline (OSGOV-26)

Correspondence providing details of a new Hotline service for elected members and staff – available on 1300 762 511 or lghotline@dlgrd.wa.gov.au.

IB 13 WALGA – Issues Update No 29.08 (OLGOV-11)

Correspondence providing an update on issues including:

- Association Meeting with Minister MacTiernan
- Constitutional Recognition
- New Technology for Local Government Convention
- Consultative forums for the Review of Aviation Security Screening.
- Western Power community workshop invitation for Rural WA
- Disability Services Act 1993 Consultation Extension

IB 14 Tammin Primary School – Banner (OLGOV-12)

Item 11.19 – 21 February 2008 refers.

Forwarding a picture of the 2008 Banner for the *Banners In The Terrace* competition as part of Local Government Week.



IB 15 Works Supervisor's Report

Road Maintenance Grading

- Goldfields Rd (15 Kms)
- Rabbit Proof Fence Rd
- Quartermaine Rd
- North Wyola Rd (to Cunderdin boundary)
- Ralston Rd
- Tammin Wyalkatchem Rd shoulders (to Youering Rd)
- Youering Rd
- Chappell Wheeldon Rd
- Christison Rd

Spraying

- Town entry East and West
- CBH surrounds
- Town drains
- Clover spray to Donnan Oval

Projects

- Backfill reticulation trenches completed to Tamma Village
- New entry signs installed and existing signs repositioned as required
- New flagpole to Memorial Park
- Planting of 700 seedlings to town entries (east and west)

Other

- Private works For Mr Forsyth
- Remove shade cloth and timber to rear of Administration Office

Current Works

- Patching to Donnan Oval
- Replace/restore road signs to north of Tammin

IB 16 WALGA – Issues Update No 30.08 (OLGOV-11)

Correspondence providing an update on issues including:

- Association Meeting with Minister Ravlich
- Vacancies on Boards and Committees
- Local Government Natural Resource Management Policy Manual Released
- Review of Local Laws Manual
- VMware Virtual Desktop Infrastructure
- Website CMS Training
- Local Government Template Indigenous Land Use Agreement
- Western Power Community Workshops

IB 17 WALGA – Issues Update No 31.08 (OLGOV-11)

Correspondence providing an update on issues including:

- State Election Campaign
- WALGA AGM – Sustainability Forum
- Constitutional Recognition
- WALGA Submission : State Budget 2009-10
- Biodiversity Efforts Rewarded
- Training Update
- Waste & Recycle Conference 2008
- Taxation System Review
- Vacancies on Boards and Committees

IB 18 WALGA – Issues Update No 32.08 (OLGOV-11)

Correspondence providing an update on issues including:

- State Election Campaign
- Sustainability Forum – Report Copies
- Local Government Convention 2008 – Speaker Presentations
- Native Vegetation Clearing Review
- Update - Main Roads Act 1930 Amendments
- Provision of Electoral Roles to Third Parties
- Reminder – Feedback on Draft State NRM Plan
- Reminder - Feedback on Mass Concessional Loading Scheme for Grain
- Road Safety Councils Recommends Safe System Approach for WA
- Vegetation Near Power Lines
- Natural Disaster Mitigation Program
- United Nations Youth Representative

IB 19 GECZ WALGA – Meeting

The next meeting of the Great Eastern Country Zone of WALGA is to be held at the Trayning and Districts Sporting Club on 25 September 2008 commencing (morning tea) at 9.30am.

Comment

Crs Caffell and Wheeldon are Council's delegates to the GECZ.

IB 20 Wheatbelt Health Memorandum of Understanding

Correspondence from the GECZ seeking a nomination from the Shire of Tammin for membership to a Steering Group being established under the auspices of the Wheatbelt Health Memorandum of Understanding (MOU) Group. Nominations are required prior to 29 August 2008 with the Wheatbelt Health MOU Group meeting on 9 September 2008 to finalise membership to the Steering Group.

The Great Eastern Country Zone is an active member of the Wheatbelt Health MOU Group which was established following concerns expressed to the Great Eastern Country Zone by the North Eastern Wheatbelt Regional Organisation Council regarding the lack of a Health Plan for the Wheatbelt. The Wheatbelt Health MOU, a first of its kind known, has been signed by the Avon Midland Zone, Central Country Zone and Great Eastern Country Zone, the WA Country Health Service, Wheatbelt Region, the Wheatbelt Development Commission and the Wheatbelt GP Network.

The purpose of the Wheatbelt Health MOU is to establish formal lines of communications and consultation between the participating organisations, both at a regional level and for individual organisations. All parties involved are working to improve health service delivery and service development and strengthening opportunities for achieving each of these goals.

In late 2007, the Wheatbelt Health MOU Group was successful in attracting funding. The grant for \$100,000 will enable the Wheatbelt Health MOU Group to:

- Engage a consultant to analyse, report and audit current health service issues as raised in the Wheatbelt Health Service;
- Utilise Comparative Advantage Concept; and
- Review other working health service delivery models that can be adapted to suit the Wheatbelt region.

The Health MOU Group has decided to establish a Steering Group to oversee the management of the funding. The Steering Group will have membership from the Wheatbelt Development Commission, WA Country Health, Wheatbelt GP Network and Local Government. It was agreed to have a Local Government representative from each of the three Zones involved. In developing the terms of reference for the Steering Group it was agreed that the representative from each Zone would have a level of expertise in health service delivery and/or project management. This will assist the Steering Group in its work.

The Shire of Tammin is invited to nominate a representative to be considered by the Wheatbelt Health MOU Group for appointment as the Great Eastern Country Zone representative to the Steering Group. It is not necessary for the person to be currently a member of the Wheatbelt Health MOU Group as it is more important to obtain the right expertise for the work of the project. A working knowledge of the work of the Health MOU Group, to date may, however, be advantageous.

Comment

The Shire of Tammin has not been involved in the Wheatbelt Health MOU Group.

IB 21 WE-ROC/NEW-ROC Council Meeting

The next meeting of the WE-ROC Council and joint WE-ROC/NEW-ROC is to be held in Bencubbin on 26 August 2008.

Notice has been given to WALGA (who will be attending the joint meeting) of the following issues:

- The future relationship of WALGA with organisations such as the NEWROC and WE-ROC (the ROCs). At present whilst all members Councils of the ROCs are members of WALGA there is no established formal relationship between WALGA and the ROCs. It is also not considered beneficial for the ROCs to become an Associate Member of WALGA as there appears to be little or no benefits. The member Councils are developing their regional relationship and want to ensure that issues that are being pursued by ROCs

on their behalf will be seen as some way as a WALGA member position. In making this comment it is noted that WALGA has acknowledged and responded to any approach from the ROCs but there is a desire to determine a more formal arrangement particularly in light of the release of the Systemic Sustainability Study Report (SSS). It is fair to comment that other ROCs or VROCs are most probably in a similar position.

- Political representation by WALGA on behalf of its membership.
- An update on the SSS Report covering the following specific issues:
 - What will the outcomes of the SSS Report mean for organisations such as NEWROC and WE-ROC and ROCs and VROCs generally;
 - What does WALGA believe the State Government's likely response to the proposed changes/recommendations suggested within the SSS Report will be; and
 - What is WALGA's likely role, as an organisation, into the future with structural reform underway, eg the creation of the Shire of Broomehill-Tambellup?
- Future services provided by WALGA — eg with respect to training/recruitment it is considered that much of the media advertising is considered to have a city focus. Would it not be effective also to have promotional material that had a regional perspective and highlighted the benefits of living outside the metropolitan area?
- Risk Management - the desk top audit required by LGGIG is considered biased towards large metropolitan Councils. Is it possible to have an audit that recognises that one size does not fit all".
- Native Vegetation Review - an update on the current review process.
- How is an organisation such as the Wheatbelt East Regional Organisation of Councils (WE-ROC) acknowledged by WALGA, particularly in light of the any changes that may arise with the release of the final SSS Report?
- The timeframe for responding to issues of importance to Local Government - on occasions the time allowed for Local Government to respond to fax-back requests is insufficient. This matter was discussed at the Zone Roundtable and the Zone Executive Officers meeting. Whilst it is acknowledged that WALGA endeavours to implement the Communications Protocol it seems that the State Government has little regard for the process. What action can be taken by WALGA and its members to ensure that adequate time is available to provide a response.
- The structure and content of the WALGA Annual General Meeting (AGM). There is a feeling that too much time/emphasis is being placed on speakers and not enough on the opportunity for debate of member motions. At the most recent AGM there was 4 hours set aside for the meeting but only about 1.5 hours devoted to business.
- Political representation by WALGA on behalf of its membership, particularly in light of the suggested decentralisation of organisations such as Elders.
- Use of technology by WALGA for training sessions, breakfast meetings, interactive forums etc. It is not always possible for WALGA members to attend in person some of the training sessions and one off events such as a breakfast meeting. The event however may be of interest to members and the suggestion is that there may be several options available such as live webcast, recording on DVD or VHS or the event being added to the WALGA website for viewing for a period after the event (say up to 30 days).
- Intergovernmental agreements relating to Local Government. The inter-governmental agreement signed between the Commonwealth, the State and Territories and Local Government has as its premise "in principle agreement from governments that when a responsibility is devolved to local government, local government is consulted and the financial and other impacts on local government are taken into account". It is appropriate to discuss some responsibilities that Local Government in the ROCs area feel are being placed on them as a cost shift.

Comment

Crs R Stokes and Caffell are Council's delegates to the GECZ.

IB 22 WALGA – Nominations (OLGOV-10)

Correspondence seeking nominations (closing on 8 September 2008) for the following:

- **Keep Australia Beautiful Council — (Re-advertised)**
Nominations are being sought from Elected Members and Serving Officers for the positions of Non-metropolitan Member and Non-metropolitan Deputy Member on the Keep Australia Beautiful Council. The Council aims to educate to reduce litter with school and community programs, encourage litter free communities through litter removal and the Tidy Towns program and promote litter law enforcement by recognising successful rangers and effective litter reducing strategies.
- **Fluoridation of Public Water Supplies Advisory Committee — (Re-advertised)**
The Hon Jim McGinty MLA, Minister for Health is seeking nominations from Elected Members and Local Government Officers for the position of Member on the Fluoridation of Public Water Supplies Advisory Committee. The Committee is established under the Fluoridation of Public Water Supplies Act 1966 and considers fluoridation in public water supplies, public water testing by Local Governments and provides advice to the Minister on fluoridation public works issues.
- **Local Health Authorities Analytical Committee**
The Local Health Authorities Analytical Committee is seeking nominations from metropolitan and non-metropolitan Elected Members and Serving Officers. The Committee provides analytical services to Local Governments, including formulating and operating a scheme which provides for the chemical analysis of food products supplied across all Local Government areas in Western Australia, setting the fees charged to Local Governments participating in the scheme, ensuring effective liaison and communication with the Department of Health to avoid duplication in service delivery; as well as other acts and duties as may be required.
- **WA Environmental Health Officers Professional Review Board**
Nominations are sought from Serving Officers and Elected Members for a position on the WA Environmental Health Officers Professional Review Board. The Board's terms of reference include assessing the educational content and relevance of environmental health courses, reviewing the code of conduct for environmental health officers and advising on the structural requirements of environmental health services in Western Australia.
- **Rural and Remote Education Advisory Committee**
Nominations are sought from Elected Members for a position on the Rural and Remote Education Advisory Committee. The Committee was established in 1997 to provide advice to the Minister for Education and Training on the education and training needs of Rural and Remote Western Australians. In May 2006, rural Members of Parliament were appointed as the Chair and Deputy Chair of the Committee and the Committee includes a range of community, education consumer and education provider representatives.
- **Board of Australia's Golden Outback**
Nominations are sought from Elected Members and Serving Officers from the Goldfields / Coastal Regions for the position of Member on the Australia's Golden Outback Board. The Board works in partnership with Tourism Western Australia (formerly the WA Tourism Commission) and regional stakeholders to market the region within WA, interstate and internationally. The organisation receives significant base funding from Tourism Western Australia each year and has the opportunity to secure additional cooperative grant funding each year.
- **Caravan Parks and Camping Grounds Advisory Committee**
The Minister for Local Government, Hon Ljiljana Ravlich MLC, is seeking nominations from Elected Members and Serving Officers for the position of Deputy Member on the Caravan Parks and Camping Grounds Advisory Committee. The Committee provides advice and recommendations to the Minister, Government agencies, Local Governments and the public on matters related to caravanning and camping.
- **Aquatic Facilities Working Group**
Nominations are being sought for the Aquatic Facilities Working Group which has been established to assist with the refining of the Code of Practice for aquatic facilities by identifying emerging issues, technological changes and deficiencies in the code that

become apparent through the practical experience of using the code. The Working Group will be open to consider all matters pertaining to aquatic facilities where these relate to the code.

IB 23 City of Bayswater – Underground Power (OSGOV-10)

Correspondence advising of a campaign by the City, which strongly believes that the responsibility of the existing overhead network and future underground power is that of the State Government, for underground power for free to the City of Bayswater residents and lobbying the State Government, prior to the next State Election, to have the underground power program fully funded by the State Government with possible refunds to councils that have already made contributions to this program

Under the current methodology used as part of the State Underground Power Program, local governments are required to fund 50% of the program, which is another way the State Government is cost shifting responsibilities that are clearly not a matter for local government.

Also, seeking support from local governments in lobbying the State Government prior to the next State Election to have the Underground Power Programme fully funded by the State Government, with possible refunds to Councils that have already made contributions to this programme.