

Shire of Tammin  
ORDINARY COUNCIL MEETING  
Thursday October 27<sup>th</sup> 2016

MINUTES

**NOTICE OF MEETING**

Dear Elected Member

The ordinary meeting of the Shire of Tammin was held on **Thursday October 27<sup>th</sup>, 2016** in the Council Chambers, 1 Donnan St, Tammin, commencing at **5:06pm**.



Peter Naylor  
Chief Executive Officer

**MISSION STATEMENT**

***"Together with the people of Tammin we will provide leadership, vision and progress to achieve sustainability and growth"***

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## **AGENDA**

**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Shire President declared the meeting open at 5:06pm.

**2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**Attendance:**

Cr S Uppill	Shire President
Cr C Crane	Deputy President
Cr G Batchelor	Member
Cr P Bell	Member
Cr M Greenwood	Member
Cr D Thomson	Member
Peter Naylor	Chief Executive Officer
Kelsey Pryer	Manager Finance & Administration
Greg Stephens	Works Supervisor

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4. PUBLIC QUESTION TIME**

Nil

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS**

Item 10.3 Peter Naylor, Chief Executive Officer

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**7.1 ORDINARY COUNCIL MEETING MINUTES - (22<sup>nd</sup> September 2016)**

**MIN 75/16 MOTION**

**That the Minutes of the Ordinary Council meeting held on 22<sup>nd</sup> September 2016 be confirmed as a true record of proceedings.**

**Moved: Cr Thomson**

**Seconded: Cr Bell**

**Vote: Simple Majority**

**Carried: 6/0**

**8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

Nil

**9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSION**

Nil

## 10. AGENDA ITEMS

### 10.1 List of Payments – September 2016

<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Finance Officer
<b>Date:</b>	14 <sup>th</sup> October 2016
<b>Author:</b>	Erin Macek
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	2 Pages

### BACKGROUND

Accounts paid for September 2016 is listed totaling:

Cheque numbers	6638-6642	\$2,328.58
Direct debit payments	01.09.- 30.09.2016	\$13,541.03
Licensing transfers	01.09.- 30.09.2016	\$8,099.40
Bank fees	01.09.- 30.09.2016	\$859.54
VISA payments	01.09.- 30.09.2016	\$654.65
EFT payments	EFT 766-825	\$274,551.94
Salaries and Wages	01.09.- 30.09.2016	\$35,269.47
<b>Total payments</b>	<b>01.09.- 30.09.2016</b>	<b>\$335,304.61</b>

### COMMENT

Nil

### FINANCIAL IMPLICATIONS

Nil

### POLICY IMPLICATIONS

Nil

### STATUTORY ENVIRONMENT

See attached reference point 14

### STRATEGIC PLAN IMPLICATIONS

Nil

### FUTURE PLAN IMPLICATIONS

Nil

### COMMUNITY CONSULTATION

Nil

**MIN 76/16 MOTION**

That the list of payments made for September 2016 be endorsed as follows:

<b>Cheque numbers</b>	<b>6638-6642</b>	<b>\$2,328.58</b>
<b>Direct debit payments</b>	<b>01.09.- 30.09.2016</b>	<b>\$13,541.03</b>
<b>Licensing transfers</b>	<b>01.09.- 30.09.2016</b>	<b>\$8,099.40</b>
<b>Bank fees</b>	<b>01.09.- 30.09.2016</b>	<b>\$859.54</b>
<b>VISA payments</b>	<b>01.09.- 30.09.2016</b>	<b>\$654.65</b>
<b>EFT payments</b>	<b>EFT 766-825</b>	<b>\$274,551.94</b>
<b>Salaries and Wages</b>	<b>01.09.- 30.09.2016</b>	<b>\$35,269.47</b>
<b>Total payments</b>	<b>01.09.- 30.09.2016</b>	<b>\$335,304.61</b>

**Moved: Cr Bell**

**Seconded: Cr Batchelor**

**Simple Majority Required**

**Carried: 6/0**

## 10.2 Financial Report to 30 September 2016

<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Manger of Finance & Administration
<b>Date:</b>	20 October 2016
<b>Author:</b>	Kelsey Pryer
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	24 Pages

### BACKGROUND

The Monthly Financial Report to 30 September is attached.

### COMMENT

The Financial Report has been prepared in the format requested by Council.

The effect of the Council's Policy decision on reporting variances is shown in the far right column – being the calculated variance between the Actual Column and the YTD Budget column figures where the variance is greater than 10% and \$5,000.

### FINANCIAL IMPLICATIONS

No significant implications.

### POLICY IMPLICATIONS

Council resolved (Item 5 – 15 August 2013) that in accordance with section 34(5) of the Local Government (Financial Management) Regulations 1996 a variance percentage of 10% and \$5,000 be adopted for reporting material variances.

### STATUTORY ENVIRONMENT

See attached reference point 15

### STRATEGIC PLAN IMPLICATIONS

Nil

### FUTURE PLAN IMPLICATIONS

Nil

## **COMMUNITY CONSULTATION**

Nil

### **MIN 77/16 MOTION**

**That the Financial Report for 30 September 2016 be received.**

**Moved: Cr Thomson**

**Seconded: Cr Greenwood**

**Simple Majority Required**

**Carried: 6/0**



### 10.3 Resource Sharing Committee Minutes 20<sup>th</sup> September 2016

<b>Location:</b>	Shires of Tammin & Cunderdin
<b>Applicant:</b>	Chief Executive Officer
<b>Date:</b>	6 <sup>th</sup> October 2016
<b>Author:</b>	Peter Naylor
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Yes
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	17 Pages (3 attachments)

#### **Declaration of Interest**

Mr Peter Naylor, Chief Executive Officer.

#### **Proposal / Summary**

For Council to receive the Minutes of the Resource Sharing Committee Meeting held on Tuesday 20<sup>th</sup> September 2016, and endorse the recommendations (2) from the Committee to Council.

#### **Background**

The Resource Sharing Committee, at the meeting held in Cunderdin on Tuesday 20<sup>th</sup> September 2016, considered the Annual Chief Executive Officer Performance Review and a review of the Chief Executive Officer Key Result Areas and Key Performance Indicators.

In two considering the two matters, the Committee resolved as follows:

*“that the Resource Sharing Committee recommends to the Shire of Cunderdin and the Shire of Tammin that a review of the Chief Executive Officer Key Result Areas and Key Performance Indicators be commenced to coincide and be finalised as part of the CEO Annual Performance Review process.”*

*“that the Resource Sharing Committee recommends to the Shire of Cunderdin and the Shire of Tammin that John Phillips Consulting be appointed to carry out the Annual Chief Executive Officer Performance Review at cost of \$2,750 (GST Incl).”*

#### **Comment**

A copy of the meeting minutes, the current Shared Chief Executive Officer Position Description (incorporating the Key Result Areas and Key Performance Indicators), and the Shires of Cunderdin-Tammin Chief Executive Officer Annual Performance Review 2015/16 Proposal prepared by John Phillips Consulting, are circulated as attachments with the agenda item.

## **Statutory Environment**

Local Government Act 1995

### **5.38. Annual review of certain employees' performances**

*The performance of each employee who is employed for a term of more than one year, including the CEO and each senior employee, is to be reviewed at least once in relation to every year of the employment.*

## **Policy Implications**

Shared Chief Executive Officer Contract of Employment (Clause 4).

## **Financial Implications**

John Phillips Consultancy quotation is \$2,750 (GST Incl).

## **Strategic Implications**

Nil

## **Community Consultation**

Nil

### **MIN 78/16 MOTION**

**That Council:**

- 1. Receives the Minutes from the Resource Sharing Committee Meeting held on Tuesday 20<sup>th</sup> September 2016.**
- 2. Endorses the recommendations at items 5.1 and 5.2 of the Minutes, as follows:**

***“that the Resource Sharing Committee recommends to the Shire of Cunderdin and the Shire of Tammin that a review of the Chief Executive Officer Key Result Areas and Key Performance Indicators be commenced to coincide and be finalised as part of the CEO Annual Performance Review process.”***

***“that the Resource Sharing Committee recommends to the Shire of Cunderdin and the Shire of Tammin that John Phillips Consulting be appointed to carry out the Annual Chief Executive Officer Performance Review at cost of \$2,750 (GST Incl).”***

**Moved: Cr Bell**

**Seconded: Cr Batchelor**

**Vote: Simple Majority**

**Carried: 6/0**

## 10.4 Appointment of Dual Fire Control Officers

<b>Location:</b>	Shire of Tammin / Shire of Wyalkatchem
<b>Applicant:</b>	Chief Executive Officer
<b>Date:</b>	6 <sup>th</sup> October 2016
<b>Author:</b>	Peter Naylor
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	BUSH00
<b>Attachment/s:</b>	Nil

### Proposal/Summary

Council is to consider the appointment of Dual Bush Fire Control Officers with the Shire of Wyalkatchem for the 2016/2017 Bush Fire Season.

### Background

The Shire of Tammin considers annually the appointment of locally based Bush Fire Control Officers recommended by the Bush Fire Advisory Committee.

For the efficiency of bush fire responses in areas near to the boundary of local governments, Shires have the capacity to formally appoint dual fire control officers with their neighbouring Shires to act in an emergency if local fire control officers are unavailable or delayed in attending an emergency.

### Comment

The Shire of Wyalkatchem is seeking Council endorsement of the following Fire Control Officers to act in a Dual FCO capacity with the Shire of Tammin, in accordance with S40 of the Bush Fires Act 1954.

- Mr Dennis Reid
- Mr Ray Reid
- Mr James Ryan

### Consultation

Correspondence from the Shire of Wyalkatchem

### Statutory Implications

#### ***Bush Fires Act 1954***

*S38. Local government may appoint Bush Fire Control Officer*

- (1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.*

- (2) (a) *The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.*
- (b) *[deleted]*
- (c) *The local government shall fill any vacancy occurring in the office of Chief Bush Fire Control Officer or Deputy Chief Bush Fire Control Officer within one month after the vacancy occurs and if the local government fails or neglects to do so within that time, the Authority may by notice in writing require the local government to appoint a person to the vacant office within one month after service on it of such notice.*
- (d) *Where a local government that has been served with a notice pursuant to paragraph (c) fails or neglects to comply with the requirements of that notice, the Authority may appoint a person to the vacant office.*
- (e) *A bushfire control officer appointed under the provisions of this section shall be issued with a certificate of appointment by the local government or, if he is appointed by the Authority, by the Authority.*
- (3) *The local government may, in respect to bush fire control officers appointed under the provisions of this section, exercise so far as they can be made applicable the same powers as it may exercise in respect to its other officers, under the provisions of the Acts under which those other officers are appointed.*
- (4) *A bushfire control officer appointed under the provisions of this section shall, subject to such directions as may be given by the local government and subject to this Act take such measures as appear to him to be necessary or expedient and practicable for*
- (a) *carrying out normal brigade activities;*
- (b) *[deleted]*
- (c) *[deleted]*
- (d) *exercising an authority or carrying out a duty conferred or imposed upon him by any of the provisions of Part III;*
- (e) *procuring the due observance by all persons of the provision of Part III.*
- (5) (a) *A local government may issue directions to a bush fire control officer appointed by the local government, or to an officer of a bush fire brigade registered by the local government to burn, subject to the provisions of this Act, bush on, or at the margins of, streets, roads, and ways, under the care, control and management of the local government.*
- (b) *The bush fire control officer, or officer of the bush fire brigade, may by authority of any directions so issued carry out the directions but subject to the provisions of this Act.*
- (c) *The provisions of this subsection are not in derogation of those of subsection (4).*

### **Policy**

Nil

### **Financial**

Nil

### **Strategic**

Nil

**MIN 79/16 MOTION**

**That Council endorse the appointment of the following Fire Control Officers as Dual Fire Control Officers for the Shires of Wyalkatchem and Tammin for the 2016/2017 Bush Fire Season.**

- **Mr Dennis Reid**
- **Mr Ray Reid**
- **Mr James Ryan**

**Moved: Cr Uppill**

**Seconded: Cr Greenwood**

**Vote: Simple Majority**

**Carried: 6/0**

## 10.5 Road & Rail Interface Agreement, Brookfield Rail and Main Roads WA

<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Brookfield Rail
<b>Date:</b>	11 <sup>th</sup> October 2016
<b>Author:</b>	Peter Naylor
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	22 Pages (2 Attachments)

### **Proposal/Summary**

Following ongoing negotiations with Brookfield Rail, with assistance from WALGA and the local government sector in general, a revised Road & Rail Interface Agreement is presented for Council consideration and endorsement.

### **Background**

Negotiations have been occurring over the past two years to finalise and come to terms with the Road / Rail Interface Agreement between Brookfield and Local Government. In April 2016 The National Rail Safety Regulator intervened advising that Local Government had to comply with the requirements of the Rail Safety National Law and enter into the agreement.

At a local and regional level Local Governments were still not satisfied with some of the terms, conditions and wording and therefore rejected the agreement and sought through WALGA to mediate to resolve the concerns.

The latest version of the Agreement is now provided for Council to action.

### **Comment**

In relation to the revised Agreement and comments from Mal Shervill of the WA Local Government Association, please refer to the following:

#### ***Interface Agreement version 2.3***

Interface Agreement version 2.3 provided by Brookfield Rail for your consideration. Version 2.3 seeks to address the concerns raised by Local Governments regarding versions 2.0 and 2.1. Please note that version 2.2 was not released to Local Governments by Brookfield Rail as it was created only by deleting references to the repealed governing legislation (Rail Safety Act 2010) and replacing them with references to the new governing legislation (Rail Safety National Law (WA) Act 2015).

To assist in your consideration, also attached is a comparison table (compiled by WALGA) comparing the differences between versions 2.1 and 2.3.

I take this opportunity to highlight some aspects of difference between versions 2.1 and 2.3 in the attached comparison table.

Row 2: The term “Non-Operational Line” is replaced with the terms “Disused (Non-operational) Line” and “Dormant (Non-Operational) Line”.

Rationale: To align the terms used in the Interface Agreement with a Main Roads WA policy under development that will define the difference status of individual crossings on all parts of the rail network.

Row 4: Inclusion of a reference to section 3.25 of the Local Government Act 1995

Rationale: Identifies the section of the Local Government Act 1995 a Local Government can rely on when the requisite sight distance of drivers approaching a level crossing on a local road is adversely affected by vegetation on private property.

Row 7: Inclusion of the sentence “Works within the Danger Zone are generally undertaken by the Rail Infrastructure Manager due to the rail safety risks associated with works within the Danger Zone however subject to the necessary approvals from the Rail Infrastructure Manager works may be undertaken by the Road Manager.”

Rationale: Enables a Local Government to undertake some works (e.g. pothole repair) on a local road within the Danger Zone providing Brookfield Rail provides the necessary approvals.

Row 7: The sentence regarding agreed prior approval for works by Brookfield Rail on a local road within the Danger Zone is amended to “Accordingly, unless otherwise agreed and subject to prior written agreement between and as required by the parties, the following activities are carried out by the Rail Infrastructure Manager at the cost of either the Local Government or MRWA as indicated in brackets below...” (underline added)

Rationale: An agreement between a Local Government and Brookfield Rail for Brookfield Rail to conduct works on a local road in the Danger Zone is now subject to written agreement (not verbal agreement) and can be in the form of a letter, email, works invoice, works order, etc.

Row 10: The sentence “The Road Manager shall conduct regular safety audits to ensure the safety performance of the approach roads to an Interface...” amended to “The Road Manager shall conduct regular Inspections to ensure the safety performance of the approach roads to an Interface...” (underline added)

Rationale: To avoid a Local Government thinking it is obliged to conduct or have conducted a formal road safety audit of approach roads to level crossings within their boundaries. Inspections of the safety performance of a road in accordance with a Local Government’s road inspection and maintenance regime will suffice to meet requirements of the Agreement.

***Letter from the Office of the National Rail Safety Regulator – non-operational rail lines***

The letter from the Office of the National Rail Safety Regulator states that “Non-operational lines although not currently in use still require an assessment of risk to be conducted and an agreement to be in place.” The letter continues “The agreement should identify that there is no current risk to safety and in the event the line becomes operational or changes status in the future then a further assessment of risk will be conducted.”

The stance by the Regulator is based on the wording on the governing legislation [section 107(2) Rail Safety National Law (WA) Act 2015] which provides no discretion:

- (2) The road manager of a public road must —
- (a) identify and assess, so far as is reasonably practicable, risks to safety that may arise from the existence or use of any rail or road crossing that is part of the road infrastructure of the road because of, or partly because of —
    - (i) the existence of road infrastructure of a prescribed public road; or
    - (ii) the existence or use of any rail or road crossing that is part of the road infrastructure of a public road; and
  - (b) determine measures to manage, so far as is reasonably practicable, those risks; and
  - (c) for the purpose of managing those risks — seek to enter into an interface agreement with the rail infrastructure manager of the rail infrastructure.

### ***Rail lines where no hard rail infrastructure exists***

Email advice from the Office of the National Rail Safety Regulator dated 4 August 2016 advised that for (Tier 3) rail lines where no “hard” rail infrastructure exists, is not under care or maintenance, and where there are no plans to return infrastructure to the rail corridor (and) carries no interface risks as such, a statement (in the form of a letter) signed by the Rail Infrastructure Manager and Road Manager confirming this absence of interface risk should be produced and submitted to the Regulator.

WALGA is willing to work with Local Governments that have crossings where no hard rail infrastructure exists to draft a letter that suits the requirements of the legislation.

A copy of the Revised Interface Agreement Version 2.3 and Comparison Table is provided to Councillors as an attachment to the item.

### **Consultation**

WA Local Government Association, Great Eastern Country Zone Local Governments.  
Mal Shervill, WALGA Policy Officer Road Safety.

### **Statutory Implications**

#### *Rail Safety National Law (WA) Act 2015*

The Rail Safety National Law requires that rail infrastructure managers and road managers seek to enter into interface agreements for the purpose of managing risks to safety at road / rail interfaces.

### **Financial Implications**

Future maintenance costs associated with repairs within the rail network corridor, in line with the terms of the Interface Agreement.



## **Strategic Implications**

Nil

### **MIN 80/16 MOTION**

**That Council:**

- 1. Approve Interface Agreement version 2.3 under the Rail Safety National Law (WA) Act 2015 relating to Public Road and Rail Crossing at Grade Interfaces between Brookfield Rail Pty Ltd, the Shire of Tammin, and the Commissioner of Main Roads, Main Roads Western Australia and authorise the Chief Executive Officer to sign the agreement.**
- 2. Acknowledges the efforts of WALGA in seeking resolution on the Interface agreement.**

**Moved: Cr Thomson**

**Seconded: Cr Greenwood**

**Vote – Simple majority**

**Carried: 6/0**

## 10.6 *Graffiti Vandalism Act 2016*

<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Chief Executive Officer
<b>Date:</b>	11 <sup>th</sup> October 2016
<b>Author:</b>	Peter Naylor
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	OSGOV-26
<b>Attachment/s:</b>	2 Pages

### **Proposal/Summary**

For Council to adopt Forms 4 & 6 from Schedule 1 of the *Local Government (Functions and General) Regulations 1996*, for purpose of enforcing the provisions of the *Graffiti Vandalism Act 2016*.

### **Background**

The new *Graffiti Vandalism Act 2016* (GV Act) came into effect on 7<sup>th</sup> October 2016, having passed both Houses of Parliament on 30<sup>th</sup> June 2016.

The GV Act is a consolidated Act enabling police, public transit officers and the local government sector to deal with graffiti offences. The relevant powers of these agencies has been transferred from various Acts into the GV Act.

The GV Act:

- Creates a new offence of damaging property by graffiti and allows for the costs of cleaning graffiti to be awarded against the offender;
- Allows local governments to issue notices requiring the removal of graffiti and to enter properties under warrant to remove graffiti themselves; and
- Provides those persons issued with a notice (“affected persons”) the right to seek review of that decision with the State Administrative Tribunal or to object to the notice.

As a consequence of the passage of the GV Act, the existing powers of local governments to remove graffiti within their districts have been deleted from Schedules 3.1 and 3.2 of the *Local Government Act 1995* (LG Act) and transferred to the GV Act.

Existing powers in the LG Act remained in effect and enforceable until the GV Act was proclaimed on 7<sup>th</sup> October 2016.

### **Comment**

A local government’s powers in relation to the treatment of graffiti have not changed with the introduction of the GV Act.

However, the GV Act requires that objections to notices issued under it are to be treated as though they were objections to the decision of a local government under Part 9 of the LG Act.

This means that objections must be lodged in the approved form, with approval being by the local government. The existing Form 4 in Schedule 1 to the *Local Government (Functions and General) Regulations 1996* (the Regulations) can be used provided the head of power, being section 22 of the GV Act, is included at the top and the form is approved by a council resolution.

Warrants executed under the GV Act must also be in an approved form. Local governments can use Form 6 of Schedule 1 to the Regulations for this purpose providing it is similarly approved. Form 6 should also be amended to refer to the relevant head of power granted by section 29 of the GV Act.

A council decision is necessary to adopt Forms 4 and 6 as the approved forms for use under the GV Act. These must be modified to refer to the relevant sections of the GV Act as advised above. This should be done as soon as possible.

### **Consultation**

Nil

### **Statutory Implications**

*Graffiti Vandalism Act 2016*

#### **22. Objection may be lodged**

- (1) *An affected person may object to a notice if the person has not applied under this Division for a review of the decision to give the notice.*
- (2) *The objection is made by preparing it in the approved form and lodging a copy of the completed objection form with the chief executive officer of the local government within 28 days after the notice is given, or within such further time as the local government may allow.*
- (3) *An objection must be dealt with by the local government as if it were an objection to a decision of the local government under the Local Government Act 1995 Part 9 and section 9.6 of that Act applies when dealing with that objection.*

#### **29. Entry under warrant**

- (1) *In the circumstances described in subsection (2), a justice may by warrant authorise a local government by its employees, together with such other persons as are named or described in the warrant, or a police officer, to enter any land, premises or thing using such force as is necessary.*
- (2) *A warrant may be granted under subsection (1) where a justice is satisfied that the entry is reasonably required by a local government for the purpose of performing its functions under this Act, but —*
  - (a) *entry has been refused or is opposed or prevented; or*
  - (b) *entry cannot be obtained; or*
  - (c) *notice cannot be given under section 28 without unreasonable difficulty or without unreasonably delaying entry.*
- (3) *A warrant granted under subsection (1) —*
  - (a) *must be in the approved form; and*
  - (b) *must specify the purpose for which the land, premises or thing may be entered; and*
  - (c) *continues to have effect until the purpose for which it was granted has been satisfied or one month has elapsed, whichever is the shorter.*

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**MIN 81/16 MOTION**

**That Council:**

- 1. Adopts Forms 4 & 6 from Schedule 1 of the *Local Government (Functions and General) Regulations 1996*, for purpose of enforcing the provisions of the *Graffiti Vandalism Act 2016*.**
- 2. Authorises the Chief Executive Officer to amend forms 4 & 6 to refer to the relevant head of power granted by sections 22 and 29, respectively, of the *Graffiti Vandalism Act 2016*.**

**Moved: Cr Bell**

**Seconded: Cr Batchelor**

**Vote – Simple majority**

**Carried: 6/0**

## 10.7 Office Closure 2016-17 Christmas Break

<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Manager of Finance & Administration
<b>Date:</b>	12 October 2016
<b>Author:</b>	Kelsey Pryer
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Nil

### **Proposal/Summary**

For Council to consider the closure of the Shire Administration Office over the Christmas / New Year period.

No complaints and / or adverse comments have been received in relation to the office closure in the past.

### **Background**

Nil

### **Comment**

As a general rule no significant business is conducted between the Christmas and New Year period, therefore it is considered an ideal time to close the office and allow staff to clear some of their accrued leave entitlements, and enjoy a relaxed festive period with their families.

It is proposed the office be closed from 3pm Friday 23 December 2016 to Monday 5 January 2017 inclusive, reopening on Tuesday 3 January 2017.

Notification of the office closure will be displayed in the Tabloid, on local notice boards and the Shire website.

### **Consultation**

Nil

### **Statutory Implications**

Nil

### **Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**MIN 82/16 MOTION**

**That Council:**

- 1. Approves the closure of the Shire of Tammin Administration Office during the Christmas / New Year period from 3pm Friday 23 December 2016 to Monday 5 January 2017 inclusive, reopening on Tuesday 3 January 2017.**
- 2. Advertises the Administration Office closure in the Tabloid, on local notice boards and the Shire website.**

**Moved: Cr Bell**

**Seconded: Cr Thomson**

**Vote – Simple majority**

**Carried: 6/0**

## 10.8 Ordinary Council Meeting Dates for 2017

<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Manager of Finance & Administration
<b>Date:</b>	12th October 2016
<b>Author:</b>	Kelsey Pryer
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Nil

### **Proposal/Summary**

Council to continue to hold Council Meetings every fourth Thursday of every month , except for the month January and December 2017.

### **Background**

Council has previously agreed to hold Council Meetings on the fourth Thursday of every month, commencing at 5.00pm, in the Council Chambers at 1 Donnan Street, with the expectations of the September Council Meeting which is traditionally held in Yorkrakine Hall.

### **Comment**

Nil

### **Consultation**

Nil

### **Statutory Environment**

*Regulation 12 of the Local Government (Administration) Regulations provides:*

- (1) *At least once each year a local government is to give local public notice of the dates on which and the time and place at which —*
- (a) *the ordinary council meetings; and*
  - (b) *the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.*

### **Policy Implications**

Nil

### **Financial Implications**

Nil

## **Strategic Implications**

Nil

### **MIN 82/16 MOTION**

**That Council:**

- 1. Ordinary Council Meeting date for December to be changed from Thursday 28 December 2017 to Tuesday 19 December 2017 at 5.00pm, in the Council Chambers at 1 Donnan Street.**
  
- 2. 2017 Council Meeting dates be as follows:**
  - **January – no council meeting**
  - **23 February 2017**
  - **23 March 2017**
  - **27 April 2017**
  - **25 May 2017**
  - **22 June 2017**
  - **27 July 2017**
  - **24 August 2017**
  - **28 September 2017**
  - **26 October 2017**
  - **23 November 2017**
  - **19 December 2017 (Tuesday)**
  
- 3. The Chief Executive Officer to liaise with the Yorkrakine Hall Committee to ascertain a suitable date for the annual scheduling of a Council meeting at the Yorkrakine Hall in 2017.**

**Moved: Cr Batchelor**

**Seconded: Cr Bell**

**Vote – Simple majority**

**Carried: 6/0**



## 10.9 Council Committees

<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Manager of Finance & Administration
<b>Date:</b>	12th October 2016
<b>Author:</b>	Kelsey Pryer
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Nil

### **Proposal/Summary**

For Council to review committee appointments and delegations for the next 12 month period.

### **Background**

At the October 2015 Ordinary Council meeting Council appointed Councillors to Committees as detailed below:

<b>Committee</b>	<b>Members</b>
Kellerberrin Regional Road Sub Group	Cr Uppill Cr Greenwood
WALGA Great Eastern Zone	Cr Uppill Cr Crane Cr Batchelor
Senior Citizens Management Committee	Cr Crane Cr Bell
Audit Committee	Cr Uppill Cr Greenwood Cr Thomson Cr Batchelor
East Avon Voluntary Regional Organisation of Councils	Cr Uppill Cr Crane
Chief Executive Officer Resource Sharing Committee	Cr Uppill Cr Crane

### **Comment**

For Council consideration.

### **Consultation**

Nil

### **Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

*5.8. Establishment of committees*

*A local government may establish\* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.*

<b>MIN 83/16 MOTION</b>	
<b><i>Committee / Portfolios</i></b>	<b><i>Members</i></b>
Kellerberrin Regional Road Sub Group	Cr Uppill
	Cr Greenwood
WALGA Great Eastern Zone	Cr Uppill
	Cr Crane
Senior Citizens Management Committee	Cr Batchelor
	Cr Crane
Audit Committee	Cr Bell
	Cr Uppill
	Cr Greenwood
	Cr Thomson
East Avon Voluntary Regional Organisation of Councils	Cr Batchelor
	Cr Uppill
	Cr Crane
Chief Executive Officer Resource Sharing Committee	Cr Uppill
	Cr Crane
<b>Moved: Cr Thomson</b>	<b>Seconded: Cr Batchelor</b>
<b>Vote – Simple majority</b>	<b>Carried: 6/0</b>

**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**MIN 84/16 MOTION**

**That Late Agenda Items 12.1 Short Term Employee Accommodation - 5 Nottage Way, Tammin, and 12.2 Change of November 2016 Ordinary Council Meeting Date, be accepted by Council.**

**Moved: Cr Uppill**

**Seconded: Cr Greenwood**

**Vote: Simple Majority**

**Carried: 6/0**

**12.1 Short Term Employee Accommodation - 5 Nottage Way, Tammin**

<b>Location:</b>	5 Nottage Way, Tammin
<b>Applicant:</b>	Chief Executive Officer
<b>Date:</b>	25 <sup>th</sup> October 2016
<b>Author:</b>	Peter Naylor
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	ASS437
<b>Attachment/s:</b>	3 Pages (tabled)

**Proposal/Summary**

Council consider purchase furniture and household equipment / items up to the value of \$5,000 (maximum) to set up the property at 5 Nottage Way, Tammin, for short term employee accommodation.

**Background**

Since the completion of the two new staff houses at 3 & 5 Nottage Way, Tammin, one of the properties has remained vacant at any one time.

With the need to engage the services of a relief employee from time to time to enable staff to clear annual leave the Chief Executive Officer (CEO) is requesting Council to consider the possibility of furnishing one of the properties for the purpose of short term employee accommodation. The accommodation can be used to accommodate a relief employee rather than pay for them to be accommodated in commercial premises such as a hotel or bed & Breakfast. It is anticipated that the cost savings would assist to pay a reasonable percentage of the costs to furnish the council owned premises.

It is understood that the property would still remain vacant for a considerable period of time, which may not seem practicable, however regardless of this it is an option worthy of consideration.

It is estimated to carry out this process with new, but custom built, furniture and associated household items will be in the vicinity of \$5,000 (maximum).

### **Comment**

The CEO has obtained some preliminary costing's and these are fully detailed in the attachments.

To purchase a bedroom (double bed) package and living room package from Fantastic Furniture will be \$450 and \$850 respectively. The additional cost for a reasonable mattress is about \$400. Estimated total of \$1,700.

It is estimated that the purchase of a refrigerator (\$600), microwave oven (\$200), washing machine (\$600) and television (\$500), and other items including cutlery, crockery, kettle, toaster, and pots & pans, will be approximately (\$200) will total about \$2,100.

The amounts above total \$3,800, however the requested amount of \$5,000 allows for travel and staff time to install the equipment.

### **Consultation**

Nil

### **Statutory Implications**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

The proposal can be funded from the Housing Maintenance area from within the 2016/17 Budget.

### **Strategic Implications**

Nil

#### **MIN 85/16 MOTION**

**That Council:**

- 1. Allocates a maximum of \$5,000 (cash and in-kind) for the purpose of purchasing furniture and effects to set up 5 Nottage Way, Tammin, for the purpose of short term employees accommodation.**
- 2. Authorises the Chief Executive Officer to commence the process immediately.**

**Moved: Cr Greenwood**

**Seconded: Cr Bell**

**Vote – Simple majority**

**Carried: 6/0**

#### **12.2 Request for Change of Date for the Ordinary Meeting of Council scheduled to be held on Thursday 24<sup>th</sup> November 2016**

The Chief Executive Officer requested Council consideration to rescheduling the Ordinary Meeting of Council from Thursday 24<sup>th</sup> November 2016.

The CEO's daughter whom resides in New South Wales is expecting a baby on 15<sup>th</sup> November and the CEO has made arrangements to visit NSW on the scheduled meeting date.

#### **MIN 86/16 MOTION**

**That:**

- 1. The date of the November 2016 Ordinary Meeting of Council be rescheduled to Tuesday 29<sup>th</sup> November 2016.**
- 2. The Change of meeting date to be advertised in accordance with the Statutory requirements.**

**Moved: Cr Thomson**

**Seconded: Cr Uppill**

**Vote: Simple majority**

**Carried: 6/0**

#### **13 CLOSURE OF MEETING**

There being no further business the Shire President declared the meeting closed at 5:33pm.

## 14 REFERENCES

### 6 **DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS**

*The Local Government Act (Section 5.60 – 5.62) provides that it is the Councillor's obligation to declare an interest if they believe that they have a financial interest, proximity interest, closely associated persons interest or an interest affecting impartiality in a matter being discussed by Council.*

*The Act provides that the interest may be declared in writing to the CEO prior to the meeting or declared prior to discussion of the agenda item at the meeting. Forms for this purpose are available to Councillors.*

*The Act further provides that the extent of the interest needs to be declared if the Councillor seeks to remain in the Chamber during the discussion, debate or voting on the item.*

*A Councillor declaring a financial or proximity interest must leave the meeting prior to the matter being discussed or voted on (including the question as to whether they are permitted to remain in the Chamber). Councillors remaining in the Chamber may resolve to allow the member to return to the meeting to participate in the proceedings.*

### 7.1 **STATUTORY ENVIRONMENT**

*Section 5.22(2) of the Local Government Act provides that minutes of all meetings to be kept and submitted to the next full Council meeting for confirmation.*

#### 11.1 List of Financial Payments Reference -**STATUTORY ENVIRONMENT**

*Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that:*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
  - (a) *the payee's name;*
  - (b) *the amount of the payment;*
  - (c) *the date of the payment; and*
  - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
  - (a) *for each account which requires council authorisation in that month —*
    - (i) *the payee's name;*
    - (ii) *the amount of the payment; and*
    - (iii) *sufficient information to identify the transaction;**and*
    - (b) *the date of the meeting of the Council to which the list is to be presented.*
  - (3) *A list prepared under sub regulation (1) or (2) is to be —*
    - (a) *presented to the Council at the next ordinary meeting of the council after the list is prepared; and*
    - (b) *recorded in the minutes of that meeting.*

#### 11.2 **Financial Report Reference - STATUTORY ENVIRONMENT**

*Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires a Statement of Financial Activity to be prepared each month, which is to contain the following details:*

- (a) *annual budget estimates;*
- (b) *budget estimates to the end of the month;*
- (c) *actual amount of expenditure and revenue;*
- (d) *material variances between comparable amounts in (b) and (c) above; and*
- (e) *the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).*

*The Statement is to be accompanied by:*

- (a) *explanation of the composition of net current assets, less committed assets and restricted assets;*
- (b) *explanation of the material variances; and*
- (c) *such other information considered relevant by the local government.*

PAYMENTS LIST SEPTEMBER 2016				
Date	Reference	Supplier Name	Details	Amount (\$)
<b>Cheque Payments</b>				
08/09/2016	6638	Royal Flying Doctor Service	2016/17 Donation	500.00
08/09/2016	6639	Water Corporation	Water Consumption 01/07-31/08/2016	832.43
19/09/2016	6640	CBH Group	Bond reimbursement & refund of over payment	465.00
29/09/2016	6641	CBH Group	Refund of Projector and Hall hire bonds	400.00
29/09/2016	6642	Dow erin Companion Club	Reimbursement for travel costs incurred for Seniors Luncheon	131.15
			<b>Sub-total</b>	<b>2,328.58</b>
<b>Direct Debit payments</b>				
06/09/2016	Debit	Click Super	Superannuation contributions	5,695.58
30/09/2016	Debit	Western Australian Treasury Corporation	WA TC Loan repayments - Loan 78/79	7,845.45
			<b>Sub-total</b>	<b>13,541.03</b>
<b>Licensing Transfer</b>				
01/09/2016	Debit	Department of Transport	LICENSING 30/08/16	25.30
02/09/2016	Debit	Department of Transport	LICENSING 31/08/16	809.20
05/09/2016	Debit	Department of Transport	LICENSING 01/09/16	153.90
06/09/2016	Debit	Department of Transport	LICENSING 02/09/16	407.10
07/09/2016	Debit	Department of Transport	LICENSING 05/09/16	277.65
08/09/2016	Debit	Department of Transport	LICENSING 06/09/16	1,239.65
09/09/2016	Debit	Department of Transport	LICENSING 07/09/16	623.35
12/09/2016	Debit	Department of Transport	LICENSING 08/09/16	1,394.75
13/09/2016	Debit	Department of Transport	LICENSING 09/09/16	648.30
14/09/2016	Debit	Department of Transport	LICENSING 12/09/16	664.50
19/09/2016	Debit	Department of Transport	LICENSING 15/09/16	16.40
20/09/2016	Debit	Department of Transport	LICENSING 16/09/16	46.55
21/09/2016	Debit	Department of Transport	LICENSING 19/09/16	822.15
22/09/2016	Debit	Department of Transport	LICENSING 20/09/16	16.60
23/09/2016	Debit	Department of Transport	LICENSING 21/09/16	43.90
27/09/2016	Debit	Department of Transport	LICENSING 22/09/16	453.75
29/09/2016	Debit	Department of Transport	LICENSING 27/09/16	390.35
30/09/2016	Debit	Department of Transport	LICENSING 28/09/16	66.00
			<b>Sub-total</b>	<b>8,099.40</b>
<b>Bank Fees</b>				
01/09/2016	Debit	Commonw ealth Bank of Australia	CBA Merchant Fee - August 2016	48.58
01/09/2016	Debit	National Australia Bank	Merchant Fee - August 2016	22.00
02/09/2016	Debit	National Australia Bank	Audit Certificate Fee	70.00
05/09/2016	Debit	National Australia Bank	NAB transact Fee Access and Usage - August 2016	5.25
05/09/2016	Debit	Commonw ealth Bank of Australia	CBA EFTPOS FEE - August 2016	53.21
27/09/2016	Debit	National Australia Bank	Connect Fee Access and Usage - September 2016	32.24
30/09/2016	Debit	National Australia Bank	Account Fees for for Trust Account - September 2016	20.00
30/09/2016	Debit	National Australia Bank	Account Fees for Muni Account - September 2016	63.50
30/09/2016	Debit	National Australia Bank	Merchant Fee - September 2016	544.76
			<b>Sub-total</b>	<b>859.54</b>
<b>VISA Payments</b>				
05/09/2016	Debit	Invarion RapidPlan Pty Ltd	License renew al: Rapid License	412.50
05/09/2016	Debit	Ink Station	Ink cartridge - Tabloid office	143.20
05/09/2016	Debit	Westnet Pty Ltd	Westnet - August 2016	89.95
05/09/2016	Debit	National Australia Bank	Monthly Visa fee - September 2016	9.00
			<b>Sub-total</b>	<b>654.65</b>
<b>EFT Payments</b>				
02/09/2016	EFT893	Carolyn Crane	Sitting fee and travel allow ance - August 2016	105.00
02/09/2016	EFT894	Chatfield's	Kangaroo Paw s	660.00
02/09/2016	EFT895	Courier Australia	Freight charges	11.04
02/09/2016	EFT896	David Thomas Rees	Reimbursement for cleaning products purchased	194.27
02/09/2016	EFT897	Donald Thomson	Sitting fee and travel allow ance - August 2016	140.20
02/09/2016	EFT898	Glenice Batchelor	Sitting fee - August 2016	100.00
02/09/2016	EFT899	JR & A Hersey Pty Ltd	Depot clothing & material	709.19
02/09/2016	EFT900	Michael Greenw ood	Sitting fee and travel allow ance - August 2016	150.30
02/09/2016	EFT901	Officew orks	Jumbo toilet roll	350.67
02/09/2016	EFT902	Patricia Bell	Sitting fee and travel allow ance - August 2016	105.00
02/09/2016	EFT903	Scott Uppill	Sitting fee and travel allow ance - August 2016	224.70
02/09/2016	EFT904	Telstra	Broadband Service, councillors lrpads, CEO & WS Mobile	490.65
02/09/2016	EFT905	Tw inkarri	Tree lopping	23,032.90
02/09/2016	EFT906	Wheatbelt Renovations	Repairs to 9 Nottage Way	934.50
02/09/2016	EFT907	Woodstock PA Hire & Event Management	Supply of PA system for Comedy GOLD	850.00
09/09/2016	EFT908	Adapt Electrical Solutions	Repairs to oval lights	3,950.10
09/09/2016	EFT909	Battery World Midland	Battery	239.00
09/09/2016	EFT910	Central Regional TAFE	Course Fees - Certificate III in Local Government	380.83
09/09/2016	EFT911	Courier Australia	Freight charges	16.49
09/09/2016	EFT912	Cunderdin CRC	Directory advertising	80.00
09/09/2016	EFT913	Cunderdin Farmers Cooperative Company Ltd	Comedy Gold supplies & members refreshments & entertainment	50.39

09/09/2016	EFT914	Dennis Heppell	Freight - steel from Northam	88.00
09/09/2016	EFT915	Kellerberrin Tyre Service	Tyres for TN 205 Amman Multitured Roller	1,538.00
09/09/2016	EFT916	LGRCEU	Union payments	123.00
09/09/2016	EFT917	Officeworks	Public toilet supplies	411.52
09/09/2016	EFT918	Perfect Computer Solutions	Antivirus update and changeover of PC for new user	935.00
09/09/2016	EFT919	Quairading Community Resource Centre	Seniors lunch advertising	50.00
09/09/2016	EFT920	Rural Traffic Services	Traffic control	10,997.53
09/09/2016	EFT921	Shire of Cunderdin	CEO shared services - April-June 2016	34,677.12
09/09/2016	EFT922	Telstra	Telephone & broadband service August 2016	1,070.91
09/09/2016	EFT923	Wheatbelt Office and Business Machines	Meter reading for Fuji Xerox ApeosPort	208.36
16/09/2016	EFT924	Australia Post	Postage expenses - August 2016	297.47
16/09/2016	EFT925	Courier Australia	Freight charges	335.13
16/09/2016	EFT926	Covs Parts Pty Ltd	Depot consumables	711.70
16/09/2016	EFT927	Cunderdin CRC	Advertising - Comedy GOLD/ Seniors Luncheon	36.00
16/09/2016	EFT928	Department of Fire and Emergency Services	2016/17 Emergency Service Levy	7,205.55
16/09/2016	EFT929	Earthstyle Contracting Pty Ltd	Hire of plant and labour	1,828.75
16/09/2016	EFT930	Erin Macek	Reimbursement of meals for TRELIS Training	76.45
16/09/2016	EFT931	Farmways Kellerberrin	Hardflex sheet	32.95
16/09/2016	EFT932	Gull Tammin Roadhouse	Expenses - August 2016	99.14
16/09/2016	EFT933	IT Vision	Monthly Synergysoft Fee - August 2016	1,948.10
16/09/2016	EFT934	Kellerberrin Farmers Co-Operative	Refreshments	50.56
	EFT935	EFT cancelled - payment returned due to incorrect bank account details		
16/09/2016	EFT936	Michael Greenwood	Catering for Seniors Luncheon	3,126.00
16/09/2016	EFT937	Northam Mazda	Vehicle servicing	270.05
16/09/2016	EFT938	Officeworks	Toilet Tissues and hand towels	247.74
16/09/2016	EFT939	Rendezvous Hotel	Accommodation for TRELIS training	1,027.00
16/09/2016	EFT940	Synergy	Electricity consumption for period 25/07-24/08/16	1,736.25
16/09/2016	EFT941	WALGA	Local Government Convention 2016 - Delegate fees	7,605.99
16/09/2016	EFT942	Wheatbelt Renovations	Shire works and maintenance - September 2016	473.00
16/09/2016	EFT943	Woodstock PA Hire & Event Management	PA system and Entertainer Brendon Fosdike - 2016 Seniors Luncheon	1,350.00
22/09/2016	EFT944	Ag Implements	Mower blade	159.98
22/09/2016	EFT945	Asphalt in a Bag	Asphalt	3,437.50
22/09/2016	EFT946	Australian Taxation Office - BAS	BAS - August 2016	1,150.00
22/09/2016	EFT947	DKT Rural Agencies	Urea	792.00
22/09/2016	EFT948	Daves Tree Service	Tree lopping - Bungulla Rd & Mackin Rd	10,010.00
22/09/2016	EFT949	Griffin Valuation Advisory	Valuation of plant and equipment	3,960.00
22/09/2016	EFT950	HIMAC Attachments	Attachments for CAT 239D Compact Track Loader	13,795.10
22/09/2016	EFT951	Kelsey Pryer	Reimbursement of removalist charges	1,197.14
22/09/2016	EFT952	LGRCEU	Union payments	123.00
22/09/2016	EFT953	Lord Mayors Distress Relief Fund	2016/17 Donation	200.00
22/09/2016	EFT954	Tammin Womens Hockey Club	Bond reimbursement - Oval hire	300.00
22/09/2016	EFT955	Wright Express Australia Pty Ltd (Puma)	Fuel - August 2016	3,958.44
29/09/2016	EFT956	ABCO Products Pty Ltd	Vectra, Ecozyme, Spray bottles & Urinal Screens	290.87
29/09/2016	EFT957	Anderson Munro & Wyllie	Final Audit - year ending 30 June 2016	5,610.00
29/09/2016	EFT958	Avon Waste	Domestic refuse collection	2,600.57
29/09/2016	EFT959	Bencubbin Community Resource Centre	Reimbursement for travel costs incurred for Seniors Luncheon	220.00
29/09/2016	EFT960	Bunnings Group Ltd	Purchase of garden consumables	346.19
29/09/2016	EFT961	Carolyn Crane	Sitting fee and travel - September 2016	105.00
29/09/2016	EFT962	David Thomas Rees	Rates refund for assessment A421	485.11
29/09/2016	EFT963	Dennis Heppell	Gravel cartage - 15, 19, 21 & 22/9/2016	3,102.00
29/09/2016	EFT964	Donald Thomson	Sitting fee and travel - September 2016	140.20
29/09/2016	EFT965	F-111 Engineering Pty Ltd	Multi Tyre Roller maintenance	6,690.20
29/09/2016	EFT966	Farmways Kellerberrin	Socket Trailer 7 Pin Round & Plug Trailer 7 Pin Metal Round	33.90
29/09/2016	EFT967	Filters Plus	Filters for TN 205 Amman Multitured Roller	440.55
29/09/2016	EFT968	Glenice Batchelor	Sitting fee - September 2016	100.00
29/09/2016	EFT969	Greg Stephens	Reimbursement for urgent purchase made for Amman Roller hoses	180.64
29/09/2016	EFT970	JR & A Hersey Pty Ltd	Depot consumables	216.94
29/09/2016	EFT971	Jason Signmakers	Signage	8,481.00
29/09/2016	EFT972	KW & A J Swann	Dozer works at Tip	12,342.00
29/09/2016	EFT973	LGIS (WA)	Adjustment for Bowling Club property Insurance	310.37
29/09/2016	EFT974	MM Electrical Merchandising	Globes	168.36
29/09/2016	EFT975	Major Motors	Purchase of 2016 Isuzu NQR Tipper	77,826.00
29/09/2016	EFT976	Midalia Steel Northam	8m Patio Steel	1,930.50
29/09/2016	EFT977	Radio West Network	Radio advertising - Comedy Gold	1,162.70
29/09/2016	EFT978	Scott Uppill	Sitting fee and travel - September 2016	224.70
29/09/2016	EFT979	Telstra	Broadband and Ipad usage - September 2016	497.36
29/09/2016	EFT980	WA Contract Ranger Services Pty Ltd	Contract Ranger services - August and September 2016	631.12
			<b>Sub-total</b>	<b>274,551.94</b>
			<b>Salaries &amp; wages</b>	
07/09/2016		Shire of Tammin	Salaries & wages	16,847.64
21/09/2016		Shire of Tammin	Salaries & wages	18,421.83
			<b>Sub-total</b>	<b>35,269.47</b>
			<b>Total</b>	<b>335,304.61</b>