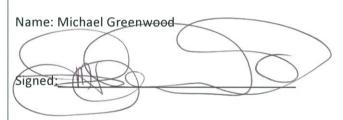
#### **Shire of Tammin**



# Special Council Meeting held on $4^{th}$ February 2021 was confirmed at the Ordinary Council Meeting held on $25^{th}$ February 2021.



I declare that the minutes of the:

Being the person presiding at the meeting at which these minutes were confirmed.

Date: 35/02 2021

# **Shire of Tammin**

# SPECIAL COUNCIL MEETING

# **MINUTES**



A Special Meeting of Council of the Shire of Tammin was held on Thursday, 4 February 2021 in Council Chambers, 1 Donnan St, Tammin, commencing at *5:30pm*.

Neville Hale

Chief Executive Officer

4 February 2021

#### MISSION STATEMENT

"Together with the people of Tammin we will provide leadership, vision and progress to achieve sustainability and growth"

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#### **AGENDA**

#### 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 5:36pm.

### 2. PRESENT / IN ATTENDANCE / LEAVE OF ABSENCE PREVIOUSLY GRANTED / APOLOGIES

#### Present:

Cr M Greenwood President

Cr G Batchelor Deputy President

Cr T Daniels Member
Cr T Nicholls Member
Cr N Caffell Member
Cr C Thomson Member

#### In Attendance:

Neville Hale Chief Executive Officer

Fabian Houbrechts Manager of Works & Services

Morgan Ware Manager of Finance & Administration

#### Leave of Absence previously granted:

Nil

#### **Apologies:**

Nil

#### 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

#### 4. PUBLIC QUESTION TIME

Nii

#### 5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

#### 6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

Nil

#### 7. DECLARATION OF RELATED PARTY DISCLOSURE IN AGENDA ITEMS

Nil

#### 8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Nil

#### 9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

#### 10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

#### 11. MATTERS FOR CONSIDERATION – FINANCE

Nil

#### 12. MATTERS FOR CONSIDERATION – ADMINISTRATION

# 12.1 Local Government (Model Code of Conduct) Regulations 2021 - Appointment of Complaints Officer

**Location:** Shire of Tammin

Applicant: Department of Local Government, Sport and

Cultural Industries
3 February 2021

Author: Neville Hale

Item Approved by: Chief Executive Officer

Disclosure of Interest:

File Reference:

ADMIN

Attachment/s: Attachment Item 12.1 – Model Code of Conduct

#### **Purpose of Report**

Date:

To appoint a person to receive complaints and approve a Form for the lodgment of alleged complaints under the Model Code of Conduct regulations.

#### **Background**

The Local Government (Model Code of Conduct) Regulations 2021 took effect on 3 February 2021 requiring local governments to prepare and adopt the new Model Code within three (3) months of these regulations coming into effect (3 May 2021). To begin implementation of the Model Code local governments are required to take specific actions within three (3) weeks of the regulations taking effect (by 24 February 2021), namely:

- Appoint a person to receive complaints by either affirming the current complaints officer or appoint a new or additional officer(s); and,
- Approve a Form for complaints to be lodged (template provided).

#### **Comments**

Council has previously appointed the Chief Executive Officer to receive and deal with complaints under the Code of Conduct and it is proposed that this appointment be reaffirmed.

#### Consultation

WALGA DLGSC

#### **Statutory Implications**

Local Government Act 1995 - s5.398

Local Government (Model Code of Conduct) Regulations 2021

"The purpose of the Model Code is to guide decisions, actions and behaviours. It also recognises that there is a need for a separate code for Council Members, Committee Members and Candidates to clearly reflect community expectations of behaviour and ensure consistency between local governments."

#### **Policy Implications**

A new Code of Conduct will be required for Councillors within three months

#### **Financial Implications**

N/A

#### **Risk Implications**

The new Code requirements are intended to reduce the risk of inappropriate behaviours or influence being applied to Council's decision making processes

#### **Strategic Implications**

(Refer to Strategic Community Plan), (Workforce Plan), Corporate Business Plan

#### **Voting Requirements**

#### TSC 01/21 MOTION

#### That Council:

- 1. Reaffirm that the Chief Executive Officer is appointed to receive complaints arising from the implementation of the Model Code of Conduct Regulations; and
- 2. Adopt the attached "Complaint about Alleged Breach Form Code of conduct for council members, committee members and candidates".

Moved: Cr Batchelor Seconded: Cr Nicholls

Vote: Simple Majority Carried: 6/0

13.	MATTERS FOR CONSIDERATION – BUILDING & HEALTH
	Nil

#### 12. CLOSURE OF MEETING

There being no further business the Shire President declared the meeting closed at 5:38pm.