

Shire of Tammin



DECLARATION

I declare that the minutes of the:

Special Council Meeting held on 31st May 2021 was confirmed at the Ordinary Council Meeting held on 24th June 2021.

Name: Michael Greenwood

Signed: 

Being the person presiding at the meeting at which these minutes were confirmed.

Date: 24-06-2021

Shire of Tammin

SPECIAL COUNCIL MEETING

MINUTES



A Special Meeting of Council of the Shire of Tammin was held on Monday, 31 May 2021 in Council Chambers, 1 Donnan St, Tammin, commencing at 4:31pm to finalise the recruitment process for the CEO vacancy.

Fabian Houbrechts
Acting Chief Executive Officer
31 May 2021

MISSION STATEMENT

"Together with the people of Tammin we will provide leadership, vision and progress to achieve sustainability and growth"

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AGENDA

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 4:31pm.

2. PRESENT / IN ATTENDANCE / LEAVE OF ABSENCE PREVIOUSLY GRANTED / APOLOGIES

Present:

Cr M Greenwood	President
Cr G Batchelor	Deputy President
Cr T Daniels	Member
Cr T Nicholls	Member
Cr N Caffell	Member
Cr C Thomson	Member

In Attendance:

Fabian Houbrechts	Acting Chief Executive Officer
John Phillips	Consultant
Morgan Ware	Manager of Finance and Administration
Donald Thomson	Independent member of the CEO recruitment committee

Leave of Absence previously granted:

Nil

Apologies:

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

N/A

5. APPLICATIONS FOR LEAVE OF ABSENCE

N/A

6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

Nil

7. DECLARATION OF RELATED PARTY DISCLOSURE IN AGENDA ITEMS

Nil

8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8.1 CEO Recruitment Committee Meeting Minutes – 24 May 2021

STATUTORY IMPLICATIONS

Section 5.22 (2) of the *Local Government Act 1995* Section 5.22 (2) requires minutes of all council and committee meetings to be submitted to the next meeting of the council or the committee, as the case requires, for confirmation

TSC 45/21 MOTION

That the minutes of the CEO Recruitment Committee meeting held on 24 May 2021 be confirmed as a true and accurate record of proceedings.

Moved: Cr Batchelor

Seconded: Cr Daniels

Vote: Simple Majority

Carried: 4/0

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

N/A

11. MATTERS FOR CONSIDERATION – FINANCE

Nil

12. MATTERS FOR CONSIDERATION – ADMINISTRATION

Nil

13. MATTERS FOR CONSIDERATION – BUILDING & HEALTH

Nil

14. MATTERS FOR CONSIDERATION – TOWN PLANNING

Nil

15. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

16. MATTERS FOR WHICH THE MEETING MAY BE CLOSED (S`5.23)

The matter will be considered behind closed doors in accordance with Section 5.23(2) (b) and (e) of the Local Government Act as it related to the personal affairs of a person and a contract that may be entered into.

TSC 46/21 MOTION

That the meeting be moved behind closed doors at 4:32pm in accordance with Section 5.23(2) (b) and (e) of the Local Government Act 1995.

Moved: Cr Greenwood

Seconded: Cr Daniels

Vote: Simple Majority

Carried: 6/0

16.1 Chief Executive Officer Appointment

TSC 46/21 MOTION

That the meeting move from behind closed doors at 4:44pm

Moved: Cr Nicholls

Seconded: Cr Caffell

Vote: Simple Majority

Carried: 6/0

The Local Government Act requires that no Council vote is to be secret (Sec. 5.25(1)(d) of the Act and Local Government (Administration) Regulation 9). It is therefore necessary for the Council to hold its discussions and debate on the appointment behind closed doors, then re-open the meeting for the purpose of making the decision.

Council acknowledge the required Voting Requirement of Absolute Majority under Section 5.36 (2)(b) of the Local Government Act.

TSC 47/21 MOTION

That Council:

1. Receive the confidential report of Council's appointed CEO Selection Panel (TSC 29/21 refers);
2. Appoint Joanne SODERLUND to the position of Chief Executive Officer with the Shire of Tammin for a period of three (3) years commencing on 18 October 2021 and concluding on 17 October 2024;
3. Is of the belief that Joanne SODERLUND is suitably qualified for the position of Chief Executive Officer; and
4. Is satisfied with the provisions of the proposed employment contract to be entered into with Joanne SODERLUND with a total reward package of \$175,000 per annum.
5. Authorise the Shire President to execute the contract of employment under the Common Seal of the Shire of Tammin.
6. Request John Phillips, appointed Consultant, to contact all other candidates and advise that they have been unsuccessful and to provide summary feedback where required.

Moved: Cr Batchelor

Seconded: Cr Daniels

Vote: Absolute Majority

Carried: 5/1

17. CLOSURE OF MEETING

There being no further business the Shire President declared the meeting closed at 5:45pm.