

# Shire of Tammin

## SPECIAL COUNCIL MEETING

### AGENDA



### NOTICE OF MEETING

Dear Elected Member

Please be advised that a Special Meeting of Council of the Shire of Tammin will be held on Monday, 31 May 2021 in Council Chambers, 1 Donnan St, Tammin, commencing at 4:30pm *to finalise the recruitment process for the CEO vacancy.*

Fabian Houbrechts  
Acting Chief Executive Officer  
27 May 2021

### MISSION STATEMENT

*"Together with the people of Tammin we will provide leadership, vision and progress to achieve sustainability and growth"*

## **Contents**

AGENDA .....	3
1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS .....	3
2. PRESENT / IN ATTENDANCE / LEAVE OF ABSENCE PREVIOUSLY GRANTED / APOLOGIES .....	3
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....	3
4. PUBLIC QUESTION TIME.....	3
5. APPLICATIONS FOR LEAVE OF ABSENCE .....	3
6. DECLARATION OF MEMBER’S INTERESTS IN AGENDA ITEMS.....	3
7. DECLARATION OF RELATED PARTY DISCLOSURE IN AGENDA ITEMS.....	3
8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS .....	4
8.1 CEO Recruitment Committee Meeting Minutes – 24 May 2021 .....	4
9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION .....	4
10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS .....	4
11. MATTERS FOR CONSIDERATION – FINANCE .....	4
12. MATTERS FOR CONSIDERATION – ADMINISTRATION.....	4
13. MATTERS FOR CONSIDERATION – BUILDING & HEALTH .....	4
14. MATTERS FOR CONSIDERATION – TOWN PLANNING.....	4
15. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN.....	4
16. MATTERS FOR WHICH THE MEETING MAY BE CLOSED (S`5.23) .....	5
16.1 Chief Executive Officer Appointment.....	5

## **AGENDA**

### **1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Shire President will declare the meeting open at \_\_\_\_\_ pm.

### **2. PRESENT / IN ATTENDANCE / LEAVE OF ABSENCE PREVIOUSLY GRANTED / APOLOGIES**

#### **Present:**

Cr M Greenwood	President
Cr G Batchelor	Deputy President
Cr T Daniels	Member
Cr T Nicholls	Member
Cr N Caffell	Member
Cr C Thomson	Member

#### **In Attendance:**

Fabian Houbrechts	Acting Chief Executive Officer
John Phillips	Consultant
Morgan Ware	Manager of Finance and Administration
Donald Thomson	Independent member of the CEO recruitment committee

#### **Leave of Absence previously granted:**

Nil

#### **Apologies:**

Nil

### **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

### **4. PUBLIC QUESTION TIME**

N/A

### **5. APPLICATIONS FOR LEAVE OF ABSENCE**

N/A

### **6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS**

### **7. DECLARATION OF RELATED PARTY DISCLOSURE IN AGENDA ITEMS**

**8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**8.1 CEO Recruitment Committee Meeting Minutes – 24 May 2021**

**STATUTORY IMPLICATIONS**

Section 5.22 (2) of the *Local Government Act 1995* Section 5.22 (2) requires minutes of all council and committee meetings to be submitted to the next meeting of the council or the committee, as the case requires, for confirmation

**Recommendation**

That the minutes of the CEO Recruitment Committee meeting held on 24 May 2021 be confirmed as a true and accurate record of proceedings.

Moved: Cr

Seconded: Cr

Vote: Simple Majority

Carried/Lost: 0/0

**9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

N/A

**11. MATTERS FOR CONSIDERATION – FINANCE**

Nil

**12. MATTERS FOR CONSIDERATION – ADMINISTRATION**

Nil

**13. MATTERS FOR CONSIDERATION – BUILDING & HEALTH**

Nil

**14. MATTERS FOR CONSIDERATION – TOWN PLANNING**

Nil

**15. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**16. MATTERS FOR WHICH THE MEETING MAY BE CLOSED (S`5.23)**

The matter will be considered behind closed doors in accordance with Section 5.23(2) (b) and (e) of the Local Government Act as it related to the personal affairs of a person and a contract that may be entered into.

**Recommendation**

That the meeting be moved behind closed doors at \_\_\_\_ in accordance with Section 5.23(2) (b) and (e) of the Local Government Act 1995.

Moved: Cr

Seconded: Cr

Vote: Simple Majority

Carried/Lost: 0/0

**16.1 Chief Executive Officer Appointment**

**See report provided under separate cover.**

**Recommendation**

That the meeting move from behind closed doors at \_\_\_\_\_

Moved: Cr

Seconded: Cr

Vote: Simple Majority

Carried/Lost: 0/0

**17. CLOSURE OF MEETING**

There being no further business the Shire President declared the meeting closed at \_\_\_\_pm.