

Tamma Village Joint Allocation Panel Committee

Terms of Reference

Committee Name

Tamma Village Joint Allocation Panel Committee (TVJAPC)

Type

Advisory, Management and Tenant Allocation

Purpose

This group acts as the principle management, communication and consultation in regard to any matters concerning the tenancy and maintenance of the Tamma Village.

Scope

Reports and updates from the TVJAPC will refer to the Council for guidance where required. Otherwise will be responsible for Tenancy Allocation of all units.

Authority

Committee of Council in accordance with s5.9(2)(c) of the Local Government Act 1995 and Division 4

5.17. Limits on delegation of powers and duties to certain committees

(1) A local government can delegate —

c) to a committee referred to in section 5.9(2)(c), (d) or (e), any of the local government's powers or duties that are necessary or convenient for the proper management of —

(i) the local government's property; or

(ii) an event in which the local government is involved.

5.9. Committees, types of

(1) In this section —

other person means a person who is not a council member or an employee.

(2) A committee is to comprise —

(a) council members only; or

(b) council members and employees; or

(c) council members, employees and other persons; or

(d) council members and other persons; or

(e) employees and other persons; or

(f) other persons only.

Membership

Staff x 2

Manager of Finance & Corporate Services

Administration/Finance Officer

Council x 2

Tammin Senior Citizens Committee x 2

Ypie Thomson

Julie Brooks

Meeting arrangements

Meeting Arrangements be conducted quarterly. If a vacancy at Tamma Village arises a special meeting to be scheduled.

Reporting

The Committee will report to the Chief Executive Officer / Manager of Finance & Corporate Services to report to Council as required.

Resources and budget

Chambers, in kind works.

Recommendations and/or make decisions based on Part 5, Division 4 of the Local Government Act 1995.

Review

Every two years in line with elections.