Credit Card Reconciliation Apr-25

Direct Debit Payment made on 5/05/2025

Card Holder	Date of Transaction	Supplier	Description	Account Code	Amount	GST
Andrew Malone	31/03/2025	BW Tribal Pty Ltd	Naidoc Week shirts for outside staff	142104	$ 49.99	$ 4.54
Credit Limit: $5,000	3/04/2025	Shire of Tammin	CTT HR Test for William Mills	TRAIN.142.4023	$ 21.20	$ -
	29/04/2025	Tammin Post Office	Home Affairs, Walker - Citizenship Ceremony documents	145121	$ 5.25	$ 0.48
	29/04/2025	NAB Visa Card	Monthly card fee	032102.580	$ 9.00	$ -
				Subtotal	**$ 85.44**	**$ 5.02**

Card Holder	Date of Transaction	Supplier	Description	Account Code	Amount	GST
Racheal King - MFC	31/03/2025	Caltex Tammin	ICE - Achievement Awards.	116109	$ 26.00	
Credit Limit: $5,000	7/04/2025	Shire of Tammin	HR Learners Permit for Carl Duggan	TRAIN.142.4023	$ 143.30	$ -
	10/04/2025	Dropbox	Monthly subscription fee + international fee	145120	$ 19.25	$ 1.75
	14/04/2025	Shire of Tammin	CTT HR Test for Carl Duggan	TRAIN.142.4023	$ 21.20	$ -
	14/04/2025	Caltex Tammin	Kitchen refill	145122	$ 13.45	$ 0.95
	14/04/2025	Shire of Tammin	HR Learners Permit for William Mills	TRAIN.142.4023	$ 143.30	$ -
	29/04/2025	NAB Visa Card	Monthly card fee	032102.580	$ 9.00	$ -
				Subtotal	**$ 375.50**	**$ 2.70**

Card Holder	Date of Transaction	Supplier	Description	Account Code	Amount	GST
Bevan Klein - MWS	1/04/2025	Farmways Kellerberrin	Antex granules 3kg	TVG.146.4620	$ 33.50	$ 3.05
Credit Limit: $5,000	3/04/2025	United Kellerberrin	Ad blue	P24.130.4018	$ 146.93	$ 13.36
	7/04/2025	Aldi Midland	Fly spray	DAS.139.4620	$ 11.21	$ 1.02
	7/04/2025	WA Reticulation Supplies	Sprinklers	TAMST.133.4730	$ 185.35	$ 16.85
				Subtotal	**$ 376.99**	**$ 34.27**
				Total	**$ 837.93**	**$ 41.99**

Credit Card Register		
Opening Card Holders	**Amendments Made**	**Comments**
Andrew Malone	N/A	No Changes
Racheal King	N/A	No Changes
Bevan Klein	N/A	No Changes

Credit Card Statement			
Balance from previous statement		$ 3,818.94	
Payments and other credits		$ 3,818.94	
Purchases, cash advances and other debits		$ 819.37	
Interest & other charges		$ 18.56	*2 x monthly card fee & international transaction fee.*
Closing Balance		**$ 837.93**	

Prepared By: **Kelsey Pryer**
Finance Officer
Date: 16/5/25

Authorised By: **Racheal King**
Manager of Finance & Corporate Services
Date: 16/5/25

ENTERED

Statement for
NAB Business Visa
NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen cards: 1800 033 103 (24 hours within Australia only)

053/2397
TAMMIN SHIRE
PO BOX 53
TAMMIN WA 6409

Statement Period	29 March 2025 to 29 April 2025
Company Account No:	4557 0499 0110 7462
Facility Limit:	$20,000

Your Account Summary

Balance from previous statement	$3,818.94 DR
Payments and other credits	$3,818.94 CR
Purchases, cash advances and other debits	$819.37 DR
Interest and other charges	$18.56 DR
Closing Balance	**$837.93 DR**

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YOUR DIRECT DEBIT PAYMENT OF $837.93 WILL BE CHARGED TO ACCOUNT 000086732- 0000508368965 ON 05/05/2025 AS PER OUR AGREEMENT.

see reverse for transaction details

Transaction record for: Billing account

Date	Amount A$	Details	Reference
3 Apr 2025	$3,818.94 CR	DIRECT DEBIT PAYMENT	74557045092
10 Apr 2025	$0.56	NAB INTNL TRAN FEE - (SC)	74557045100
Total for this Period:	$3,818.38 CR		

NAB Telephone Banking: transfer funds by phone from your nominated NAB accounts to your NAB Business Visa account. Phone 1300 498 594, between 7am and 9pm AEST, Monday to Friday, 8am and 6pm AEST, Saturday and Sunday

NAB Internet Banking: transfer funds from your NAB cheque or savings account to your NAB Business Visa account using NAB Internet Banking at nab.com.au

B PAY

Biller Code: 1008. Ref: Select the card number you are making the payment to. Contact your participating bank, credit union or building society to make this payment from your cheque or savings account. BPAY payments may be delayed until the next banking business day, due to processing cut-off times. Maximum BPAY payment amount is AU $100,000 per payment.

Cardholder summary

If you have recently switched to a new product or had a Lost/Stolen replacement of your card, your cardholder summary may not reconcile with the account balance. The closing balance in "Your Account Summary" section of this statement reflects your correct balance and amount payable. Please login to your Internet Banking or NAB Connect account to review your most up to date transaction listing.

Cardholder account	Cardholder name	Credit limit	Payments and other credits (A)	Purchases and cash advances (B)	Interest and other charges (C)	Net Totals (B + C - A)
4557-0455-3833-9270	MISS RACHEAL MAREE K	$5,000	$0.00	$365.94	$9.00	$374.94
4557-0455-3839-2634	MR BEVAN JAMES KLEIN	$5,000	$0.00	$376.99	$0.00	$376.99
4557-0455-3846-6701	ANDREW DAVID MALONE	$5,000	$0.00	$76.44	$9.00	$85.44
4557-0499-0110-7462	BILLING ACCOUNT	$0	$3,818.94 CR	$0.00	$0.56 DR	$3,818.38 CR
			$3,818.94 CR	$819.37 DR	$18.56 DR	$2,981.01 CR

Transaction type	Annual percentage rate	Daily percentage rate
Purchase	0.000%	0.00000%

WE'RE MAKING SOME CHANGES TO THE TERMS AND CONDITIONS THAT APPLY TO YOUR COMMERCIAL CREDIT CARD ACCOUNT. FOR MORE INFORMATION ABOUT THE CHANGES AND TO VIEW A COPY OF THE TERMS AND CONDITIONS VISIT NAB.COM.AU/BUSINESSCARDCHANGES

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nab

IF YOU'RE TRAVELLING OVERSEAS AND YOUR VISA CARD IS LOST OR STOLEN AND YOU NEED TO ACCESS EMERGENCY CASH OR GET A REPLACEMENT CARD, VISA'S GLOBAL CUSTOMER ASSISTANCE SERVICES IS AVAILABLE 24 HOURS A DAY, SEVEN DAYS A WEEK.
FOR MORE INFORMATION VISIT:
NAB.COM.AU/EMERGENCYTRAVELASSISTANCE

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Statement for

NAB Business Visa

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name:	MISS RACHEAL MAREE KING
Account No:	4557 0455 3833 9270
Statement Period:	29 March 2025 to 29 April 2025
Cardholder Limit:	$5,000

Transaction record for: MISS RACHEAL MAREE KING

Date	Amount A$	Details		Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
31 Mar 2025	$26.00	CALTEX TAMMIN	TAMMIN					74564455088
7 Apr 2025	$143.30	SHIRE OF TAMMIN	TAMMIN					74940525094
10 Apr 2025	$18.69	Dropbox 3VXF52PRVDQ2	db.tt/cchelp					74987505099
14 Apr 2025	$21.20	SHIRE OF TAMMIN	TAMMIN					74940525101
14 Apr 2025	$13.45	CALTEX TAMMIN	TAMMIN					74564455101
14 Apr 2025	$143.30	SHIRE OF TAMMIN	TAMMIN					74940525101
29 Apr 2025	$9.00	CARD FEE						74557045119
Total for this period	**$374.94**			**Totals**				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature: RK Date: 16/05/2025

AM 22/05/2025

National Australia Bank Limited ABN 12 004 044 937

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Statement for
NAB Business Visa
NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name:	MR BEVAN JAMES KLEIN
Account No:	4557 0455 3839 2634
Statement Period:	29 March 2025 to 29 April 2025
Cardholder Limit:	$5,000

Transaction record for: MR BEVAN JAMES KLEIN

Date	Amount A$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
1 Apr 2025	$33.50 ✓	FARMWAYS K/BERRIN KELLERBERRIN TVG					01309242459
3 Apr 2025	$146.93 ✓	UNITED PETROLEUM PTY KELLERBERRIN P24					74564455092
7 Apr 2025	$11.21 ✓	ALDI STORES - MIDLAND MIDLAND DAS					74940525095
7 Apr 2025	$185.35 ✓	W.A. RETICULATION SU MIDLAND					74940525094
Total for this period	**$376.99**	**Totals**					

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy Cardholder signature: [signature] Date: 22/05/2025

Co-signed in Bevan's Absence [signature] 16/5/25

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Statement for
NAB Business Visa
NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name:	ANDREW DAVID MALONE
Account No:	4557 0455 3846 6701
Statement Period:	29 March 2025 to 29 April 2025
Cardholder Limit:	$5,000

Transaction record for: ANDREW DAVID MALONE

Date	Amount A$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
31 Mar 2025	$49.99 ✓	SP BW TRIBAL PTY LTD LOGANLEA 142104					74201335087
3 Apr 2025	$21.20 ✓	SHIRE OF TAMMIN TAMMIN TRAIN					74940525092
29 Apr 2025	$5.25 ✓	SQ *TAMMIN POST OFFICE Tammin 145121.					74064145118
29 Apr 2025	$9.00	CARD FEE					74557045119
Total for this period	**$85.44**	**Totals**					

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy   Cardholder signature: AMalone   Date: ____________

cmthomson

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National Australia Bank Limited ABN 12 004 044 937