

# Shire of Tammin

## ORDINARY COUNCIL MEETING

### Minutes



#### NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Shire of Tammin was held on **Wednesday 23<sup>rd</sup> July 2025** at the Council Chambers at 1 Donnan Street Tammin, commencing at **5:00pm**.

Andrew Malone  
Chief Executive Officer  
23 July 2025

#### MISSION STATEMENT

*"Together with the people of Tammin we will provide leadership, vision and progress to achieve sustainability and growth"*

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## **AGENDA**

### **1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Shire President will declare the meeting open at 5.47 pm.

### **2. ACKNOWLEDGEMENT TO COUNTRY**

We begin today by acknowledging the Ballardong Noongar People as traditional custodians of the land and skies on which we gather, and we pay our respects to their Elders, past, present and emerging.

### **3. PRESENT / IN ATTENDANCE / LEAVE OF ABSENCE PREVIOUSLY GRANTED / APOLOGIES**

**Present:** President Charmaine Thomson via Phone  
Deputy President Nicholls  
Cr Courtney Thomson  
Cr Rogers

**In Attendance:** CEO Andrew Malone  
MFC Racheal King  
MTS Michael Silver

**Leave of Absence previously granted:**

**Apologies:** Cr Caffell

### **4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

### **5. PUBLIC QUESTION TIME**

Nil

### **6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7. DECLARATION OF MEMBER’S INTERESTS IN AGENDA ITEMS**

In accordance with section 5.65 of the Local Government Act 1995, the following disclosures of **financial** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with section 5.65 of the Local Government Act 1995, the following disclosures of **Closely Associated Person and Impartiality** interest were made at the Council meeting.

Date	Name	Item No	Reason
23/07/2025	Charmaine Thomson	12.3	Employed by Tammin Primary
23/07/2025	Andrew Malone	12.3	Spouse employed by Tammin primary

In accordance with sections 5.60B and 5.65 of the Local Government Act 1995, the following disclosures of **Proximity** interest were made at the Council meeting.

Date	Name	Item No	Reason

**8. DECLARATION OF RELATED PARTY DISCLOSURE IN AGENDA ITEMS**

**9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**9.1 Ordinary Council Meeting Minutes – 25 June 2025**

**Officers Recommendation**

That the minutes of the Ordinary Council Meeting held on 25 June 2025 be confirmed as a true and accurate record of proceedings.

Moved: Cr Charmaine Thomson                      Seconded: Cr Rogers

Vote: Simple Majority                                  Carried/~~Lost~~: 4/4

## 9.2 Special Council Meeting Minutes – 2 July 2025

### **Officers Recommendation**

That the minutes of the Special Council Meeting held on 2 July 2025 be confirmed as a true and accurate record of proceedings.

Moved: Cr Rogers

Seconded: Cr Courtney Thomson

Vote: Simple Majority

Carried/Lest: 4/4

## 10. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

## 11. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

## 12. MATTERS FOR CONSIDERATION – FINANCE

### 12.1 List of Payments for June 2025

<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Finance Officer
<b>Date:</b>	4 July 2025
<b>Author:</b>	Kelsey Pryer
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	FIN05
<b>Attachment/s:</b>	Attachment Item 12.1 - Payment Listing Attachment Item 12.1 - Credit Card Statement and Summary Attachment Item 12.1 – Fuel allocation costs

#### Purpose of Report

For Council to ratify the accounts paid under delegated authority.

#### Background

The attached List of Accounts paid during the month of June 2025 totaling \$250,293.91 by way of:

Cheque numbers	01/06/2025- 30/06/2025	Nil
Direct debit payments	01/06/2025- 30/06/2025	\$24,982.65
Licensing transfers	01/06/2025- 30/06/2025	\$7,600.85
Bank fees	01/06/2025- 30/06/2025	\$246.04
VISA payments	01/06/2025- 30/06/2025	\$4,898.57
EFT payments	EFT7741- EFT7791	\$163,636.01
Salaries and wages	01/06/2025- 30/06/2025	\$48,929.79
<b>Total payments</b>	<b>01/06/2025- 30/06/2025</b>	<b>\$250,293.91</b>

**The Shire of Tammin made the following significant expenditure during the month of June 2025:**

<b>Creditor</b>	<b>Description</b>	<b>Amount</b>
Brooks Hire Pty Ltd	Hire of Pad foot vibe roller from 01/05/2025- 30/05/2025 for 132 hours	\$6,921.68
Australian Taxation Office - BAS	Original activity statement for the period ending 31/05/2025	\$15,644.00
Dun Direct - Dunnings	3700L of bulk diesel, delivered on 10/06/25	\$6,648.15
IT Vision	IT Vision Annual Subscription for 2025/26	\$33,116.00
Local Pest Control	General Pest Treatment & Visual Termite Inspection and report for council buildings	\$8,145.85
Water Corporation	Water charges for various locations including Barracks Rd standpipe	\$26,691.42
Youlie and Son Spreading Services	Maintenance grading on Turon Road Tammin inc hire of roller, truck side tipper & loader in June 2025 and hire of truck side tipper and wet hire loader for Yorkrakine Road	\$22,437.25
Maximillian Pty Ltd t/as Bailiwick Legal (Trust Account)	Settlement of CWA, 38 Walston Street & 36 Walston Street Tammin WA 6409. Price includes purchase price, transfer duty on the contract, professional service fee and charges and CWA legal costs	\$8,352.19

**Comment**

Nil

**Financial Implications**

All liabilities have been settled in accordance with the Shire of Tammin 2024/2025 Operating Budget.

**Risks**

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Payments are made without appropriate budget authority	Unlikely (2)	Moderate (3)	Moderate (5-9)	COMPLIANCE Minor regulatory or statutory impact	Manage by internal controls, policies and procedures
Accounting Fraud	Unlikely (2)	Extreme (5)	Moderate (5-9)	FINANCIAL IMPACT \$50,000 - \$250,000	Manage by internal controls, policies and procedures

Delayed Payments Leading to Penalties or Loss of Supplier Relationships	Possible (3)	Moderate (3)	Moderate (5-9)	REPUTATIONAL Unsubstantiated, low impact, low profile or 'now news' item	Manage by internal policies and procedures
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**Risk Matrix**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

**Risk Rating**

<b>Risk Rating</b>	9
<b>Does this item need to be added to the Town’s Risk Register</b>	No
<b>Is a Risk Treatment Plan Required</b>	No

**Policy Implications**

Nil

**Statutory Implications**

**Local Government (Financial Management) Regulations 1996**

**11. Payment of accounts**

(1) A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of –

- a) cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and
- b) Petty cash systems.

- (1) *A local government is to develop procedures for the approval of accounts to ensure that before payment of an account a determination is made that the relevant debt was incurred by a person who was properly authorised to do so.*
- (2) *Payments made by a local government —*
  - a) *Subject to sub-regulation (4), are not to be made in cash; and*
  - b) *Are to be made in a manner which allows identification of —*
    - (i) *The method of payment;*
    - (ii) *The authority for the payment; and*
    - (iii) *The identity of the person who authorised the payment.*
- (3) *Nothing in sub-regulation (3) (a) prevents a local government from making payments in cash from a petty cash system.*

*[Regulation 11 amended in Gazette 31 Mar 2005 p. 1048.]*

### **12. Payments from municipal fund or trust fund**

- (1) *A payment may only be made from the municipal fund or the trust fund —*
  - a) *If the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
  - b) *Otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

*[Regulation 12 inserted in Gazette 20 Jun 1997 p. 2838.]*

### **13. Lists of accounts**

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
  - a) *The payee's name;*
  - b) *The amount of the payment;*
  - c) *The date of the payment; and*
  - d) *Sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
  - a) *For each account which requires council authorisation in that month —*
    - (i) *The payee's name;*
    - (ii) *The amount of the payment; and*
    - (iii) *Sufficient information to identify the transaction; and*
  - b) *The date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under sub-regulation (1) or (2) is to be —*
  - a) *Presented to the council at the next ordinary meeting of the council after the list is prepared; and*
  - b) *Recorded in the minutes of that meeting.*

## **Strategic Plan & Corporate Business Plan Implications**

### **Civic Leadership Strategies**

Our Councillors and community leaders have vision, are accessible, act with transparency and integrity, and act in good faith on behalf of their constituents.

The following outcomes and strategies have been identified to achieve this vision.

Outcome 6.1 Strong governance and leadership, demonstrating fair and equitable community values

- 6.1.1 Deliver sustainable governance through transparent and robust policy and processes
- 6.1.2 Undertake the civic duties of Council with the highest degree of ethics

Outcome 6.2 An efficient and effective organisation

- 6.2.1 Ensure sound long-term financial management and deliver value for money
- 6.2.2 Provide community leadership and lobby Federal and State Government to strengthen service provision within the Shire. Explore diverse income streams including grants

**Officers Recommendation**

That Council, pursuant to Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* receives the report from the Chief Executive Officer on the exercise of delegated authority in relation to payments made from municipal funds for the period 1 June 2025 to 30 June 2025 totaling \$250,293.91 as contained in attachments 12.1.

Municipal Fund payments totaling \$250,293.91 detailed:

Cheque numbers	01/06/2025- 30/06/2025	Nil
Direct debit payments	01/06/2025- 30/06/2025	\$24,982.65
Licensing transfers	01/06/2025- 30/06/2025	\$7,600.85
Bank fees	01/06/2025- 30/06/2025	\$246.04
VISA payments	01/06/2025- 30/06/2025	\$4,898.57
EFT payments	EFT7741- EFT7791	\$163,636.01
Salaries and wages	01/06/2025- 30/06/2025	\$48,929.79
<b>Total payments</b>	<b>01/06/2025- 30/06/2025</b>	<b>\$250,293.91</b>

Moved: Cr Courtney Thomson

Seconded: Cr Rogers

Vote: Simple Majority

Carried/~~Lost~~: 4/4

## 12.2 Financial Management Report for the month of June 2025

<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Manager of Finance and Corporate Services
<b>Date:</b>	17 July 2025
<b>Author:</b>	Racheal King
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment Item 12.2 June 2025 Monthly Financial Report

### **Purpose of Report**

For Council to receive the Monthly Financial Statement.

### **Background**

Enclosed is the Monthly Financial Report for the month of June 2025 inclusive of the Statement of Financial Activity, Current Ratios and Capital Expenditure Report.

### **Comment**

Rates were issued on 20<sup>th</sup> August 2024 with payments due in full by 28 October 2024. As of 30 June 2025, 92.2% of rates have been received, with a number of rate payers selecting the installment option. Payment arrangements will be made for those requiring it.

### **Financial Implications**

Income and expenditure are in largely in accordance with Budget however it should be noted that the Federal Assistance Grant (FAG's) paid an estimated 50% of funds allocated for 2025/26 financial year in the June 2025 period resulting in higher than anticipated grant funds for the financial year.

Under Capital grants, we currently have lower than expected grant funding received for work completed in 2024/25. We expect to receive this in the new financial year. Materials and contracts have lower than expected due to timing issues with consultants, and lower costs over the refuse collection and Road Maintenance department.

## Risks

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Errors or inaccuracies in financial reports	Possible (3)	Moderate (3)	Moderate (5-9)	COMPLIANCE Minor regulatory or statutory impact	Manage by following internal policies and procedures
Non-compliance with financial reporting standards	Unlikely (2)	Major (4)	Moderate (5-9)	COMPLIANCE Some temporary non-compliances	Manage by following internal policies and procedures
System failure delaying financial reporting	Possible (3)	Moderate (3)	Moderate (5-9)	COMPLIANCE Some temporary non-compliances	Manage by following internal policies and procedures
External audit findings impacting future reporting	Unlikely (2)	Moderate (3)	Moderate (5-9)	COMPLIANCE Some temporary non-compliances	Manage by following internal policies and procedures

## Risk Matrix

Consequence \ Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

## Risk Rating

<b>Risk Rating</b>	9
<b>Does this item need to be added to the Town's Risk Register</b>	No
<b>Is a Risk Treatment Plan Required</b>	No

## Consultation

Ally Bryant - Ally Bryant Consulting

Megan Shirt - Accwest

## Statutory Implications

### **Local Government (Financial Management) Regulations 1996**

#### **34. Financial activity statement report — s. 6.4**

(1A) In this regulation — **committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- b) budget estimates to the end of the month to which the statement relates;
- c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

- a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
- b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
- c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity December be shown —

- a) according to nature and type classification; or
- b) by program; or
- c) by business unit.

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —

- a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

b) recorded in the minutes of the meeting at which it is presented.

Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

### **Policy Implications**

Council resolved that in accordance with Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996* a variance percentage of 10% or \$10,000, whichever is greater, be adopted for reporting material variances.

### **Strategic Plan & Corporate Business Plan Implications**

#### **Civic Leadership Strategies**

Our Councillors and community leaders have vision, are accessible, act with transparency and integrity, and act in good faith on behalf of their constituents.

The following outcomes and strategies have been identified to achieve this vision.

Outcome 6.1 Strong governance and leadership, demonstrating fair and equitable community values

6.1.1 Deliver sustainable governance through transparent and robust policy and processes

6.1.2 Undertake the civic duties of Council with the highest degree of ethics

Outcome 6.2 An efficient and effective organisation

6.2.1 Ensure sound long-term financial management and deliver value for money

6.2.2 Provide community leadership and lobby Federal and State Government to strengthen service provision within the Shire. Explore diverse income streams including grants

#### **Officers Recommendation**

That Council, pursuant to the *Local Government (Financial Management) Regulations 1996* adopt the Monthly Financial Report as contained in attachment 12.3 for the period ending 30 June 2025 comprising;

a) Statement of Financial Activity

b) Note 1 to Note 12

Moved: Cr Charmaine Thomson

Seconded: Cr Courtney Thomson

Vote: Simple Majority

Carried/~~Lost~~: 4/4

### 12.3 Community Grant application from the Tammin Primary School

<b>Location:</b>	Tammin
<b>Applicant:</b>	Tammin Primary School P&C Association
<b>Date:</b>	09 July 2025
<b>Author:</b>	Chief Executive Officer
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	FIN-21
<b>Attachment/s:</b>	Attachment – Tammin Primary School Application and Quote

#### **Proposal/Summary**

The purpose of this report is for Council to consider funding for the 25/26 financial year a contribution of \$500 towards the project planned and outlined in the attached Community Grant application from the Tammin Primary School.

#### **Background**

The Shire of Tammin provides financial and in-kind assistance to sporting, community and welfare groups /organisations to support both normal operational requirements and for specific projects or capital purchases which respond to identified community needs. This is a per Council Policy 3.4. The Shire also makes a donation to Tammin residents who have been selected to represent the State or Nation.

The Shire advertises each year inviting applications from local sporting and community groups, for Council to consider including funds in the following financial year budget to contribute towards a planned capital project within the Shire.

All requests for a contribution will be decided by Council and must demonstrate a thorough planned approach. As per Council requirements Council will not generally consider contributing more than one-third of the total cost of the project. Successful applicants must provide a financial acquittal of funds including receipts relating to the grant and complete a brief evaluation by May 31 of the funding period.

In March, April & May 2025, Council advertised for Community Grant applications for all sporting, community or community groups requiring financial assistance from Council in the 2025/2026 financial year.

An application was received by 31 May 2025. The Tammin Primary School P&C Association on behalf of the P&C and the Tammin Primary School submitted an application for \$500 to assist with the purchase of three Interactive Smart boards for the classrooms at Tammin Primary School. A total of \$11,529.80 has already been raised for the project. The \$500 being requested is to enable the purchase price of \$12,029.80 to be reached, which will allow three boards to be purchased. The boards will be utilised in the school and will provide a significant benefit to the school and the children at the school.

## Comments

Council received 1 application on 29 May this year:

1. Tammin Primary School P&C Association

Please see the following table for a list of application requests including project specifications and amounts requested.

No	Organisation	Project	Total Project Cost	Self-Contribution	Amount requested
1	Tammin Primary School P&C Association	Three Interactive whiteboards are being requested to be purchased. The Interactive Whiteboards in the classroom provide opportunities for all children regardless of age and abilities to be given an opportunity to personalise their learning and help, introduce and consolidate new concepts. In multi age classrooms interactive smart boards are an essential tool to help children interact and participate in their own learning. They provide concrete opportunities for children to work together, share ideas and engage in hands-on learning. These smart boards in the classroom allow for educational videos to be played and images to be displayed to support teaching topics. They also allow educational software to be loaded onto the board and children can work through activities at their own pace, providing an inclusive environment that caters for a variety of different learning styles and abilities. The purchase of these three interactive boards will benefit every child at Tammin Primary School presently and moving	\$12,029.80	\$11,529.80	\$500.00
Total			\$12,029.80	\$11,529.80	\$500

The school has obtained the following in funding to date:

- Tammin Primary School \$4,264.90
- Tammin P & C \$4,264.90
- Tammin Progress Society Grant \$3,000

Total raised \$11,529.80

There is a \$500 shortfall in funding for the project. It is proposed Council support the application to assist with the purchase of the three interactive boards.

### **Financial Implications**

A contribution of \$500 has been request to be paid by the Shire from the 25/26 community grants budget. It is recommended that Council support this application.

Council in 2023 previously donated \$500 towards the purchase of a new shade sail in the school playground area.

The school also will receive an in-kind contribution from the Shire this in the 25-26 annual budget regarding pre-start grounds works and ongoing yearly maintenance to the school grounds for an amount of \$5,000.

### **Risks**

Risk	Risk Likelihood (based on history & with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That Council do not endorse the application.	Unlikely (2)	Insignificant (1)	Low (1-4)	REPUTATIONAL Substantiated, low impact, low news item	Manage by a Council resolution.

### Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Extreme	
		1	2	3	4	5	
Likelihood	Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
	Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
	Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
	Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
	Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following

objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating is provided below. Any items with a risk rating over 16 will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

Risk Rating

<b>Risk Rating</b>	2
<b>Does this item need to be added to the Shire’s Risk Register</b>	No
<b>Is a Risk Treatment Plan Required</b>	No

**Consultation**

Chief Executive Officer  
 Manager of Finance and Administration  
 Community Development Officer

**Statutory Implications**

Nil

**Policy Implications**

**Policy 3.4 Request for Financial Assistance / Other Assistance**

*All sporting and community groups that are applying for funding must complete the approved application form and lodge with the Shire by specified date. Applications are to be accompanied by the groups/organisations most recent audited financial statement.*

*All requests for a contribution will be decided by Council and must demonstrate a thorough planned approach and Council will not generally consider contributing more than one-third of the total cost of the project.*

*Successful applicants must provide a financial acquittal of funds including receipts relating to the grant and complete a brief evaluation by May 31 of the funding period.*

*Council may request a presentation to Council prior to considering the request.*

**Strategic Implications**

Social: Building a Sense of Community Our Vision

- *Our community will be inclusive and inviting; a place where all people, young and old, are accepted and valued.*
- *Community leadership and involvement will ensure our different communities recreate, network and interact, building strong relationships and support.*
- *Our diverse community has access to services within their local area.*

**Officer Recommendation**

That Council endorse the application received for the Community Grants and agree to donate \$500 from the 25/26 community grants budget to assist the Tammin Primary P&C/ Tammin Primary School with the purchase of three interactive whiteboards.

Moved: Cr Rogers

Seconded: Cr Courtney Thomson

Vote – Simple 4/4

- 13 MATTERS FOR CONSIDERATION – ADMINISTRATION**  
Nil
- 14. MATTERS FOR CONSIDERATION – BUILDING & HEALTH**  
Nil
- 15. MATTERS FOR CONSIDERATION – TOWN PLANNING**  
Nil
- 16. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**  
Nil
- 17. MATTERS FOR WHICH THE MEETING MAY BE CLOSED (S'5.23)**  
Nil
- 18. CLOSURE OF MEETING**

There being no further business the Shire President declared the meeting closed at 5.56 pm