Credit Card Reconciliation **Sep-25**
Direct Debit Payment made on **6/10/2025**

Card Holder	Date of Transaction	Supplier	Description	Account Code	Amount	GST
Andrew Malone - CEO	5/09/2025	Cunderdin IGA	Food for Spider Week Event	SPI01.158.4100	$ 64.76	$ -
Credit Limit: $10,000	15/09/2025	Caltex Tammin	Milk for office	145122	$ 2.95	$ -
	24/09/2025	Adina Hotel	Accommodation for Councillors for LG Week	041101	$ 3,677.69	$ 334.34
	25/09/2025	Hilton Perth	Dinner for LG Week (Part of invoice to be reimbursed by other Shires)	041101	$ 2,137.92	$ 194.32
	25/09/2025	Italian Street Kitchen	Dinner for LG Week for Councillors & CEO	041101	$ 432.39	$ 43.24
	29/09/2025	NAB	Card fee	032102.580	$ 9.00	$ -
				Subtotal	**$ 6,324.71**	**$ 571.90**

Card Holder	Date of Transaction	Supplier	Description	Account Code	Amount	GST
Michael Silver - MTS	29/08/2025	Bunnings	Outdoor mat	DAS.103.4674	$ 94.12	$ 8.56
Credit Limit: $5,000	1/09/2025	Tammin Post Office	D size batteries	DAS.139.4620	$ 17.27	$ -
	2/09/2025	Woolworths Northam	Milk & biscuits for depot	DAS.139.4620	$ 51.10	$ 1.05
	23/09/2025	Busselton Advanced Driver Training	2 x HR Courses for Will & Carl	TRAIN.142.4023	$ 3,590.00	$ 346.86
	29/09/2025	NAB	Card fee	032102.580	$ 9.00	$ -
				Subtotal	**$ 3,761.49**	**$ 356.47**

Card Holder	Date of Transaction	Supplier	Description	Account Code	Amount	GST
Codey Redmond - MF	29/08/2025	Bean & Brew	Coffees at Dowerin Field Day (Staff Development Day)	145122	$ 34.50	$ -
Credit Limit: $5,000	1/09/2025	LS Pandher Brothers	Lunch at Dowerin Field Day (Staff Development Day)	145122	$ 450.00	$ -
	10/09/2025	Dropbox	Dropbox plus + international fee	145120	$ 18.69	$ 1.70
	19/09/2025	Caltex Tammin	Lollies for Council Meeting	41104	$ 19.51	$ 1.72
	29/09/2025	The Christmas Ware	Christmas Decorations 2025	FE008.139.4674	$ 935.47	$ 93.55
	29/09/2025	NAB	Card fee	032102.580	$ 9.00	$ -
				Subtotal	**$ 1,467.17**	**$ 96.97**
				Total	**$ 11,553.37**	**$ 1,025.34**

Credit Card Register		
Opening Card Holders	**Amendments Made**	**Comments**
Andrew Malone	Yes	Credit Limit Increased
Michael Silver	No	No Changes
Codey Redmond	No	No Changes

Credit Card Statement		
Balance from previous statement		$ 3,379.08
Payments and other credits		$ 3,379.08
Purchases, cash advances and other debits		$ 11,525.81
Interest & other charges	***2 x monthly card fee & international transaction fee.***	$ 27.56
Closing Balance		**$ 11,553.37**

Prepared By: **Kelsey Pryer**
Finance Officer
Date: 10/10/2025

Authorised By: **Codey Redmond**
Manager of Finance
Date: 16/10/2025

ENTERED

Statement for

NAB Business Visa

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen cards: 1800 033 103 (24 hours within Australia only)

/18599
TAMMIN SHIRE
PO BOX 53
TAMMIN WA 6409

Statement Period	29 August 2025 to 29 September 2025
Company Account No:	4557 0499 0110 7462
Facility Limit:	$20,000

Your Account Summary

Balance from previous statement	$3,379.08 DR
Payments and other credits	$3,379.08 CR
Purchases, cash advances and other debits	$11,525.81 DR
Interest and other charges	$27.56 DR
Closing Balance	**$11,553.37 DR**

YOUR DIRECT DEBIT PAYMENT OF $11,553.37 WILL BE CHARGED TO ACCOUNT 000086732- 0000508368965 ON 06/10/2025 AS PER OUR AGREEMENT.

0007053 272/4557049901107462 / E-18599 S-31430 I-62859

see reverse for transaction details

Transaction record for: Billing account

Date	Amount A$	Details	Reference
3 Sep 2025	**$3,379.08CR**	**DIRECT DEBIT PAYMENT**	**74557045245**
10 Sep 2025	$0.56	NAB INTNL TRAN FEE - (SC)	74557045253
Total for this Period:	**$3,378.52CR**		

NAB Telephone Banking: transfer funds by phone from your nominated NAB accounts to your NAB Business Visa account. Phone 1300 498 594, between 7am and 9pm AEST, Monday to Friday, 8am and 6pm AEST, Saturday and Sunday

NAB Internet Banking: transfer funds from your NAB cheque or savings account to your NAB Business Visa account using NAB Internet Banking at nab.com.au

Biller Code: 1008. Ref: Select the card number you are making the payment to. Contact your participating bank, credit union or building society to make this payment from your cheque or savings account. BPAY payments may be delayed until the next banking business day, due to processing cut-off times. Maximum BPAY payment amount is AU $100,000 per payment.

Cardholder summary

If you have recently switched to a new product or had a Lost/Stolen replacement of your card, your cardholder summary may not reconcile with the account balance. The closing balance in "Your Account Summary" section of this statement reflects your correct balance and amount payable. Please login to your Internet Banking or NAB Connect account to review your most up to date transaction listing.

Cardholder account	Cardholder name	Credit limit	Payments and other credits (A)	Purchases and cash advances (B)	Interest and other charges (C)	Net Totals (B + C - A)
4557-0455-3846-6701	ANDREW DAVID MALONE	$10,000	$0.00	$6,315.71	$9.00	$6,324.71
4557-0455-3849-8548	MR MICHAEL RAYMOND S	$5,000	$0.00	$3,752.49	$9.00	$3,761.49
4557-0455-3850-2000	MR CODEY WAYNE REDMO	$5,000	$0.00	$1,457.61	$9.00	$1,466.61
4557-0499-0110-7462	**BILLING ACCOUNT**	**$0**	**$3,379.08 CR**	**$0.00**	**$0.56 DR**	**$3,378.52 CR**
			$3,379.08 CR	$11,525.81 DR	$27.56 DR	$8,174.29 DR

Transaction type	Annual percentage rate	Daily percentage rate
Purchase	0.000%	0.00000%

4557049901107462 / E-18599 S-31430 I-62860

Statement for
NAB Business Visa
NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: ANDREW DAVID MALONE

Account No: 4557 0455 3846 6701

Statement Period: 29 August 2025 to 29 September 2025

Cardholder Limit: $10,000

Transaction record for: ANDREW DAVID MALONE

Date	Amount A$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
5 Sep 2025	$64.76 ✓	Cunderin Farmers Co-O CUNDERDIN					74249235247
15 Sep 2025	$2.95 ✓	CALTEX TAMMIN TAMMIN					74564455257
24 Sep 2025	$3,677.69 ✓	Adina Barrack Plaza Sydney					74773885265
25 Sep 2025	$2,137.92 ✓	Hilton Perth Perth					74773885266
25 Sep 2025	$432.39 ✓	Italian Street Kitchen RaPerth					74466025267
29 Sep 2025	$9.00	CARD FEE					74557045272
Total for this period	**$6,324.71**	**Totals**					

cmthomson

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature: ____________ Date: 22/10/2025

0007053 272/4557049901107462 / E-49845 S-82708 I-165415

Statement for
NAB Business Visa
NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MR MICHAEL RAYMOND SILVER

Account No: 4557 0455 3849 8548

Statement Period: 29 August 2025 to 29 September 2025

Cardholder Limit: $5,000

Transaction record for: MR MICHAEL RAYMOND SILVER

Date	Amount A$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
29 Aug 2025	$94.12 ✓	BUNNINGS 591000 MIDLAND					74940525239
1 Sep 2025	$17.27 ✓	SQ *TAMMIN POST OFFICE Thornlie					74064145241
2 Sep 2025	$51.10 ✓	WOOLWORTHS/NORTHAM BVD 16NORTHAM					74278245244
23 Sep 2025	$3,590.00 ✓	BUSSELTON ADV DRIVER BUSSELTON					01015165796
29 Sep 2025	$9.00	CARD FEE					74557045272
Total for this period	**$3,761.49**		**Totals**				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature: [signature] Date: 17/10/25

[signature] 17/10/25

0007053 272/4557049901107462 / E-49845 S-82709 I-165417

Statement for
NAB Business Visa
NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name:	MR CODEY WAYNE REDMOND
Account No:	4557 0455 3850 2000
Statement Period:	29 August 2025 to 29 September 2025
Cardholder Limit:	$5,000

Transaction record for: MR CODEY WAYNE REDMOND

Date	Amount A$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
29 Aug 2025	$34.50	SQ *BEAN AND BREW Dowerin					74064145240
1 Sep 2025	$450.00	LS Pandher Brothers Pt Dowerin					74773885240
10 Sep 2025	$18.69	Dropbox P6BBP6KRGN7M db.tt/cchelp					74987505252
19 Sep 2025	$18.95	CALTEX TAMMIN TAMMIN					74564455261
29 Sep 2025	$935.47	THE CHRISTMAS WARE KINGS PARK					01503253704
29 Sep 2025	$9.00	CARD FEE					74557045272
Total for this period	**$1,466.61**	**Totals**					

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature: ________ Date: 16.10.25

17/10/25

0007053 272/4557049901107462 / E-49845 S-82710 I-165419