

Shire of Tammin

ORDINARY COUNCIL MEETING

AGENDA



NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Shire of Tammin will be held on **Wednesday 25 November 2020** in Council Chambers, 1 Donnan Street, Tammin, commencing at **5:00pm**.

Neville Hale
Chief Executive Officer
19 November 2020

MISSION STATEMENT

"Together with the people of Tammin we will provide leadership, vision and progress to achieve sustainability and growth"

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AGENDA

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President will declare the meeting open at _____ pm.

2. PRESENT / IN ATTENDANCE / LEAVE OF ABSENCE PREVIOUSLY GRANTED / APOLOGIES

Present:

Cr M Greenwood	Shire President
Cr G Batchelor	Deputy Shire President
Cr N Caffell	Member
Cr T Daniels	Member
Cr C Thomson	Member
Cr T Nicholls	Member

In Attendance:

Neville Hale	Chief Executive Officer
Morgan Ware	Manager of Finance & Administration
Fabian Houbrechts	Manager of Works & Services

Leave of Absence previously granted:

Nil

Apologies:

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

7. DECLARATION OF RELATED PARTY DISCLOSURE IN AGENDA ITEMS

8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8.1 Ordinary Council Meeting Minutes – 22 October 2020

Recommendation

That the minutes of the Ordinary Council Meeting held on 22 October 2020 be confirmed as a true and accurate record of proceedings.

Moved: Cr _____

Seconded: Cr _____

Vote: Simple Majority

Carried/Lost: ____/____

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

11. MATTERS FOR CONSIDERATION – FINANCE

11.1 List of Payments for October 2020

Location:	Shire of Tammin
Applicant:	Administration & Finance Officer
Date:	05 November 2020
Author:	Keira Wirth
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	FIN05
Attachment/s:	Attachment Item 11.1 – Payment List Attachment Item 11.1 - Credit Card Statement

Purpose of Report

For Council to ratify the accounts paid under Delegated Authority.

Background

The attached List of Accounts paid during the month of October 2020 totaling \$225,083.90 by way of:

Cheque numbers	6768 - 6770	\$8,649.36
Direct debit payments	01/10/20 – 31/10/20	\$7,561.63
Licensing transfers	01/10/20 – 31/10/20	\$9,284.05
Bank fees	01/10/20 – 31/10/20	\$241.36
VISA payments	01/10/20 – 31/10/20	\$3,695.51
EFT payments	EFT 4093 – EFT 4168	\$153,069.60
Salaries and wages	01/10/20 – 31/10/20	\$42,582.39
Total payments	01/10/20 – 31/10/20	\$225,083.90

Comment

Nil

Financial Implications

All liabilities have been settled in accordance with the Shire of Tammin 2020/2021 Operating Budget

Policy Implications

Nil

Statutory Implications

Local Government (Financial Management) Regulations 1996

11. Payment of accounts

- (1) A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of —
- a) cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and
 - b) Petty cash systems.
- (1) A local government is to develop procedures for the approval of accounts to ensure that before payment of an account a determination is made that the relevant debt was incurred by a person who was properly authorised to do so.
- (2) Payments made by a local government —
- a) Subject to sub-regulation (4), are not to be made in cash; and
 - b) Are to be made in a manner which allows identification of —
 - (i) The method of payment;
 - (ii) The authority for the payment; and
 - (iii) The identity of the person who authorised the payment.
- (3) Nothing in sub-regulation (3) (a) prevents a local government from making payments in cash from a petty cash system.

[Regulation 11 amended in Gazette 31 Mar 2005 p. 1048.]

12. Payments from municipal fund or trust fund

- (1) A payment may only be made from the municipal fund or the trust fund —
- a) If the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - b) Otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

[Regulation 12 inserted in Gazette 20 Jun 1997 p. 2838.]

13. Lists of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
- a) The payee's name;
 - b) The amount of the payment;
 - c) The date of the payment; and
 - d) Sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
- a) For each account which requires council authorisation in that month —
 - (i) The payee's name;
 - (ii) The amount of the payment; and

- (iii) *Sufficient information to identify the transaction; and*
b) *The date of the meeting of the council to which the list is to be presented.*

- (3) *A list prepared under sub-regulation (1) or (2) is to be —*
a) *Presented to the council at the next ordinary meeting of the council after the list is prepared; and*
b) *Recorded in the minutes of that meeting.*

Strategic Plan & Corporate Business Plan Implications

Civic Leadership Strategies

Our Councillors and community leaders have vision, are accessible, act with transparency and integrity, and act in good faith on behalf of their constituents.

The following outcomes and strategies have been identified to achieve this vision.

Outcome 6.1 Strong governance and leadership, demonstrating fair and equitable community values

-
- 6.1.1 Deliver sustainable governance through transparent and robust policy and processes
6.1.2 Undertake the civic duties of Council with the highest degree of ethics

Outcome 6.2 An efficient and effective organisation

-
- 6.2.1 Ensure sound long-term financial management and deliver value for money
6.2.2 Provide community leadership and lobby Federal and State Government to strengthen service provision within the Shire. Explore diverse income streams including grants

Recommendation

That Council notes that during the month of October 2020, the Chief Executive Officer has made the following payments:

Municipal Fund payments totaling \$255,083.90 on Licensing transactions, Bank fees, EFT, Cheques, Visa, Direct Debit and Salaries and Wages payments.

Moved: Cr _____

Seconded: Cr _____

Vote: Simple Majority

Carried/Lost: ____/ ____

Payment List October 2020				
Ref	Date	Creditors	Description	Amount
Licensing				
64	01/10/2020	Department of Transport	Daily Licensing Fee	\$ 540.90
64	02/10/2020	Department of Transport	Daily Licensing Fee	\$ 677.35
64	05/10/2020	Department of Transport	Daily Licensing Fee	\$ 623.35
64	06/10/2020	Department of Transport	Daily Licensing Fee	\$ 149.50
64	07/10/2020	Department of Transport	Daily Licensing Fee	\$ 45.90
64	12/10/2020	Department of Transport	Daily Licensing Fee	\$ 508.40
64	14/10/2020	Department of Transport	Daily Licensing Fee	\$ 967.15
64	16/10/2020	Department of Transport	Daily Licensing Fee	\$ 58.35
64	19/10/2020	Department of Transport	Daily Licensing Fee	\$ 464.00
64	20/10/2020	Department of Transport	Daily Licensing Fee	\$ 454.55
64	21/10/2020	Department of Transport	Daily Licensing Fee	\$ 3,948.60
64	23/10/2020	Department of Transport	Daily Licensing Fee	\$ 57.20
64	26/10/2020	Department of Transport	Daily Licensing Fee	\$ 102.00
64	27/10/2020	Department of Transport	Daily Licensing Fee	\$ 263.90
64	28/10/2020	Department of Transport	Daily Licensing Fee	\$ 235.00
64	30/10/2020	Department of Transport	Daily Licensing Fee	\$ 187.90
			Subtotal	\$ 9,284.05
Bank Fees				
64	01/10/2020	MERCHANT FEES	MERCHANT FEES	\$ 22.00
64	05/10/2020	BANK FEES	NAB TRANSACT FEES	\$ 4.90
64	05/10/2020	MERCHANT FEES	CBA MERCHANT FEES	\$ 152.47
64	29/10/2020	BANK FEES	NAB CONNECT BANK FEES	\$ 29.99
64	30/10/2020	MERCHANT FEES	MERCHANT FEES	\$ 22.00
64	30/10/2020	BANK FEES	MUNI ACCT BANK FEES	\$ 10.00
			Subtotal	\$ 241.36
EFT Payments				
EFT4093	07/10/2020	Avon Waste	Refuse Collection for the month of September	\$ 2,657.42
EFT4094	07/10/2020	Baxters Rural Centre	Battery for Hino Tipper TN302 2X	\$ 927.77
EFT4095	07/10/2020	Combined Tyres Cunderdin	new drive tyre 11R - Hino Tipper	\$ 379.50
EFT4096	07/10/2020	Corsign WA	Culvert markers and guild posts for various roads	\$ 4,752.00
EFT4097	07/10/2020	Daves Tree Service	Pruning of branches over hanging on road, section from SLK 3.00 to SLK 6.00 Bungulla North Rd	\$ 6,028.00
EFT4098	07/10/2020	Department of Fire and Emergency Services	2020/21 Emergency Services Levy	\$ 1,692.69
EFT4099	07/10/2020	Eric Preston T/A Leader Press / Trust Boss	DL window faced envelopes, Peel and Seal Quantity 2000	\$ 638.00
EFT4100	07/10/2020	GSR Lasertools	Supply and deliver IMEX staff E Face STAAIM5X5E and Chartwell 2416 level book (2) and freight	\$ 193.60
EFT4101	07/10/2020	Michael Greenwood	Reimbursement for WALGA AGM conference accommodation at Crown Towers , 24/09/2020 & 25/09/2020	\$ 939.95
EFT4102	07/10/2020	Quairading Community Resource Centre	Full Page Senior Luncheon advertisement Banksia Bulletin October edition	\$ 55.00
EFT4103	07/10/2020	Sunny Industrial Brushware	Case Tractor Broom 2 pieces 915mm long X 20diameter 1/4 square drive poly and wire"	\$ 847.77
EFT4104	07/10/2020	Synergy	Electricity charges for street lighting 25/08/2020 - 24/09/2020	\$ 1,747.32
EFT4105	07/10/2020	T & T Wilkins	Down pipes Replace gutters Flashing on the East side of Cooinda building. Insulate wall behind new cladding, paint side wall and back of Opp Shop, Remove cladding on wall or garage and replace with hardie plank	\$ 10,411.50
EFT4106	07/10/2020	Westrac CAT	Supply Cutting edges Komatsu Grader	\$ 1,815.26
EFT4107	07/10/2020	Wheatbelt Office and Business Machines	Photo copier charges for period 04/09/2020 - 02/10/2020	\$ 440.84
EFT4108	07/10/2020	Wright Express Australia Pty Ltd (Puma)	Fuel charges for the month of September	\$ 4,579.42

EFT4109	15/10/2020	Asset Infrastructure Management	2020 update of Shire asset management plan, site meeting - 19th Feb 2020, Transport AMP, Property AMP, Recreation AMP - 4 hours, Fleet AMP, Travel	\$ 3,972.80
EFT4110	15/10/2020	Australia Post	Postage for the month of September and Plant Ark 100% recycled A4 Paper	\$ 237.08
EFT4111	15/10/2020	Corsign WA	Grabrail 900mm - Footpath Construction	\$ 187.00
EFT4112	15/10/2020	DHS Official Administered Receipts CSA Account	Payroll deductions	\$ 66.67
EFT4113	15/10/2020	Filters Plus	Toro Reel Mower - various parts	\$ 196.35
EFT4114	15/10/2020	Global Workwear Investments Pty Ltd T/AS Totally Workwear	2020/21 Uniform, Embroidery set up and embroidery for uppers on all staff uniform - SHIRE OF TAMMIN	\$ 281.67
EFT4115	15/10/2020	Kellerberrin Community Resource Centre	Full page advertisement Edition 17 23/09/2020	\$ 23.00
EFT4116	15/10/2020	Kellerberrin Farmers Co-Operative	Members refreshments GEO Meeting 22/09/2020, RRG Meeting 23/09/2020 & Council Meeting 24/09/2020	\$ 143.41
EFT4117	15/10/2020	Komatsu Australia Pty Ltd	Various parts for Komatsu Grader service	\$ 1,167.04
EFT4118	15/10/2020	LGRCEU	Payroll deductions	\$ 20.50
EFT4119	15/10/2020	Mayday Earthmoving	Dry hire Multi Tyred Roller R006 01/09/2020 - 30/09/2020	\$ 5,313.00
EFT4120	15/10/2020	Michael Greenwood	Reimbursement for WALGA AGM conference, meal 24/09/2020	\$ 51.00
EFT4121	15/10/2020	Northam Hyundai	40,000km Service on 2TN, gasket - oil plug, service kit oil filter, filter- air cleaner, tailgate spindle wire repair	\$ 537.70
EFT4122	15/10/2020	Officeworks	Various office stationary & cleaning supplies. Mat for Lesser Hall	\$ 186.70
EFT4123	15/10/2020	P & M Automotive Equipment	12 Monthly inspection of four posts hoist.	\$ 181.50
EFT4124	15/10/2020	Perfect Computer Solutions	Purchase of Microsoft Surface Pro 7 for OH&S Officer, 15 8GB, Windows 10, 12.3 screen & setup	\$ 2,845.00
EFT4125	15/10/2020	Southern Cross Austereo Pty Ltd	Around the Town radio interviews 01/09/2020	\$ 88.00
EFT4126	15/10/2020	Tammin P & C	P&C Catering for Shire function - Tammin Achievement Award Night 17/09/2020 40 People	\$ 700.00
EFT4127	15/10/2020	Toll Ipec	Freight charges various road signs and grader parts	\$ 157.47
EFT4128	22/10/2020	Avon Valley Isuzu Ute	45,000 km service on Isuzu MUX TN1	\$ 593.18
EFT4129	22/10/2020	Cunderdin Farmers Cooperative Company Ltd	Sprayer pressure 5l Spear/Jackson & White oil - Oval & Garden maintenance	\$ 40.15
EFT4130	22/10/2020	Cunderdin Pub	Motel accommodation - 2 Rooms 18/10/2020 Dizzy Miss Lizzy" Tammin Senior Luncheon 2020"	\$ 200.00
EFT4131	22/10/2020	Dizzy Miss Lizzy	Performance at Seniors Luncheon 2020 19th October	\$ 1,000.00
EFT4132	22/10/2020	Eastoughs Ag Training	Chemical Card Plus course 08/10/2020, 2 Works crew	\$ 1,000.00
EFT4133	22/10/2020	Frontline Fire & Rescue Equipment	3 x Kestrel 3000 portable weather meter for Shire Administration Office, Chief BFCO, Deputy CBFCO	\$ 1,384.42
EFT4134	22/10/2020	Glenwarra Development Services	1st quarter 2020/21 - Planning services, Scheme review during 1st quarter	\$ 1,809.50
EFT4135	22/10/2020	ITVision	SynergySoft monthly license fee, October 2020	\$ 2,172.50
EFT4136	22/10/2020	KW & AJ Swann	Excavator Hire to create fire breaks near green waste	\$ 616.00
EFT4137	22/10/2020	Komatsu Australia Pty Ltd	Arm Part for Komatsu Grader	\$ 378.48
EFT4138	22/10/2020	LGIS (WA)	LGIS property insurance - all shire owned buildings and work cover insurance	\$ 29,280.28
EFT4139	22/10/2020	Landgate	Refresh of Synergy Mapping Data	\$ 1,419.00
EFT4140	22/10/2020	Michael Greenwood	Catering for Seniors Luncheon 19 October 2020 - 110 meals @ 25.00 per person	\$ 2,750.00
EFT4141	22/10/2020	Officeworks	Printing supplies for Depot printer, public toilet supplies & items for Seniors Luncheon	\$ 863.91
EFT4142	22/10/2020	Samantha Pimlott	Reimbursement for Seniors Luncheon supplies	\$ 55.25
EFT4143	22/10/2020	Shire of Toodyay	Traffic Management refresher course (22/10/2020) Leading Hand & PO	\$ 580.00
EFT4144	22/10/2020	Synergy	Electricity charges for various buildings 12/08/2020 - 08/10/2020	\$ 1,899.65
EFT4145	22/10/2020	Telstra	Office internet charges 10/10/2020 - 09/10/2020	\$ 75.00
EFT4146	22/10/2020	The Workwear Group Pty Ltd	Uniform Orders 2020/21 & LG Logo Embroidery	\$ 1,222.40
EFT4147	22/10/2020	Toll Ipec	Freight charges grader parts and State Library	\$ 184.75
EFT4148	22/10/2020	WA Contract Ranger Services Pty Ltd	Ranger services 30/09/2020, 02/10/2020 & 12/10/2020	\$ 654.50
EFT4149	29/10/2020	Australian Taxation Office - BAS	BAS - September 2020	\$ 21,050.00
EFT4150	29/10/2020	Avon Valley Mitsubishi	30,000km service on Mitsubishi Triton TN2	\$ 578.95
EFT4151	29/10/2020	Charmaine Thomson	Council meeting sitting fee and travel - 22/10/2020	\$ 149.68
EFT4152	29/10/2020	Combined Tyres Cunderdin	Supply and fit new tyre on grader	\$ 1,078.00
EFT4153	29/10/2020	Cunderdin CRC	Bandicoot advertisement Issue 15 24/09/2020 - Senior Luncheon Full page	\$ 30.00

EFT4154	29/10/2020	Cunderdin Farmers Cooperative Company Ltd	Refreshment for Council Meeting 22/10/2020	\$ 37.98
EFT4155	29/10/2020	DHS Official Administered Receipts CSA Account	Payroll deductions	\$ 66.67
EFT4156	29/10/2020	Glenice Batchelor	Council meeting sitting fee and travel - 22/10/2020	\$ 105.00
EFT4157	29/10/2020	Goodfield Quality Meats	Beef & gravy for Council Meeting on 22 October 2020	\$ 60.00
EFT4158	29/10/2020	LGIS Risk Management	Traffic Management course -Works Crew	\$ 719.40
EFT4159	29/10/2020	LGRCEU	Payroll deductions	\$ 20.50
EFT4160	29/10/2020	Michael Greenwood	Council meeting sitting fee and travel - 22/10/2020	\$ 236.49
EFT4161	29/10/2020	Nicholas Caffell	Council meeting sitting fee and travel - 22/10/2020	\$ 141.08
EFT4162	29/10/2020	Not Too Dusty Plant Hire	Dry Hire of Water Cart x 35 days @ quoted rate	\$ 13,475.00
EFT4163	29/10/2020	Officeworks	Various office supplies	\$ 87.38
EFT4164	29/10/2020	Perfect Computer Solutions	Back up drives for each day of the week	\$ 800.00
EFT4165	29/10/2020	Shire of Derby / West Kimberley	Reimbursement of long service leave entitlement, Administration staff member for period 13/05/2008 - 20/05/2014	\$ 9,901.76
EFT4166	29/10/2020	Sunny Industrial Brushware	Tractor Broom 2 pieces 915mm long X 20 diam 1/4 drive Poly and Wire	\$ 847.77
EFT4167	29/10/2020	Tania Daniels	Council meeting sitting fee and travel - 22/10/2020	\$ 120.06
EFT4168	29/10/2020	Telstra	Office Phone line charges and internet charges 22/09/2020 - 22/10/2020	\$ 922.98
			Subtotal	\$ 153,069.60
Direct Debit				
DD1603.1	13/10/2020	WA Local Government Superannuation Plan	Payroll deductions	\$ 3,230.95
DD1603.2	13/10/2020	Australian Super	Superannuation contributions	\$ 389.04
DD1614.1	20/10/2020	Messages on Hold	Interactive Voice Recordings, 18/10/2020 to 17/11/2020	\$ 177.45
DD1612.1	27/10/2020	WA Local Government Superannuation Plan	Payroll deductions	\$ 3,386.00
DD1612.2	27/10/2020	Australian Super	Superannuation contributions	\$ 378.19
			Subtotal	\$ 7,561.63
NAB Visa Payments				
DD1619.1	05/10/2020	NAB Business Visa	NAB Visa Transactions from 29/08/2020 to 28/09/2020	\$ 3,695.51
			Subtotal	\$ 3,695.51
Cheque Payments				
6768	15/10/2020	Water Corporation	Water charges Standpipe - Btwn Mackin & Yrke Road & Depot 07/08/2020 - 08/10/2020	\$ 138.45
6769	22/10/2020	Water Corporation	Standpipe water charges from 10/08/2020 - 14/10/2020 444kl Bungulla north road, Yorkrakine Road & Hunt Road	\$ 4,198.47
6770	29/10/2020	Water Corporation	Water usage LGA Standpipe Donna Street 853KL 19/08/2020 - 21/10/2020	\$ 4,312.44
			Subtotal	\$ 8,649.36
Salaries & Wages				
	13/10/2020	Shire of Tammin	Salaries & Wages	\$ 21,020.78
	27/10/2020	Shire of Tammin	Salaries & Wages	\$ 21,561.61
			Subtotal	\$ 42,582.39
Total paid Municipal Account for the month of October				\$ 225,083.90

11.2 Financial Management Report for the month of October 2020

Location:	Shire of Tammin
Applicant:	Manager of Finance and Administration
Date:	15 October 2020
Author:	Morgan Ware
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment Item 11.2 - October 2020 Monthly Financial Report

Purpose of Report

For Council to receive the Monthly Financial Statements

Background

Enclosed is the Monthly Financial Report for the month of October 2020 inclusive of the Statement of Financial Activity, Current Ratios and Capital Expenditure Report.

Comment

At this stage of the budgeted income and expenditure cycle, we have received over 85% of our rates income together with the various grants whilst we have yet to incur expenditure on the major road works program. Accordingly, our cash flow position is currently strong.

Financial Implications

There are currently no financial implications as income and expenditure is in accordance with Budget. It is noted that approval has been given for unbudgeted expenditure to be incurred in October 2020 with provision made to cover this expenditure prior to the mid-year budget review.

Statutory Implications

Local Government (Financial Management) Regulations 1996

34. Financial activity statement report — s. 6.4

*(1A) In this regulation — **committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.*

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- b) *budget estimates to the end of the month to which the statement relates;*
- c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- e) *the net current assets at the end of the month to which the statement relates.*

(2) *Each statement of financial activity is to be accompanied by documents containing —*

- a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
- b) *an explanation of each of the material variances referred to in sub regulation (1)(d); and*
- c) *such other supporting information as is considered relevant by the local government.*

(3) *The information in a statement of financial activity December be shown —*

- a) *according to nature and type classification; or*
- b) *by program; or*
- c) *by business unit.*

(4) *A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —*

- a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- b) *recorded in the minutes of the meeting at which it is presented.*

Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Policy Implications

Council resolved that in accordance with Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996* a variance percentage of 10% or \$10,000, whichever is greater, be adopted for reporting material variances.

Strategic Plan & Corporate Business Plan Implications

Civic Leadership Strategies

Our Councillors and community leaders have vision, are accessible, act with transparency and integrity, and act in good faith on behalf of their constituents.

The following outcomes and strategies have been identified to achieve this vision.

Outcome 6.1 Strong governance and leadership, demonstrating fair and equitable community values

- 6.1.1 Deliver sustainable governance through transparent and robust policy and processes
- 6.1.2 Undertake the civic duties of Council with the highest degree of ethics

Outcome 6.2 An efficient and effective organisation

-
- 6.2.1 Ensure sound long-term financial management and deliver value for money
 - 6.2.2 Provide community leadership and lobby Federal and State Government to strengthen service provision within the Shire. Explore diverse income streams including grants

Recommendation

That Council adopt the Monthly Financial Report for the period ending 31 October 2020 comprising;

- a) Statement of Financial Activity
- b) Note 1 to Note 12

Moved: Cr _____

Seconded: Cr _____

Vote: Simple Majority

Carried/Lost: __/ __

11.3 Amendment to Fees and Charges - 2020/21

Location:	Shire of Tammin
Applicant:	Manager of Finance & Administration
Date:	9 November 2020
Author:	Morgan Ware
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment Item 11.3 – Australian Taxation Office – Goods and Services tax and burial rights

Proposal/Summary

For Council to authorise an amendment to the “Grant of Right of Burial” fee as set in the 2020/21 Budget - Fees and Charges.

Background

In performing the function of managing a cemetery within the Shire of Tammin, officers may grant to a person for a specified term a “Grant of Right of Burial” for a specified “plot” within the cemetery and the right to place a memorial on that “plot”. A “Right of Burial” can be in respect of a plot, vault or designated area of the cemetery where cremated ashes are placed.

On 28 August 2020 the Australian Taxation Office (ATO) ruled that GST was not applicable to a “Grant of Right of Burial” in respect to a cemetery elsewhere in the State. Currently, in accordance with the Schedule of Fees and Charges set by Council for its 2020/21 Budget a “Grant of Right of Burial” includes GST. In the interest of consistency, and in accordance with advice from the ATO earlier in November 2020, it is recommended that Council amend its Schedule of Fees & Charges for the “Grant of Right of Burial” fee to be exempt from GST.

Comments

A key consideration in this decision is that “Grant of Right of Burial” fees are applied for the purposes of cost recovery for regulatory services provided on behalf of the Western Australian Government and for the benefit of the community.

It is recommended, in the interest of consistency that regional local governments managing a cemetery take steps to adopt the ruling to apply the GST exemption to the “Grant of Right of Burial” component of fees.

A Legislation Officer from the Department of Local Government, Sport and Cultural Industries has been advised, and acknowledged the Shire of Tammin’s intent to apply the GST exemption on its “Grant of Right of Burial” fee.

Consultation

Australian Taxation Office
Department of Local Government, Sport & Cultural Industries

Statutory Implications

Local Government Act 1995

Subdivision 2 — Fees and charges

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

** Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
- (a) imposed* during a financial year; and
 - (b) amended* from time to time during a financial year.

** Absolute majority required.*

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

A New Tax System (Goods & Services Tax) Act 1999 - Division 81—Payments of taxes, fees and charges

81-1 What this Division is about

GST does not apply to payments of taxes, fees and charges that are excluded from the GST by this Division or by regulations.

GST applies to certain taxes, fees and charges prescribed by regulations.

81-5 Effect of payment of tax

Australian tax not consideration

- (1) A payment, or the discharging of a liability to make a payment, is not the provision of *consideration to the extent the payment is an *Australian tax.

Regulations may provide for exceptions

- (2) However, a payment you make, or a discharging of your liability to make a payment, is treated as the provision of *consideration to the extent the payment is an *Australian tax that is, or is of a kind, prescribed by the regulations.
- (3) For the purposes of subsection (2), the *consideration is taken to be provided to the entity to which the tax is payable, for a supply that the entity makes to you.

81-10 Effect of payment of certain fees and charges

Certain fees and charges not consideration

- (1) A payment, or the discharging of a liability to make a payment, is not the provision of *consideration to the extent the payment is an *Australian fee or charge that is of a kind covered by subsection (4) or (5).

Prescribed fees and charges treated as consideration

- (2) However, a payment you make, or a discharging of your liability to make a payment, is treated as the provision of *consideration to the extent the payment is an *Australian fee or charge that is, or is of a kind, prescribed by the regulations.
- (3) For the purposes of subsection (2), the *consideration is taken to be provided to the entity to which the fee or charge is payable, for a supply that the entity makes to you.

Fees or charges paid for permissions etc.

- (4) This subsection covers a fee or charge if the fee or charge:
 - (a) relates to; or
 - (b) relates to an application for;
the provision, retention, or amendment, under an *Australian law, of a permission, exemption, authority or licence (however described).

Fees or charges relating to information and record-keeping etc.

- (5) This subsection covers a fee or charge paid to an *Australian government agency if the fee or charge relates to the agency doing any of the following:
- (a) recording information;
 - (b) copying information;
 - (c) modifying information;
 - (d) allowing access to information;
 - (e) receiving information;
 - (f) processing information;
 - (g) searching for information.

81-15 Other fees and charges that do not constitute consideration

The regulations may provide that the payment of a prescribed *Australian fee or charge, or of an Australian fee or charge of a prescribed kind, or the discharging of a liability to make such a payment, is not the provision of *consideration.

81-20 Division has effect despite sections 9-15 and 9-17

This Division has effect despite sections 9-15 and 9-17 (which are about consideration).

81-25 Retrospective application of regulations

Subsection 12(2) (retrospective application of legislative instruments) of the *Legislation Act 2003* does not apply in relation to regulations made for the purposes of subsection 81-5(2) or 81-10(2) or section 81-15.

Policy Implications

Nil

Financial Implications

The Grant of Right of Burial Fees listed below will remain unchanged

2.4m x 1.2m	\$25
2.4m x 2.4m	\$45
2.4m x 3.6m	\$50

Strategic Implications

Nil

Recommendation

That Council:

1. Authorise the change to its schedule of Fees and Charges – Grant of Right of Burial to be GST exempt as from 18 December 2020:
2.4m x 1.2m \$25
2.4m x 2.4m \$45
2.4m x 3.6m \$50, and;
2. Advertise the change in accordance with the requirements of s6.19 of the Local Government Act, 1995.

Moved: Cr _____

Seconded: Cr _____

Vote: Absolute Majority

Carried/Lost: ____/____

12. MATTERS FOR CONSIDERATION – ADMINISTRATION

12.1 Ordinary Council Meeting Dates for 2021

Location:	Shire of Tammin
Applicant:	Manager of Finance & Administration
Date:	9 November 2020
Author:	Morgan Ware
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Nil

Proposal/Summary

For Council to approve the Ordinary meeting of Council dates for 2021, to be held on the third Thursday of each month, with the exception of January 2021 where there will be no Council meeting.

Background

In previous years Council meetings were held on the fourth Thursday of each month, commencing at 5.00pm, in the Council Chambers at 1 Donnan Street, with the exception of the March Council Meeting which is traditionally held in Yorkrakine Hall.

The Shire of Tammin's participation in Wheatbelt East Regional Organisation of Council (WEROC) has resulted in a clash with the current Council meeting schedule, being on the fourth Thursday, and therefore it was proposed, and subsequently endorsed, that the Ordinary Council Meetings for 2021 and beyond be held on the third Thursday of each month.

Comment

The change of date was discussed at a Council forum held prior to the 22 October 2020 Ordinary Council meeting. Whilst it poses some additional time constraints on staff to prepare required financial statements etc., it is noted that Council Meetings were previously held on the third Thursday of the month.

Consultation

N/A

Statutory Implications

Regulation 12 of the Local Government (Administration) Regulations provides:

(1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —

(a) the ordinary council meetings; and

Ordinary Council Meeting Agenda – 25 November 2020

(b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Recommendation

That Council:

1. Meetings are to be held on the third Thursday of the month at 5:00pm, in Council Chambers at 1 Donnan Street, Tammin as follows:

- January 2021 – no Council Meeting
- 18 February 2021
- 18 March 2021 (Yorkrakine Hall)
- 15 April 2021
- 20 May 2021
- 17 June 2021
- 15 July 2021
- 19 August 2021
- 16 September 2021
- 21 October 2021
- 18 November 2021
- 16 December 2021

2. Authorise the CEO to give local public notice of the above meeting schedule in accordance with the requirements of the Local Government (Administration) Regulations 1996.

3. That Committee meetings will be held as and when required with public notice being provided.

Moved: Cr _____

Seconded: Cr _____

Vote: Simple Majority

Carried/Lost: ____/____

12.2 Delegations Register – Adoption November 2020

Location:	Shire of Tammin
Applicant:	Chief Executive Officer
Date:	17 November 2020
Author:	Niel Mitchell, Consultant
Item Approved by:	CEO
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment Item 12.2 - Revised Delegations Register

Proposal/Summary

For Council to adopt the Delegations Register as revised in November 2020.

Background

Council's Delegations Register has been reviewed for relevance to current circumstances and operational effectiveness following recent amendments to legislation and has also been updated to incorporate a number of changes to accepted terminology.

The Delegations Register fits into a hierarchy of requirements, which are noted within the Appendix to the draft document. Accordingly, it is necessary that it integrates with legislative requirements and the local laws, planning policy and general policy as made by Council.

Comments

Recent changes to a range of legislation relating to appointing authorised persons, necessitated a further review of the Delegations Register.

Delegations may be made, amended or revoked at any time by absolute majority. Council may place restrictions or conditions as they see fit, on the exercise of delegations.

The general hierarchy of authority is –

1. legislation – including regulations and local planning scheme
2. local laws
3. delegations – being under direct authority of legislation or local laws, and being made by absolute majority
4. policy – as it outlines how the above three authorities are to be implemented and being made by simple majority

Although every delegation is at Council's discretion, they are essential for the effective and efficient operation of the Shire. In keeping with the principle of the Local Government Act 1995 s.5.42, wherever

possible the delegation is made to the CEO, even those where the actual exercise of the duty must be by a qualified or registered person. In these cases, if not a qualified person the CEO has the duty to see that the task is carried out by a qualified person.

Generally, the text of the delegations is considered to remain appropriate. There are a number of minor text or terminology etc. changes, but the only matters considered of significance are noted as follows:

Changes proposed in this Delegations Register –

- a) the concept that the Register is an administrative document collating the delegations made by Council, by the CEO and information regarding the delegation topic. The document therefore is presented as information for Council, however, the actual delegation being adopted is contained in the section titled ***Delegation of Power by Council to CEO*** etc. Delegation by the CEO to other employees is at the CEO discretion and may be altered by the CEO at any time as seen fit.
- b) Change of some terminology in order to be more consistent with evolving legislative trends, these being –
 - changing “delegated authority” to the term ‘delegated power’ – as per legislation and to differentiate from authorisations which have a very different framework
 - change “staff” to ‘employee’ where applicable – as per legislation
- c) Delegation 1.1 – removing the restriction on CEO being able to appoint only employees.
- d) Delegation 17.1 – delegation now to CEO who may appoint an authorised person or further delegate to a qualified person, as per Delegation 10.4
Now included as Delegation 6.2.
- e) Delegation 18.1 – delete exercise of burning permit issue as a delegation and treat this as a function of fire control officers being authorised persons for the purposes of the Bush Fires Act
- f) Delegation 18.2 – the only delegation made by Council that is not to the CEO. Due to the change of formatting, it has been brought into Section 5 as Delegation 5.4
Now included as Delegation 5.4.

Council may place limits on each delegation, including who a sub-delegation is permitted to be made to. Unless there is a specific need for a restriction, no comment is made but has been left to the CEO’s discretion. The CEO is not required to further delegate, except in some instances as outlined. The CEO may impose further restrictions on any sub-delegation, so that the recipient of the sub-delegation is required to comply not only with the limits as resolved by Council, but also any restriction place by the CEO.

Consultation

Niel Mitchell – Conway - Highbury

Statutory Implications

Compliance with various Local Government Act requirements, and the provisions of other legislation relating to delegations.

Policy Implications

A review of the Delegations Register for Council's consideration

Financial Implications

Nil

Strategic Implications

Delegations Register is to enable the effective and efficient implementation of Council's instructions, its adopted annual budget and legislative and local law obligations.

Recommendation

That the ***Delegations of Power by Council to CEO***, as detailed in the attached Delegations Register of November 2020 be adopted.

Moved: Cr _____

Seconded: Cr _____

Vote: Absolute Majority

Carried/Lost ____/____

12.3 WEROC – Annual General Meeting & Board Meeting – 26 November 2020

Location:	Shire of Merredin
Applicant:	Wheatbelt East Regional Organisation of Councils Inc
Date:	18 November 2020
Author:	Neville Hale
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment Item 12.3 – WEROC Inc. Board Meeting Agenda 26.11.2020 Attachment Item 12.3 – WEROC Inc. Annual General Meeting Agenda 26.11.2020

Proposal/Summary

For Council and the Tammin community to be informed of matters before the Board of WEROC Inc at the upcoming Annual General Meeting and scheduled Board Meeting.

Background

WEROC Inc. consists of the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia & Yilgarn operating in a co-operative manner on matters of regional significance.

The Shire of Tammin was recently admitted as a fully paid up member of WEROC Inc and will be participating in the deliberations of the organization for the first time on 26 November 2020.

Council has appointed President, Cr Michael Greenwood and CEO Neville Hale as its delegates to the WEROC Inc. Board

Comments

The Agenda for the Board Meeting includes discussion and decision on the following:

- Co-operative Advertising Campaign;
- Regional Waste Management;
- Local Business Development Program;
- Wheatbelt Medical Student Immersion Program; and,
- Westralia Granite Way Geopark.

The Annual General Meeting is primarily for the purpose of electing Office Bearers for the coming year together with acceptance of the Annual Audit Report.

In regard to Regional Waste Management, WEROC Inc is currently seeking quotes from consultants to prepare a Strategic Waste Management Plan and Landfill Rationalisation Study across such sites within the WEROC region. The study costs circa \$40,000 to be funded from WEROC.

Consultation

Nil

Statutory Implications

WEROC is an incorporated not-for-profit association in accordance with the Associations Incorporation Act 2015.

The WEROC Constitution states:

6.4 Representatives qualifications

Representatives of Local Governments must be sitting Councillors or the Chief Executive Officer and must be approved by WEROC Board.

All existing Member Shires have the CEO and a Councillor as their representatives.

Proxies can be nominated in advance of meetings and written notification must be provided to the Executive Officer.

Local Government (Functions & General) Regulations, 1996

32. Local government permitted to form incorporated association (Act s. 3.60)

- (1) A local government may form or take part in forming an association that is to be incorporated under the *Associations Incorporation Act 2015* and may do things for the purpose of the incorporation of the association under that Act.
- (2) A local government may form or take part in forming a body corporate established under the *Strata Titles Act 1985* section 14(1).

Policy Implications

N/A

Financial Implications

The Shire has taken up membership of WEROC Inc and has paid an annual financial contribution (\$12,000) and contributed a new member fee (\$30,000) as its “buy-in” to the equity of WEROC Inc.

The Shire’s contributions will be utilised for the development of new opportunities across the region for tourism promotion, business development and Shire services such as waste management.

Strategic Implications

Civic Leadership Strategies

Our Councillors and community leaders have vision, are accessible, act with transparency and integrity, and act in good faith on behalf of their constituents

The following outcomes and strategies have been identified to achieve this vision.

Outcome 6.1 Strong governance and leadership, demonstrating fair and equitable community values

6.1.1 Deliver sustainable governance through transparent and robust policy and processes

6.1.2 Undertake the civic duties of Council with the highest degree of ethics

Outcome 6.2 An efficient and effective organisation

6.2.1 Ensure sound long-term financial management and deliver value for money

6.2.2 Provide community leadership and lobby Federal and State Government to strengthen service provision within the Shire. Explore diverse income streams including grants

6.2.3 Pursue strategic alliances with other local governments through the development of joint opportunities

Recommendation

That Council receive the Agendas for the WEROC Inc Annual General Meeting and 26 November 2020 Board Meeting and provide comment to its appointed delegates as it sees fit.

Moved: Cr _____

Seconded: Cr _____

Vote: Simple Majority

Carried/Lost: ____/____

12.4 State Council Agenda – 2 December 2020

Location:	Shire of Tammin
Applicant:	WA Local Government Association (WALGA)
Date:	18 November 2020
Author:	Neville Hale
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	None
File Reference:	Nil
Attachment/s:	Attachment Item 12.4 - State Council Agenda Attachment Item 12.4 – CEO Model Standards Attachment Item 12.4 – Local Government Model Code Attachment Item 12.4 – Model standards for CEO recruitment, performance and termination

Proposal/Summary

For Council to be advised of matters before the WALGA State Council meeting to be held on 2 December 2020.

Background

The WALGA State Council is due to meet on 2 December 2020 with four items listed for Decision, namely:

- 5.1 Local Government Act Review Advocacy Paper – Key issues from recent enquiries;
- 5.2 Submission – Registration of Building Engineers in WA;
- 5.3 Family and Domestic Violence and the Role of Local Government;
- 5.4 Underground Power.
- 5.5 CEO Recruitment and Selection, Performance Review and Termination Standards; and;
- 5.6 Model Code of Conduct for Council Members, Committee Members and Candidates Regulations.

An opportunity will be available for Council's delegate to provide comment to the WALGA Great Eastern Country Zone Meeting being held tomorrow, 26 November 2020.

Comments

Item 5.1 confirms WALGA's commitment to on-going advocacy relating to the Review of the Local Government Act 1995 and has provided a comprehensive document outlining the Advocacy Positions taken in respect to the New Local Government Act: Key issues from recent Inquiries into Local Government.

Item 5.3 confirms local government recognition of the prevalence, seriousness and preventable nature of family and domestic violence. WALGA further recognizes the need to update its existing 2011 State Council endorsed policy position. WALGA advocates to the State Government to define what role,

responsibility and expectations it has for local government involvement in this area. Importantly, should local government become so involved, it requires provision of adequate State funding and resources to support these activities.

Item 5.4 highlights the need for a new approach to the roll out of underground power given the high cost imposed on lower economic capacity ratepayers. The current, competitive process is unlikely to be sustainable, as conversion to underground power in the inner, coastal and river front suburbs is nearly completed. The current costs borne by householders (50 – 90% of project costs) are too high in lower socio economic areas.

Item 5.5 relating to matters pertaining to the CEO generally supports the proposed standards subject to a number of exclusions and or amendments. Of significant concern is the proposed requirement to re-advertise CEO positions after 10 year's continual service and the mandating the involvement of an independent person in the CEO recruitment and selection process. The Item sets out the concerns of WALGA and the background of previous submissions on this matter. In addition, I have attached comment from the Local Government Professionals Inc. outlining its concerns regarding these matters

Item 5.6 on the Model Code of Conduct is generally supportive of the proposed Local Government (Model Code of Conduct) Regulations 2020 with limited amendment and or exclusions. WALGA does not support local governments being responsible for dealing with complaints about alleged behavioural breaches but is supportive of an external oversight body to manage local level complaints.

Consultation

WALGA
Local Government Professionals Inc.

Statutory Implications

The proposed changes to the Local Government Act and Regulations will impact on the operations, administration and compliance management requirements of a local government.

Policy Implications

The Shire's current Policy – Code of Conduct would be replaced by the statutory backed Model Code of Conduct.

Financial Implications

N/A

Strategic Implications

N/A

Recommendation

That Council receive the Agenda for the State Council Meeting to be held on 2 December 2020 and provide comment/guidance to its WALGA Eastern Country Zone delegate, Cr Batchelor should it wish to make further comment on the matters raised.

Moved: Cr _____

Seconded: Cr _____

Vote: Simple Majority

Carried/Lost: ____/____

12.5 Tammin Golf Club – Renovation Project.

Location:	Shire of Tammin
Applicant:	Tammin Golf Club
Date:	18 December 2020
Author:	Samantha Pimlott
Item Approved by:	Community Development Officer
Disclosure of Interest:	Nil
	Nil
File Reference:	Nil
Attachment/s:	Attachment Item 12.5 – Tammin Golf Club Photos

Proposal/Summary

For Council to review options to facilitate repairs to the Tammin Golf Club building as previously raised by the Tammin Golf Club.

Background

The Tammin Golf Club (the Club) is an incorporated entity within the Shire of Tammin that seek to provide a sporting opportunity to it's local and surrounding community.

Over the past 20 years the clubhouse has been subject to a white ant infestation that has caused considerable structural damage to the middle section of the club house. (see attached photographs)

Two applications were made to the Department of Local Government Sport and Cultural Industries in their Community Sporting and Recreation Facilities Fund, small grant application rounds in March and August 2020. Both of the applications were unsuccessful. The DLSCI sited that there were higher priority projects submitted in both funding rounds.

Comments

The Tammin Golf Club Inc is an important community facility providing an essential meeting place and sporting facility that should be supported for both recreation requirements and community wellbeing. It is one of a number of community buildings that require improvements and is considered to be a high priority given its current state of repair.

In this regard, over the past two years the Shire has undertaken various renovation works to key community facilities such as:

- The Tammin Sports Pavilion- including kitchen, security for external ablutions and installation of CCTV;
- External Public Toilets (Town Hall)- tiling of walls, new fittings and ceiling installation
- Cooinda Building- internal repairs and painting, recladding of external walls and painting; and
- Town Hall – sub-surface drainage, pathways, installation of toilets for the disabled.

It is recognized that the Tammin Golf Club has limited capacity to generate profit from its operations given the clubs operating costs are equal to the clubs incoming receipts. A recent membership drive has been successful in attracting greater, though not significant, membership. The COVID 19 impact on other sports such as football and hockey did result in greater participation at Golf Club events, highlighting the facilities importance to the wider community.

As 12 months have now passed with no forward movement towards the repair to the Golf Club Building further investigation into renovation options are required to resolve disrepair to the asset.

A recent inspection, in October 2020, of the Clubhouse building by an LGIS asbestos inspector identified a number of concerns about the integrity of the building structure. (see attached photographs). Remedial action of some kind is required at the earliest possible time to ensure a facility is available to Club members and others

.

Consultation

Golf Club,
Department of Local Government Sport and Cultural Industries.

Statutory Implications

Local Government Act, 1995.

3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

Local Government (Functions & General) Regulations, 1996.

Division 2 — Tenders for providing goods or services (s. 3.57) [Heading inserted: Gazette 2 Feb 2007]

11. When tenders have to be publicly invited (1A) In this regulation — state of emergency declaration has the meaning given in the Emergency Management Act 2005 section 3.

(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$250 000 unless subregulation (2) states otherwise.

Other statutory considerations include:

- *Occupational Safety and Health Act 1984 (WA)*
- *Occupational Safety and Health Regulations 1996 (WA)*

Policy Implications

9.4 Asbestos Management.

Financial Implications

In the absence of funding from the DLGSC and the poor condition of the Golf Clubhouse building, urgent consideration is required as to what options are available for renovation or repair to the building.

Council would be aware of the Commonwealth Government's Local Road and Community Infrastructure Grants Program which has recently announced a further allocation of \$159,521 for the Shire of Tammin. It may be possible to allocate some of this unbudgeted funding, either directly or indirectly, towards the renovation requirements of the Golf Clubhouse.

Strategic Implications

Social: Building a Sense of Community

Social /Community Strategies

Grow and sustain the population through planned provision of services. Maintain the sense of community, which is inclusive and welcoming for all.

Recommendation

That Council arrange to meet, in early December 2020, with the Tammin Golf Club Executive and members to discuss the renovation options to repair or replace the Golf Club Building.

Moved: Cr _____

Seconded: Cr _____

Vote: Simple Majority

Carried/Lost: ____/____

13. MATTERS FOR CONSIDERATION – BUILDING & HEALTH

Nil

14. MATTERS FOR CONSIDERATION – TOWN PLANNING

Nil

15. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

16. MATTERS FOR WHICH THE MEETING MAY BE CLOSED (S`5.23)

The meeting be closed to discuss matters relating to the Chief Executive Officer Annual Review

Recommendation

That the meeting be moved behind closed doors at _____pm.

Moved: Cr _____ Seconded: Cr _____

Vote: Simple Majority Carried/Lost: ____/____

16.1 Chief Executive Officer Annual Review

See report from John Phillips provided under separate cover.

Recommendation

That the meeting move from behind closed doors at _____pm.

Moved: Cr _____ Seconded: Cr _____

Vote: Simple Majority Carried/Lost: ____/____

The President will read aloud the resolution pertaining to confidential items.

17. CLOSURE OF MEETING

There being no further business the Shire President declared the meeting closed at ____pm.