

Prior to the opening of the meeting, the Chief Executive Officer invited Mr. Ken Baxter JP to perform the swearing in ceremony of the newly elected Councillors.

- Patricia Bell was be sworn in by Mr. Ken Baxter JP
- Scott Uppill was be sworn in by Mr. Ken Baxter JP
- Michael Greenwood was be sworn in by Mr. Ken Baxter JP

## 1. **DECLARATION OF OPENING**

- The CEO formally declared the meeting open
  - The CEO asked for written nominations for the office of President
  - The CEO confirmed with the Nominee Cr. Scott Uppill that he accepted the nomination.
  - The CEO confirmed that there are no further nominations.
  - The CEO declared Cr Scott Uppill as Shire President of Tammin
  - Cr Scott Uppill was sworn in as President by Mr. Ken Baxter JP
- 
- The President then assumed the Chair and called for nominations for Deputy Shire President.
  - The CEO collected written nominations.
  - The President confirmed with nominee Cr Carol Crane that she accepted the nomination.
  - The President confirmed that there were no further nominations.
  - Councillors Crane was declared Deputy President by the President.
  - The newly elected Deputy President Cr Carol Crane was sworn into office by Mr. Ken Baxter JP

1. **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
2. **RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**Attendance**

Cr S. Uppill	President
Cr C. Crane	Deputy President
Cr C.D McCreery	Member
Cr P. Bell	Member
Cr D. Thomson	Member
Cr M.D. Greenwood	Member
Ian Bodill	Chief Executive Officer
Carissa Lawrence	Admin Officer and minute taker.

**Apologies**

3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**  
Nil

4. **PUBLIC QUESTION TIME**  
Nil

5. **APPLICATIONS FOR LEAVE OF ABSENCE**

6. **DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS -**

7. **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**7.1 Ordinary Council Meeting Minutes - Thursday 19th September 2013**

**STAFF RECOMMENDATION**

That the minutes of the Ordinary Council meeting held on Thursday 19<sup>th</sup> September, 2013 be confirmed as a true and correct record.

Simple Majority Required

**MIN 144/13 Motion - Moved Cr Bell seconded Cr McCreery**

That the minutes of the Ordinary Council meeting held on Thursday 19<sup>th</sup> September 2013 be confirmed as a true and correct record subject to amendments.

CARRIED 6/0

8. **ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**  
Nil

9. **PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**  
Nil

10. **REPORTS OF COMMITTEES / COUNCILLORS**

**President Scott Uppill**

- **Sept 25th -**
- Roundtable discussion regarding the RTG amalgamation plan at the Council Chambers.
- **Oct 6th**

- Clean up Tammin Day
- **Oct 10<sup>th</sup>** –
- Tammin Achievement Awards at the Bowling Club.
- **Oct 16<sup>th</sup>** –
- RTG Board meeting at Quairading attended with Ian.
- **Oct 17<sup>th</sup>**
- Bush Fire Advisory Meeting
  
- Since my return from leave Council matters have been quiet and I thank Cr Crane and Cr Greenwood for filling in whilst away.
  
- Also I must also thank Council for the last 12 months as we have achieved a lot with the help of Ian and staff. The most important thing is that Council has worked as a team and has had a lot of positive outcomes.

**Deputy President Carol Crane**

- Attended Primary Health Meeting at Cunderdin

**Cr Dustin McCreery**

- Attended Regional Road Group Meeting

**Cr Pat Bell**

- CEO Interview

**11. AGENDA ITEMS**

- 11.1 List of Payments - September 2013
- 11.2 Financial Reports - September 2013
- 11.3 Provision of Landfill Management and Recycling Services
- 11.4 The Western Australian Local Government declaration on Climate Change
- 11.5 Affixing Common Seal to Settlement Papers
- 12.1 Confidential Item - Recruitment of Works Supervisor
- 12.2 Confidential Item - Appointment of New Chief Executive Officer

**13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**  
Nil

**14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

- 14.1 Appointment of Committees and Representatives

**15. CLOSURE OF MEEETING**

President Uppill closed the meeting at 6:04pm

## **11.1 List of Payments - September 2013 (FIN-05)**

Author – Carissa Lawrence, Interest – Nil

### **STAFF RECOMMENDATION**

That the list of payments made for September 2013 be endorsed as follows:

Accounts paid for September 2013 is listed totalling:

Cheque numbers	6300 - 6326	\$37,185.29
Direct debit payments	01/09/2013 - 30/09/2013	\$12,332.47
Licensing transfers	01/09/2013 - 30/09/2013	\$16,944.75
Bank fees	01/09/2013 - 30/09/2013	\$221.34
VISA payments	01/09/2013 - 30/09/2013	\$8,678.40
EFT payments	EFT190 - EFT 256	\$331,527.68
Salaries and Wages	01/09/2013 - 30/09/2013	\$49,127.84
Total payments		\$456,017.77

\*\*Cheques 6307 & 6308 were accidently printed on and therefore void

Absolute Majority Required

### **MIN 145/13 Motion - Moved Cr Bell Seconded Cr McCreery**

That the list of payments made for September 2013 be endorsed as follows:

Accounts paid for September 2013 is listed totalling:

Cheque numbers	6300 - 6326	\$37,185.29
Direct debit payments	01/09/2013 - 30/09/2013	\$12,332.47
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Salaries and Wages	01/09/2013 - 30/09/2013	\$49,127.84
Total payments		\$456,017.77

\*\*Cheques 6307 & 6308 were accidently printed on and therefore void

Absolute Majority Required

Carried 6/0

**11.2 Financial Report to 30/09/2013 (FIN-05)**

Author – Myra Henry, SFAO, Interest – Nil

**STAFF RECOMMENDATION**

That the Financial Report for 30 September 2013 be received.

Absolute Majority Required

**MIN 146/13 Motion - Moved Cr Bell Seconded Cr Crane**

That the Financial Report for 30 September 2013 be received.

Carried 6/0

### **11.3 Provision of Landfill Management and Recycling Services**

Author– Ian Bodill, CEO, Interest - Nil

#### **OFFICER'S RECOMMENDATION**

That Council adopts option 5 as follows:

1. That the Shire of Tammin rejects all Tenders and commences negotiations with City and Regional.
2. If option 5 is preferred then the CEO should ensure that:
  - He obtains proof of Plant and Equipment insurance;
  - Negotiates the removal of the cap in relation to community usage of the facility and in turn raises the price per ton.
  - Any other councillor request is included in the negotiations.

Absolute Majority Required

#### **MIN 147/13 Motion - Moved Cr McCreery Seconded Cr Uppill**

That Council adopts option 5 as follows:

1. That the Shire of Tammin rejects all Tenders and commences negotiations with City and Regional.
2. If option 5 is preferred then the CEO should ensure that:
  - He obtains proof of Plant and Equipment insurance;
  - Negotiates the removal of the cap in relation to community usage of the facility and in turn raises the price per ton.
  - Any other councillor request is included in the negotiations.

Carried 6/0

#### **11.4 The Western Australian Local Government declaration on Climate Change**

Author – Ian Bodill, 9th October 2013

##### **OFFICER'S RECOMMENDATION**

That Council agrees that it will be a signatory to the declaration as part of SEAVROC and that it advises the RTG of its decision.

Simple Majority Required

##### **MIN 148/13 Motion - Moved Cr Thomson Seconded Cr Greenwood**

That Council agrees that it will be a signatory to the declaration as part of SEAVROC and that it advises the RTG of its decision.

Carried 5/1

### **11.5 Affixing Common Seal to Settlement Papers (Ass 1545 & Ass 439)**

Author – Carissa Lawrence, 17th October 2013

#### **OFFICER'S RECOMMENDATION**

That Council endorses the affixing of the Common Seal.

Absolute Majority Required

#### **MIN 149/13 Motion - Moved Cr Bell Seconded Cr Thomson**

That Council endorses the affixing of the Common Seal.

Carried 6/0

### **12.1 Confidential Item - Recruitment of Works Supervisor**

#### **OFFICER'S RECOMMENDATION**

That an offer be made to Mr. Sawyer based on the recommendation provided by the CEO.

#### **MIN 150/13 Motion - Moved Cr McCreery Seconded Cr Thomson**

That Council approves the recommendation.

Carried 6/0

### **12.2 Confidential Item - Appointment of New Chief Executive Officer (PERS-23)**

#### **OFFICER'S RECOMMENDATIONS**

1. That Council confirms that it believes Mr Brian Jones to be suitably qualified and experienced for the position of Chief Executive Officer of the Shire of Tammin.
2. That Council negotiates the proposed contract with Mr Jones to ensure that the Total Reward Package, including Utilities Subsidy and the private benefit value of the motor vehicle provided under the contract, falls within the Salaries and Allowance Tribunal's determination dated 30<sup>th</sup> June 2012 in relation to CEO salaries for Councils in Band 4.
3. That Council and Mr Jones reach agreement on the Key Performance Indicators to be used to determine the CEO's performance under each of the Key Areas outlined in section 5.4 of the contract in order to comply with the requirements of Section 5.38 and 5.40 of the *Local Government Act 1995*.

Simple Majority Required

4. Subject to agreement being reached in relation to items 1, 2 and 3 above, Council appoints Mr Brian Jones to the position of Chief Executive Officer of the Shire of Tammin for a period of 12 months.

Absolute Majority Required

5. That the subject items 1 to 4 being agreed upon that Council authorises the Shire President and incumbent CEO to affix the Common Seal to the finalised contract.

Simple Majority Required

#### **MIN 151/13 Motion - Moved Cr Thomson Seconded Cr Crane**

That Council accepts point 1, 2 and 3 and the contract be accepted.



Carried 6-0

**MIN 152/13 Motion - Moved Cr Crane Seconded Cr McCreery**  
That Council endorses point 4.

Carried 6-0

**MIN 152/13 Motion - Moved Cr Bell Seconded Cr Thomson**  
That Council authorises the affixing of the Common Seal.

Carried 6-0

***Note: Items 12.1 and 12.2 are confidential and the abbreviated recommendations contained above do not include details of the package and financial amounts. These however have been approved by council and will reflect in the personal file of the employee and Councils confidential files.***

13. **ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**  
Nil
14. **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

#### **14.1 Appointment of Committees and Representatives**

##### **OFFICER'S RECOMMENDATION**

That Council endorses the following changes and recommendations to committees.

<b>Committee</b>	<b>Current Members</b>
Kellerberrin Regional Road Sub Group	Cr Uppill, Cr Greenwood
WALGA Great Eastern Zone	Cr Uppill, Cr Crane
Central Wheatbelt Enterprise Centre (BEC)	NO LONGER EXISTS
Senior Citizens Management Committee	Cr Bell, Cr Uppill
Tammin Land-care Committee	NO LONGER EXISTS
Golden Pipeline Planning Advisory Group	NO LONGER EXISTS
Tidy Towns & Townscape	Cr Uppill, Cr McCreery, Cr Greenwood, Cr Bell
WE-ROC Active Council	NO LONGER EXISTS
Be-Active/ Wheatbelt Sports Committee	Cr Thomson, Cr Bell
Caravan Park Committee	Cr Crane, Cr Greenwood, Cr McCreery
Shire Depot Design and Construction Committee	Cr Uppill, Cr McCreery, John Greenwood, CEO
Events Committee	Cr Bell, Community Development Officer
Audit Committee	Cr Uppill, Cr Greenwood, Cr Thomson
Housing Design Committee	Cr McCreery, Cr Greenwood, Cr Bell
SEARTG and SEAVROC Boards	Cr Uppill, Cr Crane

Simple Majority Required

## MIN 150/13 Motion - Moved Cr Thomson seconded Cr McCreery

That Council endorses the following changes and recommendations to committees.

Committee	Current Members
Kellerberrin Regional Road Sub Group	Cr Uppill, Cr Greenwood
WALGA Great Eastern Zone	Cr Uppill, Cr Crane
Central Wheatbelt Enterprise Centre (BEC)	NO LONGER EXISTS
Senior Citizens Management Committee	Cr Bell, Cr Uppill
Tammin Land-care Committee	NO LONGER EXISTS
Golden Pipeline Planning Advisory Group	NO LONGER EXISTS
Tidy Towns & Townscape	Cr Uppill, Cr McCreery, Cr Greenwood, Cr Bell
WE-ROC Active Council	NO LONGER EXISTS
Be-Active/ Wheatbelt Sports Committee	Cr Thomson, Cr Bell
Caravan Park Committee	Cr Crane, Cr Greenwood, Cr McCreery
Shire Depot Design and Construction Committee	Cr Uppill, Cr McCreery, John Greenwood, CEO
Events Committee	Cr Bell, Community Development Officer
Audit Committee	Cr Uppill, Cr Greenwood, Cr Thomson
Housing Design Committee	Cr McCreery, Cr Greenwood, Cr Bell
SEARTG and SEAVROC Boards	Cr Uppill, Cr Crane

Carried 6/0

### 15. CLOSURE OF MEETING

There being no further business the President Uppill closed the meeting at 6.04pm

Tabled before the Ordinary Council Meeting on 21st November 2013.

Cr S Uppill, President