

# Shire of Tammin

## ORDINARY COUNCIL MEETING

### AGENDA



### NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Shire of Tammin will be held on **Thursday 23 May 2019** in the Council Chambers, 1 Donnan St, Tammin, commencing at **5:00pm**.

Neville Hale  
Chief Executive Officer  
17 May 2019

### MISSION STATEMENT

*"Together with the people of Tammin we will provide leadership, vision and progress to achieve sustainability and growth"*

## **Contents**

AGENDA .....	3
1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS .....	3
2. PRESENT / IN ATTENDANCE / LEAVE OF ABSENCE PREVIOUSLY GRANTED / APOLOGIES .....	3
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....	3
4. PUBLIC QUESTION TIME .....	3
5. APPLICATIONS FOR LEAVE OF ABSENCE .....	3
6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS .....	3
7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS .....	4
7.1 Ordinary Council Meeting Minutes – 24 April 2019 .....	4
7.2 Tamma Village Joint Allocation Panel Committee Meeting Minutes – 10 May 2019 .....	4
8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION .....	4
9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS .....	4
10. MATTERS FOR CONSIDERATION – FINANCE .....	5
10.1 List of Payments for April 2019 .....	5
10.2 Financial Management Report for the month of April 2019 .....	10
10.3 Wheatbelt Secondary Freight Network – Updated Financial Contribution Allocation .....	12
10.4 2019/20 Fees & Charges Review .....	18
10.5 National General Assembly of Local Government 2019 .....	23
10.6 2019/20 Community Grant Applications .....	25
11. MATTERS FOR CONSIDERATION – ADMINISTRATION .....	29
11.1 National Redress Scheme .....	29
11.2 WALGA State Conference and Annual General Meeting (AGM) .....	32
11.3 Veronica DeVis Town and Garden Beatification Project .....	34
12. MATTERS FOR CONSIDERATION – BUILDING & HEALTH .....	36
13. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN .....	36
14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED (S`5.23) .....	36
14.1 CEO Employment Contract (PRIVATE & CONFIDENTIAL) .....	36
14.2 Minutes of Resource Sharing Committee (PRIVATE & CONFIDENTIAL) .....	36
15. CLOSURE OF MEETING .....	36

## **AGENDA**

### **1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Shire President will declare the meeting open at \_\_\_\_\_ pm.

### **2. PRESENT / IN ATTENDANCE / LEAVE OF ABSENCE PREVIOUSLY GRANTED / APOLOGIES**

#### **Present:**

Cr M Greenwood	Shire President
Cr D Thomson	Deputy President
Cr G Batchelor	Member
Cr N Caffell	Member
Cr Daniels	Member

#### **In Attendance:**

Neville Hale	Chief Executive Officer
Kelsey Pryer	Manager of Finance & Administration
Fabian Houbrechts	A/Shared Manager Works & Services

#### **Leave of Absence previously granted:**

Nil

#### **Apologies:**

Nil

### **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

### **4. PUBLIC QUESTION TIME**

### **5. APPLICATIONS FOR LEAVE OF ABSENCE**

### **6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS**

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**7.1 Ordinary Council Meeting Minutes – 24 April 2019**

<p><b><u>Recommendation</u></b></p> <p>That the Minutes of the Ordinary Council Meeting held on 24 April 2019 be confirmed as a true record of proceedings.</p> <p>Moved: Cr _____                      Seconded: Cr _____</p> <p>Vote: Simple Majority                      Carried/Lost: ___/___</p>
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**7.2 Tamma Village Joint Allocation Panel Committee Meeting Minutes – 10 May 2019**

<p><b><u>Recommendation</u></b></p> <p>That the Minutes of the Tamma Village Joint Allocation Panel Committee Meeting held on 10 May 2019 be received for your information.</p> <p>Moved: Cr _____                      Seconded: Cr _____</p> <p>Vote: Simple Majority                      Carried/Lost: ___/___</p>
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**8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

**9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

## 10. MATTERS FOR CONSIDERATION – FINANCE

### 10.1 List of Payments for April 2019

<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Administration & Finance Officer
<b>Date:</b>	8 May 2019
<b>Author:</b>	Keira Wirth
<b>Item Approved by:</b>	Chief Executive Officer – Neville Hale
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	FIN05
<b>Attachment/s:</b>	Attachment Item 10.1 – April Payment List Attachment Item 10.1 - Credit Card Statement 01.03.2019 – 28.03.2019

#### Background

Accounts paid for April 2019 totaling \$233,874.47 are listed below:

Cheque numbers	6725 – 6727	\$26,679.23
Direct debit payments	01/04/19 – 30/04/19	\$13,967.39
Licensing transfers	01/04/19 – 30/04/19	\$4,580.40
Bank fees	01/04/19 – 30/04/19	\$277.98
VISA payments	01/04/19 – 30/04/19	\$585.41
EFT payments	EFT2892 – EFT2939	\$70,909.14
Salaries and wages	01/04/19 – 30/04/19	\$29,265.15
<b>Total payments</b>	<b>01/04/19 – 30/04/19</b>	<b>\$146,264.70</b>

#### Comment

Nil

#### Financial Implications

Directly impacts the Shire of Tammin 2018/2019 Operating Budget

#### Policy Implications

Nil

#### Statutory Implications

*Local Government (Financial Management) Regulations 1996*

### **11. Payment of accounts**

Ordinary Council Meeting Agenda – 23 May 2019

- (1) A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of —
  - a) cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and
  - b) Petty cash systems.
- (1) A local government is to develop procedures for the approval of accounts to ensure that before payment of an account a determination is made that the relevant debt was incurred by a person who was properly authorised to do so.
- (2) Payments made by a local government —
  - a) Subject to sub-regulation (4), are not to be made in cash; and
  - b) Are to be made in a manner which allows identification of —
    - (i) The method of payment;
    - (ii) The authority for the payment; and
    - (iii) The identity of the person who authorised the payment.
- (3) Nothing in sub-regulation (3) (a) prevents a local government from making payments in cash from a petty cash system.

*[Regulation 11 amended in Gazette 31 Mar 2005 p. 1048.]*

## **12. Payments from municipal fund or trust fund**

- (1) A payment may only be made from the municipal fund or the trust fund —
  - a) If the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - b) Otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

*[Regulation 12 inserted in Gazette 20 Jun 1997 p. 2838.]*

## **13. Lists of accounts**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - a) The payee's name;
  - b) The amount of the payment;
  - c) The date of the payment; and
  - d) Sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - a) For each account which requires council authorisation in that month —
    - (i) The payee's name;
    - (ii) The amount of the payment; and
    - (iii) Sufficient information to identify the transaction; and
  - b) The date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be —

- a) *Presented to the council at the next ordinary meeting of the council after the list is prepared; and*
- b) *Recorded in the minutes of that meeting.*

**Strategic Plan Implications**

Nil

**Community Consultation**

Nil

**Recommendation**

That Council notes that during the month of April 2019, the Chief Executive Officer has made the following payments.

Municipal Fund payments totaling \$146,264.70 on licensing transactions, bank fees, EFT, Cheques, Visa, Direct Debit and salaries and wages payments.

Moved: Cr \_\_\_\_\_

Seconded: Cr \_\_\_\_\_

Vote: Simple Majority

Carried/Lost: \_\_\_/\_\_\_

Payment List for April 2019

Ref	Date	Creditors Name	Description	Amount
<b>Licensing</b>				
46	01/04/2019	Department of Transport	Daily Licensing transactions	\$ 290.65
46	02/04/2019	Department of Transport	Daily Licensing transactions	\$ 404.00
46	03/04/2019	Department of Transport	Daily Licensing transactions	\$ 605.35
46	11/04/2019	Department of Transport	Daily Licensing transactions	\$ 620.85
46	12/04/2019	Department of Transport	Daily Licensing transactions	\$ 505.50
46	16/04/2019	Department of Transport	Daily Licensing transactions	\$ 605.00
46	17/04/2019	Department of Transport	Daily Licensing transactions	\$ 159.85
46	18/04/2019	Department of Transport	Daily Licensing transactions	\$ 88.50
46	26/04/2019	Department of Transport	Daily Licensing transactions	\$ 1,283.00
46	29/04/2019	Department of Transport	Daily Licensing transactions	\$ 17.70
<b>Subtotal</b>				<b>\$ 4,580.40</b>

<b>Bank Fees</b>				
46	01/04/2019	MERCHANT FEES	MERCHANT FEES	\$ 22.00
46	03/04/2019	MERCHANT FEES	MERCHANT FEES	\$ 97.40
46	03/04/2019	BANK FEES	NAB TRANSACT FEE	\$ 4.90
46	04/04/2019	BANK FEES	BANK FEES	\$ 43.74
46	29/04/2019	BANK FEES	NAB CONNECT FEES	\$ 46.24
46	30/04/2019	BANK FEES	ACCOUNT FEES	\$ 43.70
46	30/04/2019	BANK FEES	ACCOUNT FEES	\$ 20.00
<b>Subtotal</b>				<b>\$ 277.98</b>

<b>EFT Payments</b>				
EFT2892	04/04/2019	AMPAC Debt Recovery (WA) Pty Ltd	AMPAC Debt Recovery	\$ 1,079.40
EFT2893	04/04/2019	Adapt Electrical Solutions	Retic in Tamma village repaired replace wiring	\$ 148.50
EFT2894	04/04/2019	Conny the Clown	Fuse Festival entertainment	\$ 800.00
EFT2895	04/04/2019	Crowe Certification	Quarter payment for Building surveying services	\$ 2,750.00
EFT2896	04/04/2019	Donald Thomson	Council meeting 28/03/2019 sitting fee	\$ 145.00
EFT2897	04/04/2019	Glenice Batchelor	March Council meeting	\$ 211.87
EFT2898	04/04/2019	Glenwarra Development Services	Quarterly payment planning services	\$ 2,200.00
EFT2899	04/04/2019	Goodfield Quality Meats	Sausages for Thank a Volunteer	\$ 45.96
EFT2900	04/04/2019	IT Vision	Monthly SynergySoft fee for March 2019	\$ 2,065.80
EFT2901	04/04/2019	Incredible Creatures Mobile Farm	FUSE Festival entertainment	\$ 980.00
EFT2902	04/04/2019	Kellerberrin Riding and Pony Club	Pony Rides for Tammin FUSE Festival	\$ 500.00
EFT2903	04/04/2019	Kenneth Pryer	DJ service Fuse Festival	\$ 400.00
EFT2904	04/04/2019	LGRCEU	Payroll deductions	\$ 61.50
EFT2905	04/04/2019	Laser Corps	Tammin FUSE Festival entertainment	\$ 1,300.00
EFT2906	04/04/2019	Merredin Community Resource Centre	FUSE Festival advertisement The Phoenix Merredin	\$ 70.00
EFT2907	04/04/2019	Michael Greenwood	Council meeting 28/03/2019	\$ 302.32
EFT2908	04/04/2019	Nicholas Caffell	Council meeting 28/03/2019	\$ 211.87
EFT2909	04/04/2019	Officeworks	Ink for admin printers	\$ 75.11
EFT2910	04/04/2019	Perfect Computer Solutions	Computer maintenance	\$ 297.50
EFT2911	04/04/2019	Shire of Kellerberrin	FUSE Festival Hire of Large Marquee	\$ 350.00
EFT2912	04/04/2019	Southern Cross Austereo Pty Ltd	Radio Advertising for FUSE Festival	\$ 464.20
EFT2913	04/04/2019	Tammin Bowling Club	Reimbursement of damage caused by storm	\$ 3,519.55
EFT2914	04/04/2019	Tania Daniels	Council meeting 28/03/2019	\$ 128.66
EFT2915	04/04/2019	Veris Australia Pty Ltd	Set out of Roadwork's at McLaren Street, Tammin	\$ 2,777.50
EFT2916	04/04/2019	WA Contract Ranger Services Pty Ltd	Ranger services 07/03/2019 & 19/03/2019	\$ 561.00
EFT2917	04/04/2019	Wheatbelt Office and Business Machines	Staples for the Office printer	\$ 158.40
EFT2918	04/04/2019	Wheatbelt Plumbing & Gas	Repairs to Bungulla Standpipe	\$ 189.64
EFT2919	04/04/2019	Wright Express Australia Pty Ltd (Puma)	Monthly Fuel charges for the month of March	\$ 6,794.60
EFT2920	11/04/2019	Adapt Electrical Solutions	New TV mount at 12 Russel St, Tammin	\$ 540.40
EFT2921	11/04/2019	Advanced Autologic Pty Ltd	Hydraulic Oil 205Ltr	\$ 890.00
EFT2922	11/04/2019	Australia Post	Postage charges for the month of March	\$ 133.77
EFT2923	11/04/2019	Avon Waste	Avon Waste rubbish collection Month of March	\$ 3,443.64
EFT2924	11/04/2019	Cunderdin Farmers Cooperative Company Ltd	Supplies for Sausage sizzle for Thank A Volunteer day	\$ 20.92
EFT2925	11/04/2019	Eastern Hills Saws & Mowers Pty Ltd	Lapping Paste 5kg	\$ 150.00
EFT2926	11/04/2019	Kellerberrin Farmers Co-Operative	Council Meeting refreshments 28/03/2019	\$ 112.11
EFT2927	11/04/2019	Navsdron Pty Ltd ATF Navsdron Trust	Financial statement assistance with budget review	\$ 12,650.00
EFT2928	11/04/2019	Northam Carpet Court	Supply & install 7 vertical blinds in affinity fabric colour alpaca	\$ 1,862.00



EFT2929	11/04/2019	Officeworks	Folding machine and freight charges	\$ 1,235.79
EFT2930	11/04/2019	Party Higher	Event - Silent Disco for the Tammin Primary School	\$ 1,727.00
EFT2931	11/04/2019	Roadswest Engineering Group Pty Ltd	Tammin South Bypass Road Project	\$ 8,113.60
EFT2932	11/04/2019	Shire of Cunderdin	Hire of Water truck incl. Operator	\$ 2,369.78
EFT2933	11/04/2019	Shire of Kellerberrin	Hire of Road Sweeper on 22.03.2019	\$ 1,550.00
EFT2934	11/04/2019	Synergy	Electricity usage 12 Russell & street lights	\$ 1,560.85
EFT2935	11/04/2019	Telstra	Phone Charges 22 March - 22 April	\$ 1,231.45
EFT2936	11/04/2019	Tony Scutter Sideshows	FUSE Festival entertainment	\$ 2,186.80
EFT2937	11/04/2019	Western Lockservice	Extra keys unit 1-10 Tamma Village	\$ 412.50
EFT2938	11/04/2019	Wheatbelt Motors	Investigate Engine Problems and repair	\$ 1,833.70
EFT2939	11/04/2019	Woodstock Electrical	Power boxes supplied for Fuse festival	\$ 296.45
<b>Subtotal</b>				<b>\$ 70,909.14</b>

<b>Cheque Payments</b>				
6725	04/04/2019	Trevor Telfer	Reimbursement for electricity costs	\$ 90.00
6726	04/04/2019	Bond Administrator	Bond Lodgement - 12 Russell st	\$ 1,200.00
6727	11/04/2019	Water Corporation	Water usage various buildings	\$ 25,389.23
<b>Subtotal</b>				<b>\$ 26,679.23</b>

<b>Direct Debit Payment</b>				
DD1160.1	02/04/2019	WA Local Government Superannuation Plan	Payroll deductions	\$ 1,796.95
DD1160.2	02/04/2019	Australian Super	Superannuation contributions	\$ 93.08
DD1163.1	01/04/2019	Western Australian Treasury Corporation	Loan repayment - 78 & 79	\$ 7,845.45
DD1175.1	16/04/2019	WA Local Government Superannuation Plan	Payroll deductions	\$ 2,017.94
DD1175.2	16/04/2019	Australian Super	Superannuation contributions	\$ 93.08
DD1177.1	18/04/2019	Messages on Hold	Interactive recordings from 18/04/19 - 17/05/19	\$ 169.00
DD1179.1	30/04/2019	WA Local Government Superannuation Plan	Payroll deductions	\$ 1,858.81
DD1179.2	30/04/2019	Australian Super	Superannuation contributions	\$ 93.08
<b>Subtotal</b>				<b>\$ 13,967.39</b>

<b>NAB Visa Payment</b>				
DD1167.1	03/04/2019	NAB Business Visa	Visa transactions from 1 March 2019 to 28 March 2019	\$ 585.41
<b>Subtotal</b>				<b>\$ 585.41</b>

<b>Salaries &amp; Wages</b>				
	2/04/2019	Shire of Tammin	Salary & Wages	\$ 13,987.57
	16/04/2019	Shire of Tammin	Salary & Wages	\$ 15,277.58
<b>Subtotal</b>				<b>\$ 29,265.15</b>

Total paid from Municipal Account for the month of April

\$ 146,264.70

## 10.2 Financial Management Report for the month of April 2019

<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Manager of Finance and Administration
<b>Date:</b>	1 May 2019
<b>Author:</b>	Kelsey Pryer
<b>Item Approved by:</b>	Chief Executive Officer – Neville Hale
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment 10.2 - April 2019 Monthly Financial Report

### Background

Enclosed is the Monthly Financial Report for the month of April 2019.

### Financial Implications

Financial Management of 2018/2019

### Statutory Implications

#### **Local Government (Financial Management) Regulations 1996**

#### **34. Financial activity statement report — s. 6.4**

*(1A) In this regulation — **committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.*

*(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- b) budget estimates to the end of the month to which the statement relates;*
- c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- e) the net current assets at the end of the month to which the statement relates.*

*(2) Each statement of financial activity is to be accompanied by documents containing —*

- a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
- b) an explanation of each of the material variances referred to in sub regulation (1)(d); and*

c) *such other supporting information as is considered relevant by the local government.*

(3) *The information in a statement of financial activity December be shown —*

a) *according to nature and type classification; or*

b) *by program; or*

c) *by business unit.*

(4) *A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —*

a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*

b) *recorded in the minutes of the meeting at which it is presented.*

*Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

### **Comment**

Nil

### **Policy Implications**

Council resolved that in accordance with Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996* a variance percentage of 10% or \$10,000, whichever is greater, be adopted for reporting material variances.

### **Strategic Plan Implications**

Nil

### **Community Consultation**

Nil

### **Recommendation**

That Council adopt the Financial Report for the month of April 2019 comprising;

a) Statement of Financial Activity

b) Note 1 to Note 12

Moved: Cr \_\_\_\_\_

Seconded: Cr \_\_\_\_\_

Vote: Simple Majority

Carried/Lost: \_\_\_/\_\_\_

### 10.3 Wheatbelt Secondary Freight Network – Updated Financial Contribution Allocation

<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Rick Storer/ Wheatbelt Secondary Freight
<b>Date:</b>	8 May 2019
<b>Author:</b>	Neville Hale/Garrick Yandle
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment Item 10.3 - Email request from Rick Storer

#### Proposal/Summary

For Council to consider support for the Wheatbelt Secondary Freight Network project by reallocation of the previously agreed contribution of \$6,000 for the Building Better Regions fund co-contribution, to fund the role of Lead Consultant, Project Management in support of the successful Regional Economic Development grant.

#### Background

Council, at its 23 August 2018 Ordinary Meeting agreed to support the Regional Road Group in its efforts to secure funding for the Secondary Freight Routes Project and passed the following resolution:

#### TSC 81/18 MOTION

*That Council:*

- 1. Notes the Secondary Freight Routes Project Development report;*
- 2. Supports the strategic intent of the Secondary Freight Routes project with further consideration of the Shire of Tammin network needs.*
- 3. Authorises the Chief Executive Office to prepare and sign a letter of support in favour of an application for Federal Government Funding under the Building Better Regions Program to develop the Secondary Freight project; and*
- 4. Endorses in principle an allocation of \$6,000 in 2018/19 to co-fund Secondary Freight Route Project development subject to a successful Building Better Regions Program application.*
- 5. The funding to be sourced from Account ENG – Engineering Consultants*

On 7 May 2019, Mr Rick Storer, Chair of the Wheatbelt North Regional Road Group (WBNRRG), wrote to all Wheatbelt shires following a recent meeting of the Wheatbelt Secondary Freight Network Team which discussed “where to from here”, acknowledging the \$70 million from the Federal Government, the fact that it was unsuccessful with its initial BBRF application or Commodity Route Funding application and its successful application to State Government for \$100,000 under the Regional Economic Development Fund (RED).

The Wheatbelt Secondary Freight Network (WSFN) comprises 4,400km of Local Government managed roads that connect with State and National highways to provide access for heavy vehicles

into the region. These roads are intended to enable large, high productivity trucks safe and cost effective access to business.

The project is being driven by local government authorities with a Working Group established consisting of representatives from the following organisations:

- Wheatbelt North Regional Road Group (WN RRG)
- Wheatbelt South Regional Road Group (WS RRG)
- WA Local Government Association (WALGA)
- Regional Development Australia - Wheatbelt (RDA-W)
- Main Roads WA-Wheatbelt Region (MRWA-WR)
- Wheatbelt Development Commission (WDC)

Over the last 2 years, 42 Local Government authorities across the region have collaborated to identify priority routes and have also participated in a technical data collection process, preparation of a pre-feasibility business case and a cost benefit analysis of the planning process. The in-kind investment by local government to date is estimated to be in excess of \$750,000. The process has been an excellent example of a large number of local governments working together on a common strategic regional priority. The key undertakings of the project so far are:

1. Identification of nominated WSNF roads based upon a simple criteria developed by RRG.
2. Determination of basic project framework and minimum design standards.
3. Road condition assessment against minimum design standards.
4. High level scope of works and order of magnitude costs for upgrades required.
5. A summary of data collection and assessment across the 42 local of governments is:

	<b>Route Length (km)</b>	<b>Proposed Works (km)</b>	<b>Proposed Length (%)</b>	<b>Indicative Costs (\$)</b>
<b>TOTAL</b>	4,337	2,851	66	\$ 493,000,000

This initial approach was to assist the Working Group to work towards an Infrastructure Australia Stage 3/4 submission for inclusion of the WSNF project on the Infrastructure Australia Infrastructure Priority List (IPL).

Previously the 42 local governments were asked to financially contribute to the WSNF project via a budget allocation of \$6,000 which was proposed to be part of a co-contribution towards BBRF. With the unsuccessful BBRF bid, it is proposed that the \$6,000 in financial contributions from each of the 42 local governments totalling \$252,000 be allocated to combine with the RED funding of \$100,000 to become a project management pool of approximately \$350,000. This would contribute towards the overall project management requirements associated with the delivery of Stage 1 Priority Works over the course of an estimated 3 year delivery timeframe. Funding would contribute towards the following nominal requirements:

- Project Coordinator
  - Nominal \$60,000 per annum (\$180,000 across 3 years)
- Project Administration and Communications Officer.
  - Nominal \$20,000 per annum (\$60,000 across 3 years)
- Technical Consultancy Resources
  - Nominal \$100,000.

## Comments

The long term goal is to obtain funding support for a broadly estimated, \$500 million capital works program over 10 - 20 year timeframe to bring the network up to a fit for purpose standard for current and anticipated future needs. The group is working towards submitting an IA Stage 4 Business Case submission for the WSFR. The project development costs associated with the business case submission are estimated to be \$5M, which is in the order of 1% of the estimated capital investment.

The following provides an outline of the proposed budget and funding applications that were submitted to assist with the development and planning stages the WSFN project.

<b>Stages</b>	<b>Budget and Funding Sources</b>
<b>Stage 1 – Strategic Planning</b>	<b>\$1,000,000</b>
<ul style="list-style-type: none"> <li>▪ Design Criteria and Objectives</li> <li>▪ Options Assessment</li> <li>▪ Collated Data Review</li> <li>▪ Multiple Criteria Assessment</li> <li>▪ Staging Plan</li> </ul>	<ul style="list-style-type: none"> <li>▪ BBRF (\$750K)</li> <li>▪ LGA co-contribution (\$250K)</li> </ul>
<b>Stage 2 – Detailed Planning</b>	<b>\$3,600,000</b>
<ul style="list-style-type: none"> <li>▪ Concept Design Investigations</li> <li>▪ Preliminary Design Investigations</li> </ul>	<ul style="list-style-type: none"> <li>▪ Commodity Route (\$1M)</li> <li>▪ LGA in-kind</li> </ul>
<b>Stage 3 – IA Stage 3/4 Submission</b>	<b>\$400,000</b>
<ul style="list-style-type: none"> <li>▪ Project Management</li> <li>▪ Governance Plan</li> <li>▪ Business Case Development</li> </ul>	<ul style="list-style-type: none"> <li>▪ REDS (\$100K)</li> <li>▪ LGA in-kind</li> </ul>
	<b>\$5,000,000</b>

#### **Building Better Regions Fund (BBRF) submission**

The Building Better Regions Fund (BBRF) submission is only intended to contribute towards funding activities associated with Stage 1 – Strategic Planning at an estimated budget of \$1M.

Funding and the associated BBRF application can be summarised as follows:

- Budget
  - Total Cash \$1M
- Funding
  - BBRF \$750K
  - LGA cash co-contribution \$250K.

This strategic planning work will inform the strategic allocation of road capital works funding provided to LGAs in the region, the economically optimal sequence for developing the network and ensure that roads are designed and constructed to an optimal standard from a ‘whole-of-life’ asset management perspective. The detailed planning exercise is expected to achieve a net benefit in the order of \$20 million based solely on the benefits gained from freight route prioritisation.

#### **Commodity Freight Roads Fund (CFRF)**

The Commodity Freight Roads Fund submission is intended to contribute towards funding of activities associated with Stage 2 – Detailed Planning. This will specifically entail \$1M for consultants to undertake Preliminary Design Investigations. The remainder of Stage 2 is intended to be undertaken via in-kind works by local governments and other funding sources currently being investigated, should they become available.

#### **Regional Economic Development (RED) Grant**

The Regional Economic Development (RED) Grants submission is intended to contribute towards funding activities associated with Stage 3 – IA Stage 3/4 Submission. This will specifically entail

\$100K for a Lead Consultant to undertake project management. The remainder of Stage 3 is intended to be undertaken via in-kind by local governments and other funding sources being investigated should they become available.

### **Major Project Business Case Fund (MPBCF) Initiative**

The Australian Government is investing \$100 billion over 10 years from 2019–20 through its rolling infrastructure plan to help manage our growing population, meet our national freight challenge and get Australians home sooner and safer. This includes \$250 million allocated to the Major Project Business Case Fund (MPBCF) initiative. Projects with clear strategic merit that has:

- Engagement in the project planning stage;
- View of future priorities;
- Ready to invest to enable economic activity;
- Address nationally significant deficits in the transport system; and,
- Drive economic productivity growth and liveability in cities and regions through transport infrastructure investment

The WSRF Working Group sees the \$5M sought for the Stage 4 IA submission for this regionally significant project as an ideal candidate for the MPBCF.

### **Roads of Strategic Importance (ROSI) Initiative**

The Australian Government will invest \$4.5 billion, including \$1 billion of additional funding committed in the 2019-20 Budget, to the Roads of Strategic Importance (ROSI) initiative to help connect regional businesses to local and international markets, and better connect regional communities. ROSI has the following principles:

- Are Key freight corridors that connect primary agricultural areas and mining resource regions to ports and other transport hubs;
- Support communities along the corridors and provide better access for tourists and other road users;
- Characterised by narrow sections of road, low capacity bridges and deteriorating pavements;
- Constrains the productivity and efficiency of freight movements.
- Catalyse economic activity and improve access to communities and tourist attractions.

From an estimated total of \$500,000,000 in funding the Working Group sought \$125,000,000 over the next 3 years for the delivery of the first stage of capital works.

The Working Group put in separate funding submissions for each of the abovementioned funding sources for the various stages of the project. The project has been successful in obtaining funding from the following sources:

- ROSI initiative funding (
  - Stage 1 Priority Works – Wheatbelt Secondary Freight Network.
  - The Australian Government has committed \$70 million towards the project.  
“Upgrades will be prioritised based on linkages to state and national roads and highways and the rail network. Consideration will also be given to links to six ports and two livestock centres, as well as regional and metro grain receival sites, accessed by the producers of the Wheatbelt region.  
Benefits of the project include:
    - improve road safety
    - improve freight efficiency, connectivity and travel time
    - ensure consistent Restricted Access Vehicles (RAVs) ratings across the network, which will provide improved access for agricultural and mining regions to transport hubs”

- RED Grants (Supported by the WA State Government’s Royalties for Regions Program)
  - Lead Consultant Project Coordinator – Wheatbelt Secondary Freight Network.
  - \$100,000.

“The Lead Consultant will form part of the Project Management Team and work with the member organisation Working Group.

The Lead Consultant - Project Management is an integral key to successful project delivery. The complexity and scale of this project is significant and well beyond the technical and financial capabilities of the Wheatbelt shires on an individual basis. Engaging a Lead Consultant – Project Management with the skills and expertise required to work with all technical consultants and the PMT will ensure a cohesive collaborative environment is established for optimum outputs.

The project is planned to be managed via oversight from the WSFR Steering Committee with a nominated Project Manager and the Project Management Team (PMT) representing the WSFR.

Lead Consultant – Project Management will direct the work of the external technical consultants and will be the main contact for communication between the Project Management Team and external consultants.

The WSFN Project will require the specialised skills of a range of external technical consultants. Key areas of technical expertise identified for the project are:

    - Civil Design
    - Surveying
    - Environmental
    - Economic Assessment”

### **Consultation**

Wheatbelt Secondary Freight Network Working Group - a request has been received from the Chair of the Wheatbelt North Regional Road Group (WBNRRG) for confirmation of Council’s willingness to reallocate the previously approved \$6,000 contribution to the WSFR Project towards project management of the recent \$70 million funding approval.

### **Statutory Implications**

N/A

### **Policy Implications**

N/A

### **Financial Implications**

Reallocation of the \$6,000 previously approved with funding to be sourced from Account ENG – Engineering Consultants. The request is for the funds to be now made available in the 2019/20 Budget. Accordingly, if agreed, provision can be included when finalizing the 2019/20 Budget.

As previously indicated, the \$6,000 was approved for the Building Better Regions fund co-contribution. The request is to now fund the role of Lead Consultant Project Management in support of successful Regional Economic Development (RED) grant.

### **Strategic Implications**



Nil

**Recommendation**

That Council agree to reallocate its previously endorsed \$6,000 contribution in support of the unsuccessful Building Better Regions Fund grant application to now support the Wheatbelt North Regional Road Group (WBRRG) to deliver the \$70 million Wheatbelt Secondary Freight Network project and include this request in its 2019/20 Budget deliberations.

Moved: Cr \_\_\_\_\_

Seconded: Cr \_\_\_\_\_

Vote: Simple Majority

Carried/Lost: \_\_\_/\_\_\_

## 10.4 2019/20 Fees & Charges Review

<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Manager of Finance and Administration
<b>Date:</b>	13 May 2019
<b>Author:</b>	Kelsey Pryer
<b>Item Approved by:</b>	Chief Executive Officer – Neville Hale
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment Item 10.4 - Fees and Charges 2019-20 for review Attachment Item 10.4 – Rent Setting for Tamma Village

### Background

That Council reviews the Fees and Charges for 2019/20 prior to adopting the budget in July 2019.

### Financial Implications

2019/20 Budget

### Statutory Implications

#### **LOCAL GOVERNMENT ACT 1995 - SECT 6.16**

#### **6.16. Imposition of fees and charges**

(1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

*\* Absolute majority required.*

(2) A fee or charge may be imposed for the following —

(a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;

(b) supplying a service or carrying out work at the request of a person;

(c) subject to section 5.94, providing information from local government records;

(d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;

(e) supplying goods;

- (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
  - (a) imposed\* during a financial year; and
  - (b) amended\* from time to time during a financial year.

*\* Absolute majority required.*

#### **LOCAL GOVERNMENT ACT 1995 - SECT 6.17**

##### **6.17. Setting level of fees and charges**

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
  - (a) the cost to the local government of providing the service or goods; and
  - (b) the importance of the service or goods to the community; and
  - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
  - (a) under section 5.96; or
  - (b) under section 6.16(2) (d); or
  - (c) prescribed under section 6.16(2) (f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.
- (4) Regulations may —
  - (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
  - (b) limit the amount of a fee or charge in prescribed circumstances.

#### **LOCAL GOVERNMENT ACT 1995 - SECT 6.19**

##### **6.19. Local government to give notice of fees and charges**

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and

- (b) the date from which it is proposed the fees or charges will be imposed.

## **LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

### **PART 2 — GENERAL FINANCIAL MANAGEMENT — S. 6.10**

- (2) The CEO is to —
- (a) ensure that the resources of the local government are effectively and efficiently managed; and
  - (b) assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and
  - (c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.

## **RESIDENTIAL TENANCIES ACT 1987**

### **PART IV**

#### **DIVISION 1 S.30 RESIDENTIAL TENANCY AGREEMENTS / RENT AND SECURITY BONDS**

#### **30. Variation of rent (except where calculated by reference to tenant's income)**

- (1) Subject to this section and except where rent payable under a residential tenancy agreement is calculated by reference to the tenant's income, the rent payable under a residential tenancy agreement may be increased by the lessor by written notice to the tenant, in a form approved by the Minister, specifying the amount of the increased rent and the day as from which the increased rent becomes payable, being a day —
- (a) not less than 60 days after the day on which the notice is given; and
  - (b) not less than 6 months after the day on which the tenancy commenced, or, if the rent has been increased under this section, the day on which it was last so increased,
- but otherwise the rent shall not increase or be increased.
- (2) The right of the lessor to increase rent in accordance with subsection (1) —
- (a) is not exercisable in relation to a residential tenancy agreement that creates a tenancy for a fixed term during the currency of that term unless the amount of the increase, or the method of calculating the amount of the increase, is set out in the agreement; and
  - (b) in any case, may be excluded or limited by agreement between the lessor and the tenant.
- (3) A notice of increase of rent that has been given in accordance with this section and that has not been withdrawn by the lessor varies the residential tenancy agreement to the effect that the increased rent specified in the notice is payable under the agreement as from the day specified in the notice.

#### **Comment**

Attached are the current 2018/19 Schedule of Fees and Charges with amended changes.

Proposed changes include:

1. Tabloid Fees to be reduced to encourage businesses and community groups to advertise and publish more articles to make the fortnightly newsletter a little more interesting.
2. Debit card and credit card transactions fees to be removed. The Shire receives commission from licensing transactions and if the Shire continues to charge 1.05% per debit card transactions and 2.00% for credit card transactions, customers will pay online or visit other licensing agents. The Shire of Kellerberrin and Shire of Cunderdin don't charge these fees as its part of the business operation.
3. Discuss removing firebreak installations. The Shire would prefer contractors or the local Fire Brigade to look after fire breaks and clearing of blocks. When slashing vacant land, there can be a large amount of rubbish on block which is causing damage to Shire plant. We also don't have the manpower or time to be doing this kind of work.
4. Weekly rent for Tamma Village will be based on Department of Communities Housing Policy.
5. Removal of "with and without" liquor for hire of Town Hall, Lesser Hall and Pavilion as it could just be a set fee for full day and half day.
6. Meetings to be charged at an hourly rate instead of a full day or half day.
7. Zumba/ Yoga/ Dance/ Fitness classes to be reduced to \$15.00 due to classes in 18/19 being discounted from \$30 to \$15.
8. Bond for hire of community bus and hire of Shire facilities to be \$200.
9. Increase water standpipe charges to \$5 or full cost recovery due to water fees increasing.
10. Consider whether to remove all plant and labour hire charges. Customers to contact local contractors. Works crew to concentrate on works programme and capex works. Shire of Tammin to supply materials only, when available.

### **Policy Implications**

#### **Shire of Tammin Policy Manual**

S13.5 Private Works

### **Strategic Plan Implications**

N/A

### **Community Consultation**

N/A

**Recommendation**

That Council reviews the 2019/20 Schedule of Fees and Charges and make comment on the appropriateness of proposed Fees & Charges Schedule.

Moved: Cr \_\_\_\_\_

Seconded: Cr \_\_\_\_\_

Vote: Simple Majority

Carried/Lost: \_\_\_/\_\_\_

## 10.5 National General Assembly of Local Government 2019

<b>Location:</b>	National Convention Centre – Canberra
<b>Applicant:</b>	Shire President – Cr Greenwood
<b>Date:</b>	14 May 2019
<b>Author:</b>	Neville Hale
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	ADM41
<b>Attachment/s:</b>	Attachment Item 10.5 - NGA19 Registration Brochure

### **Proposal/Summary**

For Council to endorse the Shire President's attendance at the National General Assembly of Local Government 2019 to be held in Canberra 16 June 2019 to 19 June 2019.

### **Background**

The National General Assembly brings together local government representatives from across Australia to discuss issues affecting the effectiveness of local government.

Convened annually by the Australian Local Government Association (ALGA), the National General Assembly (NGA) of Local Government is the peak annual event for Local Government, attracting in excess of 800 Mayors and Councillors each year.

### **Comments**

This event provides a unique opportunity for Local Government to engage directly with the Federal Government, to develop national policy and to influence the future direction of local government and the communities for which they are responsible.

### **Consultation**

N/A

### **Statutory Implications**

Nil

### **Policy Implications**

As per budget allocation.

### **Financial Implications**

Attendance at the NGA 2019 will incur costs of approx. \$3,300 inclusive of travel, accommodation, meals and Conference registration.

Account number 041101 (Members Conference Expenses) currently has a budget of \$6,000 which has been fully expended but one expects savings to be made across the general budget.

### **Strategic Implications**

#### **Governance: Strengthen Shire Leadership**

Our Vision

- We will provide leadership and make informed decisions for the benefit of the community.
- We will provide good governance to ensure our local area is sustainable and advocate and lobby on behalf of our community for the provision of services and infrastructure.

### **Recommendation**

That Council endorse the Shire President's attendance at the National General Assembly of Local Government 2018 in Canberra and approve expenditures of approximately \$3,300 for travel, accommodation, meals and Conference registration from Account 041101.

Moved: Cr \_\_\_\_\_

Seconded: Cr \_\_\_\_\_

Vote – Simple Majority

Carried/Lost: \_\_\_/\_\_\_



## 10.6 2019/20 Community Grant Applications

<b>Location:</b>	Tammin
<b>Applicant:</b>	Community Development Officer
<b>Date:</b>	15 May 2019
<b>Author:</b>	Samantha Pimlott
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	FIN-21
<b>Attachment/s:</b>	Attachment Item 10.6 – Tammin CWA, Tammin Cricket Club and St Marks Anglican Church

### **Proposal/Summary**

Council to consider including funds in the following financial year budget to contribute towards the projects planned and outlined in the attached Community Grant applications from the Tammin CWA, Tammin Cricket Club and ST Marks Anglican Church.

### **Background**

In March 2019, Council advertised for Community Grant applications for all sporting, community or welfare groups/organisations requesting financial assistance from Council in its 2019/20 Budget deliberations.

Applications were to be received by Wednesday, 4.00pm 15th of May 2019 and include the organisation's last financial statement and a current bank statement.

### **Comments**

Council received 3 applications this year:

1. Tammin CWA
2. Tammin Cricket Club
3. St Mark's Anglican Church

Please see the following table for a list of application requests including project specifications and amounts requested.

No	Organisation	Project	Total Project Cost	Self-Contribution	Amount requested
1	Tammin CWA	Project 1 (preferred) Repairing ceiling cornices and repainting of main hall	\$8,250	\$1,500	\$6,705
		Project 2 Seal and paint external wood and door frames.	\$3,850		\$3,850
2	Tammin Cricket Club	Relaying of 2 turf wickets	\$26,335	\$23,835	\$2,500
3	St Mark's Anglican Church	Rewiring of church buildings	\$8,404	\$4,000	\$4,000
<b>Total</b>					<b>\$17,055</b>

Please see attached for the full Community Grants Application forms for Council reference.

It should be noted that the Tammin CWA are already recipients of an annual donation/contribution from the Shire: the Tammin CWA receive an annual cash contribution of \$650 to host the WA Week Luncheon as well as in-kind chair and trestle hire.

Notwithstanding other financial support provided, the \$2,500 request from the Tammin Cricket Club represents less than 10% of the project cost. Generally, such amounts are no more than one third and may be required to seek CSRFF funding support through the Department of Sport, Recreation, Arts & Culture.

Since both the Tammin CWA and St Mark's Anglican Church premises are a privately owned assets, their funding request falls outside of the scope for which the Shire would normally provide contribution. The Country Women's Association is a long established organization with access to independent funding opportunities, whilst the Church has the backing of a significant international organization.

#### **Consultation**

Nil

#### **Statutory Implications**

Nil

#### **Policy Implications**

### **3.4 REQUESTS FOR FINANCIAL / OTHER ASSISTANCE**

#### **Background**

The Shire of Tammin provides financial and in-kind assistance to sporting, community and welfare groups /organisation's to support both normal operational requirements and for specific projects or capital purchases which respond to identified community needs. The Shire also makes a donation to Tammin residents who have been selected to represent the State or Nation.

#### **Schedule 3.4 – Criteria for assistance**

## **1. Capital projects**

The Shire will advertise during March each year inviting applications from local sporting and community groups, for Council to consider including funds in the following financial year budget to contribute towards a planned capital project within the Shire.

All sporting and community groups that are applying for funding must complete the approved application form and lodge with the Shire by the end of May. Applications are to be accompanied by the groups/organisation's most recent audited financial statement.

All requests for a contribution will be decided by Council and must demonstrate a thorough planned approach and Council will not generally consider contributing more than one-third of the total cost of the project.

Successful applicants must provide a financial acquittal of funds including receipts relating to the grant and complete a brief evaluation by May 31 of the funding period.

Council may request a presentation to Council prior to considering the request.

This Policy deals with the process and criteria for organisation's seeking assistance from the Shire in three categories: annual operating contributions; contributions to capital projects; and individual donations.

## **Financial Implications**

The total of applications received is \$17,055.

## **Strategic Implications**

Social: Building a Sense of Community Our Vision

- Our community will be inclusive and inviting; a place where all people, young and old, are accepted and valued.
- Community leadership and involvement will ensure our different communities recreate, network and interact, building strong relationships and support.
- Our diverse community has access to services within their local area.

**Recommendation**

That Council:

1. Decline funding to the Tammin CWA and St Michael's Anglican Church as both funding requests are outside the scope for which the Shire would normally provide a contribution.
2. Approve a contribution of \$2,500 to the Tammin Cricket Club.

Moved: Cr \_\_\_\_\_

Seconded: Cr \_\_\_\_\_

Vote: Simple Majority

Carried/Lost: \_\_\_/\_\_\_

## 11. MATTERS FOR CONSIDERATION – ADMINISTRATION

### 11.1 National Redress Scheme

<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	WA Local Government Association (WALGA)
<b>Date:</b>	8 May 2019
<b>Author:</b>	Neville Hale
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment Item 11.1 - Email from Nick Sloan regarding National Redress and Local Government Directions Paper Attachment Item 11.1 - WALGA National Redress and Local Government Directions Paper April 2019

#### Proposal/Summary

For Council to consider the attached “*National Redress and Local Government Directions Paper*” prepared by WALGA in respect to key considerations for local government participation in the National Redress Scheme.

#### Background

The Directions Paper outlines the consultation outcomes to date and provides recommendations in respect to the ongoing consultation process which will require comment from local governments at the June 2019 round of WALGA Zone Meetings in respect to a local government’s capacity as a participating authority to:

- Source and provide records within prescribed timeframes;
- Deliver a Direct Personal Response in the requested manner; and,
- Financially compensate the claim.

Under the proposed Scheme, local government will be allocated, by the State, responsibility to “*designate child safety officer positions from existing staff profiles*” to provide various functions as outlined in the Directions Paper, using resources initially provided by the State. A number of concerns have been identified by local governments in regard to this requirement and these concerns are currently under review prior to the role of local government being finalised.

Stage 2 of the response to the recommendations of the Royal Commission is the establishment of a single national redress scheme where people who have experienced institutional sexual abuse can apply for redress. The Directions Paper provides comment on the proposed operations of the Scheme.

Moreover, the Directions Paper highlights the Opportunities and Challenges associated with joining the National Redress Scheme and provides background comment and recommendations for Council's consideration.

### **Comment**

The Directions Paper highlights the role of the State Government in providing resources and support for local governments, with particular reference to the role of its "Redress Coordination Unit". Options for funding redress payments are also discussed in the Paper and it is noted that it recommends:

*"State Government fiscal responsibility is the preferred and only recommendation of this Directions Paper".*

It is also noted under Part 3: FAQ's for Executives and Elected Members, point 7 that legal advice will be provided to the Applicant through the National Redress Scheme whilst local government will need to seek its own legal advice at its expense.

LGIS, the Shire's Insurer, has recently advised that redress payments through voluntary participation in the Scheme will not be covered by the Shire's current insurance arrangements.

### **Consultation**

WALGA

### **Statutory Implications**

*National Redress Scheme for Institutional Child Sexual Abuse Act 2018 (Cth)*

*National Redress Scheme for Institutional Child Sexual Abuse (Commonwealth Powers) Act 2018 (WA)*

### **Policy Implications**

N/A

### **Financial Implications**

Participation in the Scheme will of itself have some financial cost in providing the services of a Child Safety Officer and the support services for which they would be responsible.

### **Strategic Implications**

#### **Shire of Tammin Community Strategic Plan**

Social/Community Strategies

Outcome 1.1 A connected, supportive and diverse community that fosters inclusion, resilience and self-sufficiency

1.1.2 Continue to support and strengthen community groups and network

**Recommendation**

That Council review the National Redress and Local Government – Directions Paper prepared by WA Local Government Association (WALGA) and provide direction to its Great Eastern Country Zone Delegates (Cr Batchelor, Cr Daniels proxy) on the Council’s preference and capacity to join the National Redress Scheme.

Moved: Cr \_\_\_\_\_

Seconded: Cr \_\_\_\_\_

Vote: Simple Majority

Carried/Lost: \_\_\_/\_\_\_

## 11.2 WALGA State Conference and Annual General Meeting (AGM)

<b>Location:</b>	Perth Convention Centre
<b>Applicant:</b>	Council
<b>Date:</b>	3 <sup>rd</sup> May 2019
<b>Author:</b>	Neville Hale
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	OLGOV08
<b>Attachment/s:</b>	Nil

### **Proposal/Summary**

For Council to appoint its delegates and proxy delegates to the 2019 WALGA Annual General Meeting (AGM).

### **Background**

WA Local Government Association is holding its 2018 Annual General Meeting on Wednesday, 7 August 2019 at the Perth Convention Centre, commencing 1.30 pm.

As a Member of the Association the Shire has been asked to register the attendance and voting entitlements of Council's delegates to the AGM.

Council has been requested to register two Voting Delegates and two Proxy Voting Delegates.

### **Comment**

It is usual practice for the Shire President and Shire Deputy President to be the Shire's Voting Delegates. However, should one not be available another Councillor will need to be nominated together with the required Proxy Voting Delegates.

### **Consultation**

N/A

### **Statutory Implications**

Nil

### **Policy Implications**

Members Policy No. 3 – 3.1 & 3.2



**Financial Implications**

Attendance at the Annual General Meeting is free of charge to all member local governments.

All Annual Convention Delegates will be required to register separately at a cost of \$1,300 each if more than five (5) delegates else \$1,475 per person. Registration for a single day is: for Thursday - \$845 and Friday - \$720.

**Strategic Implications**

The good governance of the Shire

**Recommendation**

That Council appoints its Delegates to the 2019 Annual General Meeting of the WA Local Government Association as follows:

<b>Voting Delegates</b>	<b>Proxy Voting Delegates</b>
<i>Name of Voting Delegates (2)</i>	<i>Name of Proxy Voting Delegates (2)</i>
Shire President Cr Michael Greenwood	
Shire Deputy President Cr Donald Thomson	

Moved: Cr \_\_\_\_\_

Seconded: Cr \_\_\_\_\_

Vote: Absolute Majority

Carried/Lost: \_\_\_/\_\_\_

### 11.3 Veronica DeVis Town and Garden Beatification Project

<b>Location:</b>	Tammin
<b>Applicant:</b>	Community Development Officer
<b>Date:</b>	15 <sup>th</sup> May 2019
<b>Author:</b>	Samantha Pimlott
<b>Item Approved by:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	Nil
<b>Attachment/s:</b>	Attachment Item 11.3 - Correspondence from Veronica DeVis 29.04.19

#### **Proposal/Summary**

Veronica DeVis has proposed a beautification plan and seeks permission from Council to agree to the commencement of one of her projects.

#### **Background**

Previous discussions with Veronica in relation to planting project at Freson Park. Veronica has written numerous letters to the Tammin shire expressing her interest in beautifying town site of Tammin. Veronica attended the FUSE Festival to gain support from the residents of Tammin to support her proposals.

#### **Comments**

Nil

#### **Consultation**

Nil

#### **Statutory Implications**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

There will be no cost to the Shire

#### **Strategic Implications**

2.2.1 Enhance the towns open spaces and roadsides.

2.2.2 Revegetate local areas as required.

**Recommendation**

That Council agree to allow Veronica Devis to complete her project at Freson Park at no cost to the Shire.

Moved: Cr \_\_\_\_\_

Seconded: Cr \_\_\_\_\_

Vote: Simple Majority

Carried/Lost: \_\_\_/\_\_\_

- 12. MATTERS FOR CONSIDERATION – BUILDING & HEALTH
- 13. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN
- 14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED (S`5.23)

The meeting is closed to discuss matters relating to staff contractual agreements

<b><u>Recommendation</u></b>	
That the meeting be moved behind closed doors at _____pm.	
Moved: Cr _____	Seconded: Cr _____
Vote: Simple Majority	Carried/Lost: ___/___

- 14.1 CEO Employment Contract (PRIVATE & CONFIDENTIAL)
- 14.2 Minutes of Resource Sharing Committee (PRIVATE & CONFIDENTIAL)

<b><u>Recommendation</u></b>	
That the meeting move from behind closed doors at _____pm.	
Moved: Cr _____	Seconded: Cr _____
Vote: Simple Majority	Carried/Lost: ___/___

The President read aloud the resolution pertaining to confidential items.

**15 CLOSURE OF MEETING**

There being no further business the Shire President declared the meeting closed at \_\_\_\_pm.