

Minutes of the Shire of Tammin Ordinary Council meeting held at Council Chambers, 1 Donnan Street, Tammin, on Thursday, 21 June 2007.

**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Cr Caffell declared the meeting open at 2.00pm.

**2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**Present**

Cr L. Caffell	Deputy President (Presiding Person)
Cr M. Greenwood	Member
Cr R. Stokes	Member
Cr M. Wheeldon	Member

Mr M. Oliver	Chief Executive Officer
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**Visitors**

**Apologies**

Cr B. Leslie	President
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**Leave of Absence**

Cr S. Jefferies	Member
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**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4. PUBLIC QUESTION TIME**

Nil

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS**

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**7.1 Ordinary Council Meeting Minutes – 17 May 2007**

**MIN 145/07 MOTION – Moved Cr Wheeldon 2nd Cr Greenwood**

*That the minutes of the Ordinary Council meeting held on 17 May 2007 subject to the change on page 1 Item 1 of "Cr Leslie" to "Cr Caffell" be confirmed as a true and correct record.*

CARRIED 4/0

**8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

Nil

**9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

**10.1 Great Eastern Zone (ORG-02)**

Teleconference meeting held on 31 May 2007 in which the CEO participated.

**WALGA Item 4.1 – Rating of Aboriginal Land/Charitable Organisations**

The Zone supported that, in relation to this instance:

1. the Association request the Minister for Local Government support to either:
  - a) amendments to the Charitable Organizations section of the *Local Government Act 1995* to eliminate exemptions for overt commercial business activities of charitable organizations; or

- b) establish a compensatory fund for Local Governments, similar to the pensioner discount provisions, if the State Government believes these type of organizations should not pay Local Government rates;
2. as this matter has Statewide implications, and the potential to erode Local Government's rate base, WALGA contribute 1/3 funding up to \$20,000 towards the Shire of Derby West Kimberley's legal appeal costs; and
3. the funding be allocated from the Association's Reserves.

#### **WALGA Item 5.2 – Regional Centres Policy Forum**

The Zone opposed that:

1. the six point framework for the establishment of the Regional Centres Policy Forum be endorsed;
2. expressions of interest be sought from interested Local Governments to establish an initial membership for the Policy Forum; and
3. an establishment meeting of the Policy Forum be facilitated by the Association at the 2007 Local Government Convention.

#### **WALGA Late Item – Local Government (Rules of Conduct) Regulations 2007**

The Zone supported that draft 8 of the Local Government (Rules of Conduct) Regulations 2007 be endorsed, subject to the satisfactory resolution of a number of concerns.

#### **WALGA Item 6.8 – Queensland Council Amalgamations**

The Zone noted that:

- a complete review of Queensland Local Government boundaries has commenced.
- all Councils will be reviewed (excluding Brisbane City Council which was formed by the amalgamation of 17 small Local Governments).
- a Local Government Reform Commission has been established to determine boundaries, names and electoral arrangements for the new Councils.
- the commission will provide its recommendations on the new Local Governments to the State Government in August 2007.
- Local Transition Committees will be formed to guide the transition to a new Councils, for those Councils amalgamated.
- Queenslanders will go to the next election on 15 March 2008 to vote for the councillors to represent them on the new Councils.

#### **GEZ Item 2.2 – Executive Officer Appointment**

1. That the Zone Executive Committee be authorised to appoint a replacement Executive Officer, under such terms and conditions as deemed fitting.
2. That the appointment to be made in consultation with Central Country Zone, North Eastern Wheatbelt Regional Organisation of Councils and Wheatbelt East Regional Organisation of Councils, as considered appropriate.

#### **GEZ Item 2.3 – Western Power – Disconnection In Emergencies**

That the Great Eastern Zone advise Western Power that:

1. the protocols for cutting power in emergency situations needs to be reviewed and extended to emergencies other than those only endangering human life;
2. their needs to be several people in each town authorised to isolate power, by pulling pole fuses etc.; and

and that WALGA be requested to also pursue this matter, in support of the emergency services volunteers.

Next meetings on 3 August 2007 (Joint Zone Review meeting in Perth (Local Government Week)) and 21 September 2007 (Westonia).

#### **10.2 Prisoners Work Camp Committee**

Meeting held in Kellerberrin on 14 June 2007 and was attended by Cr Leslie.

### 10.3 TALEC Committee

Meeting held on 15 June 2007. The Committee has recommended that:

- Item 12.3 – Ms P Dames’s resignation be received with regret and that she be invited to the volunteers drinks to be held in conjunction with Alcoa volunteers visit.
- Item 12.6 – That it be noted that the Charter or Ethos of TALEC is to utilise the Barracks and community spirit/support to promote Tammin in a sustainable program.
- Item 12.6 – That the previous recommendation of the Committee to utilise the \$14,000 from Alcoa to produce, market and distribute a DVD or similar promotional material on TALEC’s operations be rescinded as it is pointless promoting the existing product/program which is not sustainable and that a new product/program needs to be developed.
- Item 12.6 – That the \$14,000 for Alcoa be utilised to contract a consultant to produce a plan of product/s that aligns with the Ethos/Charter of TALEC that will be deliverable in Tammin (utilising the existing resources of the Barracks and community) that would attract sufficient funding to be sustainable.

#### **STAFF RECOMMENDATION**

That the TALEC Management Committee’s minutes from 15 June 2007 be received and the recommendations be adopted.

Simple Majority Required

#### **MIN 146/07 MOTION – Moved Cr Greenwood 2nd Cr Wheeldon**

*That the Staff Recommendation be adopted.*

CARRIED 4/0

### 10.3 Wheatbelt Sports Council

Meeting held in Merredin on 20 June 2007 and attended by Cr Stokes. Cr Stokes noted that a safe serving of liquor course was to be held in Merredin on 24 July 2007 and 18 August 2007 and suggested a similar course be held in Tammin. Cr Wheeldon indicated that the Tammin Bowling Club was endeavouring to arrange such a course for the Tammin community.

## 11. **AGENDA ITEMS**

<b>Agenda Reference:</b>	11.1
<b>Subject:</b>	Entry Statements
<b>Location:</b>	West Tammin
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	ASS-337/8 393 427
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 December 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

#### **PREVIOUS REFERENCE**

Councillor discussions – 21 September 2006 and Council’s resolution on 21 December 2006 (Item 11.14); 13 February (Item 5.8), 15 February 2007 (Item 11.1), 19 April 2007 (Item 11.1) and 17 May 2007 (Item 11.4).

#### **BACKGROUND**

In September 2006 Councillors suggested the Main Roads WA owned lots on the west side of Tammin would be the ideal location for an entry statement – proposing old machinery as the style.

Main Roads WA has responded indicating purchase would cause difficulties and complications however a lease would be relatively simple to arrange.

A similar proposal was made in May 2000 – although the outcome is not known.

**COMMENT**

Main Roads WA has sought a plan of the proposal.

The issue has been laying on the table now since December 2006 (and was previously considered without a decision in 2003?) and direction is required.

**FINANCIAL IMPLICATIONS**

Unknown until more detail is determined.

**POLICY IMPLICATIONS**

Nil

**STATUTORY IMPLICATIONS**

Nil

**STRATEGIC PLAN IMPLICATIONS**

Nil

**FUTURE PLAN IMPLICATIONS**

Nil

**COMMUNITY CONSULTATION**

Nil

**STAFF RECOMMENDATION**

That the entry statement design be opened up to the public and that following a design being selected, a response be provided to Main Roads WA regarding the blocks.

Simple Majority Required

**MIN 147/07 MOTION – Moved Cr Stokes 2nd Cr Greenwood**

*That the Staff Recommendation be adopted.*

CARRIED 4/0

Agenda Reference:	11.2
Subject:	Rates Write-Off
Location:	Lot 4 Barrack Rd
Applicant:	Shire of Tammin
File Ref:	ASS-388
Disclosure of Interest:	Nil
Date:	21 May 2007
Author:	Mick Oliver, Chief Executive Officer

**BACKGROUND**

Council, at some time in history, has accepted this property in lieu of the outstanding rates. File information goes back to May 2005. The issue has been progressing and has now been resolved with the transfer to the Shire of Tammin being completed on 30 April 2007.

Outstanding rates and ESL charges total \$1,344.29 (without interest accrual for 2006/07). These outstanding amounts require write-off.

**FINANCIAL IMPLICATIONS**

Reduced income for 2006/07.

**POLICY IMPLICATIONS**

Nil

**STRATEGIC PLAN IMPLICATIONS**

Nil

## **FUTURE PLAN IMPLICATIONS**

Nil

## **COMMUNITY CONSULTATION**

Nil

## **STATUTORY IMPLICATIONS**

Nil

## **STAFF RECOMMENDATIONS**

That the outstanding rates and charges on Assessment 388, being lot 4 Barrack Rd, be written off (by payment from the Shire of Tammin to create the asset value).

Simple Majority Required

## **MIN 148/07 MOTION – Moved Cr Greenwood 2nd Cr Stokes**

*That the Staff Recommendation be adopted.*

CARRIED 4/0

<b>Agenda Reference:</b>	11.3
<b>Subject:</b>	Drainage Principles
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Wheatbelt Drainage Council
<b>File Ref:</b>	ENG-02
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	25 May 2007
<b>Author:</b>	Mick Oliver, Chief Executive Officer

## **PREVIOUS REFERENCE**

Information Item 14 – 17 August 2006, Item 11.6 – 19 October 2006, Item 11.15 – 16 November 2006, Information Item 4 – February 2007 refer

## **BACKGROUND**

The Minister for Water Resources the Honourable John Kobelke MLA recently announced the establishment of the Wheatbelt Drainage Council (WDC) to help resolve many of the issues associated with deep arterial drains in the region. The Council will provide the Government with the best possible advice to ensure a responsible and accountable approach to the planning, implementation and management of drainage in the context of catchment water management.

The Council's Terms of Reference are:

- Within the first 6 months provide to the Minister for Water Resources clear principles upon which drainage scheme proposals can be assessed;
- During the first 12 months develop an appropriate policy framework for inland drainage for consideration by the Minister for Water Resources;
- Provide ongoing advice on policy development to the Minister for Water Resources on inland drainage;
- Provide advice to the Minister for Water Resources on how to streamline and integrate the assessment process across government authorities;
- Evaluate approaches to Wheatbelt drainage governance and management and provide recommendations to the Minister for Water Resources.

The Council requests input into the development of clear principles upon which drainage scheme proposals can be assessed and seeks 3 to 4 key drainage principles seen as valuable to the Shire of Tammin by 11 June 2007.

## **COMMENT**

On 30 November 2006, WE-ROC adopted the following:

That –

- (a) the Department of Water be advised that drainage matters should remain their responsibility along with Water Corporation as is the case in the metropolitan area.

- (b) the Department of Water should approach Avon Catchment Council as a more suitable partner (subject to legislative amendments) as they take into account the whole drainage catchment area and would provide a more holistic approach, where regional local governments would have cross boundary issues.
- (c) the Department of Water be advised that local government should only provide assistance where appropriate to do so as determined by the local government and to participate in any drainage scheme should be on a voluntary basis
- (d) the Department of Water be advised that where a group of councils wish to form a regional drainage local government that it should be done on a voluntary basis
- (e) the Department of Water be advised that a requirement to form a regional drainage local government should not be introduced/enforced via new legislation
- (f) the Zone opposes the proposal to create drainage easements that would vest in the Regional/local government under model 3.
- (g) the Zone opposes that local government raise a drainage levy via rating as is suggested in model 3 - section 5, Table 5 to finance drainage governance for the proposed regional local governments
- (h) the Zone makes a submission through the WA Local Government Association calling for the State Government to accept responsibility for drainage governance by establishing fully resourced, improved processes supported by strong workable legislation similar to the Upper South East Drainage and Flood Management Program in South Australia.

The primary reasons for this position being –

- Inadequate resources are currently available for sound planning for drainage projects.
- Local government does not have the necessary science and engineering expertise to take on new roles.
- Local government would become responsible for the management of drainage corridors which may include implementing the forced acquisition of land for drainage.
- Current mechanisms are inadequate and more work needs to be done on establishing fully resourced, improved processes supported by strong workable legislation
- The cost sharing model requires local government to raise rates specifically to pay for drainage governance.
- More resources and staff may be required in Councils to meet additional work loads including the management of local projects, collection of rates for drainage and to address gaps in expertise.
- Regional local governments are only part of the answer, attention should be given to State Government structures and legislative frameworks.
- State Government should consider the establishment of a specific drainage agency similar to the Upper South East Drainage and Flood Management Program in South Australia.
- The essential need for planning, assessment of impacts and effects, integration, and management, and of all drainage proposals to be considered on a whole of catchment basis, and not limited to the boundaries of a single or regional group of Local Governments.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **STATUTORY IMPLICATIONS**

Nil

#### **STRATEGIC PLAN IMPLICATIONS**

Nil

#### **FUTURE PLAN IMPLICATIONS**

Nil

#### **COMMUNITY CONSULTATION**

Nil

## STAFF RECOMMENDATIONS

That the Wheatbelt Drainage Council be advised that the Shire of Tammin supports WE-ROC's position.

Simple Majority Required

### MIN 149/07 MOTION – Moved Cr Wheeldon 2nd Cr Greenwood

*That the Staff Recommendation be adopted.*

CARRIED 4/0

<b>Agenda Reference:</b>	11.4
<b>Subject:</b>	Royal Show Display
<b>Location:</b>	Perth
<b>Applicant:</b>	Eastern Districts Group Of Agricultural Societies
<b>File Ref:</b>	ADM-00
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	27 May 2007
<b>Author:</b>	Mick Oliver, Chief Executive Officer

## PREVIOUS REFERENCE

Item 11.3 – 21 June 2006 refers.

## BACKGROUND

Seeking a contribution to the Eastern Group District Display at the Perth Royal Agricultural Show 2006, with a suggestion of \$350.

## COMMENT

Provision was included in the 2006/07 Budget for \$350.

## FINANCIAL IMPLICATIONS

Draft 2007-08 Budget Account E132020.

## POLICY IMPLICATIONS

Nil

## STATUTORY IMPLICATIONS

Nil

## STRATEGIC PLAN IMPLICATIONS

Nil

## FUTURE PLAN IMPLICATIONS

Nil

## COMMUNITY CONSULTATION

Nil

## STAFF RECOMMENDATIONS

That provision of \$350 be made in the draft 2007/08 Budget for the 2007 Perth Royal Show display.

Simple Majority Required

### MIN 150/07 MOTION – Moved Cr Stokes 2nd Cr Wheeldon

*That the Staff Recommendation be adopted.*

CARRIED 4/0

<b>Agenda Reference:</b>	11.5
<b>Subject:</b>	Asset Property Valuations
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Australian Valuation Partners / LGIS
<b>File Ref:</b>	ADM-34
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	31 May 2007
<b>Author:</b>	Mick Oliver, Chief Executive Officer

## **PREVIOUS REFERENCE**

IB 8 – 18 May 2006,

## **BACKGROUND**

For some years, insurance valuations of Shire property has been an issue in local government.

In November 2006 Local Government Insurance Services (LGIS) proposed a group valuation service for interested local governments. The valuation would ensure accurate insured values (as opposed to the current historical cost).

The Shire of Tammin expressed an interest, subject to cost.

Australian Valuation Partners is the selected valuer and has provided for the Shire of Tammin a quotation of \$6,500 (inclusive of GST and incidentals). This cost is subject to a rebate from LGIS of 40% - reducing the cost to \$3,900.

## **COMMENT**

Whilst Council did not support the participation in WALGA's WA Asset Management Improvement Program (WAAMI) at \$16,390, the valuation of the Shire's Assets is something that should be carried out, particularly with the subsidy available.

The Shire's Assets referred to are the 21 properties (including houses, depot, halls, office, clubrooms, TALEC) valued at \$6m and plant at \$1.4m.

## **FINANCIAL IMPLICATIONS**

Nil

## **POLICY IMPLICATIONS**

Nil

## **STATUTORY IMPLICATIONS**

Nil

## **STRATEGIC PLAN IMPLICATIONS**

Nil

## **FUTURE PLAN IMPLICATIONS**

Nil

## **COMMUNITY CONSULTATION**

Nil

## **STAFF RECOMMENDATION**

That the quote of \$6,500 be accepted and that provision be included in the draft 2007/08 Budget.  
Simple Majority Required

## **MIN 151/07 MOTION – Moved Cr Wheeldon 2nd Cr Stokes**

*That the Staff Recommendation be adopted.*

CARRIED 4/0

<b>Agenda Reference:</b>	11.6
<b>Subject:</b>	Chief Executive Officer
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	M.G. Oliver
<b>File Ref:</b>	PERSONNEL
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	31 May 2007
<b>Author:</b>	Mick Oliver, Chief Executive Officer

## PREVIOUS REFERENCE

Item 11.10 – 15 March 2007 refers.

## BACKGROUND

Council has resolved that Mr Oliver be permitted to take annual leave in September/October 2007 and that arrangements be made to secure an Acting CEO for this period.

Mr R.G. (Glenn) Bone has agreed to act as Chief Executive Officer. His charge is \$52/hour based on a 40 hour week plus superannuation (14%) plus accommodation and vehicle use.

## COMMENT

Mr Bone has had extensive experience as a local government Chief Executive Officer and previously as Shire Clerk (since the mid 1970s). He is currently acting as CEO at the Shire of Yalgoo.

Appointment as Returning Officer for the relief period will also be required.

Arrangements have also been made to include a hand-over day on either side (as contact with Mr Oliver during the period will be limited).

The Department of Local Government and Regional Development has confirmed the interpretation of the Act that as the position of CEO is not vacant, the provisions of Local Government (Administration) Regulations 18A, 18B and 18C are not applicable.

## FINANCIAL IMPLICATIONS

2007/08 Budget.

## POLICY IMPLICATIONS

Nil

## STATUTORY IMPLICATIONS

Section 5.36 of the Local Government Act provides that:

- (1) A local government is to employ —
  - (a) a person to be the CEO of the local government; and
  - (b) such other persons as the council believes are necessary to enable the functions of the local government and the functions of the council to be performed.
- (2) A person is not to be employed in the position of CEO unless the council —
  - (a) believes that the person is suitably qualified for the position; and
  - (b) is satisfied with the provisions of the proposed employment contract.
- (3) A person is not to be employed by a local government in any other position unless the CEO —
  - (a) believes that the person is suitably qualified for the position; and
  - (b) is satisfied with the proposed arrangements relating to the person's employment.
- (4) If the position of CEO of a local government becomes vacant, it is to be advertised by the local government in the manner prescribed, and the advertisement is to contain such information with respect to the position as is prescribed.
- (5) For the avoidance of doubt, subsection (4) does not impose a requirement to advertise a position before the renewal of a contract referred to in section 5.39.

Section 5.39 provides:

- (1) Subject to subsection (1a), the employment of a person who is a CEO or a senior employee is to be governed by a written contract in accordance with this section.

- (1a) Despite subsection (1) —
- (a) an employee may act in the position of a CEO or a senior employee for a term not exceeding one year without a written contract for the position in which he or she is acting; and
  - (b) a person may be employed by a local government as a senior employee for a term not exceeding 3 months, during any 2 year period, without a written contract.
- (2) A contract under this section —
- (a) in the case of an acting or temporary position, cannot be for a term exceeding one year;
  - (b) in every other case, cannot be for a term exceeding 5 years.
- (3) A contract under this section is of no effect unless —
- (a) the expiry date is specified in the contract;
  - (b) there are specified in the contract performance criteria for the purpose of reviewing the person's performance; and
  - (c) any other matter that has been prescribed as a matter to be included in the contract has been included.
- (4) A contract under this section is to be renewable and subject to subsection (5), may be varied.
- (5) A provision in, or condition of, an agreement or arrangement has no effect if it purports to affect the application of any provision of this section.
- (6) Nothing in subsection (2) or (3)(a) prevents a contract for a period that is within the limits set out in subsection 2(a) or (b) from being terminated within that period on the happening of an event specified in the contract.
- (7) A report made by the Salaries and Allowances Tribunal, under section 7A of the Salaries and Allowances Act 1975, containing recommendations as to the remuneration to be paid or provided to a CEO is to be taken into account by the local government before entering into, or renewing, a contract of employment with a CEO.

Regulation 18A of the Local Government (Administration) Regulations provides that:

- (1) If a position of CEO, or of senior employee, of a local government becomes vacant, the local government is to advertise the position —
- (a) on a notice board exhibited to the public at the local government's offices, if the position is —
    - (i) to be filled on a part time basis by a person who is also employed by another local government; or
    - (ii) an acting position for a term not exceeding one year;
 or
  - (b) otherwise, in a newspaper circulating generally throughout the State.
- (2) An advertisement referred to in subregulation (1) is to contain —
- (a) the details of the remuneration and benefits offered;
  - (b) details of the place where applications for the position are to be submitted;
  - (c) the date and time for the closing of applications for the position;
  - (d) the duration of the proposed contract;
  - (e) contact details for a person who can provide further information about the position; and
  - (f) any other information that the local government considers is relevant.

Regulation 18B provides that for the purposes of section 5.39(3)(c), a contract governing the employment of a person who is a CEO, or a senior employee, of a local government is to provide for a maximum amount of money (or a method of calculating such an amount) to which the person is to be entitled if the contract is terminated before the expiry date, which amount is not to exceed whichever is the lesser of —

- (a) the value of one year's remuneration under the contract; or
- (b) the value of the remuneration that the person would have been entitled to had the contract not been terminated.

Regulation 18C provides that the local government is to approve a process to be used for the selection and appointment of a CEO for the local government before the position of CEO of the local government is advertised.

## **STRATEGIC PLAN IMPLICATIONS**

Nil

## **FUTURE PLAN IMPLICATIONS**

Nil

## **COMMUNITY CONSULTATION**

Nil

## **STAFF RECOMMENDATION**

That Mr Robert Glenn (Glenn) Bone be appointed acting Chief Executive Officer and Returning Officer for the period 5 September 2007 through 19 October 2007.

Simple Majority Required

## **MIN 152/07 MOTION – Moved Cr Wheeldon 2nd Cr Stokes**

*That Mr Robert Glenn (Glenn) Bone be appointed acting Chief Executive Officer and Returning Officer for the period 5 September 2007 through 19 October 2007 and that he be accommodated in the CEO's residence in return for the 50% electricity contribution being removed from the CEO's contract.*

CARRIED 4/0

<b>Agenda Reference:</b>	11.7
<b>Subject:</b>	Financial Support
<b>Location:</b>	Central Wheatbelt and North Eastern Wheatbelt
<b>Applicant:</b>	Wheatbelt Agcare
<b>File Ref:</b>	OSGOV-21
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	31 May 2007
<b>Author:</b>	Mick Oliver, Chief Executive Officer

## **BACKGROUND**

Seeking a financial contribution of \$990 inc to the 2007/08 operation costs.

## **COMMENT**

Council provided funding in 2005/06 (Account 73.1.351) and 2006/07 (Account E013135) to this organisation.

## **FINANCIAL IMPLICATIONS**

2007/08 Budget

## **POLICY IMPLICATIONS**

Nil

## **STATUTORY IMPLICATIONS**

Nil

## **STRATEGIC PLAN IMPLICATIONS**

Nil

## **FUTURE PLAN IMPLICATIONS**

Nil

## **COMMUNITY CONSULTATION**

Nil

## **STAFF RECOMMENDATION**

That provision be included in the draft 2007/08 Budget for a contribution of \$990 (inc) to the Wheatbelt Agcare.

Simple Majority Required

## **MIN 153/07 MOTION – Moved Cr Stokes 2nd Cr Greenwood**

*That the Staff Recommendation be adopted.*

CARRIED 4/0

<b>Agenda Reference:</b>	11.8
<b>Subject:</b>	Agricultural Zone Control Authorities
<b>Location:</b>	Wheatbelt
<b>Applicant:</b>	Department of Agriculture
<b>File Ref:</b>	ORG-05
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	7 June 2007
<b>Author:</b>	Mick Oliver, Chief Executive Officer

## **BACKGROUND**

Seeking nominations from local governments and producer associations to fill vacancies for members of agricultural-based Zone Control Authorities (ZCAs) whose terms are due to expire on 1 August 2007.

For agricultural-based ZCAs, the Board will simply extend the terms of existing members to 1 August 2008. The annual nomination process for ZCA vacancies will continue in the pastoral zones of the State.

If your nominated ZCA representative wishes to resign from the membership of the ZCA, then you are requested to advise the Board by 15 July 2007, otherwise their term of appointment will be extended to 1 August 2008. Mr Paul Briotti, Mrs Glenys Maisey and Deputy Doug Morgan of WA Farmers Federation and Mr Charlie Wroth for the Shire of Toodyay have terms expiring 1 August 2007.

The Board has decided on this course of action, as a result of the impending changes that are proposed for regionally-based Recognised Biosecurity Groups under the Biosecurity and Agriculture Management (BAM) Act. The Board expects that the BAM Act will be passed by Parliament in the next few weeks, and will commence in operation as soon as the regulations are drafted and proclaimed. This will happen sometime in 2007/08.

An effect of the Act will be to abolish ZCAs. New groups may form in the place of ZCAs, which will be able to be recognised by the Minister as biosecurity groups under the proposed Act. These will be known as Recognised Biosecurity Groups. Initially, biosecurity groups will only be recognised in pastoral areas so that they can oversee declared pest control programs funded via the declared pest rate.

Pastoral-based ZCAs already oversee pest control programs that are funded by a rate collection scheme, which requires the Government to match \$:\$ all rate contributions. Pastoral landholders consider this scheme highly effective in controlling infestations of declared plants and animals on pastoral leases. The proposed BAM Act will establish an improved version of the existing pastoral area management and funding scheme, so that it can continue to operate under the guidance of a Recognised Biosecurity Group.

A group will only will be recognised as a Biosecurity Group in the agricultural area, if it is responsible for the delivery of pest control programs that are partly funded from Government sources. It is unlikely that any group will become a Recognised Biosecurity Group in the agricultural area, unless there is a decision by the Government, with the support of the rural community, to make the declared pest rating scheme available in agricultural districts.

Advice on regional biosecurity issues in the agricultural districts will continue to be sought from a range of industry sources including the district consultative process that is overseen by the each of the Department of Agriculture and Food's District Managers.

The Board and the Department of Agriculture and Food will be working with ZCA members and their representative organisations during 2007/08, to facilitate the formation of the new biosecurity groups in pastoral areas and ensure a smooth transition from the existing ZCA structure in all areas of the State.

## **COMMENT**

It would seem that during the transition, no action is required.

## FINANCIAL IMPLICATIONS

Nil

## POLICY IMPLICATIONS

Nil

## STATUTORY IMPLICATIONS

Nil

## STRATEGIC PLAN IMPLICATIONS

Nil

## FUTURE PLAN IMPLICATIONS

Nil

## COMMUNITY CONSULTATION

Nil

## STAFF RECOMMENDATION

That the information be received.

Simple Majority Required

## MIN 154/07 MOTION – Moved Cr Stokes 2nd Cr Wheeldon

*That the Staff Recommendation be adopted.*

CARRIED 4/0

<b>Agenda Reference:</b>	11.9
<b>Subject:</b>	Shire of Tammin Parking & Parking Facilities Local Law 2006
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Joint Standing Committee On Delegated Legislation
<b>File Ref:</b>	LLAW-07
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	10 May 2007
<b>Author:</b>	Mick Oliver, Chief Executive Officer

## PREVIOUS REFERENCE

Item 11.11 – 16 November 2006 refers.

## BACKGROUND

In November 2006 Council resolved to adopt the proposed Shire of Tammin Management Parking and Parking Facilities Local Law 2006.

The Local Law was gazetted on 7 February 2007.

The Committee has vetted the Local Law and advises that in replicating the 2005 WALGA Model, two minor errors have occurred. These are:

- a reference in clause 3.10(1)(d) to clause "1.7(b)" which should be clause "1.5(2)"; and
- a reference in clause 3.10(1)(e) to "Schedule 4" which is a reference to a schedule that does not exist. Schedule 4, referring to "deemed metered parking stations" in the Model does not exist in Shire's instrument.

The Committee also noted a more substantive error in clause 8.2 which replicates the WALGA Model. Clause 8.2 states:

Form of notices

For the purposes of this Local Law:

- (a) the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 3.

- (b) the form of the infringement notice referred to in section 9.17 of the Act is that of Form 2 in Schedule 3;
- (c) the form of the infringement notice referred to in section 9.17 of the Act which incorporates the notice referred to in section 9.13 of the Act, is that of Form 3 in Schedule 3; and
- (d) the form of the notice referred to in section 9.20 of the Act is that of Form 4 in Schedule 3.

and observed that there are only two Schedules in this instrument. Schedule 3 does not exist although the Model provides for a third Schedule. This presents difficulties for the Shire in imposing and collecting fines under the local law. However, the Committee is of the view that although this part of the instrument is fundamentally inoperative, the Shire may have recourse to the Schedule 1 of the Local Government (Functions and General) Regulations 1996 which contains Forms for the imposing and withdrawing of infringement notices. These can be used as template Forms until this technical error is remedied.

The Committee requests that the Shire of Tammin provide an undertaking to:

- rectify the errors in clauses 3.10(1)(d) and (e); and
- insert Schedule 3.

The Committee further requests that the errors be rectified when the Shire next amends any of its local laws or at the latest, within two years.

#### **COMMENT**

As it is unlikely that the Shire of Tammin will amend any of its local laws within the next 2 years it is recommended that the errors be fixed immediately.

The process to remedy the errors is the same as when the local law was adopted.

The President, in accordance with section 3.12(2) of the Local Government Act 1995 shall cause to be read aloud the following: -

Summary of proposed amendments to Local Law – Parking and Parking Facilities  
Local Laws

The **Purpose** of the local law amendment is to provide correction references.

The **Effect** of the proposed local law amendment is to allow the collection of fines.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **STATUTORY IMPLICATIONS**

Section 3.12 (2) of the *Local Government Act* details the procedures required for the review of the local laws. The steps required to review local laws are:

1. Council resolves to review the local law;
2. Council advertises Statewide that it intends to review the local law;
3. Submissions are called with a minimum period of 60 days;
4. Council considers the submissions and amends/adopts local law;
5. Council advertises the adopted local law;
6. Administration procedures – eight copies to Department of Local Government and the Joint Committee on Delegated Legislation.

#### **STRATEGIC PLAN IMPLICATIONS**

Nil

## FUTURE PLAN IMPLICATIONS

Nil

## COMMUNITY CONSULTATION

Nil

## STAFF RECOMMENDATIONS

That Council resolve to review the Shire of Tammin Parking & Parking Facilities Local Law 2006 by incorporating the amendments noted by the Joint Standing Committee On Delegated Legislation and Schedule 3 without any places listed. Further, that the proposed Shire of Tammin Parking & Parking Facilities Local Law Amendment 2007 be advertised in accordance with the provisions of the *Local Government Act*.

Simple Majority Required

## MIN 155/07 MOTION – Moved Cr Stokes 2nd Cr Greenwood

*That the Staff Recommendation be adopted.*

CARRIED 4/0

<b>Agenda Reference:</b>	11.10
<b>Subject:</b>	Granite Way
<b>Location:</b>	Wheatbelt
<b>Applicant:</b>	Shire of Quairading
<b>File Ref:</b>	ORG-16
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	10 June 2007
<b>Author:</b>	Mick Oliver, Chief Executive Officer

## PREVIOUS REFERENCE

Item 11.1.4 – 13 April 2005 refers.

## BACKGROUND

In 2005 Council resolved to endorse and execute the "Memorandum of Understanding Agreement" between the Shires of Bruce Rock, Kellerberrin, Tammin and Quairading, to promote Granite Way as tourism icon.

The Shire of Quairading now seeks to re-activate this Agreement and proposes a meeting in Quairading on Friday 27 July 2007.

## COMMENT

The MOA's objectives, (within the 2 years 2005-2006) were to achieve the following:

- Community Consultation Process – a process to involve all stakeholders to plan works that will only improve the site and have minimal affects on the environment and create community ownership of the project.
- Indigenous – the committee understands that the granite outcrops play an important role in the heritage of Australia and indigenous matters will be fully incorporated into any plans for development.
- Environmental – include in the process a way to educate the community about the important role these rocks play and some of the unique species that inhabit them and conservation for the future.
- Social – involve all stakeholders and relevant local governments for a good understanding of the issues involved in this type of tourism conservation project.
- Tourism - to help increase tourism in the region, to provide economic and social benefits to the local towns.
- CALM – work well with agencies to help drive the process so that the community and CALM achieve their objectives

The Granite Way Committee's major objectives were encapsulated:

- Knowledge and respect
- Interpretive (signage especially)
- Heritage - indigenous and cultural

- Information and education
- Ecotourism
- NRM and management
- Conservation and preservation
- Opportunities
- Community
- Links and cooperation

**FINANCIAL IMPLICATIONS**

Unknown

**POLICY IMPLICATIONS**

Nil

**STATUTORY IMPLICATIONS**

Nil

**STRATEGIC PLAN IMPLICATIONS**

Nil

**FUTURE PLAN IMPLICATIONS**

Nil

**COMMUNITY CONSULTATION**

Nil

**STAFF RECOMMENDATIONS**

That the Shire of Tammin re-commit to the Memorandum of Understanding Agreement and meet with the Shire of Quairading and other involved local governments to progress the tourism proposal.

Simple Majority Required

**MIN 156/07 MOTION – Moved Cr Greenwood 2nd Cr Wheeldon**

*That the Staff Recommendation be adopted.*

CARRIED 4/0

<b>Agenda Reference:</b>	11.11
<b>Subject:</b>	Symposium On The Future
<b>Location:</b>	Rendezvous Observation City Hotel
<b>Applicant:</b>	LGMA
<b>File Ref:</b>	OLGOV-00
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 May 2007
<b>Author:</b>	Mick Oliver, Chief Executive Officer

**BACKGROUND**

A Symposium on the future (2027) is to be held in Perth from 11-13 September 2007.

Over three days delegates from WA local government will have the opportunity to hear experts put their facts and opinion on important topics such as:

- demography (population growth, age structure and regional movement)
- the changing face of transport - Professor Peter Newman
- water and energy issues - Dr Jim Gill
- the future of sport and recreation
- waste management issues - Sue Graham-Taylor
- regional economics - Among others Tim Shanahan
- Federal-State-Local Government relations - Professor Greg (raven)
- urban planning and housing - Professor Fiona McKenzie

- The possible structure of WA local government in 20 years time - Expert Panel is examining future local government boundaries, results will be presented during the Symposium.

Following presentations there will be regional groupings so that delegates can discuss and put forward their ideas on how their local governments should respond to the challenges posed.

#### **COMMENT**

The CEO will be on leave (overseas) during this period.

#### **FINANCIAL IMPLICATIONS**

2007/08 Budget.

The cost is:

- \$748 inc GST for members
- \$825 inc GST for non-members

Accommodation (at Observation City – Standard Room) is \$124/night.

#### **POLICY IMPLICATIONS**

Nil

#### **STATUTORY IMPLICATIONS**

Nil

#### **STRATEGIC PLAN IMPLICATIONS**

Nil

#### **FUTURE PLAN IMPLICATIONS**

Nil

#### **COMMUNITY CONSULTATION**

Nil

#### **STAFF RECOMMENDATIONS**

That Council determine if it wishes to be represented.

Simple Majority Required

#### **MIN 157/07 MOTION – Moved Cr Stokes 2nd Cr Wheeldon**

*That interested Councillors be permitted to attend the Symposium.*

CARRIED 4/0

<b>Agenda Reference:</b>	11.12
<b>Subject:</b>	Planning Fees
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	WA Planning Commission
<b>File Ref:</b>	ENG-28
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 June 2007
<b>Author:</b>	Mick Oliver, Chief Executive Officer

#### **BACKGROUND**

The Town Planning (Local Government Planning Fees) Regulations 2000 have been amended to:

- reflect the cumulative CPI increase of approximately 17% since gazettal in December 2000.
- Introduce a fee, by way of a penalty for an application for approval of development that has commenced or been carried out, at 3 times the ordinary fee.
- Update the old terms used in the Regulations to be consistent with terms currently used.

The amended regulations were gazetted on 8 June 2007.

**COMMENT**

It is unknown whether Council has previously agreed to use these fees.

**FINANCIAL IMPLICATIONS**

Minimal – limited application.

**POLICY IMPLICATIONS**

Nil

**STATUTORY IMPLICATIONS**

Town Planning (Local Government Planning Fees) Regulations 2000

**STRATEGIC PLAN IMPLICATIONS**

Nil

**FUTURE PLAN IMPLICATIONS**

Nil

**COMMUNITY CONSULTATION**

Nil

**STAFF RECOMMENDATIONS**

That the fees in the Town Planning (Local Government Planning Fees) Regulations be implemented in 2007/08.

Simple Majority Required

**MIN 158/07 MOTION – Moved Cr Greenwood 2nd Cr Wheeldon**

*That the Staff Recommendation be adopted.*

CARRIED 4/0

<b>Agenda Reference:</b>	11.13
<b>Subject:</b>	Sponsorship
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Casey York
<b>File Ref:</b>	ADM-00
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 June 2007
<b>Author:</b>	Mick Oliver, Chief Executive Officer

**BACKGROUND**

Advising that he is currently attending Wesley College as a year 10 student and has been selected to represent WA in a school sport WA State Schoolboys Under 15 football team and will be competing in the National Championships being conducted in Sydney on 20-29 July 2007.

Also noting that he commenced his junior football at Tammin Primary School then developed through the KATS Junior Football Club.

Seeking \$500 sponsorship towards the trip – expected to cost \$1,500-\$2,000.

**COMMENT**

Council does not have a Policy on this issue and the CEO is unaware of any precedent.

Council has sponsored (Item 11.6 – 21 December 2006) the local junior cricketers to attend Country Week by a contribution to the Club of \$100.

**FINANCIAL IMPLICATIONS**

No provision in the 2006/07 Budget.

**POLICY IMPLICATIONS**

Nil

**STATUTORY IMPLICATIONS**

Nil

**STRATEGIC PLAN IMPLICATIONS**

Nil

**FUTURE PLAN IMPLICATIONS**

Nil

**COMMUNITY CONSULTATION**

Nil

**STAFF RECOMMENDATIONS**

That Council provide direction.

Simple Majority Required

**MIN 159/07 MOTION – Moved Cr Stokes 2nd Cr Greenwood**

*That Casey York be congratulated on the achievement of being selected however the request for sponsorship be declined, noting the precedence that would be set and the existing sponsorship to sporting clubs.*

CARRIED 4/0

<b>Agenda Reference:</b>	11.14
<b>Subject:</b>	Sale of Land
<b>Location:</b>	Lots 61 (Lots 51 & 52) Donnan Street
<b>Applicant:</b>	C A Puglia
<b>File Ref:</b>	ASS-1371 & ASS-1372
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 June 2007
<b>Author:</b>	Mick Oliver, Chief Executive Officer

**PREVIOUS REFERENCE**

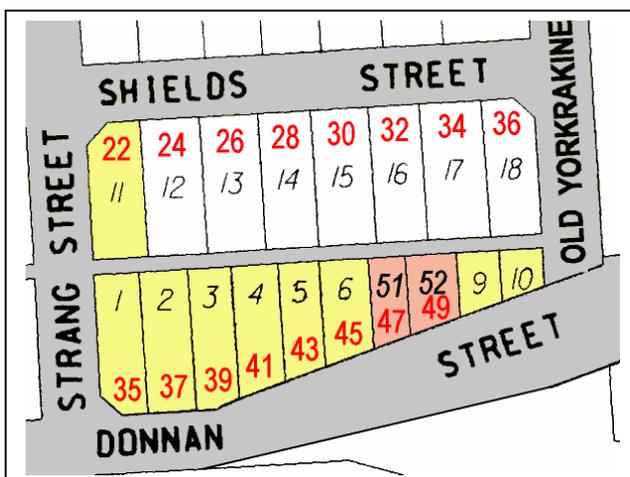
Items 11.1.4 – 2 February 2005 & 11.3 – 17 May 2007 refer.

**BACKGROUND**

On 3 September 2003 Council resolved for the CEO to commence negotiations to purchase land and buildings at Lots 1-10 Donnan Street and report back to Council. On 1 October 2003 the CEO reported that Council's bid was being considered by the Administrators. On 5 November 2003 Council was advised by the CEO that the delay for finalisation for final settlement was due to the highway realignment with Main Roads WA not being completed.

Also on 5 November 2003 Council was advised that the CEO had purchased the property (\$45,000 + GST). Council resolved to endorse the action and the purchase be funded by loan borrowings for the purpose of disposing of the asset over an agreeable timeframe linked to the raising of a self supporting loan.

On 3 December 2003 the CEO reported that formal settlement had been completed and negotiations with new tenant and business owner Charlie Pugleri (sic) (truck body manufacturer) for responsibilities of tenancing the premises (sic). Charlie has moved into the premises and some formal agreement to determine various costs and leasing arrangements need to be finalised in due course. Council need to determine whether they wish to remain owners of the building and land or enter into agreement with the current tenant of (sic) assuming ownership over an agreed period of time.



Council resolved on 2 February 2005 (MIN 05/05), in response to a verbal request, to sell Lots 7 & 8 Donnan Street, by private agreement, to adjoining land and business owner Charlie Puglia of Tiltmaster Services, for the nominal sum of \$250 each lot and the disposition of land be advertised in accordance with the Local Government Act subject to land title and ownership being confirmed.

On 17 May 2007 Council resolved that the CEO be instructed to re-initiate the disposal of Lot 61 (being Lots 51 & 52) Donnan Street (C/T Vol 2228 Fol 686) for \$2,000, effective from 17 May 2007 in accordance with the provisions of the Local Government Act.

### **COMMENT**

It is understood that a market valuation was obtained in 2005.

The proposed sale was advertised in accordance with the provisions of the Local Government Act (including in the West Australian on 31 May 2007).

One objection has been received – from Mr Russel Tully stating “didn’t Mr Puglia buy most of the land zoned town centre last time for \$500? Please explain.” It is understood that this is the same land transaction being referred to.

### **FINANCIAL IMPLICATIONS**

Unbudgeted income.

### **POLICY IMPLICATIONS**

Nil

### **STATUTORY IMPLICATIONS**

Section 3.58 of the Local Government Act provides:

- (1) In this section —  
“dispose” includes to sell, lease, or otherwise dispose of, whether absolutely or not;  
“property” includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
  - (a) the highest bidder at public auction; or
  - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
  - (a) it gives local public notice of the proposed disposition —
    - (i) describing the property concerned;
    - (ii) giving details of the proposed disposition; and
    - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
  - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
  - (a) the names of all other parties concerned;
  - (b) the consideration to be received by the local government for the disposition; and
  - (c) the market value of the disposition as ascertained by a valuation carried out not more than 6 months before the proposed disposition.
- (5) This section does not apply to —
  - (a) a disposition of land under section 29 or 29B of the Public Works Act 1902;
  - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59;
  - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
  - (d) any other disposition that is excluded by regulations from the application of this section.

## STAFF RECOMMENDATION

That, subject to any further submissions being received by 21 June 2007, the CEO be instructed to sign the Offer and Acceptance document for the proposed sale of lot 61 (being lots 51 & 52) and the sale be finalised in accordance with the document. Further, that Mr Tully be advised of the details of the sale.

Simple Majority Required

## MIN 160/07 MOTION – Moved Cr Greenwood 2nd Cr Stokes

*That the Staff Recommendation be adopted.*

CARRIED 4/0

<b>Agenda Reference:</b>	11.15
<b>Subject:</b>	Oval Reticulation
<b>Location:</b>	Donnan Park
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	AGR-23
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 June 2007
<b>Author:</b>	Mick Oliver, Chief Executive Officer

## PREVIOUS REFERENCE

Items 11.4.1 – 7 December 2005 and 11.16 – 17 August 2006 refer.

## BACKGROUND

One Tender, from Water Dynamics Quinti & Co, has been received for the reticulation of Donnan Park as follows:

Automatic reticulation to town oval including special treatment to turf wicket with scheme water.	\$56,431.00
Pump station complete with <ul style="list-style-type: none"><li>• Self cleaning <i>Filtomat</i> filter</li><li>• <i>Grundfos</i> 11kw irrigation pump</li><li>• Southern Cross 1.1 kw <i>Starline</i> pump – Dam / tank fill pump</li><li>• Aluminium electrical cabinet with pump controls and irrigation controller</li><li>• 45,000 gal <i>zincalume</i> storage tank with sealed lid</li></ul>	\$55,719.00
Poly suction line penetration through dam wall for flooded floating suction.	\$8,325.00
100mtr x 100mm class 12 pvc suction main from dam to storage tank.	\$3,200.00
Freight	\$2,500.00
Total price (+ GST)	\$126,175.00

The Tender has been qualified:

- As the dam pump is not to be installed on the dam wall and the dam water level will predominantly be above the natural ground level, situating the pump unit at ground level would require the suction line to be installed up over the dam wall. This would create a very tenuous situation where the pump would regularly lose prime due to air precipitating out of the suction water and rising to the high point in the line and creating an air pocket. To overcome this situation we have allowed in our tender to drill through the dam wall and insert a suction line one meter below ground level into the dam and terminate with a floating suction which in the majority of times will ensure the pump has a flooded suction and in the worst case a suction of only two meters, which is well within the capabilities of the pump selected. It is our opinion that this portion of the project would need to be undertaken as soon as the tender is let and prior to the dam being filled with water, as once this has happened the opportunity will be lost.
- We have elected to locate the Tank and pump station at the south western corner of the catchment dam adjacent to the western power, power pole. This has the advantage of

reducing the distance necessary for laying power cables and keeping the pumping equipment at one location.

- As requested in the tender document, our extra over rate for hard digging will be \$6.50 / mtr (+ GST) with a minimum charge of \$1,000.00 for this eventuality. Should hard digging be encountered then we would liaise direct with the Shire prior to mobilizing larger machinery to site to ensure the most economical outcome.
- Our rate for 100mm Rubber Ring Main is \$26.37 (+ GST).
- No allowance has been made in our tender for either of the following items.
  - a) Pricing for Western Power fees.  
We have assumed 3 phase power will be available by others to within 5 meters of our proposed pump cubical.
  - b) Mains Water Connection.  
We have not allowed for any feed line from the water authority main to the tank or any associated connection fees, as this was not requested in the tender documents.
  - c) Security enclosure for the tank and pumps.
- Should our company be in the position where we are to be awarded this tender we are prepared to re price our electrical cost to reflect the use of variable speed drives for the pumping systems and therefore avoid the necessity of the Shire having to provide a Polyphase converter. This could considerably reduce the cost for the electrical supply and complexity.

#### COMMENT

Water Dynamics (Quinti & Co) previously provided a quotation:

• irrigate the oval	\$55,000
• pump	\$38,000
• dam pump	\$3,900
• wicket irrigation	\$4,800
• pipework	\$4,000
• freight	<u>\$2,400</u>
• total	\$108,100

Plus a suggested provision of \$20,000 for Western Power ,

Tenders were invited for the following works:-

- 1. Supply & Install fully automatic irrigation to the Donnan Park Oval**  
Including all main lines/ ring main, lateral pipes, solenoid valves with valve box's, solenoid wiring, pump start / fault wiring, sprinklers with articulated risers, etc.
- 2. Supply & Install fully automatic pump station with a self cleaning *Filtomat* filter**  
Including galvanised suction and discharge manifolds, isolation valves, check valves, etc including aluminium lockable electrical cabinet with soft starter and all pump controls including pump start relay and remote reset fault button, run and fault lights. The irrigation controller will be installed at the oval on the pavilion wall or in a suitable and practicable position as required and agreed by the Shire of Tammin .
- 3. Supply & Install pump installation at the dam**  
Including concrete plinth, poly floating suction assembly x 18m long with foot valve, custom made foot strainer and floats to suit.
- 4. Supply & Install special turf wicket irrigation treatment**  
Around the existing turf wicket with scheme water supply ex the existing water meter discharge manifold including new supply line to the oval wicket. This option will be operated automatically by the new irrigation controller on a separate programme.
- 5. Supply & Install 100m of 100mm class 12 RRJ feeder pipework**  
Ex the dam pump station to the oval ring main including cast iron fittings and isolation valves with thrust blocks. Note that as the final location of equipment is to be resolved tenders are to include a plus and minus metreage rate.

Tenderers were advised that:

- A 3 phase power supply will be available from Wester Power at the proposed pump station / dam site ex a polyphase converter from the 550V line. The power supply is to allow for an 11kW electric motor pump at the dam with a full load current of 21 amps.
- Tenders should not allow for any hard rock digging – however a separate rate should be quoted should "hard digging" similar to concrete be encountered.
- Tenders should be inclusive of mobilisation and demobilisation and freight.
- Tenders to include testing of the irrigation system and pump station operation, commissioning, hand-over and staff training of all the irrigation equipment including any maintenance and adjustment as required and programming of the irrigation controller.
- Reticulation is to be installed between the football and cricket seasons – with the winter commitments finalising on 19 August 2007.
- Oval watering is currently undertaken from the Water Corporation's main and pressure through a Southern Cross impact sprinkler. A surface catchment dam (11,000m<sup>3</sup>) and storage dam (59,000m<sup>3</sup>) has been constructed immediately north of the oval. It is anticipated that the pump station will draw from an above ground tank which will be supplied by either the Water Corporation's main or the catchment/storage dams.

The issue of power will need to be discussed with the electrician (Pete Mitchell) to confirm the change in direction.

Community Water Grant Round 1 provided \$28,550 (inclusive, no matching funds) for connection of Hunts Well bore to the oval storage, feasibility study on the collection of water from CBH and other large infrastructure. To date, the pipeline has been connected to Hunts Well bore (still needs burial) and the feasibility study is continuing.

Community Water Grant Round 2 provided \$50,000 (inclusive, no matching funds but total project \$148,758) for installation of irrigation of oval (pump from dam).

#### **FINANCIAL IMPLICATIONS**

Provision was included in the 2006/07 Budget (account E113015) of \$30,000. Expenditure will occur in 2007/08.

#### **POLICY IMPLICATIONS**

Nil

#### **STATUTORY IMPLICATIONS**

Nil

#### **STRATEGIC PLAN IMPLICATIONS**

Nil

#### **FUTURE PLAN IMPLICATIONS**

Nil

#### **COMMUNITY CONSULTATION**

2005/06 General Electors meeting.

#### **STAFF RECOMMENDATIONS**

That the tender from Water Dynamics Quinti & Co be accepted in principle and that the CEO resolve the electrical variation and additional water connection costs.

Simple Majority Required

#### **MIN 161/07 MOTION – Moved Cr Greenwood 2nd Cr Stokes**

*That the Staff Recommendation be adopted.*

CARRIED 4/0

<b>Agenda Reference:</b>	11.16
<b>Subject:</b>	Financial Report
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	FIN-05
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 June 2007
<b>Author:</b>	Lisa Mackin, Acting Finance Officer

### **BACKGROUND**

The Financial Report for 2006/07 to 31 May 2007 is attached.

### **COMMENT**

The Report has been prepared in the format requested by Council.

The effect of the Council's Policy decision on reporting variances is shown in the far right column – being the calculated variance between the Actual Column and the YTD Budget column figures.

### **FINANCIAL IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Council resolved (241/06) on 17 August 2006 that in accordance with section 34(5) of the Local Government (Financial Management) Regulations 1996 a variance percentage of 10% or \$2,000 be adopted for reporting material variances.

### **STATUTORY IMPLICATIONS**

Nil

### **STRATEGIC PLAN IMPLICATIONS**

Nil

### **FUTURE PLAN IMPLICATIONS**

Nil

### **COMMUNITY CONSULTATION**

Nil

### **STAFF RECOMMENDATION**

That the Financial Report for May 2007 be received.

Simple Majority Required

### **MIN 162/07 MOTION – Moved Cr Wheeldon 2nd Cr Stokes**

*That the Staff Recommendation be adopted.*

CARRIED 4/0

<b>Agenda Reference:</b>	11.17
<b>Subject:</b>	Cheque List
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	FIN-05
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 June 2007
<b>Author:</b>	Lisa Mackin, Acting Finance Officer

## BACKGROUND

Accounts for payment (cheques issued) for May 2007 are listed totalling:

Municipal Fund	numbers 496 - 843	\$207,917.38
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## COMMENT

The list included:

- |   |             |
|---|-------------|
| • V769 Quality Builders – progress payment on house                     | \$50,572.00 |
| • V830 FR Rodda & Co – survey for feasibility to collect water from CBH | \$5,918.00  |
| • V837 T & T Wilkins – Golf Club clubrooms extensions                   | \$12,364.40 |

## FINANCIAL IMPLICATIONS

Nil

## POLICY IMPLICATIONS

Nil

## STATUTORY IMPLICATIONS

Nil

## STRATEGIC PLAN IMPLICATIONS

Nil

## FUTURE PLAN IMPLICATIONS

Nil

## COMMUNITY CONSULTATION

Nil

## STAFF RECOMMENDATION

That the cheques issued for May 2007 be endorsed.

Simple Majority Required

## MIN 163/07 MOTION – Moved Cr Stokes 2nd Cr Wheeldon

*That the Staff Recommendation be adopted.*

CARRIED 4/0

## 12. REPORTS OF OFFICERS – For period up to 13 June 2007

### 12.1 Chief Executive Officer's Report

#### 12.1.1 Staff

Ms Laurise Winterswyk has been appointed Administration Officer and commenced duties on 21 May 2007.

Mrs Carol Crane has been appointed to the new Finance Officer position. Ms Liz McDonald did not apply for the position and consequently has been served with a redundancy notice in accordance with the provisions of the Enterprise Bargaining Agreement.

The position of Community Development Officer has been advertised.

#### 12.1.2 Kadjininy Kep (ASS-1063)

The trial of a creepy crawley type vacuum system has proved unsuccessful and the unit has been returned. The unit was too slow and got caught up on the uneven rock walls.

### 12.1.3 **WE-ROC (ORG-15)**

Attended the Executive meeting of WE-ROC in Southern Cross on 30 May 2007. Issues relevant to Tammin included:

#### **1 Pilot Patient Transport Project**

Ms Wendy Williams, Wheatbelt Development Commission Board member and Mr Mark Hazelgrave, WA Country Health Service addressed the meeting on a proposal to provide a 1 year pilot patient transport project based on the direct route from Merredin to Perth and return along Great Eastern Highway and highlighted the following points:

- Wheatbelt Development Commission is prepared to make a matching contribution to the pilot project of \$30,000, with the balance coming from Local Government.
- a contribution from Shires is estimated at \$2,143 per seat.
- will need a Council or group other than WACHS to hold the lease of the 14 seat bus (as Health Dept is not able to).
- critical aspect is patient / appointment coordination.
- after pilot of 12 months, future leases may be held by WACHS if approved.
- proposal has gone to Region Executive but not to hospitals.
- stressed that it was an opportunity for the Wheatbelt under the MOU.
- recognised that not a core local government business but not the Health Region's either.

Issues discussed were:

- proposal takes people from the region to Perth, possibly reducing use of specialists in Wheatbelt.
- concern at potential reduction of service roles of local hospitals.
- if WACHS is a Health Service and more than just hospitals, then patient transport is an integral part of their responsibility.
- if the pilot is such a good idea, why isn't WDC fully funding?
- felt that Local Government role is not to run the pilot of fund but promotion and awareness.
- It was felt that, overall, the proposal was needed by many of the people in the region, but that for some areas, such as Yilgarn would have little impact.
- Suggestion that WE-ROC would support through lobbying and awareness raising, but should not consider putting in funds.

Ms Williams offered to attend the Council meeting to speak directly to Councillors if desired.

#### **2 Fire Season – Coordination**

It was recommended to WE-ROC Council that:

- no further action be taken on standardising Fire Season dates and Fire Index Ratings, due to the varying dates and ratings currently in place in Member Shires and the difficulty in finding common ground over a significant area; and
- decisions relating to the Restricted and Prohibited Burning Periods and Fire Index Rating remain at the discretion of the individual Member Shire.

#### **3 Plant Depreciation (Roads To Recovery)**

It was resolved that:

- WE-ROC request WALGA to fully recognise the significance of this issue and push strongly for Ministerial or Prime Minister intervention to change the Policy;
- support be sought from Federal local members, particularly Hon. Wilson Tuckey, and Mr Barry Haase;
- WE-ROC strongly oppose the introduction of the policy preventing the charging of depreciation retrospective to 2005;
- WE-ROC seek the support of relevant Shadow Cabinet Member to amend the policy to permit depreciation to be charged and revoking retrospectivity.

#### **4 Executive Officer – Interim arrangements**

That:

- a) it be recommended to WE-ROC Chair (Cr Louis Geier), Deputy Chair (Cr Romolo Patroni), CEO (Mr Bill Price) and Deputy CEO (Mr Peter Clarke) that –
  - BHW Consulting be appointed as Executive Office for an interim period ending 30 June 2008;
  - generally administrative arrangements as per current situation, (e.g. prior to commencing major activities, meeting or conference attendance etc), the approval of NEWROC Council or CDEO is sought;
  - the appointment of BHW be reviewed in April / May 2008, taking into account the matters in part (b) below.
- b) it be recommended to WE-ROC Council that a Business Case (Project Plan) for the appointment of a full-time Executive Officer shared with NEWROC be prepared by 30 November 2007 for consideration by NEWROC Council in December 2007. The Business Case to specifically address –
  - a guarantee of full – time employment to the Executive Officer;
  - a standard subscription for the “governance” aspects of each ROC;
  - a method of determining subscriptions for Member Shires, dependant on the projects and initiatives in which they participate (perhaps based on a deposit subscription, to be adjusted at end of year);
  - the relationship and activities between WE-ROC, NEWROC and the Great Eastern Country Zone of WALGA;
  - a policy statement regarding resolution of conflict of interest, decision or direction between the ROCs, and the Zone.
- c) formalisation of WE-ROC not be a part of the Business Case at this time.
- d) these recommendations be advised to NEWROC Executive and NEWROC Council as soon as possible.

That the WE-ROC Chair, Deputy Chair, CEO and Deputy CEO make an appointment as soon as appropriate, with the decision to be ratified at the June 2007 Council Meeting.

Subsequently, Bruce Wittber and Helen Westcott of BHW Consulting, have been appointed to the Executive Officer roles for each of:

- Central Country Zone
- Great Eastern Country Zone
- North Eastern Wheatbelt Regional Organisations of Councils
- Wheatbelt East Regional Organisations of Councils

#### **12.1.4 WA Week Luncheon (ORGL-01)**

The CEO represented the Shire of Tammin (in conjunction with Crs Caffell and Wheeldon) at the Tammin CWA’s WA Week Luncheon held on 7 June 2007. A address those in attendance provided an opportunity to promote the Shire’s activities to Tammin people and Tammin to the visitors.

#### **12.2 Community Development Officer’s Report**

##### **12.2.1 Youth Grants Scheme**

The grant from the Department of Community Development has been expended and the acquittal completed and submitted. The equipment is an addition to the pool and table tennis table set up in the Lesser Hall and will provide a valuable resource for entertainment for groups that visit TALEC during the cooler months.

### **12.2.2 Silly Buggers**

A comedy act from Perth performed at the Tammin Golf Club on 2 June 2007. A small but enthusiastic audience enjoyed a good laugh. Numbers were down due to the weather and the farmers working. Those who attended enjoyed themselves and hope that the Silly Buggers can return to a bigger audience.

### **12.2.3 Be-Active Management Committee**

The CDO attended the meeting in Westonia on 12 June 2007. Discussions took place regarding the initiatives that the Be-Active coordinator has been involved with and future planning. The program is still actively running in Tammin Primary School with the hockey development program, bike week activities and later in the year, fishing, basketball, archery and self defence clinics. Danny Ireland from Kellerberrin has been appointed to the position of Rio Tinto trainee in community sport and recreation.

The next meeting of the Be-Active Management committee will be held in Tammin on 4 September 2007. All CEO's involved in the scheme and representatives from Healthway and Department of Sport and Recreation will be invited to attend. The meeting will be held in the morning followed by lunch and a recreational activity. This meeting will replace the Christmas meeting to try to avoid the congestion that happens at the end of the year.

### **12.2.4 Adult Learners Week**

An application has been submitted to the Department of Education and Training to run two courses during Adult Learners Week which runs from the 1 – 8 September 2007.

### **12.2.5 Community Budget Submissions / Volunteer Small Equipment Grants**

Meetings and discussions have been held with representatives from the Tammin Playgroup, Tammin Hockey Club, Catholic Guild, Tammin Arts Prize and Tammin Bowling Club regarding the community budget submissions and volunteer small equipment grants that have recently been announced.

### **12.2.6 The Troll in the Bowl**

A performance by Barking Gecko Theatre Company will occur at the Tammin Town Hall on the 22 June 2007 at 10:30am. Tammin Primary School will be treated to workshops provided by Barking Gecko as well as the performance and a bus from Cunderdin DHS has taken up the opportunity to attend.

### **12.2.7 WA Week Small Grants Scheme**

An application has been submitted to fund the Shire of Tammin Achievement Night. If successful the Awards Night will need to be changed from July to October to coincide with the official WA Week Celebrations.

## **STAFF RECOMMENDATION**

That Council receive the Officers' Reports

Simple Majority Required

## **MIN 164/07 MOTION – Moved Cr Greenwood 2nd Cr Stokes**

That the Staff Recommendation be accepted.

CARRIED 4/0

**13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**  
Nil

**14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

### **14.1 July Ordinary Council Meeting**

Cr Wheeldon noted that the July Ordinary Council meeting date (19 July 2007) clashed with the DKT Mens Invitation Golf Day.

**MIN 165/07 MOTION – Moved Cr Stokes 2nd Cr Wheeldon**

*That the CEO resolve the July Ordinary Council meeting date with Cr Leslie in an endeavour to avoid the clash with the DKT Mens Invitation Golf Day.*

CARRIED 4/0

**15. CLOSURE OF MEETING**

There being no further business the Chairman closed the meeting at 4.20 pm.

Tabled before the Ordinary Council meeting on 18 July 2007.

CR B LESLIE, Chairman

# COUNCILLORS INFORMATION BULLETIN – JUNE 2007

Councillors are invited to view any of the information listed by seeking a copy of the document at the Shire Office.

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## IB 1 Status Report

The following is an update on items considered relevant to Council either in progress or completed. Those items marked with an asterisk (\*) are new for this month.

	<b>Council Resolution</b>	<b>Officer</b>	<b>Action</b>
	<p><b>Tamma Village – Emergency Keys</b> An outstanding item inherited by the CEO from an unknown Council resolution was to obtain originals of the unit's keys for security and in the case of emergencies.</p>	CEO	Keys are required for unit 4 Isabelle Newbury
	<p><b>Northam Regional Saleyards Project</b> <b>Minute 233/05 – 7 December 2005</b> 1. That Council "participates" in providing an underwritten financial amount of \$50,000 towards to Northam Regional Saleyards Project. 2. That Council agree to execute an Agreement to identify commitment and contribution towards the Project subject to: a) Councils approval of the business plan and; b) acceptance of the legal agreement.</p> <p><b>Minute 10/06 – 8 February 2006</b> That:  <ul style="list-style-type: none"> <li>• the Business Plan and draft Agreement be accepted; and</li> <li>• authority be given for the signing and affixing of the Common Seal to the Agreement.</li> </ul> </p>	CEO	<p>Site works completed (with Shire of Tammin assistance).</p> <p>Project with the State Government seeking financial contribution to complete funding.</p>
	<p><b>Consolidated Emergency Services Building</b> <b>Item 11.2.2 – 7 December 2005</b> That the Shire of Tammin proceed to acquire 15m of the rear of the lot for the Consolidated Emergency Services building lot for amalgamation into the Hydrology Model land for the purposes of change rooms and infrastructure for the model.</p>	CEO	FM Surveys Northam quoted \$6,150 (November 2005) and have been requested to prepare the necessary documentation for the acquisition.
	<p><b>Storage &amp; Catchment Dams</b> <b>Item 11.6 – 20 April 2006</b> That the gravel bund at the corner of Shields Street and Station Road be replaced with a concrete wall with an emergency removable section.</p>	CEO	
	<p><b>Storage &amp; Catchment Dams</b> <b>Item 11.6 – 20 April 2006</b> That research continue into the method of pumping (reticulation) of the dam water, the use of the dam water on the Donnan Park couch and the transfer of water from Hunts Well.</p>	CEO	Water pipe from Hunts Well bore now connected to town dam.

*	<p><b>Storage &amp; Catchment Dams</b>  <b>Item 11.6 – 20 April 2006</b></p> <p>That the collection into the Storage Dam of the run-off from the CBH hardstand and the drain on the southern side of the railway be researched.</p>	CEO	Survey of CBH has been completed by F Rodda & Co. Engineers are now assessing.
	<p><b>Kadjininy Kep</b>  <b>Item 11.14 – 20 April 2006</b></p> <ul style="list-style-type: none"> <li>• That a non-return valve be sourced and fitted to the stage area water trough.</li> </ul>	CEO	
	<p><b>Properties Inspection</b>  <b>Item 11.18 – 20 April 2006</b></p> <ul style="list-style-type: none"> <li>• Locate memorabilia or small cardboard buildings for historic photo cabinet. Seek advice from Ron York regarding displaying the existing photos.</li> <li>• Prepare septic and storm water drainage plans.</li> <li>• Repair broken window on north east corner of hall stage.</li> <li>• Prepare electrical diagram, including WIN re-broadcast equipment.</li> <li>• That RCD protection be installed on the Town Hall kitchen and Lesser Hall sub-boards.</li> </ul>	CEO	
	<p><b>Roads Inspection</b>  <b>Item – 20 April 2006</b></p> <ul style="list-style-type: none"> <li>• that improvements be made to the fencing to seal the dam spillways, noting the issue of debris blocking any serious water movements</li> <li>• additional rock and cement slurry on upstream and downstream sides of Turon Rd. Culvert (Bungulla Creek Crossing) to prevent scouring</li> <li>• that pedestrian ramps (concrete slab) over curb be provided at the intersection of Ridley &amp; Redmond Streets (south west corner).</li> </ul>		
	<p><b>Street Lighting – Tammin Roadhouse</b>  <b>Item 11.15 – 18 May 2006</b></p> <p>That the Western Power/Synergy be requested to provide a design and cost to extend street lighting to the roadhouse entrance for consideration in the draft 2006/07 Budget.</p>	CEO	<p>Western Power has provide a design and quotation - \$61,884.55 plus GST.</p> <p>Main Roads WA has agreed to fund half the cost.</p> <p>Western Power has been requested to hold over the quote for 6 weeks from 2 May 2007 to allow the Community Safety and Crime Prevention plan to be adopted.</p>

	<p><b>Municipal Inventory, Statements &amp; Plans</b>  <b>Item 11.13 – 21 June 2006</b>  That the CEO research and complete/update draft plans when time permits for Council's consideration.</p> <ul style="list-style-type: none"> <li>• Municipal Inventory</li> <li>• Recordkeeping Plan</li> <li>• Equal Employment Management Plan</li> <li>• Health &amp; Safety Plan</li> <li>• Severance &amp; Redundancy Plan</li> <li>• Gratuity Plan</li> <li>• Future Plan</li> <li>• Strategic Plan</li> <li>• Review of Wards &amp; Representation</li> </ul>	CEO	
	<p><b>Tammin Town Hall</b>  <b>Item 11.25 – 15 February 2007</b>  That:</p> <ul style="list-style-type: none"> <li>• a ground water monitoring system be put in place;</li> <li>• two ventilation shafts be installed on the southern end of the main hall area to extract under floor air; and</li> <li>• no action be taken at this time on commissioning a further Report.</li> </ul>	CEO	Plumber requested to install the ventilation shafts.
	<p><b>Roads Inspection</b>  <b>Item 10.7.4 – 19 April 2007</b>  That shoulder widening on Bungulla North Rd be carried out from Roads To Recovery funding when time permits, the guide posts be re-installed and suckers removed from the culvert north of Bungulla and the Crest sign be replaced immediately north of Bungulla.</p> <p><b>Item 10.7.5 – 19 April 2007</b>  That no action be taken on Yorkrakine East Rd rough surface until suitable rains.</p> <p><b>Item 10.7.6 – 19 April 2007</b>  That the hole in the culvert on Yorkrakine Rd be filled with concrete and that the section of road be lifted using fill from the windrows immediately to the south of the culvert.</p> <p><b>Item 10.7.7 – 19 April 2007</b>  That a Chevron sign be installed on the western end of Nock Rd</p>		

<p><b>Item 10.7.8 – 19 April 2007</b> That suitable signage warning of the Mackin Creek floodway be erected, the by-pass road be removed and the bitumen surface patched.</p> <p><b>Item 10.7.10 – 19 April 2007</b> That the holes on Wyola South Rd be patched when time permits.</p> <p><b>Item 10.7.11 – 19 April 2007</b> That further gravel sheeting of Barrack Rd be carried out in 2007/08.</p> <p><b>Item 10.7.13 – 19 April 2007</b> That Staff patch the joins in the widening on Goldfields Rd and also the surface damage.</p> <p><b>Item 10.7.14 – 19 April 2007</b> That the overgrowth on Harris Rd be cleared when time permits</p> <p><b>Item 10.7.15 – 19 April 2007</b> That the Roads To Recovery sign at the western end of the Road be re-erected.</p> <p><b>Item 10.7.16 – 19 April 2007</b> That the culvert on Kitto Rogers Rd, adjacent to the landcare plot, be cleaned out.</p> <p><b>Item 10.7.17 – 19 April 2007</b> That Staff would clear the existing prunings and carry out further clearing to allow Mr Ralston to replace the section of fence. Note to keep the culvert clear and avoid the water pipe running through the culvert.</p> <p><b>Item 10.7.21 – 19 April 2007</b> That the sheeting of Nelson Rd be listed for consideration in the draft 2007/08 Budget.</p> <p><b>Item 10.7.22 – 19 April 2007</b> That a crossover be installed into the School vehicle gate off Booth Street and a footpath crossover in Ridley St across Redmond St (both sides) to allow gopher on the footpath.</p>		
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<p><b>Properties Inspection</b>  <b>Item 10.3 – 17 May 2007</b></p> <ul style="list-style-type: none"> <li>• Re-nail timber slat in lesser hall ceiling and also in kitchen.</li> <li>• Replace hand towel dispenser in gent's toilet.</li> <li>• Repair fluro in Donnan Park bar fridge.</li> <li>• Replace missing tiles in Donnan Park umpires room.</li> <li>• Replace broken floodlight (250W/500W) in Donnan Park carpark (protect with mesh).</li> <li>• Track down wording for Heritage Park plaque never installed (Joan Button).</li> <li>• Install saddles on reticulation wiring in TALEC west accommodation wing.</li> <li>• Install gutter and fascia plate on TALEC Quarters veranda.</li> <li>• Install full size (or second) clothes line.</li> <li>• Lock Hunts Well gate.</li> </ul>	<p>CEO</p>	
<p><b>House Inspections</b>  <b>Item 10.3 – 17 May 2007</b></p> <ul style="list-style-type: none"> <li>• 4 Old Yorkrakine Rd - Toilet cistern inlet leaking.</li> <li>• 4 Old Yorkrakine Rd - Timber skirting fallen off eaves.</li> <li>• 11 Nottage Way - Smoke alarm required.</li> <li>• 9 Nottage Way - Smoke alarm required.</li> <li>• 22 Ridley Street - Reticulation to be completed to rear yard.</li> <li>• 22 Ridley Street - Paving of path to clothes to be installed.</li> <li>• Unit 3 Tamma Village - Approval to pave balance of courtyard (24.5m<sup>2</sup>) and section in front of courtyard (12.6m<sup>2</sup>).</li> <li>• Unit 3 Tamma Village - TV reception very poor.</li> <li>• 45 Draper Street – Re-sand lawn. Build up to sprinkler height.</li> <li>• 45 Draper Street – repair leak in front gutter (joint)</li> <li>• 45 Draper Street – erect fencing</li> </ul>	<p>CEO</p>	

**IB 2 Common Seal**

The Common Seal has been affixed to the *Transfer of Land* document for the following properties:

- Lot 29291 to FA & GM Batchelor (private sale)
- Lot 51 Donnan St to CA Puglia (non-payment of rates auction)
- Lot 53 Donnan St to CA Puglia (non-payment of rates auction)

- Lot 31 Dreyer St to MR Constantine (non-payment of rates auction)
- Lot 31/32 Walston St to MR Constantine (non-payment of rates auction)
- Lot 20622 to Chatfield Enterprises P/L (non-payment of rates auction)

Also, the document for the appointment of Combined Settlements Agency P/L to act on behalf of the Shire of Tammin for the settlement of the following properties

- Lot 31/32 Walston St to MR Constantine (non-payment of rates auction)
- Lot 31 Dreyer St to MR Constantine (non-payment of rates auction)
- Lot 20622 to Chatfield Enterprises P/L (non-payment of rates auction)

**IB 3 WALGA – Issues Update No 19.07 (OLGOV-11)**

Correspondence providing an update on issues including:

- Meeting with Minister Ravlich
- Zero Waste Plans – Feedback Sought
- Local Government Convention 2007
- Call for Abstracts – 3rd International Road Safety Conference, Perth
- Roads Forum 2008
- Traffic Incident Management – Guide to Best Practices Seminar
- Disability Access and Inclusion Plan - Agents and Contractors Requirements

**IB 4 Dept Local Government – Financial Ratios (OSGOV-26)**

Correspondence forwarding Operational Guideline 18 – Financial Ratios which provides an understanding of each ratio.

**IB 5 Dept of Environment – Tip License (ENVH-41)**

Correspondence issuing a formal warning for failure to provide an annual monitoring report in accordance with condition G8 of the License for the refuse disposal site on Reserve 13163 Hunt Road.

**Comment**

An objection has been raised against the formal warning on the basis that the requirement to submit an annual report was considered however as the time was outside the license period it was not considered necessary. When the issue was raised with the Shire of Tammin, this point was made and the advice was provided that as it was a continuing license, a report was required. An apology for ignorance was made. The advice was accepted, acted upon promptly and assumed that the issue was resolved.

**IB 6 Tamma Village – Gas Supply (ASS-1093)**

Correspondence issuing an Order for the:

- installation of an over protection device on the supply.
- Vent from regulator to face away from cylinder and face down.
- Reticulated supply pressure to be checked and correctly adjusted to ensure 2.75 Kpa at appliance inlet.
- Pipe pressures to be correctly marked if above 7 Kpa.
- System checked to ensure no leaks.

**Comment**

The sum of the 10 supply metering gauges does not match the supply volume from Kleenheat suggesting either a system leak or inaccurate metering gauges. This issue will also be addressed when attending to the Order.

Shire of Tammin records indicate that Boucher Jones & Co installed the sub-meters in 2002 for the 6 existing units when the 4 new units were built.

**IB 7 Dept Local Government – Financial management Awards (OSGOV-26)**

Correspondence noting the high ranking achieved by the Shire of Tammin's 2005/06 Budget and inviting the Shire of Tammin to participate in the Minister's Financial Management Awards for 2005/06.

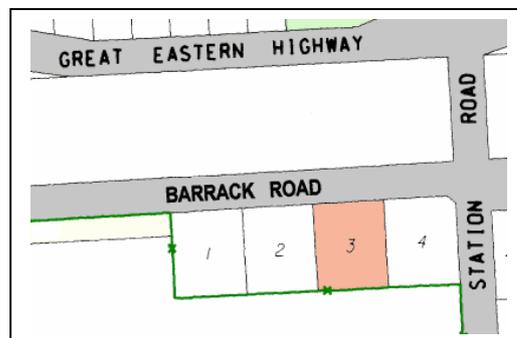
**IB 8 WALGA – MRWA Term Network Contracts (OLGOV-06)**

Correspondence providing details of a workshop held on 3 May 2007 to consider local government's future involvement in Federal and State road maintenance following the expiration of the current Term Network Contracts.

**IB 9 Lot 3 Barrack Rd (ASS-436)**

Item 11.13 – 19 April 2007 refers.

60 day notice were issued on 30 April 2007 to the owner and occupier of Lot 3 Barrack Road, Tammin to remove all disused material, disused furniture and make good Lot 3 to the satisfaction of the Manager of Environmental Health and Building Services, and that all material removed from Lot 3 to be disposed of appropriately at an approved landfill site, or collected by a registered scrap metal merchant.



Works are required to be completed by 30 June 2007.

**IB 10 WALGA – Issues Update No 20.07 (OLGOV-11)**

Correspondence providing an update on issues including:

- AGM Motions & Voting
- Employment of people with disabilities
- Waste & Recycle 2007 Conference
- PATS Inquiry
- Community Water Grants
- NetAlert Expo
- Planning & Transport Research Centre 2007 Forum

**IB 11 WALGA – Disability Standards for Accessible Public Transport (OLGOV-06)**

Correspondence providing details of the review of the Disability Standards for Accessible Public Transport 2002 by DOTRS with submissions closing on 31 July 2007.

**IB 12 WALGA – Road Funding (OLGOV-06)**

Correspondence providing an outline of the road funding provisions in the State and Federal budgets.

**IB 13 WALGA – Library Board of WA Act (OLGOV-06)**

Correspondence providing an update on the review of the Act.

**IB 14 WALGA – WA Asset Management Improvement (WAAMI) Program**

Correspondence advising that approximately 25 Councils are participating in WAAMI which provides training to local government in the collection and analysis of asset data and the development of asset management policies and plans. Over a two year period participating Councils establish their asset management renewal funding gap, with a view to extending the life of existing assets through optimal refurbishment and maintenance practices, identifying at risk assets and rehabilitating or renewing these prior to total replacement and identifying the quantity and quality of assets needed to deliver the levels of required service.

**Comment**

WALGA has been advised that Tammin expressed an interest however indicated that it was cost prohibitive.

**IB 15 WALGA – State Road Funds to Local Government Advisory Committee**

Correspondence advising that the State Road Funds to Local Government Advisory Committee met in April. Discussions focussed on funding allocations between the three categories in the Agreement. The Minister has not yet advised the Group of her decision on Committee recommendations which were the retention of current formula for Road Project Grant allocation, the \$1M floor for Regional Road Groups and the special category funding

for agricultural lime routes, grain logistics and timber roads. In addition, the Association brought to the attention of the Committee issues impacting on Local Government including the Environmental Protection (Clearing of Native Vegetation) Regulations, Western Power service relocations and restricted access vehicle period permits.

**IB 16 WALGA – Roads to Recovery – Depreciation as an Excluded Item (ENG-28)**

Information Bulletin Item 16 – 19 April 2007 refers.

Correspondence drawing attention to the Department of Transport and Regional Services' November 2006 updated notes on Administration for the Auslink Roads to Recovery and the Supplementary Auslink Roads to Recovery programme. These notes included under section 3.2 new items that are to be excluded from the funding arrangements for the Roads to Recovery programmes. The inclusion of depreciation to the excluded items under the Auslink Roads to Recovery Program requires Local Governments to calculate new charge out rates for the reporting of the expenditure on the Auslink Roads to Recovery projects. The Association has been discussing this issue with ALGA to resolve this issue with DOTARS. ALGA have advised that this is on the agenda at the Roundtable meeting with Minister Lloyd on 24 May and the Association is working with them on a Discussion Paper for the meeting.

**IB 17 WALGA – Harvest Mass Management Scheme**

Correspondence advising that the Association has received legal advice in relation to the Harvest Mass Management Scheme MOU developed by CBH to address overloading during the 2006/07 harvest. The Scheme, which provides a 10% tolerance loading, is not an approved Scheme under the Road Traffic Act 1974. Association staff met with CBH's Harvest Mass Management Scheme and put forward a form of agreement that would ensure distribution of funds collected through the Scheme to Local Governments, whilst protecting the future position of Local Government in relation to road damage. We are waiting to hear from CBH whether they accept the proposed agreement as a way to negotiate with Councils in relation to the previous harvest. The Association will liaise with members regarding the outcome of these meetings.

**IB 17 WALGA – ROMAN (ENG-06)**

Correspondence advising that the status of the ROMAN review, being undertaken by the Institute of Public Works Engineers Foundation, the Association and Main Roads is as follows:

- User Group Survey forwarded to users (responses being received)
- Draft Evaluation Pro-form completed;
- User Forum undertaken at the IPWEA State Conference, March 2007;
- Focus Groups to be undertaken;
- Model Specification, completed after focus group meetings;
- Evaluation Criteria to be finalized: and
- Evaluation Criteria against available candidate systems, by the end of May.

Opus International, who is undertaking the review, will prepare a request for Proposals from prospective vendors which will be a non-prescriptive specification with the intent to elicit innovative solutions to the many issues. Currently, the project is on track to conduct the RFP/tender process in June 2007.

**IB 18 WALGA – Regional Licensing Services (OSGOV-00)**

Correspondence reporting that the Minister has advised Local Governments that she has approved an increase in commission paid to Local Government Licensing Agents of 27% (inclusive of credit card merchant fees to facilitate the introduction of credit card payments) effective from 1st July. The Association has requested a copy of the Review of Commissions to determine the basis of their financial review and analysis on which the 27% was determined. In addition, the Association is still waiting for a copy of the Review of the Regional Licensing Services. DPI has written to all Councils involved in licensing seeking confirmation of WALGA's involvement in the negotiation of new agreements. This will commence once the Review documents have been received.

**IB 19 WALGA – Responsibilities for Road Reserves**

Correspondence reporting that a Working Group has been established with representatives from the Association, Main Roads and IPWEA regarding the preparation of a Code of Practice that establishes guiding principles to define accountability for road maintenance and management with a key focus on 'at grade' junctions and where possible to also capture 'grade separated' intersections. The main issues of concern for Local Government include:

- the need for consistency / clarity in urban and rural area Term Network Contracts;
- overcoming practicality issues associated with having two different operators working on the same intersection;
- poor communication / co-ordination with Term Network Contract operators;
- signalised intersections (i.e. the signal detector loops); and
- turning movements at some intersections resulting in short sections (e.g. 20 metres) of degraded pavement.

**IB 20 WALGA – Western Power**

Correspondence advising that Association staff met with Western Power to raise issues facing Local Government in relation to services including the escalation in costs; the requirement for Local Government's to meet costs associated with design work included in the relocation works; the length of time to prepare quotes; the amount of change in quoted price to actual invoiced amount; the construction and maintenance lead time they can be up to 6 months; and new policies which appear to be under grounding power by stealth and at the cost of Local Government. A workshop will be held between Western Power and the Association to work through these issues with a view to a resolution. Main Roads will be invited to attend, along with IPWEA to ensure all issues are canvassed.

**IB 21 WALGA – Towed Agricultural Implement Regulations 1995**

The Department for Planning (DPI) and Infrastructure have advised that the *Road Traffic (Towed Agricultural Implements) Regulations 1995* (TAIR) are now in harmony with the *Road Traffic (Vehicle Standards) Regulations 2002* and *Road Traffic (Vehicle Standards) Rules 2002*. A new requirement is for communications between drivers towing vehicles and the accompanying pilots was also included in these amendments. DPI are in the process of drafting amendments to TAIR to allow agricultural implements to be towed across roads at night providing an authorised traffic management plan is in place. The Towed Agricultural Implement Regulations handbook is being revised to include amendments made to the *Road Traffic (Towed Agricultural Implements) Regulations 1995*. The amended handbook will be on their website and hardcopy versions available for the farming community and enforcement officers.

**IB 22 WALGA – Motor Drivers Licence for Farmers Operating Multi-combinations**

Correspondence noting that at present, people can obtain from DPI a conditional Multi Combination category drivers licence (conditional MDL, endorsed MCX) without undergoing a driving test, upon presentation of a statutory declaration, confirming competency to competently drive the combination/s. The Minister for Planning and Infrastructure has determined that the statutory declaration is not sufficient. A "Certificate 4 in Work Place Training" qualification will be required before being permitted to issue such declarations. The Towed Agricultural Implement Regulations Committee has accepted this change with a transitional period ending 31st December 2008, providing time for training providers to organise the necessary courses. The Committee noted that further dispensations for persons in remote regions should be considered on their merits, should compliance with these requirements not be possible within the specified transitional period.

**IB 23 Minister For The Environment – Rural Recycling (ENVH-15)**

Correspondence announcing a new support scheme for rural waste management in WA – the \$500,000 Rural Recycling Cost Offset Scheme – designed specifically to assist with overcoming the largest barrier to the recycling process – distance from markets.

**IB 24 FESA – Emergency Services Levy Grants (ORGE-08)**

Correspondence advising that an operating grant of \$800 has been approved for 2007/08.

**Comment**

Whilst a request for \$8,000 was submitted, the formation of the Tammin Volunteer Fire Service has seen the expenditure requirement of the Tammin Bush Fire Brigade removed.

In 2006/07 expenditure (to 16 April 2007) of \$6,768.15 was incurred.

**IB 25 WestNetRail – Train Crossing Loops (OSGOV-40)**

Correspondence advising of the extension of the Bungulla train crossing loop westward (to 1,850m) to expand the rail network. The works will be contained within the rail reserve.

**IB 26 WALGA – Issues Update No 21.07 (OLGOV-11)**

Correspondence providing an update on issues including:

- W.A Local Government Directory
- Training Update
- Economic Development Seminar
- Streamlining Building Control – A New Building Act for Western Australia
- Phased Handover of Driver Assessment – Rural and Regional Areas
- Local Area Traffic Management Workshop
- Visiting Volunteers

**IB 27 Landgate – Unimproved Valuations (PROP-19)**

Correspondence forwarding the unimproved valuations for the Shire of Tammin for 2007/08 and noting an overall increase of 8.5%.

**Comment**

Unimproved values are reviewed annually.

This compares with the advice provided to Councillors in June 2007 for gross rental values – which are reviewed every 5 years:

- 17.14% increase in residential values
- 17.21% increase in commercial values
- 6.95% reduction in industrial values
- 8.54% increase in vacant land values
- 14.3% increase in miscellaneous land values

**Comment**

Unlike Unimproved Values (UVs), Gross Rental Values (GRVs) are not reviewed each year but every 5 years.

**IB 28 Landgate – EAS2 (FIN-04)**

Correspondence seeking details of the 2007/08 charges for rates and orders on property sales.

**Comment**

No increase occurred in 2006/07. Landgate has been advised to increase the charge from \$22 to \$27.50. This will occur from 1 July 2007.

**IB 29 Main Roads WA – 2007/08 Grants (ENG-41)**

Correspondence advising of grants (with 2006/07 comparison) as follows:

		<b>2007/08</b>	<b>2006/07</b>
• Direct Grant	maintenance of local roads	\$39,804	\$37,813
• Road Project Grants	Wheatbelt North	\$4,974,265	\$4,954,471

### Comment

This translates to a Road Project Grant for Tammin of \$95,304 (up from \$83,531 in 2006/07) – which will be programmed for bitumen widening on Tammin Wyalkatchem Rd and Goldfields Rd.

### IB 30 Dept of Culture & The Arts - Archives (ADM-50)

Correspondence advising of the development of *SRC Standard 7 – Storage of State Archives by State Organisations* and inviting comment by 29 June 2007.

### Comment

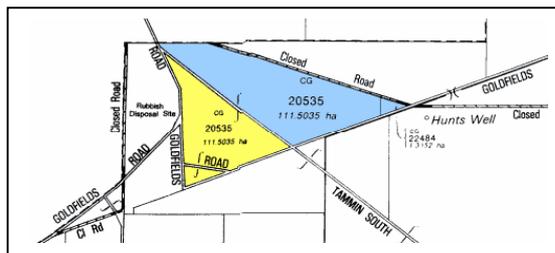
The Standard covers the following issues in relation to Archives:

- Environmental control and location 4
- Shelving and packaging 4
- Security and disaster measures 5
- Handling 5
- Access

The Shire of Tammin's Archives (Shire Office strong room and Tammin Town Hall Bio Box) does not comply however it is probably the best option without significant expenditure. However, it is an issue which should be considered if Office alterations were to be considered.

### IB 31 WA Planning Commission – Subdivision/Amalgamation (ASS-198)

Correspondence advising that the Commission was prepared to endorse a deposited plan in accordance with the application and note that the Water Corporation has indicated that the proposal may affect current servicing arrangements which may require the extension of the water main or negotiate a special servicing agreement.



### IB 32 WALGA – Issues Update No 22.07 (OLGOV-11)

Correspondence providing an update on issues including:

- Local Government Roundtable with Minister Lloyd
- 2007 Local Government Convention
- Erin Brockovich Public Luncheon
- WA Asset Management Improvement Programme (WAAMI)
- 2007 Heart Foundation Kellogg Local Government Awards
- Sun Protection Survey
- Free Transportable Building
- Australian Universities Community Engagement Alliance Conference

### IB 33 Central Wheatbelt Visitor Centre – MOU Working Group (PUB-08)

Correspondence forwarding minutes of the inaugural meeting of the MOU Working Group held on 28 May 2007.

### IB 34 FESA – ESL (ORGE-08)

Correspondence advising of the 2007/08 Emergency Services Levy charges and parameters as follows:

Category 4	\$0.0053	cents in the dollar (GRV properties)
Category 5	\$38.00	flat charge (UV properties)
Minimum	\$38.00	
Maximum	\$205.00	(vacant, residential & farming)
	\$120,000.00	(commercial)
Penalty interest	11% pa	

### IB 35 Visitor Centre Association – Host Town

Correspondence inviting expressions of interest to host their 2008 and 2009 Annual Conferences.

**IB 36 WA Football Commission – Football Facilities Strategic Plan**

Correspondence forwarding a copy of the Plan developed by the Commission.

**IB 37 WALGA – Oversize Vehicles**

Correspondence forwarding details of Performance Based Standards (PBS) proposed by the National PBS Review Panel which are to be introduced into WA. PBS is a system of regulation that uses heavy vehicle performance standards to determine level of access to the road network. It differs to the current prescriptive approaches which require heavy vehicles to comply with regulated mass and dimension limits. PBS aims to encourage innovative vehicle design to improve transport efficiency and costs.

Vehicle Performance Level	Network Access by Vehicle Length, L (metres)		
	Access Class 'A' <i>Existing networks</i>	Access Class 'B' <i>Classified PBS networks</i>	Access Class 'C' <i>Individual route assessment</i>
Level 1	L 5_20 (General Access*)		L > 20
Level 2	L 26 (26 m B-double routes*)	26 < L 530	L > 30
Level 3	L 5 36.5 (Type I road train routes*)	36.5 < L 542	L > 42
Level 4	L 5 53.5 (Type II road train routes*)	53.5 < L 5 60	L > 60

PBS networks will be categorised into 4 basic levels – with Level 1 corresponding to general access and Levels 2, 3 and 4 denoting increasingly restricted access. PBS will not replace the Restricted Access Network but will run parallel with it. Main Roads WA proposes to utilise the networks in the Class 2 / 3 RAV Period Permit to create Access Class A networks as follows:

- The category 2 network in the RAV Permit will provide the PBS Level 2A network;
- The category 6 network in the RAV Permit will provide the PBS Level 3A network;
- The category 9 network in the RAV Permit will provide the PBS Level 4A network.

It is aimed to introduce PBS into the local road network (with the assistance of Regional Road Groups) by December 2007.

**IB 38 Senator Kate Lunny – Shadow Minister for Local Government**

Correspondence advising of some changes to Labor's national policy platform adopted at the recent ALP National Conference. Key undertakings include:

- supporting the necessary legislation for a referendum to amend the Australian Constitution to recognise the autonomous role of local government.
- promoting consideration of a broad range of national environmental strategies in the core business of local government, such as our commitment to fixing leaks in water pipes.
- acknowledging the need for greater local government involvement in pursuing employment and training opportunities, in partnership with other spheres of government, business, unions and regional organisations.
- recognising that costs to local government have increased and committing to examining ways to redress the funding shortfall suffered by local government.
- working towards clearer definitions of the roles and responsibilities of local government and other levels of government and the elimination of unnecessary duplication between spheres of government.
- implementing a process to provide for a serious discussion on the future funding arrangements for local government, involving federal government, state government and local government.

- opposing the use of Australian Workplace Agreements because they have been used to undermine employment conditions for workers.

**IB 39 New Residence**

Transhomes has advised (on 6 June 2007) that a delivery date has been set for 13 August 2007.

**IB 40 Lot 62 – 2 Dreyer Street (ASS-1161)**

Item 11.18 – 19 April 2007 refers.

A building application (dwelling) was submitted on 22 May 2007.

**IB 41 DOTRS – Roads To Recovery Audit (ENG-28)**

Information Bulletin Item 33 – 15 February 2007 and Item 16 – 19 April 2007 refer.

Correspondence noting the issues discovered by auditors Walter Turnbull, acknowledging the difficulties relating to split of records from the Shire of Kellerberrin and indicating that in light of the deficiencies, it was likely that Tammin's 2006/07 records would be audited.

**IB 42 WALGA – Vacancies**

Correspondence advising of current vacancies (closing on 13 July 2007) as follows:

- WA Land Information System (WALIS) Council (05-036-03-0003)
- Needle and Syringe Disposal Strategy Working Party (05-026-02-0013) (re-advertised)
- Control of Vehicles (Off-Road Areas) Act Advisory Committee (05-001-02-0005) (re-advertised)
- Caravan Parks and Camping Grounds Advisory Committee (05-018-02-0002) (re-advertised)
- WA Local Government Grants Commission (05-035-02-0002) (re-advertised)

**IB 43 WALGA – Issues Update No 23.07 (OLGOV-11)**

Correspondence providing an update on issues including:

- 2007 Local Government Convention Focus Groups
- Vacancies on Boards and Committees
- Economic Development Seminar
- 2007 Toyota Muster Grant Applications