

Minutes of the Shire of Tammin Ordinary Council meeting held at Council Chambers, 1 Donnan Street, Tammin, on Wednesday, 21 June 2006.

**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Cr Leslie declared the meeting open at 8.51am.

**2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**Present**

Cr B. Leslie	President (Presiding Person)
Cr L. Caffell	Deputy President
Cr M. Greenwood	Member
Cr S. Jefferies	Member
Cr R. Stokes	Member
Cr M. Wheeldon	Member

Mr M. Oliver	Chief Executive Officer
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**Visitors**

Nil

**Apologies**

Nil

**Leave of Absence**

Nil

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**4. PUBLIC QUESTION TIME**

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

**6. FINANCIAL INTEREST**

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**7.1 Ordinary Council Meeting Minutes – 18 May 2006**

**STATUTORY IMPLICATIONS**

Section 5.22 of the Local Government Act requires:

- (1) The person presiding at a meeting of a council or a committee is to cause minutes to be kept of the meeting's proceedings.
- (2) The minutes of a meeting of a council or a committee are to be submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.
- (3) The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation.

Regulation 11 of the Local Government (Administration) Regulations details the requirements for the content of minutes.

**STAFF RECOMMENDATION**

That the minutes of the Ordinary Council meeting held on 18 May 2006 be confirmed as a true and correct record.

Simple Majority Required

**MIN 161/06 MOTION – Moved Cr Wheeldon 2nd Cr Caffell**

That the Staff Recommendation be adopted.

CARRIED 6/0

**8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

**9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**10. REPORTS OF COMMITTEES/COUNCILLORS**

**10.1 Great Eastern Country Zone – Teleconference (ORG-02)**

Meeting held on 1 June 2006 and participated in by the CEO.

Issues discussed relevant to Tammin included:

- Wheatbelt Development Commission – general and draft MOA.
- Local Government Week – joint Zone meeting. Unable to proceed due to heavy program. Normal teleconference to be held at 8am on 27 July 2006.
- Proposed amendments to WALGA Constitution.
- State Road Funds to Local Government Agreement distribution review.
- Daylight Savings Time – the results of the survey were:

**1.a Does your Council support the introduction of Daylight Savings Time in Western Australia?**

12 (9 metropolitan and 3 non-metropolitan) local governments support the introduction and local governments support the introduction of DST.

**1.b Does your Council oppose the introduction of Daylight Savings Time in Western Australia?**

56 (3 metropolitan and 53 non-metropolitan local governments) oppose the introduction of DST.

**2. Is Daylight Savings Time a Local Government issue that members would like WALGA to pursue?**

	<b>Support Outright</b>	<b>Don't Support Outright</b>	<b>Neither support / nor don't support</b>	<b>Oppose but pursue with the State Govt</b>	<b>Support, but don't pursue</b>	<b>TOTALS</b>
Metro	9	3	3	6	1	22
Non-Metro	3	53	8	6	0	70
<b>TOTALS</b>	12	56	11	12	1	92

A number of pertinent issues were raised in opposition of the introduction of Daylight Savings Time, some of which were mentioned numerous times, such as the following:

- Children and young people taking a bus home from school (especially those travelling long distances) would do so at the absolute hottest time of the day. Most buses used for school runs do not have any form of air-conditioning.
- Many businesses in Western Australia do more business with Asia than the Eastern States, which makes DST irrelevant.
- The continued opposition by the farming and agricultural industries, with little gain.

WALGA has noted the average daylight hours experienced by those in Western Australia as opposed to Victoria and New South Wales. In January Perth experiences an average of 10-11 sunlight hours, with Denmark 9 and Dampier experiencing 10. Alternatively Sydney only experiences an average of 7-8 sunlight hours and Melbourne 8. Over a year Perth's annual average sunlight hours totals 9, Denmark 6 and Dampier 10. Sydney has an annual average of 6-7 sunlight hours and Melbourne 6.

WALGA has indicated that the overwhelming response to the FaxBack demonstrates the members do not want the Association to develop a policy position or engage the State Government on the issue of Daylight Savings Time.

- On-line licensing. Concern expressed for a proposal by DLI that the issue of vehicle licenses and drivers licenses being restricted to (in Tammin's area) Merredin and Northam.
- Clearing of roadside vegetation.

## 10.2 Housing Advisory Committee

A copy of the minutes of the Committee's meeting on 8 June 2006 have been provided to Councillors.

### STAFF RECOMMENDATION

That the reports be received.

Simple Majority Required

### MIN 162/06 MOTION – Moved Cr Stokes 2nd Cr Caffell

That the Staff Recommendation be adopted.

CARRIED 6/0

### MIN 163/06 MOTION – Moved Cr Stokes 2nd Cr Caffell

That the Committee be requested to provide a recommendation to the July 2006 Ordinary Council meeting on the option of transportable or owner/builder and also a broad design concept to allow budget provision and a booking to be made in the building backlog queue.

CARRIED 6/0

## 11. AGENDA ITEMS

<b>Agenda Reference:</b>	11.1
<b>Subject:</b>	TALEC Management Structure
<b>Location:</b>	Tammin
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	EDU-04
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 May 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

### BACKGROUND

The management structure and responsibilities for TALEC is not defined.

The TALEC Committee is not clear in it's responsibilities and has sought clarification.

### COMMENT

TALEC is occupying Shire of Tammin property in Barrack Road and is managed through an undefined mixture of the Shire of Tammin and the TALEC Committee.

The Shire of Tammin has representatives on the TALEC Committee – Crs Caffell, Jefferies and Stokes together with the Chief Executive Officer and the Centre's Manager.

The Shire of Tammin underwrites the operation of TALEC. Figures (from the 2005/06 Budget) are:

	<b>2005/06 Budget</b>	<b>2004/05 Actual</b>
<b>Income:</b>		
Alcoa	\$20,000	\$40,000
Other	\$24,086	\$21,350
Shire of Tammin	<u>\$56,490</u>	<u>\$18,964</u>
	\$100,576	\$80,314

**Expenditure:**

Operations	\$100,576	\$80,314
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It should be noted that these figures do not include the bus maintenance or operation. Neither do they reflect the contribution made by the Department of Education & Training or the in-kind contribution made by the Committee members and the community assisting in programs.

To these figures is the direction:

- student booking numbers are decreasing
- the Department of Education & Training is withdrawing it's support for the Education Officer. Whilst this will not immediately affect the situation, once in-service training is cut, ultimately teacher/student visits will also be cut.
- the building and facilities are requiring increasing maintenance

There are several options available for the use and management of the Shire property. Each of the options has advantages and disadvantages. Options include:

1. Lease – to an individual, committee or incorporated body. This would be minimal involvement by the Shire of Tammin – with perhaps an annual grant. The operations would be completely outside the involvement of the Shire of Tammin and the lessee would be entirely legally responsible. The disadvantage is that the community (or someone) would be required to take on the management role and responsibility.
2. Shire run with a Shire of Tammin Advisory Committee providing advice. This is the other extreme where TALEC would be run by the Shire of Tammin – with community volunteers only providing an advisory role.
3. Management Committee with delegated power. This is the middle ground – and in many ways not too different to what is happening today. The significant differences are that appointment to the Management Committee and setting of fees and charges needs to be done by Council. Chairmanship of the Committee should be by election by the Committee. Meetings to be run in accordance with the Local Government Act (including interest declared, resolution by motions, voting recorded and minutes standard). The Committee needs to have it's role and responsibility defined and the Committee needs to keep Council informed of it's decisions.

In defining the Committee's role, some consideration needs to be given to the day-to-day functions of the various people involved with TALEC. These include:

**Council** – responsible to the community for TALEC.

**Chief Executive Officer** – currently is overall responsible to Council for the overall management.

**Community Development Officer** – currently provides services for specific grant submissions and submissions to Alcoa.

**Finance Officer** – currently provides the accounting service for TALEC through the Shire of Tammin's books, including paying of all accounts, receipt of all income and debt collecting.

**TALEC Committee** – made up of 3 Councillors, Chief Executive Officer, 2 members of the public, 1 representative from the Department of Agriculture, TALEC Manager and TALEC Education Officer. Actual role is not defined.

**TALEC Manager** – position provided by the Shire of Tammin – the employer. Currently provides the day-to-day caretaking of the site, housemaster for guests and some role in the bookings. Unknown who is exercising supervision or priority setting.

**TALEC Education Officer** – position provided by the Department of Education & Training. Currently provides the in-service training for teachers and maintains the curriculum. Also provides the secretarial services to the Committee and promotion of TALEC.

## FINANCIAL IMPLICATIONS

Probably minimal as the costs will be picked up however the operation is managed.

## POLICY IMPLICATIONS

Nil

## STATUTORY IMPLICATIONS

Section 5.8 of the Local Government Act provides that a local government may establish\* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

\* Absolute majority required.

Section 5.9 provides the types of committees:

- (1) In this section —  
“other person” means a person who is not a council member or an employee.
- (2) A committee is to comprise —
  - (a) council members only;
  - (b) council members and employees;
  - (c) council members, employees and other persons;**
  - (d) council members and other persons;
  - (e) employees and other persons; or
  - (f) other persons only.

Section 5.11 provides that:

- (1) Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person’s membership of the committee continues until —
  - (a) the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO’s representative, as the case may be;
  - (b) the person resigns from membership of the committee;
  - (c) the committee is disbanded; or
  - (d) the next ordinary elections day, whichever happens first.
- (2) Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person’s membership of the committee continues until —
  - (a) the term of the person’s appointment as a committee member expires;
  - (b) the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant;
  - (c) the committee is disbanded; or
  - (d) the next ordinary elections day, whichever happens first.

Section 5.12 provides that:

- (1) The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1 as if the references in that Schedule —
  - (a) to “office” were references to “office of presiding member”;
  - (b) to “council” were references to “committee”; and
  - (c) to “councillors” were references to “committee members”.
- (2) The members of a committee may elect a deputy presiding member from amongst themselves but any such election is to be in accordance with Schedule 2.3, Division 2 as if the references in that Schedule —
  - (a) to “office” were references to “office of deputy presiding member”;
  - (b) to “council” were references to “committee”;
  - (c) to “councillors” were references to “committee members”; and
  - (d) to “mayor or president” were references to “presiding member”.

Section 5.16 provides that:

- (1) Under and subject to section 5.17, a local government may delegate\* to a committee any of its powers and duties other than this power of delegation.  
\* Absolute majority required.

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) Without limiting the application of sections 58 and 59 of the Interpretation Act 1984 —
  - (a) a delegation made under this section has effect for the period of time specified in the delegation or if no period has been specified, indefinitely; and
  - (b) any decision to amend or revoke a delegation under this section is to be by an absolute majority.
- (4) Nothing in this section is to be read as preventing a local government from performing any of its functions by acting through another person.

Section 5.17 provides that:

- (1) A local government can delegate —
  - (a) to a committee comprising council members only, any of the council's powers or duties under this Act except —
    - (i) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government; and
    - (ii) any other power or duty that is prescribed;
  - (b) to a committee comprising council members and employees, any of the local government's powers or duties that can be delegated to the CEO under Division 4; and
  - (c) to a committee referred to in section 5.9(2)(c), (d) or (e), any of the local government's powers or duties that are necessary or convenient for the proper management of —**
    - (i) the local government's property; or**
    - (ii) an event in which the local government is involved.**
- (2) A local government cannot delegate any of its powers or duties to a committee referred to in section 5.9(2)(f).

Section 5.18 provides that a local government is to keep a register of the delegations made under this Division and review the delegations at least once every financial year.

Section 5.22 provides that:

- (1) The person presiding at a meeting of a council or a committee is to cause minutes to be kept of the meeting's proceedings.
- (2) The minutes of a meeting of a council or a committee are to be submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.
- (3) The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation.

Regulation 11 of the Local Government (Administration) Regulations provides that the content of minutes of a meeting of a council or a committee is to include —

- (a) the names of the members present at the meeting;
- (b) where a member enters or leaves the meeting during the course of the meeting, the time of entry or departure, as the case requires, in the chronological sequence of the business of the meeting;
- (c) details of each motion moved at the meeting, the mover and the outcome of the motion;
- (d) details of each decision made at the meeting;
- (da) written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a committee or an employee as defined in section 5.70 (but not a decision to only note the matter or to return the recommendation for further consideration);
- (e) a summary of each question raised by members of the public at the meeting and a summary of the response to the question; and
- (f) in relation to each disclosure made under section 5.65 or 5.70 in relation to the meeting, where the extent of the interest has also been disclosed, the extent of the interest.

Section 5.24 provides that:

- (1) Time is to be allocated for questions to be raised by members of the public and responded to at —
  - (a) every ordinary meeting of a council; and
  - (b) such other meetings of councils or committees as may be prescribed.

- (2) Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

Section 5.60 provides that for the purposes of this Subdivision, a relevant person has an interest in a matter if either —

- (a) the relevant person; or
- (b) a person with whom the relevant person is closely associated, has —
- (c) a direct or indirect financial interest in the matter; or
- (d) a proximity interest in the matter.

Section 5.100 provides that:

- (1) A person who is a committee member but who is not a council member or an employee **is not to be paid a fee** for attending any committee meeting.
- (2) Where —
  - (a) a local government decides that any person who is a committee member but who is not a council member or an employee is to be reimbursed by the local government for an expense incurred by the person in relation to a matter affecting the local government; and
  - (b) a maximum amount for reimbursement of expenses has been prescribed for the purposes of section 5.98(3)(b),the local government must ensure that the amount reimbursed to that person does not exceed that maximum.

Section 6.16 provides that:

- (1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.  
**\* Absolute majority required.**

#### **STRATEGIC PLAN IMPLICATIONS**

Nil

#### **FUTURE PLAN IMPLICATIONS**

Nil

#### **COMMUNITY CONSULTATION**

Limited, through the TALEC Committee.

#### **STAFF RECOMMENDATION**

That the CEO undertake discussions with the various parties to develop agreeable delegations, guidelines, procedures for the operation of TALEC and report back to Council.

Simple Majority Required

#### **MIN 164/06 MOTION – Moved Cr Wheeldon 2nd Cr Jefferies**

*That the Staff Recommendation be adopted.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.2
<b>Subject:</b>	Road Names & Gazettals
<b>Location:</b>	Tammin
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	OSGOV-14
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 May 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

## BACKGROUND

Councillors comments during the Properties Inspection on 8 March 2006.

Council to consider formalising the western end of Shields Street.

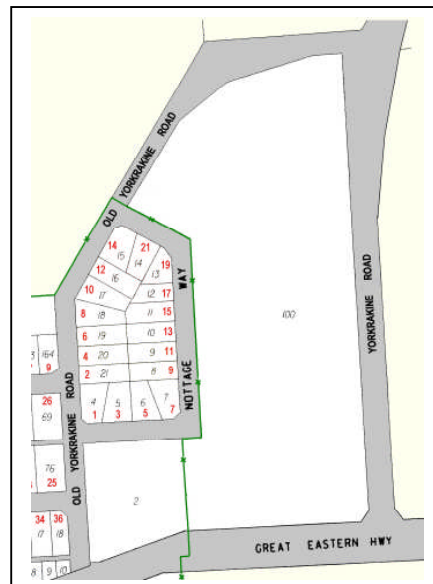
## COMMENT

Following correspondence from the CEO, the Department of Land Information has advised that:

- Yorkrakine Rd extends through to Great Eastern Hwy east of the roadhouse
- Old Yorkrakine Rd extends from Yorkrakine Rd past Nottage Way, Ridley Street and Shields Street.

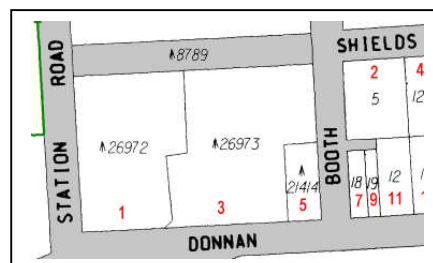
The Department has also advised that the western end of Shields Street is on Reserve 8789 (lot 121) with the Reserve purpose being *recreation*. The alternatives to address this issue are to:

- Name the road – without it becoming a road reserve; or
- Gazette the reserve as a road reserve



It is considered that as the road is being used by the public and is considered a public road, it should be gazetted as such.

Reserve 8789 is vested in the Shire of Tammin for the purpose of *recreation*. Whilst the original Reserve was dedicated in 1903 and given to the control of the Road Board in 1909, in January 1996 the vesting purpose and power to lease for 21 years was set.



## FINANCIAL IMPLICATIONS

Nil

## POLICY IMPLICATIONS

Nil

## STATUTORY IMPLICATIONS

Section 56 of the Land Administration Act provides:

- (1) If in the district of a local government —
    - (a) land is reserved or acquired for use by the public, or is used by the public, as a road under the care, control and management of the local government;
    - (b) in the case of land comprising a private road constructed and maintained to the satisfaction of the local government —
      - (i) the holder of the freehold in that land applies to the local government, requesting it to do so; or
      - (ii) those holders of the freehold in rateable land abutting the private road, the aggregate of the rateable value of whose land is greater than one half of the rateable value of all the rateable land abutting the private road, apply to the local government, requesting it to do so;
  - or
  - (c) land comprises a private road of which the public has had uninterrupted use for a period of not less than 10 years, and that land is described in a plan of survey, sketch plan or document, the local government may request the Minister to dedicate that land as a road.
- (2) If a local government resolves to make a request under subsection (1), it must —
    - (a) in accordance with the regulations prepare and deliver the request to the Minister; and
    - (b) provide the Minister with sufficient information in a plan of survey, sketch plan or document to describe the dimensions of the proposed road.
  - (3) On receiving a request delivered to him or her under subsection (2), the Minister must consider the request and may then —



- (a) subject to subsection (5), by order grant the request;
  - (b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or
  - (c) refuse the request.
- (4) On the Minister granting a request under subsection (3), the relevant local government is liable to indemnify the Minister against any claim for compensation (not being a claim for compensation in respect of land referred to in subsection (6)) in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.
- (5) To be dedicated under subsection (3)(a), land must immediately before the time of dedication be —
- (a) unallocated Crown land or, in the case of a private road, alienated land; and
  - (b) designated in the relevant plan of survey, sketch plan or document as having the purpose of a road.
- (6) If land referred to in subsection (1)(b) or (c) is dedicated under subsection (3)(a), a person with an interest in that land (including a person who has the benefit of an easement created under section 167A of the TLA) is not entitled to compensation because of that dedication.

Regulation 8 of the Land Administration Regulations provides that for the purposes of preparing and delivering under section 56(2)(a) of the Act a request to the Minister to dedicate land as a road, a local government must include with the request —

- (a) written confirmation that the local government has resolved to make the request, details of the date when the relevant resolution was passed and any other information relating to that resolution that the Minister may require;
- (b) if an application has been made to the local government under section 56(1)(b)(ii) of the Act, a copy of the application and details of the rateable value of all the rateable land relevant to the application;
- (c) if the request is made in respect of a private road referred to in section 56(1)(c) of the Act —
  - (i) written confirmation that the public has had uninterrupted use of the private road for a period of not less than 10 years;
  - (ii) a description of the section or sections of the public who have had that use; and
  - (iii) a description of how the private road is constructed;
- (d) copies of any submissions relating to the request that the local government has received, and the local government's comments on those submissions;
- (e) any other information the local government considers relevant to the Minister's consideration of the request; and
- (f) written confirmation that the local government has complied with section 56(2) of the Act.

Regulation 9 of the Land Administration Regulations provides that for the purposes of preparing and delivering under section 58(2) of the Act a request to the Minister to close a road permanently, a local government must include with the request —

- (a) written confirmation that the local government has resolved to make the request, details of the date when the relevant resolution was passed and any other information relating to that resolution that the Minister may require;
- (b) sketch plans showing the location of the road and the proposed future disposition of the land comprising the road after it has been closed;
- (c) copies of any submissions relating to the request that, after complying with the requirement to publish the relevant notice of motion under section 58(3) of the Act, the local government has received, and the local government's comments on those submissions;
- (d) a copy of the relevant notice of motion referred to in paragraph (c);
- (e) any other information the local government considers relevant to the Minister's consideration of the request; and
- (f) written confirmation that the local government has complied with section 58(2) and (3) of the Act.

Regulation 10 of the Land Administration Regulations provides that:

- (1) A local government must advertise the purpose and details of a request to reserve Crown land under section 59(1) of the Act as a mall reserve —
  - (a) in a newspaper circulating in the local government district in which the land is situated;
 and

- (b) in a notice placed on a signpost on the land or otherwise in a manner approved by the Minister.
- (2) A local government must include with the request it sends to the Minister under section 59(3) of the Act —
  - (a) written confirmation that the local government has resolved to make the request, details of the date when the relevant resolution was passed and any other information relating to that resolution that the Minister may require;
  - (b) a copy of the advertisement as it appeared in the newspaper referred to in subregulation (1)(a);
  - (c) a sketch plan describing the extent of the proposed mall reserve;
  - (d) any other information the local government considers relevant to the Minister's consideration of the request; and
  - (e) written confirmation that the local government has complied with section 59(2) and (3) of the Act.

**STRATEGIC PLAN IMPLICATIONS**

Nil

**FUTURE PLAN IMPLICATIONS**

Nil

**COMMUNITY CONSULTATION**

Nil

**STAFF RECOMMENDATIONS**

That pursuant to Section 58 of the Land Administration Act, Council give notice that it intends to request DLI to cancel the vesting of Reserve 8789 and to request the Minister to dedicate Reserve 8789 as a road reserve and that the section of road be named Shields Street. Further, that notice of the intent be advertised pursuant to Regulation 10(1) of the Land Administration Regulations.

Simple Majority Required

**MIN 165/06 MOTION – Moved Cr Stokes 2nd Cr Greenwood**

*That the Staff Recommendation be adopted.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.3
<b>Subject:</b>	Royal Show Display
<b>Location:</b>	Perth
<b>Applicant:</b>	Eastern Districts Display Committee
<b>File Ref:</b>	ADM-00
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	25 May 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

**BACKGROUND**

Correspondence seeking a contribution to the Eastern Group District Display at the Perth Royal Agricultural Show 2006, with a suggestion of \$350.

**COMMENT**

Provision was made in the 2005/06 Budget for a donation of \$250 to the Central Group of Affiliated Agricultural Societies. No payment has been made.

**FINANCIAL IMPLICATIONS**

Account 41.1.318 – Budget provision \$250.

**POLICY IMPLICATIONS**

Nil

**STATUTORY IMPLICATIONS**

Nil

## STRATEGIC PLAN IMPLICATIONS

Nil

## FUTURE PLAN IMPLICATIONS

Nil

## COMMUNITY CONSULTATION

Nil

## STAFF RECOMMENDATIONS

That \$250 be paid in 2005/2006 for the 2006 show and that a provision be made in the draft 2006/07 Budget of \$350 for the Perth Royal Show display.

Simple Majority Required

### MIN 166/06 MOTION – Moved Cr Wheeldon 2nd Cr Caffell

*That the Staff Recommendation be adopted.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.4
<b>Subject:</b>	Resource Sharing Review
<b>Location:</b>	Shires of Kellerberrin & Tammin
<b>Applicant:</b>	Shire of Kellerberrin
<b>File Ref:</b>	ADM-26
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	26 May 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

## BACKGROUND

Correspondence asking Council to reconsider it's advice that it declines to participate further in the Review.

Mr Peczka has apologised for not responding to the Shire of Tammin's initial correspondence and has indicated that he has been attempting to "re-ignite" the agreed project with the Department of Local Government and Regional Development during the past three weeks. However, the project has been somewhat in the background with the Department dealing with major changes to key Senior Staff that were initially involved in setting up the Project and the Ministers obvious prioritisation of the "Structural and Electoral Reform Report" recently released.

Confirmation of support for the project to continue has been received from the Department of Local Government and Regional Development and confirmation has been received from the preferred Consultant, Stephen Goode Consulting, acknowledging his ability to undertake the work within the scope of previously agreed timelines and estimated project cost.

It is proposed that the Project commence after 1 July 2006. The indicative cost for the Project is \$12,500 plus GST and a set hourly rate of \$125.00 plus GST will apply for work outside the agreed scope of works. Other minor costs for hosting interviews, venues and discussions will be additional to the Consultant fees.

## COMMENT

Councillors indicated they did not want to further participate in the proposed Review whilst no apparent action was being taken by the Shire of Kellerberrin.

Subsequent correspondence with the Shire of Kellerberrin has confirmed that:

- the fee proposal from Stephen Goode Consulting has increased from the \$7,700 (plus GST) proposed in his submission dated 31 August 2005 (addressing the brief dated 23 August 2005) and the DLGRD acceptance on 17 November 2005 of \$11,200 (plus GST) to the current figure of \$12,500 (plus GST and plus ancillary costs – venue hire, meals, extra accommodation for additional visits).
- the brief as provided to Stephen Goode Consulting on 23 August 2005 remains correct.
- the DLGRD will pay 50% the cost (including ancillary charges).

- the Shires of Kellerberrin and Tammin will share the balance – on a 60:40 basis.
- the Shire of Kellerberrin will be the contract principal.

### **FINANCIAL IMPLICATIONS**

Provision of \$6,000 is included in the 2005/06 Budget (account 42.1.341). This provision will need to be rolled over to 2006/07 – with the project not scheduled to commence before 1 July 2006.

### **POLICY IMPLICATIONS**

Nil

### **STATUTORY IMPLICATIONS**

Nil

### **STRATEGIC PLAN IMPLICATIONS**

Nil

### **FUTURE PLAN IMPLICATIONS**

Nil

### **COMMUNITY CONSULTATION**

Nil

### **STAFF RECOMMENDATIONS**

That the Shire of Kellerberrin and the Department of Local Government be advised that the Shire of Tammin will participate in the Resource Sharing Review on the understanding that it is kept informed on all matters and that it receives a copy of the Project brief and letters of engagement for the consultant.

Simple Majority Required

### **MIN 167/06 MOTION – Moved Cr Stokes 2nd Cr Caffell**

*That the Shire of Kellerberrin and the Department of Local Government and Regional Development be advised that the Shire of Tammin no longer wishes to participate or contribute to the review due to the delays in the project and it's loss of relevance.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.5
<b>Subject:</b>	Confirmation of Minutes – Signature Stamp
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	Policy Manual
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	6 June 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

### **PREVIOUS REFERENCE**

Item 11.1.4 - 5 October 2005 refers.

### **BACKGROUND**

On 5 October 2005 Council resolved to authorize the use of the President's signature stamp on minutes placed in the minute book with the following conditions:

1. Handwritten signature must appear on both the first and last page of each set of minutes to verify the sighting and acceptance of the President.
2. Handwritten date must appear on both the first and last page of each set of minutes and a date stamp may be used to date the remaining pages.
3. That the Signature Stamp be kept in safe custody for proper and authorized use for signing of Councils' minutes of the official record of Councils Minutes.
4. That a Register be kept for the use of the "signature stamp" by the President, when applying to minutes of the Council.

Due to the large number of pages required to be signed in the minute book by the President it was suggested that a signature stamp be purchased and appropriate formalization of its use completed.

#### **COMMENT**

Discussions between the Department of Local Government and Regional Development and the CEO indicate that the process for the confirmation of the minutes needs to be simply the meeting Chairman's signature on the last page of the minutes indicating that they were confirmed on a certain date.

This process has been put in place – however the change to Council's Policy has not been formalised.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Policy change.

#### **STATUTORY IMPLICATIONS**

Section 5.22 of the Local Government Act requires:

- (1) The person presiding at a meeting of a council or a committee is to cause minutes to be kept of the meeting's proceedings.
- (2) The minutes of a meeting of a council or a committee are to be submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.
- (3) The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation.

#### **STRATEGIC PLAN IMPLICATIONS**

Nil

#### **FUTURE PLAN IMPLICATIONS**

Nil

#### **COMMUNITY CONSULTATION**

Nil

#### **STAFF RECOMMENDATIONS**

That Council's Policy, adopted on 5 October 2005, on the confirmation of minutes and the use of a rubber signatory stamp, be rescinded.

Simple Majority Required

#### **MIN 168/06 MOTION – Moved Cr Stokes 2nd Cr Wheeldon**

*That the Staff Recommendation be adopted.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.6
<b>Subject:</b>	Mrs B Repton – 100th Birthday Celebrations
<b>Location:</b>	Tammin
<b>Applicant:</b>	CEO
<b>File Ref:</b>	HIST-03
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	8 June 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

#### **BACKGROUND**

Mrs Repton is to turn 100 on 1 July 2006. Local celebrations are planned for the occasion on Friday 7 July 2006.

## COMMENT

Discussions on how the Shire of Tammin could recognise this momentous occasion included:

- A certificate of achievement could be presented
- Mrs Repton could be made a *Freeman of the Shire*.
- A report on the celebrations should be promoted to the regional newspapers.

It is understood that Cr Leslie, as President, will be invited to attend the celebrations.

Arrangements have been made to obtain a copy of the interview conducted with Mrs Repton by the Battye Library in 1994 – which will no doubt throw some *colour* on her history.

## FINANCIAL IMPLICATIONS

Nil

## POLICY IMPLICATIONS

Nil

## STATUTORY IMPLICATIONS

## STRATEGIC PLAN IMPLICATIONS

Nil

## FUTURE PLAN IMPLICATIONS

Nil

## COMMUNITY CONSULTATION

Nil

## STAFF RECOMMENDATIONS

That Council provide direction.

Simple Majority Required

## MIN 169/06 MOTION – Moved Cr Jefferies 2nd Cr Wheeldon

*That:*

- *Mrs Repton be invited to the Tammin's Awards Night to be held on 6 July 2006;*
- *Mrs Repton be made a Freeman of the Shire; and*
- *a report on the celebrations be promoted to the regional newspapers.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.7
<b>Subject:</b>	Land Sale
<b>Location:</b>	Lots 12 & 19 Donnan Street, Tammin
<b>Applicant:</b>	R & J Brooks
<b>File Ref:</b>	ASS-1062
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	6 April 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

## PREVIOUS REFERENCE

Item 11.28 – 20 April 2006 refers.

## BACKGROUND

Correspondence advising they are not in a position to accept Council's offer for the purchase of the property and seeking an option to lease the property.

## COMMENT

In September 2002 an offer of \$1,500 (in total) was made for the purchase of lots 12 and 19 Donnan Street by the applicants.

The transaction was not proceeded with due to Council's concerns regarding the protection of Frearson Park, which is located on the Donnan Street side across both blocks.

The situation has been left in limbo, with the applicants using the rear of the blocks and no rent or rates being levied. The applicants have converted the land into part of their business.

In April 2006 the applicants indicated that Council had subsequently offered other blocks to other people for less than this figure. The applicants further indicated that they consider the land to have a market value of \$1,000 and remain keen to proceed with its acquisition. Further, that the Shire of Tammin should maintain the fence between the front and rear of the blocks as part of the garden's maintenance.

Following further discussions with the CEO and noting the requirement for both a solicitor and land valuation, the applicants are prepared to commit up to \$500 towards these costs – but no more.

On 20 April 2006 (item 11.28) Council resolved (Res 113/06) that the land be offered for private sale at \$1,000 in total (both blocks) subject to:

- 1) the purchaser being responsible for payment of the costs involved in the legal protection of Frearson Park (solicitor preparation and lodging);
- 2) the purchaser being responsible for payment of the valuation costs;
- 3) the purchaser being responsible for all settlement costs;
- 4) the purchaser being responsible for the maintenance of the fence at the rear of Frearson Park;
- 5) the water supply (meter) to Frearson Park be restricted to Frearson Park and that the service be paid for by the Shire of Tammin; and
- 6) the necessary statutory requirements being complied with.

## FINANCIAL IMPLICATIONS

Income from the sale of the land or from rent. Rates.

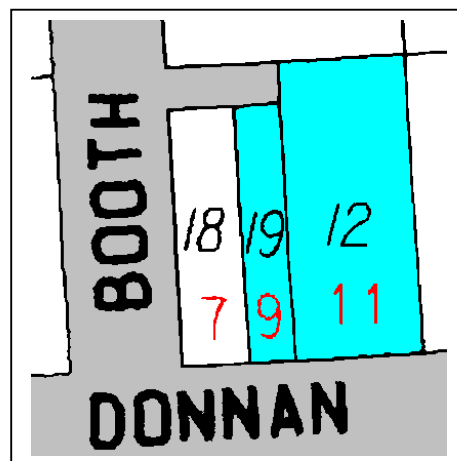
## POLICY IMPLICATIONS

Nil

## STATUTORY IMPLICATIONS

Section 3.58 of the Local Government Act provides:

- (1) In this section —  
“dispose” includes to sell, lease, or otherwise dispose of, whether absolutely or not;  
“property” includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
  - (a) the highest bidder at public auction; or
  - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
  - (a) it gives local public notice of the proposed disposition —
    - (i) describing the property concerned;
    - (ii) giving details of the proposed disposition; and
    - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
  - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.



- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
- (a) the names of all other parties concerned;
  - (b) the consideration to be received by the local government for the disposition; and
  - (c) the market value of the disposition as ascertained by a valuation carried out not more than 6 months before the proposed disposition.
- (5) This section does not apply to —
- (a) a disposition of land under section 29 or 29B of the Public Works Act 1902;
  - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59;
  - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
  - (d) any other disposition that is excluded by regulations from the application of this section.

#### **STRATEGIC PLAN IMPLICATIONS**

Nil

#### **FUTURE PLAN IMPLICATIONS**

Nil

#### **COMMUNITY CONSULTATION**

Nil

#### **STAFF RECOMMENDATION**

That Council give further consideration to a lease option, taking into consideration an annual rental and payment of rates.

Simple Majority Required

#### **MIN 170/06 MOTION – Moved Cr Stokes 2nd Cr Greenwood**

*That Russell & Julie Brooks be offered a monthly tenancy of lots 12 and 19 Donnan Street on the following basis:*

- *rental of \$10 per week inclusive of land and water rates;*
- *rental to be paid monthly in advance; and*
- *tenancy to commence on 1 July 2006.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.8
<b>Subject:</b>	Observatory Site
<b>Location:</b>	Lowles Road
<b>Applicant:</b>	Astronomical Society of WA
<b>File Ref:</b>	ASS-1233
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	2 June 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

#### **PREVIOUS REFERENCE**

Item 11.14 – 18 May 2006 refers.

#### **BACKGROUND**

Council resolved (151/06) in May 2006 to:

- proceed to subdivide and acquire the required land from Carters;
- offer the land to the Astronomical Society on a peppercorn lease basis whilst the site remains active; and
- advise the Astronomical Society that the land is available for purchase at some future time at a negotiated price if they require ownership.



## COMMENT

Action has been held up pending formal confirmation from the Astronomical Society of WA of its intentions.

Discussions with the Society indicate that it is keen to proceed on the basis set down by Council and that confirmation will be forwarded as soon as the Society can convene a meeting to formalise a decision.

The Society has now confirmed its acceptance in principal and is seeking an indication of any further action on their part to progress the matter.

## FINANCIAL IMPLICATIONS

Subdivision costs (\$3,000), land purchase costs (\$6,000) and associated fees.

## POLICY IMPLICATIONS

Nil

## STATUTORY IMPLICATIONS

Nil

## STRATEGIC PLAN IMPLICATIONS

Nil

## FUTURE PLAN IMPLICATIONS

Nil

## COMMUNITY CONSULTATION

Nil

## STAFF RECOMMENDATIONS

That the Astronomical Society of WA be advised that the Shire of Tammin will now proceed to acquire the land (including subdivision) and as part of the Offer and Acceptance, seek approval for immediate occupation of the land.

Simple Majority Required

## MIN 171/06 MOTION – Moved Cr Caffell 2nd Cr Wheeldon

*That the Staff Recommendation be adopted.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.9
<b>Subject:</b>	Merredin Visitor Centre
<b>Location:</b>	Wheatbelt Region
<b>Applicant:</b>	CEO
<b>File Ref:</b>	ORG-17
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	4 June 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

## PREVIOUS REFERENCE

Item 11.4 – 8 March 2006 refers.

## BACKGROUND

On 8 March 2006 Council resolved (Min 35/06) that the CEO seek an interested community representative to be the Shire of Tammin delegate to the Merredin Visitor Centre.

## COMMENT

Currently, the Shire of Tammin does not have a representative on Merredin Visitor Centre / Wheatbelt Tourism Association.

It is considered that the Shire of Tammin is not making or receiving full benefit from this organisation due to the lack of representation.

The issue was advertised in the Tammin Tabloid without any expression being received.

**FINANCIAL IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**STATUTORY IMPLICATIONS**

Nil

**STRATEGIC PLAN IMPLICATIONS**

Nil

**FUTURE PLAN IMPLICATIONS**

Nil

**COMMUNITY CONSULTATION**

Nil

**STAFF RECOMMENDATION**

That Council appoint a delegate to the Merredin Visitor Centre organisation.

Simple Majority Required

**MIN 172/06 MOTION – Moved Cr Jefferies 2nd Cr Stokes**

*That the issue lay on the table to allow further discussion in the community.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.10
<b>Subject:</b>	Banners in the Terrace
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	WALGA
<b>File Ref:</b>	OLGOV-12
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	4 June 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

**PREVIOUS REFERENCE**

Item 11.9 – 8 March 2006 refers.

**BACKGROUND**

On 8 March 2006 Council resolved (Res 41/06) to seek expressions of interest in painting a banner for the Banners in the Terrace competition as part of Local Government Week.

**COMMENT**

The issue was advertised in the Tammin Tabloid without any expression being received.

**FINANCIAL IMPLICATIONS**

No specific provision appears to have been made in the 2005-2006 Budget. Total costs (including paints) are likely to be in the region of \$200-\$300.

**POLICY IMPLICATIONS**

Nil

**STATUTORY IMPLICATIONS**

Nil

**STRATEGIC PLAN IMPLICATIONS**

Nil

**FUTURE PLAN IMPLICATIONS**

Nil

**COMMUNITY CONSULTATION**

Nil

**STAFF RECOMMENDATION**

That the information be received and that no further action be taken.

Simple Majority Required

**MIN 173/06 MOTION – Moved Cr Caffell 2nd Cr Wheeldon**

*That the Staff Recommendation be adopted.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.11
<b>Subject:</b>	Barrack Rd
<b>Location:</b>	Tammin
<b>Applicant:</b>	D McCreery
<b>File Ref:</b>	ENG-34
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 February 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

**PREVIOUS REFERENCE**

Item 11.13 – 8 March 2006 refers.

**BACKGROUND**

In March 2006 Council considered a request from Mr McCreery for the repair of the bituminised section of Barrack Rd east of the railway crossing and Livesey Crossing.

Council resolved (Res 46/06) to list the issue on the roads inspection.

Following the roads inspection Council resolved that a costing be prepared and to seek a contribution before further consideration.

**COMMENT**

This is the old section (before realignment) of the Great Eastern Hwy and links the Great Eastern Hwy to Mr McCreery’s tree farm.

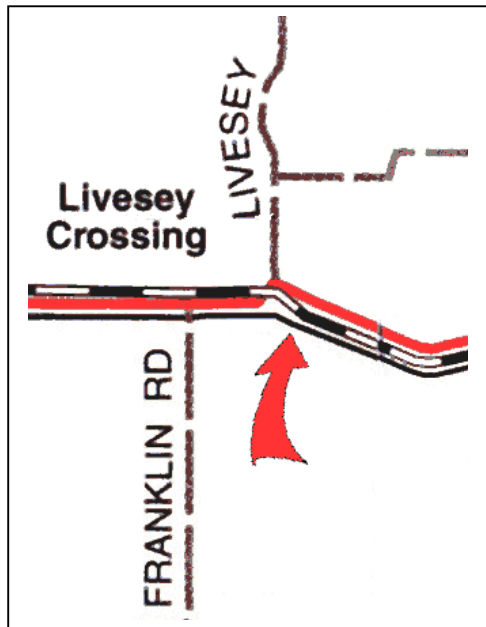
The road surface is badly potholed and sections have in the past been sheeted with gravel.

The section is approximately 250m long.

A full re-seal, involving scraping off the existing bitumen, re-binding the surface and applying a single coat metal aggregate bitumen seal, is estimated to cost \$10,000.

The alternative is to sweep the existing surface and pre-mix patch the *holes* in the bitumen surface. This alternative is not recommended as it would result in a short term *Band-Aid* style solution at a standard unlikely to be accepted. It is unlikely the surface would be smooth and very likely that further potholes would occur – for the same very reason the existing surface has potholed.

Mr McCreery has been invited to comment.



## FINANCIAL IMPLICATIONS

Cost of repairs outside the 2005/06 Budget.

## POLICY IMPLICATIONS

Nil

## STATUTORY IMPLICATIONS

Nil

## STRATEGIC PLAN IMPLICATIONS

Nil

## FUTURE PLAN IMPLICATIONS

Nil

## COMMUNITY CONSULTATION

Nil

## STAFF RECOMMENDATION

That Council considers the response from Mr McCreery.

Simple Majority Required

## MIN 174/06 MOTION – Moved Cr Jefferies 2nd Cr Caffell

*That the issue lay on the table pending a response from Mr McCreery.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.12
<b>Subject:</b>	Asset Register
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	FIN-00
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	4 June 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

## BACKGROUND

A physical and logical check of the Shire of Tammin's asset register has attempted to be performed. It has revealed a number of issues require addressing.

## COMMENT

The HAAC assets passed onto Cunderdin some years ago, whilst fully depreciated, were left in the Register. These have been written out.

The title deeds for:

- 7) Lot 20 (4) Old Yorkrakine Rd
  - 8) Lot 19 Old Yorkrakine Rd
  - 9) Lot 8 (9) Nottage Way
  - 10) Lot 9 (11) Nottage Way
- are not physically in the Title Deeds Register

The land assets:

- 11) Lot 129 Barrack Rd acquired 13 Feb 2001
  - 12) Pt Lot 61 Lots 51 & 52 acquired 16 July 2004
  - 13) Lot 59 (3) Dreyer St
  - 14) Avon Loc 29291 Gt Eastern Hwy acquired 13 February 2001
  - 15) Avon Loc 27516 Goldfields Rd acquired 15 March 1979
- are not in the Asset Register.

Lot 93 Walston St, sold, is still in the register.

The title deeds for:

- 16) Lot 10 Nottage Way
- 17) Lot 11 Nottage Way
- 18) Lot 12 Nottage Way
- 19) Lot 13 Nottage Way
- 20) Lot 14 Nottage Way
- 21) Lot 15 Nottage Way
- 22) Lot 16 Old Yorkrakine Rd
- 23) Lot 17 Old Yorkrakine Rd
- 24) Lot 18 Old Yorkrakine Rd

owned by T & A Russell, are in the Asset Register. It is likely these properties will be acquired before 30 June 2006.

Lot 119 Draper St records a house (Courtland). This is assumed to be the house on lot 66 (20) Ridley St which does not have a house recorded.

There also appears to be a discrepancy between a host of minor tools, equipment, computers etc however time has not permitted a full reconciliation. As such, this issue will be addressed when time permits.

### **FINANCIAL IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **STATUTORY IMPLICATIONS**

Nil

### **STRATEGIC PLAN IMPLICATIONS**

Nil

### **FUTURE PLAN IMPLICATIONS**

Nil

### **COMMUNITY CONSULTATION**

Nil

### **STAFF RECOMMENDATION**

That:

- a search be conducted for the missing title deeds;
- the land assets not recorded be recorded in the Asset Register;
- Lot 93 Walston St be written out of the register; and
- the house (Courtland), shown against Lot 119 Draper St in the Asset Register, be transferred in the Asset Register to lot 66 (20) Ridley St.

Simple Majority Required

### **MIN 175/06 MOTION – Moved Cr Stokes 2nd Cr Wheeldon**

*That the Staff Recommendation be adopted.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.13
<b>Subject:</b>	Municipal Inventory, Statements & Plans
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	Various
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	4 June 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

## **BACKGROUND**

Following the receipt of correspondence from the Office of the Information Commissioner regarding the Shire of Tammin's Freedom of Information Statement, a search through the Shire of Tammin's records has failed to find the Statement. Further contact with the Office of the Information Commissioner indicates that the Shire of Tammin submitted a Statement in December 1994 however there is no record of it being updated annually. A copy of the 1994 Statement has been located.

A similar issue exists with the Shire of Tammin Disability Services Plan following correspondence from the Disability Services Commission noting that local governments are required to develop new Disability Access and Inclusion Plans by 31 July 2007 and requesting the Shire of Tammin to lodge it's existing Disability Services Plan by 31 July 2006.

A further similar issue exists in relation to the Recordkeeping Plan with correspondence being received from the State Records Commission seeking an update of documents by 16 June 2006.

## **COMMENT**

At the same time, a search was carried out for similar required documents:

- Municipal Inventory – folder found, plan being developed through Heritage Committee (3 November 1999) but not finished. (HIST-02)
- Recordkeeping Plan – obviously completed and submitted, but a copy of the Plan not yet found. (ADM-50)
- Freedom of Information Statement – 1994 Statement found, requires updating. (OSGOV-19).
- Disability Services Plan – not found (OFGOV-03).
- Equal Employment Management Plan – not found. (PERS-01)
- Financial Management System and Procedures Review – Item 10.1 – 7 July 2004. Next review due July 2008 (Local Government (Financial Management) Regulations 5(2)(c) – once every 4 financial years). (FIN-02)
- Health & Safety Plan – not found. (PERS-06)
- Severance & Redundancy Plan – not found.
- Gratuity Plan – not found.
- Future Plan – not found. Principal Activities Plan 2005-2009 adopted February 2005. Regulations (19C and 19D) require that the Future Plan shall be for a minimum of 2 years, shall be reviewed every 2 years and that the electors and ratepayers be consulted during the development and review of the Plan. (FIN-04)
- Strategic Plan – Plan found, developed through Liz Patterson (item 11.1.2 – 3 December 2003) however it has expired. No legal requirement to prepare this Plan.
- Review of Wards & Representation – last review not found. (PROP-07)

## **FINANCIAL IMPLICATIONS**

Nil

## **POLICY IMPLICATIONS**

Nil

## **STATUTORY IMPLICATIONS**

Nil

## **STRATEGIC PLAN IMPLICATIONS**

Nil

## **FUTURE PLAN IMPLICATIONS**

Nil

## **COMMUNITY CONSULTATION**

Nil

## **STAFF RECOMMENDATION**

That Council provide advice regarding the required Inventory, Statements, Plans and Reviews.

Simple Majority Required

## MIN 176/06 MOTION – Moved Cr Stokes 2nd Cr Caffell

*That the CEO research and complete/update draft plans when time permits for Council's consideration.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.14
<b>Subject:</b>	Sedan Quotes
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	TEND-18
<b>Disclosure of Interest:</b>	CEO – Contract condition
<b>Date:</b>	8 June 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

### PREVIOUS REFERENCE

Item 11.9 – 18 May 2006 refers.

### BACKGROUND

Quotes were sought for the replacement of the Ford Fairlane G8 sedan on either/or of the following basis:

- Supply of Fairlane/Fairmont sedan only – no trade
- or
- Supply of Fairlane/Fairmont sedan and trade-in of Fairlane sedan.
- Or
- Outright purchase of existing Fairlane sedan

Quotes were received as follows:

<u>Received</u>	<u>Company</u>	<u>Model</u>	<u>Purchase</u>	<u>Trade</u>	<u>Change</u>	<u>Net</u>
18-4-2006	Donovan Ford	G8 Fairlane	\$46,802.80	\$38,302.80	\$8,500.00	\$7,650.00
26-4-2006	Country Ford	G8 Fairlane	\$47,850.00	\$39,500.00	\$8,350.00	\$7,515.00
25-5-2006	Midway Ford	G8 Fairlane	\$46,890.37	\$41,000.00	\$5,890.37	\$5,527.61

All quotes shown include GST. The Net figure is after GST has been removed from the transaction.

On 18 May 2006 Council resolved (Min 146/06) that neither of the quotes be accepted as they are not considered economic and that the CEO resolve the replacement of the vehicle (with a similar standard Holden or Ford) by advertising the existing vehicle for private sale and advising the dealerships that the vehicle is available, subject to a more economic quote, on an on-going basis until sold.

### COMMENT

The vehicle was advertised locally (Tammin Tabloid) at \$43,000.

Discussions were held with Midway Ford who estimated that to change the same vehicle over at 30,000 km and 10 months (compared to 15,000 km and 5 months) would cost an additional \$5,000. In that time, the costs of tyres would also need to be considered.

Midway Ford has also advised that the current standard of vehicle still provides the best value as for local government on low km change-overs – with the exception of the performance vehicles (XR6).

Subsequently, the vehicle has been sold (\$43,000), resulting in a transaction:

<u>Model</u>	<u>Purchase</u>	<u>Trade</u>	<u>Change</u>	<u>Net</u>
G8 Fairlane	\$46,802.80	\$43,000.00	\$3,802.80	\$3,457.10

**FINANCIAL IMPLICATIONS**

The 2005/06 Budget provision (\$84,000 - \$80,000) \$4,000 was spent on the previous change-over (January 2006).

**POLICY IMPLICATIONS**

The CEO’s contract includes the provision of a Fairlane G8 sedan.

**STATUTORY IMPLICATIONS**

Nil

**STRATEGIC PLAN IMPLICATIONS**

Nil

**FUTURE PLAN IMPLICATIONS**

Nil

**COMMUNITY CONSULTATION**

Nil

**STAFF RECOMMENDATION**

That the CEO’s action, in disposing of the vehicle and the purchase of a replacement, be endorsed.

Simple Majority Required

**MIN 177/06 MOTION – Moved Cr Wheeldon 2nd Cr Caffell**

*That the Staff Recommendation be adopted.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.15
<b>Subject:</b>	Accounting System
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	FIN-22
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	10 June 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

**BACKGROUND**

The Shire of Tammin’s accounting system is currently AccuTerm 97 operated remotely through the Shire of Kellerberrin’s computer system.

The Shire of Kellerberrin has kindly allowed this arrangement to continue to 30 June 2006 which is the date the shared license fee has been paid.

The intention was to implement *MYOB* software to effect the accounting up to trial balance stage (including debtors, creditors and payroll) and use *Microsoft Excel* for the reporting. Also, to use *Microsoft Access* for rating and *Microsoft Excel* for subsidiary systems (costing, asset register, inventories etc.)



## COMMENT

The IT Vision *SynergySoft* solution being explored by the WE-ROC local governments is estimated to cost:

<b>Software Module</b>	<b>License Fees</b>	<b>Training Assistance</b>
Core Financials (Assets, Bank Reconciliation, Costing, Creditors, Debtors, Direct Debits, G/L, Loans and Plant)	\$15,500	\$4,500
Electoral Roll	\$1,575	\$500
Email Remittance Advices	\$700	\$500
Excel Integration	\$2,625	\$500
Mapping/GIS Interface first 3 Users	\$0	\$1,000
Payroll	\$3,150	\$2,500
Rates and Property including Modelling and Pools	\$7,800	\$4,000
Receipting	\$1,575	\$0
Report Manager	\$1,800	\$500
Less WALGA Preferred Supplier Discount (20% of License Fees)	-\$6,945	
Database License (8 concurrent Users)	\$4,000	
<b>Total Costs</b>	<b>\$31,780</b>	<b>\$14,000</b>
Training & Assistance	\$14,000	
Data Migration (Property related data)	\$8,000	
Project Management & Installation	\$2,400	
<b>Total Initial Cost</b>	<b>\$56,180</b>	
<b>Total Annual License Fees</b>	<b>\$12,815</b>	

Haines Norton has proposed:

<b>Software Module</b>	<b>License Fees</b>	<b>Training Assistance</b>
<i>Quick Books</i> Bank Reconciliation, Creditors, Debtors, Direct Debits, G/L, Payroll	\$2,600	\$6,000
Assets	\$500	
Rates and Property including Modelling and Pools (on-line)	\$12,000	\$8,000
<b>Total Costs</b>	<b>\$15,100</b>	<b>\$14,000</b>
Training & Assistance	\$14,000	
<b>Total Initial Cost</b>	<b>\$29,100</b>	
<b>Annual License Fees</b>		
General Ledger etc.	\$6,000	
Rates and Property	\$6,000	
Rates and Property host fees (per year)	\$600	
Assets (per year)	\$600	
<b>Total Annual License Fees &amp; Charges</b>	<b>\$13,200</b>	

Noting Tammin's current circumstances and with the accounting support offered by Haines Norton and the pre-setup of their *Quick Books*, the solution is too good to ignore and has been accepted to go live from 1 July 2006.

The rating solutions being offered are considered too expensive for 350 assessments –Haines Norton for example would cost \$57/assessment to set up. Discussions in this regard are continuing with the continued intention to use the *Microsoft Access* solution.

## FINANCIAL IMPLICATIONS

Provision to be included in the 2006/07 Budget.

## POLICY IMPLICATIONS

Nil

## STATUTORY IMPLICATIONS

Nil

**STRATEGIC PLAN IMPLICATIONS**

Nil

**FUTURE PLAN IMPLICATIONS**

Nil

**COMMUNITY CONSULTATION**

Nil

**STAFF RECOMMENDATIONS**

1. That the CEO’s actions in purchasing the Haines Norton / Quicken general ledger solution for implementation from 1 July 2006 be endorsed.

Simple Majority Required

2. That no action be taken on the Haines Norton On-Line Rating Solution and the original plan utilising *Microsoft Access* be pursued.

Simple Majority Required

**MIN 178/06 MOTION – Moved Cr Jefferies 2nd Cr Greenwood**

*That the Staff Recommendations 1 and 2 be adopted.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.16
<b>Subject:</b>	Fencing
<b>Location:</b>	Lot 120 – 45 Draper St
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	ASS-1050
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	10 June 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

**BACKGROUND**

An inspection of 45 Draper St by Crs Caffell and Wheeldon together with the CEO on 8 June 2006 identified additional fencing is required.

**COMMENT**

It is proposed to fence from the front corner of the house north to the existing boundary fence – at full height and also to fence from the south west corner of the house to the western boundary fence – including the provision of a gate.

**FINANCIAL IMPLICATIONS**

Provision proposed to be included in the draft 2006/07 Budget.

**POLICY IMPLICATIONS**

Nil

**STATUTORY IMPLICATIONS**

Nil

**STRATEGIC PLAN IMPLICATIONS**

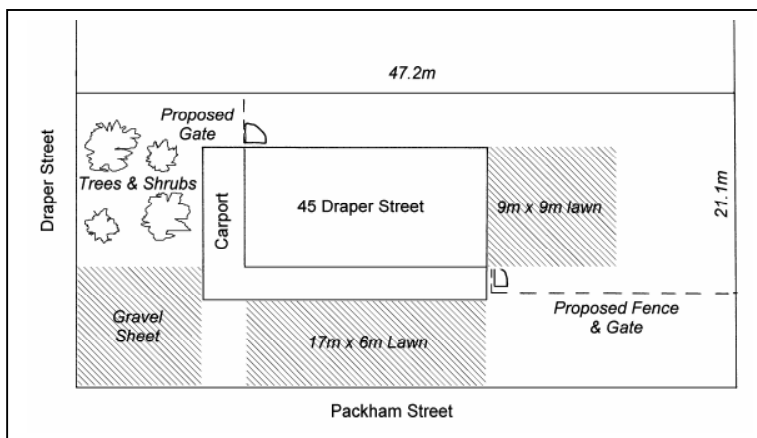
Nil

**FUTURE PLAN IMPLICATIONS**

Nil

**COMMUNITY CONSULTATION**

Nil



## STAFF RECOMMENDATION

That provision be included in the draft 2006/07 Budget for additional fencing at 45 Draper Street.  
Simple Majority Required

## MIN 179/06 MOTION – Moved Cr Caffell 2nd Cr Jefferies

*That the Staff Recommendation be adopted.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.17
<b>Subject:</b>	<i>Roads To Recovery Program</i>
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	ENG-28
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	10 June 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

## BACKGROUND

Correspondence from the Roads to Recovery Program advising that the supplementary funding requires a works program to be submitted by 30 September 2006.

## COMMENT

It would be helpful if Council provided direction in relation to the *Roads to Recovery Program* projects proposed for 2006/07.

The 2005/06 Program provided for:

Yorkrakine Road	Reconstruct floodway across salt flats and seal 7m width 500m	\$35,786
South Tammin Road	Reconstruct & seal 7m width 5.4km	\$49,895
Franklin Road	Sheet with quartz/gravel 6m width 2.3km	\$20,437

Funding for the program is \$504,556 over 4 years (\$126,139 per year). Supplementary funding equal to one quarter of the life of program allocation (\$126,139) is to be made prior to 30 June 2006 and these funds must be acquitted in the following 3 years.

## FINANCIAL IMPLICATIONS

Nil

## POLICY IMPLICATIONS

Nil

## STATUTORY IMPLICATIONS

Nil

## STRATEGIC PLAN IMPLICATIONS

Nil

## FUTURE PLAN IMPLICATIONS

Nil

## COMMUNITY CONSULTATION

Nil

## STAFF RECOMMENDATION

That Council provide direction.

Simple Majority Required

**MIN 180/06 MOTION – Moved Cr 2nd Cr**

*That Councillors provide further direction on the required works for 2006/07 direct to the CEO to allow work to progress on the draft 2006/07 Budget.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.18
<b>Subject:</b>	Community Bus
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Mr Ted Haenow
<b>File Ref:</b>	ADM-13 & AGE-01
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	10 June 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

**BACKGROUND**

Correspondence expressing concern regarding the operation of the community bus in taking pensioners to Northam monthly for shopping.

**COMMENT**

It is understood that the organisation of the community bus for the shopping expeditions is not a function of the Shire of Tammin but rather HAAC.

**FINANCIAL IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**STATUTORY IMPLICATIONS**

Nil

**STRATEGIC PLAN IMPLICATIONS**

Nil

**FUTURE PLAN IMPLICATIONS**

Nil

**COMMUNITY CONSULTATION**

Nil

**STAFF RECOMMENDATION**

That that the correspondence be forwarded to HACC with a courtesy reply to Mr Haenow.

Simple Majority Required

**MIN 181/06 MOTION – Moved Cr Caffell 2nd Cr Wheeldon**

*That the Staff Recommendation be adopted.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.19
<b>Subject:</b>	Local Government Week
<b>Location:</b>	Burswood
<b>Applicant:</b>	WALGA
<b>File Ref:</b>	OLGOV-01
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	10 June 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

## PREVIOUS REFERENCE

In April 2006 Council was advised (IB 36) that the Annual General Meeting would be held on Sunday 6 August 2006 during Local Government Week at the Burswood Convention Centre and that the closing date for motions was 16 June 2006.

## BACKGROUND

Correspondence noting that the 2006 Annual General Meeting for WALGA will be held on Sunday 6 August 2006 and that all Member local governments are entitled to two voting delegates – which may be Councillors or Staff.

Voting delegates must be registered prior to 7 July 2006.

## COMMENT

No registration forms from Councillors have been received.

5 rooms accommodation has been pre-booked at the Holiday Inn Burswood for arrival Friday 4 August 2006 and departure Monday 7 August 2006.

## FINANCIAL IMPLICATIONS

Nil

## POLICY IMPLICATIONS

Nil

## STATUTORY IMPLICATIONS

Nil

## STRATEGIC PLAN IMPLICATIONS

Nil

## FUTURE PLAN IMPLICATIONS

Nil

## COMMUNITY CONSULTATION

Nil

## STAFF RECOMMENDATION

That Council determine voting delegates for the 2006 Annual General Meeting for WALGA and that these be registered with WALGA by 7 July 2006.

Simple Majority Required

## MIN 182/06 MOTION – Moved Cr Wheeldon 2nd Cr Caffell

*That Crs Leslie and Caffell be the voting delegates for the 2006 Annual General Meeting for WALGA and that these be registered with WALGA by 7 July 2006.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.20
<b>Subject:</b>	Effluent Ponds / Tammin Hotel
<b>Location:</b>	Tammin
<b>Applicant:</b>	R & C Kreiger, Tammin Hotel
<b>File Ref:</b>	ASS-368
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 June 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

## PREVIOUS REFERENCE

Item 11.10 – 18 May 2006 refers.

## BACKGROUND

Seeking a contribution to the Water Corporation's account for \$231.50 being service charges from 1 January 2006 to 30 June 2006 as a joint user of the Station Rd facility.

## COMMENT

Council resolved on 18 May 2006 that Messrs R & C Kreiger be advised that the Shire of Tammin would accept the gifting of lot 18 Tammin Wyalkatchem Rd (effluent lagoons) on the following basis:

- continued access by R & C Kreiger at no cost or effluent rate
- Shire of Tammin paying all rate charges (local government and Water Corporation) from 1 January 2006;
- Shire of Tammin paying all transfer and settlement costs.
- R & C Kreiger (Tammin Hotel) maintaining the effluent line from the Hotel to the lagoons.

At this time, the Kreigers are exploring the various options – from surviving without the effluent ponds through to jointly upgrading the effluent line in conjunction with the roadhouse.

Account from the Water Corporation have not previously been received.

The Shire of Tammin has previously expended considerable sums cleaning out the ponds.

## FINANCIAL IMPLICATIONS

No provision exists in the 2005/06 Budget.

## POLICY IMPLICATIONS

Nil

## STATUTORY IMPLICATIONS

Nil

## STRATEGIC PLAN IMPLICATIONS

Nil

## FUTURE PLAN IMPLICATIONS

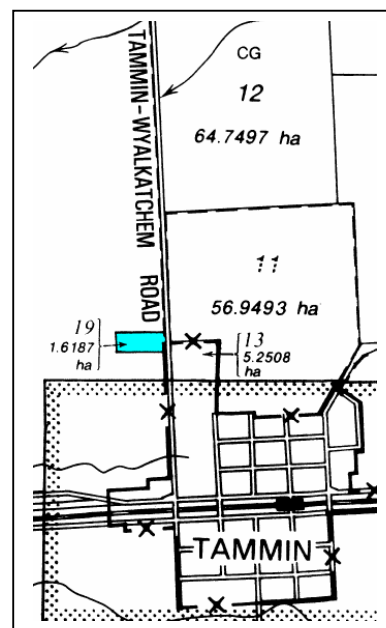
Nil

## COMMUNITY CONSULTATION

Nil

## STAFF RECOMMENDATION

That Council provide direction.



Simple Majority Required

## MIN 183/06 MOTION – Moved Cr Jefferies 2nd Cr Wheeldon

*That the R & C Kreiger be advised that the Shire of Tammin is not prepared to contribute to the Water Corporation's account noting the previous unshared expenditure by the Shire of Tammin on the site and that Council's previous offer (18 May 2006) that the Shire of Tammin would accept the gifting of lot 18 Tammin Wyalkatchem Rd (effluent lagoons) on the following basis:*

- *continued access by R & C Kreiger at no cost or effluent rate;*
- *Shire of Tammin paying all rate charges (local government and Water Corporation) from 1 January 2006;*
- *Shire of Tammin paying all transfer and settlement costs.*
- *R & C Kreiger (Tammin Hotel) maintaining the effluent line from the Hotel to the lagoons. remains open.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.21
<b>Subject:</b>	Queens Birthday Honours
<b>Location:</b>	
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	PUB-04
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	11 June 2006
<b>Author:</b>	Mick Oliver, Chief Executive Officer

### **BACKGROUND**

Ex Minister for Transport Eric Charlton was awarded a Medal of the Order of Australia (OAM) for his reforms to the transport system and contributions to the road safety program *Roadwise* as part of the Queens Birthday Honours.

### **COMMENT**

It is appropriate that Council congratulates a local on being awarded such an honour.

### **FINANCIAL IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **STATUTORY IMPLICATIONS**

Nil

### **STRATEGIC PLAN IMPLICATIONS**

Nil

### **FUTURE PLAN IMPLICATIONS**

Nil

### **COMMUNITY CONSULTATION**

Nil

### **STAFF RECOMMENDATION**

That a letter of congratulations from Council on behalf of the community of Tammin be forwarded to Mr Eric Charlton OAM.

Simple Majority Required

### **MIN 184/06 MOTION – Moved Cr Stokes 2nd Cr Caffell**

*That the Staff Recommendation be adopted.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.22
<b>Subject:</b>	May 2006 Cheque List
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 June 2006
<b>Author:</b>	Liz McDonald, Finance Officer

### **BACKGROUND**

Accounts for Payment from 1 May 2006 to 31 May 2006:





## STAFF RECOMMENDATION

That the accounts submitted from 1 May 2006 to 31 May 2006 be accepted.

Simple Majority Required

## MIN 185/06 MOTION – Moved Cr Jefferies 2nd Cr Stokes

*That the Staff Recommendation be adopted.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.23
<b>Subject:</b>	May 2006 Financial Management Report
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 June 2006
<b>Author:</b>	Liz McDonald, Finance Officer

## BACKGROUND

Enclosed is the monthly report for the month of May 2006.

Direct Debit list for the month of May 2006:

### Municipal Fund

01.05.2006	National On-line Fee for May 2006	\$51.50
01.05.2006	CBA Merchant Fee for April 2006	\$7.80
03.05.2006	CBA Pos Fee for April 2006	\$33.95
03.05.2006	Net Pay for F/E 03/05/2006	\$11,798.00
04.05.2006	Visa Card Charges for April 2006	\$1,499.46
08.05.2006	Messages on Hold Rental from 05/05/06 to 04/08/06	\$546.00
08.05.2006	DPI Fund Bank Fees for February & March 2006	\$40.00
08.05.2006	Cancelled Receipt – Printer Jam	\$200.00
08.05.2006	Cancelled Receipt – Printer Jam	\$200.00
09.05.2006	Bank Transfer Net Pay for Employee 232 M.S. Lucas F/E 03/05/06	\$120.00
09.05.2006	Bank Transfer Fees – refer above	\$5.00
17.05.2006	Net Pay for F/E 17/05/2006	\$12,198.19
25.05.2006	Lease Repayment for 120H Cat Grader	\$3,822.00
31.05.2006	Reserve Fund Bank Fees for May 2006	\$20.00
31.05.2006	DPI Fund Bank Fees for April 2006	\$20.90
31.05.2006	Trust Fund Bank Fees for May 2006	\$47.60
31.05.2006	Municipal Fund Bank Fees for May 2006	\$98.60
31.05.2006	Net Pay for F/E 31/05/2006	\$11,606.79

### Trust Fund

10.05.2006	Cancelled Receipt – Incorrect Amount	\$163.60
31.05.2006	Police Licensing Debits for May 2006	\$20,327.35

## COMMENT

No capital purchases were made during the month of May 2006.

## FINANCIAL IMPLICATIONS

Financial Management of 2005/2006 budget.

## POLICY IMPLICATIONS

Nil

## STATUTORY IMPLICATIONS

Regulation 34 of the Local Government (Financial Management) Amendment Regulations provides:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –
  - a. Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
  - b. Budget estimates to the end of the month to which the statement relates;
  - c. Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - d. Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - e. The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing –
  - a. An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
  - b. An explanation of each of the material variances referred to in sub regulation (1)(d); and
  - c. Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown –  
According to nature and type classification;
  - a. By program; orBy business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be –
  - a. Presented to the council –
    - i. At the next ordinary meeting of the council following the end of the month to which the statement relates; or
    - ii. If the statement is not prepared in time to present it to the meeting referred to in sub paragraph (i), to the next ordinary meeting of the council after that meeting; and
  - b. Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.
- (6) In this regulation –  
“**committed assets**” means revenue unspent but set aside under the annual budget for a specific purpose;  
“**restricted assets**” has the same meaning as in AAS 27.

## STRATEGIC PLAN IMPLICATIONS

Nil

## FUTURE PLAN IMPLICATIONS

Nil

## COMMUNITY CONSULTATION

Nil

## STAFF RECOMMENDATION

That:

- Council approves the Monthly Financial Statements for the period ending 31 May 2006.
- the Direct Debit List be accepted for the month of May 2006.

Simple Majority Required

## MIN 186/06 MOTION – Moved Cr Greenwood 2nd Cr Stokes

*That the Staff Recommendation be adopted.*

CARRIED 6/0

## **12. REPORTS OF OFFICERS – For period up to 14 June 2006**

### **12.1 Chief Executive Officer's Report**

#### **12.1.1 Interim Audit**

On 30 May 2006 Paul Chabrel – Butler Settineri completed the Interim Audit. A Audit Management Letter has been received highlighting a number of deficiencies. The Letter has been listed on the Audit Committee's Agenda for consideration.

#### **12.1.2 WE-ROC Meeting**

On 31 May 2006 the CEO attended the WE-ROC Executive meeting in Southern Cross. Items discussed of relevance to Tammin included:

- Shared purchase of finance and accounting packages.
- Community Safety & Crime Prevention Plans. All WE-ROC Councils have now signed up (including Merredin). Bruce Rock will organise the consultant to prepare the Report (the Shire of Tammin has received the \$5,000 grant for the consultant and \$1,200 administration contribution).
- WALGA Systemic Sustainability Study.
- Local Government Advisory Board report on Local Government Structural and Electoral Reform in Western Australia.
- State road funds to local government review.
- Public Accounts Committee inquiry into local government.
- Relay for Life
- Central Wheatbelt Visitor Centre
- Wheatbelt calendars. A contribution will be made to the printing of calendars for either resale or gifting.

#### **12.1.3 HAAC Service**

On 1 June 2006 the CEO attended a HAAC meeting at the invitation of the Tammin Committee, with the HAAC Co-ordinator from Cunderdin. The central issue under discussion related to the *meals-on-wheels* service – which was rumoured to being relocated to Cunderdin.

#### **12.1.4 Sundry Plant**

The Pressure Master pressure cleaner was determined un-repairable and has been replaced at a cost of \$3,290 plus GST - inclusive of the sale of the old unit.

#### **12.1.5 Minute Books**

The minute book previously thought missing has been located. However, the minute books, for the period between May 1993 and May 1997, can not be located.

#### **12.1.6 Shire Office Septic System**

The two tanks at the Shire Office required pumping out again – the second time in 5 months. Mr Williams indicated that a third tank, for the solids, had to exist. This has subsequently been located and marked. When time permits, it is proposed to retro fit an electric pump into the system and transfer the liquid to the leach drain serving the public toilets. At the same time, provision will be included in the piping for the Hall tanks – although with it's limited use this does not seem to be a current problem.

#### **12.1.6 Internet Connection**

On 12 June 2006 BroadbandNet connected the internet to 20 Ridley Street.

M.G. (Mick) Oliver  
Chief Executive Officer

## **12.2 Community Development Officer's Report**

### **12.2.1 Country Housing Authority**

The Shire of Tammin has prepared an application to the department of housing and works under the Housing Incentive Development Program for \$50,000. If successful these funds will be used for the new CEO's residence. Notification regarding the success of this submission should be received by the end of June.

### **12.2.2 Tammin Art Prize – 4 November 2006**

Western Power have accepted the opportunity to part sponsor the Tammin Art Prize in 2006. Applications have been sent to Healthways and Lotterywest requesting support for this event. It is hoped to run the day on similar lines to the opening of Kadjininy Kep, with entertainment through the afternoon and evening and the official opening and announcement of category winners at 5pm.

### **12.2.3 Be-Active Management Committee Meeting**

The Be-Active Management Committee meeting was held in Tammin on the 6 June 2006. Items for discussion included the application for the scheme's Healthway grant for \$75,000 over a three year period. Notification should be received by the 26 June 2006. Funding through the Department of Sport and Recreation under the new Club development scheme was presented to Local Governments to apply for on an individual basis or as a group of Councils. The Shire of Merredin are applying in their own right as part of their new sporting complex the remaining shires in the Be Active scheme will apply as a joint initiative.

### **12.2.4 Community Playground**

The Community Playground will be installed on the 25 June 2006. Outside staff are making the necessary preparations.

### **12.2.5 Community Water Grants**

The necessary paperwork and official funding agreement have been received, signed and returned. Funds will be received shortly so work can begin on this project and a consultant can be engaged to look at the current storm water situation within the Tammin townsite.

### **12.2.6 Hydrology Model**

Consultant John Heerey spent a day with myself and Robert McMeekan at the Hydrology Model. Concerns had been raised regarding the constant algae build up in the ponds. John was able to identify the high levels of cyanuric acid in the water offered a solution to rectify the problem. John went through the water testing process and looked at the operational manual that had been drawn up and advised on our maintenance program. John did raise concerns on the effectiveness of our filtration system with the addition of the bypass arrangement. This issue has not been resolved, pending the resolution of the algae.

### **12.2.7 Environmental Partnerships : TALEC > ALCOA**

This application for \$15,000 was completed and has been accepted by ALCOA.

### **12.2.8 Grant Information Evening**

The Shire of Tammin will host a Grant Information Evening for local sporting groups on the 22 June 2006. Belinda Kenney, Department of Sport and Recreation and Rodney Thornton, Be-Active coordinator will be in attendance to answer questions and discuss opportunities for funding. Letters have been sent to all Sporting Clubs inviting members to attend.

### **12.2.9 Tammin Achievement Night**

Invitations have been sent out to the identified community members and the local sporting and community groups for this annual event which will take place at the Tammin Bowling Club on the 6 July 2006 from 6:30pm to 8:00pm

Carol Crane  
**Community Development Officer**

## STAFF RECOMMENDATION

That Council receive the Officers' Reports

Simple Majority Required

### MIN 187/06 MOTION – Moved Cr Jefferies 2nd Cr Greenwood

*That the Staff Recommendation be adopted.*

CARRIED 6/0

### 13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

### 13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

#### 13.1 July Ordinary Council Meeting

Cr Caffell suggested the meeting date be changed from the scheduled Thursday 20 July 2006 to Thursday 27 July 2006.

### MIN 188/06 MOTION – Moved Cr Caffell 2nd Cr Wheeldon

*That the date for the July Ordinary Meeting be changed to 27 July 2006.*

CARRIED 6/0

### 14. CLOSURE OF MEETING

There being no further business the Chairman closed the meeting at 12.33pm.

## NEXT MEETING DATES

Ordinary Council Meeting – Thursday, 27 July 2006.

Tabled before the Ordinary Council meeting on 27 July 2006.

CR L Caffell, Chairman

# COUNCILLORS INFORMATION BULLETIN – JUNE 2006

Councillors are invited to view any of the information listed by seeking a copy of the document at the Shire Office.

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<b>Item</b>	<b>Subject</b>
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IB 3	Federal Budget – Roads To Recovery (ENG-28)
IB 4	National Australia Bank – Volunteer Awards 2006
IB 5	Dept of Local Government – Review of Vehicles (Offroad Areas) Act (OSGOV-26)
IB 6	Perth Royal Show – Rural Achiever Award (PUB-04)
IB 7	Dept. Of Agriculture – Ryegrass Toxicity Action Committee (AGRR-15)
IB 8	Common Seal (OSGOV-26)
IB 9	WALGA – Issues Update No 19.06 (OLGOV-11)
IB 10	Housing Inspections
IB 11	J Saunders – Appreciation (ADM-00)
IB 12	DPI – On-Line Licensing & Registration Service (OSGOV-00)
IB 13	FESA – ESL Grant (ORGE-08)
IB 14	Kellerberrin Tammin Football Club – Promotional Signage (ASS-1076 SPREC-09)
IB15	Minister For Local Government – Inter-Government Agreement (OSGOV-26)
IB 16	Dept For Community Development – Benchmark Indicators (OSGOV-00)
IB 17	FESA – ESL Rates (ORGE-08)
IB 18	WALGA – Issues Update No 20.06 (OLGOV-11)
IB 19	J & D Dyer – Planning Decision Review (ASS-54)
IB 20	Common Seal (ORGL-20)
IB 21	Common Seal (ORGL-20)
IB 22	WALGA – Issues Update No 21.06 (OLGOV-11)
IB 23	Department of Environment – 2006 WA Environment Awards (ENVH-52)
IB 24	FESA – 2006 Australian Safer Communities Awards (ORGE-00)

## IB 1 Status Report

The following is an update on items considered relevant to Council either in progress or completed. Those items marked with an asterisk (\*) are new for this month.

<b>Council Resolution</b>	<b>Officer</b>	<b>Action</b>
<b>Unknown</b> Painting of Doongin Peak for Mr Stuart Taylor's departure gift.	CEO	Attempting contact with Mrs Val Curtis.
<b>Resource Sharing Review</b> <b>Minute 41/05 – 13/4/2005</b> That President Leslie liaise with the CEO to appoint an Accountant to analyse and report on the financial situation of the Shire of Tammin in respect to Resource Sharing and present that report prior to May 2005 Agenda preparation.	CEO President	See item 11.4 – 15 June 2006.
<b>Fire Brigade Shed and Siren Tower</b> <b>Minute 87/05 – 15/6/2005</b> That Council agrees to relocate the Fire Brigade Shed and Siren Tower to Lot 5 Shields Street providing Council obtain ownership of the above property. Action: That Cr Leslie contact Mr Russell to hand land into the Shire.	MCS	Council resolved (Res115/06 item 11.30 – 20 April 2006) to offer the purchase of lot 5 Shields St, together with a number of other lots, in return for the outstanding rates.  Mr Russell has given written approval for the temporary storage of the shed pending discussions with the Russell family regarding the future ownership of the land.
<b>Tamma Village – Emergency Keys</b> An outstanding item inherited by the CEO from an unknown Council resolution was to obtain originals of the unit's keys for security and in the case of emergencies.	CEO	Keys are in the Shire Office for units: 1 Hedde Knol 5 May Reyne 6 Marge Hocking 7 Mary Caffell 8 Daisy Harrison 9 Stephan Krieger 10 Ann Batchellor  Keys are required for units: 2 Mary Stokes 3 Beryl Greenwood 4 Isabelle Newbury
<b>Local Government Property Local Law</b> <b>Minute 213/05 – 2/11/2005</b> That Council resolve to make a local law – Shire of Tammin Local Government Property Local Law.	MDS	With Department of Local Government and Regional Development following advertising.
<b>Activities in Thoroughfares and Public Places and Trading Local Law</b> <b>Minute 214/05 – 2/11/2005</b> That Council resolve to make a local law – Shire of Tammin Activities in Thoroughfares and Public Places and Trading Local Law.	MDS	With Department of Local Government and Regional Development following advertising.
<b>Fencing Local Law</b> <b>Minute 215/05 – 2/11/2005</b> Council resolve to make a local law – Shire of Tammin Fencing Local Law.	MDS	With Department of Local Government and Regional Development following advertising.

<p><b>Cemetery Local Law</b>  <b>Minute 216/05 – 2/11/2005</b>  That Council resolve to make a local law – Shire of Tammin Cemetery Local Law.</p>	MDS	With Department of Local Government and Regional Development following advertising.
<p><b>Parking and Parking Facilities Local Law</b>  <b>Minute 217/05 – 2/11/2005</b>  That Council resolve to make a local law – Shire of Tammin Local Government Parking and Parking Facilities Local Law.</p>	MDS	With Department of Local Government and Regional Development following advertising.
<p><b>Native Ryme Syndicate</b>  <b>Minute 231/05 – 7/12/2005</b>  That the Shire of Tammin confirm a booking with Native Ryme Syndicate for 25 November 2006 for a quoted cost of \$800 + GST.</p>	CDO	Booked and confirmed.
<p><b>Northam Regional Saleyards Project</b>  <b>Minute 233/05 – 7/12/2005</b>  1. That Council “participates” in providing an underwritten financial amount of \$50,000 towards to Northam Regional Saleyards Project.  2. That Council agree to execute an Agreement to identify commitment and contribution towards the Project subject to:  a) Councils approval of the business plan and;  b) acceptance of the legal agreement.</p> <p><b>Minute 10/06 – 8/2/2006</b>  That:  • the Business Plan and draft Agreement be accepted; and  • authority be given for the signing and affixing of the Common Seal to the Agreement.</p>	CEO	<p>Site works completed (with Shire of Tammin assistance).</p> <p>Project with the State Government seeking financial contribution to complete funding.</p> <p>Tenders called and found within Budget however full funding not available.</p>
<p><b>Emergency Services Building</b>  <b>Minute 241/05 – 7/12/2005</b>  That the Shire of Tammin:  1. will provide a sand pad and levelling of the site of the new Consolidated Emergency Services Building, waive the building licence fees and BCITF levy, and site supervision of the project.  2. will investigate effluent disposal systems and provide advice to FESA for the proposed new Consolidated Emergency Services building.  proceed to acquire 15m of the rear of the lot for the Consolidated Emergency Services building lot for</p>	CEO MDS	<p>FESA has appointed the Shire of Tammin to project manage the works and has accepted the estimate of around \$80,000.</p> <p>Tenders have been called and a tender for the construction of the shed has been accepted.</p>



<p>amalgamation into the Hydrology Model land for the purposes of change rooms and infrastructure for the model.</p>		
<p><b>Donnan Park Reticulation Minute 250/05 – 7/12/2005</b> That Administration obtains quotations for the design of an oval watering system (Donnan Park).</p>	<p>CEO</p>	<p>Water Dynamics (Quinti &amp; Co) were contacted in 2005. Successive follow-up has resulted in a visit to Tammin on 5 May 2006 to measure to allow a design and quote to be provided.</p>
<p><b>Sight Distance Hazard – Bamboo in Town Drain Line – West end Town Rail Crossing Item 11.4.11 – 7/12/2005</b> Works instruction was issued for Staff to completely remove bamboo plantation on the east and west side of the Towns' Westnet Rail (formerly Westrail) crossing point. Further instruction has been issued to ascertain ownership of the major drain and the responsible organization/body for annual maintenance attention. At this stage ownership of the Drain appears to be with Westnet Rail as the owner of the Rail Reserve.</p>	<p>CEO</p>	<p>Following discussions with CBH, who have denied responsibility, further discussions are required with the owner of the rail reserve.</p>
<p><b>Sale of land for non-payment of rates Minute 34/06 – 8/3/2006</b> That:</p> <ul style="list-style-type: none"> <li>• The Shire of Tammin take formal possession of lots 31 &amp; 32 Walston Street pursuant to section 6.64(1) of the Local Government Act;</li> <li>• formal notice be served on JI &amp; KM Arnold at their last known addresses advising that the Shire of Tammin has taken possession of the land pursuant to section 6.64(2) of the Local Government Act;</li> <li>• a caveat be lodged on the titles of the land to preclude dealings in respect of the land pursuant to section 6.64(3) of the Local Government Act; and</li> <li>• Staff be instructed to take whatever administrative action necessary to sell the land for non-payment of rates pursuant to section 6.64(1)(b) of the Local Government Act.</li> </ul>	<p>CEO</p>	<p>Title search carried out on 5 April 2006.</p> <p>Form 2 served on owner on 17 April 2006.</p> <p>Form 3 erected on site on 17 April 2006.</p> <p>Sharon Stivey Settlements requested to lodge Caveat on 17 April 2006 however was unable to due to the legislative roll of settlement agents. The request has been passed onto solicitors Mayberry Hammond.</p>

<p><b>Education House Relocation</b> <b>Item IB 5 – March 2006</b></p> <p>The Department of Housing and Works has advised that the contract (96728/2005) for the relocation of the transportable house from Doodlakine to Tammin has not been let as no expressions of interest were received (on two occasions). The Department is hopeful that a contract will be able to be let in the near future.</p>	CEO	<p>Further advice indicates that the Department has been unsuccessful and that GEHA has been requested to provide direction.</p> <p>A response is still outstanding from GEHA.</p>
<p><b>Storage &amp; Catchment Dams</b> <b>Item 11.6 – 20 April 2006</b></p> <p>That the gravel bund at the corner of Shields Street and Station Road be replaced with a concrete wall with an emergency removable section.</p>	CEO	
<p><b>Storage &amp; Catchment Dams</b> <b>Item 11.6 – 20 April 2006</b></p> <p>That research continue into the method of pumping (reticulation) of the dam water, the use of the dam water on the Donnan Park couch and the transfer of water from Hunts Well.</p> <p>Councillors suggested that checks be made with the Shires of Trayning, Bruce Rock and Quairading together with Mrs Glenice Batchelor regarding the use of the dam water on the couch.</p>	CEO	
<p><b>Storage &amp; Catchment Dams</b> <b>Item 11.6 – 20 April 2006</b></p> <p>That the collection into the Storage Dam of the run-off from the CBH hardstand and the drain on the southern side of the railway be researched.</p>	CEO	CBH has given approval for the levels to be taken on their property.
<p><b>Hydrology Model</b> <b>Item 11.14 – 20 April 2006</b></p> <p>That:</p> <ul style="list-style-type: none"> <li>• a non-return valve be sourced and fitted to the stage area water trough;</li> <li>• the plaque be erected on the Model building west side area;</li> <li>• stainless steel covers be installed over the speakers; and</li> <li>• shade covers be sourced and erected on the Model windows to protect the Model from the afternoon sun.</li> </ul>	CEO	

<p><b>Environmental Health Officer / Building Surveyor</b>  <b>Item 11.13 – 20 April 2006</b>  That the Shire of Tammin withdraw from the Central Wheatbelt Health Scheme and that pursuant to Section 5.37 of the Local Government Act, the part time position of Environmental Health Officer / Building Surveyor with the Shire of Tammin be:  25) designated as a senior employee  26) headhunted or advertised and filled.</p>	<p>CEO</p>	<p>The Shire of Kellerberrin (as CWHS Administrator) has responded that the Shire of Kellerberrin endorses the meeting process of the Central Wheatbelt Scheme Member Chief Executive Officer's, to initially consider and make recommendations, to the Central Wheatbelt Health Scheme Members, on the resignation of the employed person in relation to the Shire of Tammin and to the Scheme Agreement and the future direction of the Central Wheatbelt Health Scheme.</p>
<p><b>Properties Inspection</b>  <b>Item 11.18 – 20 April 2006</b>  27) Locate memorabilia or small cardboard buildings for historic photo cabinet. Seek advice from Ron York regarding displaying the existing photos.  28) Install additional shelving on southern wall of Office (EHO)  29) Address inadequate airconditioner in CEO's Office  30) Repair vent stack pipe rusted out in ladies toilet  31) Repair tile grouting in ladies toilet above hand basin  32) Replace u/s door handles to toilets, passage etc  33) Relocate towel rail in kitchen to sink area  34) Arrange for photograph of Joan Button and Barry Leslie for President's photos  35) Arrange for updated aerial photograph of Tammin town site  36) Re-attach trim boards on eaves on north eastern side of Office  37) Prepare septic and storm water drainage plans  38) Repair broken window on north east corner of hall stage  39) Prepare electrical diagram, including WIN re-broadcast equipment  40) Re-hitch stage curtain  41) Install new electric BBQ  42) Request MRWA to relocate Hydrology Sign on south side of Donnan Street to opposite Memorial Park entrance gate. Add carpark directional signage underneath Hydrology Sign (in opposite direction)  43) Install signage in Donnan Park to indicate Hydrology Model,</p>	<p>CEO</p>	

<p>public toilets</p> <p>44) Request work camp to clean up Hunts Well picnic site (Reserve 2083)</p> <p>45) That RCD protection be installed on the Town Hall kitchen and Lesser Hall sub-boards</p> <p>46) That the CEO, in liaison with Cr Wheeldon, determine the wording for the sign at Frearson Park.</p> <p>47) Lattice be erected (replaced) on Tamma Village units 3 &amp; 5.</p>		
<p><b>Donnan Park</b>  <b>Item 11.33 – 20 April 2006</b>  That a meeting be convened between interested Councillors, the CEO and members of the Clubs to resolve the various issues.</p>	CEO	
<p><b>Roads Inspection</b>  <b>Item – 20 April 2006</b></p> <p>48) that the new cabling be extended to provide for future lighting.</p> <p>49) that improvements be made to the fencing to seal the dam spillways, noting the issue of debris blocking any serious water movements.</p> <p>50) additional rock and cement slurry on upstream and downstream sides of Turon Rd. Culvert (Bungulla Creek Crossing) to prevent scouring.</p> <p>51) 300m section on York Rd west of Shaw Rd and around 50m adjacent to western dam to be gravel sheeted.</p> <p>52) Wheel ruts (tram lining) on Eleven Mile Rd from vehicles when wet to be graded out.</p> <p>53) Culvert scouring under cement slab on both upstream and downstream on Wyola North Rd to be rock filled with a loose cement slurry. Relocate table drain on south-east side to prevent scouring adjacent to spillway slab.</p> <p>54) Chevron signing required at the intersection of Golf Links Rd/Doongin Peak Rd. Because of gateway, reflectors on the fence may be a suitable alternative.</p> <p>55) that pedestrian ramps (concrete slab) over curb be provided at the intersection of Ridley &amp; Redmond Streets (south west corner).</p>		<p>56) Cabling replacement and the erection of two additional lighting towers on the east side of the oval are nearing completion.</p>

<p><b>Bush Fire Advisory Committee Item 10.3 – 18 May 2006</b></p> <p>1. That the restricted burning period be changed to 15 October through to 15 March in the following year and that the prohibited burning period be changed to 1 November through to 14 February in the following year.</p> <p>2. That:</p> <ul style="list-style-type: none"> <li>• The phone number for the harvest or vehicle movement ban recorded message be advertised;</li> <li>• A SMS service to advise farmers of a harvest or vehicle movement ban be introduced; and</li> <li>• The UHF two-way radio continue to be used to announce a harvest or vehicle movement ban.</li> </ul> <p>3. That the CBFCO and the CEO negotiate the signing of the Agreement</p>	<p>CEO</p>	<p>1. FESA has been requested to gazette the new dates.</p> <p>2. Details of the SMS service have been requested from Linking Councils and Communities.</p> <p>3. Details of the <i>triggers</i> have been obtained from FESA and provided to the CBFCO and a response is awaited.</p>
<p><b>Tandem Axle Truck / Side Tipping Trailer / Dolly Item 11.6 – 18 May 2006</b></p> <p>That a further report on the independent driver assessment be made.</p>	<p>CEO</p>	<p>The independent driver assessment is still to be carried out.</p>
<p><b>Business Services Agreement Item 11.13 – 18 May 2006</b></p> <p>That the Shire of Kellerberrin Council be invited to a joint meeting in an endeavour to address the issues and progress the Business Agreement beyond 30 June 2006.</p>	<p>CEO</p>	<p>The Shire of Kellerberrin has responded indicating that the request will be considered at it's next Council meeting (20 June 2006). Kellerberrin has requested Tammin present any issues to be raised prior to the meeting being held.</p>
<p><b>Street Lighting – Tammin Roadhouse Item 11.15 – 18 May 2006</b></p> <p>That the Western Power/Synergy be requested to provide a design and cost to extend street lighting to the roadhouse entrance for consideration in the draft 2006/07 Budget.</p>	<p>CEO</p>	<p>Western Power has been requested to provide a quotation.</p>
<p><b>Structural Reform Item 11.17 – 18 May 2006</b></p> <p>That the Tammin community be assisted in making submissions to the Government on the Report via a community mail out of a tick the box style letter.</p>	<p>CEO</p>	
<p><b>Audit Function</b></p>	<p>CEO</p>	<p>Meeting convened for 21 June 2006.</p>

<p><b>Item 19 – 20 April 2006</b> That a meeting of the Shire of Tammin Audit Committee be convened mid May (to prevent conflict with the Region's cropping program) with teleconference to Horwath Audit (WA) P/L and that consideration be given to the requirement for the revaluation of the Shire of Tammin's roads.</p>		
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**IB 2 WALGA – Issues Update No 18.06 (OLGOV-11)**

Correspondence providing an update on issues including:

- Road Funding increases
- Member Motions – Annual General Meeting 2006
- Budget Tax Cuts
- 3rd National Buying Green Conference
- Television Campaign Supporting Local Government
- Banners in the Terrace
- Regional Partnership Update
- Free Workshop on Climate Change and Risk Guidance
- Australian Tourism Development Program Funding
- Fight Flu Website

**IB 3 Federal Budget – Roads To Recovery (ENG-28)**

Correspondence advising that the Federal Budget included provision for a Supplementary Roads To Recovery Program to operate alongside the existing program. The key features of the program are:

- A payment, equal to one quarter of the life of the program allocation, to be made before 30 June 2006.
- Three years to spend the additional allocation
- Other conditions for the additional allocation are similar to the existing program.

**Comment**

The grant has been accepted. Prior to 30 September 2006 a work schedule for use of the funds is required to be submitted.

**IB 4 National Australia Bank – Volunteer Awards 2006**

Correspondence providing details of the Awards, that recognises the efforts of over 40% of Australians who are volunteers, and seeking nominations by 28 June 2006. Volunteer groups will share in \$364,000 with State and National winners chosen across 7 categories.

**IB 5 Dept of Local Government – Review of Vehicles (Offroad Areas) Act (OSGOV-26)**

Correspondence advising of the Review and seeking submissions by 30 June 2006.

**IB 6 Perth Royal Show – Rural Achiever Award (PUB-04)**

Correspondence advising of the Wesfarmers' Federation Insurance Rural Achiever Award and seeking nominations by 25 August 2006.

**IB 7 Dept. Of Agriculture – Ryegrass Toxicity Action Committee (AGRR-15)**

Correspondence forwarding the minutes of the Annual Ryegrass Toxicity Action Committee meeting held on 7 April 2006 in Northam.

**IB 8 Common Seal (OSGOV-26)**

The Common Seal was affixed to the Financial Assistance Agreement for the Small Grants Scheme 2006 for the PA System and Lectern.

**IB 9 WALGA – Issues Update No 19.06 (OLGOV-11)**

Correspondence providing an update on issues including:

- Planning and Development Act 2005 Briefing Session
- Corporate Wardrobe and Workwear
- Update - Food bill
- State Wide Trail Groups
- National Conference - Sustainability of Indigenous Communities
- Urban Regeneration Conference
- Proposed Guidelines for Dual Naming
- History Council of Western Australia
- Fight Flu Website

**IB 10 Housing Inspections**

On 23 May 2006 the CEO, in conjunction with

The following issues were raised:

**Unit 10 Tamma Village**

- mice in ceiling – ratsac installed
- water leaking into bathroom ceiling – checked out ceiling cavity in the rain, all dry. Likely to have come in through flashing around skylight – and previously repaired.
- water leaking from unit gutter above side patio

**Unit 9 Tamma Village**

- vertical blind needs adjustments

**Unit 8 Tamma Village**

- mice in ceiling – ratsac installed
- mice droppings fall through kitchen exhaust fan onto stove – flywire installed
- bottom hinge to side gate broke – added to Syd's list.
- front screen lock sticky – added to Syd's list

**9 Nottage Way**

- requires garden establishment (lawn) at front
- trees from beneath power line require removal and shrubs planted
- tile required for shower recess. Shower recess requires re-tiling.
- smoke detector required
- anti-tilt required to Chef Royal stove

**4 Old Yorkrakine Rd**

- requires reticulation
- requires repaint internally and externally
- shower tiles require re-grout
- laundry air vent stack requires weather cap refitting
- passage light fitting requires replacement
- back veranda light not working
- smoke detector required – purchased and installed
- bathroom door requires replacement (shower water damage). Shower screen required.
- lounge room carpet requires replacement
- TV antenna requires attention.

**IB 11 J Saunders – Appreciation (ADM-00)**

Correspondence expressing appreciation for the ability to hire Kadjiny Kep for her wedding on 29 April 2006 together with the work done by Staff in preparing the site.

**IB 12 DPI – On-Line Licensing & Registration Service (OSGOV-00)**

Correspondence inviting the extension of the contract for the service for a further period of 12 months through to 30 June 2007.

**Comment**

The extension of the contract has been signed.

**IB 13 FESA – ESL Grant (ORGE-08)**

Correspondence advising that \$5,000 had been approved for 2006/07 Budget.

**Comment**

A submission was made for \$7,990 as follows:

	2006/07 Budget	2006/07 Submission	2005/06 Projected
<b>RECURRENT EXPENDITURE</b>			
Purchase of Plant & Equipment <\$1,000 per item	\$500		
Maintenance of Plant and Equipment		\$500	\$500
Maintenance of Vehicles/Trailers/Boats			
Maintenance of Land and Buildings			
Clothing and Accessories	\$500	\$500	\$500
Utilities, Rates and Taxes	\$250	\$250	\$250
Other Goods and Services	\$250	\$250	\$250
Insurances	<u>\$3,500</u>	<u>\$3,500</u>	<u>\$3,500</u>
<b>Sub Total Recurrent</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>NON-RECURRENT EXPENDITURE</b>			
Purchase of Plant and Equipment \$1,000-\$3,000	\$0	\$2,990	\$2,990
Existing Interest Expense	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Sub Total - Non-Recurrent</b>	<b>\$0</b>	<b>\$2,990</b>	<b>\$2,990</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$5,000</b>	<b>\$7,990</b>	<b>\$7,990</b>

**IB 14 Kellerberrin Tammin Football Club – Promotional Signage (ASS-1076 SPREC-09)**

Approval has been given to Striking Signs to erect signage at the Donnan Park Oval for sponsorship from Harvey Norman.

**IB15 Minister For Local Government – Inter-Government Agreement (OSGOV-26)**

Correspondence forwarding details of the *Inter-Governmental Agreement Establishing Principles to Guide Inter-Governmental Relations on Local Government Matters (IGA)*.

**IB 16 Dept For Community Development – Benchmark Indicators (OSGOV-00)**

Correspondence forwarding details of *Western Australia's Seniors – Active Ageing Benchmark Indicators* which are a set of indicators that report on the status of active ageing among WA's seniors.

**IB 17 FESA – ESL Rates (ORGE-08)**

Correspondence forwarding details of the ESL rates fro 2006/07 as follows:

ESL Category	ESL Rate GRV	Minimum Residential	Maximum	Minimum Commercial	Maximum
4	\$0.0051	\$35	\$195	\$35	\$110,000
5	Fixed Charge \$35	\$35	\$35	\$35	\$35



**IB 18 WALGA – Issues Update No 20.06 (OLGOV-11)**

Correspondence providing an update on issues including:

- Member Motions – Annual General Meeting 2006
- Auslink Strategic Regional Program Oversubscribed
- Local Government Appointments to Boards and Committees
- Proposed Guidelines for Public Library Buildings – Feedback Sought
- Training Update
- Economic Note
- Deadline Extended for Road Funding Agreement Responses
- The Cost of the Tender Threshold

**IB 19 J & D Dyer – Planning Decision Review (ASS-54)**

Item 11.17 – 20 April 2006 refers.

Correspondence providing a copy of an application to the State Administrative Tribunal seeking a Review of Council's decision (MIN 94/06) to refuse planning approval for the development of a vineyard at location 12932 Bungulla.

**Comment**

Council's decision will be defended – utilising the full extent of the legal service.

The Shire of Kellerberrin has been invited to contribute to the legal costs involved.

**IB 20 Common Seal (ORGL-20)**

The Common Seal was affixed to the Farm Sub-Lease agreement between BN & LP Carter and the Shire of Tammin (community cropping lease).

**IB 21 Common Seal (ORGL-20)**

The Common Seal was affixed to the Caveat over Lot 39 Dreyer St and Lots 31 and 32 Walston St (sale of land for non-payment of rates).

**IB 22 WALGA – Issues Update No 21.06 (OLGOV-11)**

Correspondence providing an update on issues including:

- Land Clearing Exemption Drawing Closer
- Member Motions - Annual General Meeting 2006
- State Administrative Tribunal Community Consultation Forum
- Training Update
- Procurement Seminar
- 2006/07 WA Local Government Directory
- National Local Government Emergency Management Survey
- 2006 Australian Safer Communities Award
- Visiting Volunteers Assisting Rural Communities
- Skate Coaching Courses

**IB 23 Department of Environment – 2006 WA Environment Awards (ENVH-52)**

Correspondence seeking nominations for the 2006 WA Environment Awards which acknowledge and reward the dedicated Western Australians who strive to protect our unique environment.

**IB 24 FESA – 2006 Australian Safer Communities Awards (ORGE-00)**

Correspondence seeking nominations for the Awards which are designed to recognise best practice and innovation by organisations and individuals that help build safer communities across Australia.

**IB 25 Shire of Perenjori – 2006 Inter Municipal Golf Tournament (PUB-00)**

Correspondence advising that the Tournament is to be held in Perenjori on 25 August 2006 and that nominations are required by 28 July 2006.

**IB 26 Legislation Controlling Rubbish Cleanup (LLAW-21)**

An article on page 36 of the West Australian on 8 June 2006 regarding new legislation in NSW which provides Councils with the power to be able to immediately clean up accumulated waste on premises, has been drawn to the attention of the Department of Local Government & Regional Development.

**IB 27 Avon Catchment Council – Board Members (AGR-14)**

Correspondence advising of the upcoming 2006 Catchment Council Community Board Member Elections.

Nominations open on 12 June 2006 closing on 7 July 2006.

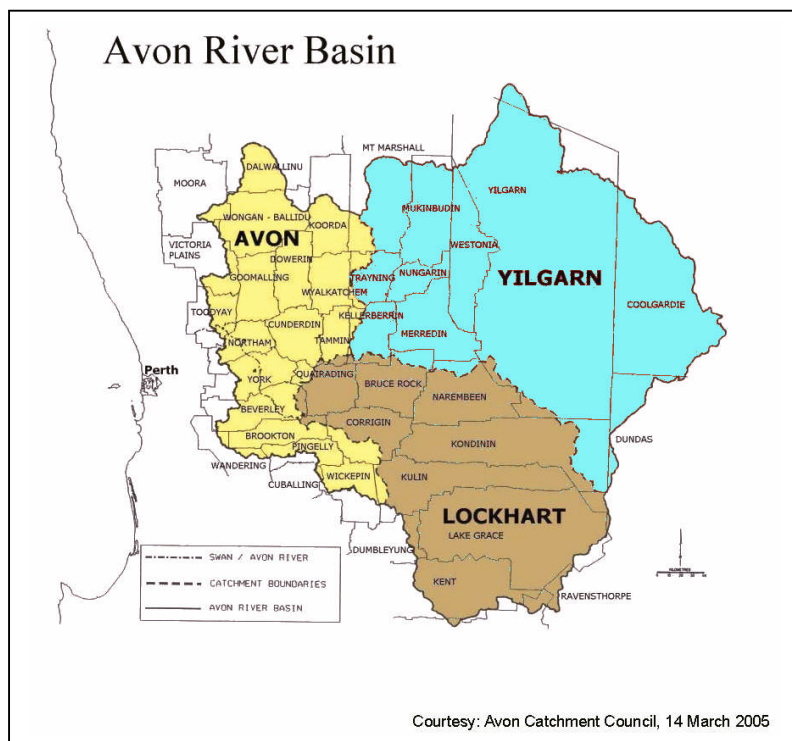
**NSW councils get new clean-up powers**

Residents who let household rubbish build up will have to clean up their act under new laws passed by the NSW Parliament yesterday.

Under the laws, councils will be able to immediately clean up accumulated waste on premises.

The new laws will also help avoid bureaucratic delays and court action, Local Government Minister Kerry Hickey said. They would deliver certainty for councils and peace of mind to residents.

"The community was making it clear that they were frustrated by delays caused by red tape and court action," he said. "Councils will now be able to get around the red tape and court action and issue orders to clean up accumulated waste."



**IB 28 WALGA – Issues Update No 22.06 (OLGOV-11)**

Correspondence providing an update on issues including:

- Adoption of Association Budget 2006/2007
- Member Motions - Annual General Meeting 2006
- New Public Health Act
- Local Government Accountability Inquiry
- Training Update
- Banners in the Terrace 2006
- Public Transport Bus Shelter Grants
- Active Ageing Benchmark Indicators
- Environment Report Presentations

**IB 29 Be-Active Minutes**

Correspondence forwarding the minutes of the Be-Active Sport and Recreation Management Committee meeting held in Tammin on 6 June 2006.