

Minutes of the Shire of Tammin Ordinary Council meeting held at Council Chambers, 1 Donnan Street, Tammin, on Thursday, 21 December 2006.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Cr Leslie declared the meeting open at 2.00pm.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Present

Cr B. Leslie	President (Presiding Person)
Cr L. Caffell	Deputy President
Cr M. Greenwood	Member
Cr S. Jefferies	Member
Cr R. Stokes	Member
Cr M. Wheeldon	Member

Mr M. Oliver	Chief Executive Officer
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Visitors

Apologies

Nil

Leave of Absence

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Cr Wheeldon

Cr Wheeldon sought leave of absence for the February 2007 Ordinary Council meeting.

MIN 319/06 MOTION – Moved Cr Jefferies 2nd Cr Greenwood

That leave of absence be granted to Cr Wheeldon for the February 2007 Ordinary Council meeting.

CARRIED 6/0

6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

6.1 Cr Caffell

Cr Caffell declared an interest in Item 11.1 as a Committee Member of the Tammin Bowling Club.

6.2 Cr Stokes

Cr Stokes declared an interest in Item 11.2 as President of the Tammin Golf Club.

6.3 Cr Wheeldon

Cr Wheeldon declared an interest in Item 11.1 as President of the Ladies Bowling Club, Item 11.2 as Vice President of the Tammin Golf Club and Item 11.3 as Secretary of the Tammin CWA Branch.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Council Meeting Minutes – 16 November 2006

MIN 320/06 MOTION – Moved Cr Greenwood 2nd Cr Wheeldon

That the minutes of the Ordinary Council meeting held on 16 November 2006 be confirmed as a true and correct record.

CARRIED 6/0

8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

8.1 **Kellerberrin Police**

An invitation has been extended to Sgt Dave Flaherty, OIC Kellerberrin, to attend this meeting at 2.30 pm to address Council on Emergency Management (Local Plans, Recovery Plans and Welfare Plans) and will answer questions on any local policing issues and initiatives.

See following Item 11.1.

9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

9.1 **WE-ROC Natural Resource Management (ORG-15)**

Mrs Glenice Batchelor has sought to address Council in relation to it's decision (Item 11.12 – 21 September 2006 Res 260/06) that the Shire of Tammin decline to participate in the WE-ROC Landcare Strategic Plan.

See following Item 11.7.

10. REPORTS OF COMMITTEES/COUNCILLORS

10.1 **TALEC**

Minutes of the meeting held on 27 November 2006 are attached.

Cr Jefferies has indicated he has to resign as a Council representative on the Committee.

Mrs Pat Bell tendered her resignation from the Committee effective from the end of the meeting.

The Committee has recommended to Council that:

- the TALEC Management Committee makeup be adjusted to:
 - 2 members of Council;
 - 4 public members;
 - 1 Catchment Council member;
 - 1 Education Officer member;
 - 1 Alcoa representative member;
 - 1 Department of Agriculture member.
- the Skill Sets being sought from Committee members be recognised as:
 - Landcare knowledge
 - Financial management
 - Education & training
 - Marketing
 - Grant funding
 - Government processes, liaison and networking
 - Local knowledge
- the public member vacancies be advertised locally with invitation letters being sent to selected community members.

MIN 321/06 MOTION – Moved Cr Caffell 2nd Cr Greenwood

That the minutes of the TALEC Committee be received.

CARRIED 6/0

MIN 322/06 MOTION – Moved Cr Caffell 2nd Cr Stokes

That the Committee Recommendation be adopted.

CARRIED 6/0

MIN 323/06 MOTION – Moved Cr Wheeldon 2nd Cr Greenwood

That Crs Caffell and Stokes with Cr Jefferies as general deputy be the Council members on the Committee.

CARRIED 6/0

10.2 Great Eastern Zone Teleconference

Meeting held on 30 November 2006 with the CEO participating.

In relation to the Electoral Reform (introduction of proportional preferential voting), of the 103 local governments who have considered WALGA's advice, 100 were opposed and 3 (metro local governments) supported the proposal. Of the 100 local governments opposed, 41 resolved motions of no confidence in the Minister.

The process with Western Power for additional street lighting was taken up and the GEZ resolved to support Tammin and make it an example.

In relation to the Harvest Mass Management Scheme WALGA advised that further discussions between CBH and MRWA (the Minister will not sign off on the Scheme until there is agreement). For grain surrendered will be held in abeyance until the Scheme is sorted and the local government signs the agreement.

In relation to Drainage Governance, Tammin's position was essentially the Zone's position with the State Government being called on to accept responsibility for drainage governance.

A proposal to lobby the State Government to extend the Farm Water Grants Scheme to all Shires in the Wheatbelt was supported.

The Muchea saleyards facility appears to have the support of the State Government over the Northam site.

11. AGENDA ITEMS

Crs Caffell and Wheeldon left the Chamber at 2.25pm.

Agenda Reference:	11.1
Subject:	Reserve 26972 Lease Agreement
Location:	Tammin Bowling Club
Applicant:	Shire of Tammin
File Ref:	1064
Disclosure of Interest:	Nil
Date:	23 September 2006
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

The Shire of Tammin entered into a lease agreement with the Tammin Bowling Club Inc in 1984 for a period of 21 years through to 1 October 2005.

COMMENT

Reserve 36972 is vested in the Shire of Tammin for the designated purpose of Recreation (Bowling Club) with the power, subject to approval from the Minister for Lands, to lease for a term not exceeding 21 years.

The Agreement has expired and should be re-negotiated.

The expired Agreement provided that the Club will:

- Pay rent of \$1 per annum on demand.
- Pay all rates and taxes, electricity, water charges and telephone rental and charges.
- Maintain the improvements (including fences and gates), fair wear and tear and damage from fire, storm, earthquake and tempest excepted.
- Control noxious weeds and vermin.

The expired Lease is silent on insurance matters.

The Shire of Tammin's Policy does not include any of the facilities on the Reserve.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council provide direction in relation to the negotiation of a new Agreement, including the issue of insurance.

Simple Majority Required

MIN 324/06 MOTION – Moved Cr Greenwood 2nd Cr Jefferies

That a new agreement, based on the existing agreement with the inclusion of provisions for the tenant to be responsible for both insurance premiums and insurance claims excesses, be negotiated with the Tammin Bowling Club.

CARRIED 4/0

Crs Caffell and Wheeldon entered the Chamber at 2.34pm.

8.1 Kellerberrin Police

Sgt Dave Flaherty and Steve Britton entered the Chamber at 2.34pm and addressed Council on the issue of local government responsibility for emergency management including emergency recovery planning and emergency welfare planning.

Other issues discussed included memorial park damage.

Sgt Dave Flaherty and Steve Britton left the Chamber at 3.15pm.

Crs Stokes and Wheeldon entered the Chamber at 3.25pm.

Agenda Reference:	11.2
Subject:	Reserve 21156 Lease Agreement
Location:	Tammin Golf Club
Applicant:	Shire of Tammin
File Ref:	SPREC-10
Disclosure of Interest:	Nil
Date:	23 September 2006
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

The Shire of Tammin entered into a lease agreement with the Tammin Golf Club Inc in 1994 for a period of 21 years through to 14 November 2015.

In essence, the Agreement provides that the Club will:

- Pay rent as determined by Council.
- Pay all rates and taxes, electricity charges and telephone rental and charges.
- Maintain the improvements (including fences and gates), fair wear and tear and damage from fire, storm, earthquake and tempest excepted.
- Control noxious weeds and vermin.

COMMENT

Reserve 21156 is vested in the Shire of Tammin for the designated purpose of *Recreation (Golf Links)* with the power, subject to approval from the Minister for Lands, to lease for a term not exceeding 21 years.

The Lease is current.

The Lease is silent on insurance matters.

The Shire of Tammin's Policy includes: Premium

- Clubrooms (\$208,373 plus contents \$40,000) \$434.81

In addition to the building value, cover is also included, across the Shire of Tammin properties, for architect fees, removal of debris, extinguishment costs etc. at a premium of \$1,851.42.

A further complication is the question of excess on claims - \$1,000.

In November 2003 Council resolved that:

That Council agree to pay \$1,457.00 to the Tammin Golf Club for reimbursement of insurance expenses incurred for previous years building insurance premiums (\$1,817) less the current year's contents premium (\$360).

FINANCIAL IMPLICATIONS

2006/07 Budget.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council provide direction in relation to insurance of the Golf Club.

Simple Majority Required

MIN 325/06 MOTION – Moved Cr Jefferies 2nd Cr Greenwood

That the Tammin Golf Club be advised that it is responsible for the insuring the Club facilities – which may be effected through the Shire of Tammin's insurance policies at their cost.

CARRIED 4/0

Cr Stokes entered the Chamber at 3.27pm.

Agenda Reference:	11.3
Subject:	WA Week
Location:	Tammin
Applicant:	Tammin CWA
File Ref:	ORGL-01
Disclosure of Interest:	Nil
Date:	24-10-2006
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

Correspondence forwarding an invoice for sponsorship of the WA Week Luncheon.

COMMENT

No provision has been made in the Budget for this expense. It is understood that the Shire of Tammin has previously sponsored the CWA's involvement in providing the Luncheon.

FINANCIAL IMPLICATIONS

No provision in 2006/07 Budget.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the sponsorship of the CWA WA Week Luncheon continue and that the account for \$375 be paid.

Absolute Majority Required

MIN 326/06 MOTION – Moved Cr Caffell 2nd Cr Jefferies

That the Staff Recommendation be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 5/0

Cr Wheeldon entered the Chamber at 3.28pm.

Agenda Reference:	11.4
Subject:	2,4-D High Volatile Esters
Location:	Shire of Tammin
Applicant:	Australian Grains Centre
File Ref:	ENVH-10
Disclosure of Interest:	Nil
Date:	1 December 2006
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

Correspondence advising that the APVMA has suspended the use of 2,4-D High Volatile Esters (HVEs) for the control of summer weeds during the months when grain growers need it the most. In order to allow growers to legally use this important weed control tool for one year while further research is being done, the Better Farm Integrated Quality Program (The CBH Group) has applied for a one year permit for the use of 2,4-D HVEs and have included the Shire of Tammin in the application. It is anticipated that this permit will expire on 1 April 2007.

Several questions have been raised by the APVMA in relation to this permit, specifically with respect to the possibility of an adverse effect to state forests, remnant vegetation and susceptible crops. It would be beneficial if each nominated shire, including the Shire of Tammin, support this permit in writing.

Many growers have already begun their summer spray program and the CBH group as well as the APVMA are hopeful of a quick solution to this issue, it is imperative that your support is received as soon as possible.

Please note, this is not a debate as to whether the ban on 2,4-D should be, or should have been imposed, likewise, it not a debate on whether further research is required. Your support in this matter will simply allow the growers in the Shire of Tammin to continue to legally use 2,4-D HVEs for one more year while further research and adverse reporting data is compiled and challenged.

COMMENT

Following advice from Peter Ralston on 1 December 2006 that the issue was to be considered by APVMA as soon as 4 December 2006 and that without support the Shire of Tammin would be omitted, a letter of support was sent by the CEO.

On 8 December 2006 the Shire of Tammin was advised that the Australian Pesticides and Veterinary Medicines Authority (APVMA) had approved the Better Farm IQ permit application for the use of 2,4-D HVE in the Shire of Tammin, the permit number PER9673 being issued.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the CEO's actions in supporting the CBH Group's application for the use of 2,4-D High Volatile Esters in the Shire of Tammin for the forthcoming summer months be endorsed.

Simple Majority Required

MIN 327/06 MOTION – Moved Cr Stokes 2nd Cr Greenwood

That the Staff Recommendation be adopted.

CARRIED 6/0

Agenda Reference:	11.5
Subject:	Staff – Chief Executive Officer Appointment
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	Personal File
Disclosure of Interest:	M G Oliver – as incumbent CEO
Date:	30 November 2006
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

1 December 2005 – RES 222/05 & 7 December 2005 – RES 228/05

BACKGROUND

Councillors have noted that there is no apparent resolution for the employment of the Chief Executive Officer.

A search of the minutes has found 2 relevant resolutions:

1-12-2005 – MIN 222/05

Council offer the Contract as presented to Council, to Michael Geoffrey Oliver, to be the incoming Chief Executive Officer, for the Shire of Tammin, commencing on 13 January 2006.

7-12-2005 – MIN 228/05

That the verbal report, summarized - All Councillors present on Sunday, 27 November 2005 commencing at 12 noon to meet with new incoming Chief Executive Officer to discuss the following subjects:

1. Inspected 2 x residential properties for Chief Executive Officer;
2. Discussed and finalised Contract of Employment;
3. Discussed outsourcing financial services, be accepted.

COMMENT

Councillors observations appear correct – despite the formal contract of employment signed on 19 December 2005.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Section 5.36 of the Local Government Act provides that:

- (1) A local government is to employ —
 - (a) a person to be the CEO of the local government; and
 - (b) such other persons as the council believes are necessary to enable the functions of the local government and the functions of the council to be performed.
- (2) A person is not to be employed in the position of CEO unless the council —
 - (a) believes that the person is suitably qualified for the position; and
 - (b) is satisfied with the provisions of the proposed employment contract.

- (3) A person is not to be employed by a local government in any other position unless the CEO —
 - (a) believes that the person is suitably qualified for the position; and
 - (b) is satisfied with the proposed arrangements relating to the person's employment.
- (4) If the position of CEO of a local government becomes vacant, it is to be advertised by the local government in the manner prescribed, and the advertisement is to contain such information with respect to the position as is prescribed.
- (5) For the avoidance of doubt, subsection (4) does not impose a requirement to advertise a position before the renewal of a contract referred to in section 5.39.

Section 5.39 provides:

- (1) Subject to subsection (1a), the employment of a person who is a CEO or a senior employee is to be governed by a written contract in accordance with this section.
 - (1a) Despite subsection (1) —
 - (a) an employee may act in the position of a CEO or a senior employee for a term not exceeding one year without a written contract for the position in which he or she is acting; and
 - (b) a person may be employed by a local government as a senior employee for a term not exceeding 3 months, during any 2 year period, without a written contract.
- (2) A contract under this section —
 - (a) in the case of an acting or temporary position, cannot be for a term exceeding one year;
 - (b) in every other case, cannot be for a term exceeding 5 years.
- (3) A contract under this section is of no effect unless —
 - (a) the expiry date is specified in the contract;
 - (b) there are specified in the contract performance criteria for the purpose of reviewing the person's performance; and
 - (c) any other matter that has been prescribed as a matter to be included in the contract has been included.
- (4) A contract under this section is to be renewable and subject to subsection (5), may be varied.
- (5) A provision in, or condition of, an agreement or arrangement has no effect if it purports to affect the application of any provision of this section.
- (6) Nothing in subsection (2) or (3)(a) prevents a contract for a period that is within the limits set out in subsection 2(a) or (b) from being terminated within that period on the happening of an event specified in the contract.
- (7) A report made by the Salaries and Allowances Tribunal, under section 7A of the Salaries and Allowances Act 1975, containing recommendations as to the remuneration to be paid or provided to a CEO is to be taken into account by the local government before entering into, or renewing, a contract of employment with a CEO.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That:

- pursuant to Section 5.36 of the Local Government Act, Michael Geoffrey Oliver be appointed Chief Executive Officer to the Shire of Tammin effective 13 January 2006; and
- the Contract of Employment providing the details of the appointment, including the term of 3 years, be endorsed and it be noted that the Common Seal of the Shire of Tammin was affixed to the Contract on 19 December 2005.

Absolute Majority Required

MIN 328/06 MOTION – Moved Cr Wheeldon 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

Agenda Reference:	11.6
Subject:	Junior Country Week Cricket
Location:	Shire of Tammin
Applicant:	M Crane
File Ref:	SPREC-08
Disclosure of Interest:	Nil
Date:	28 November 2006
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

A team of junior cricketers from the local area is to compete in Perth in January 2007. 8 boys from Tammin will be included in the team. Financial assistance of \$100 is sought.

COMMENT

A contribution of \$50 was provided for the 2005 team and \$100 was provided (232/05 – 7 December 2005) for the 2006 competition.

FINANCIAL IMPLICATIONS

No provision was included in the 2006/07 Budget for this purpose.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That a financial contribution of \$100 be made to the local team of junior cricketers competing in Perth in January 2007.

Absolute Majority Required

MIN 329/06 MOTION – Moved Cr Caffell 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

Agenda Reference:	11.7
Subject:	Local Government Convention 2007
Location:	Perth
Applicant:	Shire of Tammin
File Ref:	OLGOV-12
Disclosure of Interest:	Nil
Date:	5 December 2006
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

The Local Government Convention 2007 returns to the InterContinental Burswood Resort Convention Centre Saturday, 4 to Monday, 6 August 2007 inclusive, with the Mayors' and Presidents' Welcome Reception on Friday, 3 August hosted by the City of Perth.

Hotel accommodation and transfers have been arranged at the following hotels:

- InterContinental Burswood Hotel Resort \$210/night

- Holiday Inn Burswood \$170/night
- Novotel Langley \$155/night
- Mercure \$135/night
- Hyatt Regency Perth

COMMENT

Councillors stayed at the Holiday Inn Burswood in August 2006.

FINANCIAL IMPLICATIONS

Nil – 2007-08 Budget.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council determine accommodation requirements to allow accommodation bookings to be made.

Simple Majority Required

MIN 330/06 MOTION – Moved Cr Stokes 2nd Cr Wheeldon

That accommodation at the Holiday Inn Burswood be arranged for:

- Cr Caffell – in Friday out Monday
- Cr Greenwood – in Friday out Monday
- Cr Jefferies – in Friday out Sunday
- Cr Stokes – in Friday out Sunday
- Cr Wheeldon – in Friday out Monday

with Cr Leslie and the CEO using private accommodation.

CARRIED 6/0

9.1 WE-ROC Natural Resource Management (ORG-15)

Mrs Glenice Batchelor entered the Chamber at 3.36pm and addressed Council in relation to it's decision (Item 11.12 – 21 September 2006 Res 260/06) that the Shire of Tammin decline to participate in the WE-ROC Landcare Strategic Plan.

Mrs Batchelor left the Chamber at 3.58pm.

MIN 331/06 MOTION – Moved Cr Stokes 2nd Cr Caffell

That a contribution of up to \$1,000 be provided to the WE-ROC NRMs to develop a Landcare Strategic Plan and that Cr Stokes represent the Shire of Tammin.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

Agenda Reference:	11.8
Subject:	Fairlane Sedan Replacement
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	ENG-30
Disclosure of Interest:	M G Oliver – as vehicle user
Date:	5 December 2006
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

The Fairlane G8 sedan has travelled 14,000km and is nearing being due for replacement.

COMMENT

This vehicle (white) was delivered on 16 June 2006 replacing the previous vehicle (silver) delivered on 12 January 2006.

The replacement process should be advertised on both a cleanskin/private sale and trade basis.

FINANCIAL IMPLICATIONS

Provision was included in the 2006/07 Budget (accounts E168500) for 3 vehicle replacements at a net cost of \$12,000.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council provide direction to the CEO regarding parameters for the replacement of the vehicle.
Simple Majority Required

MIN 332/06 MOTION – Moved Cr Greenwood 2nd Cr Caffell

That the CEO arrange for the replacement of the vehicle provided the cost falls within the 2006-07 Budget provision (\$4,000).

CARRIED 6/0

Agenda Reference:	11.9
Subject:	Modified Route Assessments
Location:	Western Australia
Applicant:	Livestock Transporters & Country Bulk Carriers Association of WA
File Ref:	ENG-22
Disclosure of Interest:	Nil
Date:	6 December 2006
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

Proposing a modified standard for a secondary heavy vehicle network to be researched and prepared by the ARRB Group. To achieve this, rural local governments are asked to contribute \$1,000 each.

Main Roads WA has indicated that it would consider any proposal to ensure landowners could move commodities to and from their properties in an efficient and cost effective manner so long as their concerns about safety were satisfied.

COMMENT

The existing heavy vehicle road network does not include a large number of rural roads that are used to access farms. It is unlikely that many of these roads will ever be brought up to the required standard of the existing network due to the cost involved. This leaves the access problem for the landholders which the roads support.

It would be in both the Shire of Tammin's interest and also property owner's interest for a modified standard for a secondary heavy vehicle network to be established.

FINANCIAL IMPLICATIONS

There is no provision in the 2006/07 Budget for this payment.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the Livestock Transporters & Country Bulk Carriers Association of WA Inc be advised that the Shire of Tammin supports the creation of modified route assessment guidelines for a secondary heavy vehicle network and is prepared to contribute up to \$1,000 providing the proposal attracts significant financial support in local government.

Absolute Majority Required

MIN 333/06 MOTION – Moved Cr Wheeldon 2nd Cr Greenwood

That the Staff Recommendation be adopted.

CARRIED 6/0

Agenda Reference:	11.10
Subject:	Sundry Debtors
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	FIN-06
Disclosure of Interest:	Nil
Date:	7 December 2006
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

A review of the Shire of Tammin's sundry debtors has revealed the following outstanding debtors which are deemed commercially uncollectable:

Debtor (Number)	Invoice	Date	Details	Amount
L Fisher (1789)	2023	31-8-2005	6 library books	\$101.65
J Hocking (66)	2097	30-11-2005	Donnan Park hire incorrectly raised	\$55.00
Main Roads WA (812)	1983	29-7-2005	Blackspot Ralston / Quartermaine Rd	\$1,955.80

V Taiki (1749)	2150	3-3-2006	Rent & cleaning – 22 Ridley St	\$470.10
W Tamati (803)	2195	27-4-2006	White sand	\$77.00

COMMENT

The debts are recommended to be written-off.

FINANCIAL IMPLICATIONS

Minimal.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the outstanding debts as listed be written-off.

Simple Majority Required

MIN 334/06 MOTION – Moved Cr Jefferies 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 6/0

Agenda Reference:	11.11
Subject:	Townsite Boundary
Location:	Tammin
Applicant:	Shire of Tammin
File Ref:	PROP-00
Disclosure of Interest:	Nil
Date:	12 December 2006
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

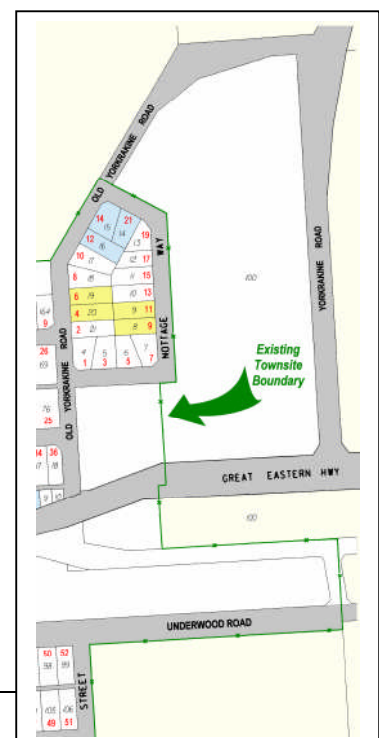
The current townsite boundary does not follow lot boundaries. The deficiency has a flow-on effect to other issues including rating.

COMMENT

The townsite boundary on the east side of Tammin does not follow location or lot boundaries.

Currently, the boundary extends along the east side of Nottage Way, then south from a continuation of the alignment of the blocks facing east in Nottage Way until generally the old Great Eastern Highway alignment, then along the north side of that alignment until the old railway crossing, then south to the southern side of Underwood Rd.

It is proposed that the alignment continue north east along the Old Yorkrakine Rd until Yorkrakine Rd, then south along the western boundary of Yorkrakine Rd and onwards until the southern side of Great Eastern Hwy, then east on the southern side of Great Eastern Hwy until the western alignment of Little Underwood Rd, then south



until the southern side of Underwood Rd, then west until the existing boundary.

This would see the inclusion of the whole of the roadhouse property, carpark and camp and the whole of CBH in the townsite.

FINANCIAL IMPLICATIONS

No significant costs – although advertising might be required.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the townsite boundary be amended to include the whole of lot 100 and the whole of the CBH site (east to Little Underwood Rd). Further, that DPI be advised of the change such that GRV valuations be provided for these areas.

Simple Majority Required

MIN 335/06 MOTION – Moved Cr Caffell 2nd Cr Greenwood

That the Staff Recommendation be adopted.

CARRIED 6/0

Agenda Reference:	11.12
Subject:	Asset Register
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	FIN-00
Disclosure of Interest:	Nil
Date:	13 December 2006
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Item 11.12 – 21 June 2006 refers

BACKGROUND

A further review of the Asset Register has been completed.

Many items no longer exist – mostly have been fully depreciated.

These items need to be written out of the Asset Register.

COMMENT

Other than 3 items, all have been fully depreciated.

The 2 of these 3 items have long been sold:

- Lot 17 (10) Old Yorkrakine Rd
- Lot 18 (8) Old Yorkrakine Rd

The third item is not in the Shire of Tammin's procession – location unknown:

- Husqvarna 350 Chainsaw

Model	Location	Acquired	Cost	Depn
Braemar RPC 250 Airconditioner	Lot 85 (2) Redmond St	24-Dec-97	3,782.00	3,782.00
Sharp CS1635 calculator	Office		150.00	150.00
Air Control Chairs X 2	Office	5-Nov-98	536.00	536.00
Jenson Chair	Office		100.00	100.00
Office Chairs (2)	Office		200.00	200.00
Student Chair	Office		100.00	100.00
TL132 student Chair	Office		100.00	100.00
Tang Pentium 166mmx computer & 15" monitor	Office	8-Sep-97	1,950.00	1,950.00
Tang Pentium 166mmx & computer 15" monitor	Office	8-Sep-97	1,950.00	1,950.00
Acer S Series computer & monitor	Tabloid		3,100.00	3,100.00
Computer & printer	Office	10-Oct-96	3,270.00	3,270.00
Computer cabling & setup costs	Office	28-Feb-98	1,832.00	1,832.00
Acer Laptop computer	CWHS	30-Apr-99	1,053.00	1,053.00
Acer Extensia laptop computer	Office	24-Dec-98	4,085.00	4,085.00
Acer 521T Notebook computer	Office	27-Sep-01	3,827.27	3,827.27
Acer Travelmate computer (4002WLMiXP S/N 04430907)	Office	4-Jan-05	2,488.00	2,488.00
Netcomm Mega Modem	Tabloid		350.00	350.00
Multiplexors (2) & Banksia Modems (2)	Office	28-Feb-98	4,570.00	4,570.00
Epson Stylis 600 Colour Printer	Office	8-Sep-97	426.00	426.00
Epson Stylis 600 Colour Printer	Office	8-Sep-97	426.00	426.00
Canon L280 Fax Machine	Office	18-Aug-95	1,695.00	1,695.00
Office Counter and Alarm	Office	28-Jan-99	7,008.00	7,008.00
Sterling Office Desk	Office		300.00	300.00
Office Desk	Office		400.00	400.00
Fax/Typewriter Stand	Office		150.00	150.00
Nagel Foldnak Booket	?Cooinda?		4,706.75	4,706.75
PA System	Hall		1,000.00	1,000.00
Jarrah Pinup Boards (2)	Office	24-Dec-97	3,100.00	3,100.00
Leonard refrigerator	Office		250.00	250.00
Modular Screen	Office		250.00	250.00
Tammin Database	?Cooinda?		3,808.00	3,808.00
Canon AP350 Electric typewriter	Office		500.00	500.00
Vax Vacuum Cleaner	Office		400.00	400.00
Coin operated washing machine	Caravan Park	31-Jan-98	1,393.00	1,393.00
Washing Machine	TALEC	15-Apr-05	768.18	768.18
Whiteboard	Chamber		150.00	150.00
Lot 17 (10) Old Yorkrakine Rd			500.00	-
Lot 18 (8) Old Yorkrakine Rd			500.00	-
Condensors	TALEC	24-Dec-97	4,000.00	4,000.00
TALEC Unknown	TALEC		452.00	452.00
Power Chainsaw	Depot		68.00	68.00
Husqvarna 350 Chainsaw	Depot	13-Jul-00	557.09	296.17
Husqvarna 45 Chainsaw	Depot		475.00	475.00
Briggs & Stratton 3.5HP motor	Depot		240.00	240.00
Rover Scott Bonnar Mower	Depot		500.00	500.00
John Deere Mower	Depot		300.00	300.00
MT640 6 speed ride on Mower	Depot	24-Dec-97	4,800.00	4,800.00
Victa 550 Mower	Depot		300.00	300.00
ROM3 lawn mower	Depot	9-Feb-04	432.68	432.68
Power supply unit for system			2,138.05	2,138.05
Onga Fire Pump	Depot		325.00	325.00
2 Tonne Vibrating Roller	Depot		1,545.00	1,545.00
Weed Spray Unit	Depot		500.00	500.00
Mobile Weed Spray Unit	Depot		250.00	250.00
TEGAL Fertiliser Spreader	Depot		300.00	300.00
Metal Spreaders (2)	Depot		1,000.00	1,000.00
Sand Spreader	Depot		550.00	550.00
Trip Meter	Depot		350.00	350.00
Bosch P120S Electric Hand Drill	Depot		150.00	150.00
Makita 900B Power Saw	Depot		250.00	250.00
Makita 14" Drop Saw	Depot		379.00	379.00
Sidchrome Tool Chest	Depot		400.00	400.00
3 x Tool Kits	Depot		250.00	250.00
Total			81,686.02	80,425.10
Land			1,000.00	0.00
Furniture & Equipment			60,174.20	60,174.20
Plant & Equipment			14,630.82	14,369.90
Tools			1,429.00	1,429.00
Landcare			4,452.00	4,452.00
Total			81,686.02	80,425.10

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Assets to the value of \$81,686.02 (depreciation \$80,425.10, net \$1,260.92) be written out of the Asset Register and that the asset value of \$1,260.92 be written off.

Simple Majority Required

MIN 336/06 MOTION – Moved Cr Jefferies 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 6/0

Agenda Reference:	11.13
Subject:	Audit Report
Location:	Shire of Tammin
Applicant:	Butler Settineri
File Ref:	FIN-02
Disclosure of Interest:	Nil
Date:	13 December 2006
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Item 12.1.2 – 16 November 2006 refers.

BACKGROUND

The final audit was undertaken in October 2006.

Butler Settineri has undertaken to provide the Audit Report to the meeting.

COMMENT

No issues are anticipated from the audit.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

The Local Government Act (s.5.26) requires the General Electors meeting to be held within 56 days of Council considering auditor's report and (s.5.29) requires public notice of 14 days.

Section 5.53 provides that:

- (1) The local government is to prepare an annual report for each financial year.
- (2) The annual report is to contain —
 - (a) a report from the mayor or president;
 - (b) a report from the CEO;
 - [(c), (d)deleted]

- (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year;
- (f) the financial report for the financial year;
- (g) such information as may be prescribed in relation to the payments made to employees;
- (h) the auditor's report for the financial year;
- (ha) a matter on which a report must be made under section 29(2) of the Disability Services Act 1993; and
- (i) such other information as may be prescribed.

Section 5.54 provides that:

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted by the local government no later than 31 December after that financial year.
- (2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

Section 5.55 provides that the CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That

- the Audit Report and Audit Management Report be received;
- the Annual Report be accepted;
- the General Electors meeting be held on Tuesday 13 February 2007 in the Tammin Lesser Hall commencing at 8pm.

Absolute Majority Required

MIN 337/06 MOTION – Moved Cr Wheeldon 2nd Cr Caffell

That the Staff Recommendation be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

Agenda Reference:	11.14
Subject:	Entry Statements
Location:	West Tammin
Applicant:	Shire of Tammin
File Ref:	ASS-337/8 393 427
Disclosure of Interest:	Nil
Date:	13 December 2006
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Councillor discussions – 21 September 2006.

BACKGROUND

In September 2006 Councillors suggested the Main Roads WA blocks on the west side of Tammin would be the ideal location for an entry statement – proposing old machinery as the style.

Main Roads WA has responded indicating purchase would cause difficulties and complications however a lease would be relatively simple to arrange.

A similar proposal was made in May 2000 – although the outcome is not known.

COMMENT

Main Roads WA has sought a plan of the proposal.

FINANCIAL IMPLICATIONS

Unknown until more detail is determined.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council determine a direction for the entry statement / Main Roads WA blocks proposal.
Simple Majority Required

MIN 338/06 MOTION – Moved Cr Jefferies 2nd Cr Wheeldon

That the issue lay on the table until the February Ordinary Council meeting to allow further work to be completed on the design.

CARRIED 6/0

Agenda Reference:	11.15
Subject:	EFT-POS Machine
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	FIN-03 (Agreements-32)
Disclosure of Interest:	Nil
Date:	13 December 2006
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

An EFT-POS machine was installed in the Shire Office in September 2005.

The machine is being used without passing on the associated fees to customers.

The fees are significant.

COMMENT

The fees, simplified, are:

Per annum	\$24.00 (flat fee)
Per month	\$16.50 (flat fee)
Per Debit transaction	0.95% of \$ transaction value
Per Credit transaction	1.91% of \$ transaction value

Whilst the annual and monthly flat fees (\$222/annum) are appropriate for a community service, the transaction fees are a different issue. For example, the average town rate account of \$600 costs \$5.70 as a Debit transaction or \$11.46 as a Credit transaction. Alternatively, a \$3,000 rural rate account costs \$28.50 as a Debit transaction or \$57.30 as a Credit transaction.

The facility is mostly used for Department of Planning & Infrastructure transactions – where the commission being paid is already less than cost.

FINANCIAL IMPLICATIONS

Provision for the charges is included in the 2006/07 Budget in Account E032339 – Bank Fees.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the transaction fee associated with Debit and Credit transactions through the EFT-POS machine be passed onto customers.

Simple Majority Required

MIN 339/06 MOTION – Moved Cr Caffell 2nd Cr Greenwood

That the Staff Recommendation be adopted.

CARRIED 6/0

Agenda Reference:	11.16
Subject:	Harvest & Vehicle Movement Ban
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	BUSH-13
Disclosure of Interest:	Nil
Date:	13 December 2006
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

It is appropriate that Council considers harvest and vehicle movement in paddock bans over the festive season.

COMMENT

It is understood that in the past a ban has been applied to Christmas Day, Boxing Day and New Years Day.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Regulation 38C of the Bush Fire Regulations provides that:

- (1) A local government may declare that the use by a person of any harvesting machinery on any land under crop during the whole or part of any -
 - (a) Sunday; or
 - (b) public holiday,

in the whole or a specified part of the district of that local government during the prohibited burning times or the restricted burning times is prohibited unless the person has obtained the written consent of a bush fire control officer of that local government.

(2) A declaration under sub-regulation (1) -

- (a) shall be made by notice in a newspaper circulating in the area affected by the prohibition; and
- (b) may be revoked or varied in the manner in which it was made, and the local government shall forward a copy of a declaration or of a revocation or variation of a declaration to the Authority.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That pursuant to Regulation 38C of the Bush Fire Regulations, a harvest and vehicle movement ban in paddocks (except for the purpose of feeding and watering stock) be imposed on 25 December, 2006, 26 December, 2006 and 1 January 2007.

Simple Majority Required

MIN 340/06 MOTION – Moved Cr Caffell 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 6/0

Agenda Reference:	11.17
Subject:	Staff Structure
Location:	Shire of Tammin
Applicant:	CEO
File Ref:	PERS-10 / PERS-14
Disclosure of Interest:	Nil
Date:	13 December 2006
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Item 12.1.8 – 16 November 2006.

BACKGROUND

Council has established a Staff Structure in 2005.

The Structure (level of Staff) needs to be reviewed.

COMMENT

Council resolved the Staff Structure in October 2005 and re-confirmed the structure in December 2005 as:

Administration and Management Staff:

- Chief Executive Officer
- Administration Officer
- Finance Officer
- Part-Time Community Development Officer (3 days per weeks)

Works & Services Staff:

- Works Supervisor x 1
- Grader/Truck Operator Team Leader x 1
- Truck/Loader Operator x 1

Grader/Truck Operator x 1
General Hand/Plant Operator x 1
Parks & Gardens x 1

Other Staff:

TALEC Managers
Office Cleaner
Town Amenities Cleaner

Subsequently, Council resolved on 8 March 2006 (53/06) that the position of Works Supervisor be deleted from the Shire of Tammin's Staff Structure. An additional part time Parks & Gardens staff member was appointed at about the same time.

Experience since that time has indicated that this structure needs to be reviewed.

FINANCIAL IMPLICATIONS

Significant, depending on Council's decision.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council review the Staff Structure for the Shire of Tammin.

Simple Majority Required

MIN 341/06 MOTION – Moved Cr Jefferies 2nd Cr Wheeldon

That the issue lay on the table until the February Ordinary Council meeting.

CARRIED 6/0

Agenda Reference:	11.18
Subject:	Financial Report
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	FIN-05
Disclosure of Interest:	Nil
Date:	10 November 2006
Author:	Lisa Mackin, Acting Finance Officer

BACKGROUND

The Financial Report for 2006/07 to 30 November 2006 is attached.

COMMENT

The Report has been prepared in the format requested by Council.

The effect of the Council's Policy decision on reporting variances is shown in the far right column – being the calculated variance between the Actual Column and the YTD Budget column figures.

- On page 4 – UV levies are down \$4,833 although overall, rate levies are down \$2,866. The \$10,000 provision for rates written-off is unlikely to be required. Longer term investment of Reserve funds has resulted in lower interest being received to date. This will correct as the year progresses.
- On page 6 – Salary expenditure is up \$9,063 following the employment of Mrs Thomson to purge the archive. Pro-rata building maintenance expenditure is up \$4,094. This should correct as the year progresses. Advertising expenditure is down \$2,190.
- On page 8 – Meat Inspection Salary is up \$29,500. This relates to a works costing allocation error which is in the process of being corrected. Workers Compensation Insurance under expenditure \$4,175 relates to an error in the 2006-07 Budget and will carry through for the whole year. Administration and Inspection Salary expenditure is down \$2,900. No payments have been made for EHO.
- On page 10 – Tip Service Fees income is down \$3,824. It is expected that this will correct as the year progresses. Whilst not showing, Town Planning Control Expenses will be \$15,043 compared to the 2006-07 Budget provision of \$20,000. Also, the unbudgeted Tidy Town income of \$3,197 is the funds from the Agricultural Society Trust.
- On page 11 – Other Recreation Contributions income is up \$3,420 – relating to the Golf Club insurance claim – see Golf Club over expenditure \$3,638. Function and Events income and expenditure are both over – with balancing accounts still to come. The oval lights expenditure has been capitalised (see page 1) bringing Recreation Ground (Oval) expenditure back into line. Pro-rata, Kadjininy Kep expenditure is up - \$2,971. Changes being put into place hopefully will address this as the year progresses.
- On page 12 – Contributions and Donations unbudgeted income of \$7,180 refers to the Lotteries grant of \$6,462 (with a further \$718 from the Committee) for display stands whilst the Tammin Arts Prize unbudgeted income of \$2,500 refers to the Western Power sponsorship.
- On page 13 the various grant funds relate to unclaimed amounts still waiting on the accounting to catch up. Also, the expenditure for the Operating Lease was provided for under road maintenance – but has been separated out to assist with end of year accounting.
- On page 16 – Private Works expenditure \$7,753 is up pro-rata with accounts still to be resolved. Contributions & Donations unbudgeted income of \$10,000 relates to the training subsidy – which will be fully expended (paid to Hortus) through Staff Training. PWO Salaries is up \$14,799 as a result of the Budget not taking into account the method of allocation of payroll allowances. The other variances are anticipated to be resolved as the year progresses. The Long Service Leave expenditure of \$6,358 will be recouped from the Reserve Fund.
- On page 17 – The Fuel Tax Credit income \$2,893 is the new scheme taking over from the Diesel Fuel Rebate scheme. Fuels & Oils (\$19,815) and Parts & Repairs (\$5,570) expenditure are both lower than the pro-rata Budget provision. It is expected that this will correct as the year progresses. The variance in Gross Salaries & Wages paid and allocated relates to problems with the works costing allocations and is currently being addressed. Contributions & Donations income variance of \$7,102 includes \$6,049 from the various Trust Fund items transferred. The various miscellaneous sale of land, profit and expenditure relates to the number of land transactions in progress. Other Housing expenditure relates to the work being carried out on reticulation.

FINANCIAL IMPLICATIONS

No significant implications.

POLICY IMPLICATIONS

Council resolved (241/06) on 17 August 2006 that in accordance with section 34(5) of the Local Government (Financial Management) Regulations 1996 a variance percentage of 10% or \$2,000 be adopted for reporting material variances.

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the Financial Report for November 2006 be received.

Simple Majority Required

MIN 342/06 MOTION – Moved Cr Caffell 2nd Cr Wheeldon

That the Staff Recommendation be adopted.

CARRIED 6/0

Agenda Reference:	11.19
Subject:	Cheque List
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	FIN-05
Disclosure of Interest:	Nil
Date:	10 November 2006
Author:	Lisa Mackin, Acting Finance Officer

BACKGROUND

Accounts for payment (cheques issued) for November 2006 are listed totalling:

Municipal Fund	numbers 217 – 343	\$91,895.09
Trust Fund	numbers 000871 – 0872	\$450.00

COMMENT

No abnormal expenditure has been made. Cheque 265 to Hortus for training is the passing on of funds provided by the Federal Government for outside staff training.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the cheques issued for November 2006 be endorsed.

Simple Majority Required

MIN 343/06 MOTION – Moved Cr Caffell 2nd Cr Jefferies

That the Staff Recommendation be adopted.

CARRIED 6/0

12. REPORTS OF OFFICERS – For period up to 13 December 2006

12.1 Chief Executive Officer's Report

12.1.1 Training

Mrs Mackin attended the WA Local Government Tax Service Budget to BAS course held in Perth on 24 November 2006.

All outside Staff attended the Green Card training in Cunderdin on 24 November 2006.

Mr Graeme Button attended a Main Roads WA Traffic Training Course in Northam on 28 November 2006.

Mrs Mackin attended the Haines Norton Nuts & Bolts course held in Perth on 7-8 December 2006.

Mr David Martin attended a Future Fields Seminar in Moora on 7 December 2006.

12.1.2 Staff

Mr David Martin commenced on 22 November 2006 (replacing Mr Robert McMeeken) and Mr Peter Thompson commenced on 11 December 2006 (replacing Mr Dennis Dale). Mr Thompson has moved into 5 Strang Street (the Shire of Tammin has entered into a rental agreement from the purchasers for 12 months at \$100/week).

12.1.3 Community Safety & Crime Prevention (LAW-01)

Item 11.15 – 8 March 2006 refers.

The draft of the Consultant's Brief has been prepared by the Shire of Bruce Rock and the Shire of Tammin's particulars have been added.

12.1.4 New Residence

On 4 December 2006 the Committee members travelled to Perth to resolve the tender in relation to the new residence. Unfortunately, issues such as colours, tiles and carpets could not be addressed – however the contract was signed and TransHomes (Quality Builders) indicated that the residence was on track for completion in June 2007. A further meeting has been scheduled for 18 December 2006.

The value of the Contract is:

Option 3 Plan	\$296,283
Plus extra height ceilings in kitchen, meals and family areas	\$2,659
Plus extra veranda on laundry side (reduced width)	\$2,547
Plus Carport and extra bay to alfresco (not including concrete floor)	\$12,146
Plus jarrah skirts	
Plus extend bath size from 1500mm to 1650mm	
Less airconditioning (retrofit)	(\$20,506)
Less child proof locks (except 1 laundry, 1 in kitchen)	(\$175)
Less reticulation cabinet (retrofit as required)	(\$371)
Less ceiling fans to bedrooms 2, 3 & 4	(\$748)
Less lagging on pipes	(\$605)
Less dishwasher (retrofit)	(\$1,134)
Total	\$290,096

The provisional sum for the hotplates & oven is \$1,200. Work is to commence within 10 working days and be completed within 145 days.

12.1.5 LGMA Central Wheatbelt Branch Meeting

The CEO attended a joint Wheatbelt South, Great Southern and Central Wheatbelt Branch meeting on 6 December 2006 in Quairading.

12.1.6 Appreciation

Appreciation & thanks are extended to Cr Caffell for the presentation to Staff, on behalf of Councillors, of the Christmas Cake.

12.1.7 Missing Minutes

The saga (item 12.1.5 – 21 June 2006) of the missing minute books (June 1993 – July 1999) has finally been resolved. The minutes have been located, bound up in spiral bound books (June 1993 to March 1997) and in a post form ledger cover (April 1997 to July 1999). These were then archived into the bio-box and buried amongst the other records. All have now been relocated into the strong room with the other minutes and arrangements made to have them re-bound into the traditional minute book format – to ensure the process is not repeated.

12.1.8 Shire of Kellerberrin Computer

The Shire of Tammin's accounting records have been closed off from the Shire of Kellerberrin's computer system – and archived into PDF and Text formats, together with the native Accuterm/LOGIS format to comply with the Shire of Tammin's record keeping responsibilities. This work was carried out by IT Vision at a cost of \$1,787.50 (inc.).

12.1.9 Activities

The CEO represented the Shire of Tammin at:

- the Tammin Primary School's 2006 End of Year Awards evening at Kadjiny Kep on 5 December 2006.
- the Tammin Christmas Dinner by the Tammin Women's Fellowship at the Tammin Bowling Club on 11 December 2006.

M.G. (Mick) Oliver
Chief Executive Officer

12.2 Community Development Officer's Report

12.2.1 Community Water Grants Program

The Shire of Tammin has been successful in their application for funding through the Community Water Grants program for \$50,000 to be used for reticulating the town oval. This project will be included in the draft 2007/08 Budget.

12.2.2 Events Risk Management Workshop

I attended an events risk management workshop on the 27 November 2006 at the Shire of Merredin Council Chambers. This informative information session was run by LGIS and provided materials that can be used to ensure that all our functions and events are covered within our current insurance policies and strategies to reduce risk of liability along with information on liability for community groups and incorporation.

12.2.3 Volunteer Small Equipment Grants

The successful recipients for the volunteer small equipment grants have been announced with the Tammin CWA receiving \$1,500 to purchase a new fridge, microwave and urn. The Tabloid was unsuccessful with their request for new computer equipment.

12.2.4 Stay On Your Feet

Stay on your feet day was held at the Tammin Bowling Club on the 4 December 2006. Approximately 25 people attended and were treated to a presentation by Nadine Paul a nutritionist with the Wheatbelt Public Health unit in Northam. Participants each received a *stay on your feet* bag with printed information and "goodies" and a fresh pineapple and mango.

12.2.5 Youth Camps

Funding has been secured by the Wheatbelt Support services for 2 camps for Tammin Youth aged between 13 and 17. The camps will be held in January 2007 at Fairbridge Village near Pinjarra and will involve abseiling, raft building, rock climbing and archery with a focus on self development and emotional resilience. The goal of the camps is to raise awareness of the connection of dreams, setting of goals and self confidence.

12.2.6 Be-Active

The CEO and I attended the Be-Active meeting in Kellerberrin on the 5 December 2006. During this meeting the Committee resolved to renew the Be-Active Coordinator, Rodney Thornton, contract until May 2010.

12.2.7 Native Ryme

Native Ryme were scheduled to perform at Kadjiny Kep on the 25 November 2006. Unfortunately due to a mishap at a concert in Melbourne the band needed to reschedule the event. The group will be touring early in the New Year and will confirm a date as soon as possible.

Carol Crane
Community Development Officer

STAFF RECOMMENDATION

That Council receive the Officers' Reports

Simple Majority Required

MIN 344/06 MOTION – Moved Cr Jefferies 2nd Cr Caffell

That the Staff Recommendation be adopted.

CARRIED 6/0

13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING
Nil

15. CLOSURE OF MEETING
There being no further business the Chairman closed the meeting at 5.10 pm.

Tabled before the Ordinary Council meeting on 15 February 2007.

CR B LESLIE, Chairman

COUNCILLORS INFORMATION BULLETIN – DECEMBER 2006

Councillors are invited to view any of the information listed by seeking a copy of the document at the Shire Office.

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IB 3	WALGA – Issues Update No 44.06 (OLGOV-11)
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IB 5	Dept of Land Information – Lundy Rd and Youering Rd (OSGOV-14)
IB 6	WALGA – Issues Update No 45.06 (OLGOV-11)
IB 7	WALGA – Issues Update No 46.06 (OLGOV-11)
IB 8	Harvest & Vehicle Movement Ban (BUSH-13)
IB 9	WALGA – Emergency Management (OLGOV-06)
IB 10	Fire – Reserve 13163 (BUSH-16)
IB 11	Certificate of Title (ASS-1078 & ASS-1079)
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IB 15	WALGA – Issues Update No 47.06 (OLGOV-11)
IB 16	Common Seal
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IB 19	Civic Legal – SAT Appeal (ASS-54)
IB 20	WALGA – Systemic Sustainability Study
IB 21	WA Planning Commission – Observatory Site (ASS-1233)
IB 22	45 Draper Street – Rental (ASS-1050)
IB 23	Rural Financial Counselling Service
IB 24	WALGA – Issues Update No 48.06 (OLGOV-11)
IB 25	WALGA – Public Library Joint Advisory Service (OLGOV-15)
IB 26	Be Active Sport & Recreation Management Committee – Minutes (SPREC-04)

IB 1 Status Report

The following is an update on items considered relevant to Council either in progress or completed. Those items marked with an asterisk (*) are new for this month.

	Council Resolution	Officer	Action
	<p>Tamma Village – Emergency Keys An outstanding item inherited by the CEO from an unknown Council resolution was to obtain originals of the unit's keys for security and in the case of emergencies.</p>	CEO	<p>Keys are in the Shire Office for units: 1 Hedde Knol 3 Beryl Greenwood 5 May Reyne 6 Marge Hocking 7 Mary Caffell 8 Daisy Harrison 9 Stephan Krieger 10 Ann Batchelor</p> <p>Keys are required for units: 2 Mary Stokes 4 Isabelle Newbury</p>
	<p>Northam Regional Saleyards Project Minute 233/05 – 7/12/2005 1. That Council “participates” in providing an underwritten financial amount of \$50,000 towards to Northam Regional Saleyards Project. 2. That Council agree to execute an Agreement to identify commitment and contribution towards the Project subject to: a) Councils approval of the business plan and; b) acceptance of the legal agreement.</p> <p>Minute 10/06 – 8/2/2006 That: • the Business Plan and draft Agreement be accepted; and • authority be given for the signing and affixing of the Common Seal to the Agreement.</p>	CEO	<p>Site works completed (with Shire of Tammin assistance).</p> <p>Project with the State Government seeking financial contribution to complete funding.</p> <p>Tenders called and found within Budget however full funding not available.</p> <p>The Shire of Northam is pursuing commitments from additional local governments.</p>
	<p>Sight Distance Hazard – Bamboo in Town Drain Line – West end Town Rail Crossing Item 11.4.11 – 7/12/2005 Works instruction was issued for Staff to completely remove bamboo plantation on the east and west side of the Towns’ Westnet Rail (formerly Westrail) crossing point. Further instruction has been issued to ascertain ownership of the major drain and the responsible organization/body for annual maintenance attention. At this stage ownership of the Drain appears to be with Westnet Rail as the owner of the Rail Reserve.</p>	CEO	<p>Following discussions with CBH, who have denied responsibility, further discussions are required with the owner of the rail reserve.</p>

	<p>Sale of land for non-payment of rates Minute 34/06 – 8/3/2006 That:</p> <ul style="list-style-type: none"> • The Shire of Tammin take formal possession of lots 31 & 32 Walston Street pursuant to section 6.64(1) of the Local Government Act; • formal notice be served on JI & KM Arnold at their last known addresses advising that the Shire of Tammin has taken possession of the land pursuant to section 6.64(2) of the Local Government Act; • a caveat be lodged on the titles of the land to preclude dealings in respect of the land pursuant to section 6.64(3) of the Local Government Act; and • Staff be instructed to take whatever administrative action necessary to sell the land for non-payment of rates pursuant to section 6.64(1)(b) of the Local Government Act. 	CEO	<p>Title search carried out on 5 April 2006.</p> <p>Form 2 served on owner on 17 April 2006.</p> <p>Form 3 erected on site on 17 April 2006.</p> <p>Mayberry Hammond lodged Caveats on 13 June 2006.</p> <p>3 months notification period expired on 16 July 2006.</p> <p>Application has been made for an occasional auctioneer's license for the CEO to allow the property to be economically sold at auction.</p>
	<p>22 Walston Street Item 11.21 – 8 March 2006 That the Manager, Development Services be requested to provide a report on the condition of 22 Walston Street.</p>	EHO	<p>Council resolved (75/06) on 20 April 2006 that the issue lay on the table pending the appointment of an Environmental Health Officer.</p>
	<p>Education House Relocation Item IB 5 – March 2006 The Department of Housing and Works has advised that the contract (96728/2005) for the relocation of the transportable house from Doodlakine to Tammin has not been let as no expressions of interest were received (on two occasions). The Department is hopeful that a contract will be able to be let in the near future.</p>	CEO	<p>Negotiations between Departments regarding the high cost of relocation has progressed and that the matter is progressing.... slowly.</p> <p>Doodlakine house to be relocated.</p> <p>As at 13 December 2006 the Education Dept is still to lock in a contractor. 10 week lead time once contractor locked in.</p>
	<p>Storage & Catchment Dams Item 11.6 – 20 April 2006 That the gravel bund at the corner of Shields Street and Station Road be replaced with a concrete wall with an emergency removable section.</p>	CEO	
	<p>Storage & Catchment Dams Item 11.6 – 20 April 2006 That research continue into the method of pumping (reticulation) of the dam water, the use of the dam water on the Donnan Park couch and the transfer of water from Hunts Well.</p>	CEO	<p>Water pipe from Hunts Well bore now connected to town dam.</p>

	<p>Storage & Catchment Dams Item 11.6 – 20 April 2006 That the collection into the Storage Dam of the run-off from the CBH hardstand and the drain on the southern side of the railway be researched.</p>	CEO	<p>CBH has given approval for the levels to be taken on their property.</p> <p>Survey of CBH is to be carried out by F Rodda & Co concurrently with the survey of the Observatory site.</p>
	<p>Kadjinyiny Kep Item 11.14 – 20 April 2006</p> <ul style="list-style-type: none"> • That a non-return valve be sourced and fitted to the stage area water trough. 	CEO	
	<p>Properties Inspection Item 11.18 – 20 April 2006</p> <ul style="list-style-type: none"> • Locate memorabilia or small cardboard buildings for historic photo cabinet. Seek advice from Ron York regarding displaying the existing photos. • Address inadequate airconditioner in CEO's Office. • Arrange for updated aerial photograph of Tammin town site • Prepare septic and storm water drainage plans. • Repair broken window on north east corner of hall stage. • Prepare electrical diagram, including WIN re-broadcast equipment. • Install new electric BBQ. • That RCD protection be installed on the Town Hall kitchen and Lesser Hall sub-boards. • 	CEO	
	<p>Donnan Park Item 11.33 – 20 April 2006 That a meeting be convened between interested Councillors, the CEO and members of the Clubs to resolve the various issues.</p>	CEO	

	<p>Roads Inspection Item – 20 April 2006</p> <ul style="list-style-type: none"> • that improvements be made to the fencing to seal the dam spillways, noting the issue of debris blocking any serious water movements • additional rock and cement slurry on upstream and downstream sides of Turon Rd. Culvert (Bungulla Creek Crossing) to prevent scouring • Culvert scouring under cement slab on both upstream and downstream on Wyola North Rd to be rock filled with loose cement slurry. Relocate table drain on south-east side to prevent scouring adjacent to spillway slab. • that pedestrian ramps (concrete slab) over curb be provided at the intersection of Ridley & Redmond Streets (south west corner). 		<p>1) Cabling replacement and the erection of two additional lighting towers on the east side of the oval are nearing completion.</p>
	<p>Street Lighting – Tammin Roadhouse Item 11.15 – 18 May 2006</p> <p>That the Western Power/Synergy be requested to provide a design and cost to extend street lighting to the roadhouse entrance for consideration in the draft 2006/07 Budget.</p>	<p>CEO</p>	<p>Western Power was requested to provide a quotation. Western Power has indicated that it is unable to provide the design.</p> <p>The CEO met with Main Roads WA who appear interested in installing the lighting. Main Roads WA has given approval for the project to proceed to the design stage to allow further consideration.</p> <p>UPD and SKM have been requested to advise a cost to prepare the design.</p> <p>On 29 June 2004 a quote of \$5,099 (ex) was provided to provide street lighting at the intersection of Shields St and Station Rd (ENG-03).</p>

	<p>Municipal Inventory, Statements & Plans Item 11.13 – 21 June 2006 That the CEO research and complete/update draft plans when time permits for Council's consideration.</p> <ul style="list-style-type: none"> • Municipal Inventory • Recordkeeping Plan • Disability Services Plan • Equal Employment Management Plan • Health & Safety Plan • Severance & Redundancy Plan • Gratuity Plan • Future Plan • Strategic Plan • Review of Wards & Representation 	CEO	
	<p>Tammin Town Hall Item 11.3 – 17 August 2006 That further information be provided to Council (regarding test drilling of the Hall surrounds) as it comes to hand.</p>	CEO	Test drilling completed (unsuccessfully) on 4 October 2006.
	<p>Kellerberrin & Districts Agricultural Society Inc – Financial Support Item 11.7 – 17 August 2006 That provision of \$50 for a donation to the Kellerberrin and Districts Agricultural Society Inc be included in the draft 2006/07 Budget (account E041065).</p>	CEO	Letter sent on 21 August 2006 seeking Tax Invoice to allow donation to be made.

IB 2 Carol Crane – Liquor Consumption Consent (ASS-1063)

Correspondence seeking consent to consume liquor in Memorial Park on 11 November 2006 between the hours of 5.00 pm and 11.00 pm.

Comment

Approval has been given, utilising delegated authority, subject to the following conditions:

- the requirements of the Liquor Licensing Act are fully complied with;
- the liquor is consumed in an orderly manner;
- no liquor is served or consumed by persons under the age of 18 years; and
- all rubbish (including drink containers) is placed in the receptacles provided before departing the property.

IB 3 WALGA – Issues Update No 44.06 (OLGOV-11)

Correspondence providing an update on issues including:

- Campaign Update – The Minister’s Myths Keep on Coming
- Recipients of Company Directors Diploma
- Budget Submission
- Large White Ribbons for Road Safety Promotion
- Training Update
- Review of building Legislation – Painter’s Registration Act 1961
- Desk Calendar Pad 2007
- Designing Out Crime in WA Breakfast
- National Disability Sport and Active Recreation Conference

IB 4 Common Seal (PROP-08)

The Common Seal was affixed to the Settlement Agent appointment and Transfer of Land document for the sale of lots 58 & 59 Dreyer Street on 13 November 2006. Cr Caffell signed the documents as President on behalf of Cr Leslie.

IB 5 Dept of Land Information – Lundy Rd and Youering Rd (OSGOV-14)

Correspondence advising that in April 1992 Lundy Road was changed to Youering Rd at Council’s request. As such, the entire length of the road is now Youering Rd.

Comment

This advice was sought to answer questions raised at the October 2006 Council meeting.

IB 6 WALGA – Issues Update No 45.06 (OLGOV-11)

Correspondence providing an update on issues including:

- Campaign Update – Local Government Voting System
- Meeting with Hon John Kobelke MLA
- State-Local Government Council Meeting
- Company Directors Diploma Recipients
- Purchasing Network
- Training Update
- Diesel Fuel Rebate Program
- Desk Calendar Pad 2007

IB 7 WALGA – Issues Update No 46.06 (OLGOV-11)

Correspondence providing an update on issues including:

- Campaign Update – Voting Changes Sent to Committee
- Meeting of the State/Local Government Council
- Skilled Professionals Available
- Total Purchasing Solutions
- Large White Ribbons for Road Safety Promotion
- Christmas Operating Hours
- National Youth Week Grants

IB 8 Harvest & Vehicle Movement Ban (BUSH-13)

On 23 November 2006 (at 12.22pm) a harvest & vehicle movement ban was applied to the whole of the Shire of Tammin.

On 7 December 2006 a harvest & vehicle movement ban was applied to the whole of the Shire of Tammin.

IB 9 WALGA – Emergency Management (OLGOV-06)

Correspondence advising of a draft policies (3.1 – State Emergency Management Exercises; 4.7 – Emergency Evacuation) proposed by FESA and seeking comment by 5 January 2006.

IB 10 Fire – Reserve 13163 (BUSH-16)

The volunteers were called to a fire at the refuse site at 9.30pm on 22 November 2006. Fire fighters extinguished the fire and monitored the site the following day. There is no apparent reason for the fire – with spontaneous combustion a possibility but unlikely. The site was secure and the point of ignition inaccessible.

Comment

The fire provided an opportunity to put the new tender to the test – and it came out impressive.

IB 11 Certificate of Title (ASS-1078 & ASS-1079)

Item 11.12 – 21 June 2006 refers.

Duplicate Certificates of Title have been obtained for 4 Old Yorkrakine Rd and 6 Old Yorkrakine Rd.

IB 12 Dept of Local Government – New Building Act (OSGOV-27)

Correspondence providing an update following the calling for submissions (8 November 2005) and the closure of submissions (30 June 2006).

There was a total of 109 submissions as follows:

- 59 from local government including WALGA and local government employees etc.).
- 25 from Industry (including peak bodies and private companies).
- 12 from Government.
- 13 from Community.

A large number of the submissions highlighted particular issues that will require detailed consideration in the next phase of the project. These issues include:

- The type of administrative structure (e.g., a Building Commission model) that should be developed to support a new building regulatory system.
- The definition of a building, including which works should be considered exempt, and to what extent the definition should align with that used by other jurisdictions.
- The role of local governments in the risk management of certification of compliance and random audits of the entire process.
- Whether a building licence should be issued to the owner or to the builder.
- The separation of the building approval and building licence issuing processes.
- The extent to which inspection regimes should be mandated by legislation.
- Appropriate deterrent measures for non-complying buildings.
- Clarification of the role of Government in ongoing monitoring of building maintenance.
- The type of model of professional registration that should be established (e.g., a separate Acts model or centralised model).
- Accreditation of certifiers.
- The development of an appropriate fee structure.

In general, the comments received to date through public submissions and various discussions and meetings with a wide range of stakeholders indicate broad support for a new Building Act along the lines outlined in the Discussion Draft. There is considerable

support for the proposals from those involved in the commercial sector of the industry where the proposals provide a framework that formalises a process that already exists in that sector.

IB 13 Minister For Local Government – Preferential Proportional Voting (ELE-03)

Correspondence responding to Council's vote of no-confidence and views in relation to the introduction of a new system of voting for local government elections. The Minister writes:

I appreciate the time taken by you to bring these concerns to my attention.

The preferential proportional system of voting that has been advocated for local government elections will ensure that the votes of a greater proportion of electors will contribute to the determination of which candidates are elected.

Under the preferential proportional system, if an elector's first preference candidate is not elected, then that elector's second and subsequent preferences will influence the outcome of the election. By contrast, under the current 'first past the post' system, votes lodged for losing candidates are 'wasted'. The minimisation of wasted votes ensures that the preferences of the whole community are represented and not just those who vote for the winning candidates.

The preferential proportional system of voting is also more suitable than the existing system in cases where there is more than one vacancy. Under a first past the post system, it is possible for 'single issue' candidates to be elected with policies that are not supported by the majority of the electorate. For these reasons, a preferential proportional system is favoured for local government elections in all other States of Australia.

The introduction of the preferential proportional system for local government elections in Western Australia has the benefit of achieving uniformity with the voting systems used for the Western Australian Parliament and in Federal elections. As such, any elector confusion that may exist due to the presence of the unique first past the post system in local government elections will be removed.

There is no evidence that I am aware of that suggests political party involvement will increase with the introduction of proportional representation voting. For example, while party political involvement in New South Wales is clearly evident, this is not the case in Victoria and South Australia, even though proportional representation voting takes place in all of these States. Furthermore, preference-swapping deals are not expected to be prevalent given that 'above the line' voting will not be a feature of the preferential proportional system proposed for Western Australia.

The Local Government Advisory Board consulted widely on electoral reform, including this specific change. Various voting systems were assessed in its recent inquiry into structural and electoral reform of local government in Western Australia conducted at the request of my predecessor, the Hon John Bowler MLA. While the majority of local governments that made submissions to the Board supported the retention of the first past the post system, submissions received from individuals and resident groups were in favour of moving to a preferential proportional voting system.

Furthermore, personal submissions from local government elected members and Chief Executive Officers clearly supported a preferential proportional voting system.

IB 14 WALGA – Emergency Management (ORGE-05)

Correspondence advising of the formation of an Emergency Management Policy Group to address issues and provided informed guidance on Policy and seeking nominations by 5 January 2006.

IB 15 WALGA – Issues Update No 47.06 (OLGOV-11)

Correspondence providing an update on issues including:

- Access Economics Report
- Local Government Convention 2007
- Additional WorkChoices Workshops
- White Ribbons for Road Safety Campaign Launch
- Ms Alison to Return to WA
- Updated Transport Assessment Guidelines
- Volunteer Opportunity for Junior Council Representative

IB 16 Common Seal

On 4 December 2006 the Common Seal was affixed to:

- the WE-ROC Memorandum of Understanding (1 July 2006 to 30 June 2008) and
- the *Transfer of Land* document for lot 90 – 5 Strang Street for the sale to RR & VL Kissanne.

signed by Cr Caffell and the CEO.

IB 17 RoadWise Officers Report

Correspondence forwarding the November 2006 Report covering issues including:

- Fatigue – WorkSafe Austrans Operation.
- Safer Roads.
- Current Road Safety Campaign – Drink Driving.
- Railway Level Crossing Survey – Stakeholder and Community.
- Double Demerit Points.
- A safer road transport system.

IB 18 Minister For Local Government – Local Government Amendment Bill 2006

Correspondence advising that the Bill was split to allow the key changes to the legislation to be dealt with separately. This has allowed the change of election date from May to October. The issue of the change in voting from the first past the post to proportional preferential has been referred to the Standing Committee on Environment and Public Affairs for consideration – and is to report back to Parliament by 3 April 2007.

IB 19 Civic Legal – SAT Appeal (ASS-54)

Correspondence forwarding the final account for preparing the defence of the action by Dyer to the State Administrative Tribunal.

Comment

The final total cost was \$15,053 (plus GST) from a 2006-07 Budget provision of \$20,000.

The details have been provided to the Shire of Kellerberrin to allow it's further consideration of a contribution.

IB 20 WALGA – Systemic Sustainability Study (PROP-00)

Correspondence advising of the release of the Final Report of the Systemic Sustainability Study - In Your Hands: Shaping the future of Local Government in Western Australia. The Report is summarised by a five point plan:

- Long Term Change Leadership: The sector to engage in a longer term planning process that leverages the innovation occurring at some individual councils so as to benefit all of Local Government and champion best practice in the sector.
- Secure Revenue Outcomes: Reform will require both considerable investment from State or Federal Government and improved rating mechanisms, asset costing and infrastructure analysis.

- Improved Finance and Planning: Long term financial, asset management and community infrastructure planning is required, including for many Councils a shift to accrual accounting and establishing renewal programs for assets.
- More Efficient Service Delivery: Local Government to investigate new service delivery models that recognise the change in social, demographic and economic factors by leveraging regional and zone synergies.
- Enhance the Human Resource: Increasing the competency base of Local Government by developing strategies to attract and retain more high quality employees along with investing in development of existing staff and Elected Members.

The Association has established a Task Force to facilitate the recommendations of the Panel. This Task Force will be establishing implementation plans for each of the recommendations prior to an industry summit.

IB 21 WA Planning Commission – Observatory Site (ASS-1233)

Correspondence advising that following reconsideration, it is prepared to approve the subdivision without the following conditions:

- Arrangements being made to the satisfaction of the Western Australian Planning Commission and to the specification of Western Power for the provision of underground electricity supply service to the lot(s) shown on the approved plan of subdivision. (Western Power)
- Arrangements being made to the satisfaction of the Western Australian Planning Commission and to the specification of Western Power for the removal, relocation and/or replacement of electricity supply infrastructure, including plant and equipment, located on or near the lots shown on the approved plan. (Western Power)
- The transfer of land as a Crown Reserve, free of cost to Western Power for the provision of electricity supply infrastructure. (Western Power)

Noting that should power be required to the site in the future, a fresh application must be submitted to Western Power stating the intent and uses for which power is required.

Comment

This change was as a result of a request by the Shire of Tammin for reconsideration of the conditions.

IB 22 45 Draper Street – Rental (ASS-1050)

Ms Rebecca Chown has given notice to terminate the rental as at 1 January 2007 (or may extend to 14 January 2007 depending on circumstances).

The new Tammin Primary School Principal, Ms Robyn Webster, has indicated she will rent the property.

IB 23 Rural Financial Counselling Service

Correspondence advising of the launch of the new State wide service to deliver Financial Counselling to Farmers and Small Rural Business in Western Australia.

Funding for the service is from both the Federal and State Governments, with support from Local Government. The service offered is free and responsive to existing as well as new clients. The service is able to move quickly if an emergency situation arises in any part of the State, with emphasis on mobility.

There are presently six Counsellors, with plans for a seventh to be based in the Geraldton Region early in the New Year.

IB 24 WALGA – Issues Update No 48.06 (OLGOV-11)

Correspondence providing an update on issues including:

- Have a say on the Voting Change
- Systemic Sustainability Study Final Report
- Taskforce for Change
- International Obesity Taskforce Reducing Food Marketing to Children

- The Duke of Edinburgh's Award

IB 25 WALGA – Public Library Joint Advisory Service (OLGOV-15)

Correspondence providing an update on the activities of the Committee.

IB 26 Be Active Sport & Recreation Management Committee – Minutes (SPREC-04)

Correspondence forwarding the minutes of the Committee's meeting held Kellerberrin on Tuesday 6 December 2006.

Comment

The meeting was attended by the CEO and CDO.