

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President Cr Uppill declared the meeting open at 2.24 pm and welcomed members and Graham Stanley Chief Executive Officer.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

ATTENDANCE

Cr S.A. Uppill	President
Cr S.J. Jefferies JP	Deputy President
Cr M.D. Greenwood	Member
Cr C.A. Crane	Member
Cr D.M. McCreery	Member
Graham Stanley	Chief Executive Officer
J. Gemund & D. Goulden	Community Development Officers 3.46pm – 4.17 pm

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

There were no members of the public present during question time.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

<u>Councillor</u>	<u>Item Number</u>	<u>Nature of Interest</u>
Cr Greenwood	13.4 & 13.5	Financial Interest

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Council Meeting Minutes – 16 August 2012

STATUTORY ENVIRONMENT

Section 5.22(2) of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next full Council meeting for confirmation.

STAFF RECOMMENDATION

That the minutes of the Ordinary Council meeting held on 16 August 2012 be confirmed as a true and correct record.

Simple Majority Required

MIN 88/12 MOTION – MOVED Cr McCreery seconded Cr Crane

That the minutes of the Ordinary Council meeting held on 16 August 2012 be confirmed as a true and correct record.

CARRIED 5/0

7.2 Special Council Meeting Minutes – 31 August 2012

STATUTORY ENVIRONMENT

Section 5.22(2) of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next full Council meeting for confirmation.

STAFF RECOMMENDATION

That the minutes of the Special Council meeting held on 31 August 2012, be confirmed as a true and correct record.

Simple Majority Required

MIN 89/12 MOTION – MOVED Cr Crane seconded Cr Jefferies

That the minutes of the Special Council meeting held on 31 August 2012, be confirmed as a true and correct record.

CARRIED 5/0

8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Cr Uppill noted the recent resignations from Council and thanked ex Councillor Rodney Stokes for his efforts as councillor and Shire President and for his service to the community. He then thanked Cr Jefferies for his time and efforts as a councillor and for his service to the community.

9. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

10. REPORTS OF COMMITTEES/COUNCILLORS

10.1 Shire Depot Design and Construction Committee Meeting Minutes – 13 August 2012

STATUTORY ENVIRONMENT

Section 5.22(2) of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next full Council or Committee meeting for confirmation. In the case of Committee minutes they are submitted to the next meeting of the Committee for confirmation. The minutes are presented to Council for information.

STAFF RECOMMENDATION

That the minutes of the Shire Depot Design and Construction Committee meeting held on 13 August 2012, be received.

Simple Majority Required

MIN 90/12 MOTION – MOVED Cr Uppill seconded Cr McCreery

That the minutes of the Shire Depot Design and Construction Committee meeting held on 13 August 2012, be received.

CARRIED 5/0

10.2 President's Report

10.2.1 Wheatbelt Development Commission - CLGF workshop for Avon Region - in Cunderdin attended by Cr Uppill, CEO and CDO's on 17th August 2012.

Items covered included:

Reflection of past 12 months of projects.

CLGF review - the possibility of contestability and eligibility.

Key drivers for the Sub region-

Agriculture

Transport and Logistics

Health/ Age care

Retail/ lifestyle

Tourism

Other items included regional need for short & long term accommodation

Black spots in communications - doing registry to record mobile telephone black spots.

A representative from The Department of Regional Development and Lands went through the application forms for the CLGF grants.

10.2.2 RTG meeting in Cunderdin 6/9/2012 - Cr Uppill

Attended with Cr Jefferies and CEO

Beverly gave reasons for not proceeding with the rest of the SEARTG

Spoke about transitional costs with Departmental officers and issues of unspent and spent monies with Beverley.

Spoke about a M.O.U and the purpose of setting a piece of mind guidance and direction for the new group.

The RTG board would like a 1st July 2013 establishment date of the new entity with guaranteed funding of transitional and statutory funding. Though it would consider other dates as well.

The board agreed to seek additional funding from the Minister to review of business plan for the 4 Council model.

There was a vote on consideration of an additional elected member for York giving York 4 votes, Cunderdin 2 votes, Quairading 2 votes and Tammin 1 vote. As strange as it may seem, this move would actually give Tammin greater power as its vote would hold the balance of power between York and a Quairading/Cunderdin alliance whereas previously a Tammin vote with York would only result in a tied vote and the President having the casting vote.

10.2.3 Meeting with Steve Williams and Daniel May from City and Regional Waste 18/9/2012 - Cr Uppill

Attended with CEO to discuss the future management of the Tammin Waste Facility.

10.2.4 CWA Luncheon

Attended the CWA lunch with my wife Rose Crane in September, guest speaker was Glenn Mitchell ex "ABC" - spoke of his struggles with his well documented health issues.

Glenn is currently doing promotional work for "One Life" which helps people who have depression and to prevent suicide.

10.3 NBN Briefing in Northam - CEO

The CEO reported on a National Broadband Network briefing that he attended in Northam. At this stage Tammin will only get satellite broad band coverage. This will not be available until 2015. Both Cunderdin and Kellerberrin town sites are scheduled to get fibre to the premises coverage in late 2013. The areas surrounding their towns will possibly get wireless broadband and the rural areas will get satellite coverage in 2015. The fibre coverage should give speeds of up to 100mbs whereas wireless and satellite will only give 12mbs but this is far superior to the current speeds available.

- 11. AGENDA ITEMS**
 - 11.1 List of Payments August 2012 (FIN-05)
 - 11.2 Financial Report to 31 August 2012 (FIN-05)
 - 11.3 Premier's Australia Day Active Citizenship Award
 - 11.4 Shire Residence at 9 Nottage Way (ASS-510)
- 12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
Nil
- 13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
- 14. CLOSURE OF MEETING**

11. AGENDA ITEMS

11.1 List of Payments August 2012 (FIN-05)

Author – MT Henry, Senior Finance Officer, 13 September 2012 Interest – Nil

BACKGROUND

Accounts paid for August 2012 is listed totalling:

Cheque numbers	005439 - 005486, 005488 - 005540, + 005573 *	\$168,060.93
Direct debit payments	01.08. – 31.08.2012	\$9,567.34
Licensing transfers	01.08. – 31.08.2012	\$13,192.90
Bank fees	01.08. – 31.08.2012	\$198.20
VISA payments	01.08. – 31.08.2012	\$1,405.20
EFT payments	01.08. – 31.08.2012	\$44,145.78
Total payments	01.08. – 31.08.2012	\$236,570.35

* Cheque 005487 was included in July's payments list.

COMMENT

Nil

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) the payee's name;*
 - (b) the amount of the payment;*
 - (c) the date of the payment; and*
 - (d) sufficient information to identify the transaction.*
- (2) A list of accounts for approval to be paid is to be prepared each month showing —*
 - (a) for each account which requires council authorisation in that month —*
 - (i) the payee's name;*
 - (ii) the amount of the payment; and*
 - (iii) sufficient information to identify the transaction;**and*
 - (b) the date of the meeting of the Council to which the list is to be presented.*
- (3) A list prepared under subregulation (1) or (2) is to be —*
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) recorded in the minutes of that meeting.*

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the list of payments made for August 2012 as follows:

Cheque numbers	005439 - 005486, 005488 - 005540, + 005573	\$168,060.93
Direct debit payments	01.08. – 31.08.2012	\$9,567.34
Licensing transfers	01.08. – 31.08.2012	\$13,192.90
Bank fees	01.08. – 31.08.2012	\$198.20
VISA payments	01.08. – 31.08.2012	\$1,405.20
EFT payments	01.08. – 31.08.2012	\$44,145.78
Total payments	01.08. – 31.08.2012	\$236,570.35

be endorsed.

Simple Majority Required

MIN 91/12 MOTION – MOVED Cr Greenwood seconded Cr Jefferies

That the list of payments made for August 2012 as follows:

Cheque numbers	005439 - 005486, 005488 - 005540, + 005573	\$168,060.93
Direct debit payments	01.08. – 31.08.2012	\$9,567.34
Licensing transfers	01.08. – 31.08.2012	\$13,192.90
Bank fees	01.08. – 31.08.2012	\$198.20
VISA payments	01.08. – 31.08.2012	\$1,405.20
EFT payments	01.08. – 31.08.2012	\$44,145.78
Total payments	01.08. – 31.08.2012	\$236,570.35

be endorsed.

CARRIED 5/0

11.2 Financial Report to 31 August 2012 (FIN-05)

Author – MT Henry, Senior Finance Officer, 13 September 2012 Interest – Nil

BACKGROUND

The Monthly Financial Report to 31 August 2012 is attached.

COMMENT

The Financial Report has been prepared in the format requested by Council.

The effect of the Council's Policy decision on reporting variances is shown in the far right column – being the calculated variance between the Actual Column and the YTD Budget column figures where the variance is greater than 10% and \$5,000.

FINANCIAL IMPLICATIONS

No significant implications.

POLICY IMPLICATIONS

Council resolved (Item 6 – 31 August 2012) that in accordance with section 34(5) of the *Local Government (Financial Management) Regulations 1996* a variance percentage of 10% and \$5,000 be adopted for reporting material variances.

STATUTORY ENVIRONMENT

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires a Statement of Financial Activity to be prepared each month, which is to contain the following details:

- (a) *annual budget estimates;*
- (b) *budget estimates to the end of the month;*
- (c) *actual amount of expenditure and revenue;*
- (d) *material variances between comparable amounts in (b) and (c) above; and*
- (e) *the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).*

The Statement is to be accompanied by:

- (a) *explanation of the composition of net current assets, less committed assets and restricted assets;*
- (b) *explanation of the material variances; and*
- (c) *such other information considered relevant by the local government.*

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the Financial Report for August 2012 be received.

Simple Majority Required

MIN 92/12 MOTION – MOVED Cr Crane seconded Cr McCreery

That the Financial Report for August 2012 be received.

CARRIED 5/0

11.3 Premier's Australia Day Active Citizenship Awards (ORG-00)

Author – Graham Stanley, CEO, 14th September 2012

DECLARATION OF INTEREST

Nil

PREVIOUS REFERENCE

Nil

BACKGROUND

The Australia Day Council of Western Australia writes: *“The Premier’s Australia Day Active Citizenship Awards are an opportunity for you to recognise the individuals and groups making outstanding contributions in your local community. The dedicated service of these people and groups contributes to fostering community pride, making our local communities the great places to live that they are.*

Regardless of whether you run them in conjunction with your own awards, we encourage you to be active in recognising the achievements of your local citizens and participate in running these awards for Australia Day 2013.

The awards are free and easy to administer. They recognise a local citizen, young citizen and community group who have made a contribution to your community. Full details are outlined in the enclosed nomination forms and posters and a FAQ sheet is provided to answer some common questions.

The nomination period closes Friday 23 November 2012 however this date may be extended should you require additional time to gather nominations. Once you have determined who your award recipients are, please advise us of the names by Wednesday 9 January 2013 and we will print your A4 award certificates and forward them to you for presentation on Australia Day. Your award recipient names and a brief citation of their achievement can be posted, faxed or emailed to darren@ausdaywa.com.au

An editable PDF version of the nomination form can be emailed to you or is available to download from the ‘awards’ section of the Australia Day Council of Western Australia website www.ausdaywa.com.au or additional nomination forms can be obtained by contacting our office.

Please feel free to call us if you would like to discuss any aspects of the awards. We look forward to working with you to recognise the outstanding individuals and groups who have made a positive contribution to your community over the last year.”

COMMENT

The Shire is currently running its “Shire of Tammin Achievers Awards” with nominations closing on 5th October and the awards being presented at a function on the 12th October. The aims of both awards are similar however in the case of the Australia Day Awards only one person or group in each of the three categories is awarded.

Presenting a “Citizen of the Year Award” at the Australia Day Breakfast would give the event a higher profile as well as providing greater recognition and possibly greater exposure to the recipient due to the publicity the Australia Day awards receive.

Depending on the level and standard of nominations received, Council could possibly choose a winner in each of the three categories from amongst the nominations received for the Achievers Awards. Should it not be satisfied with the calibre of the nominations received through the Achievers Awards it could call for nominations once the Achievers Awards Presentation has been held or even nominate a candidates of its choosing.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nominations have been called for the Shire of Tammin Achievers Awards.

OFFICER'S RECOMMENDATION

That Council agrees to participate in the Premier's Australia Day Active Citizenship Awards 2013 and in the first instance considers nominations received for the Shire of Tammin Achievers' Awards.

Simple Majority Required

MIN 93/12 MOTION – MOVED Cr Uppill seconded Cr McCreery

That Council agrees to participate in the Premier's Australia Day Active Citizenship Awards 2013 and in the first instance considers nominations received for the Shire of Tammin Achievers' Awards.

CARRIED 5/0

11.4 Shire Residence at 9 Nottage Way (ASS-510)

Author – Graham Stanley, CEO, 14th September 2012

DECLARATION OF INTEREST

Nil

PREVIOUS REFERENCE

Nil

BACKGROUND

The gas hot water system at 9 Nottage Way has failed and according to the plumbing contractor who was engaged to repair it the system needs replacement. Quotations have been sought for both an instantaneous gas hot water system and a solar system.

COMMENT

The budget includes an allowance of \$2,000 for the replacement of the system. The quotes received from the plumbing contractor were:

Instantaneous gas hot water system including GST	\$1,430
180L Solar system including mounting frame to face north	\$4,350 including GST

An alternative quote will be sought.

Council has indicated a preference to replace existing hot water systems with solar systems when they need replacement.

FINANCIAL IMPLICATIONS

Possible budget over run of \$2,350 if solar system is chosen. It is not necessary to make a budget amendment at this stage as any adjustment required would be done as part of the mid-year budget review.

POLICY IMPLICATIONS

Councils Purchasing Policy only requires verbal quotations for purchases up to \$5,000.

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

OFFICER'S RECOMMENDATION

That Council authorises the installation of a solar hot water system at 9 Nottage Way to replace the existing gas hot water system.

Simple Majority Required

MIN 94/12 MOTION – MOVED Cr Jefferies seconded Cr Greenwood

That Council authorises the installation of a solar hot water system at 9 Nottage Way to replace the existing gas hot water system.

CARRIED 5/0

12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

MIN 95/12 MOTION – MOVED Cr Jefferies seconded Cr McCreery

That items 13.1, 13.2, 13.3, 13.4, 13.5, 13.6, 13.7 and 13.8 be considered as urgent business.

CARRIED 5/0

13.1 UNOCCUPIED HOUSE AT LOT 50 (8) WALSTON ST TAMMIN

Author – Judith Anderson, EHO, 18 September 2012 Interest – Nil

PREVIOUS REFERENCE

Item – 13.5, 26 July 2012

BACKGROUND

Resolution 70/12 at Council Meeting on the 26 July 2012 was that the Shire writes a letter to the owner of Lot 50 (8) Walston Street Tammin requesting her intention to either repair or remove the house.

A proposed building order to demolish, dismantle or remove the house was included with the letter sent to the owner.

Council received a letter from the owner on the 10 September 2012. In this letter the owner states that her property was maliciously damaged by unknown persons. This was reported to the police and also to the Insurance Company.

The owner states that the Insurance Company has denied liability for payment for repairs. As a result the owner has referred this to the Financial Ombudsman Services (FOS).

The owner has till 31 October 2012 to provide all supporting evidence to the FOS. The FOS will come to a final decision as to who is liable for the costs.

The owner states that the estimated time for a decision be made by the FOS is by the 30 April 2013.

The owner has requested that any Building Order not be issued by Council until a decision is made by the FOS and she does not have sufficient funds, without the insurance payout, to carry out the repairs.

COMMENT

It would be unreasonable for Council to issue a Building Order to the owner to demolish or repair her house given that this matter has been referred to the FOS for a decision to be made as to who is liable for the cost of repairs to the house.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Building Act 2011

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

Council delay the issuing of a Building Order to demolish or repair the house located at Lot 50 (8) Walston Street Tammin until a decision is made by the FOS in relation to who is liable for the costs of repairs to the house.

Simple Majority Required

MIN 96/12 MOTION – MOVED Cr McCreery seconded Cr Jefferies

1. Council delay the issuing of a Building Order to demolish or repair the house located at Lot 50 (8) Walston Street Tammin until a decision is made by the FOS in relation to who is liable for the costs of repairs to the house.

2. Confirmation of the submission of documentation to the financial Ombudsman Services is required by 31 October 2012

3. A report on progress with the claims required by 31/12/2012 or Council will issue the Building Order.

CARRIED 5/0

Reason for the change to the recommendation: The Council wanted to ensure that the delay in issuing the order would not drag on indefinitely and that the property owner would be held accountable to ensure that the appeal to the Financial Ombudsman was followed up on.

13.2 OCCUPIED HOUSE AT LOT 47 (2) WALSTON ST TAMMIN

Author – Judith Anderson, EHO, 18 September 2012 Interest – Nil

PREVIOUS REFERENCE

Item – 13.7, 26 July 2012

BACKGROUND

Resolution 71/2 at Council Meeting on the 26 July 2012 was that the Shire writes a letter to the owner of Lot 47 (2) Walston Street, Tammin requesting her intention to either repair or remove the building.

The owner has advised that it is her intention to cover the external sheeting with colour bond sheeting.

The owner has indicated that it is her intention to have the work completed by the end of November 2012.

COMMENT

It is reasonable to allow the owner to repair the external cladding to her house within the stated timeframe.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Building Act 2011

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

The owner of Lot 47 (2) Walston Street Tammin is to be given until 30th November 2012 to re-sheet the damaged area of their residence with suitable external cladding.

The owner is to be advised to obtain advice from Tim Jurrman, Building Surveyor on suitable external cladding and method of attaching cladding to house.

Simple Majority Required

MIN 97/12 MOTION – MOVED Cr Jefferies seconded Cr Uppill

The owner of Lot 47 (2) Walston Street Tammin is to be given until 30th November 2012 to re-sheet the damaged area of their residence with suitable external cladding.

The owner is to be advised to obtain advice from Tim Jurrman, Building Surveyor on suitable external cladding and method of attaching cladding to house.

Failure for work to be completed will result in the Building Order being issued on 1 December 2012.

CARRIED 5/0

Reason for the change to the recommendation: The Council wanted to ensure that the property owner completed the work within the specified time.

13.3 BUILDING AT LOT 21-22 (31-33) DONNAN ST TAMMIN

Author – Judith Anderson, EHO, 18 September 2012 Interest – Nil

PREVIOUS REFERENCE

Item – 13.4, 26 July 2012

BACKGROUND

Resolution 69/12 at Council Meeting on the 26 July 2012 was that the Shire writes a letter to the owner of Lot 21-22 (31-33) Donnan Street, Tammin requesting his intention to either repair or remove the building.

A proposed building order to demolish, dismantle or remove the building was included with the letter sent to the owner.

Council received a letter from the owner on the 30 August 2012.

In this letter, the owner has informed Council that he is strongly opposed to Council's proposition to issuing a Building Order to demolish, dismantle or remove the building.

COMMENT

The building is still considered to be a dilapidated building. As a result a Building Order under the *Building Act 2011* should be issued to repair the building.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Building Act 2011

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

A Building Order under the *Building Act 2011* is to be issued to repair the building located at Lots 21-22 (31-33) Donnan Street Tammin.

Simple Majority Required

MIN 98/12 MOTION – MOVED Cr Uppill seconded Cr Crane

A Building Order under the *Building Act 2011* is to be issued to repair the building located at Lots 21-22 (31-33) Donnan Street Tammin.

CARRIED 5/0

Item 13.6 was dealt with next.

13.6 UNOCCUPIED HOUSE AT LOT 65 (18) RIDLEY ST TAMMIN

Author – Judith Anderson, EHO, 20 September 2012 Interest – Nil

PREVIOUS REFERENCE

Item – 13.3, 26 July 2012

BACKGROUND

Resolution 68/12 at Council Meeting on the 26 July 2012 was that the Shire writes a letter to, the owner of Lot 65 (18) Ridley St, Tammin requesting her intention to either repair or remove the house.

A proposed building order to demolish, dismantle or remove the house was included with the letter sent to the owner.

Council has received a letter from the owner. The letter states that she is in the process of changing the title and ownership over at this address to her son and his partner.

The letter also states that her son and his partner are in the process of purchasing material to start on the house but have been waiting for Western Power to fix the lines heading to the house for the past 6 months.

Council Officers have subsequently visited the property and it is noted that minor repairs have been done to the outside cladding at the rear of the property.

COMMENT

The house is considered to be a neglected and dilapidated building.

At this stage it would be reasonable for Council to wait until the change in ownership of this property is finalised and for the new owners to be given the opportunity to repair the house.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Building Act 2011

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council wait until the change in ownership of this Lot 65 (18) Ridley Street Tammin is finalised and for the new owners to be given the opportunity to repair the house.

Simple Majority Required

MIN 99/12 MOTION – MOVED Cr Jefferies seconded Cr McCreery

That Council wait until the change in ownership of this Lot 65 (18) Ridley Street Tammin is finalised and for the new owners to be given the opportunity to repair the house.

CARRIED 5/0

The Environmental Health Officer and the Manager of Health and Building are to meet with owners to determine schedule of works and report to October meeting on a reasonable timeframe to do the works.

After dealing with item 13.6 Council moved to items 13.4 and 13.5

13.4 UNOCCUPIED HOUSE AT LOT 91-92 (1-3) STRANGE ST TAMMIN

Author – Judith Anderson, EHO, 18 September 2012 Interest – Nil

DECLARATION OF INTEREST

Cr Greenwood declared financial interest in this item.

Cr Greenwood left meeting at 3.33pm.

PREVIOUS REFERENCE

Item – 13.1 26 July 2012

BACKGROUND

Resolution 72/12 at Council Meeting on the 26 July 2012 was that the Shire write a letter to the owner of Lot 91-92 (1-3) Strange Street, Tammin requesting her intention to either repair or remove the house.

A proposed building order to demolish, dismantle or remove the house was included with the letter sent to the owner.

Council received a letter from the owner on the 29 August 2012.

In this letter, the owner has informed the Shire that her property at present is for sale and is been managed by Michael Greenwood, Landmark Harcourts (WA) Tammin Kellerberrin Branch.

The owner has requested that Council immediately withdraw the proposed Building Order dated the 15 August 2012 that was sent to her by a show cause letter as required under the *Building Act 2011*

COMMENT

The house is still in need of repair or demolition.

The purpose of the show cause letter is for the owner to indicate whether it is his/her intention to either repair or demolish the house.

The owner intends to sell the house and it would be reasonable for Council to facilitate the sale of this house.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Building Act 2011

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

Council defer the issuing of the Building Order to demolish the house on Lots 91-92 (1-3) Strang Street until October 31 2012 in order that any impending sale may be facilitated.

In the event of purchase of this property a Schedule of Works is be issued to the new owner.

A letter is to be written Mr Michael Greenwood, Landmark Harcourts WA (Tammin /Kellerberrin Branch) to inform the new owner that a Schedule of Works will be issued to this property.

Simple Majority Required

MIN 100/12 MOTION – MOVED Cr McCreery seconded Cr Crane

Council defer the issuing of the Building Order to demolish the house on Lots 91-92 (1-3) Strang Street until October 31 2012 in order that any impending sale may be facilitated.

In the event of purchase of this property a Schedule of Works is be issued to the new owner.

A letter is to be written Mr Michael Greenwood, Landmark Harcourts WA (Tammin /Kellerberrin Branch) to inform the new owner that a Schedule of Works will be issued to this property.

CARRIED 4/0

13.5 UNOCCUPIED HOUSE AT LOT 37 (23) DREYER ST TAMMIN

Author – Judith Anderson, EHO, 18 September 2012 Interest – Nil

PREVIOUS REFERENCE

Item – 13.6 26 July 2012

BACKGROUND

Resolution 73/12 at Council Meeting on the 26 July 2012 was that the Shire writes a letter to the owner of Lot 37 (23) Dreyer Street, Tammin requesting her intention to either repair or remove the house.

A proposed building order to demolish, dismantle or remove the house was included with the letter sent to the owner.

Council has received advice that the property is now for sale.

A Schedule of Works for this property has been prepared and is attached to this report as an Appendix.

COMMENT

The owner intends to sell the house and it would be reasonable for Council to facilitate the sale of this house.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Building Act 2011

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

Council defer the issuing of the Building Order to demolish the house located at Lot 37 (23) Dreyer Street Tammin, until October 31 2012, in order that any impending sale may be facilitated.

In the event of purchase of this property a Schedule of Works is to be issued to the new owner.

A letter is to be written to Mr Michael Greenwood, Landmark Harcourts WA (Tammin /Kellerberrin Branch) to inform the new owner that a Schedule of Works will be issued to this property.

Simple Majority Required

MIN 101/12 MOTION – MOVED Cr McCreery seconded Cr Crane

Council defer the issuing of the Building Order to demolish the house located at Lot 37 (23) Dreyer Street Tammin, until October 31 2012, in order that any impending sale may be facilitated.

In the event of purchase of this property a Schedule of Works is to be issued to the new owner.

A letter is to be written to Mr Michael Greenwood, Landmark Harcourts WA (Tammin /Kellerberrin Branch) to inform the new owner that a Schedule of Works will be issued to this property.

CARRIED 4/0

The meeting adjourned at 3.46 pm for afternoon tea.
The meeting resumed at 3.54 pm.

Cr Michael Greenwood was present when the meeting resumed.
CDO's David Goulden and Jenny Gemund joined the meeting at 3.54pm.

Community Development Officer Reports

Council discussed the CDO Reports that were included in the information bulletin.

David Goulden spoke about the visit by and discussions with David Holland looking at potential Caravan Park sites for Tammin. It was suggested that Council forms a committee to manage the project to keep it moving. It was suggested that contact be made with Bruce Rock and Mukinbudin to gather details on their caravan parks. Council indicated that they would consider the formation of a committee in Urgent Business at the end of the meeting.

Discussion took place on the tennis courts and planning for Donnan Park. David Goulden was requested to prepare a detailed report on the requirements and ideas for future development of Donnan Park.

Street scaping – Discussions took place and David showed some plans that were drawn up a number of years ago. Since then there have been a number of changes around the Shire Office/Bowling Cub area that would prevent the plans from being fully implemented. It was agreed that to begin with the area across from the Shire Office should be cleaned up. The Community Development Officer was requested to prepare a report with a design for the completion of the entry statements and how they would look.

Work for the Dole Program – David advised that Max Employment would be in Tammin on October 2nd and he would be speaking with them about the recommencement of the Work for the Dole Program.

CDO's David Goulden and Jenny Gemund left the meeting at 4.17pm.

13.7 Extraordinary Election (ELE-13)

Author – Graham Stanley, CEO, 20th September 2012

DECLARATION OF INTEREST

Nil

PREVIOUS REFERENCE

Nil

BACKGROUND

On Monday 17th September I received a letter from Cr Rodney Stokes advising of his immediate resignation from Council. This morning I have received a letter from Cr Stephen Jefferies advising of his resignation effective from 30th November 2012.

COMMENT

Because it is more than 273 days to polling day from the next ordinary election on October 2013 Council has no alternative other than to conduct an extra-ordinary election to fill the vacancies that have been created by Councillors Stokes' and Jefferies' resignations.

Council has two alternatives with regards to conducting the election. It can hold an "in-person" election conducted by Shire staff or it can agree to conduct a postal election and appoint the WA Electoral Commission to conduct the election.

FINANCIAL IMPLICATIONS

No funds were budgeted to conduct an election this year because it is not an "ordinary election" year. I have obtained an estimation from the WA electoral Commission and they have indicated a cost of \$8,000 plus GST based on the following assumptions:

- 250 electors
- response rate of approximately 50%
- count to be conducted in Tammin
- agreement by council for the Commissioner to conduct the election as a postal election must be made by Tuesday 25 September 2012.

If there is no voting required the cost will be less due to savings on postage, voting slips, vote counting and reduced advertising requirements. If the election takes place they are working on Election Day being Friday 14th December 2012. The fact that the election day is a Friday is inconsequential because that is the day that all votes are required to be received by whereas an in person election is traditionally held on a Saturday to make it easier for people to get to the polling booth.

Last years' election expenses, where the number of nominations equalled the number of vacancies and there was no need for a poll, were \$605 for advertising plus staff time which was absorbed under general administration expenses. In 2009 where there was an election the cost was \$2,295 which included staff overtime payment for the polling day but not any administration expense for the work done in normal office hours.

As we will not be in a position to benefit from the sharing of costs with other councils for group electoral advertising the advertising costs could be substantially higher, possibly double or even more.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

The Local Government Act 1995 in relation to extraordinary elections in part states:

4.8. Extraordinary elections

- (1) If the office of a councillor or of an elector mayor or president becomes vacant under section 2.32 an election to fill the office is to be held.
- (2) An election is also to be held under this section if section 4.57 or 4.58 so requires.
- (3) An election under this section is called an *extraordinary election*.

4.9. Election day for extraordinary election

- (1) Any poll needed for an extraordinary election is to be held on a day decided on and fixed —
 - (a) by the mayor or president, in writing, if a day has not already been fixed under paragraph (b); or
 - (b) by the council at a meeting held within one month after the vacancy occurs, if a day has not already been fixed under paragraph (a).
- (2) The election day fixed for an extraordinary election is to be a day that allows enough time for the electoral requirements to be complied with but, unless the Electoral Commissioner approves or section 4.10(b) applies, it cannot be later than 4 months after the vacancy occurs.
- (3) If at the end of one month after the vacancy occurs an election day has not been fixed, the CEO is to notify the Electoral Commissioner and the Electoral Commissioner is to —
 - (a) fix a day for the holding of the poll that allows enough time for the electoral requirements to be complied with; and
 - (b) advise the CEO of the day fixed.

4.10. Extraordinary election can be held before resignation has taken effect

If a member resigns —

- (a) the vacancy is to be regarded for the purposes of sections 4.8(1) and 4.9 as occurring when the CEO receives the notice of resignation even if the resignation takes effect on a later day; but
- (b) the election day fixed for the extraordinary election cannot be earlier than one month before the resignation actually takes effect.

In relation to the conduct of elections the Local Government Act 1995 in part states:

4.19. Returning officer

The principal electoral office of a local government is that of returning officer.

4.20. CEO to be returning officer unless other arrangements are made

- (1) Subject to this section the CEO is the returning officer of a local government for each election.
- (2) A local government may, having first obtained the written agreement of the person concerned and the written approval of the Electoral Commissioner,

appoint* a person other than the CEO to be the returning officer of the local government for —

- (a) an election; or
- (b) all elections held while the appointment of the person subsists.

** Absolute majority required.*

- (3) An appointment under subsection (2) —
 - (a) is to specify the term of the person's appointment; and
 - (b) has no effect if it is made after the 80th day before an election day.
- (4) A local government may, having first obtained the written agreement of the Electoral Commissioner, declare* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.

** Absolute majority required.*

- (5) A declaration under subsection (4) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.
- (6) A declaration made under subsection (4) on or before the 80th day before election day cannot be rescinded after that 80th day.

4.21. Deputy returning officers

- (1) A returning officer appointed under section 4.20(1) or (2) is to appoint one or more deputy returning officers.
- (2) If the returning officer is appointed under section 4.20(4), the Electoral Commissioner is to appoint one or more deputy returning officers.

4.22. Returning officer to conduct elections

- (1) An election is to be conducted by the returning officer of the local government for that election.
- (2) In the case of a returning officer appointed under section 4.20(4), the returning officer is to conduct the election for and under the direction of the Electoral Commissioner.
- (3) If the returning officer is absent or cannot perform his or her functions a deputy returning officer is to perform the returning officer's functions.

4.23. Returning officer's functions

The returning officer's functions are —

- (a) to appoint places for the casting of votes, places for the delivery of postal votes and places for the counting of votes for elections (within or outside the district);
- (b) to appoint other electoral officers to assist in the conduct of elections;
- (c) to ensure that the necessary preparations are made for the conduct of elections;

(d) to do anything which the returning officer is authorised or required to do under this Act or which is necessary or expedient in order to ensure that elections are conducted in accordance with this Act; and

(e) in the case of a returning officer appointed under section 4.20(4), to do other things if directed to do so by the Electoral Commissioner.

4.24. Electoral Commissioner's functions

The Electoral Commissioner's functions under this Act are to do anything which the Electoral Commissioner is authorised or required to do under this Act and, where the Electoral Commissioner is responsible for the conduct of the election, to do anything which is necessary or expedient for the proper and efficient conduct of the election.

4.25. Access to information

The Electoral Commissioner and the returning officer are to have access to any relevant information of a local government in order to perform their functions under this Act.

4.26. Delegation

- (1) The Electoral Commissioner may delegate any of his or her powers or duties under this Act (except this power of delegation) to another person.
- (2) A returning officer may delegate any of his or her powers or duties under this Act (except this power of delegation) to a deputy returning officer.
- (3) Delegations must be in writing.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

OFFICER'S RECOMMENDATION

That Council indicates whether it wishes to conduct an in person or postal election and if choosing a postal election:

1. Declares in accordance with Section 4.20 (4) of the Local Government Act 1995 the Electoral Commissioner to be responsible for the conduct of the Extraordinary Election; and
2. Decide, in accordance with Section 4.61 (2) of the Local Government Act 1995 that the method of conducting the extraordinary election will be as a postal election.

Absolute Majority Required

MIN 102/12 MOTION – MOVED Cr Uppill seconded Cr Crane

That Council conducts an "in-person" election to be held on Saturday 8th December 2012 to fill the vacancies created by the resignations of Cr Stokes and Cr Jefferies and the Chief Executive Officer be the Returning Officer in accordance with Section 4.20 of the Local Government Act 1995.

CARRIED 5/0 by absolute majority

13.8 Formation of Caravan Park and Streetscape Committee

In the earlier discussions with the CDO's the Council indicated that it wished to establish a Committee to oversee the design and development of a Caravan Park in Tammin. Council discussed the formation of the Committee. During those discussions it was suggested that the Committee could also be used to oversee the improvement in the streetscape in Tammin. Councillors Carol Crane, Michael Greenwood and Dustin McCreery indicated that they would be prepared to participate on the Committee. It was suggested that David Goulden should also be on the Committee.

MIN 103/12 MOTION – MOVED Cr Uppill seconded Cr Jefferies

That:

1. Council forms a Caravan Park and Streetscape Committee;
2. The purpose of the Committee is to oversee the design and development of a Caravan Park in Tammin and oversee the improvement of the Streetscape in Tammin;
3. At this stage the Committee reports to Council however the delegation of powers to act will be considered as the Caravan Park enters the construction stage.
4. The members of the Committee be Cr Carol Crane, Cr Michael Greenwood, Cr Dustin McCreery and Mr David Goulden.

CARRIED 5/0

14. CLOSURE OF MEETING

There being no further business the President closed the meeting at 4.54 pm.

Tabled before the Ordinary Council Meeting on 18 October 2012.

Cr S Uppill, President

PAYMENTS LIST AUGUST 2012

Date	Reference	Supplier Name	Details	Amount
Cheque Payments				
06/08/2012	5439	BT Lifetime - Personal Super	Superannuation	211.60
06/08/2012	5440	Child Support Agency	Child support deduction	140.86
06/08/2012	5441	Colonial First State	Superannuation	101.37
06/08/2012	5442	Colonial Mutual	Superannuation	143.42
06/08/2012	5443	Concept One Superannuation Plan	Superannuation	59.64
06/08/2012	5444	Hostplus - Super	Superannuation	86.17
06/08/2012	5445	LGRCEU	Union fees	58.20
06/08/2012	5446	Prime Super	Superannuation	46.31
06/08/2012	5447	The Industry Superannuation Fund	Superannuation	99.86
06/08/2012	5448	WALG Superannuation	Superannuation	3,261.11
06/08/2012	5449	Baxters Rural Centre	Rubber strips for loader steps TN251	93.04
06/08/2012	5450	Chatfield's	Parts and repairs various vehicles	2,782.45
06/08/2012	5451	City & Regional Waste Management Serv	Waste Management	1,819.44
06/08/2012	5452	Courier Australia	Freight Charges	76.44
06/08/2012	5453	Carol Crane	Sitting fee & travel reimbursement	230.86
06/08/2012	5454	Shire of Cunderdin	Grader and Water Truck Hire	11,858.00
06/08/2012	5455	Earthworks Training & Assessment Services	Chainsaw training course S. Goodin	265.00
06/08/2012	5456	George Johnson	Relief meat inspection service 16 - 26/07/2012	3,762.00
06/08/2012	5457	Great Eastern Country Zone WALGA	Annual subscription 2012/13	4,070.00
06/08/2012	5458	MD Greenwood	Sitting fee & travel reimbursement	128.39
06/08/2012	5459	Ibis Hotel	Accommodation H. Byrnes Licensing training	731.45
06/08/2012	5460	Stephen Jefferies	Sitting fee & travel reimbursement	105.00
06/08/2012	5461	Landgate	Valuation expenses	117.65
06/08/2012	5462	Local Government Managers Australia	VOID: discount not claimed	
06/08/2012	5463	Dustin McCreery	Sitting fee & travel reimbursement	241.66
06/08/2012	5464	Metal Artwork Creations	Name badges - G. Cook, D. Goulden, J. Greenwood, H. Byrnes, M. Henry	60.50
06/08/2012	5465	Metro Count	Batteries for Metro Count equipment	123.20
06/08/2012	5466	Nungarin Newlink	Jay Weston advertisement	25.00
06/08/2012	5467	Shire of York	Building, Health and Ranger Services - July 2012	724.40
06/08/2012	5468	Specialised Tree Service Pty Ltd	Oval - EWP and operator hire	420.00
06/08/2012	5469	Rodney Stokes	Sitting fee & travel reimbursement	115.71
06/08/2012	5470	Synergy	Electricity 25/06 - 24/07/2012	142.90
06/08/2012	5471	Tammin Post Office.	Stationery	103.35
06/08/2012	5472	Telstra	Telephone & internet - 23/07/12 - 22/08/12	216.79
06/08/2012	5473	Tiller's Services	Lesser Hall & Pavilion - carpet steam cleaning	505.00
06/08/2012	5474	Scott Uppill	Sitting fee & travel reimbursement	449.38
06/08/2012	5475	Visitor Centre Association of W.A.	2012/13 membership	180.00
06/08/2012	5476	Western Australian Local Government Assoc	2012-13 Subscriptions	20,785.51
06/08/2012	5477	Woodstock PA Hire	Lighting for Jay Weston and Tammin Youth Disco	260.00
06/08/2012	5478	Cunderdin Farmers Co-operative Co Ltd	Various material - electrical works and oval materials	395.03
09/08/2012	5479	Abbott & Co Printers	Condemnation books and Waste dockets	959.20
09/08/2012	5480	Australia Post	Postage & freight	189.83
09/08/2012	5481	CircuitWest Inc	Circuitwest Associate Membership 11/12	147.00
09/08/2012	5482	Copier Support	Toner for fax- printer	195.50
09/08/2012	5483	Gull Tammin Roadhouse	August 2012 - catering, drinks, papers, ASC supplies	1,470.67
09/08/2012	5484	LGISWA	2012 Insurance Payments	56,960.08
09/08/2012	5485	Peerless Jal Pty Ltd	Toilet paper	38.83
09/08/2012	5486	Telstra	Telephone & internet 23/02 - 22/03/2012	675.32
14/08/2012	5488	Local Government Managers Australia	2012-2012 Membership subscription	418.00
15/08/2012	5489	Fire & Emergency Services Authority of WA	ESL July 2012	72.96
20/08/2012	5490	BT Lifetime - Personal Super	Superannuation	197.47
20/08/2012	5491	Child Support Agency	Child support deduction	140.86
20/08/2012	5492	Colonial First State	Superannuation	101.37
20/08/2012	5493	Colonial Mutual	Superannuation	161.77
20/08/2012	5494	Concept One Superannuation Plan	Superannuation	51.86
20/08/2012	5495	Hostplus - Super	Superannuation	57.72
20/08/2012	5496	LGRCEU	Union fees	58.20
20/08/2012	5497	Prime Super	Superannuation	55.57
20/08/2012	5498	The Industry Superannuation Fund	Superannuation	99.86
20/08/2012	5499	WALG Superannuation	Superannuation	3,518.67
20/08/2012	5500	Bunnings	Various material - electrical works and bolts	414.57
20/08/2012	5501	Cunderdin, Shire of	Management hours M. Burgess	165.00
20/08/2012	5502	Eastern Hills Saws & Mowers Pty Ltd	Various Parts for small sundry plant	292.35
20/08/2012	5503	Kellerberrin Tyre Service	Tyre repairs - TN2 and TN3	102.00
20/08/2012	5504	Kleenheat Gas	Barracks - Bulk Gas	2,945.62

20/08/2012	5505	Mitre 10 Solutions	Oval - connector for toilets	8.67
20/08/2012	5506	Synergy	Electricity 30/05 - 27/07/2012	4,351.60
20/08/2012	5507	Tammin Hardware	Tamma Village - bulk gas	159.28
20/08/2012	5508	Zacks Commercial Artist	Business cards B.O'Donnell, J. Gemund & D. Goulden	387.75
20/08/2012	5509	Zee Tags	Dog Tags 2015	81.18
22/08/2012	5510	DKT Rural Agencies	Various Garden items - plants, hoses, herbicide.	958.10
23/08/2012	5545	Rodney Stokes	Sitting fee & travel reimbursement	364.51
27/08/2012	5511	Synergy	Electricity 25/06 - 24/07/2012	2,755.40
27/08/2012	5512	MM Electrical Merchandising	Electrician Private works materials	3,812.77
30/08/2012	5513	APRA	Public performance licence fee 2012/13	275.00
30/08/2012	5514	Courier Australia	Freight Charges	42.00
30/08/2012	5515	Carol Crane	Sitting fee & travel reimbursement	115.43
30/08/2012	5516	Dominic Carbone & Associates	Accounting support 2012/13 budget	2,871.00
30/08/2012	5517	Duxton Hotel	Accommodation and Meals Local Government Week	5,679.60
30/08/2012	5518	F-111 Engineering Pty Ltd	Replacement fan belt TN302	468.60
30/08/2012	5519	MD Greenwood	Sitting fee & travel reimbursement	128.39
30/08/2012	5520	Karen Humphries Trading as Tammin Hotel	Council Catering and refreshments	492.50
30/08/2012	5521	Stephen Jefferies	Sitting fee & travel reimbursement	105.00
30/08/2012	5522	Kununoppin Hospital	Bus reimbursement Jay Weston	150.00
30/08/2012	5523	LHA Analytical Committee	Local Health Authorities Analytical Committee 2012/13	441.39
30/08/2012	5524	Dustin McCreery	Sitting fee & travel reimbursement	120.83
30/08/2012	5525	Peerless Jal Pty Ltd	Cleaning supplies & paper towel	128.43
30/08/2012	5526	Perfect Computer Solutions Pty Ltd	Installation of QuickBooks	697.50
30/08/2012	5527	Specialised Tree Service Pty Ltd	Street tree pruning town site	7,840.00
30/08/2012	5528	Scott Uppill	Sitting fee & travel reimbursement	224.69
30/08/2012	5529	Western Power.	Onsite service Job EW029	450.00
30/08/2012	5530	Avon Waste	Domestic refuse collection	1,234.20
30/08/2012	5531	BT Lifetime - Personal Super	Superannuation	146.95
30/08/2012	5532	Child Support Agency	Child support deduction	140.86
30/08/2012	5533	Colonial First State	Superannuation	101.37
30/08/2012	5534	Colonial Mutual	Superannuation	182.29
30/08/2012	5535	Concept One Superannuation Plan	Superannuation	58.96
30/08/2012	5536	Hostplus - Super	Superannuation	72.78
30/08/2012	5537	LGRCEU	Union fees	58.20
30/08/2012	5538	Prime Super	Superannuation	57.25
30/08/2012	5539	The Industry Superannuation Fund	Superannuation	99.86
30/08/2012	5540	WALG Superannuation	Superannuation	3,197.62
31/08/2012	5573	Australian Taxation Office	August 2012 - BAS	5,114.00
			Sub-total	168,060.93
Direct Debit payments				
01/08/2012	Debit	Commonwealth Bank of Australia	CBA Merchant Fee	64.50
03/08/2012	Debit	Commonwealth Bank of Australia	CBA POS Fee	45.30
06/08/2012	Debit	Department of Environment	Tammin refuse site licence renewal 2012/13	700.80
17/08/2012	Debit	Motorcharge Limited	Fuel Accounts July 2012	8,756.74
			Sub-total	9,567.34
Licensing Transfer				
01/08/2012	J5155	Department of Transport	Licensing 01/08/2012	269.60
03/08/2012	J5163	Department of Transport	Licensing 03/08/2012	1,029.85
06/08/2012	J5165	Department of Transport	Licensing 06/08/2012	2,147.25
07/08/2012	J5168	Department of Transport	Licensing 07/08/2012	557.35
08/08/2012	J5177	Department of Transport	Licensing 08/08/2012	140.00
09/08/2012	J5179	Department of Transport	Licensing 09/08/2012	1,371.15
09/08/2012	J5209	Department of Transport	Licensing 09/08/2012	0.20
10/08/2012	J5180	Department of Transport	Licensing 10/08/2012	840.80
13/08/2012	J5183	Department of Transport	Licensing 13/08/2012	1,131.40
13/08/2012	J5191	Department of Transport	Licensing 13/08/2012	574.00
14/08/2012	J5184	Department of Transport	Licensing 14/08/2012	664.65
16/08/2012	J5190	Department of Transport	Licensing 16/08/2012	158.00
17/08/2012	J5192	Department of Transport	Licensing 17/08/2012	283.30
20/08/2012	J5194	Department of Transport	Licensing 20/08/2012	644.20
21/08/2012	J5195	Department of Transport	Licensing 21/08/2012	86.25
22/08/2012	J5214	Department of Transport	Licensing 22/08/2012	21.00
23/08/2012	J5218	Department of Transport	Licensing 23/08/2012	424.90
24/08/2012	J5219	Department of Transport	Licensing 24/08/2012	197.35
27/08/2012	J5220	Department of Transport	Licensing 27/08/2012	157.40
28/08/2012	J5222	Department of Transport	Licensing 28/08/2012	1,286.20
29/08/2012	J5224	Department of Transport	Licensing 29/08/2012	649.85
30/08/2012	J5225	Department of Transport	Licensing 30/08/2012	178.50
31/08/2012	J5236	Department of Transport	Licensing 31/08/2012	379.70
			Sub-total	13,192.90

Bank Fees				
08/08/2012	Debit	National Australia Bank	NAB Connect Fee - Access and Usage for July 2012	51.60
10/08/2012	J5182	National Australia Bank	Fee for deposit book	5.00
31/08/2012	J5238	National Australia Bank	Account Fees for August 2012 for DPI Account	20.00
31/08/2012	J5239	National Australia Bank	Account Fees for August 12 for Muni Account	101.60
31/08/2012	J5240	National Australia Bank	Account Fees for August 12 for Trust Account	20.00
			Sub-total	198.20
VISA Payments				
02/08/2012	VISA	Actrol	Electrician - Material Purchase	434.38
02/08/2012	VISA	IKEA	Shelves, hinges and door for 12 Russell St	135.00
02/08/2012	VISA	Westnet	Internet depot	159.40
02/08/2012	VISA	Coles Supermarkets	Refreshments for Tammin Youth Disco	110.25
02/08/2012	VISA	Gyprock	Pavilion & Hall - ceiling panels	441.60
02/08/2012	VISA	National Australia Bank	Visa Monthly Fee	9.00
02/08/2012	VISA	Red Dot Stores	Prizes for Disco and arts and crafts for ASC	40.95
02/08/2012	VISA	Woolworths	Refreshments for Tammin Youth Disco	74.62
			Sub-total	1,405.20
EFT Payments				
14/08/2012		Shire of Tammin	Salaries & wages	23,935.56
28/08/2012		Shire of Tammin	Salaries & wages	20,210.22
			Sub-total	44,145.78
			Total	236,570.35

Attachment item 11.2 Financial Report to 30th September 2012