

Minutes of the Shire of Tammin Ordinary Council meeting held at the Yorkrakine Hall, Yorkrakine, on Thursday, 20 September 2007.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Cr Leslie declared the meeting open at 2.04pm.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Present

Cr B. Leslie	President (Presiding Person)
Cr L. Caffell	Deputy President
Cr M. Greenwood	Member
Cr S. Jefferies	Member
Cr R. Stokes	Member
Cr M. Wheeldon	Member

Mr R.G. Bone	Acting Chief Executive Officer
Miss L.Winterswyk	Administration Officer

Visitors

Nil

Apologies

Nil

Leave of Absence

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

6.1 Item 11.2 – Gravel Royalty

Cr Caffell declared a financial interest. The nature of the interest is that they have several gravel pits on the farm.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Council Meeting Minutes – 23 August 2007

STATUTORY IMPLICATIONS

Section 5.22(2) of the Local Government Act provides that minutes of all meeting to be kept and submitted to the next full Council meeting for confirmation.

MIN 204/07 MOTION – Moved Cr Stokes 2nd Cr Caffell

That the minutes of the Ordinary Council meeting held on 23 August 2007 be confirmed as a true and correct record.

CARRIED 6/0

8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

10. REPORTS OF COMMITTEES/COUNCILLORS

10.1 Wheatbelt Sports Council (SPREC-02)

Cr Rod Stokes reported he attended a meeting of the Wheatbelt Sports Council last night (19 September 2007).

The unfortunate news is that Merredin have withdrawn from the Wheatbelt Sports Council.

11. AGENDA ITEMS

Agenda Reference:	11.1
Subject:	Parking & Parking Facilities Amendment Local Law 2007
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	LLAW-07
Disclosure of Interest:	Nil
Date:	27 August 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Item 11.9 – 21 June 2007 refers.

BACKGROUND

In November 2006 Council resolved to adopt the proposed Shire of Tammin Management Parking and Parking Facilities Local Law 2006.

The Local Law was gazetted on 7 February 2007.

The Joint Standing Committee on Delegated Legislation has vetted the Local Law and advised that in replicating the 2005 WALGA Model, two minor errors have occurred. Additionally, Schedule 3 was omitted. The Committee requested that the Shire of Tammin provide an undertaking to:

- rectify the errors in clauses 3.10(1)(d) and (e); and
- insert Schedule 3.

In June 2007 Council resolved to review the Shire of Tammin Parking & Parking Facilities Local Law 2006 by incorporating the amendments noted by the Joint Standing Committee On Delegated Legislation and Schedule 3 without any places listed. Further, that the proposed Shire of Tammin Parking & Parking Facilities Local Law Amendment 2007 be advertised in accordance with the provisions of the *Local Government Act*.

COMMENT

The proposed Shire of Tammin Parking & Parking Facilities Amendment Local Law 2007 was advertised in the West Australian on 27 June 2007 and on the Shire of Tammin's Public Notice Board with submissions being invited to be received up to 27 August 2007. No submissions were received.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 3.12 (2) - details the procedures required for the review of the local laws. The steps required to review local laws are:

1. Council resolves to review the local law;
2. Council advertises Statewide that it intends to review the local law;
3. Submissions are called with a minimum period of 60 days;
4. Council considers the submissions and amends/adopts local law;
5. Council advertises the adopted local law;
6. Administration procedures – forward one hard copy and one electronic copy of the local law to the Delegated Legislation Committee.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

The proposed local law has been advertised in accordance with the Local Government Act 1995. Copies of the proposed local law have been available from the Shire Office and notices were placed on the Shire of Tammin Notice Board and advertised in a statewide and local newspaper.

STAFF RECOMMENDATION

That Council resolve to make the Shire of Tammin Parking & Parking Facilities Amendment Local Law 2007 in accordance with section 3.12(4) of the *Local Government Act* and affix the Shire of Tammin's Common Seal. Further, that the Local Law be:

- published in accordance with section 3.12(5) and 3.12(6) (Government Gazette, local paper and public notice board);
- forwarded to the Minister for Local Government and Regional Development in accordance with section 3.12(5); and
- forwarded to the Joint Standing P-Committee on Delegated Legislation.

Absolute Majority Required

MIN 205/07 MOTION – Moved Cr Stokes 2nd Cr Greenwood

That the Staff Recommendation be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

Cr Caffell declared a financial interest and left the meeting at 2.25pm

Agenda Reference:	11.2
Subject:	Gravel Royalty
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	ENG-32
Disclosure of Interest:	Nil
Date:	25 July 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Item 11.3 – 23 August 2007 refers.

BACKGROUND

The Shire of Tammin currently pays a royalty of 44 cents per cubic metre (inc.).

It is unknown when this royalty rate was set.

It is appropriate that it be reviewed.

Council resolved in August 2007 to seek the details of royalties paid by neighbouring local governments.

COMMENT

The supply of gravel is essential for roadworks.

Advice was sought from the Shires of:

- Cunderdin – does not make any type of payment for gravel (currently) however, other work in lieu of cash payments are negotiated. Generally all gravel pits are rehabilitated once supplies have been exhausted or at the request of the property owner at the completion of the project.
- Kellerberrin – pays 44 ¢/m³ (inc.) and undertakes rehabilitation works (includes fill, tree planting) of the gravel pit area, once supplies are exhausted. Additionally, the option of works to a similar value in lieu of cash payments is available.
- Quairading - paid 63.041 ¢/m³ cents (inc.) in the 2006/07 year. Each year's royalty is increased by the same percentage as the Rates increase. The Shire of Quairading also takes responsibility for the rehabilitation of the site following the final use of the pit and has commenced budgeting for site rehabilitation with a commitment of \$10,000 in 2007/08 to commence the programme with 1 pit already rehabilitated.
- Wyalkatchem - does not pay a royalty but may provide private works (usually grading) to a particular value. In process of developing a Policy.

The Shire of Tammin takes responsibility for providing the access track to the pit (or upgrading and maintaining the farm track), opening the pit (including removing and stockpiling topsoil) and reinstating the pit (re-contouring and spreading topsoil) at the pit's completion.

FINANCIAL IMPLICATIONS

Increase in gravel royalty expenses. Approximately \$6,800 was paid in royalties in the 2006/07 financial year. A 23.64 cents (net) royalty increase (59.1%) would have cost an additional \$4,020.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATIONS

That the gravel royalty rate be increased to 70 cents per cubic metre (inc.) effective from 1 July 2007.

Simple Majority Required

MIN 206/07 MOTION – Moved Cr Wheeldon 2nd Cr Greenwood

That the Staff Recommendation be adopted.

CARRIED 5/0

Cr Caffell returned to the meeting at 2.29pm

Agenda Reference:	11.3
Subject:	Tammin Land Conservation District
Location:	Tammin
Applicant:	Department of Agriculture and Food
File Ref:	AGR-00
Disclosure of Interest:	Nil
Date:	27 August 2007
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

Donald Thomson is the present Shire of Tammin representative to the Tammin Land Conservation District Committee. Mr Thomson's term expires on 30 September 2007. The Department has issued an invitation for a nomination.

COMMENT

Nominees are required to complete a detailed information sheet.

Mr Tony York is the current Chairman of the Committee.

The whole Committee's term is up.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council provide direction.

Simple Majority Required

MIN 207/07 MOTION – Moved Cr Caffell 2nd Cr Stokes

That Council nominate Cr Michael Greenwood as its representative to the Tammin Land Conservation District Committee.

CARRIED 6/0

Agenda Reference:	11.4
Subject:	Town Planning Scheme
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	TPLAN-04
Disclosure of Interest:	Nil
Date:	28 August 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Item 11.5 – 23 August 2007 refers

BACKGROUND

The Shire of Tammin's Town Planning Scheme No 1 was granted final approval by the Minister for Planning on 8 February 2001.

Legislation requires Town Planning Schemes to be consolidated and reviewed every 5 years.

PlanWest, who have in the past provided planning advice and assistance to the Shire of Tammin, has indicated that a town planning review will likely require the preparation of a local planning

strategy and will likely cost in excess of \$30,000. Further, that if there are not any issues with the existing scheme, then the review should be deferred.

Council resolved on 23 August 2007 to prepare a Scheme Amendment to Town Planning Scheme No 1, to address the various zoning issues and road realignment, and that no action be taken in relation to commencing a Review of Town Planning Scheme No 1.

COMMENT

The re-zoning of some sites and the amendment of various road alignments is required.

It would also be appropriate to mark in the extended the town boundary to that resolved by Council on 12 December 2006 and nearing completion by DLI.

Council may wish to address the zoning of Lots 5, 127, 128 and 7 Shields Street – currently Residential R12.5.

PlanWest has estimated that documents, including the amendments outlined below, can be prepared for less than \$5,000. This includes a site visit and meeting with the CEO and/or Councillors. An hourly rate will be used. Advertising costs will need to be added to this figure.

A copy of the Scheme Map for the Tammin townsite has been provided to Councillors – the Scheme Map for the whole of the Shire of Tammin is too big to easily reproduce.

FINANCIAL IMPLICATIONS

Provision of \$1,500 has been included in the 2007/08 Budget (Account E102105) to commence a Scheme Amendment.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil – but will be part of the process through advertising.

STAFF RECOMMENDATION

That an amendment to Town Planning Scheme No 1 be prepared to:

- Mark in the extended townsite boundary as resolved by Council on 12 December 2006.
- Pick up the new alignment of Great Eastern Hwy on the eastern side of Tammin.
- Include the new alignment of Yorkrakine Road and rename the old alignment to Old Yorkrakine Road.
- Rezone Reserve 43892 Booth Street (Tamma Village) to Public Purpose – community housing.
- Rezone Lots 82 & 89 Redmond Street from Residential R12.5 to Public Purpose Depot.
- Rezone Part of Lot 100 Great Eastern Highway (Roadhouse) from Light Industry to Special Use – Roadhouse and rezone the balance of the Light Industry Zone on Lot to Special Use – Caravan Park/Short Term Accommodation.
- Rezone Lots 33 & 34 Walston Street (CWA) from Residential R12.5 to Special Use – CWA.
- Rezone Lot 19 on Diagram 40525 from Rural to Special Use – Effluent Disposal.
- Rezone Lot 129 Barrack Road (TALEC) from Rural to Special Use – Education.
- Rezone Lot 51 Station Road (Dam) from Rural to Special Use – Water Supply.
- Rezone Lot 861 Lowles Road (Observatory) from Rural to Special Use – Observatory.

Simple Majority Required

MIN 208/07 MOTION – Moved Cr Greenwood 2nd Cr Jefferies

That the Staff Recommendation be adopted.

CARRIED 6/0

Agenda Reference:	11.5
Subject:	Restricted Vehicle Access Routes
Location:	Shire of Tammin
Applicant:	Main Roads WA
File Ref:	ENG-17
Disclosure of Interest:	Nil
Date:	2 September 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Item 11.3 – 16 November 2006 refers.

BACKGROUND

Council resolved (Res 84/06) on 20 April 2006 that Main Roads WA be requested to assess all local roads within the Shire of Tammin for suitability for oversize (27.5m) vehicle movements.

Council resolved (Res 248/06) on 21 September 2006 that Council determine a Main Roads WA roads survey priority list to expedite the creation of oversize vehicle routes within the Shire of Tammin.

Main Roads WA was requested to provide the basic minimum requirements to allow the approval for oversize vehicle movements. Subsequently, it was agreed that Main Roads WA would provide one days training to Shire of Tammin Staff and inspect some of the Shire of Tammin's roads at the same time. This training was carried out on 11 October 2006 and the following routes were inspected:

- Little Underwood Rd
- Underwood Rd
- Walston St
- McLaren St
- Hunts Rd (McLaren St to Goldfields Rd)
- Station Rd/Tammin Wyalkatchem Rd
- Goldfields Rd (bitumen section)
- Bungulla North Rd
- Ralston Rd
- South Tammin Rd
- Turon Rd/Yorkrakine Rd (Tammin to Turon Rd)
- Yorkrakine Rd
- Nelson Rd
- Goldfields Rd (gravel section)

Council resolved on 19 October 2006 (Res 278/06) that the rural community be surveyed to establish vehicle combination and route requirements. Letters were sent on 23 October 2006 with residents being asked to *tick the box* indicating roads which should be included. Thirteen responses were received.

Road	27.5	36.5
Barrack Rd	2	2
Barrack South Rd	1	1
Blakiston Rd	1	<input type="checkbox"/>
Boulton Rd	1	<input type="checkbox"/>
Bungulla North Rd	2	2
Bungulla Siding Rd	1	<input type="checkbox"/>
Bungulla South Rd	1	<input type="checkbox"/>
Carrabin Rd	1	<input type="checkbox"/>
Carter Rd	1	<input type="checkbox"/>

Road	27.5	36.5
Chappell-Wheeldon Rd	3	1
Christison Rd	2	□
Clark Rd	2	1
Cubbine Rd	3	3
Dixon Rd	2	1
Doongin Peak Rd	1	1
Dunne Rd	1	□
Dyer Rd	1	□
Eleven Mile Rd	1	□
Ellis Rd	1	□
Finey Rd	3	1
Forsyth Rd	1	□
Franklin Rd	1	□
Gardner Rd	2	2
Gardner Reserve Rd	1	□
Goldfields Rd	5	6
Golf Links Rd	3	1
Gunn Rd	1	□
Harris Rd	2	□
Hinsley Rd	1	□
Hocking Rd	2	2
Kitto-Rodgers Rd	2	2
Leslie Rd	3	2
Lind Rd	1	1
Livesey North Rd	1	2
Lowles Rd	1	□
Mackin Rd	1	□
McLaren St	1	□
McQueen Rd	2	1
Moore Rd	2	2
Nanyning Rd	2	1
Nelson Rd	3	5
Nock Rd	2	2
Nottage Way	1	□
Packham Rd	1	1
Packham St	1	□
Palmer Rd	1	□
Parrawilla Rd	2	1
Quartermaine Rd	1	1
Quinn Rodgers Rd	2	2
Rabbit Proof Fence Sth Rd	1	1
Ralston Rd	3	3
Saunders Rd	2	□
Shaw Rd	1	□
Station Rd	2	3
Tammin South Rd	5	7
Tammin-Wyalkatchem Rd	4	5
Thomson Rd	1	□
Tremlett Rd	1	□
Turon Rd	2	2
Underwood Rd	2	1
Walston St	2	2
Waltham Rd	3	2
Wheeldon Rd	1	2
Wyola North Rd	2	1
Wyola South Rd	2	2
York Rd	2	3
York-Tammin Rd	1	1
Yorkrakine Cemetery Rd	2	1

Road	27.5	36.5
Yorkrakine East Rd	2	1
Yorkrakine Rd	3	3
Yorkrakine Rock Rd	2	3
Yorkrakine West Rd	2	1
Youering Rd	2	1

Comments were provided as follows:

- Need to move with the times – all roads need to be road train 27.5m & 36.5m compatible – even if only for paddock access. Bungulla North Rd is too narrow for safe truck access. Gravel shoulders too steep and narrow. Turon Rd needs to be upgraded for roadtrain access at harvest. Some roads only needed for access at harvest time and will not carry through truck traffic – i.e. Gardner – Curtis Roads.
- All roads for 27.5m and main/major roads (e.g. Bungulla North Rd, Yorkrakine Rd, Tammin Wyalkatchem Rd, Hocking Rd, Youering Rd, Tammin South Rd, Goldfields Rd, Ralston Rd, Nelson Rd) for 36.5m
- We have our bulk goods carted by contract carriers. The main carrier is Bill Williams. Would suggest talking to him.
- Would like a restriction for maximum speed of roadtrains to 80kph on bitumen roads with wide shoulders and 60kph-70kph on gravel roads.
- I have marked only the roads that affect me but believe all farms need roadtrain access.
- These roads affect my business. I have no problems with any roads being used.
- Does 27.5m include roadtrains (50T) of 2 trailers? If not, need to tick 36.5m.
- As roadtrains are my main transport for moving my grain to the wheat bin at Kellerberrin and Tammin and also for bringing fertiliser home from Perth, I need access to those roads. As it is the only way for contractor to be efficient and cost effective they should have access – weather permitting.
- We don't think any of the roads are suitable but obviously are required. Main ones already used preferred but protect bus routes and lesser standard/narrow. Shouldn't go bigger with any of them. Please protect the last of our existing remnant veg- most are the only links to anything of size and with less than 2% remaining it becomes crucial.
- Only referred to roads in our immediate area.

Council determined that:

- Bungulla North Rd (upgrade shoulders in lieu of Budgeted culvert upgrade)
- Wyola North Rd
- Wyola South Rd
- Franklin Rd
- Youering Rd;

be the next priority roads for approval.

Main Roads WA has provided an updated list of Permit Network 3 routes as follows:

Road No	Road Name	SLK From	SLK To	Special Conditions
0015	Carrabin Rd	0.00	1.60	
0002	Goldfields Rd	0.00	12.08	
0084	Little Underwood Rd	0.00	0.16	
0009	Nelson Rd	0.00	12.92	
0022	Quartermaine Rd	0.00	8.20	
0004	Ralston Rd	0.00	18.37	
0001	Station Rd	0.00	0.35	CV12
0005	Tammin South Rd	0.00	20.54	
0008	Turon Rd	0.00	14.81	

Road No	Road Name	SLK From	SLK To	Special Conditions
0033	Underwood Rd	0.00	0.80	Between Walston St & Little Underwood Rd only.
0040	Walston St	0.00	0.62	
0081	York-Tammin Rd	0.00	19.51	
0006	Yorkrakine Rd	0.00	31.07	
0043	Yorkrakine West Rd	0.00	3.501	

Main Roads WA has advised that Restricted Access Vehicle assessments have been carried out on the following roads:

- Barrack Rd
- Franklin Rd
- Kitto Rogers Rd
- McLaren St
- Quinn Rogers Rd
- Wyola South Rd
- Youering Rd

All have been recommended with conditions – the full details of which are still to be provided.

Main Roads WA has provided a map of the Shire of Tammin showing the existing routes and seeking a list of roads which are strategically important to allow them to be assessed under the new local roads guidelines.

COMMENT

A copy of the map has been provided to Councillors.

DELEGATED AUTHORITY

Council has delegated authority to the CEO to approve rigid and articulated vehicle movements, up to a maximum 27.5m. However, approvals cannot be issued for roads and routes that have not been endorsed by Main Roads WA.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

- 2005/06 General Electors' meeting
- 2006 survey.

STAFF RECOMMENDATION

That Council determine a list of roads which are strategically important as Restricted Vehicle Access Routes to allow them to be assessed under the new local roads guidelines.

Simple Majority Required

MIN 209/07 MOTION – Moved Cr Jefferies 2nd Cr Caffell

That Council determine and list the following roads as strategically important as Restricted Vehicle Access Routes to allow them to be assessed under the new local roads guidelines:

- Bungulla North Rd
- Chappell-Wheeldon Rd
- Cubbine Rd
- Dixon Rd
- Eleven Mile Rd
- Franklin Rd
- Goldfields Rd
- Kitto-Rodgers Rd
- Leslie Rd
- Livesey North Rd
- Lowles Rd
- McLaren St
- Nelson Rd
- Quartermaine Rd
- Rabbit Proof Fence Sth Rd
- Ralston Rd
- Station Rd
- Tammin South Rd
- Tammin-Wyalkatchem Rd
- Turon Rd
- Walston St
- Waltham Rd
- Wyola North Rd
- Wyola South Rd
- York Rd
- York-Tammin Rd
- Yorkrakine East Rd
- Yorkrakine Rd
- Yorkrakine Rock Rd
- Yorkrakine West Rd
- Youering Rd

CARRIED 6/0

Cr Stokes left the meeting at 2.58pm

Agenda Reference:	11.6
Subject:	Freedom of Information Statement
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	OSGOV-19
Disclosure of Interest:	Nil
Date:	3 September 2007
Author:	Mick Oliver, Chief Executive Officer

PREVIOUS REFERENCE

Item 11.1 – 23 August 2007 refers.

BACKGROUND

The Freedom of Information Statement is required to be updated annually.

Council reviewed and updated the Statement in August 2007 (in conjunction with the review of fees and charges for 2007/08).

Advice has been received that the fee:

	2006/07	2007/08
Freedom of Information Application (FOI) fee	\$30.00	\$38.50 *

is imposed by the Freedom of Information Regulations (Schedule 1) and as such can't be changed by Council resolution.

COMMENT

No applications have been received over the past 12 months.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Freedom of Information Regulations - Schedule 1.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the Application (FOI) fee in the 2007 Freedom of Information Statement be amended to \$30.
Simple Majority Required

MIN 210/07 MOTION – Moved Cr Jefferies 2nd Cr Caffell

That the Staff Recommendation be adopted.

CARRIED 5/0

Agenda Reference:	11.7
Subject:	Development Approval
Location:	Avon Location 6796
Applicant:	Chatfield Enterprises
File Ref:	ASS-1519
Disclosure of Interest:	Nil
Date:	3 September 2007
Author:	Mick Oliver, Chief Executive Officer

BACKGROUND

Development approval under the Town Planning Scheme is sought to provide staff accommodation for seasonal labour on Avon Location 6796.

During 2007, 24 seasonal staff were employed.

COMMENT

Avon Location 6796 is zoned *rural*.

Under the Scheme, the nearest uses are *Ancillary Accommodation, Caretakers Dwelling, Grouped Dwelling* are all an AA (means that the use is not permitted unless the Council has granted planning approval) use whilst a *Single House* is a P (means that the use is permitted by the Scheme) use.

There does not appear to be any restriction imposed by Clause 6.5.1.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Clause 6.5.1 of the Shire of Tammin's Town Planning Scheme No 1 requires Council, in considering an application for planning approval, to have due regard to the following:

- a) the provisions of this Scheme and any other relevant town planning scheme operating within the district;
- b) any relevant proposed new town planning scheme of the Council or amendment insofar as they can be regarded as seriously entertained planning proposals;
- c) any approved Statement of Planning Policy of the Commission;
- d) any other policy of the Commission or any planning policy adopted by the Government of the State of Western Australia;
- e) any planning policy, strategy or plan adopted by the Council under the provisions of clause 8.6 of this Scheme;
- f) the preservation of any object or place of heritage significance;
- g) the requirements of orderly and proper planning;
- h) the preservation of the amenities of locality;
- i) any other planning considerations which the Council considers relevant;
- j) any relevant submissions or objectives received on the application.

Clause 6.6.1 provides that, in determining an application for planning approval the Council may:

- a) grant its approval with or without conditions;
- b) refuse to grant its approval.

Clause 6.6.3 provides that where the Council grants planning approval, that approval:

- a) continues in force for two years, or such other period as specified in the approval, after the date on which the application is approved; and
- b) lapses if the development has not substantially commenced before the expiration of that period.

Clause 6.6.4 provides that where the Council grants planning approval, the Council may impose conditions limiting the period of time for which the development is permitted.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That development approval under TPS No 1 for ancillary accommodation on Avon Location 6796, be granted without condition (noting that other approvals including a building license and an effluent disposal permit will be required).

Simple Majority Required

MIN 211/07 MOTION – Moved Cr Caffell 2nd Cr Greenwood

That the Staff Recommendation be adopted.

CARRIED 5/0

Cr Stokes returned at 3.04pm

Agenda Reference:	11.8
Subject:	Home Occupation – Retail Brick and Paving Supply
Location:	Avon Location 66
Applicant:	Dennis Heppell
File Ref:	Assess 1508
Disclosure of Interest:	Nil
Date:	12 September 2007
Author:	Glenn Bone, Acting Chief Executive Officer

PREVIOUS REFERENCE

Nil

BACKGROUND

An application has been made to operate a home occupation from the residence located on Avon Location 66 (Yorkrakine Road). The nature of the business is to carry out administration tasks associated with a retail brick and paving supply and to provide overnight parking for a semi trailer prime mover and a tractor.

Avon location 66 is situated on the west side of Yorkrakine Road about 1km north of the Great Eastern Highway. The land is zoned as rural.

The applicant is the owner of the land and as mentioned above, desires to carry out a home occupation from the residence located thereon. This will entail the administration tasks associated with the commercial sale of bricks and paving supplies. The materials are to be sourced from the metropolitan area however they will not be stored on site.

FINANCIAL IMPLICATIONS

Fees that apply to planning services are set down in the *Planning and Development (Local Government Planning Fees) Regulations 2000*.

Item 4 of Schedule 1 provides that the maximum fixed fees for the application for approval of home occupation:

- | | |
|-----------------|---------------|
| (a) Initial fee | \$185 |
| (b) Renewal fee | \$62 (annual) |

Regulation 4 provides that a local government may impose a fee in respect of various services provided by the local government. This includes the determination of a development application.

Regulation 7 goes on to allow a discretion to the local government to impose a fee that is less than the maximum fee prescribed in respect of that service.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

The following provisions within the Town Planning Scheme N^o 1 apply to 'Home Occupations:

Appendix 1 defines a Home Occupation as:

A business or activity carried out within a dwelling house or the curtilage of a house by a person resident therein or within a domestic outbuilding by a person resident in the dwelling house to which it is appurtenant that:

- (a) entails the conduct of a business, office, a workshop only, and does not entail the retail sale of display of goods of any nature;
- (b) does not cause injury to or prejudicially affect the amenity of the neighbourhood
- (c) does not detract from the residential appearance of the dwelling house or domestic outbuilding;
- (d) does not entail employment of any person not a member of the occupiers household;
- (e) does not occupy an area greater than 20m²;
- (f) does not display a sign exceeding 0.2m² in area;
- (g) in the opinion of the council is compatible with the principal uses to which land in the zone in which it is located may be put;
- (h) will not result in the requirement for a greater number of parking facilities than normally reserved for a single dwelling, and will not result in a substantial increase in the amount of vehicular traffic in the vicinity;
- (i) does not entail the presence, parking and garaging of a vehicle of more than two(2) tonnes tare weight;

At clause 4.9, the general development requirements stipulate the following:

- 4.9.1 An approval to conduct a home occupation is issued to a specific occupier of a particular parcel of land, it shall not be transferred or assigned to any other person, and shall not be transferred from the land in respect of which it was granted. Should there be a change of the occupier of the land in respect of which a home occupation approval is issued the approval is cancelled.
- 4.9.2 If, in opinion of the council, a home occupation is causing a nuisance or annoyance to owners or occupiers of land in the locality the council may:
 - (a) revoke the approval; or
 - (b) require the occupier of the land in respect of which the home occupation approval is issued to implement those measures specified by the council and which in the opinion of the council will remove the nuisance or annoyance.

Table 1 sets out the zoning and use clauses. In a rural zone, a Home Occupation is classed as an 'AA' use.

Clause 3.2.2 states that an "AA' use means that the use is not permitted unless the council has granted planning approval.

Clause 6.1 sets down a general requirement for planning approval:

- 6.1.1 In order to give full effect to the provisions and objectives of this scheme, all development, including a change in the use of land, except as otherwise provided, requires the prior approval of the council in each case. Accordingly, no person shall commence or carry out any development, including a change in the use of any land, without first having applied for and obtained the planning approval of the council pursuant to the provisions of this part.

In regard to this submission, one further provision of the scheme text has application. This relates to Council's discretion to modify development standards.

Clause 4.14

- 4.14.1 Except for development in respect of which the Residential Planning Codes apply under this scheme, if a development the subject of an application for planning approval does not comply with a standard prescribed by the scheme with respect to minimum lot sizes, building height, setbacks, site coverage, car parking, landscaping and related matters, the council may, notwithstanding that non-compliance, approve the application unconditionally or subject to such conditions as the council thinks fit. The power conferred by this clause may only be exercised if the council is satisfied that:

- (a) approval of the proposed development would be consistent with the orderly and proper planning of the locality and the preservation of the amenities of the locality;
- (b) the non-compliance will not have any adverse effect upon the occupiers or users of the development or the inhabitants of the locality or upon the likely future development of the locality.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

COMMENT

In applying the objectives of the scheme, the way is clear for council to grant planning approval for this Home Occupation application.

Particular reference should be made to Item (a) of the Home Occupation definition which provides:

- (a) entails the conduct of a business, office, a workshop only, and does not entail the retail sale or display of goods of any nature.

Whilst the applicant has described the business as a “retail brick and paving supply”, it needs to be noted that these materials will not be stored or dispensed from the property. The residential office and administration tasks are therefore a coordinating exercise and the material commodities will be sourced from the manufacturers and trucked direct to the client.

Item (i) of the Home Occupation definition contains an obstacle in that council will need to exercise its discretion if it is to approve the application:

- (i) does not entail the presence, parking and garaging of a vehicle of more than two(2) tonnes tare weight.

Clearly, a semi trailer prime mover will amount to more than 2 tonnes tare weight. However, in a rural area a truck of this nature is not out of context and would not prejudicially affect the amenity of the neighbourhood.

One further area worthy of comment relates to the fee for planning services. To my knowledge, this is the Shire’s first Home Occupation application and consequently it is not something we will regularly see on the agenda.

The fees set down in the schedule are the maximum fees that can be charged and there is discretion available through regulation 7 to apply a lesser fee. This could be worked out on a time basis or perhaps a more arbitrary means. I favour the latter approval and in this instance would propose the initial fee be set at around 50% - say \$90.

STAFF RECOMMENDATION

That Council:

1. Grant planning approval to Dennis Heppell to conduct a Home Occupation – retail brick and paving supply – from Avon Location 66;
2. In accordance with the discretion available to it through clause 4.14.1 of TPS No 1 Scheme Text, allow the parking of a semi trailer prime mover unit with a tare weight of more than 2 tonnes; and
3. Determine that the initial fee for planning services be set at \$90.

Simple Majority Required

MIN 212/07 MOTION – Moved Cr Caffell 2nd Cr Greenwood

That the Staff Recommendation be adopted.

CARRIED 6/0

Agenda Reference:	11.9
Subject:	Payphone – Information Bay, Tammin
Location:	Tammin
Applicant:	Telstra
File Ref:	ORG-19
Disclosure of Interest:	Nil
Date:	12 September 2007
Author:	Glenn Bone, Acting Chief Executive Officer

PREVIOUS REFERENCE

Nil

BACKGROUND

Telstra have indicated they have made a decision to remove the Payphone located at the Information Bay in Donnan Street, Tammin.

Telstra comment there has been a significant and sustained decline in the level of use of Public Payphones over the past five years or so. Due to the declining demand and increasing costs Telstra have found it necessary to review the number and distribution of Payphones. The existing payphones split the level of use quite evenly making the inevitable decision as to which service should remain in the longer term. Telstra add that the decision has been made easier by an attempt to steal the coin safe from the abovementioned phone.

To follow the process for removal they have arranged for a notice to be affixed to the cabinet to advise callers that the service is to be removed. This notice invites feedback from the public. There is a 90 day period for feedback to be presented after which time they will make a final decision. In the event that Telstra receive feedback that could change their position, they will move to remove another unit from the town and utilise the instrument from that site to repair the other.

The intended removal date is 12 December 2007.

COMMENT

For Councillors' information, the other Payphones in Tammin are located at the Post Office and the Roadhouse.

As an impartial observation, the Information Bay Payphone does not appear to satisfy any particular purpose. The Information Bay does not draw attention to any local services and consequently it can be argued that the other two payphones provide an adequate service to the public.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

See "Background".

STAFF RECOMMENDATION

That Council raise no objection to Telstra's proposal to remove of the Information Bay Payphone.

Simple Majority Required

MIN 213/07 MOTION – Moved Cr Jefferies 2nd Cr Greenwood

That Council object to Telstra's proposed removal of the Information Bay Payphone.

CARRIED 6/0

Reason:

- High Usage
- Convenience
- Visibility to passing traffic; and
- Poor mobile phone coverage

Agenda Reference:	11.10
Subject:	Financial Report
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	FIN-05
Disclosure of Interest:	Nil
Date:	7 September 2007
Author:	Carol Crane, Finance Officer

BACKGROUND

The Financial Report for 2007/08 to 31 August 2007 is attached.

COMMENT

The Report has been prepared in the format requested by Council.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Council resolved (199/07) on 23 August 2007 that in accordance with section 34(5) of the Local Government (Financial Management) Regulations 1996 a variance percentage of 10% or \$5,000 be adopted for reporting material variances in 2007/08.

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the Financial Report for August 2007, be received.

Simple Majority Required

MIN 214/07 MOTION – Moved Cr Wheeldon 2nd Cr Caffell

That the Staff Recommendation be adopted.

CARRIED 6/0

Agenda Reference:	11.11
Subject:	Cheque List
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	FIN-05
Disclosure of Interest:	Nil
Date:	7 September 2007
Author:	Carol Crane, Finance Officer

BACKGROUND

Accounts for payment (cheques issued) for August 2007 are listed totalling:

Municipal Fund	numbers 1006-1109	\$162,629.94
Trust Fund		nil

COMMENT

No abnormal expenditure has been made.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the cheques issued for August 2007, be endorsed.

Simple Majority Required

MIN 214/07 MOTION – Moved Cr Caffell 2nd Cr Wheeldon

That the Staff Recommendation be adopted.

CARRIED 6/0

12. REPORTS OF OFFICERS – For period up to 12 September 2007

12.1 Acting Chief Executive Officer's Report

12.1.1 FESA Bushfire Forum 2007 (BUSH-00)

On 20 August 2007 Mr Oliver attended the one day Forum in Perth.

Of interest to Tammin was:

- an update on the proposed high band VHF radio conversion (commenced in the Shire of Esperance).
- Details of the Bushfire emergency period – as imposed in February 2007.

12.1.2 Liquor Accord (ADM-18)

Item 10.2 – 18 July 2007 refers.

On 27 August 2007 Mr Oliver attended the short training course on the safe serving of liquor presented by Senior Constable Jeffrey O'Donnell (Liquor and Gaming) and Fiona Hughes (Wheatbelt Health) held at the Tammin Bowling Club.

12.1.3 Tamma Village (ASS-1093)

On 28 August 2007 Mr Oliver met with the residents of Tamma Village, together with the Seniors' Committee, and explained the changes to the calculation of the unit rents. Other issues discussed were the use of HAAC services and keeping rent payments up to date.

12.1.4 Bungulla North Rd (ENG-34)

On 3 September 2007 Mr Oliver met with Mr Tim York regarding his concerns with widening of the shoulders on the road. Subsequently, contact was made with Barbara York-Main in relation to the spider colony in the North Bungulla Reserve and a method agreed upon to address the issues.

Another issue is the sand drift immediately south of Turon Rd intersection and a another knoll further south on Bungulla North Rd. Whilst the built up sand drift has been carted away it would be useful to see trees and scrub replanted on the 1m alignment to assist in controlling this problem – an ideal landcare group project.

12.2 Community Development Officer's Report

I started in the position of Community Development Officer at the Shire of Tammin on 3 August 2007. I will be working 3 days a week, usually Monday, Tuesday and Thursday.

12.2.1 Bankwest Seniors' Week

I have applied for a Lotterywest Grant of \$500 to fund a trip for the Tammin Seniors to Fremantle and Rockingham during Seniors' Week 28 October – 4 November 2007.

12.2.2 Volunteer Small Equipment Grant

We have been successful in obtaining \$300 for a fax machine for the Tammin Economy Shop and Coinda Centre from the Volunteer Small Equipment Grants.

12.2.3 Carols by Candlelight

I have met with Cr Leslie and have planned Carols by Candlelight to be held at Kadjiny Kep on Sunday 16 December 2007. A band from Perth will be playing on the night. I have applied for funding from "Thank a Volunteer Day Grants" to provide a free sausage sizzle and drinks for the community on the night. We will recognize volunteers in our community in conjunction with Carols by Candlelight if we receive the Grant.

12.2.4 Events Committee

I have met with the Events Committee on 28 August to gauge interest in what they would like to see happen in Tammin over the coming year. Unfortunately only 3 people attended the meeting. We discussed the possibility of having Fab 4 perform at Kadjiny Kep in November 2007. I have contacted quite a few other people in the community to gauge their interest and the majority thought that November was going to be too busy for most people but there was quite a bit of interest in having this band perform in February/March 2008. Other ideas that came out of the meeting for future events were:

- Outdoor cinema screenings over the warmer months. I have been in touch with Way Out West Cinemas and they have quoted a discounted rate of \$1500 plus GST plus accommodation and meals for 2 people for each screening.
- Scitech Roadshow visit – market this idea to surrounding schools too.
- A couple of shows from the Touring Menu for Country Arts WA – I have already registered our interest in having the play "The Gun" come to Tammin during their country tour 21 April – 16 May 2008 and I have voted for the other shows that may tour in 2008.
- Possibility of a Spring Festival during the day with wine and cheese tasting from vendors, craft stalls, face painting for the children and perhaps a string quartet.

I will also do a letterbox drop to gauge any other interest from the community.

12.2.5 Achievement Night

I have organized an Achievement Night to recognize outstanding achievement by community members in the Tammin Shire. This will be held at the Bowling Club on Thursday 27 September 2007.

12.2.6 Walk Week

I have organized a Community Walk for Wednesday 7 November 2007 to celebrate Walk Week. The school children, parents, seniors and other community members will walk around the Tammin townsite and meet for a shared morning tea in the park.

12.2.7 Little Aussie Reader Scheme

I am co-ordinating the "Vegemite Little Aussie Readers" project. The project aims to encourage parents and caregivers to read regularly to their children from an early age. It is aimed at children 0 – 5 years. I will liaise with the Playgroup parents to implement this program.

STAFF RECOMMENDATION

That Council receive the Officers' Reports

Simple Majority Required

MIN 215/07 MOTION – Moved Cr Wheeldon 2nd Cr Stokes

That the Staff Recommendation be adopted.

CARRIED 6/0

13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Agenda Reference:	14.1
Subject:	TALEC Accommodation
Location:	Tammin
Applicant:	The Penguin Empire
File Ref:	EDU-06
Disclosure of Interest:	Nil
Date:	18 September 2007
Author:	Glenn Bone, Acting Chief Executive Officer

PREVIOUS REFERENCE

Nil

BACKGROUND

A request has been received from "The Penguin Empire" for a discounted rate at the TALEC barracks later this month.

The Penguin Empire is filming a short film on location at a private property in Tammin in the last week of September. A cast and crew of up to 18 are involved.

The project is a short 10 minute drama and is assisted by a government grant.

In return for the Shire assistance, The Penguin Empire offers a credit and logo at the end of the film in addition to an end credit stating that the film was shot in Tammin. The film will primarily be receiving exposure on airline in-flight entertainment, television broadcasts, and via distribution on the internet.

FINANCIAL IMPLICATIONS

Whilst the application indicates 18 cast and crew will be involved, it is understood from the TALEC manager there may only be 15 involved and that this figure is yet to be finalised. The booking is for accommodation only at the 'General Groups' rate of \$28.00/person/day.

Based on the above, accommodation income would be: $15 \times \$28 \times 7 = \$2,940$.

From the Shire of Tammin's perspective, operation of TALEC is not a money making venture. A quick check of the budget reveals the following figures:

Income	\$54,700
Expenditure	<u>\$146,140</u>
Net Loss	\$91,440

Council would of course be aware that there are three scales of fees for TALEC and the relevant groupings and charges for accommodation per day are:

School groups	\$13.50
Corporate groups	\$18.00
General groups (landcare groups & tertiary institutions)	\$28.00

Clearly, any rebate given on the TALEC fees will only tend to widen the gap between income and expenditure. However, if for example Council felt inclined to offer the corporate groups rate, income would be \$1,890 instead of \$2,940 (a difference of \$1,050). It is of course open to Council to offer any concession felt appropriate, or none at all.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 6.12(1) – a local government may waive or grant concessions in relation to any amount of money (apart from rates and service charges)

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

COMMENT

I believe Council needs to assess the request from two viewpoints:

- are the fees for TALEC fair, reasonable and appropriate?
- would the granting of a concession be beneficial to the Shire in respect to any promotion received for the film?

The accommodation charge rate at the upper end of the scale is around backpacker's rates and so is therefore not untoward. While lesser fees for school groups and corporate groups are set down, Council needs to be mindful of the significant deficit cost in providing TALEC. This position will only deteriorate with the granting of further discounts.

On balance though, a forward outlook is that the film will provide promotion of the Shire and in line with this thinking a discount of 10% on the quoted accommodation rate of \$28.00 per person, per night is suggested.

STAFF RECOMMENDATION

That Council grant a discount of 10% to the Penguin Empire for the TALEC general group accommodation rate of \$28.00 per person per night.

Simple Majority Required

MIN 216/07 MOTION – Moved Cr Greenwood 2nd Cr Caffell

That the Staff Recommendation be adopted.

CARRIED 6/0

15. CLOSURE OF MEETING

There being no further business the Presiding Person closed the meeting at 3.40pm.

Tabled before the Ordinary Council meeting on 18 October 2007.

CR B LESLIE, Presiding Person

COUNCILLORS INFORMATION BULLETIN – September 2007

Councillors are invited to view any of the information listed by seeking a copy of the document at the Shire Office.

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IB 1 Status Report

The following is an update on items considered relevant to Council either in progress or completed. Those items marked with an asterisk (*) are new for this month.

	Council Resolution	Officer	Action
	<p>Tamma Village – Emergency Keys An outstanding item inherited by the CEO from an unknown Council resolution was to obtain originals of the unit's keys for security and in the case of emergencies.</p>	CEO	Keys are required for unit 4 Isabelle Newbury
	<p>Consolidated Emergency Services Building Item 11.2.2 – 7 December 2005 That the Shire of Tammin proceed to acquire 15m of the rear of the lot for the Consolidated Emergency Services building lot for amalgamation into the Hydrology Model land for the purposes of change rooms and infrastructure for the model.</p>	CEO	<p>FM Surveys Northam quoted \$6,150 (November 2005) and have been requested to prepare the necessary documentation for the acquisition.</p> <p>Application has been made to DLI.</p>
	<p>Storage & Catchment Dams Item 11.6 – 20 April 2006 That the gravel bund at the corner of Shields Street and Station Road be replaced with a concrete wall with an emergency removable section.</p>	CEO	Barry Leslie requested.
	<p>Storage & Catchment Dams Item 11.6 – 20 April 2006 That the collection into the Storage Dam of the run-off from the CBH hardstand and the drain on the southern side of the railway be researched.</p>	CEO	Survey of CBH has been completed by F Rodda & Co. Engineers have confirmed logic. Main Roads WA has been requested to approve the modification to the V-drain.
	<p>Kadjininy Kep Item 11.14 – 20 April 2006</p> <ul style="list-style-type: none"> That a non-return valve be sourced and fitted to the stage area water trough. 	CEO	
	<p>Properties Inspection Item 11.18 – 20 April 2006</p> <ul style="list-style-type: none"> Locate memorabilia or small cardboard buildings for historic photo cabinet. Seek advice from Ron York regarding displaying the existing photos. Prepare septic and storm water drainage plans for the Office and Hall. Repair broken window on north east corner of Hall stage. Prepare electrical diagram, including WIN re-broadcast equipment. That RCD protection be installed on the Town Hall kitchen and Lesser Hall sub-boards. 	CEO	<p>Office septic plan completed, Hall system has not been researched.</p> <p>Electrical diagram has been put on hold pending the replacement of the Hall power board.</p> <p>Order for the RCD protection has been issued to Peter Mitchell.</p>

	<p>Roads Inspection Item – 20 April 2006</p> <ul style="list-style-type: none"> • that improvements be made to the fencing to seal the dam spillways, noting the issue of debris blocking any serious water movements • additional rock and cement slurry on upstream and downstream sides of Turon Rd. Culvert (Bungulla Creek Crossing) to prevent scouring • that pedestrian ramps (concrete slab) over curb be provided at the intersection of Ridley & Redmond Streets (south west corner). 		<p>Barry Leslie requested.</p> <p>Barry Leslie requested.</p>
	<p>Street Lighting – Tammin Roadhouse Item 11.15 – 18 May 2006</p> <p>That the Western Power/Synergy be requested to provide a design and cost to extend street lighting to the roadhouse entrance for consideration in the draft 2006/07 Budget.</p>	<p>CEO</p>	<p>Western Power has provide a design and quotation - \$61,884.55 plus GST.</p> <p>Main Roads WA has agreed to fund half the cost.</p> <p>Western Power has been requested to hold over the quote for 6 weeks from 2 May 2007 to allow the Community Safety and Crime Prevention plan to be adopted.</p>
	<p>Municipal Inventory, Statements & Plans Item 11.13 – 21 June 2006</p> <p>That the CEO research and complete/update draft plans when time permits for Council's consideration.</p> <ul style="list-style-type: none"> • Municipal Inventory • Recordkeeping Plan • Equal Employment Management Plan • Health & Safety Plan • Severance & Redundancy Plan • Gratuity Plan • Future Plan • Strategic Plan • Review of Wards & Representation 	<p>CEO</p>	
	<p>Tammin Town Hall Item 11.25 – 15 February 2007</p> <p>That:</p> <ul style="list-style-type: none"> • a ground water monitoring system be put in place; and • two ventilation shafts be installed on the southern end of the main hall area to extract under floor air. 	<p>CEO</p>	<p>Monitoring system in place.</p> <p>Plumber requested to install the ventilation shafts.</p>

<p>Roads Inspection Item 10.7.4 – 19 April 2007 That the guide posts be re-installed and suckers removed from the on Bungulla North Rd culvert north of Bungulla and the Crest sign be replaced immediately north of Bungulla.</p> <p>Item 10.7.6 – 19 April 2007 That the hole in the culvert on Yorkrakine Rd be filled with concrete and that the section of road be lifted using fill from the windrows immediately to the south of the culvert.</p> <p>Item 10.7.7 – 19 April 2007 That a Chevron sign be installed on the western end of Nock Rd</p> <p>Item 10.7.8 – 19 April 2007 That suitable signage warning of the Mackin Creek floodway be erected, the by-pass road be removed and the bitumen surface patched.</p> <p>Item 10.7.13 – 19 April 2007 That Staff patch the joints in the widening on Goldfields Rd and also the surface damage.</p> <p>Item 10.7.14 – 19 April 2007 That the overgrowth on Harris Rd be cleared when time permits</p> <p>Item 10.7.15 – 19 April 2007 That the Roads To Recovery sign at the western end of the Wyola South Road be re-erected.</p> <p>Item 10.7.16 – 19 April 2007 That the culvert on Kitto Rogers Rd, adjacent to the landcare plot, be cleaned out.</p> <p>Item 10.7.17 – 19 April 2007 That Staff would clear the existing prunings and carry out further clearing to allow Mr Ralston to replace the section of fence. Note to keep the culvert clear and avoid the water pipe running through the culvert.</p>	<p>Team Leader</p>	<p>Suckers only have been removed.</p> <p>Completed</p> <p>Completed</p> <p>Work partially done</p> <p>Completed</p>
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	<p>Item 10.7.22 – 19 April 2007 That a crossover be installed into the School vehicle gate off Booth Street and a footpath crossover in Ridley St across Redmond St (both sides) to allow gopher on the footpath.</p>		Barry Leslie requested.
	<p>Properties Inspection Item 10.3 – 17 May 2007</p> <ul style="list-style-type: none"> • Re-nail timber slat in lesser hall ceiling and also in kitchen. • Replace missing tiles in Donnan Park umpires room. • Replace broken floodlight (250W/500W) in Donnan Park carpark (protect with mesh). • Track down wording for Heritage Park plaque never installed (Joan Button). • Install saddles on reticulation wiring in TALEC west accommodation wing. • Install gutter and fascia plate on TALEC Quarters veranda. • Lock Hunts Well gate. 	CEO	<p>Peter Mitchell requested.</p> <p>Waiting on Joan Button / Glenys Batchelor</p>
	<p>House Inspections Item 10.3 – 17 May 2007</p> <ul style="list-style-type: none"> • 4 Old Yorkrakine Rd - Toilet cistern inlet leaking. • 4 Old Yorkrakine Rd - Timber skirting fallen off eaves. • 11 Nottage Way - Smoke alarm required. • 9 Nottage Way - Smoke alarm required. • 22 Ridley Street - Paving of path to clothes to be installed. • Unit 3 Tamma Village - TV reception very poor. • 45 Draper Street – complete fencing/gates. 	CEO	

IB 2 WALGA – Issues Update No 33.07 (OLGOV-11)

Correspondence providing an update on issues including:

- State Administrative Tribunal Inquiry
- Banners in the Terrace Competition Winners
- Jobscore Launched
- Diploma of Business (Local Government)
- Training Update
- Waste & Recycle 2007 Conference Program & Registration Brochure Now Available
- Local Government Briefing – Amendments to the Main Roads Act
- Mandatory Renewable Energy Targets for Local Government

IB 3 Department of Housing & Works – Building Requirements (OSGOV-27)

Correspondence advising that the amendments to the Local Government (Miscellaneous Provisions) Act 2007 have been passed by Parliament and received Royal assent by the Governor on 29 June 2007. The amendments provide:

- authority for retrospective approval of unauthorised building work;
- details of qualifications for the position of building Surveyor; and
- the need for local governments to obtain advice from a qualified person prior to the issue of a building license.

IB 4 South Tammin Bus Committee – Bus Safety Management Plan (ENG-34)

Correspondence expressing appreciation for addressing safety concerns raised, particularly Cubbine Rd.

IB 5 J Taylor – Native Seed Collection (AGR-13)

Correspondence seeking permission to collect native seed from Shire of Tammin road reserves.

Comment

Using delegation, permission has been granted subject to:

- all persons collecting native seed are licensed according to the Wildlife Conservation Act and abide by the license conditions.
- the consent is for a 12 month period to 31 July 2008.
- appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.
- all care will be taken to minimise the disturbance of fauna habitat and soil degradation.

IB 6 WALGA – LGA House Trust (OLGOV-03)

Correspondence confirming that the Shire of Tammin holds two units in the Local Government Association House Trust.

Comment

Councillors at Local Government Week will recall the report by WALGA that Local Government House in West Perth is too small for current needs and of the different options being explored to address this issue.

WALGA has provided a *Long Term Accommodation Strategy Fact Sheet* which provides the full details.

IB 7 WALGA – Issues Update No 34.07 (OLGOV-11)

Correspondence providing an update on issues including:

- Ministerial Meeting with the Hon Gary Snook MLA and Dr Steve Thomas MLA
- Local Government Appointments to Boards and Committees
- WALGA Eco-News
- Training Update
- Ministerial Waste Summit – Partnering for Success: the Road to Best Practice
- WALGA Gosnells Tree Planting Day
- Alzheimer’s Disease Research
- Information Sessions to Promote Women in Local Government

IB 8 WALGGC – Public Hearing (FIN-09)

Correspondence from the WA Local Government Grants Commission advising of it’s wish to visit Tammin as part of it’s program of public hearings during 2007/08. It is anticipated that the visit will be between 14-16 November 2007. The public hearing will involve a formal presentation by the Commission and discussion on Tammin’s submission (should it choose to make one).

Comment

No provision was included in the 2007/08 Budget for a submission.

IB 9 Common Seal (Personal)

On 3 September 2007 the Common Seal was affixed to the *Deed of Settlement and Release* for Ms E McDonald.

IB 10 WALGA – Issues Update No 35.07 (OLGOV-11)

Correspondence providing an update on issues including:

- Local Government Briefing – Amendments to the Main Roads Act
- Local Activity Grants
- VMware Virtualisation Software
- Visitor Guide Workshops
- Transport & Logistics Strategy Workshop
- Local Government Response to Fuel Prices and Climate Change Workshop
- Litter Prevention Grants
- Overseas Staff Recruitment Option
- Training Update
- Community Services Industry Awards

IB 11 Restricted Access Vehicle (RAV) Assessments (ENG-17)

MRWA have completed RAV assessments on various roads in the Shire of Tammin. The following roads remain subject to final review by the Manager Access and Planning at Heavy Vehicle Operations:

- Barrack Road
- Franklin Road
- Kitto Rogers Road McLaren Road
- Quinn Rogers Road
- Wyola South Road
- Youering Road

IB 12 Tammin Bowling Club (ADM-00)

A letter of appreciation has been received from the Club in respect to the \$20,000 grant for the greenkeeper subsidy.

IB 13 Department of Agriculture and Food (ORG-06)

A newsletter on the Skeleton Weed Program is to hand.

IB 14 Regional Road Group Report (ENG-41)

The RRG have distributed a report outlining the key activities undertaken by the Infrastructure Policy Team. Some of the topics of interest include:

- Main Road Act (1930) – Proposed Amendments
- Harvest Mass Management Scheme
- Grain Freight Infrastructure Planning
- Local Government Access to Gravel
- Regional Licensing Services

IB15 WALGA Issues Update No 36.07 (OLGOV-11)

Correspondence providing an update on issues including:

- Local Government Standards Panel Selection Process
- Workshop on Local Government responses to Higher Fuel Prices and Climate Change
- VMWare Extension
- Road Safety Conference Perth – Registrations Open
- A Guide for Local Government Clearing Native Vegetation
- Visitor Servicing Guide Workshops
- Walking and Cycling Workshop
- The Parks and Protected Areas Forum
- NRM Success Stories Forum