

Minutes of the Shire of Tammin Ordinary Council meeting held at Council Chambers, 1 Donnan Street, Tammin, on Thursday, 20 March 2008.

**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Cr Stokes declared the meeting open at 2.00pm.

**2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**Present**

Cr R. Stokes	President (Presiding Person)
Cr L. Caffell	Deputy President
Cr M. Greenwood	Member
Cr M. Wheeldon	Member

Mr M.G. Oliver	Chief Executive Officer
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**Visitors**

**Apologies**

Cr S. Jefferies JP	Member
Cr B. Leslie	Member

**Leave of Absence**

Nil

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**4. PUBLIC QUESTION TIME**

Nil.

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

**5.1 Cr Wheeldon**

Cr Wheeldon sought leave of absence for the April Ordinary Council meeting.

**MIN 40/08 MOTION – Moved Cr Caffell 2nd Cr Greenwood**

That the Staff Recommendation be adopted.

CARRIED 4/0

**6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS**

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**7.1 Ordinary Council Meeting Minutes – 21 February 2008**

**STATUTORY IMPLICATIONS**

Section 5.22(2) of the Local Government Act provides that minutes of all meeting to be kept and submitted to the next full Council meeting for confirmation.

**MIN 41/08 MOTION – Moved Cr Wheeldon 2nd Cr Caffell**

That the minutes of the Ordinary Council meeting held on 21 February 2008 be confirmed as a true and correct record.

CARRIED 4/0

**8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

Nil

## 9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

## 10. REPORTS OF COMMITTEES/COUNCILLORS

### 10.1 Granite Way Committee (ORG-16)

Meeting held in Kellerberrin on 20 February 2008 and attended by the CEO (Cr Wheeldon was an apology being on leave).

The consensus of the meeting was that the project had bogged down. The Committee resolved that the first priority was to prepare a list of all sites in the 4 local governments and then consider which were relevant.

With regard to Tammin, the sites identified by the CEO are:

<b>Name</b>	<b>Ownership</b>
• Hunts Well	Shire Vesting
• Yorkrakine Rock	DEC
• Doongin Peak	
• Tammin Rock	GM & KL Caffell
• Youering Rock	D & P York
• Barine Rock	
• Tellening Hill	J F Wilson

although only the first 3 are considered relevant.

The next meeting of the Committee is in Tammin on 14 May 2008.

### 10.2 Great Eastern Country Zone WALGA (ORG-02)

Meeting held in Kellerberrin on 22 February 2008 and attended by Cr Caffell and the CEO. Issues relevant to Tammin included:

- Support for holding a joint meeting with the Central Country Zone at Local Government Week.
- Meeting to be held to consider the Systemic Sustainability Study (SSS) Report.
- CBH mass harvest management scheme review.
- Used oil collection.
- Transportable houses lending restrictions.
- State Administrative Tribunal video link.
- Request State Government hold it's Daylight saving referendum in 2008.
- Wheatbelt weather radar.
- Regional telecommunications review.

Next meetings:

- 27 March 2008 (Westonia) SSS Report Review (9.30am for 10.00am).
- 29 May 2008 Teleconference.
- 25 September 2008 (Traying) 6 monthly meeting.

### 10.3 WE-ROC Council (ORG-15)

Meeting held in Merredin on 26 February 2008 and attended by Crs Stokes and Caffell together with the CEO.

Issues relevant to Tammin included:

- Objection to payment of statutory fees associated with used oil collection to be raised with State Minister for Environment with details to Federal Minister.
- Adoption of WE-ROC position statement in relation to amalgamation.
- Lending restrictions for transportable housing to be raised with Wheatbelt Development Commission and Wheatbelt Area Consultative Committee.
- Executive to consider *shared services*.

Next meetings:

- 26 March 2008 Executive (Westonia).
- 22 April 2008 Joint Council (Koorda)

#### **10.4 TALEC (EDU-04)**

The meeting which was to be held on 10 March 2008 was unable to proceed due to the lack of a quorum. The meeting was reconvened for 17 March 2008.

The Committee recommended that TALEC cease operations at the end of the 2008 calendar year and that alternative uses for the building be explored.

#### **MIN 42/08 MOTION – Moved Cr Caffell 2nd Cr Greenwood**

That the minutes of the TALEC Committee meeting on 17 March 2008 be received and the Recommendation be adopted.

CARRIED 4/0

#### **10.5 LGMA State Conference (OLGOV-00)**

Held in Fremantle on 12-14 March 2008 and attended by Cr Stokes (one day) and the CEO.

### **11. AGENDA ITEMS**

#### **11.1 Code of Conduct (ADM-52)**

Author – MG Oliver, CEO, 25 February 2008 Interest – Nil

#### **PREVIOUS REFERENCE**

Items 11.8 – 8 March 2006, 11.3 – 20 December 2007 and 11.1 – 21 February 2008 refer.

#### **BACKGROUND**

Section 5.103 of the Act requires the adoption of a code of conduct to be observed by Councillors, committee members and employees. The code is required to be reviewed within 12 months after each ordinary election day.

In March 2006 Council resolved that WALGA's draft *Code of Conduct for Elected Members and Staff*, with the inclusion of \$250 in items 2.4(a) and 2.4(b), be adopted.

In December 2007 Council resolved that the review lay on the table pending the provision of a new draft from WALGA.

#### **COMMENT**

WALGA is still to provide an amended *Code of Conduct for Elected Members and Staff* following changes to the Local Government Act relating to Councillor behaviour.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **STATUTORY IMPLICATIONS**

Section 5.103 of the *Local Government Act* provides that:

- (1) Every local government is to prepare or adopt a code of conduct to be observed by council members, committee members and employees.
- (2) A local government is to review its code of conduct within 12 months after each ordinary elections day and make such changes to the code as it considers appropriate.
- (3) Regulations may prescribe codes of conduct or the content of, and matters in relation to, codes of conduct and any code of conduct or provision of a code of conduct applying to a local government under subsection (1) is of effect only to the extent to which it is not inconsistent with regulations.

## **FUTURE PLAN IMPLICATIONS**

Nil

## **COMMUNITY CONSULTATION**

Nil

## **STAFF RECOMMENDATION**

That the review of the *Code of Conduct for Elected Members and Staff* lay on the table until April 2008.

Simple Majority Required

The CEO tabled the draft *Code of Conduct for Elected Members and Staff*.

## **MIN 43/08 MOTION – Moved Cr Greenwood 2nd Cr Caffell**

That the Staff Recommendation be adopted.

CARRIED 4/0

## **11.2 Cunderdin Tammin Landcare Conservation District (AGR-01)**

Author – MG Oliver, CEO, 25 February 2008 Interest – Nil

## **PREVIOUS REFERENCE**

Item 11.9 – 21 February 2008 refers.

## **BACKGROUND**

On 18 December 2007 the Committee was wound up and the surplus funds disbursed between the Shire of Cunderdin and the Shire of Tammin on the 60:40 ration of contribution.

Some \$8,562.36 was received by the Shire of Tammin together with an assortment of plan cabinets, filing cabinets, white board, displays and maps.

In February 2008 Council resolved that the issue lay on the table until the March 2008 Ordinary Council meeting to allow further consideration of the matter.

## **COMMENT**

It is appropriate that an appropriate use be determined for these funds.

Whilst not required legally, a *landcare* orientation would seem appropriate.

## **FINANCIAL IMPLICATIONS**

Nil

## **POLICY IMPLICATIONS**

Nil

## **STATUTORY IMPLICATIONS**

Nil

## **FUTURE PLAN IMPLICATIONS**

Nil

## **COMMUNITY CONSULTATION**

Nil

## STAFF RECOMMENDATION

That failing a use being determined for the surplus funds from the Cunderdin Tammin Landcare Conservation District, the South Tammin Catchment Group be invited to nominate a project.

Simple Majority Required

## MIN 44/08 MOTION – Moved Cr Greenwood 2nd Cr Caffell

That the surplus funds from the Cunderdin Tammin Landcare Conservation District be utilised in replacing the southern fence at Kadjininy Kep.

CARRIED BY AN ABSOLUTE MAJORITY 4/0

### **11.3 Archives Storage (ADM-50)**

Author – MG Oliver, CEO, 26 February 2008 Interest – Nil

#### **BACKGROUND**

With Council's decision to retain the Town Hall, the question of the Shire of Tammin's archives storage can now be considered.

#### **COMMENT**

Currently, the archives are stored in the old movie projection (bio) box in the Town Hall. The room is too small for the volume of archive material (which is steadily increasing) and is serviced by an inadequate stairway.

An alternative would be to use the room between the Hall entrance and the Tabloid Office which is currently used to store costumes and props associated with the Seniors. The Seniors materials could be relocated to the Ladies powder room area – with a new petition wall and lockable door splitting the area and providing security – see adjacent plan coloured red.

To achieve this solution, a corner of the ceiling in the current Seniors room (together with the wall at the top of the stairs) requires patching (to provide the security) and a new petition wall and door constructed in the ladies powder room.

Security for this area currently exists (both doors are lockable) although access has been gained through the wall at the top of the stairs into the ceiling cavity – hence the issue of repairs noted above.

Whilst this solution still has issues (fire rating, moisture, insects) it is considered an economic alternative to the existing arrangements.

#### **FINANCIAL IMPLICATIONS**

2008/09 Budget, cost estimates to be determined.

#### **POLICY IMPLICATIONS**

Nil

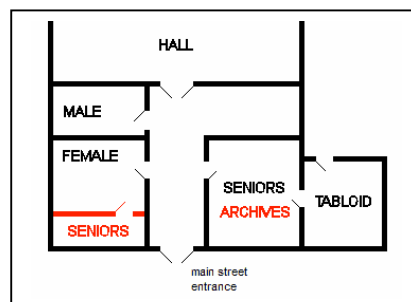
#### **STATUTORY IMPLICATIONS**

#### **FUTURE PLAN IMPLICATIONS**

Nil

#### **COMMUNITY CONSULTATION**

Nil



## **STAFF RECOMMENDATION**

That discussions be held with the Senior Committee regarding the relocation of their costumes and props and that an estimate be prepared to carry out the alterations to the Town Hall to allow the relocation of the archives from the Bio Box to the Seniors Room.

Simple Majority Required

## **MIN 45/08 MOTION – Moved Cr Wheeldon 2nd Cr Caffell**

That the Staff Recommendation be adopted.

CARRIED 4/0

## **11.4 Yorkrakine Hall Committee – Centenary Celebrations (ORGL-20)**

Author – MG Oliver, CEO, 28 February 2008 Interest – Nil

### **BACKGROUND**

Advising that the Yorkrakine Centenary Celebrations are to be held on 11 October 2008 at the Yorkrakine Hall and seeking:

- financial support to assist in funding the event, perhaps via providing the landcare bus for bus tours during the afternoon;
- the closure of the section of Bungulla North Road adjacent to the Hall on 11 October from 12 noon.

Also seeking consent to consume liquor at Yorkrakine Hall on 11 October, 2008.

### **COMMENT**

Council has previously committed the Shire of Tammin's 60th anniversary as a local government celebrations for the 9 August 2008. This was based on the historical record showing that on 18 June 1948 the Tammin Road District was gazetted with the first meeting of the Tammin Road Board being held on 9 August 1948. With the CEO being committed elsewhere on that date, Cr Stokes was to investigate alternatives.

It is considered appropriate that discussions be held with Yorkrakine in an endeavour to combine the events.

The consent to consume liquor is being handled via the delegated authority to the CEO.

### **FINANCIAL IMPLICATIONS**

Dependent on Council's direction – but for the 2008/09 Budget. The 2007/08 Budget provided for \$10,000 for the 60th Anniversary celebrations.

### **POLICY IMPLICATIONS**

Nil

### **STATUTORY IMPLICATIONS**

Section 3.50 of the Local Government Act provides:

- (1) A local government may close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks.
- (1a) A local government may, by local public notice, order that a thoroughfare that it manages is wholly or partially closed to the passage of vehicles for a period exceeding 4 weeks.
- (2) The order may limit the closure to vehicles of any class, to particular times, or to such other case or class of case as may be specified in the order and may contain exceptions.
- (4) Before it makes an order wholly or partially closing a thoroughfare to the passage of vehicles for a period exceeding 4 weeks or continuing the closure of a thoroughfare, the local government is to —
  - (a) give local public notice of the proposed order giving details of the proposal, including the location of the thoroughfare and where, when, and why it would be

- closed, and inviting submissions from any person who wishes to make a submission;
- (b) give written notice to each person who —
- (i) is prescribed for the purposes of this section; or
  - (ii) owns land that is prescribed for the purposes of this section;
- and
- (c) allow a reasonable time for submissions to be made and consider any submissions made.
- (5) The local government is to send to the Commissioner of Main Roads appointed under the Main Roads Act 1930 a copy of the contents of the notice required by subsection (4)(a).
- (6) An order under this section has effect according to its terms, but may be revoked by the local government, or by the Minister, by order of which local public notice is given.
- (8) If, under subsection (1), a thoroughfare is closed without giving local public notice, the local government is to give local public notice of the closure as soon as practicable after the thoroughfare is closed.
- (9) The requirement in subsection (8) ceases to apply if the thoroughfare is reopened.

#### **FUTURE PLAN IMPLICATIONS**

Nil

#### **COMMUNITY CONSULTATION**

Nil

#### **STAFF RECOMMENDATION**

That Council provide direction.

Simple Majority Required

#### **MIN 46/08 MOTION – Moved Cr Caffell 2nd Cr Greenwood**

That the Yorkrakine Hall Committee be advised that the Shire of Tammin will support its Centenary celebrations by:

- the provision of the Landcare or Community Bus without charge;
- a financial contribution of \$1,000; and
- the temporary closure of the section of Bungulla North Road adjacent to the Hall on 11 October from 12 noon subject to the legal process required.

CARRIED BY AN ABSOLUTE MAJORITY 4/0

#### **MIN 47/08 MOTION – Moved Cr Caffell 2nd Cr Greenwood**

That the Shire of Tammin's 60th Anniversary celebrations, planned for August 2008, be cancelled so as not to diminish the Yorkrakine celebrations.

CARRIED 4/0

#### **11.5 Kadjininy Kep – Fence (RES-26973)**

Author – MG Oliver, CEO, 28 February 2008 Interest – Nil

#### **PREVIOUS REFERENCE**

Item 11.10 – 27 July 2006 refers.

#### **BACKGROUND**

Following discussions after the February Ordinary Council meeting, a design proposal for the fence on the south side of Kadjininy Kep (limestone block and pool fencing) has been located and will be tabled at the meeting.

#### **COMMENT**

It is unlikely that the Budget provision will be sufficient however there is significant other provisions in the Budget that can not proceed until this fence is in place. As such, the fence should proceed and the subsequent projects cut to funds available.

## FINANCIAL IMPLICATIONS

Provision of \$9,200 was included in the 2007/08 Budget to realign the southern fence.

## POLICY IMPLICATIONS

Nil

## STATUTORY IMPLICATIONS

Nil

## FUTURE PLAN IMPLICATIONS

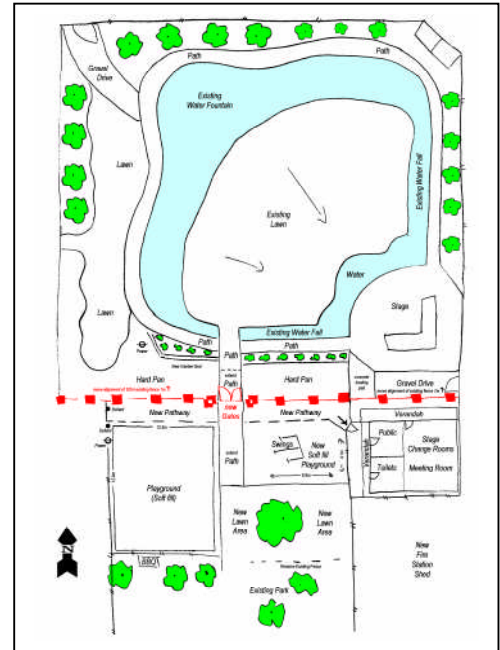
Nil

## COMMUNITY CONSULTATION

Nil

## STAFF RECOMMENDATION

That the existing cyclone mesh southern fence at Kadjiny Kep be replaced (and realigned) with limestone block and pool fencing.



Simple Majority Required

## MIN 48/08 MOTION – Moved Cr Greenwood 2nd Cr Caffell

That the existing cyclone mesh southern fence at Kadjiny Kep be replaced (and realigned) with limestone block and pool fencing and that the design of the proposed public toilets/changerooms be amended such that the changerrooms face the north and the building forms part of the southern fence (providing direct access to the changerrooms to Kadjiny Kep stage area).

CARRIED 4/0

## 11.6 Housing Rents

Author – MG Oliver, CEO, 1 March 2008 Interest – CEO is tenant of a Shire of Tammin Non-Joint Venture property with the rent being part of the remuneration package.

## PREVIOUS REFERENCE

Item 11.6 – 23 August 2007 refers.

## BACKGROUND

Council resolved in August 2007 that independent professional advice be sought on the appropriate level of rent for the Shire of Tammin's non-joint venture properties.

## COMMENT

The properties involved are:

- 20 Ridley St – 3 bedrooms – current CEO residence
- 22 Ridley St – 4 bedrooms – \$120/week plus \$10/week for lawn mowing
- 4 Old Yorkrakine Rd – 3 bedrooms – \$110 per week
- 6 Old Yorkrakine Rd – 3 bedrooms – \$110 per week
- 14 Old Yorkrakine Rd – 4 bedrooms – new CEO residence
- 45 Draper St – 4 bedrooms – \$120 per week

Despite some effort, suitable valuations have not been able to be obtained.

## FINANCIAL IMPLICATIONS

Minimal

## POLICY IMPLICATIONS

Nil



**STATUTORY IMPLICATIONS**

Nil

**FUTURE PLAN IMPLICATIONS**

Nil

**COMMUNITY CONSULTATION**

Nil

**STAFF RECOMMENDATION**

That no further action be taken on this issue at this time.

Simple Majority Required

**MIN 49/08 MOTION – Moved Cr Greenwood 2nd Cr Wheeldon**

That the Staff Recommendation be adopted.

CARRIED 4/0

**11.7 Roads and Properties Inspection**

Author – MG Oliver, CEO, 1 March 2008 Interest – Nil

**PREVIOUS REFERENCE**

Item 11.3 – 15 March 2007 refers.

**BACKGROUND**

Councillors have expressed an interest in an annual roads and properties inspection. Councillors last inspected roads on 16 April 2007 and properties on 24 April 2007.

**COMMENT**

It is not considered appropriate that the internals of rented houses be inspected by all Councillors. An outside inspection would be appropriate with a full inspection being conducted by the CEO.

Specific items proposed for inspection include:

- Entrance statements location
- Town Hall maintenance / upgrade list
- Nock Rd – overhanging trees (complaint from Barry Cummins).

**FINANCIAL IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**STATUTORY IMPLICATIONS**

Nil

**FUTURE PLAN IMPLICATIONS**

Provision exists in the Plan For The Future for roadworks – essentially constrained by grant funding.

**COMMUNITY CONSULTATION**

Nil

## **STAFF RECOMMENDATION**

That:

- an inspection of roads be carried out on \_\_\_\_\_ commencing at \_\_\_\_; and
- an inspection of the Shire of Tammin's property, with the exception of rented houses, be held on \_\_\_\_\_ commencing at \_\_\_\_ am.

Simple Majority Required

## **MIN 50/08 MOTION – Moved Cr Wheeldon 2nd Cr Caffell**

That:

- an inspection of roads be carried out on 15 April 2008 commencing at 8am; and
- an inspection of the Shire of Tammin's property, with the exception of rented houses, be held on 29 April 2008 commencing at 8am.

CARRIED 4/0

## **11.8 Financial Management Systems & Procedures Review (FIN-02)**

Author – MG Oliver, CEO, \_\_ March 2008 Interest – Nil

### **PREVIOUS REFERENCE**

Items 11.1.8 – 7 July 2004 and 11.13 – 21 June 2006 refer.

### **BACKGROUND**

The *Local Government (Financial Management) Regulations* requires the Chief Executive Officer to undertake a reviews of the appropriateness and effectiveness of the financial management systems and procedures not less than once in every 4 financial years and report the results to Council.

### **COMMENT**

The last financial management review undertaken was carried out in 2004 by the auditors of the day (Horwarth Perth) and reported to Council on 7 July 2004.

The Review is able to be carried out by Staff however there may be some concern from Council that would require an independent review.

### **FINANCIAL IMPLICATIONS**

Cost of independent review.

### **POLICY IMPLICATIONS**

Nil

### **STATUTORY IMPLICATIONS**

Regulation 5 of the *Local Government (Financial Management) Regulations* provides the financial management duties of the CEO

- (1) Efficient systems and procedures are to be established by the CEO of a local government —
  - (a) for the proper collection of all money owing to the local government;
  - (b) for the safe custody and security of all money collected or held by the local government;
  - (c) for the proper maintenance and security of the financial records of the local government (whether maintained in written form or by electronic or other means or process);
  - (d) to ensure proper accounting for municipal or trust —
    - (i) revenue received or receivable;
    - (ii) expenses paid or payable; and
    - (iii) assets and liabilities;
  - (e) to ensure proper authorisation for the incurring of liabilities and the making of payments;
  - (f) for the maintenance of payroll, stock control and costing records; and

- (g) to assist in the preparation of budgets, budget reviews, accounts and reports required by the Act or these regulations.
- (2) The CEO is to —
- (a) ensure that the resources of the local government are effectively and efficiently managed;
  - (b) assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and
  - (c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 4 financial years) and report to the local government the results of those reviews.

#### **FUTURE PLAN IMPLICATIONS**

Nil

#### **COMMUNITY CONSULTATION**

Nil

#### **STAFF RECOMMENDATION**

That Council indicate whether an internal or external review of the appropriateness and effectiveness of the financial management systems and procedures in accordance with the Local Government (Financial Management) Regulations is required.

Simple Majority Required

#### **MIN 51/08 MOTION – Moved Cr 2nd Cr**

That the review of the appropriateness and effectiveness of the financial management systems and procedures in accordance with the Local Government (Financial Management) Regulations be carried out internally.

CARRIED 4/0

#### **11.9 Entry Statements (ASS-337/8 393 427)**

Author – MG Oliver, CEO, 4 March 2008 Interest – Nil

Item 11.4 – 21 February 2008 refers.

#### **BACKGROUND**

In September 2006 Councillors suggested the Main Roads WA owned lots on the west side of Tammin would be the ideal location for an entry statement – proposing old machinery as the style.

Main Roads WA has responded indicating purchase would cause difficulties and complications however a lease would be relatively simple to arrange.

A similar proposal was made in May 2000 – although the outcome is not known.

At the General Electors meeting held on 13 February 2007 Crs Leslie and Jefferies, responding to a question from Michelle Applegate, indicated that the Townscape (Tidy Towns) Committee had the replacement of the Entrance Statements on the Committee's list.

Council considered the issue on 21 June 2007 and resolved that the entry statement design be opened up to the public and that following a design being selected, a response be provided to Main Roads WA regarding the blocks.

Two designs were advertised in the Tammin Tabloid on 7 July 2007 – both revolving around the Tammin landmark of the CBH bin in silhouette with comment (good and bad) being sought on either design or alternative designs invited. Unfortunately, little comment was received with the perspective design being favoured.

In December 2007 Council requested a mock-up of a photo type design based on the brochure photo montage (as in the approaches to Northam) with a further refinement requested in February 2008.

### **COMMENT**

In relation to the lots on the west side of Tammin, Main Roads WA has sought a plan of the proposal.

The issue has been laying on the table now since December 2006 (and was previously considered without a decision in 2003?) and direction is required.

Zacks Commercial Artists (who produced the brochure and business cards) have indicated that it is able to produce signs (1800mm x 1200mm) based on the photo montage used for the brochure. Cost for 4 signs (to cover the 4 entrance roads into town) is \$2,000. A further cost of \$480 is applicable if anti-graffiti film is required.

Direction in relation to a plan for the Main Roads WA blocks is also required.

Mock-ups of the alternatives requested are attached (Designs 1 – 5).

### **FINANCIAL IMPLICATIONS**

Unknown until more detail is determined. Provision of \$5,400 is included in the 2007/08 Budget (Account E132010).

### **POLICY IMPLICATIONS**

Nil

### **STATUTORY IMPLICATIONS**

Nil

### **FUTURE PLAN IMPLICATIONS**

Nil

### **COMMUNITY CONSULTATION**

Nil

### **STAFF RECOMMENDATION**

That:

- Council choose the design for erection on the Great Eastern Hwy, Hunts Rd and Tammin Wyalkatchem Rd either side of Tammin; and
- the development of the lots on the west side of Tammin be considered as part of the annual roads and properties inspections.

Simple Majority Required

### **MIN 52/08 MOTION – Moved Cr Greenwood 2nd Cr Wheeldon**

That:

- design number 1 be selected for erection on the Great Eastern Hwy, Hunts Rd and Tammin Wyalkatchem Rd either side of Tammin; and
- the development of the lots on the west side of Tammin be considered as part of the annual roads and properties inspections.

CARRIED 4/0

### **11.10 Tamma Village – Rents (ASS-1093)**

Author – MG Oliver, CEO, 7 March 2008 Interest – Nil

### **PREVIOUS REFERENCE**

Items 11.6 – 23 August 2007, 10.1 – 15 November 2007, 11.13 – 20 December 2007 and 11.12 – 21 February 2008 refer.

## **BACKGROUND**

Responding to the Department of Housing and Works direction, Council resolved in August 2007 (and re-confirmed in December 2007) that the joint venture property rents (Tamma Village and Nottage Way houses) be individually assessed in accordance with the tenant's income with 50% of the change being phased in from 1 February 2008 and the balance being phased in from 1 August 2008. Further, that the rent for any new tenants be assessed in accordance with the tenant's income.

Council further resolved in February 2008 that rent reviews for the Tamma Village and the Nottage Way units be 1 February 2008, 1 August 2008 and then on the change in the pension (March-April, September/October) each year or on the change of the assessed market rent (where applicable) to avoid the multiple changes in the transition year.

A tenant has objected to the notice given, the double instalment of the phase in and more than two increases in a year, drawing attention to the provisions of the Residential Tenancies Act. The objection also extends to:

- the wording used in the Rental Agreement; and
- the differing rents being charged.

## **COMMENT**

No Rental Agreements have been found dating prior to February 2003. The 2003 and 2005 Rental Agreements are silent on the question of rental reviews. The wording used in recent Rental Agreements (under Additional Condition 1) is *Rental charges are subject to review on change to income* whilst earlier Rental Agreements show *Rental charges are subject to review six (6) monthly*. It is not known whether the 6 monthly review clause has previously been invoked.

The pension (which is the general income source for those residents in Tamma Village) is reviewed by the Federal Government in March/April and September/October each year.

The Department of Housing and Works re-assesses the market rent from time to time on change of tenant's income. Where the tenant is paying a rent based on their income (as opposed to a percentage of the market rent), the Department of Housing and Works reassesses their rent on each change – which in some extreme instances occurs fortnightly depending on the tenant's earnings although 6 monthly pension income changes are only picked up on an annual basis.

The Department of Housing and Works does not provide the 60 days notice of rent changes.

The Department of Housing and Works has previously consistently advised that as the rent is income based, the provisions of the Residential Tenancies Act (relating to 60 days notice of rent increases and 6 months between rent increases) were not applicable. This has now been acknowledged as incorrect.

The Shire of Tammin Rental Agreement wording used is *The Weekly rent is set at Sixty Four dollars ninety cents plus the Commonwealth Rent Assistance*. It is contended that it should read *The Weekly rent is set at Sixty Four dollars ninety cents plus an amount equivalent to the Commonwealth Rent Assistance*.

The Tamma Village tenant's rents are calculated on the tenant's differing circumstances – as declared during the individual interviews. However, there seems to be a difference in relation to the declaration of the Pharmaceutical Benefits Allowance (\$5.80/fortnight) with some tenants.

The Department of Housing & Works has indicated that the question has resulted in some considerable discussion within the Department and that further advice will be forthcoming in relation to changes to tenant's individual circumstances in between annual reviews. The

Department remains adamant that the rent is required to be income based and inclusive of the Commonwealth Rental Assistance – although is satisfied that only one annual review is required in relation to pension level adjustments.

### **FINANCIAL IMPLICATIONS**

Minimal.

### **POLICY IMPLICATIONS**

Nil.

### **STATUTORY IMPLICATIONS**

Section 30 of the *Residential Tenancies Act* provides that:

- (1) Subject to this section, the rent payable under a residential tenancy agreement may be increased by the owner by notice in writing to the tenant specifying the amount of the increased rent and the day as from which the increased rent becomes payable, being a day —
  - (a) not less than 60 days after the day on which the notice is given; and
  - (b) not less than 6 months after the day on which the tenancy commenced, or, if the rent has been increased under this section, the day on which it was last so increased,but otherwise the rent shall not increase or be increased.
- (2) The right of the owner to increase rent in accordance with subsection (1) —
  - (a) is not exercisable in relation to an agreement that creates a tenancy for a fixed term during the currency of that term unless the agreement provides that the rent may increase or be increased; and
  - (b) in any case, may be excluded or limited by agreement between the owner and the tenant.
- (3) A notice of increase of rent that has been given in accordance with this section and that has not been withdrawn by the owner varies the residential tenancy agreement to the effect that the increased rent specified in the notice is payable under the agreement as from the day specified in the notice.

Regulation 2 of the *Local Government (Financial Management) Regulations* (2) provides that the CEO is to —

- (a) ensure that the resources of the local government are effectively and efficiently managed;
- (b) assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and

Section 6.19 of the *Local Government Act* provides that if a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

Regulation 10 of the *Local Government (Administration) Regulations* (relating to section 5.25(1)(e) of the *Local Government Act*) provides that:

- (1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —
  - (a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or
  - (b) in any other case, by at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.
- (1a) Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.

- (2) If a decision has been made at a council or a committee meeting then any decision to revoke or change the first-mentioned decision must be **made —**
  - (a) in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or
  - (b) in any other case, by an absolute majority.
- (3) This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.

### **FUTURE PLAN IMPLICATIONS**

Nil.

### **COMMUNITY CONSULTATION**

Discussed with the tenants individually.

### **STAFF RECOMMENDATION**

That:

- Council's various previous resolutions (Item 11.6 – 23 August 2007 and Item 11.13 – 20 December 2007) relating to the joint venture properties be amended such that for the existing tenants at that time, only the rent increase (which was set to be applicable from 1 October 2007) for the occupied properties be retained (noting that the rents for the 2 tenants with less than 6 months occupancy can not be changed);
- the applicable date for the rent increase relating to the joint venture properties from 1 October 2007 be changed to 25 October 2007;
- the rent for the existing tenant where the assessment on income resulted in a rent decrease remain at that decreased amount;
- the joint venture property rents (Tamma Village and Nottage Way houses) be individually assessed in accordance with the tenant's income (as per the Department of Housing and Works' calculation formula) effective from 1 August 2008. Further, that the rent for any new tenants since August 2007 be assessed in accordance with the tenant's income (as per the Department of Housing and Works' calculation formula);
- the Australian Government (Centrelink) be advised of the change/adjustment to allow the rent assistance payments to be corrected;
- After August 2008 rent reviews be carried out annually (not on the 6 monthly change of pension payments);
- advice continue to be sought on the appropriate wording for the rental agreements for future use.
- an apology be provided to all affected tenants for the debacle.

Simple Majority Required

### **MIN 53/08 MOTION – Moved Cr Greenwood 2nd Cr Caffell**

That the Staff Recommendation be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 4/0

#### **11.11 WALGA – SSS Report (PROP-00)**

Author – MG Oliver, CEO, 11 March 2008 Interest – Nil

### **PREVIOUS REFERENCE**

Item 11.15 – 21 February 2008 refers.

### **BACKGROUND**

Forwarding a copy of the 10 Year Industry Plan *The Journey: Sustainability into the Future* which was launched on 29 February 2008.

Comments on the Plan are sought by 15 April 2008.

**COMMENT**

The 233 page plan, which contains some 61 recommendations, is available for download from [www.walga.asn.au](http://www.walga.asn.au).

The Plan examines the issue of structural reform, amalgamations, regional councils and WALGA's relationship with local government.

Council resolved in February 2008 not to attend the launch.

The Great Eastern Country Zone is to hold a special meeting in Westonia on 27 March 2008 to consider the Report.

**FINANCIAL IMPLICATIONS**

Unknown.

**POLICY IMPLICATIONS**

Nil

**STATUTORY IMPLICATIONS**

Unknown.

**FUTURE PLAN IMPLICATIONS**

Nil

**COMMUNITY CONSULTATION**

Nil

**STAFF RECOMMENDATION**

That interested Councillors and the CEO attend the Great Eastern Country Zone meeting in Westonia on 27 March 2008.

Simple Majority Required

**MIN 54/08 MOTION – Moved Cr Greenwood 2nd Cr Caffell**

That the Staff Recommendation be adopted.

CARRIED 4/0

**11.12 Financial Report (FIN-05)**

Author – MG Oliver, CEO, 11 March 2008 Interest – Nil

**BACKGROUND**

The Financial Report for 2007/08 to 29 February 2008 is attached.

**COMMENT**

The Financial Report has been prepared in the format requested by Council.

The effect of the Council's Policy decision on reporting variances is shown in the far right column – being the calculated variance between the Actual Column and the YTD Budget column figures.

**FINANCIAL IMPLICATIONS**

No significant implications.

**POLICY IMPLICATIONS**

Council resolved (Item 11.8 – 23 August 2007) that in accordance with section 34(5) of the Local Government (Financial Management) Regulations 1996 a variance percentage of 10% or \$5,000 be adopted for reporting material variances.



### **STATUTORY IMPLICATIONS**

Regulation 33A of the Local Government (Financial Management) Regulations provides that:

- (1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

### **FUTURE PLAN IMPLICATIONS**

Nil

### **COMMUNITY CONSULTATION**

Nil

### **STAFF RECOMMENDATION**

That the Financial Report for February 2008 be received.

Simple Majority Required

### **MIN 55/08 MOTION – Moved Cr Wheeldon 2nd Cr Caffell**

That the Staff Recommendation be adopted.

CARRIED 4/0

#### **11.13 List Of Accounts Paid (FIN-05)**

Author – Carol Crane, Finance Officer, 11 March 2008 Interest – Nil

### **BACKGROUND**

Accounts paid and for payment for February 2008 are listed totalling:

Municipal Fund	numbers 1495 – 1598	\$250,879.42
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### **COMMENT**

The list includes the final contract payment for the new residence – V1520 \$49,503.55.

### **FINANCIAL IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **STATUTORY IMPLICATIONS**

Nil

### **FUTURE PLAN IMPLICATIONS**

Nil

### **COMMUNITY CONSULTATION**

Nil

### **STAFF RECOMMENDATION**

That the disbursements made in February 2008 be endorsed.

Simple Majority Required

**MIN 56/08 MOTION – Moved Cr Wheeldon 2nd Cr Greenwood**

That the Staff Recommendation be adopted.

CARRIED 4/0

**13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**  
Nil

**14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**  
Nil

**15. CLOSURE OF MEETING**

There being no further business the Chairman closed the meeting at 4.54 pm.

Tabled before the Ordinary Council meeting on 17 April 2008.

Cr RJ Stokes, Chairman

# **COUNCILLORS INFORMATION BULLETIN – MARCH 2008**

Councillors are invited to view any of the information listed by seeking a copy of the document at the Shire Office.

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## **IB 1 Status Report**

The following is an update on items considered relevant to Council either in progress or completed. Those items marked with an asterisk (\*) are new for this month.

	<b>Council Resolution</b>	<b>Officer</b>	<b>Action</b>
	<b>Consolidated Emergency Services Building</b> <b>Item 11.2.2 – 7 December 2005</b> That the Shire of Tammin proceed to acquire 15m of the rear of the lot for the Consolidated Emergency Services building lot for amalgamation into the Hydrology Model land for the purposes of change rooms and infrastructure for the model.	CEO	FM Surveys Northam quoted \$6,150 (November 2005) and have been requested to prepare the necessary documentation for the acquisition.  Application has been made to DLI.
	<b>Storage &amp; Catchment Dams</b> <b>Item 11.6 – 20 April 2006</b> That the gravel bund at the corner of Shields Street and Station Road be replaced with a concrete wall with an emergency removable section.	CEO	Discussions being held with Alex Peron.
	<b>Kadjininy Kep</b> <b>Item 11.14 – 20 April 2006</b> That a non-return valve be sourced and fitted to the stage area water trough.	CEO	
	<b>Properties Inspection</b> <b>Item 11.18 – 20 April 2006</b> <ul style="list-style-type: none"><li>• Locate memorabilia or small cardboard buildings for historic photo cabinet. Seek advice from Ron York regarding displaying the existing photos.</li><li>• Prepare septic and storm water drainage plans for the Office and Hall.</li><li>• Repair broken window on north east corner of Hall stage.</li><li>• Prepare electrical diagram, including WIN re-broadcast equipment.</li><li>• That RCD protection be installed on the Town Hall kitchen and Lesser Hall sub-boards.</li></ul>	CEO	Office septic plan completed, Hall system has not been researched.  Electrical diagram has been put on hold pending the replacement of the Hall power board. Order for the RCD protection has been issued to Peter Mitchell.
	<b>Roads Inspection</b> <b>Item – 20 April 2006</b> <ul style="list-style-type: none"><li>• that improvements be made to the fencing to seal the dam spillways, noting the issue of debris blocking any serious water movements</li><li>• additional rock and cement slurry on upstream and downstream sides of Turon Rd. Culvert (Bungulla Creek Crossing) to prevent scouring</li></ul>		Barry Leslie requested.

	<ul style="list-style-type: none"> <li>that pedestrian ramps (concrete slab) over curb be provided at the intersection of Ridley &amp; Redmond Streets (south west corner).</li> </ul>		Barry Leslie requested.
	<p><b>Municipal Inventory, Statements &amp; Plans</b>  <b>Item 11.13 – 21 June 2006</b>  That the CEO research and complete/update draft plans when time permits for Council's consideration.</p> <ul style="list-style-type: none"> <li>Municipal Inventory</li> <li>Equal Employment Management Plan</li> <li>Health &amp; Safety Plan</li> <li>Severance &amp; Redundancy Plan</li> <li>Gratuity Plan</li> <li>Future Plan</li> <li>Strategic Plan</li> <li>Review of Wards &amp; Representation</li> </ul>	CEO	
	<p><b>Tammin Town Hall</b>  <b>Item 11.25 – 15 February 2007</b>  That two ventilation shafts be installed on the southern end of the main hall area to extract under floor air.</p>	CEO	Keith Johnson requested to install the ventilation shafts.
	<p><b>Roads Inspection</b>  <b>Item 10.7.6 – 19 April 2007</b>  That the hole in the culvert on Yorkrakine Rd be filled with concrete and that the section of road be lifted using fill from the windrows immediately to the south of the culvert.</p> <p><b>Item 10.7.13 – 19 April 2007</b>  That Staff patch the joins in the widening on Goldfields Rd and also the surface damage.</p> <p><b>Item 10.7.14 – 19 April 2007</b>  That the overgrowth on Harris Rd be cleared when time permits.</p> <p><b>Item 10.7.17 – 19 April 2007</b>  That Staff would clear the existing prunings and carry out further clearing to allow Mr Ralston to replace the section of fence. Note to keep the culvert clear and avoid the water pipe running through the culvert.</p>	Team Leader	

	<p><b>Item 10.7.22 – 19 April 2007</b> That a crossover be installed into the School vehicle gate off Booth Street and a footpath crossover in Ridley St across Redmond St (both sides) to allow gopher on the footpath.</p>		Barry Leslie requested.
	<p><b>Properties Inspection</b> <b>Item 10.3 – 17 May 2007</b></p> <ul style="list-style-type: none"> <li>• Re-nail timber slat in lesser hall ceiling and also in kitchen.</li> <li>• Replace missing tiles in Donnan Park umpires room.</li> <li>• Replace broken floodlight (250W/500W) in Donnan Park carpark (protect with mesh).</li> <li>• Track down wording for Heritage Park plaque never installed (Joan Button).</li> <li>• Install saddles on reticulation wiring in TALEC west accommodation wing.</li> </ul>	CEO	Waiting on Joan Button / Glenys Batchelor
	<p><b>House Inspections</b> <b>Item 10.3 – 17 May 2007</b></p> <ul style="list-style-type: none"> <li>• 4 Old Yorkrakine Rd - Timber skirting fallen off eaves.</li> <li>• 11 Nottage Way - Smoke alarm required.</li> <li>• 9 Nottage Way - Smoke alarm required.</li> <li>• 22 Ridley Street - Paving of path to clothes to be installed.</li> <li>• 45 Draper Street – complete fencing/gates.</li> </ul>	CEO	Order issued, work partially completed.
	<p><b>Equipment Hire</b> <b>Item 11.9 – 18 July 2007</b> That Staff provide details of items of equipment that should not be available for hire together with items of equipment that are available for hire but are currently not on the fees and charges list for further consideration by Council.</p>	CEO	
	<p><b>Outstanding Projects</b> <b>Item 12.1.3 – 21 December 2007</b></p> <ul style="list-style-type: none"> <li>• Kadjininy Kep completion.</li> <li>• Acquisition of land from FESA</li> <li>• Dam completion – plan to stabilise inlet to catchment dam and plan to transfer of water to storage dam are required. Headwall (with relief gate) to be installed across the creek on the corner of Station Rd and Shields Street. Northern section of the drain (between the Donnan Park gate and the dam) requires</li> </ul>		The outstanding realignment of the southern fence (between Memorial Park and Kadjininy Kep is preventing the commencement of the pathways, hard pan area, additional lawns and kerbing and new garden beds (see July 2006 design) <i>With Landgate.</i>

	<p>widening. Consideration of the width of the drain at the crossover into Donnan Park has been mentioned. Provision of a security flap across the drain in the fence still to be completed.</p> <ul style="list-style-type: none"> <li>• Oval reticulation – connection of the delivery tank to the Hunts Well.</li> <li>• TALEC – conversion of boiler room to laundry.</li> <li>• Donnan Street off street parking – power supply to be resolved.</li> <li>• Building maintenance program – program to consider heavy maintenance and improvements to the Shire’s buildings.</li> <li>• Rubbish collection contract – the contract with Avon Waste expired in June 2007. It is proposed to call tenders in conjunction with the Shires of Kellerberrin and Cunderdin.</li> <li>• 4 Old Yorkrakine Rd – bathroom refit – tiler to be sourced.</li> <li>• Tamma Village – Unit 1 bathroom – tiler to be sourced.</li> <li>• Painting – 4 Old Yorkrakine Rd interior</li> </ul>		
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**IB 2 WALGA – Issues Update No 6.08 (OLGOV-11)**

Correspondence providing an update on issues including:

- State/Local Government Climate Change and Sustainability Council Meeting
- Western Australian Migration Program
- Breakfast with the CCC Commissioner – Last Chance
- Where’s the Money In Waste? – Proposed Funding Scheme
- Expressions of Interest Open for New State Waste Authority
- SSS Draft Report Release and Industry Forum
- 2008 Local Government Remuneration Survey
- Banners in the Terrace 2008

**IB 3 WALGA – Issues Update No 7.08 (OLGOV-11)**

Correspondence providing an update on issues including:

- SSS Draft Report Release and Industry Forum
- Software Licensing
- Telecommunications Services
- Playground Equipment and Street Furniture
- New Local Activity Grants Round
- Local Government Road Safety Awards
- Banners in the Terrace 2008
- Aware Program Applications
- Town Planning Advertising Scheme

#### **IB 4 Department of Agriculture – Zone Control Authorities (AGR-08)**

Correspondence providing details of the enactment of the *Biosecurity and Agriculture Management Act 2007*, scheduled for full commencement during 2008, which will result in the repeal of both the *Agriculture Protection Board Act 1950* and the *Agriculture and Related Resources Protection Act 1976*, in favour of new regulatory mechanisms that enhance and increase the flexibility of options available to manage animal and plant pest (and disease) issues in the State's agricultural areas.

The landscape-based pest issues (mainly concerning invasive species, weeds and feral animals) traditionally managed by the Zone Control Authorities (ZCA) network, will now be managed by Recognised Biosecurity Groups (RBGs). In addition, where required, the new Groups will have scope to address a broader spectrum of biosecurity threats, by virtue of the more fully encompassing definition of "declared pest" which the new *Biosecurity and Agriculture Management Act 2007* embraces. Groups will be independent incorporated groups with membership that is likely to include private land holders, plus representatives from local government, mining companies, the Department of Environment & Conservation, and other land managers.

#### **IB 5 DEC - Location 9026 Development (ASS-1522)**

Correspondence responding to the invitation for submissions on the proposed development and outlining issues associated with the site. Further, noting that the Department does not support the development.

##### **Comment**

The late submission was missed in the presentation to the February Council meeting. A copy of the submission has been provided to the applicant.

#### **IB 6 Draft 2008/09 Budget**

Councillors are asked to provide details of items to be included in the draft 2008/09 Budget, changes to the status quo etc. to allow costing for inclusion in draft Budget.

#### **IB 7 RA Rogers & Co – Rabbit Proof Fence Rd (ENG-17)**

Correspondence drawing attention to sight safety issues on the Rabbit Proof Fence Rd and the intersection with Quartermaine Rd.

##### **Comment**

Arrangements have been made to clear sight lines. Consideration should be given to widening sections of the road – where able to work around the rare and endangered species sites.

#### **IB 8 Building Control (BULD-03)**

Comment has been made regarding small holdings building works.

The *Local Government (Miscellaneous Provisions) Act 1960* was amended in 2002 (*Government Gazette* 5 April 2002) to exempt the application of Part XV, which relates to the requirement to obtain a building permit, to all areas of the Shire of Tammin except the Tammin townsite. As such, a Building Permit, and hence building control) is not currently required for any building works outside the townsite. A similar situation exists in Trayning but not any of the Shire of Tammin's immediate neighbours.

The Shire of Tammin's Town Planning Scheme No. 1 appears to require Planning Approval (Development Application) for all development across the Shire of Tammin although evidence of this happening is *thin on the ground*.

#### **IB 9 WALGA – Proposed Public Health Act (ENVH-01)**

Correspondence providing an update on the proposed Public Health Act to replace the *WA Health Act 1911*.



### **IB 10 WALGA – Association Honours (OLGOV-01)**

Correspondence forwarding details of the 2008 Program and inviting nominations. The Honours program is a way of publicly recognising and celebrating the outstanding achievements and lasting contributions made by elected Members and Officers. The categories are:

- Local Government Medal
- Life Membership
- Certificate of Appreciation
- Long and Loyal Service
- Distinguished Service Award

### **IB 11 Parking & Parking Facilities Amendment Local Law (LLAW-07)**

Item 11.1 – 18 October 2007 refers.

The Joint Standing Committee on Delegated Legislation has noted that the copy of the Local Law advertised in the Government Gazette on 16 November 2007 omitted the date Council resolved it's adoption (18 October 2007). The Local Law has been re-advertised in the *Government Gazette* to correct this omission.

### **IB 12 WALGA – Issues Update No 8.08 (OLGOV-11)**

Correspondence providing an update on issues including:

- Asset and Expenditure Report 2006/07
- New Local Activity Grants Round
- Climate Change and Local Government
- Land Use Planning Funding
- HR Seminar – The Moving Landscape
- WA Ports and Export Infrastructure Summit
- Association Honours 2008

### **IB 13 WALGA – Regional Road Group Update**

Correspondence providing an update on issues including:

- Roads and Transport Forum 6th May 2008.
- Review of the Disability Standards for Accessible Public Transport 2002
- WA Asset Management Improvement (WAAMI) Program
- Grain Freight Network
- Environmental Protection (Clearing of Native Vegetation) Regulations
- Local Government Access to Gravel
- State Black Spot Program
- Main Roads WA Integrated Service Delivery (ISD) Contracts
- Roman Review
- Impact of industry and resource developments on local roads
- Use of recycled products in road construction and maintenance
- Speed Enforcement
- Draft Towards Zero WA Road Safety Strategy 2008-2020
- RoadWise Review and Directions
- Industry-Government National Railway Level Crossing Behavioural Strategy
- Child Car Restraints Fitting
- Community Road Safety Grants Program
- Blessing of the Roads
- RoadWise Community Road Safety Network Database
- Yearly Road Safety Activity Planner
- Road Safety Around Schools Taskforce Recommendations
- Road Safety Around Schools Guidelines

#### **IB 14 WALGA – Issues Update No 9.08 (OLGOV-11)**

Correspondence providing an update on issues including:

- SSS Industry Plan Launched
- Blessing of the Roads Campaign
- 2008 National Local Government Asset Management and Public works Engineering Conference
- Celebrate World Water Day
- Food Industry Discussion Paper
- the Business of Local Government
- HR Seminar: the Moving Landscape
- Eco-News Out Now

#### **IB 15 Staff**

Mr John Gilfellon undertook interviews (2) for the Senior Finance Officer vacancy on 6 March 2008. Mrs Julie Oliver was the successful applicant and will commence on 14 April 2008.

Interviews (2) for the Community Development Officer were conducted on 5 & 7 March 2008. The leading applicant requires accommodation – which is yet to be found.

#### **IB 16 Lot 861 Lowles Rd – Observatory Site (ASS-1532)**

The Astronomical Society of WA has signed the exchange of letters which will form the basis of the lease of this property.

The lease details are:

- Site – Lot 861 Lowles Road, North Tammin.
- Term – 10 years with options to renew. The intent is that the Society will have continued access to the site whilst the site remains active.
- Rental – \$1 per year, payable on demand.
- Purpose – astronomical observatory site (a restrictive covenant has been placed on the land's title.
- Improvements – all buildings and other improvements on the site will remain the property of the Society and are to be removed prior to the determination of the lease.
- Utilities – Connection of power, water and any other utilities will be the responsibility of the Society – the Shire of Tammin has paid the headworks charges associated with the creation of the property.

Further, the Society has been advised that the Shire of Tammin is prepared to consider the sale of the land to the Society as some future time at a negotiated price should the Society wish to pursue this option. The Society has also been made aware that as a condition of subdivision, a restrictive covenant exists on the Title – which restricts the use of the land to essential uses associated with the proposed observatory.