Minutes of the Shire of Tammin Ordinary Council Meeting held at Council chambers, 1 Donnan Street Tammin, on Thursday 18 October 2012.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President Cr Uppill declared the meeting open at 1.25 pm and welcomed members and Graham Stanley Chief Executive Officer.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

ATTENDANCE

Cr S.A. Uppill President

Cr S.J. Jefferies JP Deputy President

Cr M.D. Greenwood Member Cr C.A. Crane Member Cr D.M. McCreery Member

Graham Stanley Chief Executive Officer

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

There were no members of the public present during question time.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Council Meeting Minutes – 20 September 2012

STATUTORY ENVIRONMENT

Section 5.22(2) of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next full Council meeting for confirmation.

STAFF RECOMMENDATION

That the minutes of the Ordinary Council meeting held on 20 September 2012 be confirmed as a true and correct record.

Simple Majority Required

MIN 104/12 MOTION - MOVED Cr Jefferies seconded Cr McCreery

That the minutes of the Ordinary Council meeting held on 20 September 2012 be confirmed as a true and correct record.

CARRIED 5/0

8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

9. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

10. REPORTS OF COMMITTEES/COUNCILLORS

10.1 Briefing on RTG Meeting - Cr Uppill

Cr Uppill briefed Council on the SEARTG meeting to be held in Cunderdin on 19th October. The main discussions will be on proceeding with a desk top review of the Regional Business Plan to adjust it to a four council model now that Beverley has left the group. The delay in the confirmation of any funding by the Minister is holding the project up and given the processes to be followed a July 1, 2013 start date for the amalgamated Council is virtually unachievable and the group will be looking at a 2014 start date, most likely July but possibly January or April.

10.2 Road trip with Community Development Officer D. Goulden - Cr Jefferies

Cr Jefferies reported on his road trip with Community Development Officer David Goulden to look at the Williams Wool Shed and Sporting facilities in Woodanilling. Cr Jefferies reported that he was impressed with what he saw at Williams and the indoor sporting facilities in a large industrial shed at Woodanilling were fantastic and something which could be appropriate for Tammin.

10.3 Seniors Meeting - Cr Crane

Cr Crane reported on a recent meeting of the Tammin Seniors that she attended. The Seniors have been very busy with lots of trips and activities taking place. Generally they were very happy with things at the moment. They are prepared to contribute 50% of the cost of the fence to be installed at the Village. The Seniors were successful with their Seniors Games Grant application - thanks for CDO Jenny Gemund for assisting with application

11. AGENDA ITEMS

- 11.1 List of Payments September 2012 (FIN-05)
- 11.2 Financial Report to 30 September 2012 (FIN-05)
- 11.3 Youth Development Officer Position (PERS-39)
- 11.4 Tammin to Cunderdin Adventure Run (PUB-03)

12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

- **13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING** 13.1 CEO Recruitment (PERS-24)
- 14. CLOSURE OF MEEETING

11. AGENDA ITEMS

11.1 List of Payments September 2012 (FIN-05)

Author – Jenny Gemund, Admin Officer, 12 October 2012 Interest – Nil

BACKGROUND

Accounts paid for September 2012 is listed totalling:

| Cheque numbers | 5541 - 5614 | \$138,632.73 |
|-----------------------|---------------------|--------------|
| Direct debit payments | 01.09. – 30.09.2012 | \$18,594.62 |
| Licensing transfers | 01.09. – 30.09.2012 | \$8,887.75 |
| Bank fees | 01.09. – 30.09.2012 | \$194.40 |
| VISA payments | 01.09. – 30.09.2012 | \$218.40 |
| EFT payments | 01.09. – 30.09.2012 | \$46,097.28 |
| Total payments | | \$212,625.18 |

COMMENT

No abnormal expenditure has occurred.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing
 - (a) for each account which requires council authorisation in that month
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the list of payments made for September 2012 as follows:

| Cheque numbers | 5541 - 5614 | \$138,632.73 |
|-----------------------|---------------------|--------------|
| Direct debit payments | 01.09. – 30.09.2012 | \$18,594.62 |
| Licensing transfers | 01.09. – 30.09.2012 | \$8,887.75 |
| Bank fees | 01.09. – 30.09.2012 | \$194.40 |
| VISA payments | 01.09. – 30.09.2012 | \$218.40 |
| EFT payments | 01.09. – 30.09.2012 | \$46,097.28 |
| Total payments | | \$212,625.18 |

be endorsed.

Simple Majority Required

MIN 105/12 MOTION - MOVED Cr Greenwood seconded Cr McCreery

That the list of payments made for September 2012 as follows:

| Cheque numbers | 5541 - 5614 | \$138,632.73 |
|-----------------------|---------------------|--------------|
| Direct debit payments | 01.09. – 30.09.2012 | \$18,594.62 |
| Licensing transfers | 01.09. – 30.09.2012 | \$8,887.75 |
| Bank fees | 01.09. – 30.09.2012 | \$194.40 |
| VISA payments | 01.09. – 30.09.2012 | \$218.40 |
| EFT payments | 01.09. – 30.09.2012 | \$46,097.28 |
| Total payments | | \$212,625.18 |

be endorsed.

CARRIED 5/0

11.2 Financial Report to 30 September 2012 (FIN-05)

Author – MT Henry, Senior Finance Officer, 13 September 2012 Interest – Nil

BACKGROUND

The Monthly Financial Report to 30 September 2012 is attached.

COMMENT

The Financial Report has been prepared in the format requested by Council.

The effect of the Council's Policy decision on reporting variances is shown in the far right column – being the calculated variance between the Actual Column and the YTD Budget column figures where the variance is greater than 10% and \$5,000.

FINANCIAL IMPLICATIONS

No significant implications.

POLICY IMPLICATIONS

Council resolved (Item 6 – 31 August 2012) that in accordance with section 34(5) of the *Local Government (Financial Management) Regulations 1996* a variance percentage of 10% and \$5,000 be adopted for reporting material variances.

STATUTORY ENVIRONMENT

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires a Statement of Financial Activity to be prepared each month, which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the Financial Report for September 2012 be received.

Simple Majority Required

MIN 106/12 MOTION - MOVED Cr Uppill seconded Cr Crane

That the Financial Report for September 2012 be received.

CARRIED 5/0

11.3 Youth Development Officer Position (PERS-39)

Author – Graham Stanley, CEO, 12th October 2012

DECLARATION OF INTEREST

Nil

PREVIOUS REFERENCE

Nil

BACKGROUND

In 2010/11 Council budgeted to employ a trainee Youth Development Officer to take charge of the School Holiday Program and the After School Care Program that had been commenced by the Community Development Officer that year. The position was contingent on a grant of \$11,500 from the Department of Local Government to subsidise the traineeship. The funding approval came through later than anticipated causing a delay in the employment of the trainee. A trainee commenced in March 2011 however she resigned in June that year due to the travel to and from Merredin each day, where she resided. The funding was returned to the Department and Council decided to reapply for the 2011/12 financial year.

Again in 2011/12 the funding approval was late in coming through however a grant of \$11,500 was eventually received. Due to the late start to the program an after school carer was engaged for the first half of the 2011/12 financial year to specifically supervise the children. Most of the planning and preparation was performed by the Community Development Officer. Hayley Peters was successful in being appointed and commenced at the end of February 2012. Shortly after Hayley commenced the Community Development Officer resigned to take up a more senior position at another Shire. Hayley settled well into the position and the program grew in popularity under her guidance.

When formulating the budget provision was made to continue Hayley's employment on a full-time basis after she completes her traineeship at the end of February 2013. Because Hayley will no longer be on a trainee's wages the salaries budget for the Youth Development Officer was increased to accommodate 17 weeks at the adult rate of pay for the position (Level 3). The budget for the after school care worker was also increased on the assumption that because of the increased patronage more supervision would be required.

At the time of adopting the budget the Council indicated that it wanted to review the position prior to Hayley completing her traineeship because they did not think that that position warranted a full-time employee and over concerns that some of the money may better be spent in other areas.

COMMENT

The After School Program and School Holiday Programs have been very popular and have brought kudos to the Shire from people outside the Shire being impressed that Tammin can provide such a service. It has had positive effects with the children and it appears to be reducing the level of vandalism and antisocial behaviour, from young people, being experienced around town.

The Trainee Youth Development Officer has provided a report with her thoughts on how the YDO's position could be run in the future with a view to reducing costs. Hayley's report is attached as an appendix to this report. I have also attached a spreadsheet showing the 2011-12 actual expenditure attributed to the Youth area in the accounts, the 2012-13 budget and the 2012-13 year to date expenditure and income.

Hayley has been very proactive in trying to raise funds to support the program through selling drinks and snacks at Badminton and the various shows that are held in Tammin. Hayley has put forward some good suggestions. Spreading the school holiday program so that it is on 2 or 3 days per week for each week is a good idea. The current practice of

having a 1 week block leads to a situation where the kids are worn out after a few days and start to drop out. Also in the summer holidays it leaves a long period where there are no activities for kids in town. I also agree with Hayley that the position does not need to be 5 days per week. Currently Hayley works 4 days and receives 1 day per week paid study leave in accordance with the requirements of traineeship.

Currently the after school care program runs on Tuesdays, Thursdays and Fridays. If The YDO position was to become a 3 day per week position running the school holiday activities on the same days of the week seems logical. That way working mothers whose children attend the after school care will not have to change their arrangements during school holiday times. During the school terms the mornings would be used for planning and organising the after school activities and for planning and preparing for the school holiday programs.

Requiring children coming to after school care and school holiday program will help to reduce costs. Another possibility would be to seek donations of fruit from the wider community who may have surplus fruit on their fruit trees.

A small charge to attend after school care is a possibility however it may act as a deterrent to some of the disadvantaged families especially those with a number of children. Often it is these children that we wish to attract to after school care because their involvement in the program keeps them out of mischief.

Looking at the operating figures and the budget it appears an over estimation of costs has been made for the School Holiday Program and the After School Care Program, possibly due to the large amount spent on equipment purchases last year. Even without a reduction in hours for the YDO it is possible that expenditure on the Youth Program could be \$10,000 to \$14,000 less than budgeted.

FINANCIAL IMPLICATIONS

Once the traineeship is completed going to 3 days per week instead of fulltime will result in a saving in wages of around \$278 per week. For the remaining 17 weeks that equates to \$4,726 and over a full year \$14,456. Savings on superannuation would be around \$425 in 2012-13 and \$1,300 in a full year.

POLICY IMPLICATIONS

Nil

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

OFFICER'S RECOMMENDATION

That:

- i. The Youth Development Officer's position become a 3 day per week position once the Traineeship is completed;
- ii. The Youth Development Officer be encouraged to implement her ideas to reduce the cost of the after school care and school holiday programs;
- iii. The Youth Development Officer be encouraged to trial a restructured School Holiday Program where activities are spread throughout the school holiday period.

Simple Majority Required

It was agreed that the report should stay on the table for further information to be gathered and reported to the November Meeting of Council.

Trainee Youth Development Officer Report

Hours

The position could be part time 3 days per week (7.6 hours per day) including planning and organising everything for the after school care as well as the school holiday program.

Plus time for other activities when needed such as extra youth activities (disco, brownlow night) also when there are events on and we have a movie for the children in the lesser hall.

Cost

I think that we could bring down the cost of the program by having parents send an extra piece of fruit for after school care.

If we are going to do activities in the program that cost money we could charge a small fee to cover the cost of the supplies needed.

Equipment:

We have enough sporting equipment to be able to do a wide range of activities with the children for a long time.

School Holiday Program

I think the school holiday program would be better if we spread it out and run it a couple of days each week so that there are activities each week in the school holidays instead of it all being at once. That way, children that are away on holidays one week with their families don't miss out on everything.

Out of town activities (excursions) there will be a charge.

Activities

Gardening

Activities from recycled products

Sports

Fundraising

Events – Proceeds from sales of food and drinks Badminton – Proceeds from fees and drink sales Zumba – proceeds from fees and drink sales

Sponsorship

Could send out letters to surrounding business to see if they would be interested in making a donation or contribution to the program.

Parent Volunteers

Send out a letter each holiday's requesting parent help.

I believe that the program has been of great benefit to the children within the community as well as the community itself. The youth of Tammin enjoy regular activities. It helps keep them from getting bored and destructive in the community.

| | Shire of Tammin After | School Care | Program | |
|----------------------|------------------------------------|-----------------------|-----------------------|----------------------|
| | | | | |
| <u>Account</u> | | <mark>2011-12</mark> | 2012-13 | <u>2012-13</u> |
| <u>#</u> | <u>Item</u> | <u>Actual</u> | <u>Budget</u> | YTD |
| | <u>Expenditure</u> | <u> </u> | L <mark>.</mark> | |
| | | <u> </u> | l l | |
| E083020 | School Holiday Program Expense | | <u> </u> | _ |
| <u> </u> | Equipment | 2015.55 | 0 | 0 |
| | Operating | 1309.21 | 4500 | <mark>431.34</mark> |
| | | <u> </u> | l l | <u> </u> |
| E083021 | After School Care Program | <u> </u> | <u> </u> | _ |
| <u> </u> | Equipment | <mark>2667.46</mark> | 0 | 0 |
| <u> </u> | Operating | 1562.17 | 3500 - | 789.17 |
| | | <u> </u> | <u> </u> | |
| E083030 | YDO Salary | 9114.35 | <mark>29399</mark> | 5967.75 |
| E083031 | YDO Sick Leave | <mark>748.72</mark> | <mark>625</mark> | <mark>296.38</mark> |
| E083032 | YDO Annual Leave | 590.46 | <mark>2940</mark> | 0 |
| E083032 | YDO Superannuation | 713.28 | <mark>4083</mark> | <mark>824.13</mark> |
| E083035 | YDO Uniforms | <mark>341.66</mark> | 350 | <mark>88.18</mark> |
| E083036 | YDO Training | <mark>957.09</mark> | <mark>1200</mark> | <mark>36.14</mark> |
| E083037 | YDO Advertising | <u>1510.88</u> | 300 | 0 |
| E083038 | Salaries - After Care Worker | 4080.03 | <mark>6138</mark> | <mark>996.50</mark> |
| E083039 | Super - After care worker | <u> </u> | <mark>552</mark> | 0 |
| E083040 | YDO LSL Accrual | <mark>6.40</mark> | <mark>610</mark> | 0 |
| E083033 | YDO Workers Comp Insurance | | <mark>612</mark> | <mark>306.00</mark> |
| <mark>New</mark> | Youth Activities - offset by Grant | 0.00 | 5000 | 0 |
| | | | | |
| | Total Expenditure | <mark>25617.26</mark> | <mark>59809</mark> | <mark>9735.59</mark> |
| | <u>Income</u> | | | |
| <mark>1083010</mark> | Grants | | | |
| | Viterra Limited for Equipment | 3000.00 | 0 | 0 |
| | DLG - Traineeship Grant | 11500.00 | 0 | 0 |
| | Youth Activities Grant | | 5000 | 0 |
| | | | | |
| <mark>1083020</mark> | Cont & Donations | | | |
| | Kidsport | 1000 | 0 | 0 |
| | Other | <mark>245.45</mark> | <mark>250</mark> | <mark>268.82</mark> |
| | | | l | |
| <mark>1083021</mark> | A/School Care Contribs/Fundraising | <mark>998.01</mark> | 1000 | <mark>602.08</mark> |
| | I | | | |
| | Total Income | 16743.46 | <mark>6250</mark> | <mark>870.90</mark> |
| | | | l | |
| | NET COST | 8873.80 | <mark>53559.00</mark> | <mark>8864.69</mark> |

11.4 Tammin to Cunderdin Adventure Run (PUB-03)

Author – Graham Stanley, CEO, 12th October 2013

DECLARATION OF INTEREST

Nil

PREVIOUS REFERENCE

Nil

BACKGROUND

Andrea Myers from Quairading writes:

"I am writing to inform and ask your permission to run a running event in your shire.

The event I am planning to run is the Tammin to Cunderdin Pipeline Adventure Run from Tammin to Cunderdin, finishing at the Main Street Reserve on Sunday December 30, 2012. The race will start around 6-7am and the last competitor will come through around 10am. The main event is 24km, but there will be a shorter 12km race as well as a relay and for maximum community participation main street sprint races from 10am finishing up in time for everyone to head to the pool. The set up of the event would take place on Saturday December 29 just on Main Street Reserve.

I am currently run Autumn World Fitness, a fitness training and health promotion business based in Quairading, running group sessions, personal training as well as SMS and online client groups. I have previously worked in Childcare, Education and the Arts Industries and have degrees in Education and Arts (English/ Media), where I focused on production management.

I am forming a support group to manage and coordinate the organising aspect of the run, including Michelle Samson, Cunderdin Community Development Officer, the Northam Running Group, Matt Mildwater and staff from Aquatic Contract Services, Mark Burgess, currently Works Services Manager Cunderdin Shire and Neil Manning who is authorised to submit traffic management and emergency/ safety plans to Main Roads and the Police Department. Act Belong Commit has also offered to promote the event and the Act Belong Commit message with a stall and \$100 worth of merchandise.

I originally came up with the idea for this fun run after meeting someone who is currently very unfit and out of condition who told me that 20 years ago they ran from Tammin to Cunderdin just for fun with their PE teacher. That thought has been at the back of that persons head for a long time. That place, where they once were fit and healthy. It is also a scenic place with historical value being along the pipeline and unusually a race that is in a straight line!! I thought it would be a great community health and fitness challenge to get as many people involved in completing the run to the best of their ability – challenging themselves to be as fit as they can be and possibly once were and more importantly see themselves as healthy active people who can make a difference in their communities.

I wished to increase the health promotion aspects of the event by running training groups at least once a week in Tammin and Cunderdin as well as offering program for everyone from beginners to seasoned athletes who just want to run somewhere different. These would begin in October/ November to give people time to develop their fitness.

The finish line in Cunderdin is a great opportunity to promote the community, the healthy, active lifestyle message as well as the historic golden pipeline and the museum. In future years, it could also be a great tourist attraction, bring visitors to the area at a time it is often very quiet."

Subsequent to this I sought more detail on the organisation and risk management of the event and this is the response that I received:

Start point - Cnr Barracks Rd, Station St, Tammin for 25k; 10k, 10k from Tammin entry Wyola North Road. Runners assembling for 25k after being dropped off by bus - TBC depending on numbers - on grassy area opposite start line near railway line. 25k runners - at most 30 at this stage, but all the same precautions need to be taken - event is being marketed to running clubs and PT businesses and gyms and some people solely do this distance of event.

25K runners will run along Barracks Rd until it ends then along road reserve staying close to fence through scrub until Wyola North Road where they will cross over.

I plan to have marshals every 2k depending on numbers but at the very least - every 5k and at end of Barracks Rd and then along scrub and at Wyola North Rd there will be three traffic controllers employed by Advanced Traffic Management.

Traffic Control will be clearer if you read the document - it makes it easier to understand - any questions.

There will be a ute as a support vehicle picking up tables, drink cups, marshals behind the final runner and then following the final runner on course once Great Eastern Highway is crossed.

The Cunderdin Emergency Services person will be the central contact point and mobile phone will be the means of contact between everyone.

There will also be safety notes on website and compulsory pre race briefings for all participants in the event.

There will also be age restrictions: 16 years plus - 25k as per WAMC standards 10 years plus for 10k - due to rough nature of course and developmental capabilities in sticking to course without strict supervision. (There will be marshals - but I don't want any kids escaping from strollers).

There will be medical questions on registration page and entry form - but it is mostly at own risk and then making it within cut off times bearing in mind the conditions on the day and my team's professional opinion as organisers.

COMMENT

Professionally produced Traffic Management and Risk Management Plans have been received and all appears in order. The organisers have made contact with Main Roads WA who has advised that there will be no need for road closures due to the marshalling and the traffic controllers.

Whilst the timing of the event may not seem like the ideal time of the year for such an event the organiser appears to be experienced and has contacts with the people who would be interested in participating.

The event itself seems a great idea and a way of developing tourism and promotion of our region and may have the potential to building into an important event over the years. It is good to see such an enterprising person in our region.

Apart from Council granting permission and perhaps providing in-kind support through publicity and assistance via the Community Development Officer there appears to be no call on Council resources for the running of the event. The Shire of Cunderdin has granted its approval.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nii

STATUTORY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Ni

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

OFFICER'S RECOMMENDATION

That Council approves the running of the Tammin to Cunderdin Adventure Run within the Tammin Shire and offers the assistance of the Community Development Officer to promote the event and liaise with the organisers to ensure the smooth running of the event.

Simple Majority Required

MIN 107/12 MOTION - MOVED Cr McCreery seconded Cr Jefferies

That Council approves the running of the Tammin to Cunderdin Adventure Run within the Tammin Shire and offers the assistance of the Community Development Officer to promote the event and liaise with the organisers to ensure the smooth running of the event.

CARRIED 5/0

The meeting adjourned at 2.37 pm. The meeting resumed at 2.45 pm.

12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN Nil

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING That items 13.1 be considered as urgent business.

MIN 108/12 MOTION - MOVED Cr Uppill seconded Cr McCreery

That item 13.1 on CEO interviews be considered as business of an urgent nature .

CARRIED 5/0

13.1 CEO Recruitment (PERS-23)

That the Council chambers be available at 1.30pm on Monday 22 October 2012 to interview a candidate for the CEO position and the House at 14 Russell Street be available for inspection.

MIN 109/12 MOTION - MOVED Cr Crane seconded Cr McCreery

That the Council chambers be available at 1.30pm on Monday 22 October 2012 to interview a candidate for the CEO position and the House at 14 Russell Street be available for inspection.

CARRIED 5/0

14. CLOSURE OF MEETING

There being no further business the President closed the meeting at 2.57 pm.

Tabled before the Ordinary Council Meeting on 15 November 2012.

Cr S Uppill, President

| ttachment item 11.1 Payments List September 2012 PAYMENTS LIST SEPTEMBER 2012 | | | | |
|--|--------------|--|--|-----------------|
| Date | Reference | Supplier Name | Details | Amount |
| | <u> </u> | Cheque Pa | - | |
| 06/09/2012 | 5541 | Glen Cook | Animal trap bond reimbursement | 33.00 |
| 06/09/2012 | 5542 | Western Power | Connection of power new depot | 1,500.00 |
| 10/09/2012 | 5543 | Baxters Rural Centre | Parts & repairs TN251 | 8,197.15 |
| 10/09/2012 | 5544 | Boral Construction Materials Group Limited | Emulsion - various roads Emulsion | 5,874.00 |
| 10/09/2012 | 5546 | Cooinda Economy Shop | Contribution to wages 2012-13 budget | 5,000.00 |
| 10/09/2012 | 5547 | Copier Support | Toner for photocopier | 122.45 |
| 10/09/2012 | 5548 | CWA Tammin | Donation towards CWA luncheon 2012/13 | 600.00 |
| 10/09/2012 | 5549 | Goodfields Quality Meats | Tree planting day - sausages | 19.00 |
| 10/09/2012 | 5550 | Horizon Surveys | Easement Lot 52 - survey & locate pipeline, | 0.040.04 |
| 10/09/2012 | 5551 | ID 8 A Hornov Phy I td | Jerry can repair set, gloves, hats, specs | 2,246.20 |
| 10/09/2012 | 5551 | JR & A Hersey Pty Ltd | Industrial 700 pce trem kit & freight | 658.35 |
| 10/09/2012 | 5552 | Landgate | Rural UV interim valuation | 246.95 |
| 10/09/2012 | 5553 | Merredin Telephone Services | Supply & install. of 2 new phones & 1 additional line | 630.80 |
| 10/09/2012 | 5554 | Mey Equipment | Oval - paint for line marking | 412.00 |
| 10/09/2012 | 5555 | Mitre 10 Solutions | Tamma Village - spray paint | 20.24 |
| 10/09/2012 | 5556 | Prestige Alarms | Security alarm system quarterly fee | 143.00 |
| 10/09/2012 | 5557 | Radio West | Area & event promotion | 222.20 |
| 10/09/2012 | 5558 | Sunny Sign Company Pty Ltd | Tourist signs Hunts Well & Yorkrakine Rock | 609.18 |
| 10/09/2012 | 5559 | Telstra | CEO, WS & E mobile 18/07 - 17/08/12 | |
| | | | Internet library 18/07 - 17/08/12 | |
| | | | Internet wireless CEO 22/07/12 - 21/08/12 | 193.36 |
| 10/09/2012 | 5560 | Valwest Pty Ltd | Fee for Valuation service - 4 Russell St | 550.00 |
| 10/09/2012 | 5561 | WA Hino Sales & Services | Parts & repairs TN15 | 498.70 |
| 10/09/2012 | 5562 | WALGA | Superannuation | 10,437.04 |
| 11/09/2012 | 5563 | Australia Post | Postage & freight | 304.08 |
| 11/09/2012 | 5564 | Country Arts WA | Presenters fee - The Kingswood and I | 3,410.00 |
| 11/09/2012 | 5565 | Courier Australia | Freight | 76.16 |
| 11/09/2012 | 5566 | Eastern Hills Saws & Mowers | Parts TN SS | 180.00 |
| 11/09/2012 11/09/2012 | 5567 5568 | Shire of York Tammin Post Office | Building, health & ranger services | 979.26 35.15 |
| 11/09/2012 | 5569 | Water Corporation | Stationery, batteries retic VOID: 12 Russell St charges entered twice | 35.15 |
| 11/09/2012 | 5570 | Water Corporation | Water consumption 26/03 - 30/07/12 | 12,160.85 |
| 12/09/2012 | 5571 | Department of Transport | Number Plate Application | 230.00 |
| 13/09/2012 | 5572 | Water Corporation | Water consumption 13/03 - 03/08/12 | 3,031.15 |
| 13/09/2012 | 5574 | City & Regional Waste Management Serv | Waste management | 3,018.12 |
| 14/09/2012 | 5575 | Water Corporation | Water consumption - 12/03 - 31/07/12 | 4,133.70 |
| 17/09/2012 | 5576 | BT Lifetime - Personal Super | Superannuation | 143.97 |
| 17/09/2012 | 5577 | Child Support Agency | Child support deduction | 140.86 |
| 17/09/2012 | 5578 | Colonial First State | Superannuation | 101.37 |
| 17/09/2012 | 5579 | Colonial Mutual | Superannuation | 161.77 |
| 17/09/2012 | 5580 | Concept One Superannuation Plan | Superannuation | 57.32 |
| 17/09/2012 | 5581 | Hostplus - Super | Superannuation | 72.78 |
| 17/09/2012 | 5582 | LGRCEU | Union fee | 58.20 |
| 17/09/2012 | 5583 | The Industry Superannuation Fund | Superannuation | 99.86 |
| 17/09/2012 | 5584 | WALG Superannuation | Superannuation | 2,881.49 |
| 17/09/2012 | 5585 | IW Projects atf Carmel Trust | Landfill management plan, | |
| | | | regional assessment & visit | 11,000.01 |
| 20/09/2012 | 5586 | Major Motors Pty Ltd | Belts TN302 | 43.96 |
| 20/09/2012 | 5587 | Wheatbelt Agcare | Contribution to rural family counselling services | 990.00 |
| 20/09/2012 | 5588 | MM Electrical Merchandising | Supplies for various EW jobs and stock | 3,320.95 |
| 25/09/2012 | 5589 | Synergy | Street lighting 25/07 - 24/08/2012 | 1,650.30 |
| 25/09/2012 | 5590 | Fire & Emergency Services Authority of WA | ESL August 2012 | 676.00 |
| 26/09/2012 | 5591 5502 | BT Business Super BT Lifetime - Personal Super | Superannuation | 93.59 |
| 26/09/2012 | 5592 | • | Superannuation Child support deduction | 143.97 |
| 26/09/2012 | 5593 5504 | Child Support Agency | Child support deduction | 140.86 |
| 26/09/2012 | 5594 5595 | Colonial First State | Superannuation | 94.70 |
| 26/09/2012 | 5595 5596 | Colonial Mutual | Superannuation | 202.81 47.77 |
| 26/09/2012 26/09/2012 | 5596 5597 | Concept One Superannuation Plan Hostplus - Super | Superannuation Superannuation | 76.96 |
| 20/03/2012 | ววชา | LGRCEU | Union fee | 58.20 |

| I | | | Total | 212,625.18 |
|--------------------------|----------------|--|--|---------------------|
| | | | Sub-total | 46,097.28 |
| 25/09/2012 | | Shire of Tammin | Salaries & wages | 24,323.93 |
| 11/09/2012 | | Shire of Tammin | Salaries & wages | 21,773.35 |
| 44/00/0040 | | | syments | 04 770 07 |
| | | | v manta | |
| | | | Sub-total | 218.40 |
| 03/09/2012 | VISA | Westnet | Internet depot | 159.40 |
| 03/09/2012 | VISA | National Australia Bank | Visa Monthly Fee | 9.00 |
| 03/09/2012 | VISA | Main Roads WA | Heavy vehicle permit | 50.00 |
| | | VISA Pa | ayments | |
| | | | | |
| | | | Sub-total | 194.40 |
| 28/09/2012 | J5312 | National Australia Bank | Account Fees for September 12 for Muni Account | 98.30 |
| 28/09/2012 | J5311 | National Australia Bank | Account Fees for September 12 for Muni Account | 20.60 |
| 28/09/2012 | J5308 | National Australia Bank | Account Fees for September 12 for DPI Account | 20.00 |
| 20/09/2012 | Debit | National Australia Bank | NAB Connect Fee | 55.50 |
| | | Bank | Fees | L |
| | | | | 2,22.110 |
| 20,00/2012 | 30001 | = -parament of Transport | Sub-total | 8,887.75 |
| 28/09/2012 | J5304 J5307 | Department of Transport Department of Transport | Licensing 28/09/2012 | 1,192.90 |
| 27/09/2012 | J5293 J5304 | Department of Transport Department of Transport | Licensing 26/09/2012 Licensing 27/09/2012 | 945.75 |
| 25/09/2012 26/09/2012 | J5290 J5293 | Department of Transport Department of Transport | Licensing 25/09/2012 Licensing 26/09/2012 | 24.00 338.55 |
| 24/09/2012 | J5278 J5290 | Department of Transport | Licensing 24/09/2012 | 497.70 |
| 21/09/2012 | J5276 | Department of Transport | Licensing 21/09/2012 | 173.20 |
| 20/09/2012 | J5275 | Department of Transport | Licensing 20/09/2012 | 307.65 |
| 19/09/2012 | J5273 | Department of Transport | Licensing 19/09/2012 | 313.95 |
| 17/09/2012 | J5272 | Department of Transport | Licensing 17/09/2012 | 24.00 |
| 14/09/2012 | J5271 | Department of Transport | Licensing 14/09/2012 | 1,058.80 |
| 13/09/2012 | J5270 | Department of Transport | Licensing 13/09/2012 | 227.25 |
| 07/09/2012 | J5263 | Department of Transport | Licensing 07/09/2012 | 250.80 |
| 06/09/2012 | J5262 | Department of Transport | Licensing 06/09/2012 | 546.05 |
| 04/09/2012 | J5261 | Department of Transport | Licensing 04/09/2012 | 93.75 |
| 03/09/2012 | J5256 | Department of Transport | Licensing 03/09/2012 | 2,893.40 |
| | | Licensing | g Transfer | 1 |
| | | | | 15,00.102 |
| | _ 55.1 | The state of the s | Sub-total | 18,594.62 |
| 24/09/2012 | Debit | Western Australian Treasury Corporation | Loan repayments | 12,160.44 |
| 19/09/2012 | Debit | Motorcharge Limited | Fuels & oils | 6,368.47 |
| 05/09/2012 | Debit | Commonwealth Bank of Australia | EFTPOS Fee | 19.01 |
| 03/09/2012 | Debit | Commonwealth Bank of Australia | CBA Merchant Fee | 46.70 |
| | | Direct Debi | it payments | |
| | | | Sub-total | 100,002.70 |
| _U/U3/2012 | JU 14 | Tabolinout Out | Sub-total | 138,632.73 |
| 28/09/2012 28/09/2012 | 5613 5614 | Valley Ford Kleenheat Gas | Purchase of new Ford Ranger TN4 Tamma Village - bulk gas | 28,461.20 373.75 |
| 26/09/2012 | 5612 | Telstra | Telephone & internet 23/07 - 22/08/12 | 1,078.12 |
| 26/09/2012 | 5611 | Tammin Hardware | Paint brush, retic parts, EW supplies | 74.80 |
| 26/09/2012 | 5610 | St John Ambulance WA Inc. | First aid kit for office and TN221 | 300.00 |
| 26/09/2012 | 5609 | Peerless Jal Pty Ltd | Cleaning supplies & paper towels | 301.15 |
| 26/09/2012 | 5608 | Gull Tammin Roadhouse | August 2012 - Newspapers, Milk Council Catering | 1,010.32 |
| 26/09/2012 | 5607 | DKT Rural Agencies | Rapid cement for traffic signs | 8.50 |
| 26/09/2012 | 5606 | Cunderdin Farmers Co-operative Co Ltd | 12 Russell St - air cons, ASC supplies | 3,055.71 |
| 26/09/2012 | 5605 | Conplant Pty Ltd | Parts TN205 | 246.44 |
| 26/09/2012 | 5604 | City & Regional Waste Management | Waste management | 3,251.92 |
| 26/09/2012 | 5603 | Be Active Community Sport & Recreation | Shire contribution for Be-Active scheme 2012/13 | 7,600.00 |
| 26/09/2012 | 5602 | Avon Waste | Domestic refuse collection | 1,542.75 |
| 26/09/2012 | 5601 | WALG Superannuation | Superannuation | 3,113.38 |
| 00/05/55 | | The Industry Superannuation Fund | Superannuation | 99.86 |
| 26/09/2012 | 5600 | I I be Industry Superennuction Fund | Th'un arannuation | ■ 00 0¢ |