

Minutes of the Shire of Tammin Ordinary Council meeting held at Yorkrakine Hall, 2759 Bungulla North Rd, North Tammin, on Thursday, 17 September 2009.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Cr R Stokes declared the meeting open at 2.00 pm.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Present

Cr R.J. Stokes	President (Presiding Person)
Cr K.L. Caffell	Deputy President
Cr M.D. Greenwood	Member
Cr S.J. Jefferies JP	Member
Cr B.F. Stokes	Member
Cr M.K. Wheeldon	Member

Mr M.G. Oliver Chief Executive Officer

Visitors

Nil

Apologies

Nil

Leave of Absence

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

4.4 R Beasley – Footpaths (ENG-11)

Cr R Stokes tabled a letter from Mr Beasley objecting to the construction of the footpath in Redmond St.

MIN 156/09 MOTION – Moved Cr Jefferies 2nd Cr Caffell.

That the footpath works continue as planned.

CARRIED 6/0

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

6.2 Item 11.2 – 2009/10 Budget (FIN-04)

Cr B Stokes and Wheeldon declared an interest in Item 11.2.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Council Meeting Minutes – 20 August 2009

STATUTORY ENVIRONMENT

Section 5.22(2) of the Local Government Act provides that minutes of all meeting to be kept and submitted to the next full Council meeting for confirmation.

STAFF RECOMMENDATION

That the minutes of the Ordinary Council meeting held on 20 August 2009 be confirmed as a true and correct record.

Simple Majority Required

MIN 157/09 MOTION – Moved Cr Caffell 2nd Cr Jefferies

That the Staff Recommendation be adopted.

CARRIED 6/0

7.2 Special Council Meeting Minutes – 31 August 2009

STATUTORY ENVIRONMENT

Section 5.22(2) of the Local Government Act provides that minutes of all meeting to be kept and submitted to the next full Council meeting for confirmation.

STAFF RECOMMENDATION

That the minutes of the Special Council meeting held on 31 August 2009 be confirmed as a true and correct record.

Simple Majority Required

MIN 158/09 MOTION – Moved Cr B Stokes 2nd Cr Jefferies

That the Staff Recommendation be adopted.

CARRIED 6/0

Cr R Stokes noted that on the advice of WALGA that the term of the contract for the CEO had been advertised as 3 years.

MIN 159/09 MOTION – Moved Cr R Stokes 2nd B Stokes

That the term of the contract for the CEO be amended to 3 years.

CARRIED 6/0

8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

10. REPORTS OF COMMITTEES/COUNCILLORS

10.1 Tammin Volunteer Fire Service – AGM (ORGE-01)

Meeting held on 19 August 2009 and attended by the CEO.

10.2 GECZ Meeting (ORG-02)

Meeting held in Northam on 21 August 2009 and attend by Cr R Stokes together with the CEO. The purpose of the meeting was to meet with Hon Brendon Grylls regarding the National's position on structural reform.

The consensus of the meeting was to work on a model to formalise ROCs as an alternative to amalgamation with the Zone's meeting on 24 September 2009 being dedicated to that purpose.

10.3 FESA Bush Fire Forum 2009 (ORGE-00)

Forum held in Perth on 24 August 2009 and attended by the CEO.

Of interest was the consequences to the change in Bush Fire legislation that will see:

- ability of the Minister the authority to call a total fire ban for specific areas and for specific periods where weather conditions or resource limitations require this action.
- FESA to have authority to take charge of major incidents – regardless of property owner (eg DEC, local government).
- definition of *property* to remove the current arson technical loophole.

Other issues included:

- VHF radio network upgrade – due for Tammin in the next 6 months.
- StateAlert – bushfire warning system.

10.4 WE-ROC (ORG-15)

Meeting held on 26 August 2009 in Kellerberrin and attended by Cr Caffell together with the CEO.

Issues discussed of relevance to Tammin included:

- Local Government Reform
- Wheatbelt Local Government Academy – CY O'Connor TAFE
- Regional Strategic Waste Management Plan 2009–2013
- Royalties for Regions
- Asset Management

The next WE-ROC Council meeting is to be held in Tammin on 28 October 2009.

10.5 Shire of Merredin – Structural Reform (PROP-00)

Meeting held on 31 August 2009 in Merredin and attended by the CEO. The meeting was attended by most local governments in the Eastern Wheatbelt to address the Shire of Merredin's proposal to form a regional local government incorporating a number of existing local governments.

The general consensus of the meeting was that the proposal was not supported and that the formalisation of WE-ROC was a more acceptable way forward.

11. AGENDA ITEMS

11.1 Local Government Amalgamations (PROP-00)

Author – MG Oliver, CEO, 19 June 2009 Interest – Nil

PREVIOUS REFERENCE

Items 5.1 – 11 February 2009, 12.1 – 19 February 2009, 11.1 – 19 March 2009, 10.5 – 30 March 2009, 11.4 – 21 May 2009, 11.5 – 18 June 2009, 11.4 – 15 July 2009 and 11.12 – 20 August 2009 refer.

BACKGROUND

On 5 February, 2009 Mr Castrilli, the Minister for Local Government and Regional Development, publicly announced strategies for local government reform based on a voluntary reduction in the number of individual councils. Specifically, the Minister invited each of the 139 WA Councils to embrace this opportunity to voluntarily amalgamate and to voluntarily reduce the total number of elected members for each council. Also, to advise him of its clear intentions for amalgamations and reductions in the total number of elected members and to form appropriate regional groupings of councils to assist with the efficient delivery of their services in line with proposed grants to local government, under the recently announced Country Local Government Fund.

Mr Castrilli made specific reference that there were 85 local councils in WA serving populations of less than 2,000 people and more than 50 councils had representation ratios of one councillor to less than 100 electors and this ratio fell as low as one to 20.

The Local Government Reform Steering Committee has issued Bulletins which request local governments to assess their position through a recommended decision making process along with key criteria to be considered and provide a response to the Minister by 31 August 2009.

The timeframe has been set out as (with Tammin's current position):

Stage 1 March/April 2009	* Complete the reform checklist.	Complete
	* Initial exploratory meeting to confirm local government amalgamation grouping is appropriate.	Complete
	* Determine suitable partners for amalgamation.	Decision required
	* Consideration of the reduction in the number of elected members.	None required
	* Consideration of skill sets for the establishment of a project team to coordinate local government's reform process.	Team established
	* Forward completed checklist to the Local Government Reform Steering Committee by 30 April 2009.	Forwarded
Stage 2 April/May 2009	* Project team established.	Team Established
	* Project team meets as required to determine preferred amalgamation structure.	Required
	* Project team to determine appropriate elected member representation and methods for ensuring appropriate community representation.	No change required
	* Project team to consider local government regional grouping.	Required
	* Seek State Government funding assistance as necessary for preparing Reform Submissions.	SEAVROC
	* If required, consultant/facilitator engaged.	Tony Cooke
	* Community consultation undertaken within each affected local government and comments recorded.	Required
Stage 3 May/June 2009	* Project team develops Reform Submission to include:	
	* preferred amalgamation structure or other types of boundary adjustments;	Required
	* number of elected members and / or regional grouping; and	Required
	* transition timeline, including timeframe and estimated additional transition costs.	Required

- Stage 4
June/July 2009**
- * Project team finalises Reform Submission and circulates to affected local governments. Required
 - * Each council passes a resolution to proceed based on the findings of the submission. Required
 - * Each council agrees to identify a date the amalgamation is to take effect. Required
 - * Each council is to agree to a date at which elected member numbers will be reduced. Required
- Stage 5
August 2009**
- * Local governments forward the Reform Submission to the Minister for Local Government by 31 August 2009. Required
- Stage 6**
- * Minister provides Reform Submission to Local Government Reform Steering Committee for assessment.
 - * Steering Committee assesses Reform Submissions and seeks further information if needed.
 - * Steering Committee provides advice to Minister on preferred option for reform.
- Stage 7**
- * Finalised proposals referred to the Local Government Advisory Board for consideration and recommendation.

Any resultant local government will need to have a demonstrated capacity in the following areas:

- long term strategic planning;
- detailed asset and infrastructure management planning;
- future financial viability and planning;
- equitable governance and community representation;
- proficient organisational capacity;
- effective political and community advocacy for service delivery;
- understanding of and planning for demographic change;
- effective management of natural resources;
- optimal community of interest; and
- optimal service delivery to community.

The Committee recommends that consideration be given to the Local Government Advisory Board criteria for amalgamation, with particular emphasis on the first four.

1. Community of interest

Similarity in the characteristics of the residents of a community and economic activities

Key considerations:

- Mechanisms introduced to ensure local identity and community representation is maintained under the new structure created;
- Communities of shared interests and facilities;
- Location of commercial and social infrastructure to create sustainable centres; and
- Regional matters of interest.

2. Local government viability

Local governments to have adequate financial capacity

Key considerations:

- Capacity to efficiently and effectively exercise its proper functions and delegated powers to operate its facilities and services to an appropriate standard;
- Sufficient and diverse rate base to facilitate community and economic growth;
- Capacity to fund current and future service and infrastructure obligations;
- Ability to attract and retain appropriate professional expertise and skills to deliver local government services in a timely manner;
- Organisational capacity to undertake financial and strategic planning; and
- Appropriate community interest in providing breadth and diversity to the composition of a local government council.

3. Effective delivery of local government services

Capacity to meet community expectations

Key considerations:

- Capacity to fund existing and future service and infrastructure obligations;
- Governance and administrative mechanisms to review and refine service provision to ensure effective service delivery;
- Revenue generation to meet operating demands and provide funds to maintain community assets; and
- Financial planning to respond to impacts of cost shifting.

4. Financial assessment

Capacity to increase financial resources and derive long term cost efficiencies

Key considerations:

- Combined costs, asset evaluation and improved financial efficiencies;
- Revenue and expenditure of combined local governments; and
- Indicative savings expected from the proposal and ways the savings can be used to benefit the community.

5. Economic factors

Characteristics of economic factors and resources in the area

Key considerations:

- Industries within the local area;
- Distribution of community assets;
- Diversification of business mix; and
- Infrastructure and asset maintenance.

6. Demographic trends

Appropriate planning for current and projected population characteristics

Key considerations:

- Population forecasts, including assessment of immigration and interstate and intrastate migration and implications for local human capital;
- Demographic composition; and
- Classification of high growth and low growth areas.

7. Transport and communication

Identifiable transport linkages to support connectivity between regions

Key considerations:

- Neighbouring towns' road and rail infrastructure;
- Telecommunication infrastructure; and
- Port access.

8. History of the area

Historical Community ties

Key considerations:

- Historical links between neighbouring communities in adjacent local governments.

9. Physical and topographic features

Structures and boundaries to facilitate the integration of human activity and common land use

Key considerations:

- Catchment boundaries;
- Water features; and
- Coastal plain and foothills.

The Steering Committee has suggested that the following criteria for amalgamation, with emphasis on the first four:

1. Community of interest - Similarity in the characteristics of the residents of a community and economic activities.
2. Local government viability - Local governments to have adequate financial capacity.
3. Effective delivery of local government services - Capacity to meet community expectations.
4. Financial assessment - Capacity to increase financial resources and derive long term cost efficiencies.
5. Economic factors - Characteristics of economic factors and resources in the area.
6. Demographic trends - Appropriate planning for current and projected population characteristics.
7. Transport and communication - Identifiable transport linkages to support connectivity between regions.
8. History of the area - Historical Community ties.
9. Physical and topographic features - Structures and boundaries to facilitate the integration of human activity and common land use.

The Department of Local Government and Regional Development has assessed the Checklist submitted in April, indicating that the assessment places local governments into one of three categories:

Category One: evidence indicates that there is existing organisational and financial capacity to meet current and future community needs. Local governments may still consider reform opportunities which enhance service provision to local and regional communities.

Category Two: structural reform including amalgamation/boundary adjustments and formalisation of regional groupings should be considered to enhance organisational and financial capacity to meet current and future community needs.

Category Three: significant structural reform including amalgamation and formalisation of regional groupings is required to ensure long term community and organisational benefit in order that the needs of the current and future generations are met.

Further, that on the basis of the checklists assessment, the Shire of Tammin was placed in Category Two: "structural reform including amalgamation/boundary adjustments and formalisation of regional groupings should be considered to enhance organisational and financial capacity to meet current and future community needs." The assessment of the Shire of Tammin's checklist and associated documents identified some key strengths, in particular:

- detailed strategic planning;
- ability to meet building and development applications and statutory reporting requirements within the timeframe provided;
- planning for demographic change and environmental management; and opportunities have been identified for working regionally with neighbouring local governments.

Whilst the checklist and attached documents demonstrate the Shire's ability to respond to customer needs and partnership opportunities, areas where improvements are required were identified in relation to:

- limited long term financial management planning, which may potentially undermine the capacity to implement the strategic plan into the future;
- limited evidence that the Shire has commenced a structured asset and infrastructure planning management program such as the Western Australian Asset and Infrastructure program or the Institute of Public Works Engineering Australia;
- limited evidence of an attraction and retention strategy in place to build organisational capability, or a strategic approach for staff to undertake professional training and development opportunities;
- limited evidence provided of a formal consultation strategy in place to effectively engage with the community in the Shire's future planning processes;
- limited examples provided to demonstrated effective partnerships have been brokered with private industry and/or the State and Commonwealth Government to strengthen local investment and the provision of services; and
- limited evidence to substantiate that long term financial future planning is in place to provide for optimal service delivery should the needs and expectations of the community increase into the future.

The Minister for Local Government has advised that where amalgamations take place, local governments:

- will be able to establish a system of wards based on the boundaries of the former local governments; and
- can choose to allocate elected members so that each ward has at least one elected member, even if this does not comply with the one-vote one-value policy of the Local Government Advisory Board.

Further, that these arrangements may exist for a limited period.

Also, urging local governments to use their completed checklist to assess how capacity gaps may be able to be overcome through amalgamations and how the delivery of services to communities can best be enhanced through structural reform.

Further, pointing out that assessments need to be undertaken in an open and transparent manner to ensure the members of the community are provided with sufficient information to enable them to form an informed view on the advantages and disadvantages of reform.

On 6 July 2009 Mr Tony Brown from WALGA conducted the workshop for Councillors. Following that workshop, a funding application was made to the Department of Local Government and Regional Development for \$10,000 to employ a consultant to prepare the Shire of Tammin's submission to the Minister – due 31 August 2009 – should this be the direction Council wishes to pursue. At WALGA's recommendation, Mr Tony Cooke was the named consultant in the application. SEAVROC has been advised of this submission.

On the 14 July 2009 the Minister addressed the GECZ meeting in Tammin on structural reform followed by a public forum in Kellerberrin in the afternoon.

On 15 July 2009 Councillors considered that amalgamation should occur with two other local governments and noted the following points:

- Each existing local government should form a Ward in the new local government.
- The number of Councillors in the new local government should be 9 with 3 from each Ward.
- Repayment of existing loan debts should be quarantined to the respective Ward.
- Existing grants including Grants Commission, Royalties for Regions allocations, Roads to Recovery and Regional Road Group should be quarantined to the respective Ward.
- Existing Reserve funds should be quarantined to the respective Ward.
- Existing roads network condition (aging bitumen network) should be assessed.
- Existing road programs should be maintained.
- Community and sporting groups support should continue.
- Fees structure will need consideration.
- Specified area rating for specific Ward expenditure should be used.
- Existing assets e.g. ovals, halls, depots, Kadjininy Kep, Tamma Village, library etc should continue.
- Existing depots should continue as service depots for each Ward.
- Existing Offices should continue to provide an Office front and access to senior staff needs to be resolved.
- Existing number plates should be maintained.
- The cost of amalgamation, including new facilities – Offices, Depots, IT, financial systems, town planning schemes and local laws – should be borne by the State Government. Any shortfall should be borne equally by the 3 Wards.
- Regional grouping will need to be considered.
- Checklists of the 3 existing local governments need to be compare to identify how gaps can be filled through amalgamation.
- Existing workplace cultures and agreements will need to be considered.

On 17 July 2009 the Department conducted a structural reform workshop in Quairading.

On 22 July 2009 Council held a workshop with Tony Cooke on the issue of amalgamation and discussed optional sizes.

On 12 August 2009 WALGA advised that a request to the Minister to extend the submission time to the end of September had been successful.

On 13 August 2009 Council held a Public meeting to receive the views of the community.

The Shire of York's draft submission indicates a preference for SEAVROC plus Tammin becoming a corporate entity based on the SA Subsidiary Model as a precursor to future amalgamations of all or parts of the member local governments with an operational timeframe of up to 8 years and the same members being the Regional Grouping.

On 20 August 2009 Council resolved that *the Project Team and Tony Cooke meet with the Shire of Cunderdin and Quairading Project Teams* when the Shire of Cunderdin and Quairading have explored their respective directions, to progress the required submission.

COMMENT

The process places the obligation to consult with the community, consult with amalgamation partners, make a decision on reform and if appropriate, to request amalgamation with other individual local governments. Being a voluntary process, the ultimate responsibility for the decision is Councils.

Whilst the Minister has referred to a population of 2,000, the Committee encourages local governments to consider the largest combination of councils in the first instance. Once identified, an initial exploratory meeting should be undertaken to confirm whether the proposed grouping of local governments is appropriate.

Statistics for the Shire of Tammin's regional neighbours:

	Tammin	Cunderdin	Quairading	York	Beverley	Kellerberrin
Population	450	1,490	1,022	3,662	1,625	1,165
Area	1,087	1,872	2,000	2,010	2,310	1,852
Sealed Roads	168	376	288	255	241	229
Unsealed	715	466	654	480	516	710
Electors	305	895	750	2,544	701	880
Dwellings	220	575	500	1,375	740	570
Rates	\$588,187	\$1,192,145	\$1,147,556	\$2,963,081	\$1,895,802	\$950,179
Revenue	\$2,224,848	\$3,314,122	\$2,316,653	\$6,213,694	\$3,953,158	\$3,305,080
Employees	13	21	26	37	25	25

Rate comparison statistics for the Shires of Cunderdin, Quairading and Tammin are:

	QUAIRADING	CUNDERDIN	TAMMIN	TOTAL
UV				
No. of Assessments	390	407	183	980
Rate in \$	1.4848	0.98	1.6094	1.2727
Valuation	\$72,750,885	\$94,057,221	\$34,898,851	\$201,706,957
Minimum Rates	\$369	\$315	\$300	\$328 (average)
Total Rates Levied	\$1,084,601	\$916,507	\$565,982	\$2,567,090
GRV				
No. of Assessments	415	660	130	1,205
Rate in \$	9.9936	10.12	13.356	11.4119
Valuation	\$2,457,112	\$2,866,526	\$419,286	\$5,742,924
Minimum Rates	\$369	\$315	\$300	\$328 (average)
Total Rates Levied	\$276,007	\$311,182	\$68,186	\$655,375
Total # Assessments	805	1067	313	2185
Total Rates UV & GRV	\$1,360,608	\$1,227,689	\$634,168	\$3,222,465

Minter Ellison has provided some useful explanations of the principals to be used by the Board in considering submissions:

Community of interest

The notion of "community of interest" refers to factors, characteristics or shared interests and facilities that contribute to a sense of community or identity. It is accepted that neighbourhoods, suburbs and towns are important units in the physical, historical and social infrastructure, Shared leisure and cultural facilities, shopping areas and schools are seen to draw people together. The Board is unlikely to divide "community of interest" units between local governments.

Physical and topographic features

Identifiable physical and topographical features, such as rivers, major roads (freeways and highways), parks and reserves, may be appropriate district boundaries.

Demographic trends

Current and projected population and demographic factors are relevant considerations, although this is more likely to be a secondary consideration in the overall analysis.

Economic factors

Industries, economic assets, infrastructure and resources in the area may also contribute to "communities of interest" and are relevant considerations when determining appropriate district boundaries.

History of the area

The Board is unlikely to take into account historical or traditional aspects of established local government boundaries. This is more likely to be an argument in favour of retaining existing boundaries rather than determining new ones.

Transport and communication

Transport and communication linkages between towns and other areas are also relevant considerations, particularly where there are strategic linkages or, on the other hand, barriers to movement. For example, transport linkages to Geraldton Port were an important consideration in the recent amalgamation of the City of Geraldton and the Shire of Greenough.

Matters affecting the viability of local governments

A key consideration in determining local government boundaries — and a major impetus for reform in the first place — is whether the amalgamated local government district is sustainable. It must have a sufficient and sustainable resource base in terms of income generation and human resources. Many of the other factors outlined above will be relevant to this "principle".

Effective delivery of local government services

Many of the factors outlined above are relevant to the effective delivery of services. Many of the same factors are directly linked to the viability of a local government. As this is a key objective of local government reform, it must be at the forefront of the minds of those responsible for the creation of an amalgamated local government.

Shown is the Wheatbelt Development Commission (State Government Agency) vision for Regions.

FINANCIAL IMPLICATIONS

Significant but unknown.

POLICY IMPLICATIONS

Significant but unknown.

STATUTORY ENVIRONMENT

The Local Government Act would need to be overridden (new legislation) for the Government to force amalgamations.

STRATEGIC IMPLICATIONS PLAN

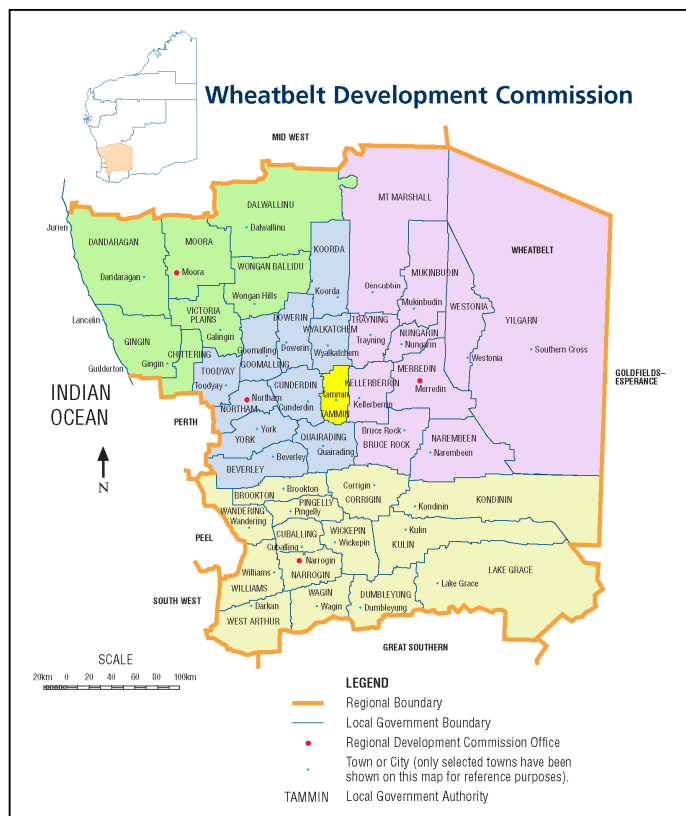
Nil

FUTURE PLAN IMPLICATIONS

Significant but unknown.

COMMUNITY CONSULTATION

Shire Notes in the Tammin Tabloid have alerted the community.



STAFF RECOMMENDATIONS

That the Minutes from the Shire of Tammin Community Meeting held on 13 August 2009 be received.

Simple Majority Required

MIN 160/09 MOTION – Moved Cr Greenwood 2nd Cr B Stokes

That the Staff recommendation be adopted.

CARRIED 6/0

The CEO tabled the correspondence from the Shire of Kellerberrin advising that Tammin is Kellerberrin's preferred amalgamation partner and requesting immediate full Council consultation on this matter.

MIN 161/09 MOTION – Moved Cr Caffell 2nd Cr Wheeldon

That the Shire of Tammin give serious consideration to the inclusion of the Shire of Kellerberrin's amalgamation proposal and include it in the Shire of Tammin's submission. Further, that the Shire of Tammin's conditions be not negotiable.

LOST 2/4

That Council adopt a Structural Reform Submission.

Simple Majority Required

MIN 162/09 MOTION – Moved Cr B Stokes 2nd Cr Jefferies

That the draft submission, with the minor amendments identified, be adopted.

CARRIED 4/2

Cr B Stokes and Wheeldon declared an interest in Item 11.2 and left the Hall at 3:55 pm.

11.2 2009/10 Budget (FIN-04)

Author – MG Oliver, CEO, 21 August 2009 Interest – Nil

PREVIOUS REFERENCE

Item 11.10 – 20 August 2009 refers.

BACKGROUND

Council is to adopt a Budget each financial year prior to 31 August (unless the Minister provides otherwise).

COMMENT

A draft Budget for 2009/10 was provided to Councillors in August 2009 for consideration and was subsequently adopted.

In the adoption process, a quorum did not exist to consider two Staff recommendations in relation to the Tammin Bowling Club (Inc). These were withdrawn for consideration at this meeting.

FINANCIAL IMPLICATIONS

2009/2010 Budget.

POLICY IMPLICATIONS

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

STAFF RECOMMENDATIONS

That no rubbish removal service charge be raised against the Tammin Bowling Club (3 services).

Absolute Majority Required

MIN 163/09 MOTION – Moved Cr Greenwood 2nd Cr Caffell

That the Staff Recommendation be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 4/0

That pursuant to section 6.47 of the *Local Government Act*, and in keeping with past years, the 2009/10 rates on Assessment 1064 – Lot 153 Station Rd – Tammin Bowling Club be waived to encourage this community organisation.

Absolute Majority Required

MIN 164/09 MOTION – Moved Cr Greenwood 2nd Cr Caffell

That the Staff Recommendation be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 4/0

Cr B Stokes and Wheeldon entered the Hall at 3:55 pm

11.3 2009/10 Budget (FIN-04 & ENG-34)

Author – MG Oliver, CEO, 21 August 2009 Interest – Nil

BACKGROUND

In considering the 2009/10 Budget, Council resolved in August 2009 that the draft 2009/2010 Budget, with the inclusion of additional roadworks provision of \$127,500 (with further information to be provided to the September 2009 Ordinary Council meeting) be adopted.

COMMENT

For convenience, the provision for these additional roadworks have been included in the Budget under road maintenance (Account E122055).

As indicated to Council, additional resources (contractors) will be required to carry out further works.

Correspondence has been received from Kylagh Cattle Company requesting the allocation of funding to the sealing of a 1 km section of Franklin Rd 6.9km south of Great Eastern Hwy to alleviate the dust infiltrating houses on either side of Franklin Rd from traffic – particularly heavy during harvest and seeding periods. Also noting that this is a long standing school bus route and will continue to be so for some time.

Correspondence has also been received from Kylagh Cattle Company drawing attention to their traffic on Quartermaine and Rabbit Proof Fence Roads – anticipated at 200-240 cattle trucks, 120 grain trucks and 40 hay trucks in 2009. The majority of cattle trucks access the site off York Tammin (Goldfields) Rd, heading south along Rabbit Proof Fence Rd and then east along Quartermaine Rd. The majority of grain trucks access the site off Ralston Rd and then west along Quartermaine Rd. This winter, Quartermaine Rd was closed to heavy traffic due to the road surface breaking down. Rabbit Proof Fence Rd is used as a connecting road for traffic heading between Great Eastern Hwy and the Quairading Shire. It is considered that there is one *black spot* 4km south of the Goldfields Rd/Rabbit Proof Fence Rd intersection where traffic is

required to wind between large trees and over a poorly constructed culvert. Requests have been previously made for the trees to be removed and this point be widened to avoid a potential accident. The Shire is again requested to allow for these works in the upcoming Budget.

Roadworks identified by Staff are:

Account E122100 – Road Construction

Tammin South Rd – Seal/Reseal – SLK 0.00-2.90	\$43,000
Tammin South Rd – upgrade shoulders – SLK 0.30-0.80 & 3.40-7.90	\$55,000

The first works are designed to save the existing single coat bitumen and the second works are designed to provide greater trafficable width.

Other roadworks identified by Staff include shoulders and reseal of Bungulla North Rd. These works have not been recommended as Regional Road Group funding is available for Bungulla North Rd – but prioritised to Goldfields and Tammin Wyalkatchem Rd.

Other expenditure, without Budget provision, identified is:

Account E045408 – Relocation Expenses

CEO vacancy	\$4,000
-------------	---------

Account E045419 – Advertising

CEO vacancy advertising	\$4,500
-------------------------	---------

Account E0455430 – Consultant Fees

CEO recruitment	\$5,000
-----------------	---------

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the 2009/10 Budget be amended by:

• Deletion from Account E122055 – Road Maintenance	\$127,500
• Addition Account E045408 – Relocation Expenses	\$4,000
• Addition to Account E045419 – Advertising	\$4,500
• Addition to Account E0455430 – Consultant Fees	\$5,000
• Addition to Account E122100 – Road Construction – Tammin South Rd	\$98,000
• Addition to Account E122100 – Road Construction – Rabbit Proof Fence Rd	\$16,000

Simple Majority Required

MIN 165/09 MOTION – Moved Cr R Stokes 2nd Cr B Stokes

That the item lay on the table until the October 2009 Ordinary Council meeting to allow a site inspection of Tammin South Rd.

CARRIED 6/0

11.4 Property Improvements

Author – MG Oliver, CEO, 21 August 2009 Interest – Nil

PREVIOUS REFERENCE

Item 11.5 – 21 May 2009 refers.

BACKGROUND

Following the August Council meeting, Councillors discussed the variances in housing standards.

COMMENT

A summary of the existing situation is:

	Carport	Shed	Heat Cool	Enclosed Yard	Paved Driveway
45 Draper St	Yes	No	Lounge/Family	Under House Required	No
4 Russell St	No	Yes	Heat/Cool Lounge Fans	Yes	No
6 Russell St	Yes	No	Heat/Cool Lounge	Yes	No
14 Russell St	Yes	Yes	Heat/Cool Ducted	Yes	Yes
20 Ridley St	Yes	Yes	Heat/Cool Ducted	Yes	Yes
22 Ridley St	Yes	Yes	Cool ducted Heat family room	No	Yes
9 Nottage Way	Yes	No	Heat/Cool Ducted	No	No
11 Nottage Way	Yes	No	Heat/Cool Ducted	No	No

Carports (3m x 7m, concrete floor) are in the order of \$6,000.

Sheds (6m x 6m, concrete floor) are in the order of \$10,000.

Split system reverse cycle airconditioners (per room) are in the order of \$3,500. Ceiling fans are in the order of \$200.

Concrete driveways (3m wide) cost \$200/m.

As part of the program to bring all properties to a similar standard, works programmed for 2009/10 is the enclosure of 22 Ridley Street yard (gates, fencing and under house panels) with underhouse panels for 45 Draper Street on the Works Supervisors jobs list (using surplus materials).

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council provides direction.

Simple Majority Required

MIN 166/09 MOTION – Moved Cr R Stokes 2nd Cr Jefferies

That a costing be obtained on providing split systems for the 3 bedrooms at 45 Draper St.

CARRIED 6/0

11.5 Chief Executive Officer (PERS-23)

Author – MG Oliver, CEO, 31 August 2009 Interest – Nil

PREVIOUS REFERENCE

Item 11.3 – 21 May 2009 refers.

BACKGROUND

Mr Oliver has tendered his resignation as Chief Executive Officer, effective 27 November 2009.

Council appointed Mr Glenn Bone Acting Chief Executive Officer for the period 12 October 2009 through 20 November 2009 whilst Mr Oliver is on leave. Mr Bone has indicated he is available to stay on for a period if required.

The Shire of Quairading has offered to assist during the period of Chief Executive Officer recruitment and changeover.

COMMENT

Confirmation is sought that Mr Bone should continue in the position of Acting Chief Executive Officer following 27 November 2009.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Section 5.36 of the Local Government Act provides that:

- (1) A local government is to employ —
 - (a) a person to be the CEO of the local government; and
 - (b) such other persons as the council believes are necessary to enable the functions of the local government and the functions of the council to be performed.
- (2) A person is not to be employed in the position of CEO unless the council —
 - (a) believes that the person is suitably qualified for the position; and
 - (b) is satisfied* with the provisions of the proposed employment contract.

* Absolute majority required.

- (3) A person is not to be employed by a local government in any other position unless the CEO —
 - (a) believes that the person is suitably qualified for the position; and
 - (b) is satisfied with the proposed arrangements relating to the person's employment.
- (4) If the position of CEO of a local government becomes vacant, it is to be advertised by the local government in the manner prescribed, and the advertisement is to contain such information with respect to the position as is prescribed.
- (5) For the avoidance of doubt, subsection (4) does not impose a requirement to advertise a position before the renewal of a contract referred to in section 5.39.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Mr Robert Glenn Bone continue in the position of Acting Chief Executive Officer following 27 November 2009 until resolved otherwise by Council.

Simple Majority Required

MIN 167/09 MOTION – Moved Cr Wheeldon 2nd Cr Caffell

That Mr Robert Glenn Bone continue in the position of Acting Chief Executive Officer following 27 November 2009 until resolved otherwise by Council and that a letter of thanks be forwarded to the Shire of Quairading.

CARRIED 6/0

11.6 Dept of Transport – Roads To Recovery (ENG-28)

Author – MG Oliver, CEO, 4 September 2009 Interest – Nil

BACKGROUND

The Department of Infrastructure, Transport, Regional Development and Local Government has requested that Councils do larger more significant projects using their R2R funds and leave small projects in Council's own resources program.

COMMENT

The issue has arisen whilst entering this years program into the Department's system.

The Department has indicated that \$20,000 should be the minimum size project. Guidelines are currently being developed (not yet issued).

To comply with the Department's request:

- Barrack Road \$12,130
- Livesey North Road \$6,570
- Quinn Rogers Road \$3,740
- Tammin South Road \$8,450
- Nelson Road \$9,220

have been deleted from the Roads to Recovery Program and added to the WALGGC FAGs Program and:

- Hocking Road \$20,000
- Waltham Road \$33,060

have been deleted from the WALGGC FAGs Program and added to the Roads to Recovery Program.

The net result is that the Roads to Recovery Program has grown by \$12,950 – which will need to be reviewed as the works program proceeds.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the funding source amendments to the roadworks program be noted.

Simple Majority Required

MIN 168/09 MOTION – Moved Cr Caffell 2nd Cr Greenwood

That the Staff Recommendation be adopted.

CARRIED 6/0

11.7 Senior Finance Officer Vacancy (PERS-32)

Author – MG Oliver, CEO, 31 August 2009 Interest – Nil

BACKGROUND

Cr R Stokes has requested that the appointment of a replacement for Mrs Oliver be deferred until the position of Chief Executive Officer has been filled.

COMMENT

The position of Senior Finance Officer is within the Staff structure adopted by Council.

If it is Council's considered opinion that the Staff structure requires review and that review should be undertaken by the new Chief Executive Officer, then consideration needs to be given to how the functions of the Senior Finance Office's position are to be fulfilled in the interim.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Section 5.36 of the Local Government Act provides that:

- (1) A local government is to employ —
 - (a) a person to be the CEO of the local government; and
 - (b) such other persons as the council believes are necessary to enable the functions of the local government and the functions of the council to be performed.
- (2) A person is not to be employed in the position of CEO unless the council —
 - (a) believes that the person is suitably qualified for the position; and

(b) is satisfied* with the provisions of the proposed employment contract.

* Absolute majority required.

- (3) A person is not to be employed by a local government in any other position unless the CEO —
- (a) believes that the person is suitably qualified for the position; and
- (b) is satisfied with the proposed arrangements relating to the person's employment.
- (4) If the position of CEO of a local government becomes vacant, it is to be advertised by the local government in the manner prescribed, and the advertisement is to contain such information with respect to the position as is prescribed.
- (5) For the avoidance of doubt, subsection (4) does not impose a requirement to advertise a position before the renewal of a contract referred to in section 5.39.

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council provides direction.

Simple Majority Required

MIN 169/09 MOTION – Moved Cr R Stokes 2nd Cr Jefferies

That the Senior Finance Officer's position not be advertised pending the appointment of the new Chief Executive Officer and that the Acting Chief Executive Officer be authorised to hire relief as required.

CARRIED 6/0

11.8 Ranger - Gazettal (ENG-01)

Author – MG Oliver, CEO, 8 September 2009 Interest – Nil

PREVIOUS REFERENCE

Item 11.5 – 16 October 2008 refers.

BACKGROUND

The Shire of York has replaced the Ranger – Angela Plichota – whilst she is on maternity leave. The appointment of the replacement Officers – Stuart Hopwood and Shane Fewster – requires gazetted.

COMMENT

The following are existing appointments under the provisions of the Dog Act 1976:

Registration Officers

Michael Geoffrey Oliver
Julie Susanne Oliver
Myra Tisha Hand
Carolyn Ann Crane
Laurise Winterswyk
Lisa Ellen Mackin

and authorised officers appointment under the following statutes:

- *Dog Act 1976* & Regulations, *Control of Off-Road Vehicles Act 1978* & Regulations, *Litter Act 1979* & Regulations, Shire of Tammin Local Laws, *Local Government Act 1995* (Section 3.39, 9.10, 9.11, 9.15)
- Section 449 of the *Local Government (Miscellaneous Provisions) Act 1960*.
- Issue of Infringement notices – Section 59 (2) (a) of the *Bush Fires Act 1954* and Section 64 (1) of the *Cemeteries Act 1986*.

- Power of Entry – Part 3 – Division 3 Section 3.28 & 3.29 of the *Local Government Act 1995*.
- Miscellaneous provisions about enforcement – Part 9 – Division 2 – Subdivision 1 Sections 9.13, 9.16, 9.17 of the *Local Government Act 1995*.
- Impounding and removing goods involved in certain contraventions – Section 3.39 of the *Local Government Act 1995*.

Authorised Persons

Michael Geoffrey Oliver
 Thomas Francis Findlay
 Graeme Price Button
 Angela Plichota

FINANCIAL IMPLICATIONS

Advertising costs.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Stuart Hopwood and Shane Fewster be appointed Authorised Officer under the *Dog Act 1976* & Regulations, *Control of Off-Road Vehicles Act 1978* & Regulations, *Litter Act 1979* & Regulations, Shire of Tammin Local Laws, Section 449 of the *Local Government (Miscellaneous Provisions) Act 1960*, Section 59 (2) (a) of the *Bush Fires Act 1954* and Section 64 (1) of the *Cemeteries Act 1986* and Sections 3.28, 3.29 3.39, 9.10, 9.11, 9.13, 9.15 9.16 & 9.17 of the *Local Government Act 1995*.

Simple Majority Required

MIN 170/09 MOTION – Moved Cr Caffell 2nd Cr Greenwood

That the Staff Recommendation be adopted.

CARRIED 6/0

11.9 Financial Report (FIN-05)

Author – JS Oliver, Senior Finance Officer, 11 September 2009 Interest – Nil

BACKGROUND

The Financial Report for 2009/10 to 31 August 2009 is attached.

COMMENT

The Financial Report has been prepared in the format requested by Council.

The effect of the Council's Policy decision on reporting variances is shown in the far right column – being the calculated variance between the Actual Column and the YTD Budget column figures where the variance is greater than 10% and \$5,000.

FINANCIAL IMPLICATIONS

No significant implications.

POLICY IMPLICATIONS

Council resolved (Item 11.10 – 20 August 2009) that in accordance with section 34(5) of the *Local Government (Financial Management) Regulations 1996* a variance percentage of 10% and \$5,000 be adopted for reporting material variances.

STATUTORY ENVIRONMENT

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the Financial Report for August 2009 be received.

Simple Majority Required

MIN 171/09 MOTION – Moved Cr Wheeldon 2nd Cr R Stokes

That the Staff Recommendation be adopted.

CARRIED 6/0

11.10 List Of Payments (FIN-05)

Author – C Wilks, Administration Officer, 10 September 2009 Interest – Nil

BACKGROUND

Accounts paid and for payment for August 2009 are listed totalling:

Municipal Fund	Voucher numbers 2896 – 2972	\$168,989.08
----------------	-----------------------------	--------------

COMMENT

No abnormal expenditure has occurred.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the list of accounts for August 2009 be endorsed.

Simple Majority Required

MIN 172/09 MOTION – Moved Cr B Stokes 2nd Cr Jefferies

That the Staff Recommendation be adopted.

CARRIED 6/0

12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13.1 45 Draper Street (ASS-1050)

Author – MG Oliver, CEO, 11 September 2009 Interest – Nil

BACKGROUND

Cr Bernard Stokes has given notice of a late motion:

That Council address the issues at 45 Draper Street as discussed at the property inspection.

COMMENT

The issues discussed are listed on the Agenda in Item 11.4.

The direction taken at a Staff level is to bring all properties up to a common standard – within the Budget provisions.

FINANCIAL IMPLICATIONS

No provision exists in the 2009/10 Budget.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council provide direction.

Simple Majority Required

Withdrawn.

14. CLOSURE OF MEETING

There being no further business the Chairman closed the meeting at 4.58 pm.

Tabled before the Ordinary Council meeting on 15 October 2009.

Cr R.J. Stokes, Chairman

COUNCILLORS INFORMATION BULLETIN – SEPTEMBER 2009

Councillors are invited to view any of the information listed by seeking a copy of the document at the Shire Office.

Index

Item	Subject
-------------	----------------

IB 1	Status Report
IB 2	Strategic Plan
IB 3	WALGA – Issues Update No 32.09 (OLGOV-11)
IB 4	Attorney-General’s Department – Emergency Water Supplies (SPREC-04)
IB 5	Lotterywest – Regional Performing Arts Grant (FIN-10)
IB 6	WALGA – Issues Update No 33.09 (OLGOV-11)
IB 7	Common Seal (ENVH-16)
IB 8	WALGA – Issues Update No 34.09 (OLGOV-11)
IB 9	CBH - Corellas (AGR-08)
IB 10	WALGA – Issues Update No 35.09 (OLGOV-11)
IB 11	Works Supervisor’s Report
IB 12	National Trust – Golden Pipeline (HIST-05)
IB 13	Footpaths Tender (TEND-28)

IB 1 Status Report

The following is an update on items considered relevant to Council either in progress or completed. Those items marked with an asterisk (*) are new for this month.

	Council Resolution	Officer	Action
	Properties Inspection Item 11.18 – 20/4/2006 <ul style="list-style-type: none">• Locate memorabilia or small cardboard buildings for historic photo cabinet. Seek advice from Ron York regarding displaying the existing photos.• Prepare septic and storm water drainage plans for the Hall.	CEO CEO	
	Statements & Plans Item 11.13 – 21/6/2006 <p>That the CEO research and complete/update draft plans when time permits for Council's consideration.</p> <ul style="list-style-type: none">• Municipal Inventory• Health & Safety Plan• Review of Wards & Representation.	CEO	Completion of Municipal Inventory has been commenced with the undertaking of assistance of the National Trust.
	Item 10.7.17 – 19/4/2007 <p>That Staff clear the existing prunings and carry out further clearing to allow Mr Ralston to replace the section of fence. Note to keep the culvert clear and avoid the water pipe running through the culvert.</p>	WS	Waiting on a request from Mr Ralston.
	Properties Inspection Item 10.3 – 17/5/2007 <p>Replace broken floodlight (250W/500W) in Donnan Park carpark (protect with mesh).</p>	CEO	Job issued to Peter Mitchell.
	House Inspections Item 10.3 – 17/5/2007 <ul style="list-style-type: none">• 11 Nottage Way – smoke alarm required.• 9 Nottage Way – smoke alarm required.	CEO CEO	2009/10 Budget 2009/10 Budget
	Equipment Hire Item 11.9 – 18/7/2007 <p>That Staff provide details of items of equipment that should not be available for hire together with items of equipment that are available for hire but are currently not on the fees and charges list for further consideration by Council.</p>	CEO	Items identified todate include: <ul style="list-style-type: none">• Ladder• PA system• Pie warmer• Warmer oven• Survey level• Overhead projector• Pin-Up boards• White board

Outstanding Projects Item 12.1.3 – 21/12/2007 <ul style="list-style-type: none"> • Dam completion – plan to stabilise inlet to catchment dam and plan to transfer of water to storage dam are required. • Building maintenance program – program to consider heavy maintenance and improvements to the Shire’s buildings. 	CEO	2009/10 Budget
	CEO	

IB 2 Strategic Plan

The following is an update on 2008/09 and 2009/10 items from the Strategic Plan.

Our Community	Commence Date	Complete Date	External Assistance
1. Sport, Recreation & Culture			
a) Upgrade sporting facilities at Donnan Park:			
• establish covered BBQ facility.	2008/09	2008/09	Construction underway
• improve oval lighting.	2008/09	Ongoing	On hold until covered BBQ facility completed.
• improve buildings.	2008/09	Ongoing	Warner Hutchins
• refurbish grandstand.	2008/09	2009/10	Malcolm Alcock
• investigate need for resurface the basketball court.	2009/10	2009/10	DSR
b) Tennis courts:			
• Investigate need for resurface.	2009/10	2009/10	DSR
c) Develop children’s recreation:			
• investigate need for skate park.	2009/10	2009/10	DSR
• beach park.	2009/10	2009/10	DSR
• volley ball.	2009/10	2009/10	DSR
d) Investigate need for a gym for community use.	2009/10	2009/10	DSR
e) Encourage youth groups:			
• activities with other towns.	2008/09	Ongoing	YAC
• school holiday programs and excursions.	2008/09	Ongoing	YAC
f) Promote use of Kadjiny Kep.	2008/09	Ongoing	
2. Housing			
a) Investigate need for additional seniors housing at Tamma Village.	2009/10	2009/10	DHW

Our Community (continued)	Commence Date	Complete Date	External Assistance
Our Community (continued)	Commence Date	Complete Date	External Assistance
b) Develop additional community housing.	2008/09	Ongoing	DHW
d) Develop a Shire waiting list for housing.	2008/09	2008/09	DHW
e) Encourage State Government to provide 4 additional quality houses for teacher accommodation.	2008/09	Ongoing	GEHA
f) Upgrade housing.	2009/10	Ongoing	
3. Seniors			
b) Maintain community support services: <ul style="list-style-type: none"> foster HAAC services. 	2008/09	Ongoing	Cunderdin Hospital
4. Town Beautification			
a) Landscape the Great Eastern Hwy: <ul style="list-style-type: none"> develop attractive entry statements. 	2008/09	2009/10	Trees planted (3rd time) at CBH
c) Improve the overall presentation of the neighbourhood, including encouraging owners to tidy vacant blocks, and maintaining lanes and access ways.	Ongoing	Ongoing	
5. History and Heritage			
a) Investigate need for museums: <ul style="list-style-type: none"> photography. historical museum. 	Ongoing Ongoing	Ongoing Ongoing	
6. Other Services			
a) Police <ul style="list-style-type: none"> Advocate for adequate Police service to Shire. Investigate provision of housing for Police. 	Ongoing Ongoing	Ongoing Ongoing	

Our Community (continued)	Commence Date	Complete Date	External Assistance
Our Community (continued)	Commence Date	Complete Date	External Assistance
b) Enhance community development: <ul style="list-style-type: none"> work with community groups to promote the annual art prize and associated exhibition. work with the seniors group to explore opportunities for education for seniors. work with community to promote an active and healthy lifestyle. 	Ongoing	Ongoing	
	Ongoing	Ongoing	
	Ongoing	Ongoing	
7. Other Improvements			
a) complete town street lighting.	2008/09	2009/10	R ⁴ R Western Power contracted to complete.
b) complete sealing of town streets.	2009/10	Ongoing	
c) complete provision of town footpaths.	2008/09	2009/10	R ⁴ R
d) facilitate improved disability access.	2008/09	2009/10	
f) develop plan for bitumen roads network.	2009/10	2009/10	
g) Investigate standard of traffic signage.	2009/10	2009/10	
h) annual review of plant replacement program.	2009/10	Ongoing	
Our Economy	Commence Date	Complete Date	External Assistance
1. Develop tourism and education based on natural resource management, the hydrology model, observatory, history and heritage.			
a) Complete Kadjininy Kep: <ul style="list-style-type: none"> changerooms / toilets. Investigate beatification of western area of Kadjininy Kep. 	2008/09 2009/10	2009/10 2009/10	R ⁴ R – 2009/10 Budget

Our Economy (continued)	Commence Date	Complete Date	External Assistance
Our Economy b) Tourism: <ul style="list-style-type: none"> develop tourism merchandise. identify places of interest and develop a Tourism Inventory. develop tourism brochures & signage. maintain the website. c) Golden Pipeline: <ul style="list-style-type: none"> develop tourism and educational initiatives linked to the Golden Pipeline Project. d) Walk Trails: <ul style="list-style-type: none"> develop the historic walk trail around the town, including icons / statues, information boards and pamphlets. f) Granite Way: <ul style="list-style-type: none"> develop tourism and educational initiatives linked to the Granite Way. 	Commence Date 2008/09 Ongoing Ongoing 2012/13 Ongoing	Complete Date Ongoing Ongoing Ongoing 2012/13 Ongoing	<u>External Assistance</u> <u>National Trust</u> <u>Granite Way Committee</u>
2. Facilitate business development and new opportunities: <ul style="list-style-type: none"> investigate and promote new opportunities. promote small businesses. 	2009/10 2009/10	Ongoing Ongoing	
3. Provide infrastructure to support business development:			
4. Encourage development of a RV friendly caravan park with bays, chalets and facilities.	2008/09	Ongoing	Campervan Motorhome Club of Australia

Our Environment	Commence Date	Complete Date	External Assistance
<p>1. Waste Management:</p> <p>a) Work with the tip contractor to increase capacity and profitability.</p> <p>b) Regionalise use of waste site.</p>	<p>Ongoing</p> <p>Ongoing</p>	<p>Ongoing</p> <p>Ongoing</p>	
<p>2. Water Utilisation:</p> <p>a) Identify water supplies / water harvesting points.</p> <p>b) Reticulation of all green areas in Tammin.</p> <ul style="list-style-type: none"> • quantify water needs. • source water from the dam. <p>c) Promote water saving by the community.</p>	<p>Ongoing</p> <p>2009/10 Ongoing</p> <p>Ongoing</p>	<p>Ongoing</p> <p>2010/11 Ongoing</p> <p>Ongoing</p>	
<p>3. Landcare:</p> <p>a) Support and assist coordination of Catchment Groups.</p>	<p>Ongoing</p>	<p>Ongoing</p>	

Our Organisation	Commence Date	Complete Date	External Assistance
1. Identify opportunities to expand contracting for private works in order to increase revenue.	Ongoing	Ongoing	
2. Investigate developing a relationship with other local governments for cooperation, knowledge sharing and mutual benefit.	2009/10	2009/10	Shires of Kellerberrin, Cunderdin, Quairading & Wyalkatchem
3. Enhance communication and connection with the community, including: <ul style="list-style-type: none"> • holding Council meetings in community localities. • regular articles into Tabloid. 	Ongoing Ongoing	Ongoing Ongoing	
4. Introduce processes to manage the Strategic Plan and report progress to the community, including: <ul style="list-style-type: none"> • cross-referencing budget and all reports to the Strategic Plan. • quarterly reporting on progress. 	2009/10 2009/10	Ongoing Ongoing	
6. Provide training programs for Staff and Councillors.	Ongoing	Ongoing	

IB 3 WALGA – Issues Update No 32.09 (OLGOV-11)

Correspondence providing an update on issues including:

- Local Government Reform Submission Extension of time
- Local Government Biodiversity Efforts Rewarded
- First Past the Post Voting Legislation
- Water Resource Management and Planning Charges
- Alcohol Management News
- National Walk Week
- HR Evolution – Responding to Change
- Inaugural Local Government Tourism Conference

IB 4 Attorney-General’s Department – Emergency Water Supplies (SPREC-04)

Items 10.3 – 17 April 2008 and IB 20 – 16 April 2009 refer.

Correspondence advising that the Shire of Tammin’s application for funding for 4 emergency water supply tanks has been declined.

IB 5 Lotterywest – Regional Performing Arts Grant (FIN-10)

IB 20 – 16 April 2009 refers.

Correspondence advising that the grant funding application for the 2009/10 Gordon Reid Regional Performing Arts Grant & Regional Audience Development which supports functions has been approved in a modified format. The grant of \$22,500 is for audience development to support 5 shows (Seniors, Children & Family, Aboriginal & Minority Groups and two General Public).

IB 6 WALGA – Issues Update No 33.09 (OLGOV-11)

Correspondence providing an update on issues including:

- Vacancies on Boards and Committees
- 2009 Local Government Convention – Award Photographs Now Available
- 2009 Roads and Transport Forum – Presentations Available Online
- Review of GM Crops Free Areas Act 2003- Submission Period Extension
- 2009 Waste & Recycle Conference – Register Now
- Training and Development Update
- Increasing Youth Engagement in the Community
- 2009 Australasian College of Road Safety Conference
- 2011 Census
- Wood Heater Policy Options Paper
- The Art and Practice of Leadership
- Managing Misconduct Complaints

IB 7 Common Seal (ENVH-16)

On 26 August 2009 the Common Seal was affixed to the Tammin Regional Waste Processing Site management agreement with City and Regional Waste Management.

IB 8 WALGA – Issues Update No 34.09 (OLGOV-11)

Correspondence providing an update on issues including:

- Local Government Reform 24/7 Hotline Launched
- Meeting with Leader of the Opposition and Shadow Minister for Local Government
- National Roads Congress – Call to Host Event
- Lost and Found
- New WALGA Preferred Supplier Panel – Provision of Agricultural and Turf Equipment
- WALGA Tendering Workshop
- Sustainable Street Lighting Options for Local Government
- Proposals to Shape Australia's Digital Regions
- Main Roads Integrated Services Agreements
- WA Asset Management MOU

IB 9 CBH - Corellas (AGR-08)

Correspondence advising of a request to DEC to cull corellas and seeking permission to shoot on Shire land.

Comment

CBH has been advised that they should restrict their culling activities to their property.

IB 10 WALGA – Issues Update No 35.09 (OLGOV-11)

Correspondence providing an update on issues including:

- WA Councils Share \$226M in Federal Financial Assistance Grants
- Meeting with Minister Donna Faragher MLC and Minister Castrilli MLA
- Meeting with Ms Margaret Quirk MLA
- New Caring for our Country National Coordinator – Local Government
- YAKKA– 2009 LGC Collection
- ROADS Foundation

- Trade Measurement Branch
- WA Ambulance Service Inquiry
- Stay on your Feet WA Week
- 2009 Summit – From Grassroots to Greatness

IB 11 Works Supervisor's Report

Road Maintenance Grading

- Nelson Rd
- Cubbine Rd
- Moore Rd
- Dixon Rd
- Gardner Reserve Rd
- Quartermaine Rd
- Rabbit Proof Fence Rd
- Kitto Rogers Rd
- Ralston Rd (shoulders)
- Tammin South Rd
- Clark Rd
- Saunders Rd
- Bungulla South Rd
- Goldfields Rd
- Leslie Rd
- Palmer Rd
- Tremlett Rd
- Lind Rd

Road Patching

- Tammin South Rd
- Various town streets

Spraying

- Town streets and lanes

Projects

- Donnan Park Covered Way – roof and roller door installed
- Garden Shed Pad at Tamma Village poured
- Additional tree planting to C.BH.
- Concrete laid to Donnan Park Covered Way together with additional concrete laid to extend path to front of change rooms

Other

Redirect/rectify stormwater run-off to Tamma Village

Signage "York/Tammin/Quairading" installed around Hunt's well intersections

Gravel placed to sullage pit turning point

Gutters cleaned at Tamma Village

IB 12 National Trust – Golden Pipeline (HIST-05)

IB 15 – June 2009 refers.

Correspondence advising that the TQUAL funding application on behalf of the Trust and the 10 local governments for the preparation of a marketing plan for the Golden Pipeline was unsuccessful.

IB 13 Footpaths Tender (TEND-28)

Item 11.6- 15 July 2009 refers.

Tenders for the construction of approximately 1,730m of dual use footpaths was advertised in the West Australian on 15 August 2009 closing on 26 August 2009.

Eight tenders were received.

The tender from Prime Contracting for \$67,556 was selected.