

SHIRE OF TAMMIN

Minutes of the Ordinary Council Meeting held at Council Chambers, 110 Donnan Street,
Tammin, on Wednesday, 12 May 2004

DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1:45pm - The Shire President declared the meeting open.

RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Present

Cr. B. Leslie	President (Presiding Person)
Cr. L. Caffell	Deputy President
Cr. D. Thomson	Member
Cr. M. Wheeldon	Member
Cr. R Stokes	Member
Mr F. Peczka	Chief Executive Officer
Miss G Stewart	Personal Assistant (Minutes)
Mr R Griffiths	Manager Corporate Services (from 3:30pm - 4:55pm)

Apologies

Cr. R. Brooks	Member
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Leave of Absence

Nil

RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE- Nil.

PUBLIC QUESTION – Nil

APPLICATIONS FOR LEAVE OF ABSENCE – Nil

FINANCIAL INTEREST - Nil

PRESENTATIONS

Paul Blechynden – CALM

Raymond Griffiths, Manager Corporate Services – Draft Plan of Principal Activities.

CONFIRMATION OF MINUTES PREVIOUS MEETING

MINUTES OF ORDINARY COUNCIL MEETING HELD ON WEDNESDAY, 7th APRIL 2004

Minutes of Ordinary Council Meeting held on Wednesday, 7 April 2004

MIN 0655/04 MOTION – Moved Cr. Stokes 2nd Cr. Caffell

That the minutes of the Ordinary Meeting of the Shire of Tammin held on 7 April 2004 at Yorkrakine Hall, Tammin be confirmed as a true and correct record.

CARRIED 5/0

ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION - Nil

2:15pm – Paul Blechynden, District Manager CALM, Merredin Office entered Council Chambers

Paul made a presentation on activities of CALM with a focus on Yorkrakine Rock proposed and previous developments.

President, Cr Leslie thanked Paul for his presentation and invited him to stay for afternoon tea.

3:02pm – Council adjourned for afternoon tea

3:26pm – Council Resumed.

3:26pm – Paul Blechynden departed Council Chambers.

10. REPORTS OF COMMITTEES/COUNCILLORS

10.1 JOINT WORKS AND SERVICES COMMITTEES

Shire of Kellerberrin – Shire of Tammin

Minutes of the Joint Works and Services Committee Meeting held at Council Chambers, 110 Massingham Street, Kellerberrin on Thursday 15th April 2004.

DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 6.30pm

RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Present:

Cr Stan McDonnell	Member, Chairperson, Shire of Kellerberrin
Cr David Morrell	Member, Shire of Kellerberrin
Cr David Lamplugh	Member, Shire of Kellerberrin
Cr Rodney Stokes	Member, Shire of Tammin

Non Voting Representative

Cr Rodney Giles	Member, Shire of Kellerberrin
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Mr Frank Peczka	Chief Executive Officer
Mr Raymond Griffiths	Manager Corporate Services

Apologies:

Mr Tom Applegate	Manager Works and Services
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Cr Brooks
Cr Thomson

Member, Shire of Tammin
Member, Shire of Tammin

CONFIRMATION OF MINUTES PREVIOUS MEETINGS

MINUTES OF JOINT WORKS AND SERVICES COMMITTEE MEETING HELD ON 23RD MARCH 2004

MIN JWS 04/04MOTION - Moved Cr. Giles 2nd Cr. Stokes

That the minutes of the Joint Works and Services Committee of the Shire of Kellerberrin and Shire of Tammin held on the 23rd March 2004 at the Shire of Tammin Council Chambers, be confirmed as a true and correct record of the meeting.

CARRIED 4/0

TEN (10) YEAR PLANT REPLACEMENT PROGRAM–SHIRE OF KELLERBERRIN & SHIRE OF TAMMIN

MIN JWS 05/04MOTION - Moved Cr. Lamplugh 2nd Cr. Morrell

That Council reduces its grader fleet from 5 to 4 for 2004/2005 and to be re-assessed in 2005/2006. (both local governments – initially Shire of Kellerberrin reduce form 3 to 2.)

CARRIED 4/0

MIN JWS 06/04MOTION - Moved Cr. Lamplugh 2nd Cr. Morrell

That the Loader Fleet remains the same for the 2004/2005 financial year.

CARRIED 4/0

MIN JWS 07/04MOTION - Moved Cr. Lamplugh 2nd Cr. Stokes

That Tammin TN302 truck be disposed to purchase a new truck and the road sweepers be researched into for consolidation.

CARRIED 4/0

MIN JWS 08/04MOTION - Moved Cr. Morrell 2nd Cr. Stokes

That Light Trucks be left as is (to outright purchase a new 4t Tip Truck – dual cab).

CARRIED 4/0

MIN JWS 09/04MOTION - Moved Cr. Lamplugh 2nd Cr. Morrell

That the Rollers and Tractors Fleet to stay as is.

CARRIED 4/0

MIN JWS 10/04MOTION - Moved Cr. Lamplugh 2nd Cr. Stokes

That the purchase of Light and Passenger vehicles to remain the same

CARRIED 4/0

MIN JWS 11/04MOTION - Moved Cr. Morrell 2nd Cr. Stokes

That the Mowers remain as they are with the purchase of a new Front Mounted Oval Mower, including trailer and Pedestrian Roller and a Rotary Mower.

CARRIED 4/0

MIN JWS 12/04MOTION - Moved Cr. Lamplugh 2nd Cr. Stokes

That the Sundry Small Plant List remain as per schedule.

CARRIED 4/0

MIN JWS 13/04MOTION - Moved Cr. Stokes 2nd Cr. Lamplugh

That the Other Items remain the same as per schedule with the purchase of a Water Tanker, Dolly Side Tip Trailer and 2 Fuel Trailers.

CARRIED 4/0

MIN JWS 14/04MOTION - Moved Cr. Morrell 2nd Cr. Stokes

That the 10 year Plant Replacement program as per the above motions be adopted and recommended to each Council.

CARRIED 4/0

MIN JWS 15/04MOTION - Moved Cr. Morrell 2nd Cr. Stokes

1. That research is undertaken into joint plant purchases on a shared basis eg. 60/40 split on major plant replacement.
2. That all plant be identified as being from the Shires of Kellerberrin and Tammin
3. That all staff be identified as being from the Shires of Kellerberrin and Tammin

CARRIED 4/0

STAFF BONUS PAY REVIEWS

MIN JWS 16/04MOTION - Moved Cr. Stokes 2nd Cr. Morrell

That Staff Bonus Pay's for the period ending 31 March 2004 as presented, be endorsed

CARRIED 4/0

CLOSURE OF MEETING

8.22pm - There being no further business, the Chairperson, Cr McDonnell thanked the members for attending and closed the meeting.

NEXT MEETING DATE

Thursday, 13th May 2004, Shire of Tammin Council Chambers at 6:00pm.

JOINT WORKS AND SERVICES COMMITTEE MEETING – 15 APRIL 2004

STAFF/COUNCIL RECOMMENDATION

MIN 0656/04 MOTION – Moved Cr. Wheeldon 2nd Cr. Stokes

That the minutes of the Shire of Kellerberrin and Shire of Tammin Joint Works and Services Committee Meeting held at the Shire of Tammin Council Chambers, Tammin on Tuesday, 15 April 2004 be received.

CARRIED 5/0

STAFF/COUNCIL RECOMMENDATION

MIN 0657/04 MOTION – Moved Cr. Thomson 2nd Cr. Stokes

That the recommendations in the Minutes of the Joint Works & Services Committee Meeting of 15 April 2004 be considered for drafting of 2004/05 budget.

CARRIED 5/0

10.2 ANNUAL ELECTORS MEETING MINUTES

Shire of Tammin

Minutes of Annual Electors Meeting held in the Tammin (Lessor) Hall
on Thursday, 22 April 2004 commencing at 7.48pm.

ATTENDANCE

Cr Barry Leslie	President
Cr Margaret Wheeldon	Member
Cr Russell Brooks	Member
Cr R Stokes	Member
Mr Frank Peczka	Chief Executive Officer
Mr Raymond Griffiths	Manager Corporate Services

Mr Frank Buise	Elector
Mr Geoff Hocking	Elector
Mrs Jan Hocking	Elector
Patricia Bell	Elector
Peter Ralston	Elector
Albert Fourie	Elector
Maree Hendry	Observer

WELCOME

APOLOGIES

Cr Louise Caffell, Gary Caffell, Tom Applegate, Michelle Applegate, Joan Button, Roy Button, Trevor & Carol Raston, Graeme Bell, John Wheeldon

CONFIRMATION OF MINUTES OF PREVIOUS MEETING – 2001/2002 ANNUAL ELECTORS MEETING HELD ON 26 MARCH 2003

MOTION – Moved Jan Hocking 2nd Cr Wheeldon

That the minutes of the General Meeting of Electors of the Shire of Tammin held on 26 March 2003 at the Tammin Lessor Hall be confirmed as true and correct.

CARRIED 10/0

BUSINESS ARISING FROM MINUTES

Nil

PRESIDENTS REPORT 2002/2003

MOTION – Moved Peter Ralston 2nd Patricia Bell

That the President's Report for the year ended 30 June 2003 be adopted.

CARRIED 10/0

Question – Peter Ralston

In regards to the house that is noted in the Presidents Report, when will the house be completed would the house be up for sale or it is for rent?

Response - President

President Cr. Leslie answered ultimately for sale unless there is a requirement by staff. Council is well aware of the shortage of housing especially now the abattoir is reopening.

Council is also encouraging a Caravan Park/Chalet Development Proposal to go ahead at the Roadhouse.

CHIEF EXECUTIVE OFFICER REPORT 2002/2003

MOTION – Moved Frank Buise 2nd Geoff Hocking

That the Chief Executive Officers Report for the year ended 30 June 2003 be adopted.

CARRIED 10/0

AUDIT REPORT 2002/2003

MOTION – Moved Patricia Bell 2nd Frank Buise

That the Audit Report for the year ended 30 June 2003 be adopted.

CARRIED 10/0

ANNUAL REPORT 2002/2003

MOTION – Moved Frank Buise 2nd Geoff Hocking

That the Annual Report including the Financial Report for the year ended 30 June 2003 be adopted.

CARRIED 10/0

GENERAL BUSINESS

ADVERTISING OF ELECTORS MEETING

Question – Peter Ralston

The Advertising of the Electors Meeting was not in the Tabloid and the notice in the mail was only received today should this have been done earlier so electors had time to read the Annual Report.

Response - Chief Executive Officer via President

Chief Executive Officer Mr Peczka explained that the advertising for the Electors Meeting was to be in the Tabloid though due to unforeseen circumstances of the Tabloid email crashing the advert unfortunately wasn't published. The advert was however placed in the Avon Advocate Newspaper and Posters were displayed at the Tammin Roadhouse, R & J Rural Supplies, Tammin Post Office and on the front Door of the Shire Offices.

Action required – to be discussed

MOTION – Moved Mr Peter Ralston 2nd Cr Brooks

That advertising of the annual electors meeting be by householder newsletter, 2 (two) weeks in advance of the adopted meeting date

CARRIED 10/0

OUTSTANDING FINES

Question – Frank Buise

Is there a provision for outstanding fines in the Annual Report

Is the debtor located in Walston Street in Tammin paying the account off?

Response – Manager Corporate Services and Chief Executive Officer via President

Manager Corporate Services Mr Griffiths answered there is a provision for outstanding accounts in Sundry Debtors under Note 4 of the Annual Report.

No the account has not been paid off although Council and the client are in agreeance to have the place tidied up and an inspection of the premises will be taking place at a later time convenient to both parties as per current agreement.

HYDROLOGY MODEL

Question – Peter Ralston

Mr Ralston wished to congratulate the President and Councillors for their effort and works over the previous 12 (twelve) months and especially to the President for his own devotion towards the Hydrology Model we know that you have had to put your own work on hold to assist with the Hydrology Model and for this we thank you.

Response - President

Thank you Mr Ralston.

FIREBREAK ORDER NOTIFICATION

Question – Peter Ralston

The letter that is issued in regards to firebreaks not being compliant can this be more specific to which parcel of land the letter is relating to.

Response – Chief Executive Officer via President

Chief Executive Officer Mr Peczka answered certainly I can understand the legal implications of the letter and Council in future will be more specific in relation to which parcels on land require the attention.

Action required – to be discussed

MOTION – Moved Mr Ralston 2nd Cr Brooks

That the fire break inspection letter be specific to what firebreak noncompliance requires attending to and the name of the issuing officer be stated.

CARRIED 10/0

STREET SIGN – PALMER ROAD

Question – Frank Buise

The Street sign on Palmer Road has not been erected as yet and this was requested over two years ago. Can this please be erected.

Response – Chief Executive Officer via President

Chief Executive Officer Mr Peczka advised that this will be passed onto the Manager Works and Services for his action.

It was also noted that the roads within the shire are not very well sign posted and that signs be requested to be installed.

SIGN – QUAIRADING, YORK, TAMMIN ROADS JUNCTION

Question – Frank Buise

The Kilometer sign posting on the Quairading, York, Tammin road junction is vintage and who's responsibility is this sign.

Response – Chief Executive Officer via President

Chief Executive Officer Mr Peczka advised that this would have been Main Roads responsibility though with the responsibility push being more on Council it could now be Council's. Council will check to see who is the responsible party.

MOTION – Moved Mr Ralston 2nd Mr Buise

We wish to thank the Shire President, Council and Staff for all the work throughout the previous 12 months.

CARRIED 10/0

CLOSE OF MEETING

There being no further business, the President closed the meeting at 8.43 pm

ANNUAL ELECTORS MEETING – 22 APRIL 2004

STAFF/COUNCIL RECOMMENDATION

MIN 0658/04 MOTION – Moved Cr. Wheeldon 2nd Cr. Caffell

That the minutes of the Shire of Tammin Electors Meeting held at the Lessor Hall, Tammin on Thursday, 22 April 2004 be accepted.

CARRIED 5/0

REASON

That Council endorses the decisions of the Electors Meeting.

*ref: LGA s.5.33

3:30pm – Raymond Griffiths entered Council Chambers.

11. AGENDA ITEMS

AGENDA ITEMS – CORPORATE SERVICES

Agenda Reference:	11.1.1
Subject:	Date of Future Local Government Elections
Location:	Perth
Applicant:	Western Australian Local Government Association
File Ref:	ELE-03
Disclosure of Interest:	N/A
Date:	3 May 2004
Author:	Frank Peczka, Chief Executive Officer

BACKGROUND

Several of the Association's zones have requested that consideration be given to changing the date for the conduct of biennial Local Government elections. Currently all elections are held on the first Saturday in May each two years, within the next election due in 2005.

Under Section 4.7 of the Local Government Act 1995, elections for a Mayor or President are to be held on the first Saturday in May each four years and in regard to the election of Councillors on the first Saturday in May every two years, with one half of the seats (or as near to) being filled for a four year term.

Zones suggested a date later in the year, possible September or October, as this will allow all newly elected members to participate in the budget process for the following financial year, in a meaningful way rather than being elected in May when a large number of Councils have already established their budget parameters. With the proposed change to the budget timetable where Councils will be able to adopt the budget during June, this situation could be exacerbated.

One zone suggested holding Local Government elections on the first Saturday in October and another proposed it be held during September.

The State Council at its April meeting decided to survey all members to determine if there is general support for the suggested change in date for the biennial Local Government elections from May to October. It was felt that this change would enable Elected Members to be better informed before having to vote on the adoption of the Local Government's annual budget.

As the Department of Local Government and Regional Development has already indicated that it is undertaking a review of the electoral provision, it was seen as appropriate for the Association to develop a position on the proposal after consultation with members.

Members are invited to provide their views on the proposal of changing the date from May to October. Alternatively if you feel that the date should be changed but do not agree with October we would also be pleased to have those comments along with your reasons for the suggested alternative.

COMMENT

I certainly agree with the proposal to change the Bi-Annual Election date for Local Governments from the first Saturday in May to either the first Saturday in September or perhaps even the first Saturday in October. New Councillors particularly, have the difficulty of becoming very familiar with the requirements of being a Councillor and certainly during May /June/July period, it is hectic for a new Councillor with the learning and understanding of Council Meetings, Budgets, Annual Financial Reports, Strategic Plan and the Principal Activity Plan all tied into the Budget, all on top of a very quick learning process.

Several of the Association's (WALGA) Zones, have requested that consideration be given to changing the date for the conduct of biennial Local Government elections. Most Councillors if not all, are aware all elections are held on the first Saturday in May each two years, with the next election due in 2005.

State Council of Western Australian Local Government Association, has agreed to survey all member Councils to determine the level of support for any change. The simple response for Council is to indicate preferred timing of the elections, together with any additional comments in support of Councils view.

The Western Australian Local Government Association requests responses no later than Monday, 31 May 2004.

FINANCIAL IMPLICATIONS

Nil – the proposal for change of the time of year will not affect the budget for the conduct of the election as it will be the same preparation and cost.

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS

- Local Government Act 1995 (As Amended) – section 4.4 Division 3 – Ordinary Elections
 - Section 4.8 Division 4 – Extraordinary Elections
 - Section 4.11 Division 5 – Other Elections
 - Section 4.16 Division 6 – Postponement and Consolidation of Elections

- Section 4.19 Division 7 – Provisions about Electoral Officers and the Conduct of Elections
- Section 4.29 Division 8 – Eligibility for Enrolment
- Section 4.36 Division 9 – The Electoral Process
- Section 4.80 Division 10 – Validity of Elections
- Section 4.85 Division 11 – Electoral Offences
- Section 4.99 Division 12 – Polls and Referendums

Note: section 4.7 of the Local Government Act 1995, deals with stating that polls for ordinary elections to elect an elector mayor or president will be held on the first Saturday in May every four years; and polls for ordinary elections to elect councilors will be held on the first Saturday in May every 2 years.

- Local Government (Elections) Regulations 1997 – regulations deal with appointment of staff, scrutineers, electoral offences and the general administration of the elections.
- Interpretation Act 1984
- Electoral Act 1907 – deals with electoral roll and the Electoral Commissioner

RECOMMENDATION

That the Shire of Tammin preferred timing for Local Government Elections is;

- May – yes/no
- September/October – yes/no
- Other – yes/no
- Additional Comments -

and that the Western Australian Local Government Association be advised of Council’s preferred timing of local government elections.

STAFF / COUNCIL RECOMMENDATION

MIN 0659/04 MOTION - Moved Cr Stokes 2nd Cr Wheeldon

That the Shire of Tammin preferred timing for Local Government Elections is;

- *September/October*

and that the Western Australian Local Government Association be advised of Council’s preferred timing of local government elections.

CARRIED 5/0

Agenda Reference:	11.1.2
Subject:	Proposed Amendments to Electoral Provisions – Local Government Act 1995
Location:	Perth
Applicant:	Western Australian Local Government Association (WALGA)
File Ref:	ELE-03
Disclosure of Interest:	N/A
Date:	3 May 2004
Author:	Frank Peczka, Chief Executive Officer

BACKGROUND

The Department of Local Government and Regional Development has recently been approached by the WA Electoral Commissioner seeking support for a number of amendments to the electoral provisions of both the Local Government Act 1995 and the related Electoral Regulations.

The Department have now sought the Association's view on the proposals, which in turn we are now seeking feedback from member Councils, so that we can establish a position on each item.

In broad terms the proposed changes are as follows:

- *Regulation 20 (1) be amended to provide for the inclusion of a postal address on the residents roll. Where a postal address is not provided by the lector, then the residential address would be included in lieu. The Department has indicated its support for this proposal.*
- *Amending Form 13 of the Schedule 1 of the Regulations, so that any questions from electors about the election could in the first instance be directed to the Electoral Commission, rather than the Returning Officer. This form, which relates only to postal voting instructions currently requires all questions about the postal voting package to be referred to the Returning Officer. The WAEC has indicated this change would enable them to establish a call centre to handle enquiries and allow one standard form to be printed saving cost on the printing process.*
- *The third change relates to planned amendments to the Electoral Act 1907 to deal with privacy in relation to the electoral roll. Apparently the State Government has agreed to amend the Electoral Act to make electoral rolls provided under that Act available for inspection only in a limited number of circumstances, which would remove the right for it to be sold or used for inappropriate purposes. As these electoral rolls form the basis of the residents roll that is passed to Local Government for the conduct of Local Government elections, it is necessary to consider some restrictions on their access by the general public. Section 5.96 of the Local Government Act provides that if information can be inspected it can also be sold. The availability in this way would tend to contradict the desire to achieve some level of restriction on the use of the information.*

*Members Councils are invited to comment on the above issues so that the Association can develop a formal response to the Department of Local Government and Regional Development. Your response by **24 May 2004** would be appreciated.*

COMMENT

My summary comments are as follows:

Point 1 – Inclusion of Postal Address on the Residents Roll

I recommend to the Council that this proposal is agreed to provided that the inclusion of a postal address is not the primary requirement. If it is considered to being the primary requirement, then it appears that this would become standard with the requirements of Police Licensing Standards to have your residential address as the primary address and not a Postal Address.

Point 2 – Elector Questions about the Elections be forwarded to the Electoral Commissioner rather than the Returning Officer in reference to postal voting packages.

Whilst I agree with some reservations, I have my doubts as to whether the State Electoral Commissioner is being set up to overtake the role and decision making process of a local government during elections mode. We would have observed the various changes that are “geared” to the Electoral Commissioner having the final say over the “Compulsory Voting” method, Local Government Elections Enquiries, Establishment of a Call Centre by the Electoral Commissioner, etc. It appears that the Department of Local Government and Regional Development is undertaking a lesser role in the interpretation of statutory matters, thereby lessening the financial impact upon that department and setting up another to eventually take over. I believe that flexibility should remain for the appointed Returning Officer to deal with the matter in the first instance and if an appeal eventuates then the matter is referred to the Electoral Commissioner as the independent umpire to rule on the matter.

Point 3 – amendments to “Privacy” of the Electoral Role for Private Purchase.

I support this proposal in order for protection of the elector addressing details remain for essentially electoral purposes and that the purpose remains for the stated intent .There needs to be careful consideration towards the wording of “limited number circumstances” prior to any acceptance of legislative changes being enacted. This will avoid the different interpretations on individuals and/or local governments and not to receive the wrath of the Electoral Commissioner and/or the Minister for Local Government.

FINANCIAL IMPLICATIONS

Generally Nil – depends upon the amendments and the cost to reprint the information to reflect the proposed and/or adopted changes by legislation. Otherwise their will be a minor cost by the Council for reprinting of stationery.

Another Financial Implication is the reduced revenue a local government may or may not receive from this small revenue source.

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS

Local Government Act 1995

Section 4.38(2) states; Regulations are to include provisions about the form of rolls (eg consolidated rolls, district rolls, ward rolls, combined rolls), the details that they are to contain and the arrangement of those details that they are to contain and the arrangement of those details, and can provide for cases in which details may be omitted for the protection of an elector or his or her family.

Section 5.96 states; If a person can inspect certain information under this Division, the person may request a copy of the information and the local government is to ensure that copies are available and that the price at which it sells copies does not exceed the cost of providing the copies.

Local Government (Elections) Regulations 1997

- regulation 20(1) states; Subject to subregulation (2), the residents role is to contain the following details in respect of each elector included on it;
 - (a) family name;
 - (b) other names;
 - (c) residential address.

regulation 43(1)(a) states;

1. An election package is to contain –
 - a) postal voting instructions [Form 13(a) or (b)]; etc
 - b) Form 13 of Schedule 1 of the Regulations

RECOMMENDATION

That the Shire of Tammin submit the following endorsed comments;

- a. the residential address remains the primary information source in accordance with other legislative requirements.
- b. Any questions from electors relating to the election be referred to the appointed Returning Officer.
- c. The Department of Local Government and Regional Development be requested to continue with a call center for elections queries from local government during the election process.
- d. Full legal advice be obtained to consider if restrictions on public documents can be enacted without fault.

The Shire of Tammin response be forwarded to the Western Australian Local Government Association.

STAFF / COUNCIL RECOMMENDATION

MIN 0660/04 MOTION - Moved Cr. Thomson 2nd Cr. Caffell

That the Shire of Tammin submit the following endorsed comments;

- a. the residential address remains the primary information source in accordance with other legislative requirements.*
- b. Any questions from electors relating to the election be referred to the appointed Returning Officer.*
- c. The Department of Local Government and Regional Development be requested to continue with a call center for elections queries from local government during the election process.*
- d. Full legal advice be obtained to consider if restrictions on public documents can be enacted without fault.*

The Shire of Tammin response be forwarded to the Western Australian Local Government Association.

CARRIED 5/0

Agenda Reference:	11.1.3
Subject:	Proposed Wheatbelt Youth Services Model
Location:	Northam
Applicant:	Wheatbelt Area Consultative Committee (ACC) Inc.
File Ref:	OFGOV-10
Disclosure of Interest:	N/A
Date:	3 May 2004
Author:	Frank Peczka, Chief Executive Officer

BACKGROUND

“The Wheatbelt Area Consultative Committee (ACC) has been working with key stakeholders in the region on several youth projects over the past four to five years.

It has become apparent that a region wide “Wheatbelt Youth Services” model is needed, to operate as an independent body with a management committee made up of the key stakeholders in the region. This service would have the ability to apply for government tenders such as JPET, JPP etc, funding programmes for projects and activities and seek operational funding for counseling, early intervention and prevention work.

We now seek your support to demonstrate that such a model of regional youth servicing is achievable, This would involve contributing funding for the 2005-2006 and 2006-2007 financial year on a pro-rata basis per Shire population (using 2001 ABS Census Statistics) to support a region wide youth services model. A draft budget per Shire for the region is attached at Attachment D and Census Figures are at Attachment E. Your Shire’s contribution to a region wide youth service model per year would be \$1,450.00.

We don’t believe this is a cost shifting issue because many LGA’s are already contributing financially and in kind to youth strategies. This project will maximise resources and be able to produce greater outcomes such as the \$80,000 the Wheatbelt ACC was able to attract from the Foundation for Young Australians for the region to benefit from, for youth projects. See www.wheatbeltacc.com.au/youth under Youth Community Connections for further information on this local grant programme that closes on 27 May. This would not have been achievable for one LGA and there are many other opportunities we can attract on a regional level.

The Rural Reach project had a focus on increasing community capacity and creating new or strengthening existing partnerships so that rural youth people were able to access the information and services they need.

Research undertaken over a number of years shows a big issue is a dearth of youth services across the region. Some young people receive support, and many others, none at all. Tackling this ambitious issue would mean a number of elements would have to be brought together.

They are:

- *A co-ordinated approach focusing on strategic regional issues and hotspots;*
- *Connecting, networking and resourcing all youth service providers;*
- *Implementing a model of service delivery that would achieve real outcomes; and using existing resources more effectively.*

The Wheatbelt ACC, in partnership with Avon Youth Services, (Partner Agency) has proposed a model for a Wheatbelt wide youth servicing program that would meet these four elements, to the State Government Department for Community Development to its Minister, Sheila McHale. This model will build on the most successful elements of the ‘Rural Reach’ project and also incorporate the strengths of Avon Youth Services, early intervention strategies and support for at risk young people. It would also engage and develop any other youth service in the region to be an all encompassing service that is responsive and valued by young people.

We have also obtained \$211,731 funding from FaCS to run a region wide leadership programme in 2004-2005 involving 9 visioning workshops for young people around the region, some mentoring, upskilling and leadership personal development for young people 12-25.

However the aim is for a Wheatbelt Youth Services model to be an independent incorporated non-profit organisation, supported by a management committee of key stakeholders.

It is not viable for individual Shires to put on youth project officers in areas where the numbers do not support the employment of a staff member, however if LGA's joined together, we could support a region wide model that covers the entire 44 LGA's.

The Wheatbelt ACC and its partners in youth strategies have obtained funding to start the ball rolling through the Rural Reach project, leadership grant and soon JPET, using the Rural Reach learnings to ensure we meet the needs of the region. A summary of the youth audit learnings are at Attachment C.

During 2004-2005, we will consult further with local government and the types of initiatives you would like to see come about if you support this programme with funding, commencing in 2005-2006.

As with Rural Reach other agencies would also be encouraged to contribute to this demonstration program. During this time, and working from an assets based model of community development, young people will be engaged in a positive way, their resilience will be enhanced through stronger links with their community and the wider community will be better able to support their more marginalised young people."

COMMENT

Submissions and/or interest closes with the Wheatbelt Area Consultative Committee on May 31, 2004.

The attached proposal (attachments (a) (b) (c) (d) (e) & (f) as prepared and researched by the Wheatbelt Area Consultative Committee, can be read in detail by Council to considers the various issues, benefits, real outcomes, financial focus, acceptable programs, involvement in managing youth within the district, capital projects, available recreational and leisure activities currently in place, opportunities via education for individual development, school excursions for individual development and participation, local programs via the Be-Active Co-Ordinator for stronger ties and relationships with local youth, etc.

Whilst I acknowledge merit and also acknowledge Council's and the Community current contributions, I have some reservations about the actual "onground effect" on Council subscribing to the proposal at a cost of an estimated \$1,450.00 for a region wide youth service operating out of a center that is distant enough to warrant a "courtesy" call upon the community.

Perhaps there are better opportunities with supporting partnerships via the school for out of district excursions (leadership and development type of programs) with financial contributions by the Council on top of the current agreed contribution Council makes towards swimming lessons.

For this proposal to grow and become reality for Council to consider, I suggest that one of the issues that is being presented as a major business consideration is the issue of; *“implementing a model of service delivery that would achieve real outcomes”* – this statement would be a major consideration of support for promoting this further. Council is aware of its previous support to a Youth Project Officer position, firstly being hosted in Tammin and then as the position was relocated to Merredin lessening of the results became evident as the host community becomes distant in another center. There has been considerable research and involvement in developing a youth position within each community of the Wheatbelt Area Consultative Committee over previous years.

It is the opinion of the Chief Executive Officer that perhaps more information on the commitment to achieve real outcomes to make a difference to our youth, needs to be researched further. To this end, a representative of the ACC is prepared to follow up and make a presentation to the Council if Council is considering to support the proposal.

Council is no doubt aware of current programs and financial commitments it has in place and are these opportunities being fully maximised and/or will the new proposal for a Youth Service Model for the Wheatbelt Area improve on what is currently available including physical and human assets the Shire maintains and/or improves and/or provides. ie Recreation Facilities, Hall Facilities, Hydrology Model Facility, Landcare Education Centre, Town Facilities, Schooling Activities. Immediate Projects that Council has or is considering the near future includes but not exhaustive, skate park, BMX track, upgrade of tennis courts – resurfacing, upgrade of Recreation Pavilion Facilities at Donnan Park, etc.

FINANCIAL IMPLICATIONS

Budgets 2005/2006 and 2006/2007 – implementation of the proposal at a cost of \$1,450.00 pa (no provision for any increase for year 2), subject to Council support and approval.

It should be noted that Council does expend considerable funds previously, currently and in the future for facilities within its annual budget program.

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS

Nil – other than support to the proposal put forward for a committed two (2) year period via agreement and financial commitment.

RECOMMENDATION

That Council **supports/does not support** the Wheatbelt Youth Services Model Paper as presented by the Wheatbelt Area Consultative Committee (ACC) Inc. and provides the following comments.

STAFF / COUNCIL RECOMMENDATION

MIN 0661/04 MOTION - Moved Cr .Wheeldon 2nd Cr Stokes

That Council supports the Wheatbelt Youth Services Model Paper as presented by the Wheatbelt Area Consultative Committee (ACC) Inc.

CARRIED 5/0

Agenda Reference:	11.1.4
Subject:	Funding Request for "Golden Pipeline Gold Rush" Tourism Project
Location:	Communities Along the Goldfields Pipeline
Applicant:	Godfrey Lowe - GloweCommunications
File Ref:	OSGOV-16
Disclosure of Interest:	N/A
Date:	4 May 2004
Author:	Frank Peczka, Chief Executive Officer

BACKGROUND

Godfrey Lowe of recent times from the National Heritage Trust and now has created his own Marketing Company, writes presenting a submission to the Golden Pipeline Heads of Local Government Meeting in Merredin, during early April 2004, proposing to conduct a major tourism event designed to attract significant tourism visitation into the communities served by the "Golden Pipeline", commencing 2005/2006 and every two years thereafter. The proposed event has been titled "*Golden Pipeline Gold Rush*", a simple model detailing the potential economic benefits to communities along the Golden Pipeline.

Economic benefits to communities is estimated to be as high as \$10m over a defined five year period at a cost to the communities of about one tenth of the estimated return of \$10m.

The submission to all local governments along the Golden Pipeline Route is to contribute and underwrite the conduct of the Golden Pipeline Gold Rush event over a five year period at an estimated cost of \$150,000.00.

A background issues paper has been attached to this Agenda Item for Councillors to read and gain greater understanding of this proposal. Council has been represented at the two (2) Golden Pipeline Heads of Local Government Meetings by President Cr Leslie.

The following recommendations have been submitted for Councils to consider as presented by Councils representative/s at the heads of local government meeting held earlier this year;

It is recommended that:

- 1. GPHOLG endorse in principle the concept of the Golden Pipeline Gold Rush as described in this paper;*
- 2. GPHOLG nominate a group to assess the Golden Pipeline Gold Rush proposal and make recommendation to GPHOLG.*

3. *Each Council makes a tentative budget provision in their 2004/05 for the running of the Golden Pipeline Gold Rush subject to confirmation following more detailed consideration;*
4. *Each Council President, Mayor or deputy represented at this meeting (proposed for 23 March 2004) agrees to take to their Council for consideration the proposal to run the Gold Pipeline Gold Rush as proposed in this paper and with any qualifications specified at the GPHOLG meeting on 23 March 2004; and,*
5. *GPHOLG meet again before 30 June 2004 to make decisions about the future management of tourism development and promotion of the Golden Pipeline including the running of the proposed Golden Pipeline Gold Rush.*

COMMENT

Councillors will need to read the issues/discussion paper to determine the benefits and the estimated return to the community of Tammin at the cost determined for each local government to contribute over the five year period.

The proposal appears to be a sound investment tool for promoting and marketing a major tourism opportunity within the district. It is anticipated that the Tammin Hydrology/Outdoor Function Center Facility will be the major drawcard to stopping tourists in town for a visit and expend the estimated economic return benefit to the community. In addition, other tourism features such as Hunts Well, Yorkrakine Rock, TALEC and local walk trails will be invested in an overall package of tourism promotion within the Shire and compliment the proposed Tourism Marketing Plan for the Golden Pipeline State Icon.

It is recommended that the proposal be supported as outlined in the enclosed submission documents and Cr Leslie be encouraged to provide a briefing to the Council as the originator of the gold rush tourism marketing idea.

Council should also be aware that with the new formation of the Gold Zone Tourism Association as determined by the State Tourism Council, Council will also be involved in the development of Tourism Activities for the Wheatbelt Cluster under the “Golden Outback” theme within the Gold Zone for tourism promotion and marketing.

FINANCIAL IMPLICATIONS

for the proposed “Golden Pipeline Gold Rush” Tourism Project;

Budget 2004/2005 – tourism promotion expense	\$3,100.00
Budget 2005/2006 – tourism promotion expense	\$ 0.00
Budget 2006/2007 – tourism promotion expense	\$ 950.00
Budget 2007/2008 – tourism promotion expense	\$ 500.00
Budget 2008/2009 – tourism promotion expense	\$1,755.00
Budget 2009/2010 – tourism promotion expenses	\$ 0.00
Total contributions	\$6,305.00

Councillors note that the forward planning for tourism expenditure is for the Golden Pipeline Gold Rush tourism project only and does not include other tourism related expenses at this time.

POLICY IMPLICATIONS: Nil

STATUTORY IMPLICATIONS

Local Government Act 1995 – budgeting for expenses and Council endorsement or not of the proposal submitted.

RECOMMENDATION

That the Shire of Tammin **supports/not supports** the proposed “Golden Pipeline Gold Rush” Tourism Project, as presented in the enclosed submission papers. Councils **endorsement/or not** is over a proposed five (5) year period and that Councils financial commitment is estimated to cost \$6,305.00, commencing 2004/2005 and ending in 2009/2010.

STAFF / COUNCIL RECOMMENDATION

MIN 0662/04 MOTION - Moved Cr. Caffell 2nd Cr. Wheeldon

*That the Shire of Tammin **supports** the proposed “Golden Pipeline Gold Rush” Tourism Project, as presented in the enclosed submission papers. Councils **endorsement** is over a proposed five (5) year period and that Councils financial commitment is estimated to cost \$6,305.00, commencing 2004/2005 and ending in 2009/2010.*

CARRIED 5/0

Agenda Reference:	11.1.5
Subject:	Vacant Staff Position – Supervisor Works & Services
Location:	Tammin
Applicant:	Shire of Tammin
File Ref:	PERS-33
Disclosure of Interest:	N/A
Date:	4 May 2004
Author:	Frank Peczka, Chief Executive Officer

BACKGROUND

Council’s staff position of Supervisor, Works & Services was advertised during the month of March in the West Australian Newspaper on March 13 and 17. Total employment package was advertised at \$63K to \$68K including superannuation, vehicle use, provision of housing, phone subsidy, water and electricity subsidies, clothing and removal allowance, all items mentioned are part of a standard package for the position of Supervisor.

In preparing the advertisement and the package, research was undertaken with other similar sized local governments of Koorda and Boddington, to ascertain the benchmark for employing a Supervisor. I was also conscious of Councils overview of being conscious of all events, that the position could be a stand alone position and attractive enough to employ a suitably qualified person to the vacant position.

Interviews were conducted in Tammin on Monday 19th April 2004, with the Manager Works & Services and the Manager Corporate Services participating in the interview process. Unfortunately, the interview panel could not make an appointment from the applicants interviewed and all applications were declined. Councillors were advised by Memo dated 22nd April 2004, of the outcome reached during the interview process.

COMMENT

I seek Council input to consider the following options so that all aspects of the Works & Services Department can be fulfilled in an efficient and timely manner;

1. Re-advertising of the position (previously it clashed with other local governments advertising at the time).
2. Review the staff structure to provide the required support to the Works & Services Department.
3. Delete the position all together that will result in unnecessary pressure on achieving Councils objectives relating to the Works & Services area and on annual budget requirements being met.

Staff have considered the various options to achieve a balanced view in the assessment of completing administration, management and operational requirements of the Works & Services department of the Council. The preferred option is to review the structure to delete the Supervisor position and create an Administration Officer position to provide the administrative support to fulfilling the duties, outcomes and standards required within the Department and by statute. This proposal will allow the Manager to be more free in the field to monitor the standard of works being achieved or not, to continue liaison with landowners and contractors in setting a job up, to be effective in planning for next years programs and to investigate complaints received from the community regarding works required to be completed including remedial works. It should be noted that the Positions and Salary amounts mentioned hereafter are inclusive of Resource Share Staff Structure to be inclusive of flow on effects.

Under this option, The Staff Structure will be proposed as follows;

1. Manager Works & Services
2. Team Leaders for Construction, Maintenance and Parks and Gardens
3. Administration/Technical Officer – Works & Services
4. Three (3) Works & Services Crews of Construction, Maintenance and Parks & Gardens

Current cash salary positions for the current structure is as follows;

Manager Works & Services \$50K
Supervisor Works & Services \$45K
Leading Hands \$30k includes staff bonuses, allowances and overtime
Total cash allowance \$155K

Preferred staff positions and salary allowances;

Manager Works & Services \$50K
Administration/Technical Officer \$35K
Team Leaders \$32K includes staff bonuses, allowances and overtime
Total cash allowance \$151K

In consideration of achieving Council objectives, staff have been conscious of achieving all of the duties expected of the person occupying the position of Manager, rather than intrude on other staff that are busy with completing their own allocated duties. The position has vast responsibilities and great implications upon other staff if the position is deleted and not supported by an alternative structure that can manage and monitor the assets allocated to the Works & Services area.

Other structures mentioned briefly in past discussions with the President and at Resource Share Committee Meetings includes;

Manager Works & Services \$50K and up to 65K

Supervisor Positions x 3 – Construction, Maintenance and Parks & Gardens - \$35K ea.

Total cash allowance \$155K (this option deletes the position of Supervisor and increases the responsibilities of the Leading Hands and cash payments to the proposed positions)

Position and Administration responsibilities associated with this structure will be of extreme concern in achieving the total outcomes of the position of Manager and Supervisors, rather than the intent of re-allocating duties and responsibilities onsite. Council must be conscious of the duties required from the Works & Services area, including Councils' expectations of achieving the required standard of roadworks across the board, yet be able to plan for future works with funding submissions, research, budgeting, tendering, timesheet allocations, stock control, contractor engagement, agenda reports and agenda items, staff meetings, occupational health and safety management, Roman Road data maintenance, Grants Commission returns on Road Infrastructure, reviewing works procedures, policy formulation for the Works & Services area, field audit, cash flow management for jobs commenced and to be completed, etc.

Another option is to re-advertise the position of Supervisor and if required, review the remuneration packaging to ensure that no further delays and/or pressures are put on the staff to achieve set programs for the financial year and planning for budget requirements applicable to the 2004/2005 financial year.

Dependant upon Councils outcome, it may and/or should be presented to the Resource Share Committee for endorsement, to ensure that external pressures are not placed upon either Council in reviewing the total staff structure of the two local governments involved.

Council should note that the combined Works & Services Department are responsible for over \$100m of Road Infrastructure Assets, \$1.6m of annual roadworks programming and management of 23 staff.

FINANCIAL IMPLICATIONS

Budget 2003/2004 – Salary and Wages allocations

Budget 2004/2005 – Salary and Wages allocations

POLICY IMPLICATIONS

Review of Councils Works & Services Staff Structure

Resource Share Committee implications with review of Councils Staff Structure

STATUTORY IMPLICATIONS

Council endorsement and support to adopt an acceptable staff structure to achieve the objectives of its Works & Services area.

RECOMMENDATION

That the Shire of Tammin vacant position of Supervisor Works & Services be re-advertised with a total cash salary range of \$40 to \$45K exclusive of employment benefits and provision of housing in Ridley Street, Tammin.

OR

That the Works & Services combined Staff Structure be reviewed to deleting the position of Supervisor Works & Services from the Shire of Tammin, rename the positions (x3) of Leading Hands to "Team Leaders" and that this proposal be submitted to the Resource Share Committee for consideration and adoption.

OR

That the Shire of Tammin Works & Services Staff Structure be reviewed and amended to delete the position of Supervisor Works & Services and replaced with the position of Administration Officer-Works & Services

STAFF / COUNCIL RECOMMENDATION

MIN 0663/04 MOTION - Moved Cr. Thomson 2nd Cr. Caffell

That the Shire of Tammin vacant position of Supervisor Works & Services be re-advertised with a total cash salary range of \$40 to \$45K exclusive of employment benefits and provision of housing in Ridley Street, Tammin.

CARRIED 5/0

4:10pm – Raymond Griffiths made a presentation on the Draft Plan of Principal Activities.

4:55pm – Raymond Griffiths left Council Chambers.

Agenda Reference:	Late Item 1
Subject:	Draft Plan of Principal Activities
Location:	Tammin
Applicant:	Shire of Tammin
File Ref:	FIN04
Disclosure of Interest:	N/A
Date:	11 th May 2004
Author:	Raymond Griffiths, Manager Corporate Services

BACKGROUND

Local Government is required by statute to review and update its Plan of Principal Activities annually, in accordance with the Local Government Act 1995, as amended.

COMMENT

Council at their May 2003 Ordinary Council Meeting adopted a Plan of Principal Activities for the period 2003/2004 to 2007/2008, generally covering a minimum of four (4) years of major activities of the Local Government. Statutory processes require that the Plan be reviewed annually, as part of the implication of having a "living document".

The statutory procedures allows for a "feed in" process to the drafting of Council's Annual Budget Document and must be completed to acceptance prior to finalization of Council's Budget Document and its end adoption.

The Draft Plan of Principal Activities has been prepared for Council acceptance and to advertise the document for community submissions. It should also be noted that the Council has an equal opportunity to forward its own submission to the Draft Document and adopt the document with or without modification.

The Draft Plan of Principal Activities is based on Councils current four (4) year planning, its own Strategic Plan adopted recently and decisions made by the Council during the current financial year period. Staff has set itself a new benchmark standard for the production of the Plan and provides greater information and background material to ensure a complete understanding of the Activities contained therein is transparent for all to read. Council's Manager Corporate Services has coordinated the preparation to improve the benchmark standard for such a document.

FINANCIAL IMPLICATIONS

2003/2004 Budget – expenditure account for advertising statutory procedures. Estimated cost \$500.00.

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS

Local Government Act 1995 (as amended)

- Section 5.56 – Planning Principal Activities
- Section 5.57 – Public Notice of Proposed Plan for Principal Activity
- Section 5.58 – Council Acceptance of Plan of Principal Activities

RECOMMENDATION

That Council approve advertising of the Draft 2004/2005 to 2007/2008 Plan of Principal Activities for community comment in accordance with section 5.57 of the Local Government Act 1995 (as amended)

STAFF / COUNCIL RECOMMENDATION

MIN 0664/04 MOTION - Moved Cr. Stokes 2nd Cr. Thomson

That Council approve advertising of the Draft 2004/2005 to 2007/2008 Plan of Principal Activities for community comment in accordance with section 5.57 of the Local Government Act 1995 (as amended)

CARRIED 5/0

Agenda Reference:	11.1.6
Subject:	National Action Plan for Salinity and Water Quality
Location:	Avon Catchment Council – Avon Natural Resource Management Strategy
Applicant:	Avon Catchment Council
File Ref:	AGR02
Disclosure of Interest:	N/A
Date:	5 May 2004
Author:	Frank Peczka, Chief Executive Officer

BACKGROUND

The Australian Government has published a pamphlet titled – "protecting>conserving>repairing" – National Action Plan for Salinity and Water Quality – National Heritage Trust. Extracts are submitted hereunder;

The \$2.7 billion Natural Heritage Trust and the \$1.4 billion National Action Plan for Salinity and Water Quality are the biggest action programs directed to environmental, social and economic sustainability in Australia's history. They are based on partnerships between all levels of community and Government, working together to protect our environment and natural resources, and sustain our agricultural industries and regional communities.

The programs are driven by a single regional plan, developed by local communities and supported by Government and the best available science to improve natural resources on a regional scale.

Fifty-six regions have been identified covering all of Australia, and a natural resource management plan will be developed for each. Plans will consider all environmental, social and economic impacts of natural resource decisions on a regional basis.

The Australian Government Envirofund is the community component of the Natural Heritage Trust and provided \$20 million in its first year (2002/2003) to support local projects.

Community groups can apply for grants of up to \$30,000 to tackle local environmental and natural resource management problems at their source.

Envirofund funding is delivered in two funding rounds a year. Due to the localised nature of Envirofund funding, applicants can apply direct to the Australian Government rather than through regional planning processes.

COMMENT

The Avon Catchment Council has prepared a draft Avon Natural Resource Management Strategy and have now released the draft Strategy for public comment. Community Consultation, including local government, is now paramount in order for the Avon Catchment Council to gain accreditation of the Avon Natural Resource Management Strategy Document. Accreditation will ensure funds will flow into the Avon from both the Natural Heritage Trust 2 and the National Action Plan for Salinity and Water Quality Management. A series of Regional Workshops are being conducted by the Avon Catchment Council to "sell" the draft strategy throughout the defined Avon Basin. Council were represented at a workshop in Bruce Rock on Monday 5th April 2004 (after two delays) for the launch of the "consultation" period.

There is enormous concern at the late release of the document, extreme concerns at lack of direct local government consultation, extremely short consultation period to consider the draft document, sustainability of Landcare Officers as they are described at this moment, the recommended direction of Natural Resource Management being project based and not program based, the cost of preparing the strategy (estimated to be over \$1 million) at the expense of continuing landcare positions until the document is "bedded down", the pressure on local government/communities to fund their own landcare officer positions, the competition amongst the Avon Catchment Council to employ existing Landcare Officers to "sell" the program out to the community, the full benefit of the proposed strategy is not

identified for on-ground works, the apparent trend to employ/create positions within other Government Agencies such as Department of Conservation and Land Management and Department of Environment employing/creating Natural Resource Officer positions at the apparent expense of locally employed Landcare Officer positions, etc, etc.

Avon Catchment Council Chair, Barbara Morrell states; *The drive for change has come from many quarters, but initially from the traditional fund provider, the Australian Government. On reviewing the Natural Heritage Trust Programme, the government accepted the conclusion that significant impacts on the environment were difficult to achieve through fragmented funding and small-scale projects. It is recognized that building capacity of communities to manage natural resources is important, and acknowledged success in this area. However, the revised NHT2 program and the National Action Plan for Salinity and Water Quality are responding to the need for a more focussed and strategic approach to investment in natural resource management.*

A requirement for change was also recognized by much of our community, who have put in tremendous effort during the decade of landcare, only to see quite often, salinity, erosion, loss of biodiversity and acidification continuing to increase. This has at times caused considerable frustration by those most affected.

Council has a copy of the Draft document in the Office of Council should Councillors wish to read the document.

FINANCIAL IMPLICATIONS

2003/2004 Budget – Council currently contributes cash towards the employment and operation of the Landcare Officer position within the Shire of Cunderdin and the amount is \$15,600.00.

2004/2005 Budget – unknown and all dependant upon the future direction of the Avon Natural Resource Management Strategy. It appears to be fact that come 30th June 2004, all funding will cease and no new funds will be released until local government/communities sign up on the revised strategy and agree to the terms of Natural Resource Management not only within the Shire (this will be Asset Based and Prioritised) but also of the greater region, where we all know what happens to the control and direction that will prevail thereafter.

It appears that the Council and the Community will be forced to fund its own existing Community Landcare Officer positions for an unknown period. Perhaps consideration could be given to this matter at the next Resource Share Committee Meeting.

POLICY IMPLICATIONS Nil

STATUTORY IMPLICATIONS

- Avon Natural Resource Management Strategy
- National Action Plan for Salinity and Water Quality
- Natural Heritage Trust 2
- Council's 2004/2005 Budget

RECOMMENDATION

That Council expresses its extreme concern at the late release of the draft Avon Natural Resource Management Strategy and request that the comment/consultation period for Local Government be extended by one month, in order for sufficient time and analysis of the draft NRM Document.

That funding for Community Landcare Officer positions, be continued until the Draft Strategy is adopted and implemented.

STAFF / COUNCIL RECOMMENDATION

MIN 0665/04 MOTION - Moved Cr. Caffell 2nd Cr. Stokes

That Council expresses its extreme concern at the late release of the draft Avon Natural Resource Management Strategy and request that the comment/consultation period for Local Government be extended by one month, in order for sufficient time and analysis of the draft NRM Document.

That funding for Community Landcare Officer positions, be continued until the Draft Strategy is adopted and implemented.

CARRIED 5/0

Agenda Reference:	11.1.7
Subject:	Western Australian Heritage Icon
Location:	Goldfields Water Supply Scheme
Applicant:	Local Governments – Golden Pipeline
File Ref:	OSGOV16
Disclosure of Interest:	Nil
Date:	14 March 2004
Author:	Mick Cole, Community Development Officer

BACKGROUND

A meeting of representatives from Local Government Authorities along the Golden Pipeline unanimously resolved that all Councils formally nominate the Goldfields Water Supply Scheme as one of Western Australia's inaugural heritage icons. Such a nomination should consist of a letter (on a Shire letterhead) addressed to the Premier.

The City of Kalgoorlie Boulder, Mayor Ron Yuryevich, has offered to deliver all the letters to the Premier prior to the meeting of Parliament in Kalgoorlie/Boulder on 29th September 2004.

COMMENT

The pipeline is a significant landmark and deserves to be recognised as a heritage icon.

Please see attachment to this agenda item.

FINANCIAL IMPLICATIONS - Nil

RECOMMENDATION

That Council endorses the support of Council Representatives attending the Golden Pipeline Meeting in Merredin to nominate the Goldfields Water Supply Scheme as a State Heritage Icon and that a letter confirming Council's support be sent to Mayor Ron Yuryevich for presentation to the Premier.

STAFF / COUNCIL RECOMMENDATION

MIN 0666/04 MOTION - Moved Cr. Thomson 2nd Cr. Stokes

That Council endorses the support of Council Representatives attending the Golden Pipeline Meeting in Merredin to nominate the Goldfields Water Supply Scheme as a State Heritage Icon and that a letter confirming Council's support be sent to Mayor Ron Yuryevich for presentation to the Premier.

CARRIED 5/0

Agenda Reference:	11.1.8
Subject:	ABC Radio – Federal Funding
Location:	Shire of Tammin
Applicant:	Friends of the ABC
File Ref:	ADM32
Disclosure of Interest:	N/A
Date:	16 April 2004
Author:	Raymond Griffiths, Manager Corporate Services

BACKGROUND

National Interest Initiative Funding was made by the Howard Government for the five years ending in 2005. With this funding the government have provided the ABC it has allowed the improvement of country ABC services, and the establishment of 558 ABC Great Southern radio studio in Wagin. However, should this funding not be continued then this station will almost certainly be closed by next year.

Also the ABC network is reliant on non-redundant Telstra broadcast lines, Consequently, the apparent degeneration of the terrestrial telecommunications network due to competition is of concern to the Friends of the ABC.

The funding as per attached graph has dropped considerably in the past 10 – 15 years from \$847 Million in 1985/1986 to 2003/2004 \$591 Million.

COMMENT

Council should lobby the Federal Parliament to ensure that the funding for the ABC is forthcoming as the ABC countrywide service is needed and if we do not stand up for it now it will be too late when the service is shut down due to lack of funding.

FINANCIAL IMPLICATIONS - Nil

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS - Nil

RECOMMENDATION

That Council lobby the Federal Government encouraging the increase of funding for the ABC to continue operation of TV and Radio throughout the country.

STAFF / COUNCIL RECOMMENDATION

MIN 0667/04 MOTION - Moved Cr. Wheeldon 2nd Cr. Stokes

That Council lobby the Federal Government encouraging the increase of funding for the ABC to continue operation of TV and Radio throughout the country.

CARRIED 5/0

Agenda Reference:	11.1.9
Subject:	Computer Accounting Software
Location:	Shire of Tammin
Applicant:	The Stenning Group
File Ref:	ADM03
Disclosure of Interest:	N/A
Date:	13 April 2004
Author:	Raymond Griffiths, Manager Corporate Services

BACKGROUND

In December of 2003 Collier Kynyn and Associates who were our Software providers for our Accounting package were bought out by The Stenning Group. In attending the Managers conference in October 2003 I visited the site of The Stenning Group to see the products they offer and to try and find out what they anticipate doing in the future regarding our current package.

We were advised that as per Collier Kynyn and Associates that the D3 version which is the current package we are currently utilising will be run out and there is no further enhancements on this package therefore they are looking into a new package.

The Stenning Group have now released there new package “*Navision*”. In early March a presentation to 28 people representatives from existing client base and local government consultants was conducted. This was received very well and validated Stenning push to introduce new software solutions. Navision is a Microsoft owned product which is apart of Microsoft Business Solution.

The Stenning Group have advised Council that as an existing subscriber to The Stenning Group Council will be able to upgrade to the new financial package with only paying the annual maintenance fee that Council would ordinarily pay. The Annual Maintenance Fee is set to increase by 10% from previous year’s account of \$8,000.

The other costs that are involved in installing a new financial system are training and installation. For training all staff will need to be retrained on the new system. There will be instances were we can send one or two people away for a course and then have them train other staff, though there still will be a cost to Council. The Stenning Group have recommended in budgeting for \$15,000 to \$25,000 per Council depending on the size of

Council. We are currently seeking from The Stenning Group have advised that the Shire of Tammin would be seen to be around \$15,000 for training and installation.

COMMENT

It was mentioned when Collier Knyn & Associates were the owners of the software that they were looking into a new package and that the D3 version would have no further enhancements undertaken and that we would be forced into purchasing a new package from them for around \$10,000 to \$20,000.

Now The Stenning Group are the owners of the software and they are now offering Council the opportunity to upgrade to the new software with only the Annual Support and D3 Licence payment. The Stenning Group are still operating support for the D3 version though will not be doing any further enhancements.

This is a great opportunity for Council to enhance its Financial package at a minimum cost. Navision will be installed to 5 Councils on the 3rd May 2004 with other Councils set to move across throughout the year. We as the Shire of Tammin have requested (providing the package suits Councils requirements) that we are able to move across as soon as possible. We are currently looking at around September to November of this year allowing Council to budget for the training expenses. In setting the date around this time frame it will not interfere with staff in raising of the budget, producing the annual report and handling the turnover into the new financial year.

STATUTORY IMPLICATIONS - Nil

POLICY IMPLICATIONS - Nil

FINANCIAL IMPLICATIONS

2004/2005 Financial Budget

RECOMMENDATION

- 1 That Council endorses the Administration Staff to investigate the new financial software package as presented by the Stenning Group in consideration of purchasing should the package suit Council's needs and operational requirements.

STAFF / COUNCIL RECOMMENDATION

MIN 0668/04 MOTION - Moved Cr. Stokes 2nd Cr Caffell

- 1 *That Council endorses the Administration Staff to investigate the new financial software package as presented by the Stenning Group in consideration of purchasing should the package suit Council's needs and operational requirements.*

CARRIED 5/0

Agenda Reference:	11.1.10
Subject:	March Cheque List
Location:	Shire of Tammin
Applicant:	N/A
File Ref:	N/A
Disclosure of Interest:	N/A
Date:	5 March 2004
Author:	Raymond Griffiths, Manager Corporate Services

BACKGROUND

Accounts for Payment from 1st March 2004 to 31st March 2004

Municipal Fund

10725	-	10727	\$	7879.75
10728				TEST RUN
10729	-	10734	\$	23,011.38
14190				TEST RUN
14191	-	14240	\$	121,406.57
14241				TEST RUN
14242	-	14268	\$	81,724.57
				<u>\$ 234,022.27</u>

Trust Fund

Nil

COMMENT

During the month of March 2004 the Shire of Tammin made the following significant purchases:

Auto Control Doors	\$7,095.00	Automatic Doors for office
East Avon Refrigeration	\$5,424.30	Air Conditioners in Nottage Way Units
AVP Constructions	\$26,342.10	Claim No. 4 Concrete Works
Shire of Cunderdin	\$15,400.00	Landcare Scheme Charges
Westarp	\$16,500.00	Progress Payment for tension membrane structure at Hydrology Model

FINANCIAL IMPLICATIONS - Nil

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS

Local Government (Financial Management) Regulations 1996 Reg 13 – List of Accounts

RECOMMENDATION

- 1 That the accounts submitted for payments made for the period 1st March 2004 to 31st March 2004 be accepted.

VOTING REQUIREMENT – ABSOLUTE MAJORITY

STAFF / COUNCIL RECOMMENDATION

MIN 0669/04 MOTION - Moved Cr. Caffell 2nd Cr. Stokes

- 1 *That the accounts submitted for payments made for the period 1st March 2004 to 31st March 2004 be accepted.*

CARRIED 5/0
BY ABSOLUTE MAJORITY

Agenda Reference:	11.1.11
Subject:	March 2004 Financials
Location:	Shire of Tammin
Applicant:	Shire of Tammin
File Ref:	N/A
Disclosure of Interest:	N/A
Date:	5 April 2004
Author:	Raymond Griffiths, Manager Corporate Services

BACKGROUND

Enclosed are the monthly and quarterly reports for the month of March 2004.

Direct Debit list for the month of March 2004

Municipal Fund

01 st March 2004	National On-line Fees	\$ 54.53
01 st March 2004	Govt Debit Tax on Reserve Acct	\$ 3.00
10 th March 2004	Net Pay for F/E 10.03.2004	\$ 14,098.81
19 th March 2004	Deposit Book Fees	\$ 6.00
24 th March 2004	Net Pay for F/E 24.03.2004	\$ 7,627.91
25 th March 2004	Lease Payment for Grader	\$ 5,641.53
31 st March 2004	Reserve Fund Bank Fees	\$ 20.00
31 st March 2004	Municipal Fund Bank Fees	\$ 95.00
31 st March 2004	Trust Fund Bank Fees	\$ 48.20

Trust Fund

31 st March 2004	Police Licensing for March	\$ 27,576.85
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COMMENT

The following capital purchases were made during the month of March 2004:-

East Avon Refrigeration	\$4,931.18	Air Conditioning installed in Lot 8 & (9 Nottage Way.
MacLean & Lawrence	\$5,390.00	Consulting Engineering Services Tammin catchment model
North City Holden	\$3,816.50	Purchase of Holden Rodeo TN 221
Auto Control Doors	\$7,095.00	Automatic Doors for office
Hydrology Model	\$54,796.40	Hydrology Model Works for the month of March 2004

Difference in net pays for the month of March is due to Supervisor Works and Services final payout.

FINANCIAL IMPLICATIONS

- Financial Management of 2003/2004 budget
- Statutory Audit requirements for prudent financial reporting.

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS - Nil

RECOMMENDATION

- 1 That Council approve the Monthly Financial Statements for the period ending 31st March 2004.
- 2 That the Direct Debit List be accepted for the month of March 2004.
- 3 That Council approve the Quarterly Financial Reports for the period ending 31st March 2004.

STAFF / COUNCIL RECOMMENDATION

MIN 0670/04 MOTION - Moved Cr. Thomson 2nd Cr. Wheeldon

- 1 *That Council approve the Monthly Financial Statements for the period ending 31st March 2004.*
- 2 *That the Direct Debit List be accepted for the month of March 2004.*
- 3 *That Council approve the Quarterly Financial Reports for the period ending 31st March 2004.*

CARRIED 5/0

Agenda Reference:	11.1.12
Subject:	Financial Reports - Miscellaneous
Location:	Shire of Tammin
Applicant:	N/A
File Ref:	N/A
Disclosure of Interest:	N/A
Date:	29th April 2004
Author:	Raymond Griffiths, Manager Corporate Services

BACKGROUND

Regular reporting on status of Miscellaneous Reports for consideration/information of the Council.

FINANCIAL IMPLICATIONS

- General Financial Management of Council
- General Reporting Procedure of Council

POLICY IMPLICATIONS - Nil

STATUTORY IMPLICATIONS - Nil

RECOMMENDATION

1 That the following Reports for the period ending 31st March 2004 be approved.

- Capital Status Report
- Bank Reconciliation
- Outstanding Sundry Debtors
- Loan Register Report

STAFF / COUNCIL RECOMMENDATION

MIN 0671/04 MOTION - Moved Cr. Thomson 2nd Cr. Stokes

1 *That the following Reports for the period ending 31st March 2004 be approved.*

- *Capital Status Report*
- *Bank Reconciliation*
- *Outstanding Sundry Debtors*
- *Loan Register Report*

CARRIED 5/0

AGENDA ITEMS – DEVELOPMENT SERVICES

Agenda Reference:	11.2.1
Subject:	Hydrology Model Costings Summary
Location:	Shire of Tammin
Applicant:	N/A
File Ref:	AGR19
Disclosure of Interest:	Nil.
Date:	28 April 2004
Author:	John Mitchell, Manager Development Services

BACKGROUND

At the April 2004 meeting Council requested a summary of costs incurred on the hydrology model and a budget for the completion of the project.

COMMENT

A summary of costs and local contractor use is provided below: -

Contractor	Task	Cost (\$)	Comments
2002/03 costs	Plans, clearing of site	29,253	
AVP Construction	Pond Construction	194,985	Additional items – rear ponds, stage area,
Belle Nominees*	Block work cutting, tool hire	481.25	
BP Steel Worx*	Minor steel material	887.14	
Brownleys Plumbing*	Water connection	864.68	
Coates Hire	Compactor Bobcat	3,164.94	Partial Donation
Doodlakine Store*	Trenching	422.57	
GH SR Williams*	Transport Conc	3044.98	
Kellerberrin Hardware*	Roof Construction Materials	2,625.96 1,180	Labour Component Attached list
Kiter Irrigation	Laying additional reticulation and lawn purchase costs	3,700	Extra area cost from extension to amphitheatre area \$8,500 contribution Water Corporation
Plumb Construction	Model design	10,000	Part Payment
Shire of Kellerberrin		10,257	Resource sharing payment and clearing of the block
Shire of Tammin	Machinery Permits	116	Temporary permits
Tammin Hotel*	Brick layers minor drinks	770.54	
Tarcoola Trust*	Excavation tanks	5,937.50	30 tonne excavator
West Tarp*	Canopy design and install	15,000	Part payment, 16,500 outstanding
Woodstock Electrical*	Electrical and Earthworks	80,497.41	Electrical quote \$52,000, Increased

			cost to lum board and xtras, remaining funds to earthworks, balance \$11,031
Zagari Bricklayers	Buildings	4,100	
BGC Cement	Cement	7,943	45 tonne concrete product sponsorship
BGC Quarries	Granite	1,746.85	
Coles Computers*	Pictures for sponsors, CD's	147.80	
DKT Agencies*	Retic parts	27.05	
Farmways Kellerberrin*	Bolt Cutters	54.50	
Kellerberrin Building Supplies*	Scaffold	58.60	
Limestone Building Bloc	Limestone	1,006	
Midland Brick	Blocks Bricks	6,204	\$4,050 sponsorship
R & J's Supplies*	Various Materials	20,270.43	
Rocla Pipelines	Tanks etc	7,933.80	
Sika Australia	Concrete Ancillary Materials	3,142	
Tammin Post Office*	Batteries	15.45	
Tilt Master*	Lintels	686.90	
United Bay Holdings	Fuel & Cool Drink Workcamp	2,917.79	Fuel costs for trucks, loader, compactor, bobcat, concrete mixer & cool drinks purchased for Workcamp

- * Local Contractor – all costs spent shown.
- Minor purchases <\$1,000 not shown but provided in job sheets

To date \$141,241.05 has been paid to local contractors. The majority of materials were purchased from Tammin local contractors. Outstanding payments totaling \$55,000 are due to local contractors. These main payments are to Woodstock Electrical, West Tarp and R & J Rural Independent Supplies. Of the \$427,000 spent to date \$194,000 was paid to one contractor. Of the remaining funds, \$233,000, \$141,000 was spent in local and regional contractors.

The remaining outstanding accounts for the 03/04 year are detailed below: -

Contractor	Quotation (Pre GST \$)	Paid \$	Outstanding (\$)
Woodstock Electrical	46,031	35,000	11,031
Plumb Design	40,000	10,000	30,000
Western Power	12,000	-	12,000
Westarp	31,500	15,000	16,500
R & J Supplies	-	-	2,500
Webforge – Railing	10,000		10,000
Total	\$139,531	\$55,000	\$82,031

The electrical quotation was based on the original design. Discussions between the Shire President and the Electrical Contractor resulted in additional costs including lum board,

centralizing the control of the site, additional items – power points, lights to stage and canopy. Western Power have been approached formally to consider sponsoring the project.

Other cost centres are for Council Labour and direct costs of plant. These costs to date are detailed below: -

Cost Centre	\$	Comment
Wages – T. McQuistan	16,632.55	
Overheads – Wages	14,318.29	
Plant Operating Costs	4,018.90	
Plant Depreciation	2,251.54	
Manager Development Services	4 months no charge	\$32,000 including overheads + vehicle costs

The following works require completion during the 2004/05 year. It is assumed major payments for canopy, model and power are made in the current financial year: -

Task	Dimensions	Materials	Quantities	Estimate
Pathways 1.2m wide External Around model only	126m 152m ² 100mm thick	Concrete and F62 Mesh	11 sheets F62, 14m ³ concrete	\$5,000
Internal Pathways 1.2m wide, no labour component	85m, 102m ² ,	Pavers	102 m @ 15.40m ² handipave, transport, ancillaries	\$2,500
Rock face spillway and rear spillway		Local rock allow for truck and loader costs and ancillary materials	40 bags cement	\$1,000
Pond capping	231m	Preformed rock brick		\$2,310
Electrical		Contractor	Internal completion	\$10,000
Painting of Ponds – materials only				\$8,000
Painting of buildings – materials only		Midland Brick "Nu Cote"	120m ² 2 coats \$100/15l 24l required + brushes etc	\$1,000
Landscaping – allowance only	Includes Kiter reticulation			\$15,000
Finishing of Stage	100m ² concrete	Conc, mesh, plastic	8 sheets F62 10m ³ concrete	\$3,500
Rail erection		No labour component	40 bags rapid set	\$500
Rails – Webforge		No labour comp.	20 bags rapid set	\$250
Cleaning				\$5,000

materials, chlorination				
Recontour drain side street	Shire crew			\$1,000
Perimeter Fence			40 bags Cement, wire	\$1,000
Transport Costs				No budget assume thru Mr. Leslie
Completion of retaining wall		No Labour comp.	20 bags cement	\$150
Total				\$56,210

The following assumptions are made: -

1. Volunteers will paint the ponds;
2. All labour will be volunteers;
3. All major plant costs will be through volunteers.
4. Costings are based on retail prices. E.g. concrete allowance \$300/m³ including laying.

There is no allocation of management supervision of the project for the 2004/05 year. The duties of the Manager, Development Services preclude a daily involvement.

Through discussions with Mr. Leslie it would appear the best approach is to obtain the services of up to 10 volunteers and the workcamp for a two week period and complete the works. Management of materials can be resolved by the Administration, however an individual will need to take control and organize the volunteers. The matter is submitted for Council consideration.

Voluntary contributions have been made and are summarized below: -

Name/Company	Task	Contribution
Toby McQuistan	Additional labour	Approx 250 hours
Robert McMeeken	Grader/Truck Driving/labour	Approx 100 hours
John Mitchell	Labour/Supervision/Loader	Approx 250 hours
Barry Leslie	Forward direction, labour, trucks, cartage, concrete	Estimate of fuel costs - \$5,000, labour estimate 250hr
GBC Cement	Concrete	42 tonne of materials
Water Corporation	Reticulation	\$8,000
	200 Limestone blocks	1,000
Peter Mitchell	Earthworks	Labour 100 hrs
Coates Hire	Compactor	1,000
Midland Brick	Retaining Wall	\$4,050
Tilt Master	Forklift	
R & J Rural Supplies	Forklift and Storage	
Frank Peczka	Labour, truck driving	50 hours
Tom Applegate	Labour truck driving – sand	30 hours
Westrac	Bobcat	\$2,500

There are several persons whose names I have misplaced who assisted Mr. Leslie with the rear water fall feature. These names should be included within the list.

FINANCIAL IMPLICATIONS

a. Financial Summary – Capital Works

1. Revenue – Capital

Budget 2002/2003	\$ 55,000.00	
Budget 2003/2004	\$ <u>55,000.00</u>	\$110,000.00

*Department of Transport and Regional Services Grant.

2. Expenditure: Project Cost Estimates - Capital

Project Estimate: 2002/2003	\$239,000.00 (original)
Project Estimate: 2003/2004	<u>\$430,000.00</u> (revised)
Less 2003/2004 Municipal Fund	\$150,000.00
Less 2003/2004 Loan Borrowings	<u>\$280,000.00</u>
	<u>\$ NIL</u>

3. Expenditure: Actual - Capital

2002/2003	\$ 29,253.00
2003/2004 (EST)	\$512,550.57
2004/2005 (EST)	<u>\$ 56,210.00</u>
Estimated Capital Expenditure	<u>\$598,013.57</u>

b. Financial Summary – Operating 2004/2005

4. Expenditure: Estimates

Operating: 2004/2005	\$ 30,000.00
Opening Celebrations 2004/2005	<u>\$ 10,000.00</u>
	\$ 40,000.00
Less Grants for Opening	- <u>\$ 5,000.00</u> (unknown)

NET ESTIMATE COSTS \$ 35,000.00

Operating costs for the centre are summarised below. Comment is sought on extent of works to maintain the facility: -

Task/Cost Centre	Cost	Comments
Labour – water tests, circulation and lawns	\$10,000	8hrs/week lawns, 1hr/week circulation, 30hrs cleaning per year allow 450 hours
Electrical costs	\$5,000	Allowance only – based on general cost to operate a public pool
Water Costs	\$4,000	Capacity of system approx 300m3 water, evaporation etc
Insurance	\$1,000	MCS to confirm
Cleaning/Sterilizing materials	\$2,000	CL2 tablets, algaecide, Quat Compounds.
Maintenance Budget	\$2,000	Broken lights, potential improvements to actual

		model, pump repairs, lawn mowers
Backflow Prevention Device	\$500	Plumber annual check
Electrical Compliance	\$500	Annual inspection and report of compliance
Fertilisers, chemical, new plants	\$1,000	Allowance for garden maintenance
Music Licences	\$250	Authority to play CD's etc
Total	\$26,250	

It is suggested that a budget for maintenance of \$30,000 be resolved by Council. The additional funds (\$3,750) to be placed in maintenance for items such as signage.

Council will also need to determine sponsorship of a major event to launch the Centre. A capital component of \$10,000 is suggested.

POLICY IMPLICATIONS - Nil.

STATUTORY IMPLICATIONS - Nil.

RECOMMENDATION

1. "That Council resolve to place \$60,000 in the 2004/05 budget to complete the following works on the hydrology model: -
 - a. Provision of materials for 126m x 1.2m width concrete pathways around the external of the model;
 - b. Provision of materials for 85m of 1.2m width block pavers around amphitheatre area including the internal pathway;
 - c. Provision of materials for completion of rock spillways and rock cascade feature;
 - d. Provision of materials for completion of rear pond and walkway capping;
 - e. Completion of the electrical contractors component;
 - f. Provision of paint and ancillaries for painting of ponds;
 - g. Provision of materials for painting of buildings;
 - h. Provision of materials for landscaping;
 - i. Provision of materials for completion of the stage floor;
 - j. Provision of materials for handrails within stage and amphitheatre area;
 - k. Provision of cleaning materials;
 - l. Recontour of drain on north side of model adjacent to the road;
 - m. Provision of materials for relocation of perimeter fence; &
 - n. Provision of materials for completion of retaining wall securement;"
2. That \$30,000 be included in the draft 2004/05 budget for annual maintenance of the Hydrology Model within the following parameters: -

Task/Cost Centre	Cost
Labour – water tests, circulation and lawns	\$10,000
Electrical costs	\$5,000
Water Costs	\$4,000
Insurance	\$1,000
Cleaning/Sterilising materials	\$2,000
Maintenance Budget	\$2,000
Backflow Prevention Device	\$500
Electrical Compliance	\$500

Fertilisers, chemical, new plants	\$1,000
Music Licences	\$250
Total	\$26,250

3. "That Council include within the draft 2004/05 budget \$10,000 for a major event to be held at the Hydrology Model."
4. "That the following volunteers and sponsors be formally acknowledged: -

Councillors please include other persons the MDS has not included

Name/Company	Task	Contribution
Toby McQuistan - Tammin	Additional labour	Approx 250 hours
Robert McMeeken - Tammin	Grader/Truck Driving/labour	Approx 100 hours
Barry Leslie - Tammin	Forward direction, labour, trucks, cartage, concrete	Estimate of fuel costs - \$5,000, labour estimate 250hr
GBC Cement	Concrete	42 tonne of materials
Water Corporation - Northam	Reticulation	\$8,000
	200 Limestone blocks	1,000
Peter Mitchell	Earthworks	Labour 100 hrs
Coates Hire	Compactor	1,000
Midland Brick	Retaining Wall	\$4,050
Tilt Master - Tammin	Forklift	
R & J Rural Supplies - Tammin	Forklift and Storage	
Frank Peczka - Tammin	Labour, truck driving	50 hours
Tom Applegate - Tammin	Labour truck driving – sand	30 hours
Westrac	Bobcat	\$2,500

STAFF / COUNCIL RECOMMENDATION

MIN 0672/04 MOTION - Moved Cr. Wheeldon 2nd Cr. Stokes

1. "That Council resolve to place \$60,000 in the 2004/05 budget to complete the following works on the hydrology model: -
 - a. Provision of materials for 126m x 1.2m width concrete pathways around the external of the model;
 - b. Provision of materials for 85m of 1.2m width block pavers around amphitheatre area including the internal pathway;
 - c. Provision of materials for completion of rock spillways and rock cascade feature;
 - d. Provision of materials for completion of rear pond and walkway capping;
 - e. Completion of the electrical contractors component;
 - f. Provision of paint and ancillaries for painting of ponds;
 - g. Provision of materials for painting of buildings;
 - h. Provision of materials for landscaping;
 - i. Provision of materials for completion of the stage floor;
 - j. Provision of materials for handrails within stage and amphitheatre area;
 - k. Provision of cleaning materials;
 - l. Recontour of drain on north side of model adjacent to the road;
 - m. Provision of materials for relocation of perimeter fence; &
 - n. Provision of materials for completion of retaining wall securement;"

2. That \$30,000 be included in the draft 2004/05 budget for annual maintenance of the Hydrology Model within the following parameters: -

Task/Cost Centre	Cost
<i>Labour – water tests, circulation and lawns</i>	\$10,000
<i>Electrical costs</i>	\$5,000
<i>Water Costs</i>	\$4,000
<i>Insurance</i>	\$1,000
<i>Cleaning/Sterilising materials</i>	\$2,000
<i>Maintenance Budget</i>	\$2,000
<i>Backflow Prevention Device</i>	\$500
<i>Electrical Compliance</i>	\$500
<i>Fertilisers, chemical, new plants</i>	\$1,000
<i>Music Licences</i>	\$250
Total	\$26,250

3. “That Council include within the draft 2004/05 budget \$10,000 for a major event to be held at the Hydrology Model.”

4. “That the following volunteers and sponsors be formally acknowledged: -

Name/Company	Task	Contribution
<i>Toby McQuistan - Tammin</i>	<i>Additional labour</i>	<i>Approx 250 hours</i>
<i>Robert McMeeken - Tammin</i>	<i>Grader/Truck Driving/labour</i>	<i>Approx 100 hours</i>
<i>Barry Leslie - Tammin</i>	<i>Forward direction, labour, trucks, cartage, concrete</i>	<i>Estimate of fuel costs - \$5,000, labour estimate 250hr</i>
<i>GBC Cement</i>	<i>Concrete</i>	<i>42 tonne of materials</i>
<i>Water Corporation - Northam</i>	<i>Reticulation</i>	<i>\$8,000</i>
	<i>200 Limestone blocks</i>	<i>1,000</i>
<i>Peter Mitchell</i>	<i>Earthworks</i>	<i>Labour 100 hrs</i>
<i>Coates Hire</i>	<i>Compactor</i>	<i>1,000</i>
<i>Midland Brick</i>	<i>Retaining Wall</i>	<i>\$4,050</i>
<i>Tilt Master - Tammin</i>	<i>Forklift</i>	
<i>R & J Rural Supplies - Tammin</i>	<i>Forklift and Storage</i>	
<i>Frank Peczka - Tammin</i>	<i>Labour, truck driving</i>	<i>50 hours</i>
<i>Tom Applegate - Tammin</i>	<i>Labour truck driving – sand</i>	<i>30 hours</i>
<i>Westrac</i>	<i>Bobcat</i>	<i>\$2,500</i>

5. That Council seek approval from the WA Treasury Department to raise a loan for \$360,000.00 over a 15 year period to part fund the Hydrology Model Project.

CARRIED 5/0

Agenda Reference:	11.2.2
Subject:	Future of Tammin Saleyards
Location:	Tammin
Applicant:	Shire of Tammin
File Ref:	AGR11
Disclosure of Interest:	Nil.
Date:	28 April 2004
Author:	John Mitchell, Manager Development Services

BACKGROUND

Council Minutes of December 3, 2003 Meeting reads;

MIN 0581/03 MOTION – Moved Cr Thomson 2nd Cr Stokes

“That the use of the Tammin Saleyards be monitored until 30th June 2004 and the views of Elders and Wesfarmers local dealerships be sought as to the future of the site”

CARRIED 4/0

Council Minutes of February 11, 2004 Meeting reads;

MIN 0611/04 MOTION – Moved Cr Caffell 2nd Cr Brooks

“That the Tammin Livestock Saleyards be closed temporarily and a survey of local farmers be conducted”

CARRIED 4/0

Council Minutes of 7 April 2004 meeting reads;

MIN 0634/04 MOTION - Moved Cr. Brooks 2nd Cr. Caffell

That the matter lay on the table and more information be presented to next Council Meeting.

CARRIED 6/0

REASON

Council request further information.

COMMENT

The Environmental Protection Regulations 1987 require that a saleyards that handles more than 10,000 animals per annum apply for a works approval. In addition it is the view of the Department that the issues relevant to a feedlot are applicable in the operation of a saleyard.

A copy of the Code of Practice for the Operation of Feedlots appends. The sections include the removal of liquid waste through a settlement pit, removal of solid waste performed regularly, floor layout and design, and odour control.

Advice received from the local Livestock Agents does not include estimated numbers of sales or numbers per annum. Both agents suggest that numbers less than 10,000 per annum as sales estimates. There are no guarantees for the number or size of sales per annum.

The legislation which impacts on the development is detailed below: -

1. Environmental Protection Act 1986 and the Code of Practice – Environmental management of Beef Cattle Feedlots in Western Australia. The site is required to be licenced with the Department if sales per annum of more than 10,000 are estimated.
2. Occupational Health and Safety regulations 1996 – sections 3.49 and 3.59 are applicable in relation to falls and protection of the workplace. Section 3.49 requires the employer to assess the workplace for fall hazards and take appropriate steps to reduce the risk. As with all legislation it has been generalized to the point where if a fall occurs the workplace was not safe. AS 1428.1 – Access and Mobility Part One General Requirements for access states that for walkways the minimum width shall be 1000mm. Section 3.59 requires the annual monitoring of electrical devices on the site.
3. Health Act 1991 – 1976 – Public Building Regulations 1992 provides in Regulation 10 that ablutions shall be provided unless exempted by the local government. As the persons meet for an individual purpose the site is a public building. The Occupational Health & Safety Regulations requires the Employer to provide adequate sanitary facilities at the workplace. In this instance Council can exempt the site from the requirements for ablutions and require the hirer to provide temporary facilities.
4. Lease Agreement – Westrail – The agreement requires Council to maintain the site to a good condition and indemnify Westrail from any threat of liability claim. The main issues with the site would be access – parking condition of roads, paths etc, annual inspection of electrical devices onsite, and maintenance of infrastructure. The last sale held at the site resulted in complaints regarding the condition of gate systems and the main loading ramp which requires new boards and reshaping due to truck damage.

The existing issues with the yard can be summarised as: -

1. Auctioneers Podium/walkways – Advise the hirers that there is no walkway system and a podium or similar are to be provided. It is not sufficient for Council to hire the site and ignore the use of the walkways. An instruction not to use is required and to avoid a liability claim the walkways should be removed. It should be noted that the hirers have advised that without the walkways there is no point in hiring the facility.
2. Loading Ramps – Address the issues including replacement of the damaged floor boards, removal of components that may damage an animal and straighten and provide impact stops for trucks backing to the ramps. Council's carpenter will assess the facility and provide estimates of cost.
3. Provision of sanitary facilities – exempt the site from the requirements in accordance with section 10 of the Public Building Regulations 1992 and require the hirer to provide toilets at the ratio of 1:100 persons attending with a minimum of 2 toilets to be provided.
4. Limit sales at the site to less than 10,000 animals per annum. There are then no licences to obtain. Licences are based on the estimated throughput and therefore potential to damage the environment through registered discharges. The greater the numbers the greater the fees. Minimum fees are \$340.00
5. Grade the carpark areas and make the walkways even in surface. Install signage advising where to park and the rules of use of the facility.
6. Public Liability Insurance – Council's existing policy would cover a claim against damage caused to a person or machinery where the failure to maintain the premises caused the damage. I do not think it is possible to divest the responsibility through a condition of use.

7. Carry out repairs to individual yards to prevent damage to the animal and make all gates easily operable.

FINANCIAL IMPLICATIONS

Repairs to the yards and loading ramps are estimated at \$2,000 for materials and \$1,500 labour. The improvements to the carpark may be resolved through a gravel coat and grade.

Annual costs to maintain the facility are: -

Cost Centre	Annual Cost (\$)
Insurance	NIL
Electricity – Not Applicable	NIL
Water Supply - Disconnected	NIL
Annual Maintenance currently weeds, mowing	1,000.00
Annual Maintenance yards	436.00 (for 03/04)
Rental	210.00
TOTAL	\$1,646.00

There has been no income from the saleyards site for the past twelve months. Due to the condition of the yards and required repairs being completed by the hirer, no fees were charged for the recent sale.

Councils current fees and charges as adopted are 25c per head

POLICY IMPLICATIONS - Nil.

STATUTORY IMPLICATIONS

The following legislation is applicable to the operation of the Saleyards: -

Environmental Protection Act 1986;
 Health Act 1911 – 1979 as amended;
 Occupational Health & Safety Regulations 1996;
 Code of Practice – Guidelines for the Environmental Management of Beef Cattle Feedlots.

Community consultation: Survey completed with local farming businesses and results detailed in Councils, 7 April 2004 Ordinary Meeting.

RECOMMENDATION

1. "That the saleyards remain open and that hirers be advised of the following conditions of use: -
 - a. The hirer is responsible to provide ablutions at cost for the event proposed with a minimum of two chemical toilets to be provided."
 - b. The hirer is required to remain on the ground and not use any "off the ground" walkways associated with the use of the saleyards.
 - c. The hirer is required to ensure public liability is in place and at hirers cost to cover any risks caused by their use of the saleyards."

2. "That \$5,146 be budgeted for the 2004/05 financial year to complete required maintenance of the Tammin Sale yards."
3. "That the total number of animals permitted through the sale yards per annum is 10,000."

STAFF / COUNCIL RECOMMENDATION

MIN 0673/04 MOTION - Moved Cr. Stokes 2nd Cr. Caffell

1. *"That the saleyards remain open and that hirers be advised of the following conditions of use: -*
 - a. *The hirer is responsible to provide an ablutions at cost for the event."*
 - b. *The hirer is required to remain on the ground and not use any "off the ground" walkways associated with the use of the saleyards.*
 - c. *The hirer is required to ensure public liability is in place and at hirers cost to cover any risks caused by their use of the saleyards."*
2. *"That \$5,146 be budgeted for the 2004/05 financial year to complete required maintenance of the Tammin Sale yards."*
3. *"That the total number of animals permitted through the sale yards per annum is 10,000."*

CARRIED 5/0

Agenda Reference:	11.2.3
Subject:	Hazardous Waste Precinct – Site Selection Draft Comment
Location:	Core Consultative Committee on Waste
Applicant:	Shire of Tammin
File Ref:	ENVH15
Disclosure of Interest:	Nil
Date:	3 May 2004
Author:	John Mitchell, Manager Development Services

BACKGROUND

The Core Consultative Committee on Waste has proposed draft Site Selection Criteria for the establishment of Hazardous Waste Precincts within Western Australia.

The Committee seeks comments from local government regarding the proposed selection criteria.

COMMENT

The package appends.

There are two main areas of concern that the Administration sees within the documentation.

1. There is no mention of referral to local government for consideration and approval under the various legislation enforced by local government.
2. The Buffer zones proposed do not take into account any relative standard. For example the waste precinct only has to be 500m from declared rare flora whereas for sensitive industries the buffer is required to be 3 – 6 kilometres. I have seen the effects of a cleanup of a drumMUSTER site where the overspray destroyed in excess of 50 hectares of crop over a distance of several kilometres. There is a need for continuity of buffer zones and the manner in which they are declared.

The matter is submitted to Council for consideration.

FINANCIAL IMPLICATIONS - Nil.

POLICY IMPLICATIONS - Nil.

STATUTORY IMPLICATIONS - Nil at this time.

Dog Act 1976 and associated regulations
Development of Local Law.

RECOMMENDATION

1. "That Council respond to the request from the Core Consultative Committee on Waste for submissions on the proposed Hazardous Waste Precinct Selection Criteria and advise of concerns with respect to buffer zones and the requirement for Local Government consultation."

STAFF / COUNCIL RECOMMENDATION

MIN 0674/04 MOTION - Moved Cr. Wheeldon 2nd Cr. Thomson

1. *"That Council respond to the request from the Core Consultative Committee on Waste for submissions on the proposed Hazardous Waste Precinct Selection Criteria and advise of concerns with respect to buffer zones and the requirement for Local Government consultation."*

CARRIED 5/0

Agenda Reference:	11.2.4
Subject:	Dog Act 1976 – Control of Numbers of Dogs on Properties
Location:	Shire of Tammin
Applicant:	Shire of Tammin/Department of Local Government & Regional Development.
File Ref:	OLGOV01
Disclosure of Interest:	Nil.
Date:	3 May 2004
Author:	John Mitchell, Manager Development Services

BACKGROUND'

Advice has been received from the Department of Local Government and Regional Development that the Dog Act 1976 and the regulations do not control the number of dogs that can be kept on a residential property.

COMMENT

The reality of the omission is that Council cannot currently prevent an individual having any number of dogs on the property.

Does Council wish to control the number of dogs that can be kept on a residential property?

In support of the requirement: -

1. There is no current control to restrict the number of dogs. Council can control sheep, cattle, horses, cats, elephants and just about all other types of animals.
2. The greater the number of dogs that are kept the greater is the likelihood that complaints will increase.

Dog exercise areas are controlled through the Local Government Property Local Law. The Dog Regulations and Dog Act have sufficient scope to resolve the majority of issues that arise. The basic local law will be a one paragraph statement that not more than three dogs over the age of three months may be kept on the property without the express written permission of Council.

FINANCIAL IMPLICATIONS

The preparation of the local law can be carried out inhouse. Gazettal fees and advertising costs are the major cost.

It is expected that the cost of the local law will be \$500.00

POLICY IMPLICATIONS - Nil.

STATUTORY IMPLICATIONS

There are currently no controls over the number of dogs that can be kept at one property.

RECOMMENDATION

“That the Administration prepare a local law to restrict the number of dogs be restricted that can be kept on any property within the Shire of Tammin”

STAFF / COUNCIL RECOMMENDATION

MIN 0675/04 MOTION - Moved Cr. Caffell 2nd Cr. Wheeldon

“That the Administration prepare a local law to restrict the number of dogs to two that can be kept on a residential property within the townsite of the Shire of Tammin”

CARRIED 5/0

REASON

Council is of the opinion that technical and legal difficulties would exist for applying the Local Law in rural areas.

CHIEF EXECUTIVE OFFICERS REPORT

STAFF / COUNCIL RECOMMENDATION

MIN 0676/04 MOTION - Moved Cr. Caffell 2nd Cr. Thomson

That the Chief Executive Officers Report including the following sub reports be accepted:

1. *Manager Corporate Services Report*
2. *Manager Development Services Report*

3. *Manager Works and Services Report*

CARRIED 5/0

CLOSURE OF MEETING

6:40pm - There being no further business to discuss President, Cr Leslie thanked Members for their attendance and closed the meeting.

NEXT MEETING DATE

Wednesday, 2 June 2004 commencing at 1:00pm at Council Chambers.