

Shire of Tammin

AUDIT COMMITTEE MEETING

AGENDA



1 Donnan Street, Tammin
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NOTICE OF MEETING

Dear Elected Member,

Please be advised that a meeting of the Audit Committee of the Shire of Tammin will be held on Thursday 17 December 2020 in the Council Chambers, 1 Donnan Street Tammin, commencing at 3:30pm.



Neville Hale
Chief Executive Officer

11 December 2020

CHARTER

The role of the Audit Committee is to provide an independent oversight of the financial systems of a local government on behalf of Council. The Council (unless delegated to the Audit Committee) is required to meet a minimum of once per year with the Auditor (which may be by video or telephone).

Members of the Audit Committee are Cr's, M. Greenwood, G. Batchelor, N. Caffell, T. Daniels, T. Nicholls & C. Thomson.

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7. Agenda Items
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8. Closure of meeting

1. DECLARATION OF OPENING

The Chairperson will declare the meeting open at _____ pm.

2. RECORD OF ATTENDANCE

Present:

Cr M Greenwood	Chairperson
Cr G Batchelor	Member
Cr N Caffell	Member
Cr T Daniels	Member
Cr C Thomson	Member
Cr T Nicholls	Member

In Attendance:

Neville Hale	Chief Executive Officer
Morgan Ware	Manager Finance & Administration
Fabian Houbrechts	Manager of Works & Services

Leave of Absence:

Nil

Apologies:

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. DECLARATIONS OF INTEREST

Nil

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Minutes of the previous Audit Committee meeting, held on 22 October 2020 are included as an attachment to this Agenda.

6.1 Audit Committee Meeting Minutes – 22 October 2020

STATUTORY IMPLICATIONS

Section 5.22 (2) of the *Local Government Act 1995* Section 5.22 (2) requires minutes of all council and committee meetings to be submitted to the next meeting of the council or the committee, as the case requires, for confirmation

Recommendation

That the minutes of the Audit Committee meeting held on 22 October 2020 be confirmed.

Moved: Cr _____

Seconded: Cr _____

Vote: Simple Majority

Carried/Lost: _/_

7. AGENDA ITEMS

7.1 Shire of Tammin Annual Report 2019/20

Location:	Shire of Tammin
Applicant:	Manager of Finance and Administration
Date:	10 December 2019
Author:	Morgan Ware
Item Approved by:	Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachments:	

Item 7.1 awaiting the Audit Report, expected to be received on Monday 14 December 2020.

8. CLOSURE OF MEETING

There being no further business, the Chairperson will declare the meeting closed at ____pm.