

Credit Card Reconciliation

Nov-23

Card Holder	Date of Transaction	Supplier	Description	Amount	GST
Fabian Houbrechts	2/11/2023	Farmways	Hose Clamp and Bolt Clamp	\$7.35	\$0.67
	6/11/2023	Sydney Tools PTY LTD	Dewalt 18V KIT	\$698.95	\$63.54
	8/11/2023	Dunnings	CC FUEL TN1	\$136.38	\$12.40
	15/11/2023	Hotel Northbridge	Accommodation	\$550.00	\$50.00
	28/11/2023	Card Fee	Card Fee - per cardholder	\$9.00	
				\$1,401.68	\$126.61
Joanne Soderlund	30/10/2023	CHATGPT Subscription	office admin expenses	\$35.10	\$3.19
	30/10/2023	ALGJD PTY LTD	Advertisement for works position	\$560.96	\$51.00
	9/11/2023	Crown Metropol	Conference for CEO	\$847.14	\$77.01
	13/11/2023	Crown Metropol	Conference for CEO	\$126.06	\$11.46
	20/11/2023	Caltex	Food for Fire Vollies	\$169.00	\$15.36
	27/11/2023	CHATGPT Subscription	office admin expenses	\$33.60	\$3.05
	28/11/2023	Card Fee	Card Fee - per cardholder	\$9.00	
				\$1,780.86	\$161.07
Racheal King	2/11/2023	BP Cunderdin	Fuel for 2TN	\$94.76	\$8.61
	10/11/2023	Dropbox	Dropbox Plus	\$18.69	\$1.70
	10/11/2023	Caltex Tammin	Food For Special Council Meeting	\$75.00	\$6.82
	22/11/2023	Ampol Meckering	Fuel for 2TN	\$82.90	\$7.54
	28/11/2023	Card Fee	Card Fee - per cardholder	\$9.00	
				\$280.35	\$24.67
			\$3,462.89	\$312.35	

Credit Card Register		
Opening Card Holders	Amendments Made	Comments
Fabian Houbrechts	N/A	No Changes
Joanne Soderlund	N/A	No Changes
Racheal King	N/A	No Changes

Credit Card Statement	
Balance from previous statement	\$6,804.38
Payments and other credits	\$6,804.38
Purchases, cash advances and other debits	\$3,435.89
Interest & other charges	\$29.62
Closing Balance	\$3,465.51

Prepared By: Racheal King

Authorised By: Joanne Soderlund