

Minutes of the Shire of Tammin Ordinary Council meeting held at the Yorkrakine Hall, Bungulla North Rd, Yorkrakine on Thursday, 18 September 2008.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Cr R Stokes declared the meeting open at 2.00pm.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Present

Cr R.J. Stokes	President (Presiding Person)
Cr K.L. Caffell	Deputy President
Cr M.D. Greenwood	Member
Cr S.J. Jefferies JP	Member
Cr B.F. Stokes	Member
Cr M.K. Wheeldon	Member

Mr M.G. Oliver Chief Executive Officer

Visitors

Mrs Libby Hutchinson (from 2.04pm).

Apologies

Nil

Leave of Absence

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

4.1 Yorkrakine Centenary Celebrations (ORGL-20)

Item 11.4 – 20 March 2008 refers.

Mrs Libby Hutchinson entered the Hall at 2.04pm and provided Councillors with an update on the Yorkrakine Centenary Celebrations. Libby sought the loan (and delivery) of the pin-up boards before leaving the Hall at 2.12pm.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Council Meeting Minutes – 21 August 2008

STATUTORY ENVIRONMENT

Section 5.22(2) of the Local Government Act provides that minutes of all meeting to be kept and submitted to the next full Council meeting for confirmation.

STAFF RECOMMENDATION

That the minutes of the Ordinary Council meeting held on 21 August 2008 be confirmed as a true and correct record.

Simple Majority Required

MIN 153/08 MOTION – Moved Cr Jefferies 2nd Cr Caffell

That subject to the correction on page 23 Item 11.14 following the Staff Recommendation of the insertion of the words "Mr Oliver entered the Chamber at 4.00pm" the minutes of the Ordinary Council meeting held on 21 August 2008 be confirmed as a true and correct record.

CARRIED 6/0

8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

10. REPORTS OF COMMITTEES/COUNCILLORS

10.1 Tammin Volunteer Fire Service – AGM (BUSH-02)

Meeting held on 18 August 2008 and attended by Cr B Stokes together with the CEO.

Arising from the meeting was agreement that a letter should again be forwarded to the rural land owners reminding them of their obligation to install firebreaks as was done last year, together with the addition of a *tick box* and return to ascertain the support or otherwise for the issue of infringements for the failure to comply with Council's Firebreak Order.

10.2 WE-ROC Council (ORG-15)

Information Item 21 – 21 August 2008 refers.

Meeting held in Bencubbin on 26 August 2008 and attended by Crs R Stokes and Caffell together with the CEO. The two issues which occupied the meeting were the SSS Journey and the AGM process.

Following the meeting there was a joint WE-ROC/NEW-ROC meeting with Bill Mitchell, Ricky Burges and Nick Wood from WALGA.

10.3 Wheatbelt Sports Council

Cr B Stokes reported on his attendance at the meeting held in Merredin on 17 September 2008.

11. AGENDA ITEMS

11.1 Staff (PROP-00)

Author – MG Oliver, CEO, 19 August 2008 Interest – Mr Oliver declares an interest in this item as the incumbent.

BACKGROUND

Cr R Stokes has requested an item be included onto this Agenda to discuss Staff issues – particularly the performance appraisal system proposed for the CEO's 5 year contract.

COMMENT

WALGA has noted that there are 2 appraisal systems in the current contract and provided a quote to carry out an appraisal.

Following the August 2008 Ordinary Council meeting, Cr R Stokes was to seek further information from WALGA and the CEO was to provide a copy of the Department of Local Government and Regional Development's Note on CEO Performance Appraisal to the Councillors. Unfortunately, the Department does not have a note on performance appraisal.

FINANCIAL IMPLICATIONS

Unknown.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT**FUTURE PLAN IMPLICATIONS**

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council provide direction.

Simple Majority Required

MIN 154/08 MOTION – Moved Cr R Stokes 2nd Cr S Jefferies

That the Shire of Tammin accept WALGA's quote to undertake the performance appraisal of the CEO prior to entering into the new 5 year contract.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

11.2 Donnan Park – Pie Warmer (ASS-1158)

Author – MG Oliver, CEO, 20 August 2008 Interest – Nil

BACKGROUND

At the P&Cs Golf Day the glass door of the Donnan Park pie warmer shattered.

Arising from this was the realisation that equipment was being relocated without any system or control or charge.

After prompting, the equipment was returned to Donnan Park.

COMMENT

There were a number of different theories as to why the glass shattered including that the pie warmer was overloaded – however an inspection of the equipment failed to support any of the suppositions.

From enquires with previous Staff it was determined that a glass panel had shattered several years ago but the glass which shattered this time was the other door.

The glass has been replaced and a new handle (the old one was discarded with the shattered glass) manufactured.

Differing views as to what should have happened have been expressed.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the requirement to seek approval from the Shire Office for the relocation of any equipment between Shire properties be advertised in the *Tammin Tabloid*.

Simple Majority Required

MIN 155 /08 MOTION – Moved Cr Wheeldon 2nd Cr Greenwood

That the Staff Recommendation be adopted.

CARRIED 6/0

11.3 M Hutchison – Historic Weighbridge (HIST-04)

Author – MG Oliver, CEO, 19 August 2008 Interest – Nil

PREVIOUS REFERENCE

Item 11.16 – 21 August 2008 refers.

BACKGROUND

Offering the original CBH weighbridge and/or scales for return to Tammin for historical preservation.

The Hutchison family acquired the scales from CBH in 1970 and they are currently located in Burekup (16km north of Bunbury). It is understood that these are the first scales installed in Tammin by CBH.

COMMENT

The weighbridge is around 15 tonnes however the shed and the scales are separate.

FINANCIAL IMPLICATIONS

Unknown – depending on what is done if the weighbridge was acquired and re-located.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council provide direction.



Simple Majority Required

MIN 156 /08 MOTION – Moved Cr Caffell 2nd Cr Greenwood

That the Offer of the scales and signage be accepted and that Staff travel to collect the items.

CARRIED BY AN ABSOLUTE MAJORITY 5/1

11.4 Structural Reform (PROP-00)

Author – MG Oliver, CEO, 28 August 2008 Interest – Nil

PREVIOUS REFERENCE

Item 11.15 – 21 August 2008 refers.

BACKGROUND

In August 2008 Cr R Stokes has requested an item be included onto this Agenda to discuss structural reform of local government – in particular the *SSS Report/The Journey: Sustainability Into The Future* with the view to taking a more positive approach to the Report's recommendations and to initiating discussions with the Shire of Cunderdin and SEA-ROC.

COMMENT

WALGA has responded to the WALGA AGM resolution for a Statewide forum to be held prior to State Council's adoption of the updated Report's recommendations by calling a Special Forum for 15 September 2008 commencing at 10am at the City of Stirling.

WALGA has requested that it be advised (by 8 September 2008) of:

- the recommendations or issues that they specifically wish to discuss at the Special Forum to facilitate the Agenda; and
- each local government's representation at the Special Forum.

WALGA has advised that following the calling of the State Election for 6 September 2008, it has launched a television advertising campaign to encourage major parties to commit to *sustainable communities*. WALGA has noted that it is important that the campaign be reinforced at the local level by the platform being promoted to all candidates and seeking a commitment on the following issues:

- collaborative Intergovernmental relations
- good local governance
- developing sustainable communities
- protecting & enhancing the natural environment; and
- safe and sustainable infrastructure.

Council's existing position of opposition to the structural reform/amalgamation agenda was last supported by a survey of residents in September 2006.

In August 2008 Council resolved that the issue lay on the table (pending the discussions at the Special Forum on 15 September 2008).

On 3 September 2008 5 Councillors and the CEO met with the President of Cunderdin and received a briefing on SEA-ROC's direction.

FINANCIAL IMPLICATIONS

Unknown

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATIONS

That Council update it's position on structural reform and the SSS Report.

Simple Majority Required

MIN 157 /08 MOTION – Moved Cr R Stokes 2nd Cr S Jefferies

That the Shire of Tammin seek to attend a SEA-ROC meeting to see how it functions with the possibility of joining in the future.

AMENDMENT – Moved Cr Caffell 2nd Cr Wheeldon

That the Shire of Tammin seek to attend a SEA-ROC meeting to see how it functions.

Vote 3:3

The Chairman exercised his casting vote for the Amendment

The Amendment became the substantive motion and was CARRIED 6/0

11.5 Shire of Kellerberrin – Dual Fire Control Officer Appointment (BUSH-00)

Author – MG Oliver, CEO, 28 August 2008 Interest – Nil

PREVIOUS REFERENCE

Item 11.8 – 20 September 2007 refers.

BACKGROUND

Requesting the appointment of:

- Mr Murray McDonald
- Mr Ian McNeil
- Mr Frank Morley
- Mr David Lamplugh

as dual fire control officers in the Shire of Tammin.

COMMENT

The same Officers were appointed in 2007.

FINANCIAL IMPLICATIONS

Cost of advertising appointments.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Section 40 of the *Bush Fire Act* provides that two or more local governments may by agreement join in the appointment of bush fire control officers and that officers so appointed may exercise their power and authorities in each of the districts so appointed.

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That:

- Mr Murray McDonald
- Mr Ian McNeil
- Mr Frank Morley
- Mr David Lamplugh

be appointed as dual fire control officers in the Shire of Tammin.

Simple Majority Required

MIN 158/08 MOTION – Moved Cr Caffell 2nd Cr Greenwood

That the Staff Recommendation be adopted.

CARRIED 6/0

11.6 Road Name Signs (ENG-27)

Author – MG Oliver, CEO, 2 September 2008 Interest – Nil

BACKGROUND

Several complaints have been received following the erection of road name signs on roads that have previously not been identified with a sign.

COMMENT

The complaints, which emanate from the adjoining land owners, revolve around the signs encourage people to use the roads and suggesting this has resulted in rubbish being dumped and the roads *cut up*.

The signs clearly identify that the roads are a public road.

A direction from Council on how these complaints should be handled is sought.

There would seem to be two basic solutions – either the signs stay or the road is closed.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council provide direction.

Simple Majority Required

MIN 159/08 MOTION – Moved Cr Jefferies 2nd Cr B Stokes

That the road name signs remain erected.

CARRIED 6/0

11.7 Lot 3 – 6 Barrack Rd (ASS-436)

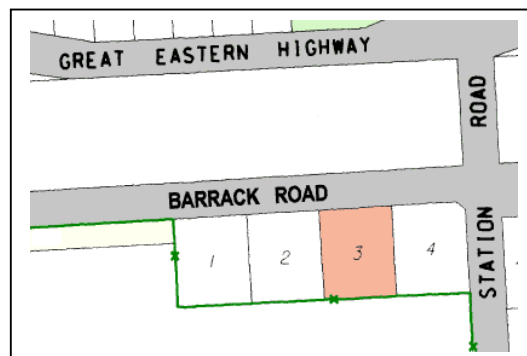
Author – MG Oliver, CEO, 20 August 2008 Interest – Nil

PREVIOUS REFERENCE

Items 11.2 – 15 March 2007 and 11.13 – 19 April 2007 refer.

BACKGROUND

Arising from discussions at the February 2007 Council meeting was the feeling that Councillors would like to see the vehicle wrecks removed from Lot 3 Barrack Road.



Council has received a number of complaints about the disused vehicle bodies on the property. In total there were approximately 20 car bodies and 4 buses. Although there was not a noise issue because the property was not being used commercially as a wrecking yard, the block was unsightly which was affecting the amenity of the area.

At the time, it was noted that there are ownership issues relating to the property (Tony Trembath vs. Avon District Professionals).

Mr Trembath had sought for the zoning of the site to be changed to industrial to allow it to be used as a road train and transport depot. Council resolved on 5 November 2003 that:

- Mr Trembath be requested to prepare a formal submission to Council regarding the use of lot 3 Barrack Road; and
- as part of the Town Planning Scheme Review, Council consider rezoning Barrack Road to industrial.

Following further representations from Mr Trembath, Council resolved on 17 August 2006 (Min 226/06) that Staff write to the owners (plus Mr Trembath) of lots 1-4 in Barrack Rd advising of the current zoning and seeking their interest in the sale of the properties and also their interest in having the land re-zoned to light industry. Following minimal response, Council subsequent resolved on 19 October 2006 (276/06) that no further action be taken to amend the zoning of lots 1-4 Barrack Rd from *Residential* to *Industry* or *Light Industrial* and that the property owners be reminded of the provisions of the Town Planning Scheme 1 relating to this zoning.

Under the Shire of Tammin Town Planning Scheme No 1, the land is zoned *Residential* (R12.5).

In March 2007 Council resolved that Staff enter into discussions with the owner of Lot 3 Barrack Rd to endeavour to have the site cleaned up.

In April 2007 Council was advised that discussions had been held with the owner of the property and it was suggested that a notice be served on both the owner and occupier under section 3.25 of the Local Government Act requiring that disused material be removed from Lot 3 Barrack Road.

Council resolved in April 2007 that a notice is served on the owner and occupier of Lot 3 Barrack Road, Tammin to remove all disused car bodies and material and make good Lot 3 to the satisfaction of the Manager of Environmental Health and Building Services, and that all material removed from Lot 3 to be disposed of appropriately at an approved landfill site, or collected by a registered scrap metal merchant.

A 60 day notice were issued on 30 April 2007 to the owner and occupier of Lot 3 Barrack Road, Tammin to remove all disused material, disused furniture and make good Lot 3 to the satisfaction of the Manager of Environmental Health and Building Services, and that all material removed from Lot 3 to be disposed of appropriately at an approved landfill site, or collected by a registered scrap metal merchant.

Works were required to be completed by 30 June 2007.

Following a variety of commitments and threats, a significant clean-up was undertaken in January and February 2008. Subsequently and in conjunction with Steve Williams, Shire equipment was involved in relocating the old stock crate semi trailer which was previously on the adjoining block but somehow found it's way onto the property.

COMMENT

Whilst the site is not fully cleared, is Council now satisfied to let the matter rest – or does it wish the clean-up to be further pursued?

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Under Town Planning Scheme No. 1 (TPS 1), the property is zoned *residential* and has an area of 2,023 m². The type of use carried on the property does not neatly fit within any of the use classes within the TPS 1 zoning table. However it would fit within the definition of *storage yard* in Appendix 1 (interpretation) which "means any land used for the storage of goods".

Since this use class is not listed in the zoning table, any person who wishes to undertake this land activity needs to apply to Council. Council would need to determine that the land use was compatible with the zoning, before advertising the application for comment, which could be considered thereafter as described in Clause 3.2.5.

Council has not approved the *storage yard* land use activity, therefore the existing use contravenes TPS 1. Under Clause 8.2 of TPS 1, this is an offence under section 218. The local authority may serve notice under Section 214-216 of the Planning & Development Act for contravention of Local Planning Scheme (Town Planning Scheme). There are penalties under section 223 of \$50,000 and, in the case of a continuing offence, a further fine of \$5 000 for each day during which the offence continues, under the Planning & Development Act 2005. Infringements are allowed for under the Act, but suitable Regulations have not been gazetted yet (still in draft stage). If infringements were legislated, it would be useful for the Shire of Tammin in this situation. However, it may be preferred for a notice to instead be served using the Local Government Act 1995.

Section 3.25 of the Local Government Act 1995 allows certain notices to be served and provides:

- (1) A local government may give a person who is the owner or, unless Schedule 3.1 indicates otherwise, the occupier of land a notice in writing relating to the land requiring the person to do anything specified in the notice that —
 - (a) is prescribed in Schedule 3.1, Division 1; or
 - (b) is for the purpose of remedying or mitigating the effects of any offence against a provision prescribed in Schedule 3.1, Division 2.
- (2) Schedule 3.1 may be amended by regulations.
- (3) If the notice is given to an occupier who is not the owner of the land, the owner is to be informed in writing that the notice was given.
- (4) A person who is given a notice under subsection (1) is not prevented from complying with it because of the terms on which the land is held.
- (5) A person who is given a notice under subsection (1) may apply to the State Administrative Tribunal for a review of the decision to give the notice.
- (6) A person who fails to comply with a notice under subsection (1) commits an offence.

Clause 5A of Schedule 3.1 of the Local Government Act 1995, allows a Local Government to require by notice that an owner or occupier:

- (1) Ensure that overgrown vegetation, rubbish, or disused material, as specified, is removed from land that the local government considers to be untidy.
- (2) In this item — "disused material" includes disused motor vehicles, old motor vehicle bodies and old machinery."

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council provide direction.

Simple Majority Required

MIN 160/08 MOTION – Moved Cr Jefferies 2nd Cr B Stokes

That the existing Order be enforced to have the site fully cleaned up.

CARRIED 6/0

11.8 Saleyards – Lease 1971 Great Eastern Hwy (AGR-11; Lease 304)

Author – MG Oliver, CEO, 9 September 2008 Interest – Nil

PREVIOUS REFERENCE

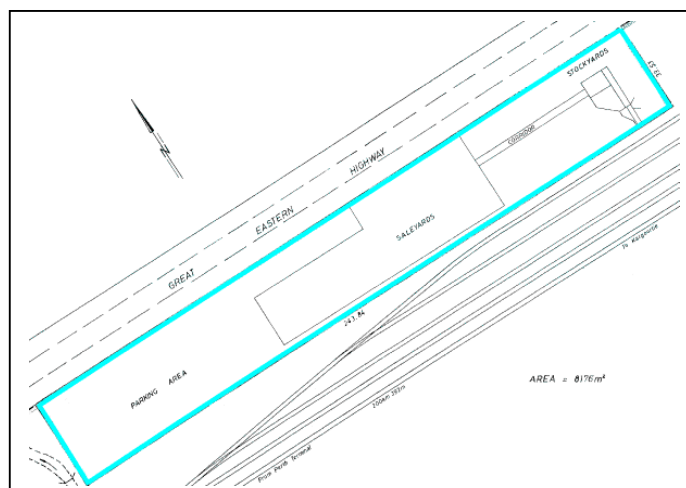
Item 12 May 2004 refers.

BACKGROUND

Cr Bernie Stokes has requested the on going lease of the sale yards be listed for consideration with the view that the yards be sold and the lease cancelled.

COMMENT

The site (8,176m²) is leased from Westrail until 30 September 2009 at a rental of \$200 pa.



Following some discussion, Council resolved in May 2004 that the saleyards remain open and that hirers be advised of conditions of use:

- the hirer be responsive to provide ablutions with a minimum of 2 chemical toilets;
- the hirer is required to remain on the ground and not use any off the ground walkways; and
- the hirer is to ensure public liability is in place.

In 2006/07 the issue was again discussed and the dilapidated sign advertising the next sale was replaced. Main Roads WA was also requested to prune the suckers on the western side of the access point to improve vision.

Some local interest has been shown in purchasing the yards.

It is unknown when the yards were last used.

FINANCIAL IMPLICATIONS

Provision has been included in the 2008/09 Budget for maintenance (Account E134005) of \$1,080 and depreciation (Account E134099) \$250. The property is included in the Asset Register as at 30 June 2008 for (Gross) \$5,000 less depreciation of \$1,223.46

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the community be invited to comment on the proposal to close the yards and sell the associated infrastructure prior to the expiry of the lease on 30 September 2009.

Simple Majority Required

MIN 161/08 MOTION – Moved Cr Greenwood 2nd Cr Jefferies

That the Staff Recommendation be adopted.

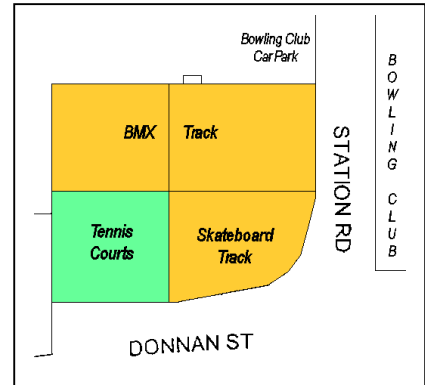
CARRIED 6/0

11.9 Tennis Courts (ASS-1065)

Author – MG Oliver, CEO, 9 September 2008 Interest – Nil

BACKGROUND

Cr Bernie Stokes has requested consideration be given to the removal of the fencing from around the old (non existent) tennis courts area (coloured orange) and re-erected a section of it on the eastern boundary of the existing tennis courts (coloured green) to enclose the used court area. Further, the removal of the old tennis net support posts and the old Tennis Club shed – all to improve the aesthetics of the western entrance to Tammin and to improve the maintainability of the area.



COMMENT

A project included in the 2008/09 Budget is for the construction of the BMX track on the old tennis court area (as discussed with the Tammin Primary School children). A design for the track is still being worked on.

The existing fencing was considered a positive when determining the location of the proposed BMX track.

FINANCIAL IMPLICATIONS

No provision exists in the 2008/09 Budget.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the fencing not be removed at this time.

Simple Majority Required

MIN 162/08 MOTION – Moved Cr Greenwood 2nd Cr Caffell

That the Staff Recommendation be adopted.

CARRIED 6/0

11.11 Financial Report (FIN-05)

Author – JS Oliver, Senior Finance Officer, 10 September 2008 Interest – Nil

BACKGROUND

The Financial Report for 2008/09 to 31 August 2008 is attached.

COMMENT

The Financial Report has been prepared in the format requested by Council.

The effect of the Council's Policy decision on reporting variances is shown in the far right column – being the calculated variance between the Actual Column and the YTD Budget column figures where the variance is greater than 10% and \$5,000.

FINANCIAL IMPLICATIONS

No significant implications.

POLICY IMPLICATIONS

Council resolved (Item 11.8 – 23 August 2007) that in accordance with section 34(5) of the Local Government (Financial Management) Regulations 1996 a variance percentage of 10% and \$5,000 be adopted for reporting material variances.

STATUTORY ENVIRONMENT

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the Financial Report for August 2008 be received.

Simple Majority Required

MIN 163 /08 MOTION – Moved Cr Caffell 2nd Cr Wheeldon

That the Staff Recommendation be adopted.

CARRIED 6/0

11.13 List Of Payments (FIN-05)

Author – JS Oliver, Senior Finance Officer, 10 September 2008 Interest – Nil

BACKGROUND

Accounts paid and for payment for August 2008 are listed totalling:

Municipal Fund	Voucher numbers 2009 – 2078	\$159,279.71
Trust Fund	Voucher numbers 890 – 894	\$12,276.95

COMMENT

No abnormal expenditure has occurred.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the list of accounts for August 2008 be endorsed.

Simple Majority Required

MIN 164/08 MOTION – Moved Cr Wheeldon 2nd Cr Greenwood

That the Staff Recommendation be adopted.

CARRIED 6/0

13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

14.1 ABC Radio Reception

Cr R Stokes drew attention to the deteriorated reception of AM531 radio from Geraldton and indicated that there was a form which could be signed requesting the matter be addressed.

The CEO reported that he had emailed ABC Geraldton to seek an explanation of the problem.

15. CLOSURE OF MEETING

There being no further business the Chairman closed the meeting at 4.06 pm.

Tabled before the Ordinary Council meeting on 16 October 2008.

Cr R.J. Stokes, Chairman

COUNCILLORS INFORMATION BULLETIN – SEPTEMBER 2008

Councillors are invited to view any of the information listed by seeking a copy of the document at the Shire Office.

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IB 1 Status Report

The following is an update on items considered relevant to Council either in progress or completed. Those items marked with an asterisk (*) are new for this month.

	Council Resolution	Officer	Action
	Consolidated Emergency Services Building Item 11.2.2 – 7 December 2005 That the Shire of Tammin proceed to acquire 15m of the rear of the lot for the Consolidated Emergency Services building lot for amalgamation into the Hydrology Model land for the purposes of change rooms and infrastructure for the model.	CEO	FM Surveys Northam quoted \$6,150 (November 2005) and have been requested to prepare the necessary documentation for the acquisition. Application has been made to DLI.
	Storage & Catchment Dams Item 11.6 – 20 April 2006 That the gravel bund at the corner of Shields Street and Station Road be replaced with a concrete wall with an emergency removable section.	CEO	Project discussed with Alex Perron for completion in November 2008.
	Kadjiny Kep Item 11.14 – 20 April 2006 That a non-return valve be sourced and fitted to the stage area water trough.	CEO	165mm outside diameter of PVC pipe in a 300mm wide section – very difficult
	Properties Inspection Item 11.18 – 20 April 2006 <ul style="list-style-type: none">• Locate memorabilia or small cardboard buildings for historic photo cabinet. Seek advice from Ron York regarding displaying the existing photos.• Prepare septic and storm water drainage plans for the Hall.	CEO	
	Roads Inspection Item – 20 April 2006 That pedestrian ramps (concrete slab) over curb be provided at the intersection of Ridley & Redmond Streets (south west corner).		Alex Peron requested to complete.
	Municipal Inventory, Statements & Plans Item 11.13 – 21 June 2006 That the CEO research and complete/update draft plans when time permits for Council's consideration. <ul style="list-style-type: none">• Municipal Inventory• Health & Safety Plan• Severance & Redundancy Plan• Gratuity Plan• Strategic Plan• Review of Wards & Reps	CEO	

	<p>Item 10.7.17 – 19 April 2007 That Staff clear the existing prunings and carry out further clearing to allow Mr Ralston to replace the section of fence. Note to keep the culvert clear and avoid the water pipe running through the culvert.</p> <p>Item 10.7.22 – 19 April 2007 That a crossover be installed into the School vehicle gate off Booth Street and a footpath crossover in Ridley St across Redmond St (both sides) to allow gopher on the footpath.</p>	<p>Works Supervisor</p> <p>Works Supervisor</p>	<p>Alex Peron requested.</p>
	<p>Properties Inspection Item 10.3 – 17 May 2007</p> <ul style="list-style-type: none"> • Re-nail timber slat in lesser hall ceiling and also in kitchen. • Replace missing tiles in Donnan Park umpires room. • Replace broken floodlight (250W/500W) in Donnan Park carpark (protect with mesh). • Install saddles on reticulation wiring in TALEC west accommodation wing. 	<p>CEO</p>	<p>Job issued to Warner Hutchinson.</p> <p>Job issued to Peter Mitchell.</p>
	<p>House Inspections Item 10.3 – 17 May 2007</p> <ul style="list-style-type: none"> • 4 Russell St - timber skirting fallen off eaves. • 11 Nottage Way - smoke alarm required. • 9 Nottage Way - smoke alarm required. 	<p>CEO</p>	
	<p>Equipment Hire Item 11.9 – 18 July 2007</p> <p>That Staff provide details of items of equipment that should not be available for hire together with items of equipment that are available for hire but are currently not on the fees and charges list for further consideration by Council.</p>	<p>CEO</p>	

	<p>Outstanding Projects Item 12.1.3 – 21 December 2007</p> <ul style="list-style-type: none"> • Dam completion – plan to stabilise inlet to catchment dam and plan to transfer of water to storage dam are required. Headwall (with relief gate) to be installed across the creek on the corner of Station Rd and Shields Street. Northern section of the drain (between the Donnan Park gate and the dam) requires widening. Consideration of the width of the drain at the crossover into Donnan Park has been mentioned. Provision of a security flap across the drain in the fence still to be completed. • Donnan Street off street parking – power supply to be resolved. • Building maintenance program – program to consider heavy maintenance and improvements to the Shire’s buildings. • 4 Russell St – bathroom refit. • Tamma Village – Unit 1 bathroom. • Painting – 4 Russell St interior 		<p>Job issued to Peter Mitchell.</p> <p>Tiler to be sourced.</p> <p>Tiler to be sourced.</p>
	<p>M.G. Oliver Employment Contract Item 11.22 – 21 February 2008 That Mr Oliver be offered a new 5 year contract.</p>	<p>CEO</p>	<p>Whilst Mr Oliver has agreed to accept a new 5 year contract, the details of the contract and hence signing can not be determined until negotiated.</p>

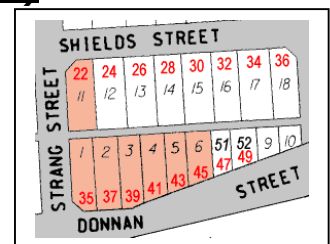
IB 2 F-111 Steel / Total Innovation Transport Services (ASS-1370)

Item 11.3 – 17 May 2007 refers.

The transfer of this property, purchased in late 2003 for on-sale, has finally been completed.

Comment

With the final sum paid in April 2008, the properties were transferred from the Asset Register in 2007/08.



IB 3 WALGA – AGM Minutes

Correspondence forwarding a copy of the minutes of the WALGA AGM held on 2 August 2008 at the Perth Convention Centre.

Comment

Council was represented by Crs R Stokes, L Caffell and M Wheeldon together with the CEO.

IB 4 Common Seal

On 21 August 2008 the Common Seal was affixed to the agreement with the Alcoa Australia for the provision of their final contribution to the TALEC (File EDU-04).

On 26 August 2008 the Common Seal was affixed to the *Withdrawal of Caveat* from the title for Lot 7 – 7 Shields Street (File ASS-302).

IB 5 JD & MC Reynders – Citizenship Ceremony (ADM-20)

On 21 August 2008 The Reynders family was naturalised by Cr R Stokes at Kadjiny Kep, followed by a sausage sizzle in the Tammin Lesser Hall provided by the Shire of Tammin.

IB 6 WALGA – Issues Update No 33.08 (OLGOV-11)

Correspondence providing an update on issues including:

- State Election Campaign
- WALGA Energy Project
- Corporate Travel
- Closing Dates for South African Recruitment Initiative
- Waste & Recycle Conference
- Elected Member Training Update
- WA Transport Infrastructure Summit
- Visitor Servicing Conference
- You're Welcome Initiative – Round Two Funding Postponed
- Public Comment on Directional Signs

IB 7 Tammin Abattoir – Meat Inspection Service (ENVH-42)

Mr Jose Francisco has tendered his resignation effective 5 September 2008. The Abattoir has indicated it wishes to retain the rental of 4 Russell Street for use by management level staff.

Comment

The Health Department has indicated that as the Abattoir has obtained an export license, AQIS is now responsible for the provision of the meat inspection service.

IB 8 Tammin Primary School – Housing (ADM-33)

Correspondence was sent to the Department of Housing & Transport urging action on additional housing for teachers in Tammin.

A copy of the correspondence was sent to:

- Hon Mark McGowan MLA – State Minister for Education & Training
- Hon Peter Collier MLC – State Opposition Spokesperson for Education & Training
- Hon Brendon Grylls MLA – State Leader of the National Party
- Hon Wilson Tuckey MP – Federal Member for O'Connor

IB 9 ALGA – Roads To Recovery (ENG-28)

Correspondence advising that on 28 August 2008 the Minister for Infrastructure, Transport, Regional Development and Local Government, Mr Anthony Albanese, introduced into Federal Parliament a Bill to amend the AusLink (National Land Transport) Act 2005 to extend the Roads to Recovery Program to 30 June 2014. The Explanatory Memorandum associated with the Bill restates the Government's commitment to increase funding for the Roads to Recovery Program from \$307.5 million per year to \$350 million per year for each of the five years from 2009-10.

IB 10 WALGA – Issues Update No 34.08 (OLGOV-11)

Correspondence providing an update on issues including:

- Local Government Group Advertising Services
- State Election Campaign
- Careers in Local Government Schools Promotion
- Assets & Expenditure Report 2006-2007
- Water Sensitive Urban Design International Conference – Call For Abstracts
- Elected Member Training Update
- Report on the Children's Services Regulations Review
- A New Building Code of Practice
- Department of Health Advisory on Draft Asbestos Guidelines
- WA Multicultural Community Service Awards

IB 11 Cr B Stokes – Training (ADM-44)

Councillor Bernie Stokes has sought to attend WALGA's Module 1A – *Getting Started—An Introduction to Local Government*

Comment

Arrangements have been made to attend a course proposed for 21 November 2008.

Topics covered in this module include:-

- What is Local Government
- How it fits into the WA Political structure
- Brief overview of the Dept of Local Government & Regional Development
- An internal look at the structure within Local Government. Governance and operational differences.
- Support networks for Elected Members
- Function of an Elected Member (and processes undertaken)
- Intro to Team work
- Code of Conduct
- Intro to Consultation
- Intro to Meetings within Local Government
- Intro to Decision Making
- Intro to Financial Management
- Scope of an Elected Member
- Boundaries of an Elected Member

The cost of the course is \$300 (exc.).

Provision was included in the 2008/09 Budget (Account E041075) for 1 Councillor registration at \$400.

IB 12 Better Beginnings Program (ADM-44)

On 4 September 2008 Laurise Winterswyk attended afternoon tea with the CWA – who had invited the mothers of all of the new babies in the district – and distributed the kits. She also arranged for the resource box which had been located in the Library to be relocated to the Playgroup.

IB 13 DPI – On-Line Licensing (OSGOV-00)

A variation to the On-Line Agency contract has been signed to tidy up a number of issues identified by DPI.

IB 14 WALGA – Issues Update No 35.08 (OLGOV-11)

Correspondence providing an update on issues including:

- Infrastructure Australia – Call for Public Submissions
- Draft Waste Management Consultation, Communication and Education Policy Statement
- Training Update
- State Black Spot Program Review
- Commonwealth Aviation Security Screening Review
- Local Activity Grant Update
- WA Seniors Awards 2008
- 2009 WA Innovation and Excellence Awards

IB 15 Yorkrakine Hall Committee – Liquor License (ASS-1091)

Information Item 2 – 17 April 2008 refers.

Correspondence seeking consent to sell liquor at the Yorkrakine Hall as part of the Centenary celebrations on 11 October 2008.

Comment

Using the delegated authority, approval was given subject to the following conditions: the requirements of the Liquor Licensing Act are fully complied with:

- the liquor is consumed in an orderly manner;
- no liquor is served or consumed by persons under the age of 18 years; and
- all rubbish (including drink containers) is placed in the receptacles provided before departing the property

IB 16 Community Development Officers Report

The following tasks are on going since my last Report (July 2008):

2008 Tammin Awards Night

- Invitation letters sent out to the relevant community members, community services organizations, sport clubs, Councillors and the Shire Staff.
- It seems there is more feedback from the community regarding the community's achievement once the invitation letters are received; resulting in the nominees list continually changing.
- For Megan Batchelor's year 10's Academic Award in St. Brigids College, it is nominated by the community to recognize teenagers' achievements - it is a quite critical time in one's life. If they have done something really good, the community should give them encouragement.
- An up-to-date list of nominees for 2008 Tammin Awards Night is listed in the below.

Individuals in community services (Total of 12 Adults and 1 Child)

Marjorie Hocking	Seniors Life Membership Award – years servicing the community in many ways
Mary Stokes	Seniors Life Membership Award – Volunteering in school, seniors activities
May Reyne	Seniors Life Membership Award – volunteering in community services
Joan Button, Ypie Thomson Mary Harrison	Contribution in Tammin Senior services
Barry Leslie	Serving the community in many ways; Inspiration and building of Kadjininy Kep
Gloria Dixon	– Seniors' services – Helping in Football Club and the Fire Station's gardening
Graeme & Cheryl Button	Providing volunteer ambulance service for the Tammin residents
Vickie Camden	Organizing the Tammin Christmas Tree event
Pat Bell	– Volunteer in editing the Tammin Tabloid – Helping at the Tammin Primary School

Joanne Bell	Florence Nightingale Award – to recognize her helping spirit by leaping into action like a professional when Amber Dixon broke her arm on 11 May 2008
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Achievement – Individuals Total: 11 Persons

Simon Mackin	Selected in the State Under Fifteen's Cricket
Casey York	Selected in the State Under Sixteen's Football
Isabella York	Selected in the State Junior Tennis Team
Joan Button	Tammin Ladies' Bowling Club Champion
Donald Thomson	– League Champion – Tammin Men's Bowling Club Champion
Stuart Reid	Tammin Men's Golf Club Champion
Jaye Dixon	Tammin Ladies' Golf Club Champion
Charmaine Thomson	More than 20 years of playing & service to Tammin Women's Hockey Club
Pippa Button	20 years of playing & service to Tammin Women's Hockey Club
Gary Caffell	– Selected in the State Lawn Bowling Team – Winner of Osborne Park Premier League Pennant – Winner of National Premier League Championships
Glenys Batchelor	– Won the 2007/2008 State & Territory Landcare Awards – which aims to recognize outstanding efforts of individuals who are employed in Landcare, and make a great contribution to develop, to sustain and to promote Landcare within the community. – Won the Department of Agriculture & Food Landcare Professional Award. Glenys was nominated by Wallitan Landcare Group and received the award this year. This award celebrates individuals whose primary occupation is professional support of Landcare, including both community and government employees.
Megan Batchelor	Won the Academic Award for Year 10's Political & Legal Studies in St Brigids College.

Achievement – Organizations

Tammin's Women Hockey Club	Won 2008 Premiership
Junior's Hockey Team	Undefeated during last season
Junior Cricket Team (Under Thirteen's)	undefeated during last season Won Under 16s Junior Country Week Cricket

Tammin 2008 Christmas Carol Night

A grant application for supporting this event has been submitted on 29 August 2008. There is still a lot of work needs to be done to make it happen including:

- Finding a team of musicians, (at least 2 people) to play the music on that night (volunteers)
- Hiring musical instruments such as a piano/a keyboard, guitar, violin
- Marketing/advertising this event
- Calling for volunteers

Funding for Tammin's Cricket Club –Synthetic Turf Replacement

To meet this need of the community, I found there is a grant available from Department of Sports and Recreation and the deadline of application is 30 October 2008. The Grant Officer for the Department wants to talk to the Tammin Cricket Club before the application is submitted; however, the Grant Officer finds that she can not get a reply from the Club.

To get this grant, it needs the Club to work with the Shire side-by-side.

Shows on the Go – Country Arts WA

Country Arts WA needs local governments to collect votes from the community to decide which show will go around the State next year. The Votes need to be sent to Country Arts WA by 12 September 2008.

By visiting community groups I will collect votes for the show. I have also distributed a list of options and some votes have been collected from the Seniors Group, the Shire Staff.

Funding for CWA's 70th Celebration – April 2009

The Tammin CWA is going to celebrate their 70th birthday next year. It needs financial support as well. The grants searching will start next month.

Meeting the Community

The planning agenda for the next Monday's meeting is:

Shows

- when will be the good time to put on shows in Tammin?
- what kind of shows is Tammin interested in?
- select four shows Tammin wants to see in the coming year (from previous meetings with the community)

Meeting the community aims to get to know what Tammin wants in community services and to see whether we could work together and better to turn ideas into reality. It also needs the community's participation and willingness to open themselves and to trust. The Community Development Officer could not make them or push them until the community is want to.

IB 17 Work Supervisor's Report

Road Maintenance Grading

- Tammin Wyalkatchem Rd Shoulders to Mackin Creek
- Eleven Mile Rd
- Mackin Rd
- Yorkrakine Rd (North to Dunn Rd)
- Dunn Rd
- York Rd
- Turon Rd
- Quinn Rodgers Rd
- Dixon Rd
- Ralston Rd shoulders
- South Tammin Rd

- Tremlett Rd
- Palmer Road

Town Spraying

- Town entry north
- Town entry east
- Railway reserve
- Town paths
- Post Office surrounds

Projects

- Final of tree planting CBH and west end of town
- Placing/replacing signs and posts south side

Private Works

- Mackin
- Crane
- McMillan
- Wheeldon
- Caffell
- Clean/burn-off Cemetery
- Charlton

Other

- Clean/burn-off Cemetery

Current Works

- Replace lost trees –Synergy/Western Energy damage
- Strang St realignment
- Placing replacing posts signs north side
- Road patching to town streets