

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President CR Stokes declared the meeting open at 2.18 pm and welcomed members and Graham Stanley Chief Executive Officer.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

ATTENDANCE

Cr R.J. Stokes	President
Cr K.L. Caffell	Deputy President
Cr M.D. Greenwood	Member
Cr S.J. Jefferies JP	Member
Cr B.F. Stokes	Member
Cr S.A. Uppill	Member
Graham Stanley	Chief Executive Officer

APOLOGIES

NIL

LEAVE OF ABSENCE

NIL

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil Members of the public present

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

The following members declared interests in agenda items:

INTEREST AFFECTING IMPARTIALLY (Regulation 24 C).

<u>Councillor</u>	<u>Item Number</u>	<u>Nature of Interest</u>
R Stokes	11.6	Member of Golf club.
	11.8	Member of Bowling Club
L Caffell	11.6	Spouse of Golf Club President
	11.8	Member of Bowling Club
M. Greenwood	11.8	Member of Bowling Club
S. Jefferies	11.8	Member of Bowling Club
B. Stokes	11.8	Member of Bowling Club
S. Uppill	11.6	Member of Golf club

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Council Meeting Minutes – 18 February 2010

STATUTORY ENVIRONMENT

Section 5.22(2) of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next full Council meeting for confirmation.

STAFF RECOMMENDATION

That the minutes of the Ordinary Council meeting held on 18 March 2010, be confirmed as a true and correct record.

Simple Majority Required

MIN 013/10 MOTION – MOVED CR Uppill 2nd CR Jefferies

That the minutes of the Ordinary Council meeting held on 18 March 2010, be confirmed as a true and correct record.

CARRIED 6/0

8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

10. REPORTS OF COMMITTEES/COUNCILLORS

10.1 Tamma Village Tammin Senior Citizens' Committee – Cr Jefferies

Cr Jefferies gave a report on a meeting of the Tamma Village Committee that he attended. The major concerns raised were the caravan parking fee that Council introduced and the condition of the gardens at the Village.

10.2 Great Eastern Zone at Koorda – Cr Caffell

Zone elections

President	Eddie Garner – Wyalkatchem
Deputy President	Eileen O'Connell
State Council Representative	Eileen O'Connell

Tim Free (Regional Director WA Country Health Service)

- 67 GP vacancies in WA, reasons for leaving (being on call)
- Cost \$2.5 k to pay one Doctor for emergency department to cover 6 hospitals for one day over weekend

Paul West (CEO Wheatbelt GP network)

- Doctors are number one issue at the moment

Bill Mitchell

- Chapman Valley has pulled out of amalgamation with Geraldton, Greenough and Mullewa
- Budget provisions will be tight
- R4R \$ has been cancelled
- \$ 10m planning money – not much call on it yet
- Development Assessment Panels – he thinks they are a good thing
- Running of DAPS will be costly
- Grain Freight Network
 - \$ 2m for ½ re-sleeping Albany North line
 - \$ 190m for Chesterpass Road
 - \$6-8m Avon to Kwinana to take trucks off Brookton Highway
- spoke about forward planning and Asset Management Plans

Mia Davies (MLC Member for Ag Region)

- Her passions are Education, Health, Deep Sewerage and Headworks

General

GECZ support for project funding

Country Loc Gout Fund – split of funding 2010/11 65-35% then 50/50%

Need to have finalised strategic and asset management and forward capital work plans (Dominic to help with these)

Grain Freight Network – Stan Mc Donnell

- Main Roads – Strategic roads not CBH
- Port wants grain in on rail not road

- Road freight rates will rise
- Kulin 500kms by rail – 300km by road
- This zone is most affected and it is probably the most diverse

State Wide Catastrophic Fire Ratings

- not always appropriate and does not suit us
- need to revert back to original system

Regional Bio Security Group

- no provision of matching funds

11. AGENDA ITEMS

11.1 Compliance Audit Return (FIN-01)

Author – RG Bone, Project Officer, 24 February 2010 Interest – Nil

PREVIOUS REFERENCE

Item 11.13 – 19 February 2009 refers.

ATTACHMENTS

Copy of 2009 Shire of Tammin Compliance Audit Return

BACKGROUND

Each local government is to carry out a compliance audit (following the end of each calendar year) against the requirements included in the Compliance Audit Return (CAR).

The Compliance Audit Return is to be presented to Council for adoption. In cases of non-compliance, additional information explaining or qualifying the issues together with remedial action taken or proposed is to be included in the Agenda. Each Councillor is to be provided the opportunity to review the completed Return and make comment.

The adoption of the Return is to be recorded in minutes of the meeting.

The Return is to be submitted to the Department of Local Government by 31st March 2010.

COMMENT

The Compliance Audit Return has been completed with only one minor issue being noted. This is in regard to swimming pool inspections, which were due in 2009 (every 4 years) however, these were not carried out. The inspections will now be done in 2010.

This year's CAR involved a total of 347 questions.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Section 7.13(1)(i) of the Local Government Act 1995 provides Regulations may make provision –

- (i) *Requiring local governments to carry out, in the prescribed manner and in a form approved by the Minister, an audit of compliance with such statutory requirements as are prescribed whether those requirements are –*
 - (i) *Of a financial nature or not; or*
 - (ii) *Under this Act or another written law*

Clause 14 of the Local Government (Audit) Regulation 1996 provides that:

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3) A compliance audit return is to be –
 - (a) presented to the council at a meeting of the council;
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the 2009 Compliance Audit Return for the Shire of Tammin be adopted by Council.

Simple Majority Required

MIN 014/10 MOTION – Moved Cr Caffell seconded Cr Greenwood

That the 2009 Compliance Audit Return for the Shire of Tammin be adopted by Council.

CARRIED 6/0

11.2 Code of Conduct (ADM-52)

Author – Graham Stanley, CEO 10 March 2010 Interest – Nil

PREVIOUS REFERENCE

Items 11.8 – 8 March 2006, 11.3 – 20 December 2007, 11.1 – 21 February 2008, 11.1 – 17 April 2008, 11.1 – 20 March 2009 and 11.2 18 February 2009 refer.

BACKGROUND

Section 5.103 of the Act requires the adoption of a code of conduct to be observed by Councillors, committee members and employees. The code is required to be reviewed within 12 months after each ordinary election day.

In March 2006, Council resolved that WALGA's draft *Code of Conduct for Elected Members and staff*, with the inclusion of \$250 in items 2.4(a) and 2.4(b), be adopted.

In December 2007 and February 2008 Council resolved that the review lay on the table pending the provision of a new draft from WALGA. In March 2008, Council resolved that the draft lay on the table until April 2008 at which meeting the Code of Conduct for Elected Members and Staff was adopted.

At the February 2010 Meeting the Code of Conduct for Elected Members and Staff was submitted with a recommendation that it be re-affirmed. Council resolved that it be brought back to the March meeting for consideration. This was because there was some confusion with the background to the report. The March 2006 resolution mentions, "with the inclusion of \$250 in items 2.4(a) and 2.4(b)", however the document that was presented did not include a clause 2.4.

The confusion has arisen because that motion was referring to a previous Code of Conduct. The Code of Conduct that Council adopted in April 2008 was a new draft code that WALGA had issued some time after the February 2008 meeting. The Code that was adopted in April reflected various changes to legislation and was an improvement on the previous code and does not include a clause 2.4.

COMMENT

A copy of the Code of Conduct was included with the agenda of 18 February 2010 please refer to that document.

There have not been any further amendments to the Local Government Act 1995 or the Local Government (Administration) Regulations 1996, which require any modification to the Code of Conduct.

As no other issues have been identified, it would be appropriate to re-affirm the Code of Conduct.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Section 5.103 of the Local Government Act provides that:

- (1) *Every local government is to prepare or adopt a code of conduct to be observed by council members, committee members and employees.*
- (2) *A local government is to review its code of conduct within 12 months after each ordinary elections day and make such changes to the code as it considers appropriate.*
- (3) *Regulations may prescribe codes of conduct or provision of a code of conduct applying to a local government under subsection (1) is of effect only to the extent to which it is not inconsistent with regulations*

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the Code of Conduct for Elected Members and Staff be re-affirmed.

Simple Majority Required

015/10 MOTION – Moved Cr B Stokes seconded Cr Uppill

That the Code of Conduct for Elected Members and Staff be re-affirmed.

CARRIED 6/0

11.3 Lot 19 Station Road

Author – Graham Stanley, CEO 11 March 2010 Interest – Nil

PREVIOUS REFERENCE

Item 11.4 – 18 February 2010

BACKGROUND

The current owners of Lot 19 Station Road Tammin have written to the Shire offering to sell the property for \$7000. They require written confirmation by 31st March and sale finalised by the 30th June 2010.

The meeting on the 18th February 2010, deferred consideration until this meeting pending further information being obtained.

COMMENT

Lot 19 is the site of the effluent dam, which the Shire currently maintains. This is an extremely important piece of community infrastructure and it would be best if it were in Shire ownership.

Council's Environmental Health Officer recommends that Council proceeds with the purchase of the land. He has had discussions with the Health Department regarding the facility and following those discussions of the opinion that it would be best if the ownership of the property was in Shire hands.

FINANCIAL IMPLICATIONS

No provision has been made in the budget to purchase the land. Apart from the cost of the land, additional costs will be incurred through the settlement process including settlement agent fees and land transfer. A total allowance of \$8000 for the purchase of the land and associated costs should be sufficient. Being unbudgeted expenditure, it will require an absolute majority of Council to approve the purchase of the land. As far as the budget goes, it is not necessary to make an amendment to the budget. The purchase will appear as a variance and result in a reduced surplus or an increased deficit at the end of the financial year depending on financial performance of the Shire for the remainder of the year. A budget review is currently being conducted and will be reported to Council at the March meeting. The review will identify Council's estimated position at 30th June 2010. It will identify projected savings and over-runs. If the purchase is approved it will be picked up in the review and Council will then be able to determine whether it wishes to make amendments to the budget.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.8 states:

6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –

(a) is incurred in a financial year before the adoption of the annual budget by the local government;

(b) is authorised in advance by resolution*; or

(c) is authorised in advance by the mayor or president in an emergency.

* Absolute majority required.

(1a) In subsection (1) –

addition purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

(2) Where expenditure has been incurred by a local government –

(a) pursuant to subsection (1)(a), it is to be included in the annual budget for the financial year; and

(b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

The Local Government (Functions and General) Regulations 1996 state:

7. Minimum value of major land transaction

For the land transaction to be a major land transaction the total value of –

(a) the consideration und the transaction; and

(b) anything done by the local government for achieving the purpose of the transaction,

has to be more, or worth more, than either \$1 000 000 or 10% of the operation expenditure incurred by the local government from its municipal fund in the last completed financial year.

8. Transactions that cannot be major land transactions

(1) A land transaction is an exempt land transaction for the purposes of section 3.59 of the Act if the local government enters into it -

(a) without intending to produce profit to itself; and

(b) without intending that another person will be sold, or given joint or exclusive use of, all or any of the land involved in the transaction.

(2) For the purposes of subregulation (1)(b) a person is given joint use of land if the land is to be jointly used for a common purpose by the local government and that person (whether or not other persons are also given joint use of the land).

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council agrees to purchase Lot 19 Station Road Tammin for the sum of \$7000 and proceeds with settlement as soon as is practicable to ensure that it is completed by 30th June 2010.

Absolute Majority Required

016/10 MOTION – Moved Cr Caffell seconded Cr Uppill

That Council agrees to purchase Lot 19 Station Road Tammin for the sum of \$7000 and proceeds with settlement as soon as is practicable to ensure that it is completed by 30th June 2010.

CARRIED BY ABSOLUTE MAJORITY OF COUNCIL 6/0

11.4 Payment of Accounts by Electronic Funds Transfer (FIN-15)

Author – Graham Stanley, CEO 11 March 2010 Interest – Nil

PREVIOUS REFERENCE

Nil

BACKGROUND

Currently the Shire of Tammin pays its accounts by a number of methods. The predominant method is by drawing a cheque on pre-printed cheque vouchers from the municipal account. Some payments are made by direct debit where the body being paid has the authority to draw payments of legitimately incurred accounts directly from the Shire's Bank Account. An example of this is the Department of Transport, which debits the payments for our Licensing collections. A third method of payment used is direct credit or electronic transfers (EFT) where the Shire staff instigates the payment of the account via the internet. Apart from the transfer of staff wages and internal transfers between Shire Bank accounts, very few payments are done electronically. Generally, it has only been done where payments are required urgently to avoid penalties, gain discounts or because the suppliers require payment of the goods or services up front.

Most Shires now pay the majority of their accounts by EFT instead of the traditional cheque method and a number of suppliers have requested that we pay their accounts by this method.

COMMENT

Payment of accounts by EFT has a number of advantages and, these days, is common business practice.

Advantages of this method include a considerable saving in staff time not having to print cheques, reconcile individual cheques on a bank statement and deal with un-presented cheques. It also reduces the cost of the printing of the specialised cheque vouchers.

The same scrutiny that is in place with cheques will be put in place for the electronic payment. Individual invoices will still require checking and staff authorisation prior to entering into the accounts system. Payment approval forms, similar to what occurs with

cheque vouchers, will be attached to the invoices for payment and requiring signing by the CEO and either another staff member or a Councillor. When electronic transfers are done, they require two people to authorise the bank transfer. Each firm or individual being paid by EFT will then have a payment advice forwarded to them by mail, providing the recipient with details of what the payment is for. Printing costs will be reduced because the EFT Payment Approval forms and the remittance advices will be printed on the Shire photocopier.

Details of all EFT payments will also be included in the "List of Accounts" that is presented to the monthly meeting.

FINANCIAL IMPLICATIONS

Reduced printing and bank processing costs.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996 Regulations 11, 12 and 13 state:

11. Payment of accounts

- (1) *A local government is to develop procedures for the authorisation of, and the payment of accounts to ensure that there is effective security for, and properly authorised use of –*
 - (a) *cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and*
 - (b) *petty cash systems.*
- (2) *A local government is to develop procedures for the approval of accounts to ensure that before payment of an account a determination is made that the relevant debt was incurred by a person who was properly authorised to do so.*
- (3) *Payments made by a local government –*
 - (a) *subject to subregulation (4), are not to be made in cash; and*
 - (b) *are to be made in a manner which allows identification of –*
 - (i) *the method of payment;*
 - (ii) *the authority of the payment; and*
 - (iii) *the identity of the person who authorised and payment.*
- (4) *Nothing in subregulation (3)(a) prevents a local government from making payments in cash from a petty cash system.*

12. Payments from municipal fund or trust fund

- (1) *A payment may only be made from the municipal fund or the trust fund –*
 - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds – by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

13. List of accounts

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –*
- (a) *the payee's name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment; and*
 - (d) *the sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing –*
- (a) *for each account which requires council authorisation in that month –*
 - (i) *the payee's name*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction;**and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be –*
- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Responding to requests from suppliers both local and external to the district.

STAFF RECOMMENDATION

That Council consents to the payment of all accounts by electronic funds transfer where the payee is prepared to accept this method of payment subject to processes being put into place to ensure that the requirements of the Local Government (Financial Management) Regulations 1996 are complied with.

Simple Majority Required

017/10 MOTION – Moved Cr R Stokes seconded Cr Jefferies

That Council consents to the payment of all accounts by electronic funds transfer where the payee is prepared to accept this method of payment subject to processes being put into place to ensure that the requirements of the Local Government (Financial Management) Regulations 1996 are complied with.

CARRIED 6/0

11.5 Bigroll BBQ Fund Raiser

Author – TB Greenwood, PRO, 11 March 2010 Interest – Nil

PREVIOUS REFERENCE

Nil

BACKGROUND

Correspondence has been received from the Sir Roden & Lady Cutler Foundation announcing a unique fund raising/awareness raising activity that involves pushing a manual wheelchair from Perth to Sydney. The project has been called BIGROLL which will commence just before Anzac day in Perth on 23rd April and finish up in Sydney in mid

August to coincide with the 65th anniversary of the ending of World War 2. The schedule supplied to the Shire indicates that the convoy will arrive in Tammin on Monday 26th April. The plan is to cover the 4500 kilometre distance over a period of 110 days, travelling through Western Australia, South Australia, Victoria, New South Wales and the Australian Capital Territory. The Roll will be done with teams of volunteers organised in pairs and pushing/riding for about 2 hours each per day, with 5 teams operating each day (to cover approximately 45-50km per day). Nights will be spent free camping, preferably in shire provided facilities. It has been requested that the Shire becomes involved in the project by;

- Promotion of the arrival of the BIGROLL and encourage locals to join in a convoy/parade through the township
- Allowing the group to camp on council grounds and have access to washrooms and toilet blocks
- Hosting a BIGROLL BBQ fund raiser

COMMENT

As the 26th of April is the ANZAC Day public holiday it is proposed that we hold a community fundraising event for the BIGROLL initiative. We would approach local business and organisations for supply, in kind, of food and drinks which would be sold to the community and the income derived from any sales would be donated the said organisation.

FINANCIAL IMPLICATIONS

No provision has been made in the budget. An approximate figure of \$900.00 may be required for the purchase of meat should no donation be forthcoming.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

As notification of this event was received after the last Events Committee meeting no opportunity has arisen to provide them with details.

STAFF RECOMMENDATION

1. That the Shire supports the BIGROLL fundraising event by allowing free overnight camping for the participants of the initiative at the Tammin Recreation Ground on Monday 26th April 2010 and by hosting a BBQ fund raiser that evening.
2. That the Public Relations Officer implement a campaign to market the event to raise as much awareness as possible which will hopefully lead to a great attendance.

Simple Majority Required

018/10 MOTION – Moved Cr R Stokes seconded Cr Jefferies

1. That the Shire supports the BIGROLL fundraising event by allowing free overnight camping for the participants of the initiative at the Tammin Recreation Ground on Monday 26th April 2010 and by hosting a BBQ fund raiser that evening.
2. That the Public Relations Officer implement a campaign to market the event to raise as much awareness as possible which will hopefully lead to a great attendance.

CARRIED 6/0

11.6 Tammin Golf Club Tee Box Resurfacing CSRFF Small Grant Application

Author – TB Greenwood, PRO, 12 March 2010 Interest – Nil

INTEREST

Councillors R.Stokes and S.Uppill had previously declared impartiality interests, being members of the Tammin Golf Club. Councillor L Caffell had previously declared an impartiality interest being the spouse of the Golf Club president. All three members remained in the meeting and took part in the discussions and vote.

PREVIOUS REFERENCE

Nil

BACKGROUND

The Tammin Golf Club has sought assistance from the Shire of Tammin in submitting an application to the Department of Sport and Recreation for rebuilding and resurfacing the tee boxes at the Golf Club. The Golf Club has prepared a budget for this project which; includes the utilisation of voluntary labour, loaned equipment and a cash component. They request the use of the Shire truck and front end loader and operators for some of the works that will be involved with this project. The requested time is 20 hours. This would be the applicant's contribution to the project.

COMMENT

A representative from the Department of Sport and Recreation, Jennifer Collins, met with staff members and the CEO at the Shire of Tammin offices to discuss the project and recommended that the Shire of Tammin become the applicant for the project as this is a Shire property and it would be beneficial for GST purposes. The Grant Application closure date is 31 March 2010 and endorsement by Council is required by 18 March 2010.

FINANCIAL IMPLICATIONS

No provision has been made in the budget. Value of request would be \$3900 including GST if the service was purchased.

The following table is an extract from the grant application showing the expected income for this project.

\$	Cost Ex-GST	GST (if applicable)	Cost Inc GST
Local government contribution	2,622.00	262.20	2,884.20
Applicant cash	4,938.00	493.80	5,431.80
Voluntary labour	4,750.00	N/A	4,750.00
Donated materials	2,090.00	N/A	2,090.00
Standard CSRFF Grant requested	7,095.00	709.50	7,804.50
TOTAL PROJECT COST	21,495.00	1,465.50	22,960.50

It will be a stipulation that the Tammin Golf Club Tee Box resurfacing will only commence should the Golf Club adhere to the stipulated conditions such as; suppling voluntary labour, equipment and cash contribution.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

The President of the Tammin Golf Club has consulted with members of the Club and sought their support with this project.

STAFF RECOMMENDATION

1. That the Shire of Tammin submits an application to the Department of Sport and Recreation for and on behalf of Tammin Golf Club for rebuilding and resurfacing of their tee boxes.
2. That the Shire of Tammin agrees to supply the use of the truck and front end loader and operators for a maximum of 20 hours as their contribution to the project.
3. That provision be made for this project in the 2010/11 budget.
4. That should the grant application be successful acceptance will be conditional upon the Tammin Golf Club agreeing to provide the cash contribution, voluntary labour and donated equipment and materials as outlined in the grant application.

MIN 019/10 MOTION – Moved CR Uppill seconded Cr Jefferies

1. That the Shire of Tammin submits an application to the Department of Sport and Recreation for and on behalf of Tammin Golf Club for rebuilding and resurfacing of their tee boxes.
2. That the Shire of Tammin agrees to supply the use of the truck and front end loader and operators for a maximum of 20 hours as their contribution to the project.
3. That provision be made for this project in the 2010/11 budget.
4. That should the grant application be successful acceptance will be conditional upon the Tammin Golf Club agreeing to provide the cash contribution, voluntary labour and donated equipment and materials as outlined in the grant application.

CARRIED 6/0

11.7 Yorkrakine Hall (ASS-1091)

Author – TB Greenwood, PRO, 12 March 2010 Interest – Nil

PREVIOUS REFERENCE

Nil

BACKGROUND

The CEO attended a meeting with the Yorkrakine Hall Committee to discuss the background of the Hall, including any issues the committee may have with the operations and maintenance of the Hall. Following that meeting, and at the request of the CEO, Yorkrakine Hall Secretary and Treasurer Michelle Ryan sent a letter to The Shire of Tammin addressing projects that need to be undertaken. The correspondence stated that the wall at the hall's west end (stage area) is crumbling due to constant external exposure and repair was a matter of priority.

COMMENT

The CEO noted that although Yorkrakine Hall is a Shire of Tammin building the Hall Committee are predominantly self sufficient. The following provisions for the hall are made in the 2009/10 budget;

E111010		
Insurance premiums as per Appendix	\$998.00	
Spider and fly treatment	\$250.00	
Termite inspection & treatment	\$2 160.00	
Emergency Services Levy (ESL)	\$43.00	
Water service charge	\$0.00	
Water consumption	\$10.00	
Electricity	\$250.00	
Estimate as per Allocations worksheet		\$3710

There are no provisions in the budget for any maintenance or improvements but the CEO has noted that the maintenance of the building should be a priority.

FINANCIAL IMPLICATIONS

To be determined following inspection and relevant consultations.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

The Yorkrakine Hall Committee to be provided with feedback as and when decisions are made.

STAFF RECOMMENDATION

1. That the CEO and Works Supervisor undertake an inspection of the Yorkrakine Hall building to determine what can be done to protect the western wall of the hall.
2. That following the inspection, the CEO reports back with details and a proposal for rectifying the situation and estimated costs.
3. That the preferred proposal be put forward for 2010/11 budget consideration.
4. That the Public Relations Officer works in conjunction with the Yorkrakine Hall Committee to develop funding applications to assist in further improvements of the facilities at the hall.

Simple Majority Required

MIN 020/10 MOTION – Moved Cr Greenwood seconded Cr Caffell

CARRIED 6/0

11.8 Tammin Bowling Club (Inc) – New fence and Extension to Licensed Area (ASS-1063)

Author – Graham Stanley, CEO 11 March 2010 Interest – Nil

INTEREST

Councillors R Stokes, L Caffell, M Greenwood, S Jefferies and B Stokes had previously declared impartiality interests, being members of the Tammin Bowling Club. All members remained in the meeting and took part in the discussions and vote.

PREVIOUS REFERENCE

BACKGROUND

The Tammin Bowling Club has written to Council;

“At our last couple of meetings it was discussed that to safe guard our liquor license, we look at the possibility of increasing our licensed area from the current area including the clubhouse (which includes the verandas), to include the two greens also. This would hopefully allow very occasional, consumption of alcohol on green surrounds and further safe guard the Tammin Bowling Club duty of care to its members. The Tammin Bowling Club would like to know if the Tammin Shire Council has any problems with this possible action, seeing as the Tammin Shire Council owns the land that the Tammin Bowling Club is sited on (we lease it from you on a 21 year lease basis).

One of the stipulations on the extended liquor license boundary is that the Tammin Bowling Club must have clearly defined boundaries marked by fences. We would also like to know if the Tammin Shire would have any problems erecting a fence going from the public toilets (at the rear and western side of the bitumen area of the Shire building) around to the brick fence on the Great Eastern Highway verge. If the Shire has no problems with this we would like to know if the Shire could pay for some or maybe all (if the Shire was to receive some Royalties for Regions funds) for the fence to be erected.

After discussion with your Councillors, would you please be so kind as to reply to this letter and inform us of your 3 decisions ([i] extended liquor area, [ii] fence; and [iii] payment of the fence).”

COMMENT

The request to extend the licensed area appears to be a sensible one. On warm nights and especially when the club is conducting social events it is only natural to expect that patrons would wish to drink outside of the building. If they step off the verandas they are exposing the club to prosecution for breaching its licence. Extending the licensed area would overcome this risk.

With regards to the requirement for a fence I have spoken with an officer from the Department of Racing, Gaming and Liquor, Club Licensed Facilities section who advised that so long as the proposed licensed area can be clearly defined it is not necessary for it to be fenced. In that case the kerbing of the boundary of the Shire Office car park could be designated as the boundary of the licensed area along with the public toilet rear wall and the fencing and walls around the Bowling Club. The only thing that may be required is the installation of a gate between the public toilet and bowling club fence on the eastern side of the bowling green.

Should the Bowling Club still wish to erect a fence around the Bowling Green on the Shire car park side I believe that it should not be a solid fence as it would spoil the aesthetics of one of the most attractive parts of the Tammin Townsite. It should be something like either a “pool fence” or a low wall.

As a fence is not required by the Department then the preferable and least cost option would be to use the Shire car park and rear wall of the public toilets as the line of demarcation for the extended licensed area.

FINANCIAL IMPLICATIONS

Nil – If fence is not required.

POLICY IMPLICATIONS

Policy 1.3 Requests for Financial / Other Assistance

1.3.1 *All Sporting, community or welfare groups/organisations that are seeking major grants from Council must make a submission to Council prior to the 15 June in each financial year. Applications are to be accompanied by the groups/organisations most recent audited finance statement.*

1.3.2 *All requests for donations will be decided by council.*

STATUTORY ENVIRONMENT

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Discussed with Department of Racing, Gaming and Liquor.

STAFF RECOMMENDATION

That the Shire advises the Tammin Bowling Club (Inc);

- (i) That it will support their bid to extend the licensed area of the Bowling Club to include the greens; and
- (ii) That the Department of Racing, Gaming and Liquor have advised that the installation of a fence around the greens is not a requirement to extend the licensed area and that Council suggests that the Shire car park and the rear of the public toilets be used as the demarcation line for the licensed area.
- (iii) That if the Bowling Club still wishes to install a fence around the greens that it makes a formal application to the Shire outlining the proposed style of the fence and the materials to be used; and
- (iv) That should the Bowling Club wish to proceed with the fence and requires funding assistance that it makes a submission in accordance with Shire Policy 1.3.

Simple Majority Required

MIN 021/10 MOTION – Moved Cr Uppill seconded Cr Jefferies

CARRIED 6/0

11.9 Financial Report to 31 January 2010 (FIN-05)

Author – MT Henry, Acting Senior Finance Officer, 11 March 2010 Interest – Nil

BACKGROUND

The Financial Report for 2009/10 to 28 February 2010 is attached.

COMMENT

The Financial Report has been prepared in the format requested by Council.

The effect of the Council's Policy decision on reporting variances is shown in the far right column – being the calculated variance between the Actual Column and the YTD Budget column figures where the variance is greater than 10% and \$5,000.

Mid-Budget Review is being prepared for consideration for March Meeting.

FINANCIAL IMPLICATIONS

No significant implications.

POLICY IMPLICATIONS

Council resolved (Item 11.10 – 20 August 2009) that in accordance with section 34(5) of the *Local Government (Financial Management) Regulations 1996* a variance percentage of 10% and \$5,000 be adopted for reporting material variances.

STATUTORY ENVIRONMENT

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires a Statement of Financial Activity to be prepared each month, which is to contain the following details:

- (a) *annual budget estimates;*
- (b) *budget estimates to the end of the month;*
- (c) *actual amount of expenditure and revenue;*
- (d) *material variances between comparable amounts in (b) and (c) above; and*
- (e) *the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).*

The Statement is to be accompanied by:

- (a) *explanation of the composition of net current assets, less committed assets and restricted assets;*
- (b) *explanation of the material variances; and*
- (c) *such other information considered relevant by the local government.*

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That the Financial Report for February 2010, be received.

Simple Majority Required

MIN 022/10 MOTION – Moved Cr B Stokes seconded Cr Greenwood

That the Financial Report for February 2010, be received.

CARRIED 6/0

11.11 Local Government Structural Reform (PROP-00)

Author – Graham Stanley, CEO 14 March 2010 Interest – Nil

ATTACHMENTS

Letter from Minister for Local Government; Heritage; Citizenship and Multicultural Interests dated 2nd February 2010.

Flowchart of RTG Process for Amalgamation

Copy of Draft RTG Agreement

BACKGROUND

Items 5.1 – 11 February 2009, 12.1 – 19 February 2009, 11.1 – 19 March 2009, 10.5 – 30 March 2009, 11.4 – 21 May 2009, 11.5 – 18 June 2009, 11.4 – 15 July 2009, 11.12 – 20 August 2009 and 11.1 – 17 September 2009 refer.

The Minister for Local Government directed all West Australian Local Governments to submit a structural submission on elected member representation, amalgamations, transition matters and other reform issues to the Department of Local Government by the 31st August 2009

All Local Governments responded to the Minister's request and provided reform submissions by the extended closing date - 30 September 2009.

The results of the submissions were;

- Three (3) amalgamation proposals where all parties agreed to amalgamate. This involved nine (9) Councils.
- Fifty four (54) Local Governments had indicated that they were amenable to amalgamations given certain conditions.
- The remaining Seventy Six (76) advised that they wanted to remain in their current form with some indicating boundary adjustments.

In respect to Agreed Amalgamation proposals the 3 proposals that received endorsement from all participating Local Governments were;

- Mingenew, Three Springs, Morawa and Perenjori
- Geraldton-Greenough, Chapman Valley and Mullewa
- Yilgarn and Westonia

The Minister wrote to all local Governments on 7 December 2009 outlining his response to the interim analysis advising that there are three categories for the reform process moving forward. These are;

- a) Local Governments agreeing to amalgamate
- b) Regional Transition Groups
- c) Regional Collaborative Groups

The Regional Transition Groups (RTG) will see several Local Governments working together with a view to forming a single entity by 2013. Local Governments which intend to form an RTG will be permitted to opt out prior to signing a deed of agreement

The Minister further stated that there are a number of Local Governments in the Pilbara, Kimberley, Northern Goldfields and the Murchison Regions which due to their remoteness and size; amalgamations will not be a priority. In this scenario, Regional Collaborative Groups (RCG) will be formed. Under this approach, Councils will work collaboratively on a regional basis and may or may not transition to a single entity in the future. Such groups would still be bound by a formal agreement and would be required to perform similar functions and services as the Regional Transition Groups.

The Department invited the Shire to a briefing to explain Regional Transitional Groups in York on 15th January 2010 that included the following Councils:

- Beverley
- Brookton
- Cunderdin
- Northam
- Quairading
- Tammin
- York

The Minister in his letter dated 2 February 2010 requests that the council give consideration in participating in a Regional Transition Group. The intent of an RTG is to formulate the harmonisation of core functions and services across participating Local Governments, thus providing a transitional structure to the participating Local Governments to form a single entity. The minister has also requested that the council gives consideration to a model agreement, drafted by the department to establish RTG's. The core elements of the agreement are:

- The state provide funding to assist each group develop a regional business plan. The amount to be provided will be advised following Cabinet consideration of the Ministers funding proposal.
- The content of the regional business plan is outlined in the schedule to the agreement. A detailed template will be developed by the Department of Local Government to assist Local Governments in the preparation of such plans.
- Any participant can withdraw from the group once the business plan is finalised. This is reasonable as development of plans require input from all participants in each group. It will take up to nine months for the preparation of the plans.
- Even after Local Governments have resolved to participate, the RTG can be terminated if the majority of the group decides that it is the best course of action.
- The Local Government Advisory Board statutory processes, including the poll provision, apply once the RTG proposal to amalgamate is received by the board.

The minister is seeking a response from the council by 26th March 2010 in relation to its willingness to proceed to an RTG on the above basis and as detailed in the draft model agreement.

It is clear that all other 6 councils in the group with Northam do not wish to amalgamate with Northam. The Shire of Brookton has indicated at a recent SEAVROC meeting that it does not wish to amalgamate with the other SEAVROC Councils and if it does become part of an RTG it will be with Pingelly and Wandering.

In its structural reform submission to the Minister last year the Shire of Cunderdin indicated its willingness to form a single amalgamated local authority with Beverley, Quairading, Tammin and York subject to a number of conditions being met.

At its February 2010 Council Meeting Cunderdin adopted the following recommendation:

- a) *That the Shire of Cunderdin is willing to participate in a Regional Transitional Group, subject to the following conditions;*
- (i) *That a RTG excludes the Shire of Northam*
 - (ii) *That local identity be maintained through the establishment of community advisory committees, maintaining shop front at each of the major towns and appointment of a place manager or equivalent*
 - (iii) *Representation be based on the SEAVROC model. Two representatives from each amalgamating Local Government for the first five (5) years of the new constituted local government.*
 - (iv) *Each participating Local Government to be a ward in the newly constituted Local Government.*
 - (v) *That elected member representation be greater than 9 if it can be justified on the following principles;*

- *Ratio of Councillors to electors*
 - *Demographic trends*
 - *Consistency with representation between wards*
 - *Community of interest*
- (vi) *The cost of amalgamation be met by the State Government:*
- 1) *The quarantining of debt and cash backed reserves to respective Local Governments prior to any amalgamation and a differential rate apply should there be a shortfall.*
 - 2) *The regional subsidiary model be incorporated In the Local Government Act 1995 and for its regulations.*

b) *The Minister for Local Government be advised of (a) above.*

The Shire of York has its March Meeting on Monday 15th March 2010 and CEO Ray Hooper has submitted the following recommendation to the meeting:

“That Council

- (1) *Notify the Minister for Local Government that the Shire of York is willing to participate in a Regional Transition Group subject to the following conditions:*
 - (A) *Membership of the South East Avon Regional Transition Group being the existing members of SEAVROC York, Cunderdin, Beverley and Quairading.*
 - (B) *Elected member representation being maintained for a minimum of two (2) electoral cycle (four) years.*
 - (C) *Each participating local government to be a ward in any newly constituted local government and to remain wards on existing Shire boundaries for the minimum term of two (2) electoral cycles.*
 - (D) *The full cost of any initial business planning to be met by the state government.*
 - (E) *The full cost of any agreed amalgamation to be met by the state government.*
 - (F) *That local identity be maintained for each participating local government through the retention of shop fronts in each Shire, the continuing provision of existing services, the employment of appropriate level staff on each participating shire area.*
 - (G) *Any newly created local government to be able to utilise a differential rate across the new wards to phase in any rate adjustments required.*
 - (H) *Any newly created local government to be able to quarantine cash backed reserve funds to enable them to be utilised in the locality and for the specific purpose for which they are held.*
Note: The quarantine period to be a maximum of seven (7) years from the date of amalgamation.
 - (I) *Any newly created local government to be able to quarantine existing debt levels of participating shires for these to be met from rate income from individual shire area or for a specific area rate to be applied to a ward to cover debt repayments if required.*
 - (J) *The state government continuing to recognise the opt out provisions for individual local governments through the stages outlined for Regional Transition Groups without financial or other penalties.*
 - (K) *The state government introduce legislation for local government subsidiaries to be created to support future structural reform to support collaborative effort.*

The Shire of Quairading is holding a community meeting to discuss the RTG proposals and seek community support to be involved in the process. They will make their decision at their March Council meeting on 25th March. Quairading has previously indicated its support for Tammin to become part of SEAVROC.

Beverley is also taking the matter back to their community and will make their decision at their Ordinary Meeting on Tuesday 23rd March. Beverley has been hostile, for reasons only known to them, to Tammin being involved with SEAVROC.

Tammin's submission to the Minister for Local Government included the following:

"The Preferred Option for the Shire of Tammin is an amalgamation with the Shires of Cunderdin and Quairading with a "watching brief" on developments in the York/Beverley precinct with a view to a possible further amalgamation in the medium term."

COMMENT

York's Officer recommendation is a little mystifying in not including Tammin. I have spoken with their CEO, Ray Hooper, who has advised that they would be happy to include Tammin into an RTG. Shire President, Cr Rodney Stokes has also spoken to York Shire President Cr Pat Hooper who has also indicated a similar willingness to include Tammin. Whether the recommendation is amended to include Tammin will become clear in due course.

Participation in the RTG process will give Tammin some control over its destiny. It is highly unlikely that going forward the State and Federal Governments would allow Tammin to remain a standalone council. They will in all likelihood force an amalgamation, either by legislation or choking off Tammin's access to grant funding. Being part of an RTG would allow Tammin to gain some assurances regarding continuation of services, maintenance of facilities, maintaining a shopfront in Tammin, retaining some outside staff to be on-hand in cases of emergencies and representation within an amalgamated council. If it is a forced situation we may get no say or participation.

The business planning process following formation of the RTG should bring out whether it is better for any amalgamation to be one which includes the entire group, some of the group or for there to possibly be two new amalgamated councils formed from within the group.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

There are no statutory implications in considering this item.

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That Council advises the Minister for Local Government that the Shire of Tammin is willing to participate in a Regional Transition Group subject to the following conditions:

- (A) Membership of the Regional Transition Group being Cunderdin, Quairading, Tammin, York and Beverley.
- (B) Elected member representation being maintained for a minimum of five years.
- (C) That elected member representation be greater than 9 if it can be justified on the following principles:

- Ratio of Councillors to electors
- Demographic trends
- Consistency with representation between wards
- Community of Interest

- (D) Each participating local government to be a ward in any newly constituted local government and to remain wards on existing Shire boundaries with Tammin being entitled to at least one elected member on the newly formed Council
- (E) The full cost of any initial business planning to be met by the State Government.
- (F) The full cost of any agreed amalgamation to be met by the State Government.
- (G) That local identity be maintained for each participating local government through the retention of shop fronts in each Shire; the continuing provision of existing services and the employment of appropriate level staff on each participating shire area.
- (H) Any newly created local government to be able to utilise a differential rate across the new wards to phase in any rate adjustments required.
- (I) Any newly created local government to be able to quarantine cash-backed reserve funds to enable them to be utilised in the locality and for the specific purpose for which they are held.
- (J) Any newly created local government to be able to quarantine existing debt levels of participating shires for these to be met from rate income from the individual shire area or for a specific area rate to be applied to a ward to cover debt repayments if required.
- (K) The State Government continuing to recognise the opt-out provisions for individual local governments through the stages outlined for Regional Transition Groups without financial or other penalties.

MIN 024/10 MOTION – Moved Cr B Stokes seconded Cr Jefferies

REASON FOR CHANGE IN MOTION

Change to (D)

The Councillors did believe that there should be a time limit put on how long the proposed Tammin Ward should remain in existence with its boundaries being based on the current Shire of Tammin boundaries.

11.12 Mid Year Budget Review (FIN-04)

The mid-year budget review is currently being finalised and will be forwarded early next week.

The mid-year budget review had not been completed in time and a special meeting will be held on 30 March 2010 at 5pm to consider the mid-year budget review.

MIN 025/10 MOTION – Moved Cr R Stokes seconded Cr B Stokes

That a special meeting of Council be held on Tuesday 29th March 2010 commencing at 5.00pm to consider the mid-year budget review.

CARRIED 6/0

11.13 Replacement of Mitsubishi Truck – TN229 (TN229)

Author – Graham Stanley, CEO 17 March 2010 Interest – Nil

Previous Reference

Item 11.17 – 19 November 2009

Item 11.10 Tender

06/09 17 December 2009

Background

Council called tenders in November 2009 for a second hand 11 cubic metre two-way tip truck. No tenders were received and this was reported to the December 2009 meeting where Council resolved to call tenders for a new or second hand 11 cubic metre tip truck. The Acting CEO Glenn Bone held back from calling tenders over the Christmas / New Year period and then decided to leave it to me as the new CEO.

Prior to going down the path of calling tenders I decided to do some research on the need for a new truck, whether we could afford a new or used truck and whether a new or used truck will provide value for money to the Shire. If Council does wish to purchase a new truck it is not required to call tenders. It can instead take advantage of WALGA's "Preferred Supplier" scheme. WALGA has already gone through a tender process and come up with a list of preferred suppliers.

Council's budget for the new truck is Purchase \$210,000 less Trade \$15,000 = Net Changeover of \$195,000.

COMMENT

To get an idea of prices I sought a quote from Major Motors, which is on the preferred supplier list. They quoted 3 different Isuzu Models as follows:

Model	Power	GCM	Price Net of GST	Trade Net of GST	Changeover NET of GST
FXZ 1500	243 KW	42,500 Kg	\$201,420	\$18,182	\$183,238
FVZ 1400	221 KW	36,000 Kg	\$195,420	\$18,182	\$177,238
GIGA CXZ 455	338 KW	57,000 Kg	\$208,820	\$18,182	\$190,638

As you can see, all three models are within budget. Works Supervisor Tom Findlay's preference is for a truck in the class of the GIGA CXZ 455 which is similar to Council's other truck TN-302 as it will give the Shire more flexibility and capacity. It will have the capacity to pull a trailer, enabling more gravel per load to be carted. At the moment the Council only has one side tipping trailer and the cost to purchase a new one is around \$84,000 which is not budgeted for or included in the plant replacement plan for purchase in a future year. A drawback of having a bigger truck will be increased running costs and if it is not pulling a trailer then it is way overpowered for the job it would do and would run the risk of damaging the engine by not working it hard enough.

Looking at the existing GIGA truck, it was purchased in mid 2005. In 4½ years it has only done around 109,000 km averaging 24,222 km per year. Assuming that during that period it travelled at an average speed of 40 km/h that means it has worked on average around 605 hours per year. Considering that a Shire worker is employed for 1976 hours per year without overtime and taking away 376 hours for public holidays, annual leave, sick leave, training and other down time 605 hours work is around 800 hours short of what it should be working. This is no reflection on the outside staff it is as a result of having such a small works crew that the plant cannot be utilised anywhere near to its capacity.

Based on the cost of the new truck and the running costs and usage of the existing equivalent truck a new truck would have the following costs associated with it:

Depreciation	\$0.861 per km
Plant Operating Costs (Fuel, Repairs, Insurance etc.)	\$0.842 per km
Forgone Bank Interest	\$0.517 per km
Cost of Driver (Inc on-costs)	<u>\$1.125 per km</u>
Total	\$3.345 per km

Based on 40km per hour it gives an hourly rate of \$133.80. The main purpose to having a tip truck is to cart gravel and this could be done much more efficiently by using contractors to work alongside Council's existing GIGA truck and trailer. A contractor providing a side tipping semi trailer would cost between \$120 and \$130 per hour. For that cost Council would get 70% more gravel carted, 17 m³ per load compared to 10 m³ by the truck alone. It would also allow more than one contractors' truck to be hired so that the existing truck driver could be the loader operator thereby increasing the efficiency of the existing truck

and trailer. This would make gravel sheeting and construction jobs much more efficient. The crew would be on each job for less time reducing the wastage in commuting to and from jobs each day. The time saved could be used by catching up on a lot of jobs that badly need doing around the shire such as crack patching, potholing, cleaning culverts, replacing guide posts and signs, vegetation control and work around town.

Using contractors would remove the risks and costs of ownership, give greater flexibility as trucks can be stood down when not required due to bad weather or other reasons, generally results in a better job because they often have better skill levels and purpose built equipment and are usually more efficient as they want to get in and get the job done and are prepared to work longer hours and weekends if required without incurring overtime rates.

I have researched the possibility of Council purchasing a secondhand truck from one of the three major suppliers to Local Government in WA. Because Council's tender was specifically for a second hand 11 m³ two way tipper not just a second hand tip truck I believe that we would be required to call tenders again and we would most likely only end up with an "end-tip" truck because none of the dealers have second hand two way tippers in stock. There are a couple of ex-shire 8 wheel Fuso tip trucks available for around \$127,000. These have done around 300,000 km. There is also a 2006 UD CW 385 Tipper that is a similar size to our GIGA for around \$136,000 that has done 189,000km and a 2007 model that has done 135,000 km for \$140,900. There is no guarantee that any of these trucks would be tendered if we did call for tenders or would still be on the market if we didn't receive any tenders and then looked to deal with the dealer. We would also be getting trucks that don't meet our preferred requirements so if we were to purchase a truck I believe that it should be a new truck.

However I believe that Council should at least trial using contractors for 12 months. I suggest that Council calls tenders for the sale of the existing Mitsubishi truck and not replace it and put the money budgeted to be spent on the replacement truck into the plant reserve if it is not spent on plant during this financial year. This reserve transfer would take place in June. I propose to produce an updated plant replacement plan for council to consider as part of the budget process and will leave any recommendation on transfers to the reserve until that time.

FINANCIAL IMPLICATIONS

Saving of around \$195,000 on budgeted plant changeovers. Provision for hire of contractors would form part of next year's works budget.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

3.58. Disposing of property

(1) *In this section —*

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

(a) *the highest bidder at public auction; or*

(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

(3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

(a) *it gives local public notice of the proposed disposition —*

- (i) *describing the property concerned; and*
- (ii) *giving details of the proposed disposition; and*
- (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*

and

- (b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
- (4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*
- (a) *the names of all other parties concerned; and*
 - (b) *the consideration to be received by the local government for the disposition; and*
 - (c) *the market value of the disposition —*
 - (i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
 - (ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*
- (5) *This section does not apply to —*
- (a) *a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or*
 - (b) *a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or*
 - (c) *anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or*
 - (d) *any other disposition that is excluded by regulations from the application of this section.*

FUTURE PLAN IMPLICATIONS

The future plan includes the replacement of the Mitsubishi Truck for the sum of \$195,000. This would be a departure from the plan and would be incorporated into the new future plan. Council can vary from the future plan and in this case will be doing so for sound economic reasons. The future plan also includes a section on roadworks. This proposal should result in those works being carried out more efficiently.

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

1. That Council calls tenders for the disposal of TN.229 1990 Mitsubishi Tip Truck and does not seek a replacement truck.
2. That Council trials the use of contract side tipping trucks for the 2010/11 road works program and reviews the outcomes prior to formulating the 2011/12 Annual Budget.

MIN 025/10 MOTION – Moved Cr Uppill seconded Cr B Stokes

CARRIED 6/0

12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING
Late items 13.1 and 13.2 to be considered.

Simple Majority Required

MIN 026/10 MOTION – Moved Cr Caffell seconded Cr Jefferies
That late items 13.1 and 13.2 be considered.

CARRIED 6/0

13.1 Kadjininy Kep Fees

Author – TB Greenwood, PRO, 16 March 2010 Interest – Nil

PREVIOUS REFERENCE

Nil

BACKGROUND

As per the Fees & Charges forming part of the Shire of Tammin budget there is a \$100.00 fee for providing a licensed bar and a \$30.00 fee for food stalls.

COMMENT

Due to the less than successful attendance of previous community events held at the Kadjininy Kep we have met with reluctance from local groups to pay any fee for providing food or drinks as they feel they may not recover said fee. By waiving these fees we anticipate greater participation by local groups as it will reinstate their enthusiasm to participate in events presented by the Shire.

FINANCIAL IMPLICATIONS

Due to the reluctance of participation we are not receiving any income and waiving the fees would not make much of a financial impact on Shire income.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Section 42.1 (c) in the Local Government Act 1995 states;

The annual financial report is to include for each discount or other incentive granted for early payment of any money and in respect of each waiver or concession in relation to any money —

- (c) in relation to a waiver or concession —*
 - (i) a brief description of the waiver or concession;*
 - (ii) a statement of the circumstances in which it was granted;*
 - (iii) details of the persons or class of persons to whom it was available; and*
 - (iv) the objects of, and reasons for, the waiver or concession.*
- Absolute majority is required to implement change.*

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Consultation with community groups has indicated greater participation in event catering should fees be waived.

STAFF RECOMMENDATION

It is recommended

Absolute Majority Required

MIN 027/10 MOTION – Moved Cr R Stokes seconded Cr Greenwood

That Council waiver the Food Stall and Licensed Bar charge at any Shire run event for the remainder of this financial year at the Kadjiny Kep.

CARRIED BY ABSOLUTE MAJORITY OF COUNCIL 6/0

13.2 Gordon Reid Regional Performing Arts Audience Development

Author – TB Greenwood, PRO, 16 March 2010 Interest – Nil

PREVIOUS REFERENCE

Nil

BACKGROUND

The aim of the Gordon Reid Regional Performing Arts Grant is to increase audience attendance and participation in regional areas.

COMMENT

Contact has been made with Sue Rolinson at Lotterywest and she indicated that our previous audience development strategies were conservative at best and she suggested the key to a successful event was being more creative in increasing audience attendance and it is essential that we work collaboratively with our community. It is not the intention of the grant to make a profit on any performance – any profit made has to be refunded to the Gordon Reid Regional Performing Arts Grant. It is with this in mind that we propose donating the sale of tickets sold by the Tammin Primary School P&C to the Tammin Primary School P&C group as a fundraising initiative and incentive to sell tickets to boost audience numbers for the upcoming April show – One Step Ahead.

FINANCIAL IMPLICATIONS

The summary of target groups and strategies approved by Lotterywest included 2 General Public Performances with a combined budget of \$9000.00. As is evident from the table below we have more than sufficient funds available to donate P&C ticket sales to the P&C and have a more than adequate marketing budget.

Income	\$
Lotterywest Grant (availability after previous show)	8022.62
Self Contribution	1265.00
Sale of Tickets	Say None
Total	9282.62

Expenditure	\$
Show	4500.00
Salary/Wages	115.11 (as per previous allocation)
Marketing	2166.50
Administrative	
Ticket Subsidy to P&C (say 100 tickets @ \$15)	1500.00
Keyp Hire	100.00
Total	8381.61

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

STRATEGIC PLAN IMPLICATIONS

Nil

FUTURE PLAN IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

STAFF RECOMMENDATION

That council agrees to donate the ticket price of all tickets sold by the Tammin Primary School P&C, for the performance to One Step Ahead, to the P&C fundraising account.

Absolute Majority Required

MIN 028/10 MOTION – Moved Cr Uppill seconded Cr Caffell

That council agrees to donate the ticket price of all tickets sold by the Tammin Primary School P&C, for the performance to One Step Ahead, to the P&C fundraising account.

CARRIED BY ABSOLUTE MAJORITY 6/0

14. CLOSURE OF MEETING

There being no further business the Chairman closed the meeting at 5.11pm.

Tabled before the Ordinary Council Meeting on 15 April 2010.

Cr R.J. Stokes, Chairman

BALANCE SHEET		28/02/2010		2009/10		2009/10	
		ACTUAL		YTD BUDGET		BUDGET	
		\$	\$			\$	\$
CURRENT ASSETS							
Cash							
A01101	Municipal Fund Bank	929,652.25		339,362		89,607	
A01105	Municipal Fund DPI Bank	896.60		4,331		1,331	
A01107	Petty Cash Advance	<u>550.00</u>	931,098.85	<u>550</u>	344,243	<u>550</u>	91,488
Reserve Fund Investments							
A01111	Information Technology Reserve	12,888.46		12,874		13,129	
A01112	Plant Reserve	289,680.96		289,421		295,098	
A01113	LSL Reserve	11,935.50		11,925		12,159	
A01114	Housing Reserve	0.00		0		0	
A01115	Entitlements Reserve	4,974.00		4,968		5,067	
A01116	Aged Pensioner Units Reserve	<u>41,741.79</u>	361,220.71	<u>41,704</u>	360,892	<u>42,522</u>	367,975
Receivables							
A01121	Sundry Debtors - Rates	45,783.59		65,000		19,115	
A01122	Sundry Debtors - Other	<u>14,799.99</u>	60,583.58	<u>20,000</u>	85,000	<u>24,486</u>	43,601
Inventories							
A01190	Materials & Stock	<u>0.00</u>	0.00	<u>0</u>	0	<u>0</u>	0
TOTAL CURRENT ASSETS			1,352,903.14		790,135		503,064
CURRENT LIABILITIES							
Payables							
L01215	Sundry Creditors	11,501.96		30,000		69,146	
L01258	FESA ESL Liability	1,697.99		2,000		863	
L01259	DPI Liability	896.60		4,331		1,331	
L0131	PAYG Liability	0.00		0		0	
2200	Tax Clearing	0.00		0		(9,091)	
L0137	Reportable FBT	0.00		0		0	
L0134	Child Support Agency	0.00		0		0	
L0136	Superannuation	0.00		0		0	
L0133	Prepaid Income	0.00		0		0	
L0135	MEU	0.00		0		0	
L01222	Accrued Interest - Current	0.00		0		1,736	
L01235	Accrued Salaries & Wages	<u>0.00</u>	14,096.55	<u>0</u>	36,331	<u>10,100</u>	74,085
Interest Bearing Liabilities							
L01221	Loan Liability (Debentures)	<u>24,807.65</u>	24,807.65	<u>23,232</u>	23,232	<u>64,264</u>	64,264
Provisions							
L01225	Provision For Annual Leave	0.00		0		39,648	
L01226	Provision For LSL	<u>0.00</u>	0.00	<u>0</u>	0	<u>0</u>	39,648
TOTAL CURRENT LIABILITIES			38,904.20		59,563		177,997
NET CURRENT POSITION			1,313,998.94		730,572		325,067

BALANCE SHEET (continued)		28/02/2010		2009/10		2009/10	
		ACTUAL		YTD BUDGET		BUDGET	
		\$	\$	\$	\$	\$	\$
NON CURRENT ASSETS							
Property, Plant & Equipment							
A01512	Land	37,849.93	37,849.93	52,850	52,850	52,850	52,850
A01522	Buildings	2,389,630.82		2,513,113		2,859,613	
A01521	Less Accumulated Depreciation	(533,289.06)	1,856,341.76	(533,143)	1,979,970	(567,159)	2,292,454
A01542	Furniture & Equipment	199,868.97		199,869		202,869	
A01541	Less Accumulated Depreciation	(187,003.49)	12,865.48	(186,798)	13,071	(190,276)	12,593
A01572	Plant & Equipment	1,436,764.26		1,589,985		1,589,985	
A01571	Less Accumulated Depreciation	(1,049,261.89)	387,502.37	(1,050,343)	539,642	(1,018,865)	571,120
A01582	Tools	2,795.93		2,796		2,796	
A01581	Less Accumulated Depreciation	(2,795.93)	0.00	(2,796)	0	(2,796)	0
A0159	Landcare Centre Equipment	0.00		0		0	
A01591	Less Accumulated Depreciation	0.00	0.00	0	0	0	0
Infrastructure							
A01533	Infrastructure - Roads	29,998,171.70		29,998,172		30,468,032	
A01531	Less Accumulated Depreciation	(9,949,190.00)	20,048,981.70	(10,044,190)	19,953,982	(10,139,190)	20,328,842
A0156	Infrastructure - Footpaths	455,558.00		455,558		525,558	
A01561	Less Accumulated Depreciation	(298,464.00)	157,094.00	(298,465)	157,093	(314,409)	211,149
A01552	Other Infrastructure	992,749.33		1,057,530		1,148,170	
A01551	Less Accumulated Depreciation	(195,887.18)	796,862.15	(195,772)	861,758	(219,574)	928,596
TOTAL NON-CURRENT ASSETS			23,297,497.39		23,558,366		24,397,604
NON CURRENT LIABILITIES							
Interest Bearing Liabilities							
L01710	Loan Liability (Debentures)	314,191.10	314,191.10	314,191	314,191	249,927	249,927
Provisions							
L01230	Provision For LSL Non-Current	22,761.00	22,761.00	22,761	22,761	30,087	30,087
TOTAL NON CURRENT LIABILITIES			336,952.10		336,952		280,014
EQUITY			24,274,544.23		23,951,986		24,442,657
EQUITY							
3-8000	Retained Profits (Municipal Accumula	3,590,509.44		3,593,401		3,593,401	
3-8000	Plus nett operating balance	282,998.62		(42,122)		441,466	
L01900	Reserves - Cash Backed	361,220.71		360,892		367,975	
L01911	Reserves - Asset Revaluation	20,039,815.46	24,274,544.23	20,039,815	23,951,986	20,039,815	24,442,657
SUMMARY							
Current Assets			1,352,903.14		790,135		503,064
Non-Current Assets			23,297,497.39		23,558,366		24,397,604
Total Assets			24,650,400.53		24,348,501		24,900,668
Current Liabilities			38,904.20		59,563		177,997
Non-Current Liabilities			336,952.10		336,952		280,014
Total Liabilities			375,856.30		396,515		458,011
EQUITY			24,274,544.23		23,951,986		24,442,657
Variance			0.00		0		0

PROGRAM / SCHEDULE 4		28/02/2010		28/02/2010		2009/10		Variance
GOVERNANCE		ACTUAL		YTD BUDGET		BUDGET		YTD
(Continued)		Revenue	Expend	Revenue	Expend	Revenue	Expend	>10%
		\$	\$	\$	\$	\$	\$	>5,000
Other Governance								
Operating Revenue								
I045010	Government Grants - Operating	10,000.00		10,000		10,000		
I045011	Government Grants - Non-Operating	0.00		0		0		
I045015	Contributions & Donations	0.00		0		0		
I045020	Reimbursements	4,236.85		1,500		1,500		
I045025	Administration Services (ESL)	3,570.00		3,300		3,300		
I045030	Rents & Leases	260.00		0		0		
I045040	Other Income	0.00		0		0		
I045097	Profit on Disposal of Assets	0.00		0		0		
I045413	Fringe Benefits Tax Refund	0.00		0		0		
I045098	Governance Allocated to Other Progr	0.00		0		0		
Operating Expenditure								
E045401	Salaries		127,679.18		153,570		230,370	25,891
E045403	Sick Leave		2,152.60		3,030		4,790	
E045404	Annual Leave		20,294.48		0		24,830	(20,294)
E045405	Long Service Leave		0.00		0		3,200	
E045406	Workers Compensation Insurance		6,561.00		6,570		6,570	
E045407	Superannuation		22,105.82		22,260		33,380	
E045408	Relocation Expenses		0.00		0		0	
E045409	Uniforms		1,572.15		2,500		2,650	
E045410	Administration Building Maintenance		14,063.23		15,540		23,300	
E045411	Administration Building Garden Mtce		1,939.37		2,090		3,130	
E045412	Housing Mtce		5,330.16		6,260		9,380	
E045413	Fringe Benefit Tax		3,578.00		0		6,200	
E045414	Training		320.00		2,600		3,800	
E045415	Printing & Stationery		4,661.62		3,320		5,000	
E045416	Office Equipment Mtce		99.77		100		200	
E045417	Computer Maintenance		15,399.70		17,040		19,280	
E045418	Telephone		2,873.34		3,620		6,420	
E045419	Advertising		2,334.99		1,000		1,000	
E045420	Insurance		4,591.61		4,570		4,570	
E045421	Subscriptions		2,234.56		2,250		2,250	
E045422	Photocopier Supplies		1,723.38		3,000		4,500	
E045424	Postage & Freight		1,169.52		1,200		1,760	
E045425	Legal Expenses		35.00		500		1,000	
E045426	Travelling & Accommodation		1,881.45		1,000		2,200	
E045427	Office Expenses Other		1,586.28		2,342		3,502	
E045428	Conference Expenses		1,602.70		5,106		5,106	
E045429	Sundry Office Furniture & Equipment		390.00		450		650	
E045430	Consultant Fees		15,000.00		15,000		15,000	
E045431	Records Management		79.48		2,000		4,150	
E045432	Accounting Support		0.00		500		1,000	
E045434	Vehicle Running Expenses		5,134.06		4,120		6,200	
E045497	Loss On Disposal Of Asset		0.00		12,030		12,030	12,030
E045498	Governance Allocated to Other Programs		(162,130.00)		(162,130)		(324,260)	
E045499	Depreciation		11,814.28		11,610		23,220	
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		19,066.85	190,338.58	15,800	222,194	15,800	255,954	

PROGRAM / SCHEDULE 3		28/02/2010		28/02/2010		2009/10		Variance
GENERAL PURPOSE		ACTUAL		YTD BUDGET		BUDGET		YTD
		Revenue	Expend	Revenue	Expend	Revenue	Expend	>10%
		\$	\$	\$	\$	\$	\$	>5,000
Rate Revenue								
I031001	GRV Residential	52,992.30		52,990		52,990		
I031005	UV Rural	576,519.10		576,520		576,520		
I031010	GRV Residential Minimum Rates	20,650.00		20,650		20,650		
I031014	UV Rural Minimum Rates	6,650.00		6,650		6,650		
I031020	Non-Payment Penalty Interest	509.79		1,500		1,500		
I031021	Interim Rating Current Year	(662.25)		1,000		1,000		
I031022	Interim Rating Previous Years	0.00		0		0		
I031024	Instalment Interest	1,943.20		860		1,300		
I031025	Instalment Administration Fees	960.00		300		450		
I031023	Ex Gratia Rates	4,479.00		4,400		4,400		
I031027	Rate Account Enquiry Fees	400.00		250		500		
I031028	Discount Allow ed - GRV	(2,220.00)		(1,600)		(1,600)		
I031029	Discount Allow ed - UV	(23,495.80)		(24,000)		(24,000)		
I031030	Reimbursement Legal Costs	0.00		0		0		
Operating Expenditure								
E031005	Rates Written Off		0.00		0		0	
E031010	Stationery		0.00		200		200	
E031015	Postage & Freight		188.37		150		150	
E031020	Valuation Expenses		448.39		700		3,300	
E031025	Legal Expenses		0.00		0		720	
E031030	Title Searches		61.50		150		250	
E031200	Allocation from Governance		29,380.00		29,380		58,760	
General Purpose Revenue								
I032010	Grants Commission - General Purpos	289,772.25		289,830		386,440		
I032020	Grants Commission - Roads	131,994.00		131,595		175,460		
I032021	Grants - Royalties for Regions	282,914.00		285,000		645,620		
I032022	Grants - RLCIP	0.00		0		0		
Other Revenue								
I032025	Pensioner Deferred Rates Grant	173.72		220		220		
I032030	Interest - Municipal Fund	20,334.62		13,500		19,000		6,835
I032040	Interest - Reserve Funds	7,398.75		7,070		14,150		
I032045	EFT-POS Charges	199.06		160		250		
General Operating Expenditure								
E032339	Bank Fees		1,503.98		1,750		2,500	
E032338	EFT-POS Charges		970.62		680		1,000	
E032340	Audit Fees		7,000.00		5,000		6,375	
E032359	Bank Overdraft Interest		0.00		0		0	
E032360	Unders/Overs		0.00		0		0	
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		1,371,511.74	39,552.86	1,366,895	38,010	1,881,500	73,255	

	PROGRAM / SCHEDULE 5 LAW, ORDER, PUBLIC SAFETY	28/02/2010		28/02/2010		2009/10		Variance YTD >10% >5,000
		ACTUAL		YTD BUDGET		BUDGET		
		Revenue \$	Expend \$	Revenue \$	Expend \$	Revenue \$	Expend \$	
	Fire Prevention							
	Operating Revenue							
I051010	Government Grants - Operating	0.00		0		0		
I051011	Government Grants - Non-Operating	0.00		0		0		
I051015	Contributions & Donations	0.00		13,179		13,179		(13,179)
I051030	Fines & Penalties	0.00		0		0		
I051097	Profit on Disposal of Assets	0.00		0		0		
	Operating Expenditure							
E051005	Building Maintenance		354.44		13,030		13,300	12,676
E051010	Fire Control Measures		287.11		350		350	
E051015	Brigade Vehicle Maintenance		0.00		0		0	
E051020	Advertising		372.32		410		410	
E051025	Fire Insurance		74.14		80		80	
E051030	Postage & Freight		0.00		100		100	
E051035	District Maps		0.00		0		0	
E051040	General Expenses		105.00		555		700	
E051097	Loss on Disposal of Assets		0.00		0		0	
E051098	Allocation from Governance		1,415.00		1,410		2,830	
E051099	Depreciation		2,023.70		1,305		2,610	
	Animal Control							
	Operating Revenue							
I052120	Government Grants - Operating	0.00						
I052130	Fines & Penalties	0.00		0		0		
I052155	Impounding Fees	170.00		150		300		
I052165	Impounded Sustenance	0.00		0		0		
I052170	Dog Registrations	201.25		600		600		
I052175	Other Fees & Charges	0.00		0		20		
	Operating Expenditure							
E052540	Pound Maintenance		868.77		490		730	
E052545	Animal Control		0.00		0		0	
E052550	Advertising		56.59		100		200	
E052555	Postage & Freight		11.29		0		50	
E052565	Registration Disks		0.00		100		100	
E052570	Control Officer Contract		1,235.28		1,250		2,500	
E052598	Allocation from Governance		710.00		710		1,420	
E052599	Depreciation		3.00		5		10	
	Other Law, Order, Public Safety							
	Operating Revenue							
I053010	Government Grants - Operating	0.00		0		0		
I053011	Government Grants - Non-Operating	0.00		0		0		
I053035	Emergency Services	0.00		0		0		
I053040	Crime Prevention Plan	1,200.00		1,200		1,200		
	Operating Expenditure							
E053005	Emergency Services		0.00		250		500	
E053010	Advertising		0.00		0		100	
E050515	Crime Prevention Plan		0.00		0		0	
E053020	Impounding Vehicles		240.00					
E053098	Allocation from Governance		0.00		0		0	
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		1,571.25	7,756.64	15,129	20,145	15,299	25,990	

PROGRAM / SCHEDULE 7		28/02/2010		28/02/2010		2009/10		Variance
HEALTH		ACTUAL		YTD BUDGET		BUDGET		YTD
		Revenue	Expend	Revenue	Expend	Revenue	Expend	>10%
		\$	\$	\$	\$	\$	\$	>5,000
Preventative Services - Meat Inspection								
Operating Revenue								
I072120	Reimbursement - Abattoir	3,154.99		0		0		
I072130	Rents & Leases	0.00		1,380		3,380		
Operating Expenditure								
E072105	Meat Inspection Salaries		2,879.99		0		0	
E072110	Superannuation		0.00		0		0	
E072113	Long Service Leave		0.00		0		0	
E072115	Workers Compensation Insurance		891.00		0		0	
E072120	Travelling & Laundry		0.00		0		0	
E072125	Protective Clothing		0.00		0		0	
E072130	Housing - 4 Russell St		13,609.59		13,872		14,912	
E072131	Housing - 22 Ridley St		241.53		0		0	
E072150	Other		0.00		0		0	
E072198	Allocation from Governance		0.00		0		0	
Preventative Services - Administration & Inspection								
Operating Revenue								
I073030	Fines & Penalties	450.00		0		0		
I073035	Licenses Other	272.00		270		270		
I073040	Septic Tank Application Fees	0.00		0		0		
I073097	Profit on Disposal of Assets	0.00		0		0		
I073098	Allocation from Governance	0.00		0		0		
Operating Expenditure								
E073105	Salaries		3,206.07		2,000		4,000	
E073110	EHO Contractor		0.00		0		0	
E073115	Telephone		0.00		0		0	
E073120	Advertising		0.00		0		0	
E073125	Housing		0.00		0		0	
E073130	Legal Expenses		0.00		0		1,000	
E073135	Other Minor Expenditure		1,245.45		1,280		1,280	
E073197	Loss on Disposal of Assets		0.00		0		0	
E073198	Allocation from Governance		9,870.00		9,870		19,740	
E073199	Depreciation		0.00		0		0	
Preventative Services - Pest Control								
Operating Revenue								
I074020	Reimbursements	0.00		0		0		
I074035	Sale of Insecticide/Pesticide	0.00		0		0		
I074098	Administration	0.00		0		0		
Operating Expenditure								
E074010	Mosquito Control		0.00		0		0	
E074098	Allocation from Governance		0.00		0		0	
E074099	Depreciation		0.00		0		0	
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		3,876.99	31,943.63	1,650	27,022	3,650	40,932	

PROGRAM / SCHEDULE 8		28/02/2010		28/02/2010		2009/10		Variance
EDUCATION & WELFARE		ACTUAL		YTD BUDGET		BUDGET		YTD
		Revenue	Expend	Revenue	Expend	Revenue	Expend	>10%
		\$	\$	\$	\$	\$	\$	>5,000
	Aged & Disabled							
	Operating Revenue							
I081010	Government Grants - Operating	0.00		0		0		
I081011	Government Grants - Non-Operating	0.00		0		0		
I081015	Contributions & Donations	0.00		0		2,000		
I101020	Reimbursements	4,775.08		1,140		3,700		
I081035	Tamma Village Aged Units Rental	30,148.55		32,400		48,614		
	Operating Expenditure							
E081005	Tamma Village Aged Units Mtce		35,637.41		37,770		56,650	
E081020	Seniors Activities		0.00		0		0	
E081098	Allocation from Governance		5,895.00		5,900		11,790	
E081099	Depreciation		1,761.50		1,760		3,520	
	Other Education - TALEC							
	Operating Revenue							
I082015	Contributions & Donations	0.00		0		0		
I082016	Alcoa Contribution	0.00		0		0		
I082035	Accommodation Charges	0.00		0		0		
I082040	In Service Fees	0.00		0		0		
I082045	TALEC Bus Hire	0.00		0		0		
I082050	Promotional Material	0.00		0		0		
I082055	Housing Rental	0.00		0		0		
	Operating Expenditure							
E082005	Salaries		0.00		0		0	
E082010	Superannuation		0.00		0		0	
E082020	Annual Leave		0.00		0		0	
E082023	Long Service Leave		0.00		0		0	
E082025	Workers Compensation Insurance		0.00		0		0	
E082030	Relocation Expenses		0.00		0		0	
E082033	Uniforms		0.00		0		0	
E082035	Shed Mtce		0.00		0		0	
E082040	Grounds Mtce		0.00		0		0	
E082045	Food/Accommodation		0.00		0		0	
E082050	Promotions		0.00		0		0	
E082052	Committee Expenses		0.00		0		0	
E082055	Minor Expenses		0.00		0		0	
E082060	Centre Mtce & Operating		0.00		0		0	
E082065	Telephone & Internet		0.00		0		0	
E082070	Advertising		0.00		0		0	
E082075	Insurance		0.00		0		0	
E082080	Postage & Freight		0.00		0		0	
E082085	Bus Mtce & Operating		0.00		0		0	
E082098	Allocation from Governance		0.00		0		0	
E082099	Depreciation		0.00		0		0	
	Care Of Families & Children							
	Operating Expenditure							
E083015	Playgroup		1,350.00		1,350		1,350	
E083016	Tammin Primary School		801.38		1,010		1,490	
		34,923.63	45,445.29	33,540	47,790	54,314	74,800	

PROGRAM / SCHEDULE 10	28/02/2010		28/02/2010		2009/10		Variance YTD >10% >5,000
	ACTUAL		YTD BUDGET		BUDGET		
	Revenue	Expend	Revenue	Expend	Revenue	Expend	
	\$	\$	\$	\$	\$	\$	
COMMUNITY AMENITIES							
Sanitation - Household Refuse							
Operating Revenue							
H01110 Government Grants - Operating	0.00		0		0		
H01111 Government Grants - Non-Operating	0.00		0		0		
H01115 Contributions	0.00		0		0		
H01135 Domestic Refuse Collections Fees	14,562.50		14,250		14,250		
H01140 Bulk Service Fees	0.00		0		0		
H01145 Tip Service Fees	29,283.53		31,540		47,300		
Operating Expenditure							
E101005 Litter Control		0.00		0		0	
E101010 Refuse Site Mtce		26,345.79		25,912		38,868	
E101020 Commercial Refuse Collection		0.00		0		0	
E101025 Street Bin Refuse Collection		2,801.41		2,770		4,170	
E101030 Bulk Service Collection		0.00		0		0	
E101035 Domestic Refuse Collections		7,321.07		8,330		12,170	
E101040 Effluent Dam Site		51.27		0		500	
E101098 Allocation from Governance		5,075.00		5,070		10,150	
E101099 Depreciation		350.20		350		700	
Town Planning & Regional Development							
Operating Revenue							
H02135 Town Planning Fees	0.00		0		0		
Operating Expenditure							
E102105 Control Expenses		1,319.09		250		500	
E102110 Title Fees		0.00		0		0	
E102198 Allocation from Governance		710.00		710		1,420	
Other Community Amenities							
Operating Revenue							
H03110 Government Grants - Operating	0.00		0		0		
H03111 Government Grants - Non-Operating	0.00		0		0		
H03115 Contributions & Donations	0.00		0		0		
H03135 Tabloid Office Rents	0.00		0		0		
H03140 Photocopying Charges	1,210.65		1,600		2,400		
H03145 Facsimile Charges	15.50		6		10		
H03150 Cemetery Charges	1,486.38		1,000		1,500		
H03155 Hire of Community Bus	1,467.27		2,600		3,600		
H03160 Cooinda Centre Rental	720.00		720		1,040		
H03165 Tidy Towns	0.00		0		0		
H03197 Profit on Disposal of Assts	0.00		0		0		
Operating Expenditure							
E103120 Public Toilets		2,626.30		2,510		3,750	
E103125 Community Bus		988.92		1,501		2,061	
E103130 Grave Digging		1,725.44		1,000		1,000	
E103135 Cemetery		687.77		1,360		2,000	
E103140 Cooinda Centre		7,085.55		6,700		7,660	
E103145 Tidy Towns		0.00		0		0	
E103155 Insurance		0.00		160		160	
E103160 Tammin Tabloid Building Mtce		273.21		440		660	
E103197 Loss on Disposal of Assets		0.00		0		0	
E103198 Allocation from Governance		0.00		0		0	
E103199 Depreciation		4,946.20		4,946		9,892	
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		48,745.83		51,716		70,100	
		62,307.22		62,009		95,661	

	PROGRAM / SCHEDULE 11 RECREATION & CULTURE	28/02/2010		28/02/2010		2009/10		Variance YTD >10% >5,000
		ACTUAL		YTD BUDGET		BUDGET		
		Revenue	Expend	Revenue	Expend	Revenue	Expend	
		\$	\$	\$	\$	\$	\$	
	Public Halls, Civic Centres							
	Operating Revenue							
I111010	Government Grants - Operating	0.00		0		0		
I111011	Government Grants - Non-Operating	0.00		0		0		
I111015	Contributions & Donations	83.80		180		260		
I111020	Reimbursements	0.00		0		0		
I111035	Hall Hire Fees	1,090.91		1,200		1,800		
I111040	Hall Hire Deposits	1,000.00		1,200		1,500		
	Operating Expenditure							
E111005	Tammin Hall Mtce		11,389.89		18,370		24,570	6,980
E111010	Yorkrakine Hall Mtce		3,548.59		3,090		3,710	
E111015	Tammin Hall Bonds Refunds		900.00		1,200		1,500	
E111020	Tow n Hall RLCIP Funds		17,705.10		19,597		19,597	
E111021	Tow n Hall - R4R		34,481.82		150,000		150,000	
E111098	Allocation from Governance		10,380.00		10,380		20,760	
E111099	Depreciation		3,114.30		3,115		6,230	
	Other Recreation & Sport							
	Operating Revenue							
I113010	Government Grants - Operating	0.00		0		0		
I113011	Government Grants - Non-Operating	0.00		0		0		
I113015	Contributions	1,900.98		1,181		1,421		
I113040	Donnan Park Ground Lease Rentals	1,193.18		1,140		1,140		
I113045	Functions & Events	21,473.64		19,740		34,100		
I113050	Kadjininy Kep Hire Fees	50.00		250		250		
I113055	Bonds	800.00		200		200		
I113065	Donnan Park Pavilion	277.27		100		100		
I113070	Donnan Park Changerooms	0.00		0		0		
I113075	Other Sundry	278.00		320		450		
I113098	Profit On Disposal Of Assets	0.00		0		0		
	Operating Expenditure							
E113005	Donnan Park Pavilion Mtce		7,625.38		6,138		8,230	
E113010	Donnan Park Changerooms Mtce		995.69		1,480		2,200	
E113015	Donnan Park Oval Mtce		28,189.73		26,960		51,960	
E113016	Donnan Park RLCIP Funds		0.00		0		0	
E113017	Donnan Park - R4R		23,145.28		30,000		30,000	6,855
E113030	Donnan Park Oval Surrounds Mtce		4,895.96		4,860		7,300	
E113020	Heritage Park Mtce		954.04		1,000		1,500	
E113025	Parks, Gardens & Reserves Mtce		16,814.41		11,650		17,450	(5,164)
E113035	Kadjininy Kep Mtce		25,859.52		33,420		53,140	7,560
E113036	Functions & Events		7,241.08		25,055		40,425	17,814
E113040	Tow n Dam Mtce		0.00		290		430	
E113045	Memorial Park Mtce		3,027.17		3,760		5,600	
E113050	Reserves Mtce		257.20		680		1,000	
E113055	Bow ling Club Mtce		18,180.00		18,180		18,180	
E113060	Golf Club Mtce		2,191.14		2,170		2,170	
E113065	Tennis Club Mtce		180.80		490		730	
E113070	Sports & Recreation Council		6,000.00		7,000		7,000	
E113075	Donnan Park Bonds		400.00		200		200	
E113090	Interest On Loans		6,078.30		6,280		12,050	
E113095	Other Club Insurance		0.00		0		0	
E113097	Loss on disposal of assets		0.00		0		0	
E113098	Allocation from Governance		5,995.00		5,990		11,990	
E113099	Depreciation		34,204.80		33,910		67,820	

PROGRAM / SCHEDULE 11	28/02/2010		28/02/2010		2009/10		Variance YTD >10%
	ACTUAL		YTD BUDGET		BUDGET		
	Revenue	Expend	Revenue	Expend	Revenue	Expend	
RECREATION & CULTURE (continued)	\$	\$	\$	\$	\$	\$	>5,000
Libraries							
Operating Revenue							
I114115 Contributions & Donations	0.00		0		0		
I114135 Fines & Penalties	0.00		0		0		
I114140 Lost Books	137.00		20		40		
Operating Expenditure							
E114020 Other Expenses		591.68		692		1,012	
E114025 Postage & Freight		194.02		170		250	
E114030 Library Mtce		1,366.09		1,310		1,350	
E114035 Library Book Purchases		11.00		150		150	
E114098 Allocation from Governance		7,450.00		7,450		14,900	
E114099 Depreciation		0.00		0		0	
Other Culture							
Operating Revenue							
I115010 Government Grants - Operating	0.00		0		0		
I115011 Government Grants - Non-Operating	0.00		0		0		
I115035 Tammin Tabloid Publication	831.18		640		950		
I115040 Tammin Art Prize	0.00		0		0		
I115015 Contributions & Donations	0.00		0		0		
I115045 History Book Sales	120.00		120		200		
I115055 Yorkrakine Hall Centenary Celeb	0.00		0		0		
Operating Expenditure							
E116005 Art Prize		1,740.00		1,500		1,500	
E116010 Municipal Heritage Inventory		0.00		2,500		5,000	
E116015 Tammin Tabloid Publication		1,672.73		2,400		2,800	
E116020 WA Week		350.00		350		350	
E116025 Australia Day		57.46		400		400	
E116030 Anzac Day		0.00		0		200	
E116035 60th Anniversary Celebrations		0.00		0		0	
E116040 Banners In The Terrace		0.00		0		500	
E116045 Carols By Candlelight		725.00		725		725	
E116050 Tammin Awards Night		0.00		600		600	
E116055 Yorkrakine Hall Centenary Celeb		0.00		0		0	
E116098 Allocation from Governance		0.00		0		0	
E116099 Depreciation		0.00		0		0	
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		29,235.96		26,291		42,411	
		287,913.18		443,512		595,479	

PROGRAM / SCHEDULE 12		28/02/2010		28/02/2010		2009/10		Variance
TRANSPORT		ACTUAL		YTD BUDGET		BUDGET		YTD
		Revenue	Expend	Revenue	Expend	Revenue	Expend	>10%
		\$	\$	\$	\$	\$	\$	>5,000
Streets, Roads, Bridges, Depots								
Operating Revenue								
I122011	Direct Grant	40,918.00		40,920		40,920		
I122012	Roads To Recovery Grant	86,336.00		88,220		176,440		
I122013	MRWA Road Project Grant	0.00		53,350		106,710		(53,350)
I122014	Black Spot Grant (State)	0.00		0		0		
I122015	Contributions & Donations	2,048.25		1,710		1,710		
I122016	Tow nsite Entry Statements	0.00		0		0		
I122097	Profit on Disposal of Assets	454.55		15,450		15,450		(14,995)
Operating Expenditure								
E122020	Depot Mtce		3,236.74		6,530		9,770	
E122021	Depot - R4R		0.00		3,000		3,000	
E122030	Street Cleaning		5,840.58		6,920		10,400	
E122035	Traffic Signs		2,074.90		5,130		7,730	
E122040	Footpath Mtce		2,883.89		2,970		4,450	
E122060	Street Lighting Utilities		9,020.39		6,625		9,945	
E122065	Street Lighting - R4R		0.00		10,000		10,000	10,000
E122045	Street Tree Mtce		4,353.08		3,885		3,885	
E122050	Storm Damage		0.00		0		0	
E122055	Road Maintenance		92,981.41		200,690		301,010	107,709
E122070	Advertising		0.00		200		200	
E122075	Interest on Loans		5,443.80		5,430		9,210	
E122080	Culverts/Floodw ays Mtce		0.00		0		0	
E122097	Loss on Disposal of Asset		0.00		0		0	
E122098	Allocation from Governance		16,875.00		16,870		33,750	
E122099	Depreciation		53,478.50		0		290,620	(53,479)
Capital Expenditure								
E122100	Road Construction		308,694.38		469,860		469,860	161,166
E122111	Footpath Construction		123,178.46		70,000		70,000	(53,178)
E122100	Less transferred to Infrastructure		0.00		0		(539,860)	
Traffic Control								
Operating Revenue								
I124020	Reimbursements	0.00		500		1,000		
I124040	DPI Licensing Commission	6,795.07		6,680		10,000		
Operating Expenditure								
E124005	DPI Telephone		512.69		600		900	
E124010	DPI Postage		5.09		0		100	
E124015	DPI Office Expenses		0.00		1,000		1,000	
E124098	Allocation from Governance		7,450.00		7,450		14,900	
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		136,551.87	636,028.91	206,830	817,160	352,230	710,870	

PROGRAM / SCHEDULE 13		28/02/2010		28/02/2010		2009/10		Variance
ECONOMIC SERVICES		ACTUAL		YTD BUDGET		BUDGET		YTD
		Revenue	Expend	Revenue	Expend	Revenue	Expend	>10%
		\$	\$	\$	\$	\$	\$	>5,000
Rural Services								
Operating Revenue								
I131110	Government Grants - Operating	0.00		0		0		
I131111	Government Grants - Non-Operating	0.00		0		0		
I131135	CDO Contributions & Reimbursements	405.99		0		0		
I131136	CDO Rent	0.00		1,150		1,950		
I131140	Sale of Poisons	0.00		0		0		
Operating Expenditure								
E131030	CDO Salary		0.00		13,032		21,720	13,032
E131025	CDO Superannuation		0.00		1,272		2,120	
E131035	CDO Sick Leave		0.00		0		0	
E131040	CDO Annual Leave		0.00		0		2,127	
E131043	CDL Long Service Leave		0.00		0		0	
E131045	CDO Workers Compensation Insurance		614.00		610		610	
E131020	CDO Training		0.00		0		0	
E131050	CDO Uniforms		0.00		540		540	
E131053	CDO Housing - 20 Ridley St		1,835.80		1,250		1,890	
E131054	CDO Housing - 11 Nottage Way		216.30		0		0	
E131065	CDO Printing & Stationery		0.00		0		50	
E131070	CDO Promotions		0.00		0		0	
E131075	CDO Subscriptions		127.27		0		250	
E131080	CDO Postage & Freight		0.00		0		0	
E131085	CDO Travel & Accommodation		0.00		0		775	
E131090	CDO Conference		0.00		0		500	
E131095	CDO Insurance		1,873.35		1,880		1,880	
E131055	Noxious Weed Control		0.00		0		0	
E131060	Vermin Control		0.00		0		0	
E131098	Allocation from Governance		11,560.00		11,560		23,120	
E131099	Depreciation		0.00		0		0	
Tourism & Area Promotion								
Operating Revenue								
I132010	Government Grants - Operating	0.00		0		0		
I132011	Government Grants - Non-Operating	0.00		0		0		
I132015	Contributions & Donations	0.00		0		0		
I132016	Sale of Postcards	0.91		40		60		
I132020	Entry Statements	0.00		0		0		
I132030	Promotional Material	0.00		0		0		
Operating Expenditure								
E132010	Entry Statements		0.00		6,810		6,810	6,810
E132020	Area Promotion		1,520.75		7,210		7,210	5,689
E132098	Allocation from Governance		2,125.00		2,130		4,250	
E132099	Depreciation		115.00		115		230	
Building Control								
Operating Revenue								
I133035	Building Permits Application Fees	0.00		0		0		
I133040	Other Licenses	0.00		0		0		
I133045	Commissions	0.00		0		0		
I133050	Legal Expenses Recovered	0.00		0		0		
Operating Expenditure								
E133005	Building Surveyor Contractor		0.00		0		0	
E133010	Advertising		0.00		0		0	
E133015	Legal Expenses		0.00		0		0	
E133098	Allocation from Governance		710.00		710		1,420	

PROGRAM / SCHEDULE 13		28/02/2010		28/02/2010		2009/10		Variance
ECONOMIC SERVICES (continued)		ACTUAL		YTD BUDGET		BUDGET		YTD
		Revenue	Expend	Revenue	Expend	Revenue	Expend	>10%
		\$	\$	\$	\$	\$	\$	>5,000
	Saleyards							
	Operating Revenue							
I134135	Saleyard Rental Fees	0.00		0		0		
	Operating Expenditure							
E134005	Saleyard Maintenance		425.01	400			800	
E134098	Allocation from Governance		0.00	0			0	
E134099	Depreciation Buildings		125.00	125			250	
	Other Economic Services							
	Operating Revenue							
I135035	Standpipe Water Charges	206.89		700		1,000		
	Operating Expenditure							
E135005	Standpipe Water Utility		2,938.45	3,440			3,800	
E135098	Allocation from Governance		0.00	0			0	
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		613.79	24,185.93	1,890	51,084	3,010	80,352	

PROGRAM / SCHEDULE 14		28/02/2010		28/02/2010		2009/10		Variance
OTHER PROPERTY & SERVICES		ACTUAL		YTD BUDGET		BUDGET		YTD
		Revenue	Expend	Revenue	Expend	Revenue	Expend	>10%
		\$	\$	\$	\$	\$	\$	>5,000
	Private Works							
	Operating Revenue							
I141035	General Charges	13,969.50		8,920		13,360		5,050
	Operating Expenditure							
E141035	General Works		8,139.90	7,130			10,690	
E141098	Allocation from Governance		8,265.00	8,270			16,530	
	Public Works Overheads							
	Operating Revenue							
I143035	Rentals	0.00		0		0		
I143015	Contributions & Donations	5,000.00		0		0		
I143020	Reimbursements	1,890.63		0		0		
	Operating Expenditure							
E143005	Salaries		16,286.20	5,710			8,550	(10,576)
E143010	Superannuation		16,510.55	15,840			23,760	
E143020	Salary Sacrifice		0.00	0			0	
E143025	Staff Training		5,123.63	5,000			6,300	
E143030	Sick Pay		2,131.86	3,320			4,960	
E143035	Holiday Pay		931.37	10,000			23,300	9,069
E143040	Long Service Leave		0.00	0			4,082	
E143045	Workers Compensation		8,794.00	9,670			9,670	
E143050	Bonus Pay Scheme		0.00	0			0	
E143055	Protective Clothing		1,871.04	2,400			2,940	
E143060	Occupational Health & Safety		1,093.68	200			2,300	
E143065	Superannuation Supervisor		0.00	0			0	
E143070	Subscriptions/Seminars		0.00	0			0	
E143075	Supervisor Training		0.00	0			0	
E143080	Accrued Employees Entitlements		0.00	0			0	
E143085	Office Expenses		994.34	450			650	
E143090	Employee Housing Mtce		0.00	0			0	
E143095	Two Way Mtce		0.00	0			0	
E143105	Telephone		2,013.09	2,014			3,014	
E143110	Insurance		4,750.95	4,750			4,750	
E143115	Fringe Benefits Tax		0.00	0			1,800	
E143198	Allocation from Governance		13,410.00	13,410			26,820	
E143299	Less Allocated to Works		(73,465.70)	(73,360)			(110,040)	

PROGRAM / SCHEDULE 14		28/02/2010		28/02/2010		2009/10	
OTHER PROPERTY & SERVICES		ACTUAL		YTD BUDGET		BUDGET	
		Revenue	Expend	Revenue	Expend	Revenue	Expend
		\$	\$	\$	\$	\$	\$
	Plant Operating Costs						
	Operating Revenue						
I144020	Reimbursements	593.56		750		750	
I144036	Fuel Tax Credit	2,311.00		2,600		3,900	
	Operating Expenditure						
E144005	Expendable Tools		1,021.15		2,000		3,000
E144010	Depot Consumables		753.00		1,000		1,500
E144015	Blades & Points		4,603.11		5,350		5,350
E144020	Fuels & Oils		46,752.66		70,680		100,000
E144025	Parts & Repairs		62,611.46		53,320		80,000
E144030	Tyres & Tubes		5,545.45		13,920		20,880
E144035	Licenses		16.27		0		2,200
E144040	Repairs Wages		7,791.21		6,680		10,000
E144045	Insurance		9,044.47		9,430		9,430
E144099	Less Allocated to Depreciation		675.20		(25,405)		(50,810)
E144299	Less Allocated to Works		(107,590.85)		(111,570)		(167,350)
	Salaries & Wages						
	Operating Revenue						
I146020	Reimbursement - Workers Compensation	0.00		0		0	
	Operating Expenditure						
E146010	Gross Salaries & Wages Paid		360,901.25		375,490		563,210
E146020	Workers Compensation		0.00		0		0
E146200	Salaries & Wages - Allocated		(360,901.25)		(375,490)		(563,210)
	Unclassified						
	Operating Revenue						
I148010	Government Grants - Operating	0.00		0		0	
I148011	Government Grants - Non-Operating	0.00		0		0	
I148015	Contributions & Donations	22.40		0		0	
I148020	Reimbursements	902.17		875		1,250	
I148030	Rental Income	29,159.90		21,700		32,540	
I148050	Sale of Land	0.00	0.00	0		0	
I148097	Profit On Disposal of Assets	0.00		0		0	
	Operating Expenditure						
E148100	Other Housing						
E148101	6 Russell St		1,748.03		1,980		2,520
E148102	9 Nottage Way		1,059.50		1,090		1,410
E148103	11 Nottage Way		8,788.48		1,090		1,410
E148104	45 Draper St		1,101.40		1,020		1,320
E148105	22 Ridley St		6,835.29		3,428		4,380
E148106	4 Russell St		25.64		0		0
E148109	81 Barrack Rd		13,980.92		9,160		10,600
E148110	Miscellaneous Land Mtce		0.00		0		0
E148120	Interest On Loans		230.41		170		170
E148197	Loss On Disposal Of Assets		0.00		0		0
E148198	Allocation from Governance		0.00		0		0
E148199	Depreciation		9,633.50		9,635		19,270
		-----	-----	-----	-----	-----	-----
		53,849.16	91,476.21	34,845	67,782	51,800	95,356
<p><i>That in accordance with section 34(5) of the Local Government (Financial Management) Regulations 1996 a variance percentage of 10% or \$5,000 be adopted for reporting material variances. (Res 149/098 - 20 August 2009)</i></p>							

TRUST FUND		28/02/2010			
		1/07/2009	Receipts	Payments	Balance
		\$	\$	\$	\$
L012651	Abattoir Security Deposit	0.00	11,000.00	0.00	11,000.00
L01270	Nomination Deposits	0.00	400.00	(400.00)	0.00
L01271	Housing Bonds	1,540.00	1,680.00	(680.00)	2,540.00
L01273	Tamma Village Bonds	0.00	0.00	0.00	0.00
L01276	Tammin Tourist Promotion	0.00	0.00	0.00	0.00
L01279	Best Memorial Trust	440.64	103.47	0.00	544.11
L01280	Sale of Land - Non Payment Rates	0.00	0.00	0.00	0.00
L01282	Alcoa Area Promotion	0.00	0.00	0.00	0.00
L01284	Prepaid Rates	13,000.00	0.00	(13,000.00)	0.00
	Trust Balance	14,980.64	2,183.47	(14,080.00)	14,084.11
	Trust Fund Cash Management	14,980.64			14,084.11
	Trust Balance	14,980.64			14,084.11
				Variance:	
	Trust Fund Balances Detail				
L012651	Abattoir Security Deposit Detail				
	Great Eastern Abattoir- Security Deposit			11,000.00	
					11,000.00
L01271	Housing Bonds Detail				
	F-111 Steel - Lot 8 - 9 Nottage Way (transferred from Lot 4 - 1 Nottage Way - March 2004)			340.00	
	D Warner - Lot 9 - 11 Nottage Way (November 2005)			280.00	
	F-111 Steel - Lot 19 - 6 Russell St			0.00	
	Tammin Abattoir - Lot 67 - 22 Ridley St (February 2006)			400.00	
	K Fisher - Lot 120 - 45 Draper St (January 2009)			520.00	
	S Byrnes - 20 Ridley St (14 September 2009)			540.00	
	R Mitchell - 4 Russell St (18 September 2009)			540.00	
	Tammin Abattoir - Lot 67 - 22 Ridley St (February 2006)			(400.00)	
	D Warner - Lot 9 - 11 Nottage Way (November 2005)			(280.00)	
	Great Eastern Abattoir- Lot 67 - 22 Ridley St (January 2010)			600.00	
					2,540.00
L01279	Best Memorial Trust Detail				
	Receipt 20 April 2001			200.00	
	Receipt 16 November 2001			200.00	
	Purchase of painting <i>Yorkrakine Ruins</i> from Tammin Arts Prize 2001 (Val Curtis)			(300.00)	
	Receipt 27 May 2003			200.00	
	Receipt 24 September 2003			200.00	
	Receipt 27 September 2004			200.00	
	Purchase of bark painting <i>Enchantment</i> (Shane Picket)			(100.00)	
	Purchase of painting from Tammin Arts Prize 2006 (Margaret Shenton)			(350.00)	
	Receipt 4 October 2007			91.27	
	Receipt 2 October 2008			99.37	
	Receipt 12 October 2009			103.47	
					544.11
L01270	Nomination Deposits				
	D Martin			80.00	
	S Jefferies			80.00	
	M Greenw ood			80.00	
	M Wheeldon			80.00	
	S Uppill			80.00	
	D Martin			(80.00)	
	S Jefferies			(80.00)	
	M Greenw ood			(80.00)	
	M Wheeldon			(80.00)	
	S Uppill			(80.00)	0.00
					14,084.11

BALANCE SHEET DETAIL		28/02/2010		2009/10		Variance To Budget \$
		ACTUAL		BUDGET		
		Revenue \$	Expend \$	Revenue \$	Expend \$	
A01512	Land					
E168029	Lots 142 & 143 Uppill St - R4R		0.00		15,000	15,000
A01522	Buildings					
E168041	17 Uppill St - House-R4R		0.00		346,500	346,500
E168042	Kadjininy Kep Changerooms - R4R		0.00		100,000	100,000
E168043	Cemetery - Eco Toilet - R4R		350.00		20,000	19,650
E168044	Tennis Courts/BMX Track Shade Shelter - R4R		0.00		5,000	5,000
E168045	Donnan Park-Shade Shelter - R4R		12,644.55		15,000	2,355
E168046	Donnan Park-Covered Way & BBQ - R4R		33,523.08		30,000	(3,523)
A01542	Furniture & Equipment					
E168215	Chamber Ceiling Projector & Screen		0.00		3,000	3,000
A01572	Plant & Equipment					
E168516	Statesman Purchase		0.00		52,000	52,000
E168526	6 Wheeler Truck Purchase		316.14		210,000	209,684
E168528	Whipper Snippers & Edger		602.00		1,450	848
E168525	Statesman Disposal	0.00		47,030		
E168527	Mitsubishi FV458 Truck Disposal	0.00		67,099		
A01582	Tools					
A0159	Landcare Centre Equipment					
A01533	Infrastructure - Roads					
A0156	Infrastructure - Footpaths					
A01552	Infrastructure - Other					
E168405	Kadjininy Kep Hard Pan & Paths Purchase		0.00		29,200	29,200
E168406	Dam Spillway		0.00		40,000	40,000
E168407	Tourist Information Bay Refurbish		0.00		3,500	3,500
E168408	Skateboard Track - R4R		0.00		86,640	86,640

ROAD CONSTRUCTION					
	CFWD - 08-09		5,343.22		
FAG	0001 - Station Rd		0.00		1,390
R ² R	0002 - Goldfields Rd (SLK 0.00-4.90 & 5.30-5.60)		31,806.81		39,990
FAG	0003 - Bungulla North Rd		0.00		18,180
R ² R	0005 - Tammin South Rd		21,873.21		26,910
FAG	0005 - Tammin South Rd (Bitumen Edges)		0.00		1,620
FAG	0006 - Yorkrakine Rd (SLK 5.10-5.20, 8.90-9.40 & 12		4,875.27		10,000
FAG	0013 - Waltham Rd		0.00		33,060
FAG	0014 - Yorkrakine Rock Rd		11,754.18		13,840
R ² R/Own	0017 - Leslie Rd		0.00		10,000
FAG	0019 - Chappell Wheeldon Rd		1,568.34		13,070
R ² R	0022 - Quartermaine Rd (SLK 0.20-1.30 & 2.40-3.60)		3,847.02		17,700
R ² R	0028 - Quinn Rogers Rd		2,935.00		3,740
R ² R	0031 - Livesey North Rd		0.00		6,570
FAG	0032 - Blakiston Rd		11,901.43		10,000
R ² R	0034 - Franklin Rd (SLK 1.00)		154.21		20,615
R ² R	0039 - Nelson Rd		12,035.14		9,220
R ² R	0050 - Barrack Rd		2,935.00		12,130
FAG	0056 - Hocking Rd		5,717.12		20,000
FAG	0057 - Youering Rd		9,669.22		12,320
R ² R	0059 - Rabbit Proof Fence Rd (SLK 0.00-2.7 & 4.00-5		22,224.96		30,770
RRG/Own	0080 - Tammin Wyalkatchem Rd (SLK 17.76-20.73 &		84,513.55		79,365
RRG/Own	0081 - York Tammin (Goldfields Rd)(SLK 7.10-10.10)		75,540.70		79,370
	E122100 Balance		308,694.38	TRUE	469,860
					161,166

STATEMENT OF FINANCIAL ACTIVITY	28/02/2010	28/02/2010	2009/10	Variance
	ACTUAL	YTD BUDGET	BUDGET	YTD
	\$	\$	\$	>10% >\$5,000
Operating				
Revenues (Sources)				
Governance	19,066.85	15,800	15,800	0
General Purpose Funding	1,371,511.74	1,366,895	1,881,500	0
Law , Order, Public Safety	1,571.25	15,129	15,299	(13,558)
Health	3,876.99	1,650	3,650	0
Education and Welfare	34,923.63	33,540	54,314	0
Housing	0.00	0	0	0
Community Amenities	48,745.83	51,716	70,100	0
Recreation and Culture	29,235.96	26,291	42,411	0
Transport	136,551.87	206,830	352,230	(70,278)
Economic Services	613.79	1,890	3,010	0
Other Property and Services	53,849.16	34,845	51,800	19,004
	1,699,947.07	1,754,586	2,490,114	(54,639)
Expenses (Applications)				
Governance	(190,338.58)	(222,194)	(255,954)	31,855
General Purpose Funding	(39,552.86)	(38,010)	(73,255)	0
Law , Order, Public Safety	(7,756.64)	(20,145)	(25,990)	12,388
Health	(31,943.63)	(27,022)	(40,932)	0
Education and Welfare	(45,445.29)	(47,790)	(74,800)	0
Housing	0.00	0	0	0
Community Amenities	(62,307.22)	(62,009)	(95,661)	0
Recreation & Culture	(287,913.18)	(443,512)	(595,479)	155,599
Transport	(636,028.91)	(817,160)	(710,870)	181,131
Economic Services	(24,185.93)	(51,084)	(80,352)	26,898
Other Property and Services	(91,476.21)	(67,782)	(95,356)	(23,694)
	(1,416,948.45)	(1,796,708)	(2,048,649)	379,760
Net Operating	282,998.62	(42,122)	441,466	325,121
Adjustments for Non Cash Expenditure & Revenue				
Expenditure & Revenue				
(Profit)/Loss on Asset Disposals	(454.55)	(3,420)	(3,420)	0
Depreciation on Assets	122,245.18	0	435,367	122,245
Increase/(Decrease) in Staff Entitlements	0.00	0	7,326	0
Capital Expenditure and Revenue				
Purchase Land Held for Resale	0.00	0	0	0
Purchase Land & Buildings	(46,517.63)	(185,000.00)	(531,500.00)	138,482
Purchase Plant & Equipment	(918.14)	(263,450.00)	(263,450.00)	262,532
Purchase Furniture & Equipment	0.00	0.00	(3,000.00)	0
Purchase Tools	0.00	0	0	0
Purchase Infrastructure Assets - Roads	(308,694.38)	(469,860)	(469,860)	161,166
Purchase Infrastructure Assets - Footpaths	0.00	0.00	(70,000.00)	0
Purchase Infrastructure Assets - Other	(7,919.57)	(72,700.00)	(163,340.00)	64,780
Proceeds from Disposal of Assets	0.00	0	50,450	0
Repayment of Debentures	(54,600.67)	(54,601)	(64,264)	0
Transfers to Reserves (Restricted Assets)	(7,398.75)	0	(14,153)	(7,399)
Transfers from Reserves (Restricted Assets)	0.00	0	0.00	0
Surplus/(Deficit) 1 July Brought Forward	605,471.00	605,471	605,471	0
Estimated Surplus/(Deficit) at Carried Forward	584,211.11	(485,682)	(42,908)	1,069,893

STATEMENT OF FINANCIAL ACTIVITY	28/02/2010	2009/10
	ACTUAL	BUDGET
	\$	\$
Note 1. NET CURRENT ASSETS		
Composition of Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	931,098.85	91,488.00
Cash - Restricted	361,220.71	367,975.00
Receivables	60,583.58	43,601.00
Inventories	0.00	0.00
Total Current Assets	1,352,903.14	503,064.00
LESS: CURRENT LIABILITIES		
Payables and Provisions	(38,904.20)	(177,997.00)
Sub-Total	1,313,998.94	325,067.00
Less: Cash - Reserves - Restricted	(361,220.71)	(367,975.00)
NET CURRENT ASSET POSITION	<u>952,778.23</u>	<u>(42,908.00)</u>
Note 2. VARIANCES - Explanations in relation to material variances as per the financial activity statement		
Revenue		
Law, Order, Public Safety		
- Grant Application to purchase Water Tank rejected.		
Transport		
- Timing of Main Roads WA recoups		
Other Property & Services		
- Unbudgeted rent received for 4 Russell and 20 Ridley Street.		
- Unbudgeted income received from private works to provide townsite firebreaks.		
Expenditure		
Governance		
- Wages due to less staff.		
Law, Order, Public Safety		
- Grant Application to purchase Water Tank rejected. Purchase not carried through.		
Recreation & Culture		
- R4R projects behind schedule.		
- No Functions held due to CDO issues.		
Transport		
- Budget and Timing issues.		
Economic Services		
- Community Development Officer had not commenced. - Commenced in March		
- Entry Statement works not commenced.		
Other Property & Services		
- Under allocation of Plant Operating Cost		
- Unbudgeted expenditure due to repairs to 11 Nottage Way and 81 Barrack Rd		
- Budget and Timing issues with wages.		
Capital Expenditure & Revenue		
- Purchase of 17 Uppill St behind schedule. (Royalties for Regions)		
- Roadworks - budget and timing issues.		
- New truck not purchased.		

STATEMENT OF FINANCIAL ACTIVITY (Cont'd)	28/02/2010	2009/10	Variance
	ACTUAL	YTD BUDGET	YTD
	\$	\$	>10%
			>\$5,000
Explanation of variance in Cash on Hand			
Cash - Unrestricted	931,098.85	344,243.00	586,856
Cash - Restricted	361,220.71	360,892.00	329
	1,292,319.56	705,135.00	
	0.00		
	0.00		
	0.00		
	0.00		
	0.00		
	0.00		
	0.00		
	0.00		
	0.00		

STATEMENT OF FINANCIAL ACTIVITY By Nature & Type	Year To Date	2009/10
	28/02/2010	Budget
Revenue		
Rates	634,974.85	636,611
Grant & Subsidies	0.00	
Operating	297,842.75	1,258,440
Non-Operating	424,702.75	283,150
Contr., Reimb. & Donation	20,403.89	29,010
Fees & Charges	123,108.89	215,174
Profit on Asset Disposal	454.55	15,450
Interest Earnings	29,434.35	34,450
Other Revenue	5,577.18	17,830
Total Revenue	1,536,499.21	2,490,115
Expenditure		
Employee Costs	(322,572.74)	(667,025)
Materials & Contracts	(540,995.56)	(597,500)
Insurance Expense	(59,720.36)	(49,663)
Utilities	(53,282.23)	(82,935)
Depreciation	(122,208.64)	(425,720)
Interest Expense	(9,430.83)	(21,430)
Loss on Disposal of Assets		(12,030)
Other Expenses	(42,636.52)	(192,346)
Total Expenditure	(1,150,846.88)	(2,048,649)
Unclassified	0.00	
TOTAL	385,652.33	441,466

ACCOUNTS PAID AND PAYABLE MARCH 2010

Date	Reference	Supplier Name	Details	Amount
01/02/2010	3305	ALS Laboratory Group	Analysis - Soil Sample - Tammin Refuse Site	242.00
01/02/2010	3306	Bunnings	Tape, Batteries, Toilet Seat, Ant Killer	168.53
01/02/2010	3307	Charles Smith Contracting P/L	TN2, 3, 4, 251, 366 et. al. - Repairs & Fit & Wire Beacon	3,154.25
01/02/2010	3308	City & Regional Waste Management Service	Waste Management	4,871.52
01/02/2010	3309	Corporate Express	First Aid Supplies, Pens, Exercise Books	192.95
01/02/2010	3310	Courier Australia	Freight	114.64
01/02/2010	3311	Shire of Cunderdin	Cold mix	598.00
01/02/2010	3312	De Neeffe Signs Pty Ltd	Multiple signage	229.33
01/02/2010	3313	Earthstyle Contracting	Oversee resealing of Roads	1,815.00
01/02/2010	3314	Eastern Hills Saw s & Mow ers Pty Ltd	Whipper Snipper cord & Mow er Blades	103.00
01/02/2010	3315	Murray Eastw ell	Meat Inspections	2,016.00
01/02/2010	3316	Filters Plus	TN6, TN251 Filters	247.50
01/02/2010	3317	JR & A Hersey Pty Ltd	Work Boots - Outside Staff	1,056.00
01/02/2010	3318	Shire of Kellerberrin	Hire - Road Broom	594.00
01/02/2010	3319	Northam Bearing Sales	KNTR - Globes & Oil	200.93
01/02/2010	3320	Sigma Chemicals	Kadjinyiny Kep - Chlorine & Chemical Supplies	1,914.54
01/02/2010	3321	Skipper Truck Parts	Various Vehicles - Supply of Beacons	762.52
01/02/2010	3322	Synergy	Electricity 07/11/09 - 29/12/09	139.25
01/02/2010	3323	Tammin Hardw are	Star Pickets, Pad bolt, Reticulation Supplies	165.65
01/02/2010	3324	Telstra	Internet & Telephone - 18/12/09 - 17/01/10	165.90
01/02/2010	3325	The WaterShed	Reticulation Supplies	267.27
01/02/2010	3326	WALGA	Various Advertising	1,046.33
01/02/2010	3327	WesTrac Pty Ltd	TN6 - Parts	1,702.51
01/02/2010	Direct Debit	Commonw ealth Bank of Australia	Merchant Fee	80.40
02/02/2010	J2850	Department of Transport	Licensing 02/02/2010	1,456.80
02/02/2010	Payroll	Shire of Tammin	Salaries & Wages	13,877.37
03/02/2010	3328	Auspray Industries Pty Ltd	Grandstand - Replace roof, cladding etc	10,651.00
03/02/2010	3329	Belle Nominees Pty Ltd	Prepare, repaint external - Tow n/Lesser Hall	18,700.00
03/02/2010	3330	AMP Life Limited	Superannuation	226.27
03/02/2010	3331	LGRCEU	Union Fees	32.80
03/02/2010	3332	Summit Personal Super	Superannuation	132.70
03/02/2010	3333	WALG Superannuation	Superannuation	2,343.87
03/02/2010	J2853	Department of Transport	Licensing 03/02/2010	821.90
03/02/2010	Direct Debit	Commonw ealth Bank of Australia	EFTPOS Fee	60.66
03/02/2010	Visa	Intelligent IP Communications Pty Ltd	Internet 01/12/09 - 01/01/10	151.80
03/02/2010	Visa	National Australia Bank	Monthly Account Fee	7.50
03/02/2010	Visa	Westnet	Internet Services - Depot	69.45
04/02/2010	Payroll	Shire of Tammin	Salaries & Wages	1,344.55
04/02/2010	3335	Summit Personal Super	Superannuation	123.02
04/02/2010	3336	Western Australian Treasury Corporation	Loan 77	8,349.95
04/02/2010	J2854	Department of Transport	Licensing 04/02/2010	866.70
05/02/2010	J2855	Department of Transport	Licensing 05/02/2010	11.60
08/02/2010	J2856	Department of Transport	Licensing 08/02/2010	3,058.55
12/02/2010	3337	Australia Post	Postage January 2010	161.88
12/02/2010	3338	Belle Nominees Pty Ltd	Tow n Hall - Ceiling, Airconditioner Ducts, Painting	14,427.50
12/02/2010	3339	City & Regional Waste Management Service	Waste Management	2,655.36
12/02/2010	3340	Gull Tammin Roadhouse	January 2010 Account - Catering, Drinks, Papers	251.02
12/02/2010	3341	Kellerberrin Meats	Australia Day - Sausages	50.00
12/02/2010	3342	Merredin Refrigeration and Gas	6 Russell St - Repairs to Airconditioner	88.00
12/02/2010	3343	Pioneer Road Services Pty Ltd	Tammin Wyalkatchem / Hunt Road - Reseal Project	170,549.32
12/02/2010	3344	Synergy	Electricity 21/11/09 - 21/01/10	4,234.80
12/02/2010	3345	Woodstock Electrical Services	11 Nottage Way - Lighting & Rew iring	651.20
12/02/2010	J2862	Department of Transport	Licensing 12/02/2010	101.60
15/02/2010	3346	Fire & Emergency Services Authority of WA	ESL January 2010	89.14
15/02/2010	J2863	Department of Transport	Licensing 12/02/2010	693.10
15/02/2010	Direct Debit	National Australia Bank	NAB Connect Fee	28.15
16/02/2010	J2865	Department of Transport	Licensing 15/02/2010	297.80
16/02/2010	Payroll	Shire of Tammin	Salaries & Wages	13,653.96
17/02/2010	Direct Debit	Motorcharge Limited	Fuels & Oils - January 2010	6,421.22
17/02/2010	3347	Charles Smith Contracting P/L	TN205, 221, 229, 366, 251 - Repairs/Services	4,072.75

ACCOUNTS PAID AND PAYABLE MARCH 2010

17/02/2010	3348	Telstra	Telephone 23/12/09 - 22/01/10	739.72
17/02/2010	3349	AMP Life Limited	Superannuation	226.27
17/02/2010	3350	LGRCEU	Union Fees	32.80
17/02/2010	3351	Summit Personal Super	Superannuation	132.70
17/02/2010	3352	WALG Superannuation	Superannuation	2,467.59
17/02/2010	J2866	Department of Transport	Licensing 17/02/2010	30.40
18/02/2010	3353	Abbott & Co Printers	Window Faced Envelopes	441.10
18/02/2010	3354	Auspray Industries Pty Ltd	Supply Steps & Stand	2,820.00
18/02/2010	3355	Avon Waste	Rubbish Collections	1,306.15
18/02/2010	3356	City of Wanneroo	Damaged Book	12.10
18/02/2010	3357	Corporate Express	Papers, Pens, First Aid Supplies - Stationary	208.58
18/02/2010	3358	Courier Australia	Freight	124.92
18/02/2010	3359	Coventrys	TN366 - Condenser, Spark Plug Resistor	235.79
18/02/2010	3360	Eastern Districts Seed Cleaning Co.	Mow er Belts	12.76
18/02/2010	3361	F-111 Engineering Pty Ltd	TN205 - Brakes, Exhaust - TN154 Service	4,150.30
18/02/2010	3362	Filters Plus	TN221, TN3, TN6 - Filters	119.79
18/02/2010	3363	GE Capital Finance Australia	Card issue fee	10.00
18/02/2010	3364	Kellerberrin Tyre Service	TN1253 - Batteries	460.00
18/02/2010	3365	Major Motors Pty Ltd	TN302 - Mud Guards	213.30
18/02/2010	3366	Shire of Northam	Environmental Health Services - Oct 09 to Jan 10	2,901.12
18/02/2010	3367	Peerless Jal Pty Ltd	Urinary Tab, Toilet Paper	295.19
18/02/2010	3368	Shire of Toodyay	Contribution - Wheatbelt North Regional Road Group	100.00
18/02/2010	3369	Valley Ford	TN221 - Pressure Pack	33.25
18/02/2010	3370	Verlinden's Electrical Service (WA)	Replacement - Faulty Sew erage Pump	2,184.11
18/02/2010	3371	Water Dynamics Welshpool	Donnan Park - Reticulation Supplies	282.08
18/02/2010	3372	WALGA	Local Government Directories, Cr. Seminar - Uppill	938.10
18/02/2010	3373	WesTrac Pty Ltd	TN6 - Parts	103.75
18/02/2010	3374	Bill Williams	Pump out Septic	302.50
18/02/2010	J2867	Department of Transport	Licensing 18/02/2010	3,201.15
19/02/2010	J2872	Department of Transport	Licensing 19/02/2010	1,183.00
22/02/2010	3375	Darryl Blandford Scott	Reimbursement - Overpayment of Sand	200.00
22/02/2010	3376	Prestige Alarms	Monitoring Security Alarm	143.00
22/02/2010	J2875	Department of Transport	Licensing 22/02/2010	36.60
23/02/2010	J2890	Department of Transport	Licensing 23/02/2010	655.80
24/02/2010	3377	Belle Nominees Pty Ltd	Installation - Kitchen Upgrade Tow n/Lesser Hall	16,500.00
24/02/2010	J2891	Department of Transport	Licensing 24/02/2010	438.80
25/02/2010	J2892	Department of Transport	Licensing 25/02/2010	373.25
26/02/2010	J2893	Department of Transport	Licensing 26/02/2010	523.35
26/02/2010	J2894	National Australia Bank	Fees - February 2010 - Municipal Account	94.40
26/02/2010	J2895	National Australia Bank	Fees - February 2010 - Trust Account	20.00
26/02/2010	J2896	National Australia Bank	Fees - February 2010 - DPI Account	20.00
				346,835.03



**Minister for Local Government; Heritage;
Citizenship and Multicultural Interests**

Our Ref: M1002016




Cr Rodney Stokes
President
Shire of Tammin
PO Box 53
TAMMIN WA 6409

Dear Cr Stokes

I am writing to clarify the next steps in the reform process and to confirm my commitment to achieving the best reform outcomes for the sector and for our communities.

As a result of the reform process to date, many local governments have indicated a willingness to amalgamate and undertake reform but were unable to reach final agreement with their neighbours. The options I am now proposing provide like minded local governments with a clear staged path to voluntary reform through a series of defined milestones.

Briefing sessions to explain these options, the Regional Transition Group (RTG) model and the Regional Collaborative Group (RCG), have commenced and will continue through February focusing initially on regional areas and the Western suburbs. Briefings will then be extended into the remainder of the metropolitan area.

In your case, I am asking that you consider participating in a Regional Transitional Group.

I would also like to clarify my position on key aspects of these proposals. They are:

- The process remains voluntary. The decision to participate is a matter for each local government.
- The ultimate membership of each group is also up to local governments to determine.
- Due to factors of remoteness and distance I have invited local governments in the Kimberley, the Pilbara, the northern Goldfields and the Murchison to consider participating in an RCG.
- All other local governments are invited to consider participating in an RTG
- A model agreement to establish the RTG is attached for consideration. The core elements of the agreement are:
 - The State will provide funding to assist each group develop a regional business plan. The amount to be provided will be advised following Cabinet consideration of my funding proposal.
 - The content of the regional business plan is outlined in the schedule to the agreement. A detailed template will be developed by the Department of Local Government to assist you in the preparation of your plan.

Level 12, Dumas House, 2 Havelock Street, West Perth Western Australia 6005
Telephone: +61 8 9213 6800 Facsimile: +61 8 9213 6801 Email: Minister.Castrilli@dpc.wa.gov.au

- o Any participant can withdraw from the group once the business plan is finalised. I believe this is reasonable as development of the plan requires input from all participants in each group. I anticipate up to nine months would be required to prepare the plan.
- o Even after local governments have resolved to participate, the RTG can be terminated if the majority of the group decides that this is the best course of action. I anticipate efforts will be made to resolve concerns before such a decision is made.
- o The Local Government Advisory Board statutory processes, including the poll provision, apply once the RTG proposal to amalgamate is received by the Board.
- I have lodged my funding request to assist local government reform for inclusion in the 2010/11 State budget.

RTG agreements will not override the requirements of Schedule 2.1 of the *Local Government Act 1995*, ensuring that local communities are involved in the reform process.

I ask that you indicate to me in writing by 26 March 2010 your local government's willingness to participate in an RTG on the basis outlined above and as detailed in the attached draft model agreement and flow chart.

I encourage all local governments to be represented at the briefings and to make contact with one of the following officers to assist with enquiries:

Wendy Murray	wendy.murray@dlg.wa.gov.au	tel: 9217 1440
Tim Fowler	tim.fowler@dlg.wa.gov.au	tel: 9217 1439
Chris Berry	chris.berry@dlg.wa.gov.au	tel: 9217 1417

More information on the RTG model and how it will work, will be available from the Department of Local Government's website www.dlg.wa.gov.au.

Yours sincerely

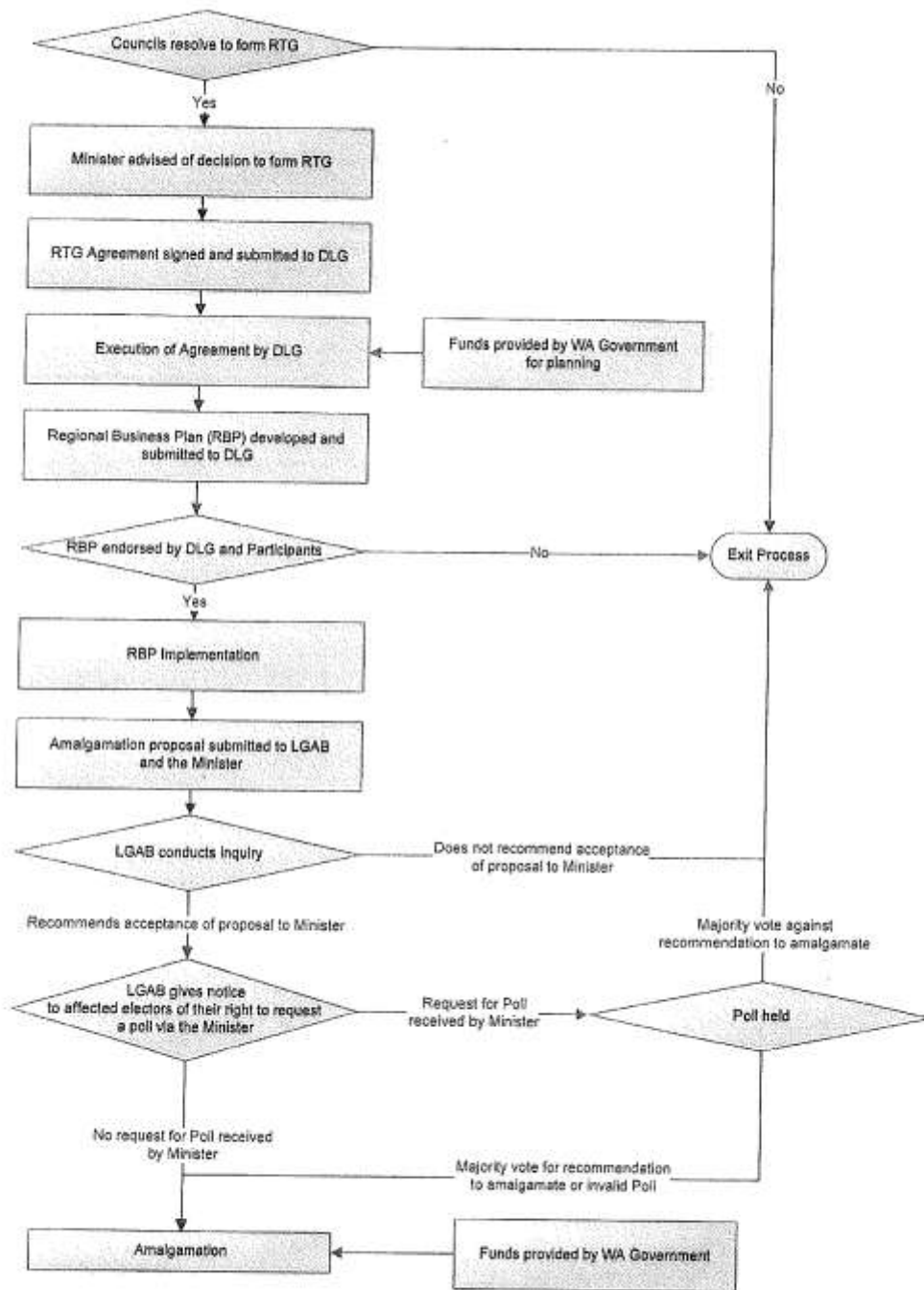


G M (John) Castrilli MLA
**MINISTER FOR LOCAL GOVERNMENT; HERITAGE;
CITIZENSHIP AND MULTICULTURAL INTERESTS**

2 February 2010

atts

RTG Process for Amalgamation



2010

STATE OF WESTERN AUSTRALIA

and

[#]

and

[#]

and

[#]

AGREEMENT FOR THE []
REGIONAL TRANSITION GROUP

State Solicitor's Office
Commercial
141 St Georges Terrace
Perth WA 6000
Telephone : (08) 9264 1888
Ref. SSO

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THIS AGREEMENT is made the _____ day of _____ 2010

BETWEEN

**DIRECTOR GENERAL OF THE DEPARTMENT OF LOCAL GOVERNMENT FOR
AND ON BEHALF OF THE STATE OF WESTERN AUSTRALIA ("State")**

AND

/ /
/ /
/ /

(the local governments collectively referred to as the "**Regional Transition Group**")

BACKGROUND

- A. It is the policy of the State to seek structural reform in local government in order to secure sustainability, governance and service delivery systems that meet the needs of local communities, support social and economic changes and contribute to ongoing development across Western Australia.
- B. The Participants have formed the Regional Transition Group for the purpose of implementing common service arrangements and moving towards amalgamation as a single local government.
- C. The State and the Regional Transition Group have agreed to enter into this Agreement in order to set out the basis on which the Regional Transition Group will implement a regional business plan to achieve common service arrangements and move towards amalgamation.
- D. In order to assist the process of structural reform, the State shall provide to the Regional Transition Group the financial contributions described herein.

THE PARTIES AGREE AS FOLLOWS:

1. DEFINITIONS AND INTERPRETATION

1.1 Definitions

In this Agreement, unless the context otherwise requires:

Act means the *Local Government Act 1995*.

Agreement means this Regional Transition Group agreement.

Amalgamation means the action by which the Participants form a single local government as described in clause 2.1.

Amalgamation Date means 1 July 2013 or such earlier date as decided by the RTG.

Board means the board of the RTG described in clause 3.1.

Business Day means a day other than a Saturday, Sunday or public holiday in Western Australia.

Department means the State's Department of Local Government.

Execution Date means the date when this Agreement is executed by the Director General, as the last Party to execute.

Participant means a local government which is a Party to this Agreement.

Party means a party to this Agreement and **Parties** means all of them.

Region means the area covered by common service arrangements of the Participants.

Regional Business Plan means the plan described in clause 6.

RTG means Regional Transition Group.

1.2 Interpretation

In this Agreement, unless the contrary intention appears:

- (a) words and expressions defined in the Act have the same meaning where used;
- (b) a reference to a clause, schedule or annexure is a reference to a clause of, or a schedule or annexure to, this Agreement and a reference to this Agreement includes any recital, schedule or annexure;
- (c) a reference to a statute, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them;
- (d) the singular includes the plural and vice versa;
- (e) the word 'person' includes a firm, body corporate, partnership, joint venture or unincorporated association;
- (f) a reference to a person includes a reference to the person's executors, administrators, delegates, successors and assigns;
- (g) a reference to a person, statutory authority or government body (corporate or unincorporated) established under any written law includes a reference to

any person (corporate or unincorporated) established or continuing to perform the same or a substantially similar function;

- (h) a reference to dollars or \$ is to Australian currency;
- (i) an obligation, representation or warranty in favour of two or more persons is for the benefit of them jointly and severally;
- (j) an obligation, representation or warranty on the part of two or more persons binds them jointly and severally;
- (k) if a period of time is specified and dates from a given day or the day of an act or event, it is to be calculated exclusive of that day;
- (l) a reference to a day is to be interpreted as the period of time commencing at midnight and ending twenty-four hours later;
- (m) references to time are to time in Western Australia;
- (n) if a payment is to be made or an act performed on a day which is not a Business Day, then the payment must be made or the act performed on the next following Business Day;
- (o) headings in this Agreement are inserted for convenience and do not affect the interpretation of this Agreement;
- (p) words of inclusion are not words of limitation;
- (q) unless provided otherwise, reference to legislation is to legislation of the State of Western Australia; and
- (r) if any conflict arises between the terms and conditions contained in the clauses of this Agreement and any schedule or annexure to this Agreement, the terms and conditions of the clauses of this Agreement prevail.

2. ESTABLISHMENT OF REGIONAL GROUP

2.1 RTG Formed

The Regional Transition Group is hereby formed with a view to achieving structural reforms in local government throughout the Region.

2.2 Legally Binding

The Participants acknowledge and agree that they are legally bound by the terms and conditions contained herein.

3. ADMINISTRATION

3.1 Board of RTG

Within 3 months of the Execution Date, the RTG shall convene the inaugural meeting, of the RTG and appoint a board comprising one elected member and one elected deputy member for each Participant together with such other members as the Participants agree.

3.2 Appointment of Chairperson

At the inaugural meeting the RTG shall appoint an elected member from one of the Participants to be the chairperson of the Board, and an elected member from a different Participant to be the deputy chairperson of the Board.

3.3 Meetings of RTG

The RTG shall convene Board meetings regularly and in any event not less than once every 3 months, and shall keep minutes for all meetings convened.

3.4 Decisions by RTG

Board meeting procedures shall be determined by the Board, and decisions shall be made by ordinary majority.

3.5 Banker and Secretariat

The Board shall elect a Participant to control and manage the finances of the RTG and elect a Participant to act as secretariat to the RTG.

4. FINANCIAL CONTRIBUTIONS

4.1 Financial Contribution of the Participants

The Participants shall make financial contributions to the RTG as determined by the Board, which contributions may be made in cash or in kind, the total of which must not be less than that provided by the State under item 1(a) of the Schedule.

4.2 Financial Contribution of the State

The State shall provide to the RTG financial contributions in accordance with item 1 of the Schedule, the first such contribution being made in response to execution of this Agreement by the Parties.

5. SERVICES

In the period from the Execution Date to Amalgamation, the RTG shall plan the development and delivery of common systems and where possible make delivery of

the following services to the Region together with any additional services the RTG decides:

- corporate services, including records, finance, information technology, rating, human resources, payroll and workforce;
- strategic planning, including local laws, town planning, asset and financial planning;
- environmental health, natural resource management, building and development approvals;
- economic development;
- community planning and engagement;
- road infrastructure and transport;
- waste management; and
- infrastructure planning and asset management.

6. REGIONAL BUSINESS PLAN

6.1 Development of Regional Business Plan

The RTG shall develop a draft Regional Business Plan no later than 9 months after the Execution Date, and submit it to the Department for the Department's comments.

6.2 Contents of Regional Business Plan

The contents of the Regional Business Plan shall be as described in item 2 of the Schedule.

6.3 Submission of Final Regional Business Plan

The RTG shall make any amendments to the draft Regional Business Plan suggested by the Department with which the RTG agrees and submit the final draft to the Department and to each Participant within 2 months of receiving the Department's suggested amendments.

6.4 Disagreement on Contents of Regional Business Plan

Where the RTG does not agree with amendments to the Regional Business Plan suggested by the Department, the Department and the Participants shall convene a meeting at which they will use their reasonable endeavours to reach acceptable compromise.

6.5 Endorsement by Department and Participants

Within 2 months of receipt of the final Regional Business Plan amended as agreed by the Parties, the Department and the Participants shall endorse it for implementation by the RTG PROVIDED that if any of the Participants do not wish to endorse the final Regional Business Plan, they may withdraw from the process of Amalgamation

at that time by providing notice to the RTG whereupon they will have no further obligations hereunder.

6.6 Funding by State

Upon endorsement of the final Regional Business Plan by the Department and the Participants, the RTG may submit a request to the State for further funding in accordance with item 1 of the Schedule.

7. SUBMISSION OF PROPOSAL

7.1 Submission to Local Government Advisory Board

Not less than 9 months before Amalgamation, the Minister or the Participants may submit a proposal for Amalgamation to the Local Government Advisory Board, pursuant to the provisions of clause 2(2) of Schedule 2.1 of the Act.

7.2 Implementation of Proposal

Upon endorsement by the Local Government Advisory Board of the proposal for Amalgamation and acceptance by the Minister of that endorsement, the RTG shall implement the proposal in accordance with the Regional Business Plan.

7.3 Funding by State

Upon endorsement by the Local Government Advisory Board of the proposal for Amalgamation and acceptance by the Minister of that endorsement, the State shall make a final financial contribution to support implementation of the proposal in accordance with the Regional Business Plan.

8. REPORTING

The Participants shall provide to the Department every 6 months from the Execution Date a progress report on the activities of the RTG, covering the previous 6 month period, and including *inter alia* information on transition initiatives undertaken by the RTG.

9. DEFAULT

Where the RTG or a Participant breaches a provision hereof, the State may in its absolute discretion withhold further financial contributions under clause 4.2 and require repayment to it by the RTG of unspent funds.

10. TERMINATION

10.1 Termination by Majority

This Agreement may be terminated at any time by agreement of a majority of the Participants.

10.2 Meeting with Department

Where 50 per cent of the Participants wish to terminate this Agreement, the Department shall convene a meeting to be attended by all Participants together with representatives of the State at which the Parties shall use reasonable endeavours to resolve outstanding issues and where not successful to canvass alternatives for Amalgamation.

10.3 Return of Unexpended Funds

Upon termination of this Agreement, the RTG must forthwith return to the State all unexpended and not contractually committed financial contributions made by the State to the RTG.

11. NOTICES AND OTHER COMMUNICATIONS

11.1 Service of notices

A notice, demand, consent, approval or other communication under this Agreement (**Notice**) must be:

- (a) in writing and signed by a person duly authorised by the sender; and
- (b) hand delivered or sent by prepaid post or facsimile to the recipient's address for notices specified in item 3 of the Schedule as varied from time to time by any Notice given by the recipient to the sender.

11.2 Effective on receipt

A Notice given in accordance with clause 11.1 takes effect when taken to be received (or at a later time specified in it), and is taken to be received:

- (a) if hand delivered, on delivery;
- (b) if sent by prepaid post, on the third Business Day after the date of posting (or on the tenth Business Day after the date of posting if posted to or from a place outside Australia);
- (c) if sent by facsimile, when the sender's facsimile system generates a message confirming successful transmission of the entire Notice unless, within 8 Business Hours after the transmission, the recipient informs the sender that it has not received the entire Notice,

but if the delivery, receipt or transmission is not on a Business Day or is after 5.00 pm on a Business Day in the place that it is received, the Notice is taken to be received at 9.00 am on the next Business Day.

12. GENERAL

12.1 Entire Agreement

As at the Execution Date this Agreement constitutes the entire Agreement between the Parties as to its subject matter and in relation to that subject matter, supersedes any prior understanding or Agreement between the Parties and any prior condition, warranty, indemnity or representation imposed, given or made by a Party.

12.2 Severability

If any provision of this Agreement is void, voidable by any Party, unenforceable or illegal according to the law in force in Western Australia, it shall be read down so as to be valid and enforceable or if it cannot be so read down, the provision (or where possible the offending words), shall be severed from this Agreement without affecting the validity, legality or enforceability of the remaining provisions (or parts of those provisions) of this Agreement which continues in full force and effect.

12.3 Waiver

A right or power under this Agreement shall only be deemed to be waived by notice in writing, signed by the Party waiving the right or power, and:

- (a) no other conduct of a Party (including a failure to exercise, a delay in exercising or a partial exercise of a right or power or any forbearance or indulgence granted by one Party to another Party in respect of a right or power) operates as a waiver of the right or power or otherwise prevents the exercise of that right or power;
- (b) a waiver of a right or power on one or more occasions by a Party does not operate as a waiver of that right or power if it arises again in the future or prejudices that Party's other rights or powers or future rights or powers in respect of the right or power waived; and
- (c) the exercise of a right or power does not prevent any further exercise of that right or power or of any other right or power.

12.4 Further action

Each Party must use its reasonable endeavours to do all things necessary or desirable to give full effect to this Agreement.

12.5 Assignment

Except as otherwise provided in this Agreement, a Party may not:

- (a) sell, transfer, assign, novate, license or otherwise dispose of; or
- (b) mortgage, charge or otherwise encumber,

any right hereunder to any person, or permit any person to assume any obligation hereunder, without the prior written consent of the other Parties, which may withhold their consent in their absolute discretion.

12.6 Governing law and jurisdiction

- (a) This Agreement is governed by the law applicable in Western Australia.
- (b) Each Party irrevocably and unconditionally submits to the non-exclusive jurisdiction of the courts of Western Australia.

12.7 Variation

The Parties may vary this Agreement by agreement in writing executed by all of them.

12.8 Counterparts

This Agreement may be executed in any number of counterparts. All counterparts, taken together, will constitute one instrument. A Party may execute this Agreement by signing any counterpart.

SCHEDULE

Item 1 (clause 4.2, 6 and 7) Financial Contributions by State:

Subject to confirmation by Treasury of available funds:

- (a) funding for administration
- (b) funding for creation of a Regional Business Plan
- (c) funding for implementation of the Regional Business Plan.

Item 2 (clause 6.2) Contents of Regional Business Plan:

(the contents include but are not limited to the undermentioned)

Community and Strategic Plan

- social, economic and environmental planning processes including consultation and priority assessment
- demonstration of productivity/service improvements
- infrastructure renewal schedule for minimum of 4 years
- new infrastructure schedule for minimum of 4 years
- financial information including capital works budget, borrowings, other funding received and rationale for using Country Local Government Fund supplementary funding
- maintenance schedule for renewal/proposed assets
- evaluation and review processes
- conduct due diligence of each Participant's financial assets and liabilities, contracts, leases and other legal agreements
- proposed organisational structure for new entity
- proposed governance structure for new entity

Infrastructure System Improvements

- IT systems
- record management systems
- archive facilities
- accommodation

- libraries
- community facilities
- depots
- signage
- financial systems
- asset management systems
- data systems
- human resources management systems
- communications

Item 3 (clause 11.1) Notice Details:

The notice details for the Parties are as follows:

EXECUTED as an agreement.

SIGNED FOR AND ON BEHALF OF)
THE STATE OF WESTERN AUSTRALIA)
BY { })
Director General of the Department of)
Local Government in the presence of:)

_____)
Signed

_____)
Witness

The Common Seal of))
SHIRE OF [],))
a body corporate established under))
Section 2.5 of the *Local Government Act 1995*,))
was affixed in the presence of:))

_____)
President

_____)
Chief Executive Officer

The Common Seal of))
SHIRE OF [],))
a body corporate established under))
Section 2.5 of the *Local Government Act 1995*,))
was affixed in the presence of:))

_____)
President

Chief Executive Officer

The Common Seal of)
SHIRE OF [)
a body corporate established under)
Section 2.5 of the *Local Government Act 1995*,)
was affixed in the presence of:)
)

President

Chief Executive Officer