

## **SHIRE OF TAMMIN**

Minutes of the Ordinary Council Meeting held at Council Chambers, 1 Donnan Street, Tammin, on  
Wednesday, 15 June 2005, commencing at 1:00pm

### **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

1:53pm - The Presiding Person, Cr Leslie declared the meeting open.

### **RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

#### **Present**

Cr. B. Leslie	President (Presiding Person)
Cr. L. Caffell	Deputy President
Cr. R Stokes	Member
Cr. M Greenwood	Member
Cr M. Wheeldon	Member
Cr S. Jefferies	Member
Mr F. Peczka	Chief Executive Officer
Miss G. Stewart	Personal Assistant (Minutes)

#### **Apologies**

NIL

#### **Leave of Absence**

Nil

**RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE- Nil**

**PUBLIC QUESTIONS TAKEN ON NOTICE - Nil**

**APPLICATIONS FOR LEAVE OF ABSENCE**

### **DECLARATION OF INTEREST**

Cr Greenwood declared a financial interest in item 11.1.11, cheque number 15085 as he catered for the TALEC dinner.

Cr Leslie declared a financial interest in item 11.1.11, cheque number 15110 as he purchased paint on behalf of the Shire and received a reimbursement cheque.

### **PRESENTATIONS**

#### **MEETING GUEST – RUSSELL TULLY**

2:09pm – Russell Tully entered Council Chambers.

Russell discussed his interest to purchase land for accommodation proposals.

2:22pm – Russell Tully left Council Chambers.

## CONFIRMATION OF MINUTES PREVIOUS MEETING

### MINUTES OF ORDINARY COUNCIL MEETING HELD ON TUESDAY, 11th May 2005

**MIN 83/05 MOTION** - Moved Cr. Greenwood 2<sup>nd</sup> Cr. Jefferies

*That the minutes of the Ordinary Meeting of the Shire of Tammin held on 11 May 2005 at Council Chambers, Tammin be confirmed as a true and correct record.*

CARRIED 6/0

**BUSINESS ARISING FROM MINUTES** - Nil

**ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION** - Nil

## 7. MINUTES OF PREVIOUS MEETINGS

### Development Services Committee Meeting Minutes – 26 May 2005

#### Shire of Tammin

Shire of Tammin Meeting Minutes of the Development Services Committee held at Council Chambers, 1 Donnan Street, Tammin on Thursday 26<sup>th</sup> May 2005 commencing at 6.00pm.

#### **DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

6:19pm – The Chief Executive Officer declared the Meeting opened

#### **Attendance**

Cr B Leslie	Member/Presiding Person/President
Cr L Caffell	Member/Deputy President
Cr M Wheeldon	Member
Cr M Greenwood	Member
Cr S Jefferies	Member
Cr R Stokes	Member

F Peczka	Chief Executive Officer
J Mitchell	Manager Development Services
T Applegate	Manager Works and Services

S Williams                      City and Regional Waste Management Services (to 8.20pm)

#### **Apologies**

NIL

#### **ELECTION OF CHAIRPERSON**

Chief Executive Officer, Frank Peczka called for nominations for Chairperson of the Development Services Committee

Moved Cr Wheeldon seconded Cr Caffell that Cr Leslie be nominated as Committee Chairperson.

CARRIED 7/0

Cr Leslie accepted the nomination.

With no further nominations, the Chief Executive Officer declared Cr Leslie as the appointed Chairperson of the Development Services Committee.

## **GENERAL BUSINESS**

### **Tammin Regional Waste Processing Site**

Staff Comment;

At the Ordinary Meeting of Council held in May 2005 the following recommendation was adopted: -

1. *“That the Shire of Tammin Regional Waste Processing site be open from 7.30am - 5.00pm Saturday, Sunday and Monday weekly and that major contractors (Avon Waste, Wren Oil) be provided access as required.”*
2. *“That the restricted hours of operation commence on 1<sup>st</sup> July 2005 and that the community of Tammin be advised of the amended hours.”*
3. *“That the site be retained locked at the entry point at all other times unless a prearranged or agreed delivery appointment from a major commercial contractor is made.”*
4. *“That Council acknowledges that the Contractor, City and Regional Waste Management, is responsible for the employment and operational costs of the employee to man the Shire of Tammin Regional Waste Processing Site.”*

Current charges for the site append.

Current receipts and invoices for the site append.

The following amendments are sought and brought forward for discussion:

1. M<sup>3</sup> vs tonnage. Suggested that m<sup>3</sup> rates apply for voluminous products - Transfer station receipts, and tonnage rates apply for weight products such as earth, concrete.
2. Existing rates to remain the same. Mr. Williams will speak to this subject.
3. Additional fees required.

## **COMMITTEE RECOMMENDATION**

### **MIN DS 01/05 MOTION –Moved Cr Caffell 2<sup>nd</sup> Cr Greenwood**

That the Committee recommends to the Council that the following amendments to Contract Management of the Tammin Regional Waste Processing Site be adopted;

*Tonnage rate with discretion for volumetric loads be adopted by the Contract Site Manager who has site management discretion and no debate will be entered into.  
Council supports the proposal for a Buying Centre  
Fees and Charges to remain the same for the 2005/06 financial year.  
That the Administration investigate drumMUSTER collection in Tammin and provide a report to Council.*

CARRIED 7/0

8:20pm – Tip contractor Steve Williams left Council Chambers and the Committee adjourned for a break.

8.25pm – the Committee Meeting resumed with all those present at the start of the meeting present excluding Mr Steve Williams

### **3.2 Proposed Budget - Building Maintenance 2005/06**

Staff Comment;

A proposed budget document appends.

Council input into the proposed budget is required.

#### **COMMITTEE RECOMMENDATION**

##### **MIN DS 02/05 MOTION – Moved Cr Stokes 2<sup>nd</sup> Cr Jefferies**

That the Committee recommends to the Council that;

*the proposed budget, as presented for Building Maintenance program for 2005/06 be adopted.*

CARRIED 7/0

### **3.3 Three Bedroom Residence Construction Update**

Staff Comment;

The residence is nearing completion with the Quairading Plumber to complete the plumbing and septic works before the end of May 2005. Fences have been purchased and are stored in local business, R & J Independent Rural Supplies.

Woodstock Electrical has been requested to complete all electrical requirements.

Paving bricks are onsite and the Paver has been engaged to complete the front and rear patios once the plumber has completed tasks.

Within the 2005/06 budget it is proposed to complete garage construction and landscaping.

A clothes line for the property has recently been purchased.

#### **COMMITTEE RECOMMENDATION**

Resolved, that the Committee notes the information and actions completed to date.

### **3.4 Hydrology Model Update on Outstanding Works**

Staff Comment;

Budgets are currently being prepared for completion of the Hydrology Model Project in accordance with the resolutions of Council from its May Ordinary Meeting 2005.

#### **COMMITTEE RECOMMENDATION**

Resolved, that the information presented be noted.

#### **MEETING CLOSURE**

9:27pm – There being no further business, the Chairperson, Cr Leslie thanked the members for attending and closed the meeting.

## **DEVELOPMENT SERVICES COMMITTEE MEETING MINUTES-26 MAY 2005**

**MIN 84/05 MOTION** - Moved Cr. Wheeldon 2<sup>nd</sup> Cr. Stokes

*That the minutes of the Development Services Committee Meeting of the Shire of Tammin held on 26 May 2005 at Council Chambers, Tammin be confirmed as a true and correct record.*

CARRIED 6/0

### **7.3 Special Council Meeting Minutes – 1 June 2005**

#### **Shire of Tammin**

Minutes of the Special Council Meeting held at the Shire of Tammin Council Chambers 1 Donnan Street, Tammin on Wednesday, 1<sup>st</sup> June 2005

#### **DECLARATION OF OPENING**

6:29pm - The Tammin Shire President declared the meeting open.

#### **RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

##### **Present**

Cr Leslie	President
Cr Caffell	Member
Cr Wheeldon	Member
Cr Jefferies	Member
Cr Stokes	Member
Cr Greenwood	Member

Mr Frank Peczka	Chief Executive Officer
Mr Raymond Griffiths	Manager Corporate Services (Minutes)

##### **Apologies**

NIL

**LEAVE OF ABSENCE - NIL**

**DECLARATION OF INTEREST - NIL**

#### **GENERAL BUSINESS**

##### **3.1 Amendments to Resource Sharing Agreement Document**

#### **COUNCIL RECOMMENDATION**

**MIN 83/05 MOTION - Moved Cr Stokes 2<sup>nd</sup> Cr Greenwood**

That the Shire of Tammin recommends to the Joint Resource Sharing Committee to consider amending Clause 7. Employment of Chief Executive Officer of the Resource Sharing Agreement, with the following:

- 7a) The Committee shall conduct the appointment process for the Chief Executive Officer of the Shire of Kellerberrin and the Shire of Tammin to provide the services referred to in sub-clause (b)

of this clause within the districts of the Shires in accordance with this agreement. The Committee shall recommend the preferred applicant to each Local Government for appointment.

- 7c) The review process for the Chief Executive Officers Contract for the Shire of Kellerberrin and the Shire of Tammin will be conducted by the Resource Share Committee with recommended outcomes to be presented to each Local Government.

CARRIED 6/0

## **REASON**

The Council seeks to establish clear guidelines for the recommended process to be considered and in consideration of the statutory processes that are in place for the appointed Chief Executive Officer.

### **Operational Guidelines for Resource Sharing Committee**

**Note:** Council had no additional recommended operational guidelines for consideration at this point and confirmed previous guidelines recently presented.

### **Rewrite of the Resource Sharing Agreement – Department of Local Government and Regional Development Assistance**

**Note:** Council acknowledged that this matter be considered by both Local Governments as part of the review and rewriting of the Resource Sharing Agreement.

### **Financial Cost Benefit Analysis Report – Department of Local Government and Regional Development**

**Note:** That no further suggestions are presented at this time and considered during the review and reporting process..

### **Chief Executive Officer Renewal/Review of Employment Contract**

**Note:** Council had no recommendations to be presented at this time.

### **Key Performance Indicators for Resource Sharing Agreement and Operation**

**Note:** Council had no suggestions to put forward at this time.

### **Urgent Business**

NIL

### **General Discussions**

Council had general discussions on comparing some statistics with the Shire of Kellerberrin as follows;

Rate Revenue

Budget Operating Revenue and expenses

Road Lengths – sealed and unsealed

Works & Services Staff numbers

Council considered the following broad matters in general discussions;

cost of independent administration staff

number of Works & Services Staff currently on payroll

consider the setting up of Business Units ie Road Construction and Road Maintenance only, with set budgets, staff, machinery and potential incorporation of the Town/Parks & Gardens Department being absorbed into the Road Maintenance Department.

Establish clearly defined groups specializing in Road Construction, Road Maintenance Kellerberrin, Road Maintenance Tammin with the Parks and Gardens crew to be within the Town Road Maintenance crews with employees placed within the above areas from each Council.

Further consideration and discussion by Council at some future date.

## **CLOSURE OF MEETING**

9.03pm - There being no further business to discuss the President thanked Members for their attendance and closed the meeting.

## **NEXT MEETING DATES**

Ordinary Council Meeting – Wednesday, 15 June 2005

## **SPECIAL COUNCIL MEETING MINUTES-1 JUNE 2005**

**MIN 85/05 MOTION** - Moved Cr. Caffell <sup>2<sup>d</sup></sup> Cr. Wheeldon

*That the minutes of the Special Council Meeting of the Shire of Tammin held on 1 June 2005 at Council Chambers, Tammin be confirmed as a true and correct record.*

CARRIED 6/0

## **Works & Services Committee Meeting Minutes – 2 June 2005**

### **Shire of Tammin**

Minutes of the Works and Services Committee Meeting held at Council Chambers, 1 Donnan Street, Tammin on Thursday, 2nd June 2005

## **DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

6.13 pm – The Chief Executive Officer declared the meeting open.

## **1. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

### **Present**

Cr Leslie	Member / Chairperson
Cr Caffell	Member
Cr Jefferies	Member
Cr Stokes	Member
Cr Wheeldon	Member
Cr Greenwood	Member

Mr Frank Peczka                      Chief Executive Officer/Member  
Mr Raymond Griffiths              Manager Corporate Services  
Mr Tom Applegate                  Manager Works and Services

## **Apologies**

Nil

## **2. ELECTION OF COMMITTEE CHAIRPERSON**

Chief Executive Officer, Mr Frank Peczka called for nominations of Chairperson.

Cr Wheeldon Nominated Cr Leslie, Cr Leslie accepted the nomination.

With no further nominations, the Chief Executive Officer declared Cr Leslie as the appointed Works and Services Committee Chairperson

## **DECLARATION OF INTEREST**

Cr Caffell declared a Proximity Interest in item 4.1 as she lives on the South Tammin Road.

## **3. CONFIRMATION OF MINUTES PREVIOUS MEETINGS**

### **MINUTES OF WORKS AND SERVICES COMMITTEE HELD ON 13<sup>TH</sup> MAY 2004**

**MIN WS 01/05 MOTION** – Moved Cr Jefferies 2<sup>nd</sup> Cr Caffell

*That the minutes of the Works and Services Committee of the Shire of Tammin held on the 13<sup>th</sup> May 2004 at Shire of Tammin Council Chambers, be confirmed as a true and correct record of the meeting.*

CARRIED 7/0

## **4. GENERAL BUSINESS**

### **4.1 Roadworks Program 2005/06**

### **COMMITTEE RECOMMENDATION**

**MIN WS 02/05 MOTION** – Moved Cr Stokes 2<sup>nd</sup> Cr Caffell

*That the Committee recommends that the Administration cost out the following roadworks programmes:*

- *Franklin Road – 1km Gravel Sheeting (Quartz)*
- *Packham Road – Intersection Golf links and Packham*
- *Bungulla North Road – Shoulder Reconstruction*
- *Tammin Wyalkatchem Road – Modify slks from 20 – 22 to 1.5 – 3*
- *South Tammin Road – Remove 9.5 – 11.5 slk – Remove Reseal component and prepare for 06/07 Seal Works by gravel sheeting.*
- *Goldfields Road – Shoulder Reconstruction.*

CARRIED 7/0



#### **4.2 Plant Replacement Program 2005/06**

#### **COMMITTEE RECOMMENDATION**

**MIN WS 03/05 MOTION** – Moved Cr Stokes 2<sup>nd</sup> Cr Wheeldon

*That the Works and Services Committee recommend to Council the 2005/2006 Plant Replacement Program as presented.(copy enclosed as an attachment)*

CARRIED 7/0

#### **5. BONUS PAYS SHIRE OF TAMMIN STAFF**

##### **5.1 December Quarter Bonus Pay Review**

#### **STAFF RECOMMENDATION**

That Council endorses the December 2004 quarter Bonus Pay with all employees entitled to 100% payment of bonus entitlements.

#### **COMMITTEE RECOMMENDATION**

**MIN WS 04/05 MOTION** – Moved Cr Greenwood 2<sup>nd</sup> Cr Caffell

*That the Committee recommends to the Council, that Council endorses the December 2004 quarter Bonus Pay with all employees entitled to 100% payment of bonus entitlements.*

CARRIED 7/0

##### **5.2 March 2005 Quarter Bonus Pay Review**

#### **STAFF RECOMMENDATION**

That Council endorses the March 2005 quarter Bonus Pay with all employees entitled to 100% payment of bonus entitlements.

#### **COMMITTEE RECOMMENDATION**

**MIN WS 05/05 MOTION** – Moved Cr Stokes 2<sup>nd</sup> Cr Wheeldon

*That the Committee recommends to the Council that Council endorses the March 2005 quarter Bonus Pay with all employees entitled to 100% payment of bonus entitlements except Employee 207 with a 20% deduction under Category 1.*

CARRIED 7/0

##### **5.3 Employee Of The Quarter – March 2005 Quarter**

#### **STAFF RECOMMENDATION**

That Council accepts Mr Trevor Galvin as Employee of the Quarter for the March 2005 Employee of the Quarter. Trevor will receive \$100 bonus for the quarter. This is to be received and accepted by the Shire of Tammin.

## **COMMITTEE RECOMMENDATION**

**MIN WS 06/05 MOTION** – Moved Cr Caffell 2<sup>nd</sup> Cr Greenwood

*That the Council accepts Mr Trevor Galvin as Employee of the Quarter for the March 2005 Employee of the Quarter. Trevor will receive \$100 bonus for the quarter. This is to be received and accepted by the Shire of Tammin.*

CARRIED 7/0

## **6. MECHANICAL WORKSHOP TOOLS & PLANT REQUESTS FOR CONSIDERATION**

**6.1 Major/Minor Plant 2005/2006 Budget Considerations**

### **COMMITTEE RECOMMENDATION**

**MIN WS 07/05 MOTION** – Moved Cr Stokes 2<sup>nd</sup> Cr Greenwood

*That the Committee recommends to the Council that Council accepts the Major and Minor Plant Budget Considerations for the 2005/2006 Budget.(copy enclosed as an attachment)*

CARRIED 7/0

## **7. BUSINESS OF URGENT NATURE**

Resolved that the Committee agrees to consider the draft 2005/2006 Payroll Budget for the Shire of Tammin as an Urgent Business Item

**7.1 Shire of Tammin 2005/2006 Payroll Budget**

### **COMMITTEE RECOMMENDATION**

**MIN WS 08/05 MOTION** – Moved Cr Stokes 2<sup>nd</sup> Cr Caffell

- *That the Committee recommends to the Council, that Council accepts the Shire of Tammin 2005/2006 Payroll Budget as presented with the following amendment(copy enclosed as an attachment):*
  - *Increase Community Development Officer from 2 days per week to 3 days per week. An increase of approximately \$7,000.00*

CARRIED 7/0

## **8. CLOSURE OF MEETING**

8:05pm – There being no further business, the Chairperson, Cr Leslie thanked the members for attending and closed the meeting.

## **WORKS & SERVICES COMMITTEE MEETING MINUTES-2 JUNE 2005**

**MIN 86/05 MOTION** - Moved Cr. Jefferies 2<sup>nd</sup> Cr. Stokes

*That the minutes of the Works & Services Committee Meeting of the Shire of Tammin held on 2 June 2005 at Council Chambers, Tammin be confirmed as a true and correct record.*

CARRIED 6/0

## 11. AGENDA ITEMS - CORPORATE SERVICES

<b>Agenda Reference:</b>	11.1.1
<b>Subject:</b>	Fire Brigade Shed & Siren Tower
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Mr Ron York
<b>File Ref:</b>	ASS 466
<b>Disclosure of Interest:</b>	N/A
<b>Date:</b>	26 <sup>th</sup> May 2005
<b>Author:</b>	Raymond Griffiths, Manager Corporate Services

### BACKGROUND

Fire and Emergency Services combined with Mr Haydn Dixon and the Shire of Tammin have been looking into and obtaining funds to construct a new Shed to Co-Locate all Emergency Service Equipment. This being the Fire and Emergency Services Truck, Bush Fire Truck and St Johns Ambulance.

The location of the proposed construction will be behind the current Shed that the Fire and Emergency Vehicle is located in.

Mr York on the 9<sup>th</sup> May 2005 wrote into the Shire of Tammin querying the possibility of moving the old Fire Brigade Shed (Red) and the Siren Tower to a new site. Mr York suggested the site across the road from the Hydrology Model behind R & J Rural Supplies (Lot 5 Shields Street). Mr York advises that this could be the beginning of a museum in Tammin to support the Hydrology Model.

### COMMENT

The land located behind R & J Rural Supplies is still currently owned by Tanis Pty Ltd which is a company owned by Russell's. This property currently also has outstanding rates to the value of \$634.05 as at 26<sup>th</sup> May 2005. This has been to the debt collectors for collection.

### FINANCIAL IMPLICATIONS

2005-2006 Budget Document – Removal and Relocation Expenses for fire shed and tower.

### POLICY IMPLICATIONS - Nil

### STATUTORY IMPLICATIONS - Nil

### STRATEGIC PLAN IMPLICATIONS - Nil

### PRINCIPAL ACTIVITY PLAN IMPLICATIONS – Nil

### STAFF RECOMMENDATION

1. That Council agrees/do not agree to relocate the Fire Brigade Shed and Siren Tower to Lot 5 Shields Street providing Council obtain permission/ownership of the above property

### COUNCIL RECOMMENDATION

#### MIN 87/05 MOTION - Moved Cr. Greenwood 2<sup>nd</sup> Cr. Jefferies

*That Council agrees to relocate the Fire Brigade Shed and Siren Tower to Lot 5 Shields Street providing Council obtain ownership of the above property*

CARRIED 6/0

<b>Agenda Reference:</b>	11.1.2
<b>Subject:</b>	Proposed Regional Sheep Saleyards, Northam
<b>Location:</b>	Northam
<b>Applicant:</b>	Shire of Northam
<b>File Ref:</b>	AGR-11
<b>Disclosure of Interest:</b>	N/A
<b>Date:</b>	8 <sup>th</sup> June 2005
<b>Author:</b>	Frank Peczka, Chief Executive Officer

## **BACKGROUND**

Shire of Tammin Ordinary Council Minutes of 1<sup>st</sup> December 2004 reads;

*MIN 1794/04 MOTION – Moved Cr Caffell 2<sup>nd</sup> Cr Thomson*

*That Council invites representatives from the Shire of Northam Saleyards Relocation Committee to the next Ordinary Meeting of the Council, to explain the financial arrangements and benefits and possible commitment of the Council, towards a joint venture of constructing a Sheep Saleyards Complex*

*CARRIED 6/0*

Shire of Tammin Ordinary Council Minutes of 2<sup>nd</sup> February 2005 reads;

### **BUSINESS ARISING FROM MINUTES**

*Item 11.1.8; page 15 – Proposed Sheep Saleyards – at this stage the proposed sheep saleyards is continuing in terms of construction by the Steering Committee.*

Letter received from the Shire of Northam on May 19, 2005 in part reads;

*“The Northam Saleyards Relocation Committee has now progressed to the stage where it has recommended to Local Government that the construction of the saleyards proceed. Ground plans have been finalized, the site surveyed and final specifications are being considered to allow for the calling of tenders.*

*With budget time drawing near, the committee believe Local Government should be given the opportunity and encouraged to become a shareholder in what is currently a joint venture between the Shires of Northam and Goomalling and the Town of Northam.*

*Local Government is invited to take out \$10,000.00 shares, which we believe would assist to make the saleyards a Regional project. The Shire of Northam and the Town of Northam have indicated they are willing to purchase 100 shares at \$10,000.00, with the Goomalling Shire purchasing 50 shares at \$10,000.00.*

*They have also indicated that they are prepared to reduce that number if other investors are willing to participate. It is hoped other Local Governments will seize the opportunity and invest in the long-term future for their community and producers”.*

## **COMMENT**

The establishment of sheep saleyards in Northam will have an effect and provide savings in transport to sheep producers and even receive improved and/or consistent pricing for sales processed through the saleyards at Northam, in consideration of current venues in place and/or being proposed elsewhere.

Council has previously expressed an interest in this project and support to the Shire of Northam by way of a \$200.00 donation to assist with further research when the proposal was first floated.

## FINANCIAL IMPLICATIONS

2005/2006 Budget Document

- expense for provision of purchase of shares to participate in the Sheep Selling Complex (estimate only and if considered, say \$5,000.00)

**POLICY IMPLICATIONS:** Nil

## STATUTORY IMPLICATIONS

Local Government Amendment Act 2004

- preparation and adoption of annual Budget with all known expenditures and revenues included.

## STRATEGIC PLAN IMPLICATIONS

Shire of Tammin Strategic Plan 2003 to 2006

Theme 2 – Our Economy relates to generally, facilitate business development and new opportunities and is not specific on proposals such as presented by the Shire of Northam.

**FUTURE (Principal Activity) PLAN IMPLICATIONS:** Nil

## STAFF RECOMMENDATION

1. That Council accepts or not accepts the participation in buying shares for the Northam Regional Sheep Saleyards Complex as proposed by the Shire of Northam.
2. That (dependant upon above motion) provision be made in Councils 2005/2006 Budget of an amount of \$..... for the purpose of buying .....shares in the Northam Regional Sheep Saleyards Complex.

## COUNCIL RECOMMENDATION

**MIN 88/05 MOTION** - Moved Cr. Wheeldon 2<sup>nd</sup> Cr. Caffell

*That Council support in principle and requests further clarification on the Share issue allocation.*

CARRIED 6/0

## REASON

Council were unclear on the share issue allocation price.

<b>Agenda Reference:</b>	11.1.3
<b>Subject:</b>	Administration Equipment – 2005/2006 Budget
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	FIN 04
<b>Disclosure of Interest:</b>	N/A
<b>Date:</b>	1 <sup>st</sup> June 2005
<b>Author:</b>	Raymond Griffiths, Manager Corporate Services

## BACKGROUND

Council in the previous financial year have had considerable amount of trouble with its electrical equipment in the administration office. The computers have been fixed on numerous occasions with the hard drive failing due to the type of machine, the power supply failing, power surges, spikes on power lines and general operating problems.

The computers and the equipment currently in the office that needs replacing is approximately 3- 4 years old.

**COMMENT**

It is requested that Council looks at Budgeting funds in the 2005/2006 Budget to purchase the following equipment:

<b>Item</b>	<b>Cost</b>
4 x Computers (Including Accessories) @ \$959.00 each	\$ 3,836.00
5 x LCD Screens @ \$359.00 each	\$ 1,795.00
Photocopier	\$12,221.00
Automated Binder	\$ 2,500.00 Est
Broadband Dish	\$ 500.00 Est
Printer	\$ 200.00
UPS Power Supply Serge Protector @ \$129.00 each	\$ 516.00
Office Desk	<u>\$ 1,000.00 Est</u>
Total	\$22,568.00

The computers are to replace Jenna’s, Front Counter, Talec and Liz’s old computer as this will be utilised as a server computer for backup of all computers and a spare computer for operation.

The LCD Screens are for Jenna, Carol, Front Counter, Server and Talec.

Council’s current photocopier is not utilised to its capacity as the machine will not work correctly. The machine is serviced regularly though cannot be trusted when producing documents like Agendas and Minutes etc. Also the machine is set up to be the network printer though isn’t working correctly at the moment and the machine is very slow and can not spool jobs.

This machine can then be offered for private sale.

**FINANCIAL IMPLICATIONS**

Shire of Tammin 2005/2006 Budget Document

**POLICY IMPLICATIONS - Nil**

**STATUTORY IMPLICATIONS - Nil**

**STRATEGIC PLAN IMPLICATIONS - Nil**

**PRINCIPAL ACTIVITY PLAN IMPLICATIONS - Nil**

**STAFF RECOMMENDATION**

1. That Council allow for the following purchases in the 2005/2006 Budget:

4 x Computers (Including Accessories) @ \$959.00 each	\$ 3,836.00
5 x LCD Screens @ \$359.00 each	\$ 1,795.00
Photocopier	\$12,221.00
Automated Binder	\$ 2,500.00 Est
Broadband Dish	\$ 500.00 Est
Printer	\$ 200.00
UPS Power Supply Serge Protector @ \$129.00 each	\$ 516.00
Office Desk	<u>\$ 1,000.00 Est</u>
Total	\$22,568.00

## COUNCIL RECOMMENDATION

### MIN 89/05 MOTION - Moved Cr. Wheeldon 2<sup>nd</sup> Cr. Caffell

*That Council allow for the following purchases in the 2005/2006 Budget:*

<i>4 x Computers (Including Accessories) @ \$959.00 each</i>	<i>\$ 3,836.00</i>
<i>5 x LCD Screens @ \$359.00 each</i>	<i>\$ 1,795.00</i>
<i>Photocopier</i>	<i>\$12,221.00</i>
<i>Automated Binder</i>	<i>\$ 2,500.00 Est</i>
<i>Broadband Dish</i>	<i>\$ 500.00 Est</i>
<i>Printer</i>	<i>\$ 200.00</i>
<i>UPS Power Supply Serge Protector @ \$129.00 each</i>	<i>\$ 516.00</i>
<i>Office Desk</i>	<i><u>\$ 1,000.00 Est</u></i>

*Total* *\$22,568.00*

CARRIED 6/0

<b>Agenda Reference:</b>	11.1.4
<b>Subject:</b>	Land Enquiry to Construct Observing Site
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Astronomical Society of WA Inc.
<b>File Ref:</b>	PROP-09
<b>Disclosure of Interest:</b>	N/A
<b>Date:</b>	8 <sup>th</sup> June 2005
<b>Author:</b>	Frank Peczka, Chief Executive Officer

## BACKGROUND

President of the Astronomical Society of WA Inc. has forwarded a general circular to randomly selected local governments within an approximate radius of 200kms from Perth.

The Shire of Tammin has received this letter wherein it states that the Astronomical Society of WA is seeking land away from Perth to enable the Society to build an observing site that will include an observatory housing some of the Society's telescopes, ablution blocks and sleeping/kitchen area. The Society currently holds three weekend camps a year usually at the Dryandra State Forest Camping Area. However CALM is gradually changing the way the area is used, they have introduced night tours looking for nocturnal animals, this means more lights in the area to the detriment of the telescope users.

Whilst the Society has the funds to start the infrastructure they do not have the funds to purchase the land. Does Council have unused land away from the townsite that the society could put to use?

## COMMENT

The Chief Executive Office has responded to the initial enquiry via email message to acknowledge and advise of the features and attractions of Tammin and by telephone in person to the President confirming the receipt of letter at the Shire of Tammin and to ascertain a greater understanding of their needs.

Basically, the Society is seeking cleared land about the size of a football field, low vegetation surrounding to enable full use of telescopes otherwise the scopes could be affected by 20 degrees, accessed by vehicles to be near the scopes for charging the battery powered scopes and/or generation equipment on or in vehicles and darkness.

The Society is a non-profit organization but a very keengroup and are seeking to establish a permanent home base for increased usage by members of the group and to increase school group outings/camps and to improve the service to members and other professionals that partake in the society's activities.

Council assistance can be varied and wide, however the more immediate assistance can be in the form of identifying suitable land from within the district, particularly close to the townsite proper, facilitate discussions with the identified landowner, assist with grant applications to develop the Society's home base in Tammin, etc. Council may have suitable land that may be of benefit and certainly areas like the Golf Club and course could be a significant suggestion if a suitable cleared area could be identified, both organizations will benefit enormously all year round.

### **FINANCIAL IMPLICATIONS**

Unknown and considered nil at this stage – dependant on the type of support Council may consider and the costs involved.

**POLICY IMPLICATIONS:** Nil

### **STATUTORY IMPLICATIONS**

Local Government Amendment ACT 2004 – dependant upon Council offer and assistance

**STRATEGIC PLAN IMPLICATIONS:** Nil

**FUTURE (Principal Activity) PLAN IMPLICATIONS:** Nil

### **STAFF RECOMMENDATION**

That Council offers, the Astronomical Society of WA Inc. the opportunity to locate their base within the Shire and to offer "support in kind" to identify suitable land and to assist with establishment of the Society's base within the district.

### **COUNCIL RECOMMENDATION**

**MIN 90/05 MOTION** - Moved Cr. Jefferies 2<sup>nd</sup> Cr. Stokes

*That Council offers, the Astronomical Society of WA Inc. the opportunity to locate their base within the Shire and to offer "support in kind" to identify suitable land and to assist with establishment of the Society's base within the district.*

CARRIED 6/0

3:33pm – Council adjourned for afternoon tea.

3:54pm – Council resumed. All those present at the commencement of the meeting remained present.

<b>Agenda Reference:</b>	11.1.5
<b>Subject:</b>	Great Eastern Risk Management Project
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Local Government Insurance Services
<b>File Ref:</b>	ADM 35
<b>Disclosure of Interest:</b>	N/A
<b>Date:</b>	13 <sup>th</sup> May 2005
<b>Author:</b>	Raymond Griffiths, Manager Corporate Services



## **BACKGROUND**

Local Government Insurance Services WA currently has three joint risk Management Projects in place in the locations of

- Great Southern Zone
- South West Zone
- Northern Country Zone

Following the success of the above Joint Ventures it is suggested that the Great Eastern Zone join together and incorporate a zone to work within the Shires of:

- Bruce Rock
- Cunderdin
- Dowerin
- Kellerberrin
- Kondinin
- Koorda
- Merredin
- Mt Marshall
- Mukinbudin
- Narembeen
- Nungarin
- Tammin
- Trayning
- Westonia
- Wyalkatchem
- Yilgarn

The financial implications of this project are 50% of the costs, fixed at \$75,000. The remainder is to be paid by the Schemes. This is broken up on a pro-rata basis using payroll as the guide for percentage splits.

## **COMMENT**

In the co-ordination of this project there is the potential for reduced premiums in Workers Compensation and Public Liability.

The Project will also Increase compliance with Work safe.

The Great Southern Zone has already achieved these goals and they are currently only in there 3<sup>rd</sup> year of operation.

A meeting with all the Chief Executive Officers within the zone is set to take place within the next few months at the WEROC and NEWROC meetings to follow up on this project.

## **FINANCIAL IMPLICATIONS**

2005-2006 Budget Document - \$1,780.00 Contribution Costs

**POLICY IMPLICATIONS - Nil**

**STATUTORY IMPLICATIONS - Nil**

**STRATEGIC PLAN IMPLICATIONS - Nil**

**PRINCIPAL ACTIVITY PLAN IMPLICATIONS – Nil**

## STAFF RECOMMENDATION

1. That Council agrees/do not agree to participate in the Great Eastern Zone for the Risk Management Project.
2. That Council Budget \$1,780.00 in 2005/2006 Budget for expenses in relation to the Great Eastern Zone Risk Management Project.

## COUNCIL RECOMMENDATION

### MIN 91/05 MOTION - Moved Cr. Caffell 2<sup>nd</sup> Cr. Jefferies

1. *That Council agrees/do not agree to participate in the Great Eastern Zone for the Risk Management Project.*
2. *That Council Budget \$1,780.00 in 2005/2006 Budget for expenses in relation to the Great Eastern Zone Risk Management Project.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.1.6
<b>Subject:</b>	Native Title Claim W6006/03 – National Native Title Tribunal
<b>Location:</b>	South-West Land division – Western Australia
<b>Applicant:</b>	National native Title Tribunal, Perth WA
<b>File Ref:</b>	ABOR-03
<b>Disclosure of Interest:</b>	N/A
<b>Date:</b>	8 <sup>th</sup> June 2005
<b>Author:</b>	Frank Peczka, Chief Executive Officer

## BACKGROUND

Council has received a “standard notification letter” from the National Native Title Tribunal of Western Australia, advising that a Federal Court Application No W6006/03 has been lodged to recognize a Native Title Claim Group of their traditional rights and interests in the South West Region of Western Australia.

The area subject to this application, covering about 194,000 sq km is located in the South West Region of Western Australia.

The application area falls within the South West Aboriginal Land and Sea Council, Aboriginal Corporation Representative Aboriginal/Torres Strait Islander Body area. Not all land and waters within the external boundary may be claimed. For example, the application excludes privately held freehold land within that boundary.

Correspondence also received from the Western Australian Local Government Association advises that the Association is not a respondent on behalf of affected Local Governments, nor is the Australian Local Government Association. The previously iterated, and still current position of the Association in relation to Native Title Claims is essentially to “maintain a watching brief”.

In the context of this claim, the recommended course of action is for your Council to become a “party” to the application. This essentially allows your Council to be kept informed and “involved” in the proceedings process. Council, as a registered “party” retains discretion as whether or not to have representation in the actual Court proceeding depending on local constraints and determinations.

The matter has currently been referred to the Association Executive for further consideration, and any subsequent information positions or advice will be disseminated as soon as practicable.

## **COMMENT**

The Great Eastern WALGA Zone Secretariat raised the matter of forming a group of local governments to deal with this impending Native Title Claim Case by suggesting the engagement of a specialist Solicitor Company by negotiation. I am unsure as to whether that information has come back to member Councils however, I am confident that Member Councils of the Great Eastern WALGA Zone, agreed to continue with the engagement of Representation on behalf of member Councils. I also anticipate that a contribution from each Member Council will be required and other funding assistance was being pursued to assist Member Councils in considering a Claim within the nominated group area. More information will be obtained for presentation on Council Meeting day.

Advice received from the National Native Title Tribunal via correspondence received states that Council or any Council may become a "party" to the application. This will give Council an opportunity to have your say in mediation and. If necessary, in court to make sure your interests are taken into account.

If Council wishes to become a party, Council must write to the District Registrar of the federal Court and can do so by completing a Form 5. The registration of interest or being a party to the application, must be submitted on the completed Form by 22<sup>nd</sup> June 2005.

Cost – it will not cost to become a party on or before 22<sup>nd</sup> June 2005. After 22<sup>nd</sup> June 2005, you will need the Federal Court's permission before you can become a party. Council may have to pay a fee.

What Happens Next? – Once the federal Court decides who the parties will be, it may tell this (National Native Title Tribunal) to carry out mediation to assist the parties to agree about the issues involved in the application. If everyone involved in the native title application cannot agree about the issues, then the Court will have to make a decision about whether native title exists or not.

Will You Lose the Rights because of this Application? – No. The law protects anyone who has existing valid leases, licenses or permits over the area. Further, native title cannot be claimed on private freehold land.

## **FINANCIAL IMPLICATIONS**

2005/2006 Budget Document

Unknown and dependant upon advice received from the Great Eastern WALGA Zone Secretariat of final costs that Council may be required to contribute to in order to consider matters associated with the claim/application by appointed Professionals.

## **POLICY IMPLICATIONS**

1. Suggested information can be obtained from a publication titled "Working With Native Title – A Practical Guide For Local Government" second edition, October 1999.
2. Great Eastern WALGA Zone expressing interest to represent Member Councils in relation to any claims that may or may not arise within the Member Council Grouping – to be confirmed.

## **STATUTORY IMPLICATIONS**

National Native Title Tribunal Rulings  
Native Title Act 1993 (Commonwealth)

**STRATEGIC PLAN IMPLICATIONS: Nil at this date in terms of land purchase clearances**

**FUTURE (Principal Activity) PLAN IMPLICATIONS: Nil**

## STAFF RECOMMENDATION

That Council registers an interest to become a “party” to the application and if not desired or required, then the application is withdrawn as a “party” to the claim.

## COUNCIL RECOMMENDATION

**MIN 92/05 MOTION** - Moved Cr. Wheeldon 2<sup>nd</sup> Cr. Stokes

*That Council registers an interest to become a “party” to the application and if not desired or required, then the application is withdrawn as a “party” to the claim.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.1.7
<b>Subject:</b>	Request for Sponsorship to Small Town Survival Conference 2005
<b>Location:</b>	York Recreational Centre
<b>Applicant:</b>	Chairman, Wheatbelt Area Consultative Committee
<b>File Ref:</b>	OFGOV10
<b>Disclosure of Interest:</b>	N/A
<b>Date:</b>	8 <sup>th</sup> June 2005
<b>Author:</b>	Frank Peczka, Chief Executive Officer

## BACKGROUND

Mr David White, Chairman of the Wheatbelt Area Consultative Committee has written to all Presidents of 44 Local Governments within the Wheatbelt Region, seeking a combined partnership to work together to achieve results for the region under minimal support from the State Government.

The Wheatbelt Area Consultative Committee has enlisted the services of five world class speakers who have a keen interest in the region and small town survival. Several have written papers on the region, its past, present and future. Deputy Prime Minister John Anderson is anticipated to open the event and an invitation has been presented to the Premier Geoff Gallop to close the event.

On October 19, 2005 the Wheatbelt Area Consultative Committee are bringing together keynote speakers to develop a blueprint for the region, so that key stakeholders in community, business and government can recognize and develop partnerships and work towards achieving common goals.

The speakers will be confronting, they will hit us with the hard issues including amalgamation, state the facts and figures about our region, the future scenario if we continue to do things as we are currently doing them, and a lot of what they say many people may not like.

But they will also facilitate sessions on how to progress from here so we can all live in a sustainable region, with a session on action needed to be taken by all parties to ensure these goals are met.

The Wheatbelt ACC are seeking external sponsors for the conference, with BankWest Perth Convention Bureau contributing \$6,000.00 from the Regional awards programme.

The Wheatbelt ACC are offering each Local Government Authority in the Wheatbelt the opportunity to donate \$750.00 to the running costs of the Conference, and in return we will produce two free full day registrations. This will be the first time the region has hosted a regional conference of this magnitude in the Wheatbelt.

## **COMMENT**

Contact has been made with the Office of the Wheatbelt Area Consultative Committee advising that the matter has not yet been presented to the Council and to acknowledge the request put forward by the Board Chairman.

The invited guest list is listed hereunder and further details can be viewed in the attachment to this agenda item for greater details;

Deputy Prime Minister, John Anderson

Dr Craig Shepherd – Principal Economist National Economics

Dr Fiona McKenzie – Population and Socio-Economic Change in Small Towns

Mr Andrew Hammond – CEO City of Albany – amalgamations of Local Government and possible ramifications for the Wheatbelt

Dr James Fisher – Scenerio Planning, Small Towns and Managed Landscapes

Dr Gordon Forth – Strategies to increase the Regions Population

Prof Murray McGregor – Muresk Institute and desert Knowledge C-operative Research Centre

Dr Matthew Tonts – Institute of Regional Development, University of WA, Perth

Mr Rob Sewell – Chairman Co-operative Bulk Handling Ltd

Ms Wendy Newman – Chair of Wheatbelt Development Commission

Dr Don McFarlane – Regional co-ordinator, Water for Healthy Country – South West Node, CSIRO, Perth

Ms Lisa Shreeve – Executive Officer, Wheatbelt ACC

The list of invited guests and presenters for the scheduled Conference is very talented and should deliver the things that we all are seemingly asking and searching for answers for our small towns survival within the Wheatbelt Region. It is a fantastic opportunity to find out more information of where and how we are going to survive given the State Governments direction of adopting the “one vote – one value” legislation, the decreasing financial and funding support to the Wheatbelt Region and the “centralism and reduction” of services to major urban populations.

## **FINANCIAL IMPLICATIONS**

2005/2006 Budget – Members Conference Expenses of a minimum of \$750.00 (for more than two registrations if the promotion for a financial contribution is accepted.  
- \$750.00 additional cost for Conference contribution if accepted by the Council.

Generally if all 44 Wheatbelt Local Governments contribute \$750.00, the WACC will receive \$33,000.00 plus the \$6,000.00 already in the sponsorship “bucket”, plus much more corporate sponsorship to be obtained, may not require local government to “finance” the Conference. Obviously some local governments will not contribute for one reason or another and a number will contribute.

**POLICY IMPLICATIONS:** Nil

## **STATUTORY IMPLICATIONS**

Local Government Amendment Act 2004 – 2005/2006 Budget preparation and consideration, for all known, expenditures and revenues, when adopting the budget. AND  
Constitution of Local Government and associated legislation for good Governance, of a District.

**STRATEGIC PLAN IMPLICATIONS:** Nil

**FUTURE (Principal Activity) PLAN IMPLICATIONS:** Nil

## STAFF RECOMMENDATION

That Council supports the "Small Town Survival Conference 2005" at York on October 19, 2005 and provide for a Sponsorship contribution of \$750.00 in its 2005/2006 Budget Document.

## COUNCIL RECOMMENDATION

**MIN 93/05 MOTION** - Moved Cr. Caffell 2<sup>nd</sup> Cr. Wheeldon

*That Council supports the "Small Town Survival Conference 2005" at York on October 19, 2005 and provide for a Sponsorship contribution of \$750.00 in its 2005/2006 Budget Document.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.1.8
<b>Subject:</b>	Playground Equipment
<b>Location:</b>	Hydrology Model
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	AGR19
<b>Disclosure of Interest:</b>	NIL
<b>Date:</b>	2 June 2005
<b>Author:</b>	Carol Crane, Community Development Officer

## BACKGROUND

The playground equipment was removed for safety reasons. A fun play area will encourage local families to utilize the BBQ and picnic facilities in Memorial Park and Kadjiny Kep. A children's playground will enhance the overall appeal of the attraction for tourists and travelers.

## COMMENT

Quotes have been obtained from Playground Equipment Supplier Forpark to provide a multi age playground. Government requirements state that soft fill sand pit dimensions required are 12.0m x 8.0m with a minimum depth of 300mm. This will fit in the area between Kadjiny Kep and Memorial Park. I have also included 3 free standing pieces, a see saw and a double swing to be placed randomly throughout Kadjiny Kep.

Funding for playgrounds is available from Lotterywest and I have spoken to a representative about this project. The maximum listed for this grant is \$10,000 on a \$ for \$ basis. In special circumstances they may look at increasing this amount but we must prove to be a special case.

## FINANCIAL IMPLICATIONS

2005/2006 Budget – Capital Expenses

Playground	\$22,587.00
Dolphin	\$ 720.00
Turtle	\$ 720.00
Dble canoe	\$ 837.00
See saw	\$ 768.00
Swing	\$ 1544.00

The total cost of the equipment excluding freight and construction is \$27,176.00.

Council have previously budgeted (03/04 budget) \$30 000 for this project.

Plus construction/installation cost of equipment and supply and cartage of soft sand.

**POLICY IMPLICATIONS** - Nil

**STATUTORY IMPLICATIONS** - Nil

## STRATEGIC PLAN IMPLICATIONS

Shire of Tammin Strategic Plan 2003-2006

Theme 1: Our Community

Council's Role:

"Provide community facilities, information and resources."

## FUTURE (PRINCIPAL ACTIVITY) PLAN IMPLICATIONS- Nil

## COMMUNITY CONSULTATION

Support has previously been registered from Tammin Tidy Towns, Tammin Primary School, Tammin Tabloid

## STAFF RECOMMENDATION

1. That Council provides up to \$30,000 in its 2005/06 budget to provide playground equipment for visitors to Kadjininy Kep and Memorial Park and the Community Development Officer investigate obtaining additional funding for seating, shelters, fencing etc. for the designated area.
2. and that application be made for a Lotterywest grant of \$10,000 to complete the Playground Equipment project.

## COUNCIL RECOMMENDATION

### MIN 94/05 MOTION - Moved Cr. Jefferies 2<sup>nd</sup> Cr. Caffell

1. *That Council provides up to \$30,000 in its 2005/06 budget to provide playground equipment for visitors to Kadjininy Kep and Memorial Park and the Community Development Officer investigate obtaining additional funding for seating, shelters, fencing etc. for the designated area.*
2. *and that application be made for a Lotterywest grant of \$10,000 to complete the Playground Equipment project.*

CARRIED 6/0

<b>Agenda Reference:</b>	11.1.9
<b>Subject:</b>	Nominations for Northam APB Zone Control Authority
<b>Location:</b>	Northam
<b>Applicant:</b>	Agricultural Protection Board
<b>File Ref:</b>	AGR 08
<b>Disclosure of Interest:</b>	N/A
<b>Date:</b>	8 <sup>th</sup> June 2005
<b>Author:</b>	Frank Peczka, Chief Executive Officer

## BACKGROUND

The Administrative Officer of the Agricultural Protection Board, Perth Office is currently seeking nominations to fill vacancies on a number of Zone Control Authorities (ZCAs).

ZCAs play a key role in advising the APB on the protection of agricultural industries throughout the State. More specifically, each ZCA is empowered to do;

1. monitor service delivery throughout the zone in respect of the management of Declared Plants and Animals, and report to the Board.

2. advise the Board on issues of concern within the zone, and on policies and strategies appropriate to the zone.
3. ensure that the Board receives a representative “snapshot” of the views of stakeholders within the zone.
4. help raise awareness of stakeholders within the zone in respect of agricultural protection and biosecurity issues.
5. advise the Board in the formulation of Declared Plant and Animal Control fund budgets (currently pastoral zones only)

Wherever a ZCA appointment is to be made, the Agricultural and Related resources Protection Act 1976 (the Act) requires that nominations be sought from Local Government Authorities and active Producer Associations either wholly or partly within each zone.

Terms of appointment are structured so that, as near as possible, one third of the members’ terms expire each year (as required by the Act). All nominations received or put forward must complete the enclosed CV as required by the Act.

Applications or nominations close at 30<sup>th</sup> June 2005 and must be accompanied by a CV (as per attachment to the agenda) and details of alternate nominee to the APB for the Northam Zone Control Authority.

#### **COMMENT**

Nomination from a Council Member is discretionary and it has been suggested that a Deputy Member be appointed by Council just in case the deputy is required to attend a meeting. Council did not previously put forward a nomination at the time.

#### **FINANCIAL IMPLICATIONS**

2005/2006 Budget – anticipated nil impact on Councillor nomination and attendance.

**POLICY IMPLICATIONS:** Nil

#### **STATUTORY IMPLICATIONS**

Agriculture and related Resources Protection Act 1976 -appointment process,for Zone Control Authority Membership from Local Government.

**STRATEGIC PLAN IMPLICATIONS:** Nil

**FUTURE (Principal Activity) PLAN IMPLICATIONS:** Nil

#### **STAFF RECOMMENDATION**

That Council nominates/declines to nominate Cr ..... to the Northam Zone Control Authority

#### **COUNCIL RECOMMENDATION**

**MIN 95/05 MOTION** - Moved Cr. Wheeldon 2<sup>nd</sup> Cr. Stokes

*That Council declines to nominate to the Northam Zone Control Authority*

CARRIED 6/0



<b>Agenda Reference:</b>	11.1.10
<b>Subject:</b>	Capital Expenditure – 2005/2006 Budget
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	FIN 04
<b>Disclosure of Interest:</b>	N/A
<b>Date:</b>	1 <sup>st</sup> June 2005
<b>Author:</b>	Raymond Griffiths, Manager Corporate Services

## BACKGROUND

Council in its December 2004 Ordinary meeting of Council adopted The Draft Principal Activity Plan as per the following minute:

**MIN 1790/04 MOTION:** Moved Cr Wheeldon 2<sup>nd</sup> Cr Thomson

1. *That Council accepts the Principal Activity Plan and puts to the public for public comment for 42 days to finish on the Tuesday 1<sup>st</sup> February 2005 at 4.00pm*

CARRIED 5/0

Council after receiving no submissions for the Draft Principal Activity Plan then in its February 2005 Ordinary Meeting of Council adopted the Plan of Principal Activity as per the following minute:

**MIN 14/05 MOTION:** Moved Cr Thomson 2<sup>nd</sup> Cr Caffell

1. *That Council acknowledges no submission were received in relation to the Plan of Principal Activities for 2005/2006 to 2008/2009*
2. *That Council accepts and adopts the Plan of Principal Activities for 2005/2006 to 2008/2009 without modification.*

CARRIED 5/0

## COMMENT

The Plan for Principal Activities is a guide for Council when preparing the Capital Expenditure Budget. These items have been presented via staff, Council and Community though the items can change due to priority and new initiatives.

Attached is the Capital Spreadsheet with the Principal Activities Plan incorporated as well as items carrying over from previous year. This is for Councils information and subject to change.

## FINANCIAL IMPLICATIONS

Shire of Tammin 2005/2006 Budget Document

**POLICY IMPLICATIONS - Nil**

**STATUTORY IMPLICATIONS - Nil**

**STRATEGIC PLAN IMPLICATIONS - Nil**

**PRINCIPAL ACTIVITY PLAN IMPLICATIONS –**

Shire of Tammin 2005/2006 – 2008/2009 Principal Activity Plan

## STAFF RECOMMENDATION

That Council adopt the Capital Expenditure Spreadsheet as presented with the following amendments

- a. ....
- b. ....

5:08pm - Cr Stokes left Council Chambers

5:10pm - Cr Jefferies left Council Chambers

5:11pm – Cr Stokes returned to Council Chambers.

5:12pm – Cr Jefferies returned to Council Chambers.

6:09pm – Cr Greenwood left Council Chambers.

## COUNCIL RECOMMENDATION

**MIN 96/05 MOTION** - Moved Cr. Caffell 2<sup>nd</sup> Cr. Wheeldon

*That Council submit the following Capital Expenditure items in order of priority at this stage and that these items be included in Council's draft 2005/2006 Budget:*

<i>Streetlighting</i>	<i>\$30,000</i>
<i>Concreting in front of Changerooms – Donnan Park</i>	<i>\$3,000</i>
<i>Ceiling in Changerooms at Donnan Park</i>	<i>\$4,000</i>
<i>Roofing/Verandah at Donnan Park – Pavilion &amp; Changerooms</i>	<i>\$5,000</i>
<i>Entry Statements</i>	<i>\$5,000</i>
<i>Ladder for Broadcast Box at Donnan Park</i>	<i>\$1,000</i>
<i>Housing Maintenance extra</i>	<i>\$20,000</i>
<i>Town Landscaping</i>	<i>\$20,000</i>
<i>Hunts Well Plumbing</i>	<i>\$5,000</i>
<i>Hall Kitchen</i>	<i>\$100,000</i>
<i>Identify, purchase &amp; survey land for depot</i>	<i>\$20,000</i>
<i>Hall – Toilets/Changerooms</i>	<i>\$10,000</i>
<i>Marquee for use at Cemetery</i>	<i>\$5,000</i>
<i>Hydrology Model Entry</i>	<i>\$10,000</i>
<i>Footpaths – Concrete Crossovers</i>	<i>\$8,000</i>
<i>Museum</i>	<i>\$12,000</i>
<i>TALEC – Internal Painting</i>	<i>\$5,000</i>
<i>TALEC Extension Meeting Room/Meals Area</i>	<i>\$30,000</i>
<i>TALEC Driveway – Toodyay Crushed Stone</i>	<i>\$2,000</i>
<i>Landscaping carpark of Hydrology Model</i>	<i>\$30,000</i>
<i>Hydrology Model Changerooms</i>	<i>\$50,000</i>

CARRIED 5/0

6:17pm – Cr Greenwood entered Council Chambers.

<b>Agenda Reference:</b>	11.1.11
<b>Subject:</b>	April Cheque List
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	N/A
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	N/A
<b>Date:</b>	10 <sup>th</sup> May 2005
<b>Author:</b>	Raymond Griffiths, Manager Corporate Services

## BACKGROUND

### Accounts for Payment from 1<sup>st</sup> April 2005 to 30<sup>th</sup> April 2005

#### Municipal Fund

10873	-	10884	\$ 34,039.12
15060	-	15107	\$101,099.23
15108			TEST RUN
15109	-	15142	<u>\$ 22,595.91</u>
			<b>\$157,734.26</b>

#### Trust Fund

859	-	859	<u>\$ 80.00</u>
			<b>\$ 80.00</b>

## COMMENT

During the month of April 2005 the Shire of Tammin made the following significant purchases:-

Tiltmaster Work on Hydrology Model, Stainless Steel Bolts And Washers	\$ 18,700.00
Shire of Kellerberrin Resource Sharing, Plant Maintenance	\$ 66,795.37
Shire of Kellerberrin Resource Sharing	\$ 9,519.63

**NOTE: Recoup from the Shire of Kellerberrin for this period totals \$17,751.36**

## FINANCIAL IMPLICATIONS

Shire of Tammin 2004/2005 Operating Budget

## POLICY IMPLICATIONS - Nil

## STATUTORY IMPLICATIONS –

Local Government (Financial Management) Regulations 1996

Regulation 13 (2) – Where a local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month showing –

- a) The payee's name;
- b) The amount of the payment
- c) The date of the payment; and
- d) Sufficient information to identify the transaction.

(3) The list referred to in sub regulation (2) is to be –

- a) Presented to the council at the next ordinary meeting of the council following the preparation of the list; and
- b) Recorded in the minutes of the meeting at which it is presented.

**STRATEGIC PLAN IMPLICATIONS - Nil**

**PRINCIPAL ACTIVITY PLAN IMPLICATIONS - Nil**

**STAFF RECOMMENDATION**

1 That the accounts submitted from 1<sup>st</sup> April 2005 to 30<sup>th</sup> April 2005 be accepted.

**VOTING REQUIREMENT – ABSOLUTE MAJORITY**

**COUNCIL RECOMMENDATION**

**MIN 97/05 MOTION - Moved Cr. Wheeldon 2<sup>nd</sup> Cr. Greenwood**

*That the accounts submitted from 1<sup>st</sup> April 2005 to 30<sup>th</sup> April 2005 be accepted.*

**CARRIED 6/0  
BY ABSOLUTE MAJORITY**

<b>Agenda Reference:</b>	11.1.12
<b>Subject:</b>	April Financial Management Report
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	N/A
<b>Date:</b>	10 <sup>th</sup> May 2005
<b>Author:</b>	Raymond Griffiths, Manager Corporate Services

**BACKGROUND**

Enclosed is the monthly report for the month of April 2005.

Direct Debit list for the month of April 2005:-

**Municipal Fund**

01.04.2005 National On-Line Fee for April 2005	\$58.16
06.04.2005 Net Pay for F/E 06.04.2005	\$9,290.93
20.04.2005 Net Pay for F/E 20.04.05	\$9,703.09

25.05.2005 Lease Repayment for 120 H Cat Grader	\$5,641.53
29.04.2005 Trust Fund Bank Fees for April 2005	\$54.80
29.04.2005 Reserve Fund Bank Fees for April 2005	\$20.00
29.04.2005 Interest Charged On Municipal Fund for April 2005	\$68.47
29.04.2005 Municipal Fund Bank Fees for April 2005	\$109.40

### Trust Fund

29.04.2005 Police Licensing Debits for April 2005	\$25,455.80
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### COMMENT

The following capital purchases were made during the month of April 2005.

NORTHAM BETTA ELECTRICAL Purchase of 1 x Simpson 8kg Washer	\$ 845.00
TELSTRA New Nokia Mobile for CEO	\$ 1,458.37
TILTMASER Work on Hydrology Model	\$ 18,700.00

### FINANCIAL IMPLICATIONS

- Financial Management of 2004/2005 budget

### POLICY IMPLICATIONS - Nil

### STATUTORY IMPLICATIONS

Local Government (Financial Management) Regulations 1996

Regulation 34 – Financial reports to be prepared – s. 6.4

- (1) A local government is to prepare –
  - a) Monthly financial reports in such form as the local government considers to be appropriate; and
  - b)
  - c) Quarterly financial reports for the periods ending on 30 September, 31 December, 31 March and 30 June (or where a 4 weekly period system is used, the period to the end of the week closest to each of those dates) in accordance with regulation 35.
- (2) A monthly or quarterly financial report is to be –
  - a) Presented to the council –
    - i. At the next ordinary meeting of the council following the end of the period to which the report relates; or
    - ii. If the report is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of council after that meeting;

and

- b) Recorded in the minutes of the meeting at which it is presented.
- (3) A quarterly report may be presented to a local government in lieu of a monthly report.

## STRATEGIC PLAN IMPLICATIONS - Nil

## PRINCIPAL ACTIVITY PLAN IMPLICATIONS

## STAFF RECOMMENDATION

- 1 That Council approve the Monthly Financial Statements for the period ending 30<sup>th</sup> April 2005.
- 2 That the Direct Debit List be accepted for the month of April 2005.

## COUNCIL RECOMMENDATION

### MIN 98/05 MOTION - Moved Cr. Stokes 2<sup>nd</sup> Cr.Caffell

1. That Council approve the Monthly Financial Statements for the period ending 30<sup>th</sup> April 2005.
2. That the Direct Debit List be accepted for the month of April 2005.

CARRIED 6/0

## DEVELOPMENT SERVICES AGENDA ITEMS

<b>Agenda Reference:</b>	11.2.1
<b>Subject:</b>	Request to Purchase Vacant Lots 58 & 59 Dreyer Street Tammin
<b>Location:</b>	Dreyer Street Tammin
<b>Applicant:</b>	Russell Tully, Tammin
<b>File Ref:</b>	ASS 1054 & ASS 511
<b>Disclosure of Interest:</b>	N/A
<b>Date:</b>	8 <sup>th</sup> June 2005
<b>Author:</b>	Frank Peczka, Chief Executive Officer

## BACKGROUND

Letter from Russell Tully received at the Office of Council on 18<sup>th</sup> May 2005 stating;  
*"I seek to purchase Lots 58 & 59 Dreyer Street, Tammin for the purpose of developing blocks. I offer \$250.00 each or seek to meet to negotiate a price".*

## COMMENT

Council has acknowledged the receipt of letter from Mr Tully and advised that the matter will be considered by the Council at their June Ordinary Meeting date.

The Shire of Tammin owns the two (2) stated lots as Freehold Lots with the following brief details;  
Lot 58 Dreyer Street – purchased 13<sup>th</sup> June 1994

- Approximately 1075m2 in lot size
- VOL 1189 FOL 882

Lot 59 Dreyer Street – purchased 20<sup>th</sup> August 1985

- approximately 1075m2 in lot size
- VOL 1702 FOL 383

Market Valuation – unknown as Council has had no market appraisal completed for these two lots in question. Local knowledge and estimates indicates that the proposed \$250.00 offer is reasonable and is in accordance with what is considered to be local market conditions. The variation or the broad range for market pricing of vacant lots in Tammin Townsite could be within the range of \$200.00 to \$500.00, particularly if development is confirmed to generate extra revenue for the Council.

Zoning – both lots are zoned residential

Comment – the proposal has merit and should be considered and supported by the Council on the basis of in principal support firstly, followed by demonstration and commitment to provide Council with the proposed development plans and construction schedule for development of the said lots. Council needs to consider the speculative buyer and to ensure that the town develops according to conditions set and encouraged by the Council.

## **FINANCIAL IMPLICATIONS**

2005/2006 Budget Document

- increased revenue from sale of assets – vacant land/residential
- increased rate revenue by private ownership
- cost of advertising expense to dispose of property by local notice

**POLICY IMPLICATIONS:** Nil

## **STATUTORY IMPLICATIONS**

Local Government Amendment Act 2004

- section 3.58 deals with disposing of property
- section 3.58 (3) states; *a local government can dispose of property other than under sub-section (2) if, before agreeing to dispose of the property;*
  - (a) *it gives statewide public notice of the proposed disposition –*
    - (i) *describing the property concerned;*
    - (ii) *giving details of the proposed disposition; and*
    - (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*
  - and*
  - (b) *it considers any submissions made to it before the date specified in the notice and. If its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
- section 3.58 (4) states; *the details of a proposed disposition that are required by subsection (3)*
  - (a) (ii) *include –*
    - (a) *the names of all other parties concerned;*
    - (b) *the consideration to be received by the local government for the disposition; and*
    - (c) *the market value of the disposition as ascertained by a valuation carried out not more than 6 months before the proposed disposition.*

## **STRATEGIC PLAN IMPLICATIONS**

Shire of Tammin Strategic Plan 2003 – 2006

Theme 1: Our Community – new initiatives/innovations

2. Housing – 2c) identify and develop land for housing

2e) investigate free land for housing to attract new residents (with selection criteria)

## **FUTURE (Principal Activity) PLAN IMPLICATIONS**

Shire of Tammin Plan of Principal Activities July 2004 to June 2008

- Principal Activity 7 – Housing
- Identify and develop land for housing

## **STAFF RECOMMENDATION**

1. That Council supports “in principal” the proposal to sell Lots 58 & 59 Dreyer Street, Tammin to Mr Russell Tully of Tammin for the purpose of “Development”, this is subject to further detailed information being submitted by Mr Tully to the Office of Council, in regards to the development proposal for the identified lots.

2. That Council proposes to sell Lots 58 & 59 Dreyer Street, Tammin by Private Treaty in accordance with the Local Government Amendment Act 2004 and is subject to satisfactory information being submitted to the Council for final consideration and acceptance.

## COUNCIL RECOMMENDATION

### MIN 99/05 MOTION - Moved Cr. Caffell 2<sup>nd</sup> Cr. Stokes

1. *That Council supports "in principal" the proposal to sell Lots 58 & 59 Dreyer Street, Tammin to Mr Russell Tully of Tammin for the purpose of "Residential Development" for \$500.00 each, this is subject to at least one block to have a dwelling built on within 12 months of title registration and a dwelling on the second block within a further 12 month period.*
2. *That Council proposes to sell Lots 58 & 59 Dreyer Street, Tammin by Private Treaty in accordance with the Local Government Amendment Act 2004.*

CARRIED 6/0

## REASON

Council were advised by Mr Tully of the purpose of purchase of the property and wished to nominate a price for sale of \$500.00 each.

<b>Agenda Reference:</b>	11.2.2
<b>Subject:</b>	Lot 126, 129 & 2.7313ha VCL Draper Street, Tammin
<b>Location:</b>	Shire of Tammin
<b>Applicant:</b>	Department for Planning & Infrastructure
<b>File Ref:</b>	OSGOV00 & ASS1006, ASS 1007
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	8 <sup>th</sup> June 2005
<b>Author:</b>	John Mitchell, Manager Development Services

## BACKGROUND

The Department for Planning & Infrastructure has corresponded requesting comments from Council regarding the potential release of lots 126, 129 and the sale of the remaining vacant crown land in Draper Street, Tammin.

## COMMENT

Attached is the correspondence and maps from the Department.

The release of the land privately can impact on the direction that Council sees for the development of that land. In addition there is no proposed use provided within the request.

The land is zoned residential. The existing local laws would permit the establishment of horses on the vacant crown land, and up to 10 horses could be kept if the aim of the local laws can be met.

It is important that Council not permit a sale to occur that does not include a development plan as the land could be used for other purposes. Any sale should be conditioned on the proposed use being known.

The recommended conditions are: -

- 1) That the purchaser be advised that the land is zoned residential and Council will not permit any other use or certain home occupations such as machinery repairs or the like on the lots created.



- 2) That the purchaser be advised that the keeping of large animals is subject to the written approval of Council.
- 3) That the preferred option for sale is to include the proposed use of the land.

Submitted for consideration.

**FINANCIAL IMPLICATIONS - Nil**

**POLICY IMPLICATIONS - Nil**

**STATUTORY IMPLICATIONS - Nil**

**STRATEGIC PLAN IMPLICATIONS Nil**

**PRINCIPAL ACTIVITY PLAN IMPLICATIONS - Nil**

**COMMUNITY CONSULTATION - Nil**

**STAFF RECOMMENDATION**

Council should resolve: -

“That the Department for Planning & Infrastructure be advised that the Shire of Tammin has no objections to the sale of lots 126, 129 and vacant crown land in Draper Street, Tammin and the following comments are provided: -

1. That the purchaser be advised that the land is zoned residential and Council will not permit any other use or certain home occupations such as machinery repairs or the like on the lots created.
2. That the purchaser be advised that the keeping of large animals is subject to the written approval of Council.
3. That the preferred option for sale is to include the proposed use of the land.

6:43pm – Cr Wheeldon left Council Chambers

6:45pm – Cr Wheeldon returned to Council Chambers

**COUNCIL RECOMMENDATION**

**MIN 100/05 MOTION - Moved Cr. Greenwood 2<sup>nd</sup> Cr. Jefferies**

*Council should resolve: -*

*“That the Department for Planning & Infrastructure be advised that the Shire of Tammin has no objections to the sale of lots 126, 129 and vacant crown land in Draper Street, Tammin and the following comments are provided: -*

- 1. That the purchaser be advised that the land is zoned residential and Council will not permit any other use or certain home occupations such as machinery repairs or the like on the lots created.*
- 2. That the purchaser be advised that the keeping of large animals is subject to the written approval of Council.*
- 3. That the preferred option for sale is to include the proposed use of the land.*
- 4. Lot sizes be one acre.*
- 5. Dedication of road reserve be on south side*

CARRIED 6/0

<b>Agenda Reference:</b>	11.2.3
<b>Subject:</b>	Hydrology Model – Facility Entry Point
<b>Location:</b>	Booth Street, Tammin
<b>Applicant:</b>	Administration
<b>File Ref:</b>	ENG19
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	8 <sup>th</sup> June 2005
<b>Author:</b>	John Mitchell, Manager Development Services

## **BACKGROUND**

At the May 2005 meeting of Council a recommendation that the Administration prepare costings and include within the draft 2005/06 budget funds for the construction of a facility entry point.

The other items have been included in the draft budget and an allowance of \$10,000 for the facility entry point.

## **COMMENT**

Council advice as to the extent of a facility entry point is requested. Previous reports have “touched” on the subject of ancillary structures including a store room, changerooms, ticket box and playground equipment, however there are no formal resolutions as to the design, materials or agreed location.

The following as been discussed informally between various individuals: -

- 1) Brighton Beach style huts adjacent to the stage between the proposed new fire shed and the rear of the hydrology model. These huts would become the changerooms.
- 2) Brickpaved entry way from the RSL gates to the formal entry of the hydrology model with uprights in path.
- 3) Rammed earth/concrete prepanel with vegetation as print to formal entry with a 30° – 45° or similar secondary wall on either end to act as support and to form third wall connection for ticket box and potential store or sale point for refreshments. One front wall to be used for entry statement and other as volunteers/support wall for all sponsors.

In addition the other issues that should be considered in the overall development is the provision of beverages and food for events. Current facilities are substandard and not conducive to the style of events proposed.

The final issue will be toilets. There are no disabled ablutions within the facility and the existing facilities are inadequate for demand at events. Based on 600 persons at an event there is a need for two disabled facilities, a minimum of three male and female facilities each and facilities for the performers.

The recommended approach to these issues and the resolution of a formal entry design is to refer the matter to the Development Services Committee and for members to submit items for consideration.

The next hurdle for consideration are the new Events Planning Guides which are required for events involving large gatherings of persons. These guidelines must address crowd control, alcohol, food, insurances, road restrictions and any potentially liability issue.

## **FINANCIAL IMPLICATIONS**

\$10,000 has been included in the draft 2005/06 budget for the formal entry point.

## **POLICY IMPLICATIONS - Nil**

## STATUTORY IMPLICATIONS

The provisions of the Health Act (Public Building) Regulations 1992 and the Building Code of Australia are applicable for event organization strategic planning and toilet facilities.

## STRATEGIC PLAN IMPLICATIONS - Nil

## PRINCIPAL ACTIVITY PLAN IMPLICATIONS - Nil

## COMMUNITY CONSULTATION - Nil

## STAFF RECOMMENDATION

1. "That the draft budget for the facility entry point of the Hydrology Model be \$10,000."
2. "That the design for the facility entry point for the hydrology model be referred to the Development Services Meeting."
3. "That the overall plan of development of the Hydrology Model be considered by the Development Services Committee."
4. "That the Development Services Committee meet on (*Councilors please advise of a suitable date*) commencing at 6.00pm."

7:04pm – Frank Peczka left Council Chambers.

7:06pm – Frank Peczka entered Council Chambers

## COUNCIL RECOMMENDATION

### MIN 101/05 MOTION - Moved Cr. Jefferies 2<sup>nd</sup> Cr. Wheeldon

1. *"That the draft budget for the facility entry point of the Hydrology Model be \$10,000."*
2. *"That the design for the facility entry point for the hydrology model be referred to the Development Services Meeting."*
3. *"That the overall plan of development of the Hydrology Model be considered by the Development Services Committee."*
4. *"That the Development Services Committee meet on Thursday, 30 June 2005 commencing at 6.00pm."*

CARRIED 6/0

<b>Agenda Reference:</b>	11.2.4
<b>Subject:</b>	10 Ridley Street
<b>Location:</b>	10 Ridley Street, Tammin
<b>Applicant:</b>	Shire of Tammin
<b>File Ref:</b>	ASS 460
<b>Disclosure of Interest:</b>	N/A
<b>Date:</b>	1 <sup>st</sup> June 2005
<b>Author:</b>	Raymond Griffiths, Manager Corporate Services

## BACKGROUND

### Late Item 3 – Purchase of Property at 10 Ridley Street

### MIN 42/05 MOTION – Moved Cr Caffell 2<sup>nd</sup> Cr Stokes

Council in its April 2005 Ordinary Meeting of Council endorsed the Offer to purchase the property at 10 Ridley Street, Tammin with the following recommendation:

1. That Council endorses the Offer and Acceptance to purchase 10 Ridley Street, Tammin.
2. That Council purchases 10 Ridley Street, Tammin for the amount of \$85,000, the house being a 3 x 1, study, lounge, dining, kitchen, eating, laundry, workshop, garage, front and rear verandahs, fully fenced, air-conditioned in lounge-dining, heater in lounge, kitchen equipped with double eye level ovens and built in hob.
3. That Council approves out of budget expenditure.
4. That payment be made from the Municipal find
5. That funds be allocated before 9<sup>th</sup> June 2005.

## COMMENT

Council in its application to purchase 10 Ridley Street notified Merredin Realty that Council where to obtain outside funding for the purchase of the property and would notify Merredin Realty of the result by 28<sup>th</sup> May 2005. As this date confused people with the above date set by Council no notification of the funding had been completed until the 1<sup>st</sup> June 2005 when a letter was forwarded to Ms Carol Whitehead of Merredin Realty advising that Council will not require raising of loan funds for the purchase.

Contact has been made with Councils Settlement Agents – Sharon Stivey Settlements seeking advice on the next stage of the sale process. Ms Stivey advised that on Council recommendation on the 15<sup>th</sup> June 2005 the paper will be drawn and the settlement processes will be undertaken.

Council in the application of the Offer and Acceptance from agreed to settle on the 30<sup>th</sup> June 2005. Ms Stivey advised that should Council wish to extend that into the new financial year 1<sup>st</sup> July 2005 we do so without any financial penalty as you have a 3 day window from the original settlement date notified. Contact has been made with Ms Daisy Spencer on the possibility of having the settlement date shifted back one day through Merredin Realty. Merredin Realty have advised that Ms Spencer has agreed to the change of date informally though wasn't overly impressed with the modification.

## FINANCIAL IMPLICATIONS

Council within 2004/2005 Budget adopted the sale of a residence within this financial year of \$30,000.00. Council in this financial year was fortunate enough to sell two properties off earning \$64,952.98 being \$34,952.98 over budget. These over budgeted funds have been transferred to the Housing Reserve.

Should Council wish to pay out the purchase of this property in the 2004/2005 financial year it will need to find a further \$50,000.00 to fund this purchase OR Council can move back the settlement date to the 1<sup>st</sup> July 2005 and budget for the expended funds in 2005/2006. The \$50,000 can be funded from Road works

Councils Bank Balance as at 31 <sup>st</sup> May 2005 was	\$ 298,524.71
Outstanding Cheques	\$ 19,141.28
Outstanding Deposits	<u>\$ 19,353.77</u>
	\$ 300,915.03
Less Expected Road works	\$ - 25,000.00
Less Payroll	\$ - 17,500.00
Less Purchase Truck and Trailer	\$ -272,199.00 (Including GST)
Less Fuel May & June	\$ - 16,000.00
Less Utility Accounts (approx)	\$ - 10,000.00
Less Hydrology Model	\$ - 20,000.00
Less Completion 20 Ridley Street	\$ - 10,000.00
Less Signs	\$ - 4,000.00
Less Resource Sharing Payment	\$ - 30,000.00
Less Resource Sharing (Roadworks)	\$ - 10,000.00

Less Dam	\$ - 8,000.00
Less Talec Exp	\$ - 5,000.00
Less General Expenses	\$ - 25,000.00
Add Transfer from Plant Reserve	\$ 150,000.00
Add Term Deposit	<u>\$ 300,000.00</u>

All of the above figures are approximated to the end of June 2005. Should the above transactions take place the Shire of Tammin will have approximately \$298,216.03 in the bank at the end of June 2005.

**POLICY IMPLICATIONS - Nil**

**STATUTORY IMPLICATIONS - Nil**

**STRATEGIC PLAN IMPLICATIONS - Nil**

**PRINCIPAL ACTIVITY PLAN IMPLICATIONS - Nil**

**STAFF RECOMMENDATION**

That the funds be allocated from the 2004/2005 Budget from the following accounts:

- a. Housing Reserve - \$35,000
- b. Savings Road Works Program - \$50,000

**COUNCIL RECOMMENDATION**

**MIN 102/05 MOTION - Moved Cr. Caffell 2<sup>nd</sup> Cr. Cr Wheeldon**

*That the funds be allocated from the 2004/2005 Budget from the following accounts:*

- a. *Housing Reserve - \$35,000*
- b. *Savings Road Works Program - \$50,000*

CARRIED 6/0

**LATE ITEMS**

**COUNCIL RECOMMENDATION**

**MIN 103/05 MOTION - Moved Cr. Stokes 2<sup>nd</sup> Cr. Cr Jefferies**

*That Council discuss late items.*

CARRIED 6/0

**Late Item 1**

**HYDROLOGY MODEL UPDATE - REQUIRED REPAIRS & MAINTENANCE**

**Background**

During the week commencing 30<sup>th</sup> May 2005 the main valve pit servicing the stage was found to be filled with water and when the system was activated the pit filled with water within 30 seconds. It was evident that a leak/s was present within the main feed line to the stage.

The two lines to the stage provide water to the bubblers and water fall feature and can be controlled/varied to adjust flow rates. This part of the system is not connected to the filters and the main

pump (18kw) provides the water for this feature and the rock cascade in the centre of the model. Water is pumped through this system at up to 97l/second.

### **Actions/Comments**

As a result of the leaks I contacted Mr. Lester Ball who inspected the system and arranged for a sound leak detection system to be used to isolate the leaks and commence repairs.

Mr. Ball was chosen to assist in the repairs as he has extensive experience in Swimming Pools having worked for AVP Constructions on four major pools and for Sola Swim installing solar heating. Mr. Ball is a Swimming Pool Manager and I have utilized his services previously. AVP Construction costs were \$1,000 per day.

Minor leaks were found in the main feed line pre and post valves (small splits around connections) and a 32mm feed line to the stage had been severed. It appears the leaks were recent although there is no proof of same. Logic dictates that the volumes of water being discharged would have been noticed prior to this date had the system been failing from the start.

In addition the entire system was pressure tested again and no pressure line leaks were found. A minor leak has also been defined in the discharge line from the rear pond that permits the pond to be drained. This leak is currently being repaired. A further leak was also found in the rock cascade that had been present since the start and will be rectified over the next two weeks.

The works undertaken to rectify the leaks are: -

The stage concrete around the valve pit was removed and the leaks in the 200mm feed line welded. The 32mm inlet to the stage water fall feature was uncovered and new components installed.

The line was pressure tested.

A manhole will be installed over the first 32mm feed line on the stage to allow monitoring of the water lines.

Water contained in the legs of the canopy is not related to the leak. This water has entered as a result of the inspection ports being left open.

Cost estimates of the repair are: -

1. Leak Detection \$400.00
2. Non Council labour \$500 + \$200 fuel.
3. 3m<sup>3</sup> of concrete and reinforcement mesh - \$700
4. Manhole allowance \$500
5. Steven Alcock Labour – 15 hours.

In addition Mr. Ball has been instructed to: -

1. Purchase and install the vacuum cleaning system;
2. Install the acid/algaecide dosing meters;
3. Rectify the leak around the rock cascade.
4. Instruct Employees on the use of the equipment and chemicals to be used.

For information the hydraulics system was pressure tested for over a year whilst construction went on around the pipework.

### **STAFF RECOMMENDATION**

“That the information regarding the leaks occurring at the Hydrology Model be received.”

## **COUNCIL RECOMMENDATION**

**MIN 104/05 MOTION** - Moved Cr. Stokes 2<sup>nd</sup> Cr. Cr Wheeldon

*“That the information regarding the leaks occurring at the Hydrology Model be received.”*

CARRIED 6/0

## **Late Item 2**

## **RESOURCE SHARE AGREEMENT**

## **COUNCIL RECOMMENDATION**

**MIN 105/05 MOTION** - Moved Cr. Stokes 2<sup>nd</sup> Cr. Greenwood

*That Council give notice of withdrawal from the current Resource Share Agreement with the Shire of Kellerberrin.*

CARRIED 6/0

## **COUNCIL RECOMMENDATION**

**MIN 106/05 MOTION** - Moved Cr. Stokes 2<sup>nd</sup> Cr. Caffell

*That Council accept the Chief Executive Officers Report and the following Sub reports:*

*Manager Corporate Services  
Manager Works and Services  
Community Development Officer Report*

CARRIED 6/0

## **BUSINESS OF AN URGENT NATURE**

## **LETTER FROM LORRAINE PACKHAM – REQUEST FOR RENTAL ACCOMMODATION**

## **COUNCIL RECOMMENDATION**

**MIN 107/05 MOTION** - Moved Cr. Caffell 2<sup>nd</sup> Cr. Jefferies

- 1. That Council agree to rent 10 Ridley Street, on finalization of purchase of this property, to Lorraine and Murray Packham for \$90.00 per week with a bond of \$360.00 to be paid, being equivalent to four (4) weeks rental and;*
- 2. That all utilities to be paid by the tenants and garden to be maintained.*
- 3. That the rental period be from 1 August 2005 to 30 September 2005.*

CARRIED 6/0

## **CLOSURE OF MEETING**

8:03pm – There being no further business the Presiding Person, Cr Barry Leslie closed the meeting.

## **NEXT MEETING DATES**

- Shire of Tammin Awards Presentation Night, 23 June 2005 at 6:30pm at the Tammin Bowling Club.
- Development Services Committee Meeting, 30 June 2005 at 6:00pm
- Shire of Tammin Ordinary Council Meeting, 6 July 2005 at 1:00pm